



AGENDA

**REGULAR CITY COMMISSION MEETING
MONDAY, MARCH 4, 2024, AT 6:00 P.M.**

CITY OF ST. AUGUSTINE BEACH, 2200 A1A South, St. Augustine Beach, FL 32080

NOTICE TO THE PUBLIC

THE CITY COMMISSION HAS ADOPTED THE FOLLOWING PROCEDURE: PERSONS WISHING TO SPEAK ABOUT TOPICS THAT ARE ON THE AGENDA MUST FILL OUT A SPEAKER CARD IN ADVANCE AND GIVE IT TO THE RECORDING SECRETARY. THE CARDS ARE AVAILABLE AT THE BACK OF THE MEETING ROOM. THIS PROCEDURE DOES NOT APPLY TO PERSONS WHO WANT TO SPEAK TO THE COMMISSION UNDER "PUBLIC COMMENTS."

RULES OF CIVILITY FOR PUBLIC PARTICIPATION

1. The goal of Commission meetings is to accomplish the public's business in an environment that encourages fair discussion and exchange of ideas without fear of personal attacks.
2. Anger, rudeness, ridicule, impatience, and lack of respect for others is unacceptable behavior. Demonstrations to support or oppose a speaker or idea, such as clapping, cheering, booing, hissing, or the use of intimidating body language are not permitted.
3. When persons refuse to abide by reasonable rules of civility and decorum or ignore repeated requests by the Mayor to finish their remarks within the time limit adopted by the City Commission, and/or who make threats of physical violence shall be removed from the meeting room by law enforcement officers, either at the Mayor's request or by an affirmative vote of a majority of the sitting Commissioners.

"Politeness costs so little." – ABRAHAM LINCOLN

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **APPROVAL OF MINUTES OF THE COMMISSION MEETING ON FEBRUARY 5, 2024**
- V. **ADDITIONS OR DELETIONS OF THE AGENDA**
- VI. **CHANGES TO THE ORDER OF TOPICS ON THE AGENDA**
- VII. **PRESENTATIONS**
 - A. Interview of Mr. Zach Esposito for Position of Junior Alternate on Code Enforcement Board
 - B. Beach Hotel/Former City Hall: Report of Renovations to Building by Ms. Christina Parrish Stone, Executive Director of the St. Johns Cultural Council
- VIII. **PUBLIC COMMENTS**

IX. COMMISSIONER COMMENTS

X. PUBLIC HEARINGS

1. Ordinance 24-01, Final Reading, to Amend Section 3.02.05 of the Land Development Regulations Pertaining to Parking Regulations for Special Events for Business/Promotional/Sales Permits on Privately-Owned Property in a Commercial Land Use District (Presenter: Jennifer Thompson, City Planner)
2. Ordinance 24-02, Second Reading, to Amend Article II (Definitions) of the Land Development Regulations, to Add a Definition for Driveway

XI. CONSENT

(Note: Consent items can be approved by one motion and vote unless a Commissioner wants to remove an item for discussion and a separate vote)

XII. OLD BUSINESS

3. Stormwater Utility Fee: Report on Developing a Rate Structure (Presenters: Jason Sparks, City Engineer; and Representatives of Consulting Firm, Jones Edmunds)
4. Ocean Walk Subdivision Drainage Improvements, Phase 1: Request for Commission to Approve Recommendations 1-7 in City Engineer's Memo (Presenter: Jason Sparks, City Engineer)

XIII. NEW BUSINESS

5. Property in County North of City's Mizell Road Retention Pond: Discussion of Proposed Anastasia Storage Center Boat and Recreation Recreational Vehicle Planned Unit Development (Presenter: Max Royle, City Manager)
6. Scheduling Special Meetings in April:
 - A. To Review Charter Committee Recommendations for Changes to the City Charter (Presenter: Max Royle, City Manager)
 - B. To Provide Guidance to Staff for Preparation of the Fiscal Year 2025 and Future Budgets (Presenter: Patricia Douylliez, Finance Director)

XIV. STAFF COMMENTS

XV. ADJOURNMENT

NOTICES TO THE PUBLIC

1. **CHARTER REVIEW COMMITTEE**. It will hold its final meeting on Wednesday, March 6, 2024, at 6:00 p.m. in the Commission meeting room at City Hall.
2. **PRESIDENTIAL PREFERENCE PRIMARY ELECTION**:
 - A. Early voting. It will be held from March 9th to March 16, 2024, from 9:00 a.m. to 6:00 p.m.
 - B. Election Day. It will be Tuesday, March 19, 2024, from 7:00 a.m. to 7:00 p.m.The City Commission meeting room is the polling site.
3. **SUSTAINABILITY AND ENVIRONMENTAL PLANNING ADVISORY COMMITTEE**. It will hold its meeting on Thursday, March 21, 2024, at 6:00 p.m. in the Commission meeting room.

4. **COMPREHENSIVE PLANNING AND ZONING BOARD.** It will hold its monthly meeting on Tuesday, March 26, 2024, at 6:00 p.m. in the Commission meeting room. Topics on the agenda may include:
 - a) request for flexible front and side setbacks to save trees for a new residence at 508 D Street;
 - b) request for conditional use permit to build a residence in a commercial land use district at 103 E Street; and
 - c) request for variance to the exceed the 18-foot width allowed for residential driveways in the City right-of-way to replace a cracked concrete driveway with pavers at 213 11th Street.
5. **CITY HOLIDAY.** It will be Good Friday, March 29, 2024. CITY OFFICES CLOSED. Residents scheduled for household waste pickup will have service on Monday, April 1st. Residents scheduled for Monday pickup will have service that day.

NOTE:

The agenda material containing background information for this meeting is available on the City's website in pdf format or on a CD, for a \$5 fee, upon request at the City Manager's office.

NOTICES: In accordance with Florida Statute 286.0105: "If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this scheduled meeting or hearing, the person will need a record of the proceedings, and for such purpose the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities act, persons needing a special accommodation to participate in this proceeding should contact the City Manager's Office not later than seven days prior to the proceeding at the address provided, or telephone 904-471-2122, or email sabadmin@cityofsab.org.



MINUTES

REGULAR CITY COMMISSION MEETING MONDAY, FEBRUARY 5, 2024, AT 6:00 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A South, St. Augustine Beach, FL 32080

I. CALL TO ORDER

Mayor Rumrell called the meeting to order at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

The Commission recited the Pledge of Allegiance.

III. ROLL CALL

Present: Mayor Dylan Rumrell, Vice Mayor Beth Sweeny, and Commissioners Undine C. George, Donald Samora, and Virginia Morgan.

Also present were City Manager Max Royle, City Attorney Jeremiah Blocker, Police Chief Daniel Carswell, City Clerk Dariana Fitzgerald, Finance Director Patty Douylliez, Building Official Brian Law, Public Works Director Ken Gatchell, and Engineering Director Jason Sparks.

IV. APPROVAL OF MINUTES OF THE COMMISSION MEETING ON JANUARY 8, 2024

Motion: To approve the minutes of the regular Commission meeting on January 8, 2024. **Moved by** Commissioner Samora, **Seconded by** Vice Mayor Sweeny. Motion passed unanimously.

V. ADDITIONS OR DELETIONS OF THE AGENDA

There were none.

VI. CHANGES TO THE ORDER OF TOPICS ON THE AGENDA

There were none.

VII. PRESENTATIONS

- A. Interview of Ms. Sarah Ryan for Position of Junior Alternate on Comprehensive Planning and Zoning Board

Ms. Sarah Ryan stated that she has been an architect for twenty years and in business here for ten. She served on the City of St. Augustine's Planning and Zoning Board for eight years, and was the chair for a year. She noted that she is familiar with the codes since she has worked on projects in the City.

Commissioner George asked if she was presented with a project scheduled to come before the Board, would she be comfortable stepping down from that given the conflict of interest.

Ms. Ryan stated that she would inform the City Attorney in advance, recuse herself, and fill out the appropriate form.

The Commissioners noted Ms. Ryan's professional experience from her application and resumes and thanked her for her willingness to volunteer.

Motion: to appoint Sarah Ryan to the position of Junior Alternate on Comprehensive Planning and Zoning Board. **Moved by** Commissioner George, **Seconded by** Vice Mayor Sweeny. Motion passed unanimously.

The Mayor moved to the next item.

B. Report by Ms. Melinda Conlon, City's Events and Communications Coordinator, About the City's Holiday Season Events

Events Coordinator Conlon reported that the 2023 holiday events went well and helped to support local businesses and the art community during the slower winter season. She stated that there was an Art Walk the Saturday after Thanksgiving, Surf illumination on the first Saturday in December with the Civic Association, the Holiday market on the second Saturday, and then the Light Up the Night firework show on December 31st.

She showed a flyer of the events for 2024 [Exhibit A] and noted that it was similar to 2023, but there was a big addition with the 60th anniversary of the Civil Rights demonstrations on the beach and the City will be having an event in June in association with the St. John's Cultural Council.

She thanked the City's Police and Public Works Departments for their effort on these events along with the sponsors, community partners, local businesses, and local artists.

The Mayor moved to the next item.

VIII. PUBLIC COMMENTS

The Mayor opened Public Comments.

Michel Pawlowski, 109 Kings Quarry Lane, St. Augustine Beach, FL, expressed his concerns about preparedness against nuclear attack and shared a copy of an article he submitted to The Wall Street Journal [Exhibit B]. He stated that he also spoke on this topic at a St. Johns County Commission meeting and asked them for a report on what they are doing to prepare for protection against nuclear radiation fallout, survival, and recovery.

Roderick Smith, 454 Ocean Forest Drive, St. Augustine Beach, FL, stated that he was a new resident and concerned about the City's recycling program. He noted that the City collects fewer materials than the surrounding areas and would like to figure out a way for the City to recycle more materials.

Mayor Rumrell suggested Mr. Smith contact the City Manager or Public Works for more information on the City's recycling program. City Manager Royle added that there is only a market for certain materials, which is what the City collects.

Jim LeClare, 115 Whispering Oaks Circle, St. Augustine Beach, FL, commented that he is still concerned about the speed limit on SR-A1A and plans to canvass neighbors and contact the State to see what can be done.

The Mayor closed Public Comments.

IX. COMMISSIONER COMMENTS

Mayor Rumrell opened Commissioner Comments.

Commissioner Samora reported that he had attended the TDC (Tourist Development Committee) meeting and that the State is considering a Black History Museum with St. Johns County as a potential site. He stated that St. Augustine's mayor had written a letter of support and suggested this Commission consider if they'd like to do the same and shared a booklet with information on the proposal [Exhibit C].

Commissioner Morgan reported that she attended the League of Cities dinner that was held at in St. Augustine along with Vice Mayor Sweeny. She noted that the speaker there discussed several bills coming fore the State Legislature and advised the Commissioners and residents to be aware of what may affect our community.

Commissioner George reported that she attended the Ron Park Memorial and one of the speakers is a retired police officer who wrote a poem that she found moving and she shared copies [Exhibit D]. She also stated that a resident had contacted her about a proposed rezoning request on West 16th Street and she wanted to make everyone aware of the concerns, particularly about water runoff [Exhibit E].

Vice Mayor Sweeny reported that we have nearly \$5 million in projects in the House budget from the State this year and potentially more from the Senate. She thanked the legislative delegation, Representative Cyndi Stevenson, Speaker Paul Renner, and Senator Travis Hutson, for prioritizing those projects and Chair Thad Altman from the committee that oversees a lot of the water projects.

Mayor Rumrell reported that he was just in Tallahassee last week and we now have four projects funded for \$11.6 million, just needs the Governor and Senate to support it. He thanked the Vice Mayor for her help and support to get those appropriations.

He commented that William "Bill" Mignon, a long time St. Augustine School Board member passed away today and shared his condolences to the Mignon family. Vice Mayor Sweeny stated that she had worked with him for many years on the School Board and he had made a lasting impact.

Mayor Rumrell closed Commissioner Comments.

X. PUBLIC HEARINGS

1. Ordinance 24-01, Second Reading, to Amend Section 3.02.05 of the Land Development Regulations Pertaining to Parking Regulations for Special Events for Business/Promotional/Sales Permits on Privately-Owned Property in a Commercial Land Use District (Presenter: Jennifer Thompson, City Planner)

Planner Thompson stated this came about because a small business wanted to host a special event and currently our code only allows businesses that have 25 parking spaces on site to do so. This proposed change was developed with the Planning and Zoning Board so that instead of a flat 25 spaces, there must be at least 50% of onsite parking spaces available for parking by the public, and 100% of the accessible parking must be available, which would be more beneficial to smaller businesses.

Commissioner George suggested adjusting the language to read "and 100% of the accessible parking must be available, which may be inclusive within the 50% minimum onsite parking".

The Commission asked for clarifications on wording for odd numbers of spaces and ingress/egress access during these events. Building Official Law replied that these permits are all reviewed on a case-by-case basis, so those situations would be dealt with when and if they come up since every building and facility is different.

Mayor Rumrell opened Public Comment. There was none.

City Attorney Blocker read the preamble of Ordinance 24-01.

Motion: to approve Ordinance 24-01 with additional language in Paragraph F. **Moved by** Commissioner George, **Seconded by** Vice Mayor Sweeny. Motion passed unanimously.

Mayor Rumrell moved to the next Item.

XI. CONSENT

(Note: Consent items can be approved by one motion and vote unless a Commissioner wants to remove an item for discussion and a separate vote)

2. Resolution 24-01, to Have Canvassing of Vote-by-Mail Ballots for the March 19, 2024, Presidential Preference Primary Election Done by the St. Johns County Supervisor of Elections

Motion: to approve Resolution 24-01. **Moved by** Commissioner Samora, **Seconded by** Commissioner George. Motion passed unanimously.

Mayor Rumrell moved to the next Item.

XII. OLD BUSINESS

3. Adoption of St. Johns County Amended Beach Code (Presenter: Chief of Police Dan Carswell)

Chief Carswell reported that the St. Johns County Commission approved an amended beach code. He stated that the City has followed the County's beach code since 2007 and this would just be adopting the update. He noted some main changes were regulations for drones, not taking off or landing on the beach, and e-bikes. This change adds language for careless operation of e-bikes on the beach, which includes speeding and failing to yield the right of way to the pedestrians. He commented that Florida Statute already covers e-bikes riding against the flow of traffic and on sidewalks, as well as requiring helmets for anyone sixteen and under.

Commissioner Morgan asked if this gave the Police the regulations they need to enforce safety on the beach. Chief Carswell replied that it does, that there were already regulations for the roads, only the beach was lacking. He commented that the City, St. Augustine, and the County were still discussing the issues, but he liked where they're at for now.

Commissioner Samora asked about educational campaigns. Chief Carswell replied that they've been sharing the information on social media and the community officer, Officer Ed Martinez, has been speaking to the schools, there are also resources from the State. He noted that he was planning to speak with the HOAs (Home Owners' Associations) soon as well.

Vice Mayor Sweeny clarified that e-bikes can still ride on the beach so long as they're not weaving in and out of people causing safety concerns and ride at a safe speed. Chief Carswell agreed and noted that the speed limit on the beach was ten miles per hour.

Motion: to adopt the St. Johns County Amended Beach Code. **Moved by** Commissioner George, **Seconded by** Commissioner Samora. Motion passed unanimously.

Mayor Rumrell moved to the next Item.

XIII. NEW BUSINESS

There was none.

XIV. STAFF COMMENTS

Mayor Rumrell opened Staff Comments.

City Manager Royles asked who would write and sign the letter for the Black History Museum proposal. Commissioner Morgan suggested using the one St. Augustine sent. Mayor Rumrell agreed to sign it.

Vice Mayor Sweeny commented that the new County Administrator, Joy Andrews, would be at the Economic Development Council breakfast on February 23rd to present on the vision, transparency, and new policies of the County.

Engineering Director Sparks reported that A Street parking lot is underway and is still on schedule to be completed by or before June 1st.

In response to Vice Mayor Sweeny, Public Works Director Gatchell confirmed that beach renourishment was still on schedule to start sometime this month.

Mayor Rumrell closed Staff Comments and moved to the next item.

XV. ADJOURNMENT

Mayor Rumrell asked for a motion to adjourn.

Motion: to adjourn. **Moved by** Commissioner George, **Seconded by** Vice Mayor Sweeny. Motion passed unanimously.

Mayor Rumrell adjourned the meeting at 6:49 p.m.

Dylan Rumrell, Mayor

ATTEST:

Dariana Fitzgerald, City Clerk

MEMORANDUM

TO: Mayor Rumrell
Vice Mayor Sweeny
Commissioner Morgan
Commissioner George
Commissioner Samora

FROM: Max Royle, City Manager 

DATE: February 23, 2024

SUBJECT: Presentations

- A. Interview of Mr. Zach Esposito for Position of Junior Alternate on the Code Enforcement Board
- B. Beach Hotel/Formal City Hall: Report of Renovations to Building by Ms. Christina Parrish Stone, Executive Director of the St. Johns Cultural Council

ITEM A. INTERVIEW

Attached as pages 1-3 is Mr. Esposito's application to serve on the Code Enforcement Board. He will be at your meeting for the customary interview.

ITEM B. BEACH HOTEL/FORMAL CITY HALL

Attached as pages 4-14 is the PowerPoint that Ms. Parrish Stone will present at your meeting.



**ST. AUGUSTINE BEACH CITY COMMISSION
BOARD AND COMMITTEE APPLICATION**

FOR APPOINTMENTS TO COMMITTEES INVOLVED IN LAND USE

Date received by City 2/20/2024

Thank you for your expressed interest in being considered for appointment to committees, boards, commissions, or advisory groups appointed by the City Commission. The Commission appreciates your willingness to serve your fellow citizens in a volunteer capacity. Please complete this application to the best of your ability. (You may attach a resume and/or additional data. Please reference attachments in the appropriate section(s).)

Name: Zach Esposito

Address: 5 Lisbon St. St. Augustine FL 32080

Phone #: 516.244.8054 E-Mail Address: zesposito @ endlesssummer Realty.com

How long have you been a legal resident of the City of St. Augustine Beach? 3 yr

I am a full-time ☒ part-time ☐ resident.

I am ☒ am not ☐ a registered voter in St. Johns County.

List all active professional licenses and certifications: Real estate

Educational background: Bachelors Degree - Flagler College -

Past work experience: Hospitality / Sales / Real estate

Please list all civic clubs, professional organizations, or public interest groups of which you are a member or in which you have been active: (attached additional sheet if necessary).

1. X 2. X

3. X 4. X

Please list the location and size of all parcels of property in St. Augustine Beach of which you have ownership: 5 Lagoon St .12

Please list any companies/industries doing business in St. Augustine Beach in which you have a financial interest (i.e., proprietary, partnership, stock holdings, etc.)

NONE

Please indicate by preference all City boards, committees, or councils in which you have an interest:

- 1. Code Enforcement Board ☒
- 2. Comprehensive Planning & Zoning Board ☒
- 3. Other ☒

I am available for meetings

- a. During the day only ☐
- b. Evenings only ☐
- c. Anytime ☒

List three (3) personal or professional references:

- 1. SUNNY STEVENS - Sunny.stevens@a-hilton.com
- 2. Brad Layland - Brad@"
- 3. Sarah Kwiatkowski - "Sarah@endlesssummerREalty.com"

You may use this space for a brief biographical profile or to list certain skills you possess that may be relevant to the appointment you are seeking. Please indicate whether you have had experience with the reading of blueprints, technical drawings or diagrams. (Indicate below if you are attaching a resume.)

NO experience - SELF teaching and hardworking. Always wanting to learn and be a part of the community.

NOTE: All information provided will become a matter of public record and will be open to the public. If you require special accommodations because of a disability to participate in the application/selection process, you must notify the City Commission in advance. This application will be kept for one (1) year, at which time you must notify the

City Commission of your intent to remain an active applicant and update your application accordingly or it will be removed from the active file.

I hereby authorize the City of St. Augustine Beach or its representatives to verify all information provided, and I further authorize the release of any information by those in possession of such information which may be requested by the City. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation.


Signature

02-20-2024
Date

Please return completed application to:

The City of St. Augustine Beach
2200 A1A South
St. Augustine Beach, FL 32080
Phone (904) 471-2122
FAX (904) 471-4108

Thank you for your interest!

Construction Update: March 4, 2024



ID	Task Name	Duration	Start	Finish	Pri	Resource Names
1	Internal documents for submitting for permit	10 days	Mon 9/25/23	Fri 10/6/23		Engineer and Dimare
2	Submit for remodeling permit	20 days	Mon 10/9/23	Fri 11/3/23	1	Building dept
3	Submittal approval for windows	5 days	Mon 10/9/23	Fri 10/13/23	1	Engineer
4	Order windows	1 day	Mon 10/16/23	Mon 10/16/23	3	DiMare
5	Window leadtime 12 weeks	120 days	Mon 10/16/23	Fri 3/29/24	3	Manning
6	Order canvas and awning	1 day	Mon 10/9/23	Mon 10/9/23	1	DiMare
7	Block mason for columns	20 days	Mon 11/6/23	Fri 12/1/23	2	Youngs
8	Demo of existing windows	15 days	Mon 2/5/24	Fri 2/23/24	3	DiMare Crew
9	Reframe window openings	20 days	Mon 2/26/24	Fri 3/22/24	8	DiMare Crew

10	Repair of balcony structure	4 days	Mon 3/25/24	Thu 3/28/24	9	DiMare Crew
11	Waterproofing of window and french door opening	5 days	Mon 3/25/24	Fri 3/29/24	9	Boston
12	Window installation	20 days	Mon 4/1/24	Fri 4/26/24	5	DiMare Crew
13	French door installation	2 days	Mon 4/1/24	Tue 4/2/24	5	DiMare Crew
14	Mason repair around windows	3 days	Mon 4/29/24	Wed 5/1/24	12	Youngs
15	Paint around windows and balcony	5 days	Thu 5/2/24	Wed 5/8/24	14	Boston
16	Installation of canvas and awning	3 days	Thu 5/9/24	Mon 5/13/24	15	Shade America
17	Cleaning of windows and jobsite	3 days	Thu 5/9/24	Mon 5/13/24	15	KBT Cleaning
18	Inspection of jobsite	1 day?	Tue 5/14/24	Tue 5/14/24	17	DiMare
19	Final review	1 day?	Wed 5/15/24	Wed 5/15/24	18	owner













African American Civil Rights (AACR)



McDonogh 19 Elementary School, one of two sites where school desegregation took place in New Orleans in 1960, now the Tate, Etienne, and Prevost (TEP) Interpretive Center.
Photo courtesy of the TEP Interpretive Center

The goal of the African American Civil Rights grant program is to preserve and protect sites associated with the struggle for equality from the transatlantic slave trade forward. Additional funding will also be available to tell the civil rights story of all Americans through a separate notice of funding for fiscal year (FY) 2023.

Who May Apply

- States and Territories
- Indian Tribes that meet the definition in 54 USC 300309 and Native Hawaiian Organizations that meet the definition in 54 USC 300314
- Local Governments, including Certified Local Governments
- Non-profit Organizations

What Is Funded

Pre-preservation and Preservation Projects

- Preservation projects must range from \$75,000 to \$750,000 in federal share, of which 20% may go toward pre-preservation costs such as architectural or engineering services. Grant applications that solely involve pre-preservation work must range from \$15,000 to \$75,000.
- Preservation projects fund physical preservation of a historic site to include historic districts, buildings, sites, structures, and objects. Projects must comply with laws, such as Section 106 and NEPA, and execute a preservation covenant/easement.
- Eligible costs: pre-preservation studies, architectural plans and specifications, historic structure reports, and the repair and rehabilitation of historic properties according to the Secretary of the Interior's Standards for Archeology and Historic Preservation.
- Properties must be listed in or eligible for listing in the National Register of Historic Places or designated a National Historic Landmark either individually or as part of a district.

Application submitted; notification of awards on or about April 1, 2024

\$750,000 requested with a
\$100,000 match from St. Johns
Cultural Council

If funded, this will partially cover the
costs of:

New lobby / entrance
Improvements to Art Studio
Elevator shaft / elevator
Artist studios,
Conference / classroom space,
Exhibition space on second floor

Contact the St. Johns Cultural Council



904.808.7330



christina@historiccoastculture.com



www.stjohnsculture.com

www.historiccoastculture.com



The Waterworks

184 San Marco Avenue

St. Augustine, Florida 32084




ST. JOHNS CULTURAL COUNCIL

ST. AUGUSTINE | PONTE VEDRA | FLORIDA'S HISTORIC COAST®

MEMORANDUM

TO: Mayor Rumrell
Vice Mayor Sweeny
Commissioner Morgan
Commissioner George
Commissioner Samora

FROM: Max Royle, City Manager 

DATE: February 7, 2024

SUBJECT: Ordinance 24-01, Final Reading, to Amend Section 3.02.05 of the Land Development Regulations Pertaining to Parking Regulations for Special Events for Business/Promotional/Sales Permits on Privately Owned Property in Commercial Land Use Districts

You reviewed this Ordinance with Ms. Thompson at your February 5th meeting. At that meeting, you made a change to Subsection F of Section 3.02.05. Ms. Thompson describes the change in her brief memo, dated February 6, 2024, to the City Manager. The memo is shown on page 1 (attached). The change is further highlighted in red on page 5.

ACTION REQUESTED

Is that you hold the public hearing and then decide whether to pass Ordinance 24-01 on its final reading.



City of St. Augustine Beach Building and Zoning Department

To: Max Royle, City Manager
From: Jennifer Thompson, Planner
CC: Brian Law, Director of Building & Zoning, Bonnie Miller, Senior Planner
Date: 01/17/2024
Re: Proposed LDR Changes Section 3.02.05 F

Section 3.02.05 of the City of St. Augustine Beach's Land Development Regulations allows for permits to be issued for special events on privately owned property in the commercial land use district. Section 3.02.05 F requires that all vehicle parking shall be located on site of the business holding the special event and that there must be 25 parking spaces. Therefore, businesses with less than 25 parking spaces cannot host a special event.

The Comprehensive Planning and Zoning Board recommended proposed changes to Section 3.02.05 F to read that 50% of onsite parking must be available with 100% of accessible parking available at their meeting on September 19, 2023. The draft ordinance (attached) had its first reading at the January 17, 2024, meeting, and was approved for recommended proposed changes for review by the City Commission.

To: Max Royle, City Manager
From: Jennifer Thompson, Planner
CC: Brian Law, Director of Building & Zoning, Bonnie Miller, Senior Planner
Date: 02/06/2024
Re: Proposed LDR Changes Section 3.02.05 F

At the February 5th, Commission Meeting, the Commission requested additional wording to the proposed change to Section 3.02.05 F. This was to clarify the inclusion of accessible parking spaces in the 50% parking requirement for special events. Please see the attached draft for exact wording.

Sincerely,

Jennifer Thompson, MPA, CFM

Planner
Planning and Zoning Division

ORDINANCE NO: 24-01

AN ORDINANCE OF THE CITY OF ST. AUGUSTINE BEACH, FLORIDA, RELATING TO LAND DEVELOPMENT REGULATIONS AND REVIEW; AMENDING THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF ST. AUGUSTINE BEACH, ARTICLE III, SECTION 3.02.05 FOR SPECIAL EVENTS; AND PROVIDING AN EFFECTIVE DATE.

WITNESSETH:

WHEREAS, § 166.041, Florida Statutes, provides for procedures for the adoption of ordinances and resolutions by municipalities; and

WHEREAS, the City Commission for the City of St. Augustine Beach finds that it is in the best interest of public health, safety, and general welfare that the following amendments be adopted consistent with the requirements of Section 166.021 (4), Florida Statutes.

BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF ST. AUGUSTINE BEACH, FLORIDA;

SECTION 1. The foregoing recitals are incorporated as legislative findings of fact.

SECTION 2. Amend Article III - Section 3.02.05 Special Events –

Business/Promotional/Sales as used in this Appendix of Appendix A – LAND

DEVELOPMENT REGULATIONS, of the City of St. Augustine Beach be, and the same

is, hereby amended, revised, and restated to read:

Sec. 3.02.05. Special events—Business/promotional/sales.

- A. The City Manager or his designee shall have the authority to issue permits for special events on privately owned property in the commercial land use district.
- B. No person shall aid, form, stage or conduct any special event, unless the special event occurs on property in the commercial land use district, and with a permit having first been issued.

- C. One (1) location, site, or business may have a promotional sale no more than five (5) times during a calendar year. When more than one (1) business is situated on a parcel, lot, or tract of land, all of the businesses situated on such site, or an association authorized to act on behalf of all of the businesses, shall be required to apply for a special event permit, and no more than five (5) promotional sales per calendar year will be allowed on any such site.
- D. A special event may be held for one (1), two (2), or three (3) consecutive days, but no more than three (3) consecutive days, pursuant to a special event permit issued by the City Manager or designee.
- E. A special event may be held for longer than three (3) consecutive days, but no more than thirty (30) consecutive days, with a conditional use permit. The comprehensive planning and zoning board shall have the authority to grant conditional use permits for special events lasting no more than thirty (30) consecutive days on privately owned land in the commercial land use district, and provided each such special event complies with all other requirements of this section, and applicable city codes. It shall not be necessary for the city commission to approve or confirm the decision of the board in respect to the grant or denial of a conditional use permit for a special event. The procedures and limitations provided under Chapter 10 of this Code shall apply to such conditional use permits, except that any reference to the city commission or commission shall be read as the comprehensive planning and zoning board. An appeal of any decision by the board may be made to the city commission.
- F. There must be at least 50% of on-site parking spaces available for parking by the public and 100% of the accessible parking must be available, which is inclusive of the minimum 50% of parking required.
- G. A special event permit shall not be issued unless the special event shall occur within one hundred eight (180) days of the date of issuance of the permit.
- H. The application fee for a special event permit shall be fifty dollars (\$50.00). The application shall be in writing and on a form prescribed by the City Manager or designee. A special event permit from the City Manager or designee shall not be necessary when a conditional use permit for a special event has been issued.
- I. The sale, offer for sale, or display of merchandise, food or beverages may occur outside of an enclosed building or from a vehicle or trailer as part of a special event. Music or entertainment outside of an enclosed building shall not occur between the hours of 9:00 p.m. and 9:00 a.m. the following day during any special event.
- J. The provisions of this section do not affect the regulation of special events occurring on property owned by the City of St. Augustine Beach or St. Johns County.

(Ord. No. 18-07 , § 1(Exh. 1), 5-7-18)

SECTION 3. All ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION 4. If any section, subsection, sentence, clause, phrase, word or provision of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, then said holding shall not be so construed as to render invalid or unconstitutional the remaining provisions of this ordinance.

SECTION 5. This Ordinance shall take effect ten (10) days after passage, pursuant to Section 166.041(4), Florida Statutes

PASSED, APPROVED AND ADOPTED at the regular meeting of the City Commission of the City of Saint Augustine Beach, Florida this ____ day of _____ 2024.

MAYOR

ATTEST:

CITY CLERK

EXAMINED AND APPROVED by me this ____ day of _____, 2024.

MAYOR

Published in the _____ on the ____ day of _____, 2024. Posted on www.staugbch.com on the ____ day of _____, 2024.

Sec. 3.02.05. Special events—Business/promotional/sales.

- A. The City Manager or his designee shall have the authority to issue permits for special events on privately owned property in the commercial land use district.
- B. No person shall aid, form, stage or conduct any special event, unless the special event occurs on property in the commercial land use district, and with a permit having first been issued.
- C. One (1) location, site, or business may have a promotional sale no more than five (5) times during a calendar year. When more than one (1) business is situated on a parcel, lot, or tract of land, all of the businesses situated on such site, or an association authorized to act on behalf of all of the businesses, shall be required to apply for a special event permit, and no more than five (5) promotional sales per calendar year will be allowed on any such site.
- D. A special event may be held for one (1), two (2), or three (3) consecutive days, but no more than three (3) consecutive days, pursuant to a special event permit issued by the City Manager or designee.
- E. A special event may be held for longer than three (3) consecutive days, but no more than thirty (30) consecutive days, with a conditional use permit. The comprehensive planning and zoning board shall have the authority to grant conditional use permits for special events lasting no more than thirty (30) consecutive days on privately owned land in the commercial land use district, and provided each such special event complies with all other requirements of this section, and applicable city codes. It shall not be necessary for the city commission to approve or confirm the decision of the board in respect to the grant or denial of a conditional use permit for a special event. The procedures and limitations provided under Chapter 10 of this Code shall apply to such conditional use permits, except that any reference to the city commission or commission shall be read as the comprehensive planning and zoning board. An appeal of any decision by the board may be made to the city commission.
- F. ~~All vehicle parking for a special event shall be located on the site of the business holding the special event. There must be at least 50% of twenty-five (25) on-site parking spaces available for parking by the public and 100% of the accessible parking must be available, which is inclusive of the minimum 50% of parking required. Parking shall not be allowed on public streets, rights-of-way or off-site locations.~~
- G. A special event permit shall not be issued unless the special event shall occur within one hundred eight (180) days of the date of issuance of the permit.
- H. The application fee for a special event permit shall be fifty dollars (\$50.00). The application shall be in writing and on a form prescribed by the City Manager or designee. A special event permit from the City Manager or designee shall not be necessary when a conditional use permit for a special event has been issued.
- I. The sale, offer for sale, or display of merchandise, food or beverages may occur outside of an enclosed building or from a vehicle or trailer as part of a special event. Music or entertainment outside of an enclosed building shall not occur between the hours of 9:00 p.m. and 9:00 a.m. the following day during any special event.
- J. The provisions of this section do not affect the regulation of special events occurring on property owned by the City of St. Augustine Beach or St. Johns County.

(Ord. No. 18-07 , § 1(Exh. 1), 5-7-18)



City of St. Augustine Beach Building and Zoning Department

To: Comprehensive Planning and Zoning Board
From: Jennifer Thompson, Planner
CC: Brian Law, Director of Building and Zoning, Bonnie Miller, Senior Planner
Date: 02/07/2024
Re: Proposed Code Change, Section 2.00.00, adding a definition for Driveway

Currently, the City's Land Development Regulations do not have a definition for "driveway". The Planning and Zoning Division along with the Public Works Department is proposing the following definition to be added to Section 2.00.00:

"Driveway- a pervious or impervious surface that is used for vehicular ingress or egress from a private dwelling or structure to a right of way."

To: Max Royle, City Manager
From: Jennifer Thompson, Planner
CC: Brian Law, Director of Building and Zoning, Bonnie Miller, Senior Planner
Date: 02/21/2024
Re: Proposed Code Change, Section 2.00.00, adding a definition for Driveway

At the Comprehensive Planning and Zoning Board meeting held on 02/20/2024, the Board heard the first reading of the proposed definition for "driveway". It was approved as proposed.

Sincerely,

Jennifer Thompson, MPA, CFM

Planner
Planning and Zoning Division

ORDINANCE NO: 24-02

AN ORDINANCE OF THE CITY OF ST. AUGUSTINE BEACH, FLORIDA, RELATING TO LAND DEVELOPMENT REGULATIONS AND REVIEW; AMENDING THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF ST. AUGUSTINE BEACH, ARTICLE II, SECTION 2.00.00 FOR DEFINITION OF DRIVEWAY; AND PROVIDING AN EFFECTIVE DATE.

WITNESSETH:

WHEREAS, § 166.041, Florida Statutes, provides for procedures for the adoption of ordinances and resolutions by municipalities; and

WHEREAS, the City Commission for the City of St. Augustine Beach finds that it is in the best interest of public health, safety, and general welfare that the following amendments be adopted consistent with the requirements of Section 166.021 (4), Florida Statutes.

BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF ST. AUGUSTINE BEACH, FLORIDA;

SECTION 1. The foregoing recitals are incorporated as legislative findings of fact.

SECTION 2. Amend Article II - Section 2.00.00 Definitions – Driveway as used in this Appendix of Appendix A – LAND DEVELOPMENT REGULATIONS, of the City of St. Augustine Beach be, and the same is, hereby amended, revised, and restated to read:

Sec. 2.00.00. Definitions-

Driveway- a pervious or impervious surface that is used for vehicular ingress or egress from a private dwelling or structure to a right of way.

(Ord. No. 18-.02, § 1(Exh. 1), 4-2-2018; Ord No. 19-01, § 1, 3-4-19; Ord. No. 21-01, § 2, 4-5-21; Ord. No. 21-15, § 2, 1-3-22)

SECTION 3. All ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION 4. If any section, subsection, sentence, clause, phrase, word or provision of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, then said holding shall not be so construed as to render invalid or unconstitutional the remaining provisions of this ordinance.

SECTION 5. This Ordinance shall take effect ten (10) days after passage, pursuant to Section 166.041(4), Florida Statutes

PASSED, APPROVED AND ADOPTED at the regular meeting of the City Commission of the City of Saint Augustine Beach, Florida this ____ day of _____ 2024.

MAYOR

ATTEST:

CITY CLERK

EXAMINED AND APPROVED by me this ____ day of _____, 2024.

MAYOR

Published in the _____ on the _____ day of
_____, 2024. Posted on www.staugbch.com on the _____ day of _____,
2024.

Sec. 2.00.00. Definitions as used in this Appendix.

Terms in the LDC shall have the following definitions.

Driveway-a pervious or impervious surface that is used for vehicular ingress or egress from a private dwelling or structure to a public right of way.



City of St. Augustine Beach

2200 A1A South
St. Augustine Beach, FL 32080
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Agenda Item # 3

Meeting Date 3-4-24

Memorandum to City Commission

Date: February 22, 2024
From: Jason D. Sparks ^{QES} P.E., City Engineer
To: Max Royle, City Manager
Subject: Stormwater Utility Implementation Progress Report

City held a project kick-off meeting with Jones, Edmunds and Raftelis on January 24, 2024. A stormwater program interview meeting was held on February 12 and a project progress meeting on February 22, 2024.

The Consultant has made significant progress in the following areas:

1. Existing Stormwater Program Research and Budgeting
2. Rate Structure Basis – Impervious Area Digitization
3. Equivalent Residential Unit (ERU) Determination and
4. Single Family Residential Tiering Analysis

Jones, Edmunds will provide a brief presentation during the March 4, 2024 City Commission meeting.

Find enclosed project summary detailing project progress and anticipated completion schedule.

CITY OF ST. AUGUSTINE BEACH, FLORIDA STORMWATER UTILITY IMPLEMENTATION

**City Commission Meeting
March 4, 2024**

SUMMARY:

The City has engaged Jones Edmunds and Raftelis (Consultant) to assist with the implementation of a Stormwater Utility for the City. This Utility is planned to be established as an enterprise fund, providing a stable, long-term and dedicated funding source to manage the operation and maintenance of the stormwater system, repair and upgrade aging infrastructure, bolster resilience to sea level rise, and comply with federal regulatory obligations. The Stormwater Utility fee will be conveyed annually on a property's tax bill, as a non-ad valorem special assessment.

A kick-off meeting was held with City Staff and the consultant team on January 24, 2024. Since that time, the consultant team has collected relevant financial, programmatic, policy and regulatory data from the City. Following a review of this information, the consulting team convened with the City to assess the current state of the City's stormwater program, budget and staffing levels. In addition to operation and maintenance of the stormwater system, the City's stormwater budget will be driven in large part by requirements of the City's National Pollutant Discharge Elimination System (NPDES) Phase II municipal separate storm sewer system (MS4) permit. This unfunded federal mandate requires the City to implement best management practices associated with six minimum control measures. Capital projects associated with the program will include drainage improvements, Mizell Pond projects and a to be determined set of projects that will be identified in the ongoing Vulnerability Assessment, also being conducted by Jones Edmunds.

The Consultant has recommended that the rate structure for this utility be based upon impervious surface which is the mostly commonly used metric for stormwater billing in Florida and the United States. The billing unit for this rate structure is called the Equivalent Residential Unit, or ERU, and is based upon the median square foot of impervious area on a single-family residence (SFR) in the City. The Consultant measured impervious area on a statistically significant sample of 500 SFR properties and determined the ERU in the City to be 3,794 square feet. The Consultant recommends rounding this value to 3,800 square feet for ease of communication and understanding.

City of St. Augustine Beach
Stormwater Utility Implementation
City Commission Meeting

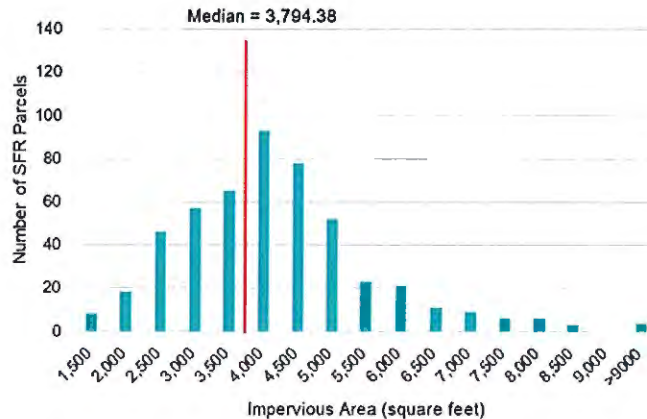


Figure 1. City's Impervious Area Distribution of the Single-Family Residential Sample and Median Value

While many communities chose to flat rate these SFR properties, charging them each 1 ERU, due to the impervious area characteristics being similar in nature, the Consultant is recommending that the City place SFR properties into one of three tiers based upon their impervious area. The tier breakdown would be as follows with 25% of sampled properties falling into Tier 1, 50% into Tier 2 and 25% into Tier 3:

Tier	IA (sq ft)	Sample Parcels in Tier	Percent in Tier	Tier Median (sq ft)	Tier ERU
Tier 1	400 – 2,975	126	25%	2,431	0.64
Tier 2	2,975 – 4,590	249	50%	3,795	1.00
Tier 3	>4,590	125	25%	5,443	1.44

Table 1. Tier Breakdown Structure for Single-Family Residential Properties in the City

The Consultant has completed the impervious area measurements for other property types within the City including multi-family residential properties (condominiums) and non-single family residential (commercial, industrial, institutional, etc.) and is currently reviewing that data. They are in the process of exploring credit/mitigation options for customers that provide on-site stormwater management systems constructed to design standards and provide documented maintenance of those systems. They are also in the process of reviewing partial exemptions for properties that are not connected to the City's stormwater system.

City of St. Augustine Beach
Stormwater Utility Implementation
City Commission Meeting

Task	Expected Milestone Schedule
1 – Kickoff Meeting, Progress Meetings, and Project Management	January 2024 – September 2024
2 – Initial Analysis	February 2024
3 – Stormwater System Inventory	April 2024
4 – Exemption and Mitigation Credit Development	March 2024
5 – Determination of Costs	June 2024
6 – Rate Structure and Revenue Projections	February 2024 – June 2024
7 – Utility Billing Automation	July 2024 – September 2024
8 – Ordinance Preparation and Adoption	June 2024
9 – Workshops and Meetings	March 2024 – August 2024
10 – Public Notice Mailing	May 2024 – June 2024



City of St. Augustine Beach

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Agenda Item # 4

Meeting Date 3-4-24

Memorandum To City Commission

Date: February 21, 2024
From: Jason D. Sparks ⁹²³ P.E., City Engineer
To: Max Royle, City Manager
Subject: Ocean Walk Drainage Improvements Phase I

Subsequent to a Town Hall meeting held February 13, the Mayor, City Staff and City Engineering Consultants met on February 20, 2024 to further analyze and discuss the best path forward.

The project is funded by Legislative Appropriations through a Florida Department of Environmental grant agreement (\$694,000, final completion by March 31, 2025). A drainage analysis and drainage calculations were performed by the City's consultant October 2021 and August 2022, respectively. Project design and permitting consisting of gravity system improvements and a pump station was completed in early 2023 and the engineer's estimated construction cost (\$1.42M) exceeded available funding. A value engineering exercise was performed and reduced the estimated cost to approximately \$1.24M. The City also applied for and received a St. Johns River Water Management District Cost Share grant (up to \$354,087 or 25% of construction costs not to exceed \$354,087). Thus, project funding was still short by approximately \$200,000.

The current City Engineer learned through review of the drainage analysis and calculations that the proposed improvements would provide little to no perceived improvement in standing water on Lee Drive: *"Any onsite drainage improvements without Mickler Boulevard conveyance improvements will have little to no positive impacts to the property. Onsite improvements will help collect and direct water away from the property, but the regional system must be made*



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available to accept the additional runoff conveyed by the additional inlets." (Matthews Design Group, *Drainage Calculations for Ocean Walk*, August 24, 2022, Section 2, Item A., p3.

It is this engineer's strong opinion that hydrologic and hydraulic modeling analysis using a calibrated and refined software model known as "Stormwise" (fka Interconnected Pond and Routing, ICPR4; a Streamline Technologies, Inc. software. <https://streamline.tech/stormwise>) is required to define the regional system improvements.

The Stormwise model is central to the grant funded Citywide infrastructure Vulnerability Assessment currently in progress. The Stormwise model will be the basis for defining and prioritizing stormwater drainage improvement projects to protect City owned and maintained infrastructure.

As it is premature to select an optimum "regional" pump station location or locations and to honor the executed grant funding agreements, I decided to move forward with the Ocean Walk gravity system drainage improvements as phase 1.

Recommended path forward:

1. Construct two new outfalls at 14 and 30 Lee Drive within existing drainage easements. Place existing outfall at 12 Lee Drive out of service by filling with grout/pumped cement.
2. Design/construct inverted crown roadway at South end from approximately 27 to 38 Lee Drive. Install drainage inlets and piping along center of roadway. Avoid utility conflicts and need for relocation.
3. Pause driveway trench drain and ditch work, other than that work incidental to outfall(s) and inverted roadway construction. Preserve driveway aprons and landscaping located within the City's Right-of-Way.
4. Pursue easement acquisition at 6 Lee Drive for additional outfall construction. Consider easement at 2 or 4 Lee Drive if 6 Lee Drive easement is unable to be acquired.



City of St. Augustine Beach

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5. Continue and expedite the Vulnerability Assessment tasks supporting Stormwise/ICPR4 regional model build, approximate completion is the last quarter of 2024.
 - a. Following model build, identify regional drainage system improvements to increase overall efficiency.
 - b. Provide positive drainage away from Ocean Walk, Mickler Ditch, 11th Street ditch, 2nd Avenue, City infrastructure vulnerable to inundation, etc.
6. Communicate revised path forward and associated timeline to FDEP and SJRWMD grant managers.
7. Finalize 100% construction plans reflecting items 1 to 3 and obtain quote from the City's current piggyback arrangement with St. Johns County's 22-112; As-Needed Construction Services for Countywide Roadway Drainage and Infrastructure Maintenance contract.

Recommended Actions


The City Commission approve the recommended path forward items 1-7.

MEMORANDUM

Agenda Item # 5

Meeting Date 3-4-24

TO: Mayor Rumrell
Vice Mayor Sweeny
Commissioner Morgan
Commissioner George
Commissioner Samora

FROM: Max Royle, City Manager  mk

DATE: February 22, 2024

SUBJECT: Property in County North of City's Mizell Road Retention Pond: Discussion of Proposed Anastasia Storage Center and Recreation Vehicle Planned Unit Development

INTRODUCTION

Attached as pages 1-2 is a description from the Matthews Design Group of the proposed storage/RV planned unit development on property that is in an area of the County that borders the City's Mizell Road retention pond. Matthews is working for the owner, the Anastasia Storage Center.

Also, attached as page 3 is an email from Kathy and Ed Kierce of the Marsh Creek subdivision, which they sent to you after a February 20th public information meeting at the Anastasia Island Branch Library. That meeting concerned the proposed storage/RV planned unit development. The Kierces asked to attend one of your meetings to discuss their concerns with you. As the proposed development has stimulated public interest, we put this topic on the agenda for your March 4th meeting, in the event you collectively want to discuss it and perhaps make recommendations to the County's Planning Board and County Commission that they should consider when they decided whether to approve the developer's request to rezone the property from Open Rural to Planned Unit Development.

January 31, 2024

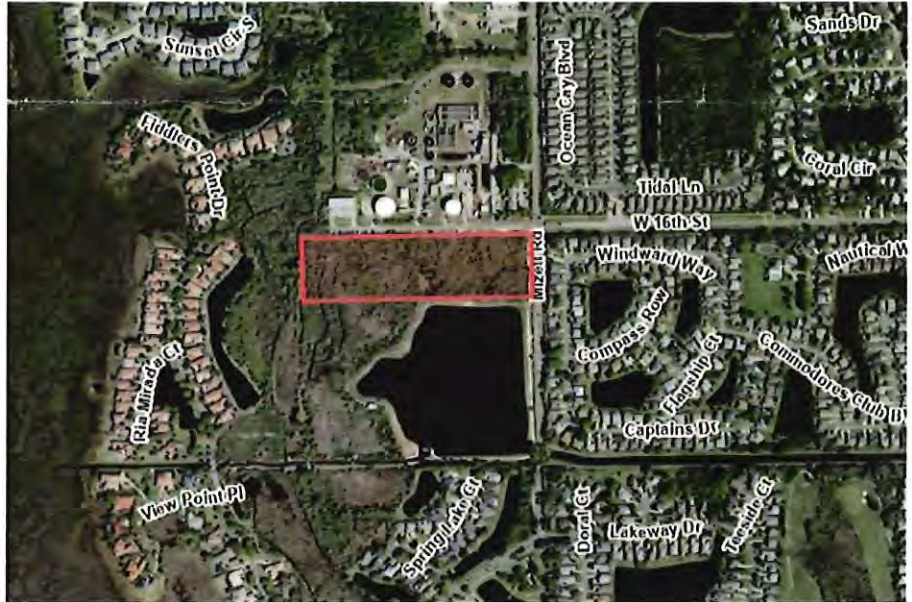
Re: Community Meeting for Proposed Anastasia Storage Center Boat & RV PUD

Dear Neighboring Property Owner:

This letter is to advise you of an upcoming community meeting to discuss the development of approximately 10.42 acres of land located at the southwest corner of West 16th Street and Mizell Road.

This community meeting will be held on Tuesday, February 20, 2024, at 6 PM at the Anastasia Island Branch Library, located at 124 Seagrove Main Street, St. Augustine Beach, FL 32080.

The property owner has filed application *PUD 2023-11*, a rezoning request from Open Rural (OR) to Planned Unit Development (PUD), for a neighborhood commercial development with outdoor RV and boat storage and a maximum of 24,000 square feet of indoor vehicle and boat storage (private garage condominiums) and/or general/professional office uses.



The proposed layout is included for your convenience.

We will be available to discuss the proposed development in more detail and answer any questions you may have at the community meeting. Should you have questions, please do not hesitate to contact us.

NOTICE TO PERSONS NEEDING SPECIAL ACCOMMODATIONS AND TO ALL HEARING IMPAIRED PERSONS: In accordance with the Americans with Disabilities Act, persons needing special accommodations to participate in the proceeding should contact Autumn Martinage, Senior Planner with Matthews | DCCM at (904) 374-4667. For hearing impaired individuals: Florida Relay Service: 1-800-955-8770, no later than five (5) days prior to the date of the public community meeting.

Kind Regards,
Matthews | DCCM

Autumn Martinage
Senior Planner
planning@mdginc.com

Max Royle

From: Ed Kierce <efkfj14@gmail.com>
Sent: Wednesday, February 21, 2024 10:52 AM
To: Undine George; Comm Rumrell; Beth Sweeny; Comm Samora; Comm Morgan
Cc: noahsarkaren@gmail.com; jen@matanzasriverkeeper.org; Fish Island Alliance Liz Smith Smith; limcglynn@outlook.com; gaborgman@gmail.com; paula.wengerd@gmail.com; Alice Baynes; John Brinson; Len Kay; kaycamlle@yahoo.com; Barbara; Doug; Max Royle
Subject: Fwd: Storage Project Gets a Bruising Welcome

CAUTION: This message originated from outside of your organization. Clicking on any link or opening any attachment may be harmful to your computer or the City. If you do not recognize the sender or expect the email, please verify the email address and any attachments before opening. If you have any questions or concerns about the content, please contact IT staff at IT@cityofsab.org.

Good morning Commissioners:

We wanted to update you on the meeting last night. The turnout was strong with over 200 attendees who voiced their opposition to the proposed rezoning of the land. SJC Commissioner Roy Alaimo was in attendance as well as some of the environmental and wildlife advocates such as Mary (ARK) - Liz Smith (Fish Island Community Alliance) - Jen Lemberk (St Johns Riverkeeper)

The meeting was also attended First Action News Reporter Anthony Badillo on the 11 pm news broadcast last evening (please see link below)

<https://www.firstcoastnews.com/article/news/local/a-blight-to-the-area-neighbors-speak-against-proposed-boat-storage-facility-on-anastasia-island-ark-wildlife/77-2ffac93d-a0ac-4c2d-b311-b0002a758959>

The meeting was also covered by former CNN Reporter Brian Nelson in the Marsh Creek Spoonbill Carrier Newsletter. (please see below)

We would like to attend one of your SAB committee meetings to discuss the concerns we have with the impact of water pollutants to the surrounding areas from runoff generated by the proposed storage center.

Thanks for considering our concerns.

Kathy & Ed Kierce
356 Fiddlers Point Dr
St Augustine, FL 32080

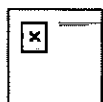
----- Forwarded message -----

From: Spoonbill Courier <donotreply@wordpress.com>
Date: Wed, Feb 21, 2024 at 5:01 AM
Subject: Storage Project Gets a Bruising Welcome
To: <efkfj14@gmail.com>



Spoonbill Courier

Storage Project Gets a Bruising Welcome



Brian Nelson

February 21

By Brian Nelson What might have been dismissed as a therapy session for disgruntled cranks, NIMBYs and environmentalists, Tuesday evening's public meeting on a planned storage unit on the edge of Marsh Creek surprised a few people. But not St. Johns County Commissioner (District 3), Roy Alaimo. "I'm not surprised. I've gotten a lot of [...]"

[Read more of this post](#)

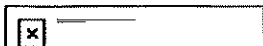
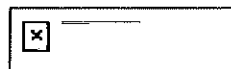
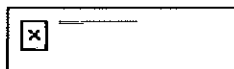
Comment

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MEMORANDUM

Agenda Item # 6

Meeting Date 3-4-24

TO: Mayor Rumrell
Vice Mayor Sweeny
Commissioner Morgan
Commissioner George
Commissioner Samora

FROM: Max Royle, City Manager 

DATE: February 22, 2024

SUBJECT: Scheduling Special Meetings in April and May

- A. To Review Charter Committee Recommended Changes to the City Charter
- B. To Discuss Policies to Guide Staff in the Preparation of the Fiscal Year 2025 Budget

ITEM A. RECOMMENDED CHARTER CHANGES

INTRODUCTION

We begin this memo by highlighting some significant facts for you to keep in mind as you consider the timetable for reviewing the Charter changes and deciding which ones you want to propose to the voters.

1. The Supervisor of Elections, Ms. Vicky Oakes, has said June 3, 2024, is the deadline for the City to submit the Charter changes to her for the August 2024 primary election and the November 2024 general election.
2. The Charter changes that will appear on the ballot must be in both English and Spanish.
3. The Supervisor cannot guarantee there will be room on the November ballot for any City Charter changes. Space will be needed on that ballot for three or more proposed amendments to the Florida constitution, plus at least one County referendum question, plus the names of all the candidates who have qualified for city, county, state, and federal offices.

TIMETABLE

The Charter Review Committee has met once a month since November 2023. Its last meeting will be Wednesday, March 6th, two days after your regular meeting. At its March 6th meeting, the Committee will decide what Charter changes to recommend to you.

As you won't have the list by your March 4th meeting and as you will need time to study, discuss and decide which changes to put on the ballot, we suggest the following timetable:

MEMORANDUM

- a. After March 6th, the Committee's facilitator, Dr. Georgette Dumont, makes a list of the changes and by March 15th or before sends them to the City Manager, who will forward them to you and the City Attorney for review.
- b. Your room will not be available from March 7th through the 20th for a special meeting, because it will be a polling site for the 2024 presidential preference primary.
- c. Thursday, March 21st, the room will be used by SEPAC for its monthly meeting.
- d. Tuesday, March 26th, the room will be used by the Planning Board for its monthly meeting.
- e. Monday, April 1st, is when you'll hold your regular meeting.
- f. Monday, April 8th, 5 p.m., suggested date for special meeting to review the Charter changes and decide which ones to ask the voters to approve. City Attorney then drafts ordinances in English and Spanish.
- g. Monday, May 6th, your regular meeting, Charter ordinances are passed on first reading.
- h. Monday, May 20th, special meeting for public hearing and final adoption of Charter ordinances. (Note that Monday, May 27th, is the Memorial Day holiday.)
- i. Tuesday, May 21st, Charter changes are sent to the Supervisor of Elections.

QUESTIONS

It is whether to have as many Charter changes as possible on the August primary ballot. As noted above, the Supervisor of Elections cannot guarantee there's be space on the November general election ballot for the changes.

ALTERNATIVES

First, put any remaining Charter changes on the ballot for the 2026 primary/general elections.

Or, second, have a standalone, all-mail ballot election in 2025. The Charter changes would be sent directly to the voters. If this alternative is selected, the Supervisor of Elections would assist the City. The City would have to pay the costs, which are estimated by Ms. Oakes to be \$30,000.

ACTION REQUESTED

MEMORANDUM

It is that you discuss the timetable that will: a. insure the Charter changes will be received by the Supervisor of Elections by June 3, 2024; b. give you time to discuss the proposed changes and to decide which ones will be on the ballot for which election, primary or general; c. give the City Attorney time to write the ordinances in both English and Spanish; and d. provide time for the two readings required for the adoption of the Charter change ordinances.

ITEM B. BUDGET POLICIES

Attached as pages 1-17 is a memo from the Finance Director, Ms. Douylliez, in which she provides information about budget-related topics that you may want to discuss at your special meeting in April.

M E M O R A N D U M

TO: MAX ROYLE, CITY MANAGER
FROM: PATTY DOUYLLIEZ, FINANCE DIRECTOR
SUBJECT: BUDGET WORKSHOP
DATE: 2/22/2024

In January, historical data was presented to the Commission summarizing revenues and expenditures from Fiscal Year 2019 through Fiscal Year 2024 Budget. This information was requested to begin a review of historical data as we move forward with a budget workshop. During this meeting additional information was requested such as benefits broken out by department, FRS percent changes from the State of Florida, vacation and sick liability for employees when they leave the city, and details on how our tax base has increased over this period. I also offered to provide the details of the summarized data for review as well. Attached to this memo is the requested information for further review by the Commission and discussion of the information at a future budget workshop.

So that we can move forward with setting an agenda for the budget workshop, I would like to have the Commissioners provide further details on what they will be looking for during the meeting and set a date in April for the meeting to be held. At that point, we will have half of the year complete, and the managers will be able to provide details about what has been completed and the status of the remainder of FY24, as well as have some information on what they are looking for in FY25. A key area of concern will be capital projects and how they will be implemented over the next ten to fifteen years. The city has been fortunate to receive grants and state appropriations to implement capital improvements, but funding of these projects will cause a cash flow issue if we do not have a plan in place. The city will also need to consider maintenance of these infrastructure improvements to allow the operating budget to be adjusted accordingly. I look forward to further guidance from the commission on this topic.

Account Number	Account Description	Anticipated	2023 Actual	2022 Actual	2021 Actual	2020 Actual	2019 Actual
001-000-000	GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00
001-311-000	Ad Valorem Taxes	4,614,179.00	4,091,439.89	3,613,726.65	3,460,643.69	3,197,708.51	2,928,722.59
001-311-100	Ad Valorem Taxes - Delinquent	5,000.00	0.00	3,400.40	6,449.90	12,092.07	2,037.86
201-000-000	DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00	0.00
201-311-000	Ad Valorem Taxes	553,701.00	834,966.24	737,492.96	706,253.90	666,355.54	610,354.04
201-311-100	Ad Valorem Taxes - Delinquent	0.00	0.00	693.70	1,051.44	2,141.16	424.71
Statistical Information							
	Millage-GF	2.5000	2.4500	2.4500	2.4500	2.4500	2.3992
	Millage-Debt Service	0.3000	0.5000	0.5000	0.5000	0.5000	0.5000
	Property Value	\$1,942,812,004	\$1,724,583,998	\$1,524,903,565	\$1,464,037,916	\$1,379,667,584	\$1,260,551,064
	Percent of Increase Year over Year	12.65%	13.09%	4.16%	6.12%	9.45%	

Miscellaneous requested data

	Life & Health Insurance Costs					
	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Total Headcount	63	64	62.75	69	68	73
Legislative	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Executive	\$7,491.87	\$8,458.86	\$7,861.56	\$8,612.04	\$9,206.52	\$10,084.00
Finance	\$93,517.23	\$81,154.73	\$70,691.23	\$118,285.62	\$139,444.47	\$169,423.00
Comp Planning	\$11,570.26	\$12,826.40	\$12,040.64	\$19,677.38	\$26,289.74	\$28,473.00
Other Govt Services	\$61,678.33	\$61,202.15	\$46,596.64	\$56,621.09	\$60,170.54	\$66,709.00
Law Enforcement	\$208,140.78	\$237,770.43	\$191,365.55	\$219,426.17	\$228,460.69	\$284,322.00
Protective Inspections	\$25,426.51	\$29,527.22	\$37,754.73	\$30,874.53	\$36,270.19	\$44,923.00
Code Enforcement	\$0.00	\$0.00	\$0.00	\$16,719.68	\$23,855.93	\$26,351.00
Garbage	\$68,842.59	\$68,263.97	\$57,172.47	\$69,489.57	\$73,845.67	\$99,865.00
Road & Bridge	\$107,052.58	\$105,926.77	\$80,905.98	\$97,803.28	\$103,946.93	\$130,618.00
Parks	\$0.00	\$0.00	\$27,458.63	\$33,457.95	\$35,555.34	\$39,342.00
TOTAL	\$583,720.15	\$605,130.53	\$531,847.43	\$670,967.31	\$737,046.02	\$900,110.00

	FRS % Rates from State					
	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Regular	8.26%	8.47%	10.00%	10.82%	11.91%	13.57%
Special Risk	24.50%	25.48%	24.45%	25.89%	27.83%	32.67%
Management	24.09%	25.41%	27.29%	29.01%	31.57%	34.52%
DROP		14.60%	16.98%	18.34%	18.60%	21.13%

Vacation/Sick Payout Liability \$468,716.57

Account Number	Account Description	2024 Budget	2023 Actual	2022 Actual	2021 Actual	2020 Actual	2019 Actual	
001-0000-000-0000	GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	
	Totals	0.00	0.00	0.00	0.00	0.00	0.00	
001-1100-511-0000	LEGISLATIVE	0.00	0.00	0.00	0.00	0.00	0.00	
001-1100-511-1100	Legislative-Executive Wages	45,323.00	43,164.24	37,134.06	34,811.40	34,263.00	32,732.12	
001-1100-511-2100	Legislative-FICA Taxes	3,468.00	3,202.92	2,755.69	2,583.36	2,542.32	2,432.99	
001-1100-511-2200	Legislative-Retirement	6,151.00	5,320.05	4,129.88	3,552.63	3,033.27	2,772.22	
001-1100-511-2300	Legislative-Life/Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00	
		54,942.00	51,687.21	44,019.63	40,947.39	39,838.59	37,937.33	269,372.15
001-1100-511-3170	Legislative-Codification Fees	7,000.00	2,675.00	3,937.38	6,248.15	13,144.57	4,126.29	
001-1100-511-3400	Legislative-Other Contractual Services	2,850.00	1,136.60	2,072.00	0.00	0.00	0.00	
001-1100-511-4000	Legislative-Travel/Per Diem	4,000.00	2,268.02	304.55	304.55	304.55	3,411.61	
001-1100-511-4200	Legislative-Postage	600.00	522.93	0.00	0.00	0.00	0.00	
001-1100-511-4620	Legislative-Equipment Maintenance & Repa	0.00	0.00	0.00	0.00	7,188.00	7,471.65	
001-1100-511-4700	Legislative-Printing, Copying & Binding	0.00	0.00	0.00	0.00	0.00	0.00	
001-1100-511-4800	Legislative-Entertainment	3,000.00	5,875.60	0.00	0.00	4,371.54	3,323.89	
001-1100-511-4910	Legislative-Audio/Visual Taping	0.00	0.00	0.00	0.00	0.00	0.00	
001-1100-511-4920	Legislative-Election Expense	600.00	-40.00	0.00	332.00	0.00	298.54	
001-1100-511-4970	Legislative-Records Management Expense	12,500.00	23,725.00	11,290.63	198.40	9,488.69	10,454.08	
001-1100-511-4990	Legislative-Other Expenses	2,350.00	1,474.99	2,023.18	670.03	603.55	1,097.63	
001-1100-511-5100	Legislative-Office Supplies	200.00	40.72	17.44	9.96	58.39	36.23	
001-1100-511-5210	Legislative-Uniforms	200.00	36.00	0.00	118.00	0.00	128.00	
001-1100-511-5280	Legislative-Computer Software Subscripti	14,350.00	10,687.09	10,058.68	9,829.93	0.00	0.00	
001-1100-511-5281	Legislative-Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
001-1100-511-5290	Legislative-Other Operating Supplies	275.00	281.27	635.96	433.02	2,962.29	81.30	
001-1100-511-5410	Legislative-Publications & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	
001-1100-511-5420	Legislative-Memberships	3,000.00	2,390.00	2,335.00	1,000.00	850.00	2,274.00	
001-1100-511-5430	Legislative-Training & Education	3,000.00	575.00	347.00	0.00	0.00	2,300.00	
		53,925.00	51,648.22	33,021.82	19,144.04	38,971.58	35,003.22	231,713.88
001-1100-511-6430	Legislative-Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	
	Totals	108,867.00	103,335.43	77,041.45	60,091.43	78,810.17	72,940.55	
001-1200-512-0000	EXECUTIVE	0.00	0.00	0.00	0.00	0.00	0.00	
001-1200-512-1100	Executive-Executive Wages	142,646.00	135,852.59	128,586.33	122,892.11	122,141.51	121,675.28	
001-1200-512-1700	Executive-Car Allowance	1,000.00	999.96	999.96	999.96	999.96	999.96	
001-1200-512-2100	Executive-FICA Taxes	10,993.00	10,088.04	9,564.48	9,125.17	9,038.73	9,055.59	
001-1200-512-2200	Executive-Retirement	49,242.00	43,921.41	39,103.36	33,333.17	31,693.46	29,734.49	
001-1200-512-2300	Executive-Life & Health Insurance	10,084.00	9,206.52	8,612.04	7,861.56	8,458.86	7,491.87	
001-1200-512-2400	Executive-Workers' Compensation	171.00	190.22	168.61	174.37	230.19	246.32	
		214,136.00	200,258.74	187,034.78	174,386.34	172,562.71	169,203.51	1,117,582.08
001-1200-512-4000	Executive-Travel/Per Diem	900.00	60.91	60.91	60.91	60.91	777.50	
001-1200-512-4020	Executive-Mileage/Personal Vehicle	110.00	0.00	0.00	0.00	0.00	0.00	
001-1200-512-4540	Executive-Bonding Insurance	27.00	27.04	27.04	27.04	27.04	27.04	
001-1200-512-4620	Executive-Equipment Maintenance & Repair	132.00	74.98	0.00	10.94	11.94	115.50	
001-1200-512-5210	Executive-Uniforms	0.00	0.00	0.00	-23.50	0.00	53.00	
001-1200-512-5230	Executive-Small Tools & Equipment	30.00	0.00	24.99	0.00	0.00	0.00	

001-1200-512-5280	Executive-Computer Software Subscription	1,130.00	543.80	469.03	495.00	0.00	0.00
001-1200-512-5290	Executive-Other Operating Supplies	0.00	0.00	0.00	0.00	587.50	240.00
001-1200-512-5410	Executive-Publications & Subscriptions	600.00	0.00	47.45	201.10	201.10	296.98
001-1200-512-5420	Executive-Memberships	2,300.00	1,271.04	1,380.36	364.00	364.00	1,320.67
001-1200-512-5430	Executive-Training & Education	450.00	0.00	0.00	0.00	0.00	550.00
		5,679.00	1,977.77	2,009.78	1,135.49	1,252.49	3,380.69
							15,435.22

Totals	219,815.00	202,236.51	189,044.56	175,521.83	173,815.20	172,584.20
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001-1300-513-0000	FINANCE	0.00	0.00	0.00	0.00	0.00	0.00
001-1300-513-1200	Finance-Regular Wages	552,038.00	502,248.89	462,885.59	394,666.68	375,923.22	404,200.16
001-1300-513-1400	Finance-Overtime	5,000.00	3,158.29	2,063.61	1,541.02	1,953.65	7,131.52
001-1300-513-1600	Finance-Sick Pay Incentive	0.00	0.00	0.00	725.39	794.80	352.93
001-1300-513-2100	Finance-FICA Taxes	42,527.00	34,717.78	32,517.60	28,715.55	26,333.90	29,015.70
001-1300-513-2200	Finance-Retirement	126,175.00	116,812.26	96,040.93	77,027.37	69,911.40	56,578.26
001-1300-513-2300	Finance-Life & Health Insurance	169,423.00	139,444.47	118,285.62	70,691.23	81,154.73	93,517.23
001-1300-513-2400	Finance-Workers' Compensation	637.00	702.37	622.56	523.14	383.64	410.56
001-1300-513-2500	Finance-Unemployment Compensation	0.00	0.00	0.00	0.00	0.00	0.00
		895,800.00	797,084.06	712,415.91	573,890.38	556,455.34	591,206.36
							4,126,852.05
001-1300-513-3100	Finance-Attorneys Fees	115,000.00	82,204.60	80,041.59	79,055.76	68,332.50	63,735.00
001-1300-513-3160	Finance-Consultant Fees	0.00	0.00	0.00	0.00	0.00	0.00
001-1300-513-3190	Finance-Professional Services	0.00	0.00	0.00	0.00	0.00	0.00
001-1300-513-3200	Finance-Audit Fees	34,000.00	26,690.00	22,585.00	15,600.00	15,200.00	17,200.00
001-1300-513-3400	Finance-Other Contractual Services	22,000.00	11,968.27	7,905.00	4,500.00	9,000.00	0.00
001-1300-513-4000	Finance-Travel/Per Diem	2,500.00	1,447.09	1,564.89	1,367.56	632.75	4,442.51
001-1300-513-4020	Finance-Mileage/Personal Vehicle	1,000.00	140.40	71.00	0.00	116.61	1,393.28
001-1300-513-4100	Finance-Telephone	14,000.00	14,764.71	9,487.71	8,798.80	8,864.02	8,283.22
001-1300-513-4200	Finance-Postage	3,700.00	2,583.19	3,440.32	2,487.14	2,544.12	2,994.35
001-1300-513-4430	Finance-Equipment Leases	2,800.00	654.84	2,021.65	1,052.43	2,021.84	1,896.84
001-1300-513-4540	Finance-Bonding Insurance	104.00	104.00	104.00	104.00	104.00	104.00
001-1300-513-4620	Finance-Equipment Repair & Maintenance	1,200.00	0.00	0.00	313.93	2,286.00	19,383.05
001-1300-513-4630	FINANCE-VEHICLE MAINTENANCE	250.00	0.00	0.00	0.00	0.00	0.00
001-1300-513-4700	Finance-Printing, Copying & Binding	7,500.00	2,408.36	3,175.47	2,117.38	2,070.98	2,505.37
001-1300-513-4810	Finance-Legal Advertising	7,000.00	2,874.64	3,244.67	5,179.73	5,064.79	4,374.27
001-1300-513-4850	Finance-Public Education Campaigns	1,800.00	378.60	554.00	60.00	911.06	0.00
001-1300-513-4890	Finance-Advertising	0.00	0.00	0.00	0.00	0.00	0.00
001-1300-513-4990	Finance-Other Expenses	1,500.00	1,333.57	1,169.69	979.07	1,070.78	871.60
001-1300-513-5100	Finance-Office Supplies	4,500.00	1,922.25	3,471.92	3,148.67	3,268.36	3,550.95
001-1300-513-5210	Finance-Uniforms	600.00	465.00	425.13	0.00	412.00	338.00
001-1300-513-5220	FINANCE-FUEL, OIL, LUBE	200.00	174.24	0.00	0.00	0.00	0.00
001-1300-513-5230	Finance-Small Tools & Equipment	3,500.00	538.90	1,679.63	2,347.46	6,381.90	1,970.86
001-1300-513-5280	Finance-Computer Software Subscriptions	21,200.00	11,372.43	26,801.07	9,512.58	0.00	0.00
001-1300-513-5281	Finance-Computer Equipment	5,000.00	1,033.25	9,122.86	424.19	0.00	0.00
001-1300-513-5290	Finance-Other Operating Supplies	2,700.00	1,661.55	984.03	1,250.95	7,777.89	4,813.36
001-1300-513-5410	Finance-Publications & Subscriptions	700.00	468.00	224.84	487.09	538.09	712.18
001-1300-513-5420	Finance-Memberships	2,500.00	1,744.00	2,014.00	3,146.95	1,928.00	3,754.00
001-1300-513-5430	Finance-Training & Education	5,000.00	5,479.10	5,954.08	6,215.00	820.00	2,535.87
		260,254.00	172,410.99	186,042.55	148,148.69	139,345.69	144,858.71
							1,051,060.63

001-1300-513-6320	Finance-Office Equipment	0.00	2,422.20	0.00	0.00	0.46	-0.02	
001-1300-513-6321	Finance-Software	0.00	0.00	0.00	0.00	0.00	0.00	
	Totals	1,156,054.00	971,917.25	898,458.46	722,039.07	695,801.49	736,065.05	
001-1500-515-0000	COMP PLANNING	0.00	0.00	0.00	0.00	0.00	0.00	
001-1500-515-1200	Comp Planning-Regular Wages	188,355.00	159,318.78	164,037.88	110,939.78	107,491.74	104,636.01	
001-1500-515-1400	Comp Planning-Overtime	525.00	417.91	0.00	91.04	99.59	0.00	
001-1500-515-1600	Comp Planning-Sick Pay Incentive	0.00	0.00	0.00	0.00	0.00	0.00	
001-1500-515-2100	Comp Planning-FICA Taxes	14,427.00	11,802.53	12,277.01	8,356.06	8,094.59	7,753.90	
001-1500-515-2200	Comp Planning-Retirement	37,487.00	25,492.93	26,151.37	23,475.60	21,249.29	16,808.56	
001-1500-515-2300	Comp Planning-Life & Health Insurance	28,473.00	26,289.74	19,677.38	12,040.64	12,826.40	11,570.26	
001-1500-515-2400	Comp Planning-Workers' Compensation	1,106.00	702.37	622.56	880.64	3,529.30	3,777.16	
		270,373.00	224,024.26	222,766.20	155,783.76	153,290.91	144,545.89	1,170,784.02
001-1500-515-3160	Comp Planning-Consultant Fees	0.00	0.00	0.00	0.00	0.00	0.00	
001-1500-515-3400	Comp Planning-Other Contractual Services	3,400.00	483.39	864.59	722.49	3,669.83	18,687.00	
001-1500-515-4000	Comp Planning-Travel	2,275.00	2,204.42	394.20	0.00	0.00	0.00	
001-1500-515-4020	Comp Planning-Mileage/Personal Vehicle	2,100.00	0.00	0.00	0.00	0.00	0.00	
001-1500-515-4100	Comp Planning-Telephone	0.00	1,874.30	1,100.09	339.82	0.00	0.00	
001-1500-515-4310	Comp Planning-Electricity	2,265.00	1,162.68	810.98	600.00	0.00	0.00	
001-1500-515-4320	Comp Planning-Water & Sewer	1,700.00	941.69	1,212.91	260.00	0.00	0.00	
001-1500-515-4330	Comp Planning-Cable	150.00	0.00	0.00	0.00	0.00	0.00	
001-1500-515-4420	Comp Planning-Equipment Leases	590.00	0.00	0.00	148.26	0.00	0.00	
001-1500-515-4510	Comp Planning-Liability Insurance	135.00	143.04	129.60	0.00	0.00	0.00	
001-1500-515-4520	Comp Planning-Building/Property Ins.	2,284.00	1,729.98	1,627.76	0.00	0.00	0.00	
001-1500-515-4540	Comp Planning-Bonding Insurance	23.00	0.00	0.00	0.00	0.00	0.00	
001-1500-515-4610	Comp Planning-Facility Maintenance	1,370.00	1,387.89	0.00	0.00	0.00	0.00	
001-1500-515-4620	Comp Planning-Equipment Repair & Maint	140.00	0.00	0.00	0.00	0.00	96.93	
001-1500-515-4630	Comp Planning-Vehicle Repair/Maint	57.00	1,116.65	1,772.91	0.00	0.00	0.00	
001-1500-515-4700	Comp Planning-Printing, Copying & Bindin	1,535.00	-121.35	-52.00	315.00	22.50	-20.00	
001-1500-515-4810	Comp Planning-Legal Advertising	2,275.00	1,626.56	1,785.84	1,854.42	2,028.40	3,074.02	
001-1500-515-5100	Comp Planning-Office Supplies	1,300.00	757.31	713.70	658.60	669.27	0.00	
001-1500-515-5210	Comp Planning-Uniforms	342.00	0.00	12.00	0.00	0.00	0.00	
001-1500-515-5220	Comp Planning-Fuel, Oil, Lube	252.00	152.84	175.77	0.00	0.00	0.00	
001-1500-515-5230	Comp Planning-Small Tools/Equip	370.00	249.69	362.35	0.00	0.00	0.00	
001-1500-515-5280	Comp Planning-Computer Software Subscrip	6,200.00	4,502.90	5,031.14	2,457.11	0.00	0.00	
001-1500-515-5281	COMP PLANNING-COMPUTER EQUIPMENT	2,500.00	0.00	0.00	0.00	0.00	0.00	
001-1500-515-5290	Comp Planning-Other Operating Supplies	800.00	521.89	199.38	799.34	906.18	436.56	
001-1500-515-5410	Comp Planning-Publications/Subscriptions	57.00	1,059.33	28.33	0.00	40.00	0.00	
001-1500-515-5420	Comp Planning-Memberships	837.00	819.00	517.95	0.00	0.00	0.00	
001-1500-515-5430	Comp Planning-Training & Education	3,800.00	1,590.00	2,977.91	0.00	0.00	0.00	
		36,757.00	22,202.21	19,665.41	8,155.04	7,336.18	22,274.51	116,390.35
	Totals	307,130.00	246,226.47	242,431.61	163,938.80	160,627.09	166,820.40	
001-1700-517-7100	Debt Service-Loan Principal	191,295.00	171,953.02	147,107.23	92,754.57	115,252.72	72,457.87	
001-1700-517-7200	Debt Service-Loan Interest	12,000.00	15,322.49	8,826.79	9,487.07	11,735.40	6,148.82	
	Totals	203,295.00	187,275.51	155,934.02	102,241.64	126,988.12	78,606.69	

001-1900-519-0000	OTHER GOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	
001-1900-519-1200	Other Gov Svcs-Regular Wages	237,681.00	240,699.89	218,492.40	180,216.61	216,315.17	199,487.76	
001-1900-519-1400	Other Gov Svcs-Overtime	4,200.00	5,178.21	4,813.18	3,646.89	5,380.77	9,528.15	
001-1900-519-1500	Other Govt Svcs-Certificaton Incentive	0.00	0.00	0.00	0.00	0.00	0.00	
001-1900-519-1600	Other Gov Svcs-Sick Pay Incentive	0.00	0.00	0.00	542.33	431.71	416.42	
001-1900-519-2100	Other Gov Svcs-FICA Taxes	18,183.00	17,353.32	15,759.60	12,779.44	15,396.99	14,492.08	
001-1900-519-2200	Other Gov Svcs-Retirement	34,588.00	38,163.14	32,260.64	26,092.04	25,767.49	20,596.75	
001-1900-519-2300	Other Gov Svcs-Life & Health Insurance	66,709.00	60,170.54	56,621.09	46,596.64	61,202.15	61,678.33	
001-1900-519-2400	Other Gov Svcs-Workers' Compensation	11,848.00	12,111.94	10,735.86	10,615.45	5,600.87	5,994.16	
001-1900-519-2500	Other Gov Svcs-Unemployment Comp	315.00	179.01	247.12	0.00	481.11	0.00	
		373,524.00	373,856.05	338,929.89	280,489.40	330,576.26	312,193.65	2,009,569.25
001-1900-519-3400	Other Gov Svcs-Other Contractual Service	2,423.00	998.75	0.00	0.00	993.22	2,643.00	
001-1900-519-4100	Other Gov Svcs-Telephone	3,450.00	3,531.95	2,622.61	2,140.31	1,072.02	1,166.61	
001-1900-519-4310	Other Gov Svcs-Electricity	13,646.00	11,568.90	11,959.64	8,696.01	8,584.86	9,581.74	
001-1900-519-4320	Other Gov Svcs-Water	8,529.00	6,277.37	5,912.04	6,830.10	6,176.98	3,581.21	
001-1900-519-4330	Other Gov Svcs-Cable	0.00	0.00	0.00	0.00	0.00	0.00	
001-1900-519-4430	Other Gov Svcs-Equipment Leases	800.00	38.46	494.82	404.80	621.92	574.08	
001-1900-519-4510	Other Gov Svcs-Liability Insurance	49,983.00	43,555.55	32,304.56	27,256.52	18,366.10	33,946.40	
001-1900-519-4520	Other Gov Svcs-Building/Property Insuran	16,242.00	11,398.15	11,368.45	19,695.20	17,055.74	14,763.14	
001-1900-519-4610	Other Gov Svcs-Facility Maintenance	68,350.00	53,591.08	38,014.80	38,457.11	27,631.02	33,713.87	
001-1900-519-4620	Other Gov Svcs-Equipment Repair & Maint	5,775.00	518.50	893.35	4,956.69	2,584.99	3,431.74	
001-1900-519-4630	Other Gov Svcs-Vehicle Repair & Maintena	1,340.00	1,075.30	0.00	1,013.10	-767.23	1,204.39	
001-1900-519-4700	Other Gov Svcs-Printing, Copying & Bindi	120.00	0.00	103.00	0.00	0.00	0.00	
001-1900-519-4810	Other Gov Svcs-Legal Advertising	0.00	0.00	0.00	0.00	253.45	0.00	
001-1900-519-4890	Other Gov Svcs-Advertising	400.00	0.00	112.19	288.58	54.37	0.00	
001-1900-519-4990	Other Gov Svcs-Other Expenses	0.00	0.00	0.00	0.00	0.00	1.57	
001-1900-519-5100	Other Gov Svcs-Office Supplies	1,100.00	99.76	998.31	393.10	351.76	620.28	
001-1900-519-5210	Other Gov Svcs-Uniforms	700.00	852.00	372.12	140.00	0.00	566.87	
001-1900-519-5220	Other Gov Svcs-Fuel, Oil & Lubes	1,500.00	2,093.13	1,642.98	1,611.48	1,419.03	4,029.07	
001-1900-519-5230	Other Gov Svcs-Small Tools & Equipment	3,800.00	725.17	3,144.51	1,737.40	1,061.81	3,487.75	
001-1900-519-5280	Other Gov Svcs-Computer Software Subscr	5,835.00	2,569.59	2,768.85	2,730.40	0.00	0.00	
001-1900-519-5281	Other Gov Svcs-Computer Equipment	853.00	0.00	1,556.41	278.95	0.00	0.00	
001-1900-519-5290	Other Gov Svcs-Other Operating Supplies	12,000.00	17,755.48	16,324.04	12,940.16	15,119.37	11,223.26	
001-1900-519-5410	Other Gov Svcs-Publications & Subscripti	70.00	0.00	1,107.70	17.60	20.80	0.00	
001-1900-519-5430	Other Gov Svcs-Training & Education	750.00	0.00	0.00	789.09	318.60	0.00	
001-1900-519-5910	Other Gov Svcs-Unrealized Loss on Invest	0.00	0.00	0.00	0.00	0.00	0.00	
		197,666.00	156,649.14	131,700.38	130,376.60	100,918.81	124,534.98	841,845.91
001-1900-519-6100	Other Gov Svcs-Land/Land Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
001-1900-519-6200	Other Gov Svcs-Buildings	128,000.00	28,811.50	52,637.73	0.00	10,187.27	54,247.23	
001-1900-519-6310	Other Gov Svcs-Paving	0.00	0.00	0.00	0.00	0.00	0.00	
001-1900-519-6320	Other Gov Svcs-Office Equipment	0.00	0.00	9,423.99	0.00	0.00	0.12	
001-1900-519-6350	Other Gov Svcs - Lighting Systems	0.00	0.00	0.00	0.00	0.00	0.00	
001-1900-519-6370	Other Gov Svcs-Vision Plan Improvements	0.00	0.00	0.00	0.00	0.00	0.00	
001-1900-519-6490	Other Gov Svcs-Other Equipment	80,000.00	0.00	0.00	20,354.93	-0.03	18,117.30	
001-1900-519-6700	Other Gov Svcs-Statues/Art	0.00	0.00	0.00	0.00	0.00	0.00	
	Totals	779,190.00	559,316.69	532,691.99	431,220.93	441,682.31	509,093.28	

001-2100-521-0000	LAW ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00
001-2100-521-1100	Law Enforcement-Chief Salary	106,186.00	101,129.60	95,389.46	92,042.22	105,215.10	100,449.19
001-2100-521-1200	Law Enforcement-Regular Wages	1,466,238.00	1,183,154.80	1,137,281.96	1,066,171.90	1,089,442.95	1,060,391.86
001-2100-521-1220	Law Enforcement-Holiday Pay	46,071.00	29,283.46	29,537.75	34,369.71	28,233.08	25,196.42
001-2100-521-1400	Law Enforcement-Overtime	47,250.00	74,337.65	73,663.19	40,400.54	45,798.63	63,757.61
001-2100-521-1500	Law Enforcement-Police Incentive Pay	12,720.00	12,987.07	15,386.95	15,650.54	17,939.05	17,565.20
001-2100-521-1510	Law Enforcement-Call Out Pay	8,000.00	2,630.55	3,599.70	3,784.30	4,799.60	5,722.60
001-2100-521-1520	Law Enforcement-Electronic Comm Stipend	15,840.00	10,005.32	10,909.86	10,069.93	9,073.09	14,186.51
001-2100-521-1530	Law Enforcement-Boot Stipend	2,300.00	908.60	0.00	0.00	0.00	0.00
001-2100-521-1600	Law Enforcement-Sick Pay Incentive	0.00	0.00	0.00	8,644.83	9,000.66	8,075.59
001-2100-521-1710	Law Enforcement-Investigator Stipend	2,400.00	230.75	1,199.90	1,384.50	1,107.60	1,938.30
001-2100-521-2100	Law Enforcement-FICA Taxes	124,138.00	101,984.76	98,298.10	91,696.46	93,899.83	93,775.57
001-2100-521-2200	Law Enforcement-Retirement	488,083.00	406,054.51	344,382.39	283,748.18	310,362.62	285,904.46
001-2100-521-2300	Law Enforcement-Life & Health Insurance	284,322.00	228,460.69	219,426.17	191,365.55	237,770.43	208,140.78
001-2100-521-2400	Law Enforcement-Workers' Compensation	30,409.00	36,754.90	32,579.03	34,641.37	19,948.24	23,576.12
001-2100-521-2500	Law Enforcement-Unemployment Compensatio	0.00	0.00	0.00	0.00	0.00	0.00
		2,633,957.00	2,187,922.66	2,061,654.46	1,873,970.03	1,972,590.88	1,908,680.21
							12,638,775.24
001-2100-521-3100	Law Enforcement-Attorneys Fees	3,000.00	2,800.00	0.00	140.00	1,000.00	0.00
001-2100-521-3400	Law Enforcement-Other Contractual Svcs	10,500.00	7,869.50	5,311.94	7,265.00	3,952.50	9,707.50
001-2100-521-4000	Law Enforcement-Travel/Per Diem	5,700.00	2,096.86	1,895.30	5,785.66	2,017.41	7,537.17
001-2100-521-4100	Law Enforcement-Telephone	34,000.00	39,567.65	30,178.39	28,534.66	27,985.60	27,117.80
001-2100-521-4200	Law Enforcement-Postage	800.00	415.27	141.21	390.77	368.44	357.18
001-2100-521-4310	Law Enforcement-Electricity	11,300.00	8,966.47	11,029.33	8,790.07	9,333.58	9,564.45
001-2100-521-4320	Law Enforcement-Water	2,275.00	1,943.39	1,439.65	1,452.81	1,445.10	2,006.89
001-2100-521-4330	Law Enforcement-Cable	1,000.00	546.30	499.62	657.66	0.00	0.00
001-2100-521-4430	Law Enforcement-Equipment Leases	2,200.00	288.00	1,512.54	806.87	1,733.24	1,608.24
001-2100-521-4431	Law Enforcement-Vehicle Leases	0.00	0.00	1,874.90	7,436.94	9,480.30	10,493.84
001-2100-521-4510	Law Enforcement-Liability Insurance	50,510.00	44,050.96	33,805.16	29,169.08	19,127.99	32,693.54
001-2100-521-4520	Law Enforcement-Building/Property Insura	37,134.00	25,323.75	22,176.04	14,294.24	16,680.40	14,303.94
001-2100-521-4530	Law Enforcement-Statutory Insurance	2,100.00	1,920.00	0.00	1,843.00	0.00	1,710.00
001-2100-521-4610	Law Enforcement-Facility Maintenance	2,300.00	2,098.33	2,231.90	1,003.56	1,401.00	1,828.23
001-2100-521-4620	Law Enforcement-Equipment Repair & Maint	5,000.00	1,987.27	3,853.69	3,218.92	16,327.11	28,776.05
001-2100-521-4630	Law Enforcement-Vehicle Repair & Mainten	22,800.00	28,850.98	17,412.29	18,156.70	37,635.04	30,779.63
001-2100-521-4640	Law Enforcement-K-9 Unit	7,400.00	4,223.79	4,212.06	2,852.00	4,084.73	4,963.03
001-2100-521-4700	Law Enforcement-Printing, Copying & Bind	4,700.00	925.42	2,084.78	3,322.79	2,140.32	1,906.23
001-2100-521-4890	Law Enforcement-Advertising	0.00	0.00	0.00	0.00	0.00	0.00
001-2100-521-4930	Law Enforcement-Investigations	6,300.00	4,728.00	4,782.85	4,163.99	3,730.79	4,795.18
001-2100-521-5100	Law Enforcement-Office Supplies	7,400.00	1,246.00	3,537.11	2,755.81	4,631.10	3,641.72
001-2100-521-5210	Law Enforcement-Uniforms	31,000.00	20,348.72	14,601.72	24,513.75	26,597.62	17,332.66
001-2100-521-5220	Law Enforcement-Fuel, Oil & Lubes	75,000.00	64,038.80	70,187.19	49,260.67	39,114.63	51,735.17
001-2100-521-5230	Law Enforcement-Small Tools & Equipment	14,800.00	9,402.79	6,507.61	5,645.02	46,215.68	8,932.75
001-2100-521-5240	Law Enforcement-Crime Prevention/Communi	8,800.00	9,881.26	8,038.85	3,856.21	7,977.77	6,852.31
001-2100-521-5250	Law Enforcement-Medical Supplies	5,000.00	2,195.32	1,371.13	2,296.65	2,738.79	2,319.90
001-2100-521-5260	Law Enforcement-Beach Maintenance Suppli	0.00	0.00	0.00	0.00	0.00	0.00
001-2100-521-5280	Law Enforcement-Computer Software Subscr	54,510.00	32,224.29	34,272.43	27,766.44	0.00	0.00
001-2100-521-5281	Law Enforcement-Computer Equipment	8,500.00	1,322.01	3,719.58	585.00	0.00	0.00
001-2100-521-5290	Law Enforcement-Other Operating Supplies	15,000.00	10,230.95	7,685.79	13,959.49	35,605.85	21,104.07

001-2100-521-5410	Law Enforcement-Publications & Subscript	1,100.00	0.00	195.64	79.99	79.99	0.00
001-2100-521-5420	Law Enforcement-Memberships	3,500.00	3,016.16	469.65	1,436.90	3,982.73	2,855.94
001-2100-521-5430	Law Enforcement-Training & Education	65,750.00	24,983.20	27,115.54	34,801.44	21,205.66	31,683.46
001-2100-521-5440	Law Enforcement-Accreditation	7,392.00	4,724.47	3,436.72	4,149.07	5,845.29	4,221.85
		506,771.00	362,215.91	325,580.61	310,391.16	352,438.66	340,828.73
							2,198,226.07
001-2100-521-6100	Law Enforcement-Land/Land Improvements	0.00	0.00	0.00	0.00	0.00	0.00
001-2100-521-6200	Law Enforcement-Building/Building Improv	0.00	76,629.00	0.00	0.00	0.00	0.00
001-2100-521-6410	Law Enforcement-Vehicles	65,000.00	0.00	98,908.00	141,121.90	60,703.55	128,609.00
001-2100-521-6430	Law Enforcement-Office Equipment	0.00	0.00	33.66	43,513.48	0.10	8,996.84
001-2100-521-6480	Law Enforcement-K9 Unit	0.00	0.00	0.00	0.00	0.00	0.00
001-2100-521-6490	Law Enforcement-Other Equipment	31,821.00	241,810.24	81,372.94	19,355.86	13,115.00	7,292.89
001-2100-521-7200	Law Enforcement-Interest Exp Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
001-2100-521-8300	Law Enforcement-Grants/Matching Funds	0.00	0.00	0.00	0.00	0.00	0.00
001-2100-521-8310	Law Enforcement-SJC Communication Surchar	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	3,237,549.00	2,868,577.81	2,567,549.67	2,388,352.43	2,398,848.19	2,394,407.67
001-2400-524-0000	PROT INSPECTIONS	0.00	0.00	0.00	0.00	0.00	0.00
001-2400-524-1200	Prot Inspections-Regular Wages	280,479.00	237,652.89	196,012.64	216,255.02	189,346.96	180,689.07
001-2400-524-1400	Prot Inspections-Overtime	1,365.00	187.56	480.16	733.07	565.00	0.00
001-2400-524-1600	Prot Inspections-Sick Leave Incentive	0.00	0.00	0.00	1,009.04	1,033.97	642.59
001-2400-524-2100	Prot Inspections-FICA Taxes	20,692.00	17,608.87	14,566.11	15,923.51	14,130.55	13,316.17
001-2400-524-2200	Prot Inspections-Retirement	47,166.00	34,201.29	29,090.11	28,349.55	23,336.68	20,937.33
001-2400-524-2300	Prot Inspections-Life & Health Insurance	44,923.00	36,270.19	30,874.53	37,754.73	29,527.22	25,426.51
001-2400-524-2400	Prot Inspections-Workers' Compensation	5,334.00	3,090.39	2,739.28	2,720.38	7,825.85	8,375.44
001-2400-524-2500	Prot Inspections-Unemployment Comp	0.00	0.00	0.00	0.00	0.00	0.00
		399,959.00	329,011.19	273,762.83	302,745.30	265,766.23	249,387.11
							1,820,631.66
001-2400-524-3100	Prot Inspections-Attorneys Fees	0.00	0.00	0.00	0.00	0.00	0.00
001-2400-524-3190	Prot Inspections-Professional Services	0.00	0.00	0.00	0.00	0.00	0.00
001-2400-524-3400	Prot Inspections-Other Contractual Srvcs	1,461.00	0.00	0.00	513.20	0.00	0.00
001-2400-524-4000	Prot Inspections-Travel	5,700.00	5,987.14	2,991.84	60.91	1,115.54	0.00
001-2400-524-4020	Prot Inspections-Mileage/Personal Vehicl	0.00	0.00	0.00	0.00	0.00	0.00
001-2400-524-4100	Prot Inspections-Telephone	4,000.00	4,785.90	3,415.19	4,837.66	5,973.37	4,857.33
001-2400-524-4200	Prot Inspections-Postage	228.00	151.12	135.22	403.45	461.43	563.21
001-2400-524-4310	Prot Inspections-Electricity	4,375.00	2,613.68	2,919.54	4,485.90	5,018.79	5,681.18
001-2400-524-4320	Prot Inspections-Water	5,560.00	1,858.30	2,332.58	3,869.38	3,627.69	1,580.63
001-2400-524-4330	Prot Inspections-Cable	210.00	112.35	18.10	0.00	0.00	0.00
001-2400-524-4430	Prot Inspections-Equipment Leases	1,125.00	118.75	1,389.09	809.05	1,841.48	1,716.48
001-2400-524-4510	Prot Inspections-Liability Insurance	671.00	276.52	250.60	1,272.56	755.43	816.50
001-2400-524-4520	Prot Inspections-Building/Property Insur	4,913.00	3,303.34	3,040.96	7,379.56	6,431.66	5,460.82
001-2400-524-4540	Prot Inspections-Bonding Insurance	45.00	76.96	76.96	76.96	76.96	76.96
001-2400-524-4610	Prot Inspections-Facility Maintenance	2,214.00	19,009.76	2,795.07	13,216.22	0.00	0.00
001-2400-524-4620	Prot Inspections-Equipment Repair & Main	525.00	0.00	-1,464.88	0.00	5,159.00	20,660.25
001-2400-524-4630	Prot Inspections-Vehicle Repair & Mainte	1,138.00	567.68	2,295.50	632.66	125.45	1,689.85
001-2400-524-4700	Prot Inspections-Printing, Copying & Bin	1,050.00	2,718.07	1,362.01	831.90	1,329.34	2,229.04
001-2400-524-4810	Prot Inspections-Legal Advertising	0.00	0.00	0.00	408.38	475.69	426.32
001-2400-524-4890	Prot Inspections-Advertising	0.00	0.00	0.00	0.00	140.00	0.00
001-2400-524-4990	Prot Inspections-Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00

001-2400-524-5100	Prot Inspections-Office Supplies	2,275.00	3,892.92	2,437.07	1,564.19	2,442.97	1,661.42	
001-2400-524-5210	Prot Inspections-Uniforms	660.00	490.00	687.00	923.92	942.28	490.00	
001-2400-524-5220	Prot Inspections-Fuel, Oil & Lubes	3,945.00	2,777.17	2,774.31	2,259.57	1,938.89	1,607.41	
001-2400-524-5230	Prot Inspections-Small Tools & Equipment	3,360.00	1,499.46	3,611.84	10,139.47	5,680.11	6,148.69	
001-2400-524-5280	Prot Inspections-Computer Software Subsc	12,300.00	10,587.55	13,720.96	9,168.30	0.00	0.00	
001-2400-524-5281	Prot Inspections-Computer Equipment	2,500.00	0.00	4,380.98	5,668.46	0.00	0.00	
001-2400-524-5290	Prot Inspections-Other Operating Supplie	530.00	1,498.18	1,375.84	604.68	3,570.19	2,550.52	
001-2400-524-5410	Prot Inspections-Publications & Subscrip	2,843.00	1,594.84	2,351.44	1,934.80	3,407.29	978.13	
001-2400-524-5420	Prot Inspections-Memberships	2,275.00	1,251.09	961.00	1,089.00	679.00	679.00	
001-2400-524-5430	Prot Inspections-Training & Education	17,341.00	5,091.95	2,946.95	15,389.48	5,778.84	1,117.95	
		81,244.00	70,262.73	56,805.17	87,539.66	56,971.40	60,991.69	413,814.65
001-2400-524-6200	Prot Inspections-Buildings	0.00	144,693.87	47.76	0.00	-0.31	0.07	
001-2400-524-6321	Prot Inspections-Software	0.00	0.00	0.00	31,025.00	0.00	0.00	
001-2400-524-6410	Prot Inspections-Vehicles	0.00	100,885.36	71,323.98	0.00	35,525.49	27,838.58	
001-2400-524-6430	Prot Inspections-Office Equipment	0.00	0.00	35,022.20	0.00	16,300.98	3,515.88	
	Totals	481,203.00	644,853.15	436,961.94	421,309.96	374,563.79	341,733.33	
001-2900-529-0000	Code Enforcement Division	0.00	0.00	0.00	0.00	0.00	0.00	
001-2900-529-1200	Code Enforcement-Regular Wages	120,969.00	93,635.15	43,243.61	0.00	0.00	0.00	
001-2900-529-1400	Code Enforcement-Overtime Wages	0.00	152.81	32.35	0.00	0.00	0.00	
001-2900-529-2100	Code Enforcement-FICA	9,102.00	6,647.46	2,854.89	0.00	0.00	0.00	
001-2900-529-2200	Code Enforcement-Retirement	15,330.00	21,109.13	12,702.09	0.00	0.00	0.00	
001-2900-529-2300	Code Enforcement-Life & Health Insurance	26,351.00	23,855.93	16,719.68	0.00	0.00	0.00	
001-2900-529-2400	Code Enforcement-Workers Comp	1,057.00	1,055.51	935.59	0.00	0.00	0.00	
		172,809.00	146,455.99	76,488.21	0.00	0.00	0.00	395,753.20
001-2900-529-3100	CODE ENFORCEMENT-LEGAL FEES	0.00	1,710.00	0.00	0.00	0.00	0.00	
001-2900-529-3400	Code Enforcement-Oth Contractual Service	1,140.00	538.30	193.51	0.00	0.00	0.00	
001-2900-529-4000	Code Enforcement-Travel	2,065.00	0.00	1,206.38	0.00	0.00	0.00	
001-2900-529-4100	Code Enforcement-Telephone	825.00	1,938.91	1,062.14	0.00	0.00	0.00	
001-2900-529-4200	Code Enforcement-Postage	1,350.00	612.65	0.00	0.00	0.00	0.00	
001-2900-529-4310	Code Enforcement-Electricity	1,410.00	1,343.37	1,621.99	0.00	0.00	0.00	
001-2900-529-4320	Code Enforcement-Water & Sewer	835.00	766.04	559.82	0.00	0.00	0.00	
001-2900-529-4430	Code Enforcement-Equipment Leases	235.00	266.96	261.29	0.00	0.00	0.00	
001-2900-529-4510	Code Enforcement-Liability Insurance	135.00	57.20	51.84	0.00	0.00	0.00	
001-2900-529-4520	Code Enforcement-Building/Property Ins	2,284.00	718.54	719.28	0.00	0.00	0.00	
001-2900-529-4540	Code Enforcement-Bonding Insurance	9.00	0.00	0.00	0.00	0.00	0.00	
001-2900-529-4610	Code Enforcement-Facility Maintenance	440.00	458.93	0.00	0.00	0.00	0.00	
001-2900-529-4620	Code Enforcement-Equip Repair/Maintenanc	0.00	0.00	0.00	0.00	0.00	0.00	
001-2900-529-4630	Code Enforcement-Vehicle Repair/Maint	525.00	719.57	0.00	0.00	0.00	0.00	
001-2900-529-4700	Code Enforcement-Printing, Copying, Bindin	525.00	124.95	79.00	0.00	0.00	0.00	
001-2900-529-4810	Code Enforcement-Legal Advertising	1,050.00	437.92	296.87	0.00	0.00	0.00	
001-2900-529-4890	Code Enforcement-Advertising	0.00	0.00	0.00	0.00	0.00	0.00	
001-2900-529-5100	Code Enforcement-Office Supplies	570.00	805.31	355.44	0.00	0.00	0.00	
001-2900-529-5210	Code Enforcement-Uniforms	300.00	213.00	121.00	0.00	0.00	0.00	
001-2900-529-5220	Code Enforcement-Fuel, Oil, Lube	500.00	466.57	586.76	0.00	0.00	0.00	
001-2900-529-5230	Code Enforcement-Small Tools/Equipment	285.00	3,262.38	263.41	0.00	0.00	0.00	
001-2900-529-5280	Code Enforcement-Computer Software Subsc	3,150.00	1,467.30	1,085.98	0.00	0.00	0.00	

001-2900-529-5281	Code Enforcement-Computer Equipment	750.00	3,394.81	1,140.47	0.00	0.00	0.00	
001-2900-529-5290	Code Enforcement-Other Operating Supplie	60.00	296.81	0.00	0.00	0.00	0.00	
001-2900-529-5410	Code Enforcement-Publications/Subscripti	114.00	66.64	28.33	0.00	0.00	0.00	
001-2900-529-5420	Code Enforcement-Memberships	750.00	150.00	200.00	0.00	0.00	0.00	
001-2900-529-5430	Code Enforcement-Training & Education	1,710.00	69.00	533.00	0.00	0.00	0.00	
		21,017.00	19,885.16	10,366.51	0.00	0.00	0.00	51,268.67
001-2900-529-6410	CODE ENFORCEMENT-VEHICLES	48,000.00	0.00	0.00	0.00	0.00	0.00	
	Totals	241,826.00	166,341.15	86,854.72	0.00	0.00	0.00	
001-3400-534-0000	GARBAGE	0.00	0.00	0.00	0.00	0.00	0.00	
001-3400-534-1200	Garbage-Regular Wages	356,521.00	334,023.01	270,697.22	222,369.71	240,871.60	222,506.65	
001-3400-534-1400	Garbage-Overtime	6,300.00	7,550.33	5,907.10	4,480.83	6,001.60	10,625.85	
001-3400-534-1500	Garbage-Certification Incentive	0.00	0.00	0.00	0.00	0.00	0.00	
001-3400-534-1600	Garbage-Sick Pay Incentive	0.00	0.00	0.00	665.59	887.23	1,117.48	
001-3400-534-2100	Garbage-FICA Taxes	27,274.00	24,129.12	19,608.39	15,965.12	17,292.72	16,324.08	
001-3400-534-2200	Garbage-Retirement	51,882.00	46,641.11	39,249.22	31,900.73	29,149.39	22,973.28	
001-3400-534-2300	Garbage-Life & Health Insurance	99,865.00	73,845.67	69,489.57	57,172.47	68,263.97	68,842.59	
001-3400-534-2400	Garbage-Workers' Compensation	17,776.00	14,864.66	13,175.82	13,028.05	26,699.96	28,574.96	
001-3400-534-2500	Garbage-Unemployment Comp	475.00	284.01	303.28	0.00	536.63	39.28	
		560,093.00	501,337.91	418,430.60	345,582.50	389,703.10	371,004.17	2,586,151.28
001-3400-534-3400	Garbage-Other Contractual Services	25,000.00	17,936.23	23,692.64	117,239.69	138,154.68	130,868.99	
001-3400-534-4100	Garbage-Telephone	6,425.00	4,659.46	3,251.72	2,657.64	4,784.18	4,650.17	
001-3400-534-4310	Garbage-Electricity	1,820.00	1,710.98	1,340.72	1,309.87	1,178.61	1,182.32	
001-3400-534-4320	Garbage-Water	1,025.00	1,205.56	859.34	780.73	820.29	1,250.29	
001-3400-534-4330	Garbage-Cable	0.00	0.00	0.00	0.00	0.00	0.00	
001-3400-534-4430	Garbage-Equipment Leases	920.00	47.20	644.32	496.80	693.68	640.32	
001-3400-534-4510	Garbage-Liability Insurance	8,343.00	7,504.81	6,887.70	1,770.54	1,137.40	1,213.77	
001-3400-534-4520	Garbage-Building/Property Insurance	16,501.00	12,295.26	10,151.12	5,723.88	5,173.08	4,344.37	
001-3400-534-4610	Garbage-Facility Maintenance	0.00	0.00	142.00	0.00	0.00	0.00	
001-3400-534-4620	Garbage-Equipment Maintenance & Repair	1,000.00	269.97	5.90	37.33	0.00	2,556.21	
001-3400-534-4630	Garbage-Vehicle Repair & Maintenance	35,000.00	14,444.63	42,433.12	45,168.49	22,541.73	37,637.99	
001-3400-534-4700	Garbage-Printing, Copying & Binding	500.00	384.00	1,070.76	0.00	0.00	0.00	
001-3400-534-4810	Garbage-Legal Advertising	0.00	0.00	0.00	0.00	62.47	0.00	
001-3400-534-4890	Garbage-Advertising	600.00	0.00	0.00	354.18	60.64	0.00	
001-3400-534-4940	Garbage-Solid Waste Disposal	242,550.00	230,153.91	203,553.94	168,092.49	189,775.00	164,619.76	
001-3400-534-5100	Garbage-Office Supplies	760.00	149.64	325.39	231.96	378.82	358.37	
001-3400-534-5210	Garbage-Uniforms	700.00	660.00	350.88	536.00	0.00	205.09	
001-3400-534-5220	Garbage-Fuel, Oil & Lubes	64,050.00	57,441.42	58,162.45	27,055.16	20,770.29	25,229.90	
001-3400-534-5230	Garbage-Small Tools & Equipment	2,100.00	1,226.62	960.14	446.04	349.80	751.12	
001-3400-534-5250	Garbage-Medical Supplies	435.00	0.00	0.00	0.00	0.00	0.00	
001-3400-534-5280	Garbage-Computer Software Subscriptions	8,000.00	6,327.90	2,576.20	5,692.50	0.00	0.00	
001-3400-534-5281	Garbage-Computer Equipment	3,235.00	0.00	0.00	121.49	0.00	0.00	
001-3400-534-5290	Garbage-Other Operating Supplies	9,000.00	4,920.00	21,046.22	11,146.49	28,186.52	6,243.66	
001-3400-534-5410	Garbage-Publications & Subscriptions	320.00	0.00	22.95	21.60	23.19	0.00	
001-3400-534-5420	Garbage-Memberships	200.00	0.00	0.00	0.00	0.00	0.00	
001-3400-534-5430	Garbage-Training & Education	4,000.00	0.00	258.98	0.00	335.01	0.00	
		432,484.00	361,337.59	377,736.49	388,882.88	414,425.39	381,752.33	2,356,618.68

001-3400-534-6320	Garbage-Office Equipment	0.00	0.00	0.00	0.00	0.00	-0.44
001-3400-534-6410	Garbage-Vehicles	0.00	0.00	193,640.99	0.00	0.00	216,449.43
001-3400-534-6490	Garbage-Other Equipment	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	992,577.00	862,675.50	989,808.08	734,465.38	804,128.49	969,205.49
001-4100-541-0000	Road & Bridge Department	0.00	0.00	0.00	0.00	0.00	0.00
001-4100-541-1200	Road & Bridge Dept-Regular Wages	526,317.00	409,131.40	366,638.81	0.00	0.00	0.00
001-4100-541-1400	Road & Bridge Dept-Overtime Wages	7,350.00	8,464.12	7,974.59	0.00	0.00	0.00
001-4100-541-2100	Road & Bridge Dept-FICA	40,826.00	29,470.16	26,502.60	0.00	0.00	0.00
001-4100-541-2200	Road & Bridge Dept-Retirement	100,554.00	65,582.72	55,731.77	0.00	0.00	0.00
001-4100-541-2300	Road & Bridge Dept-Life & Health Ins	130,618.00	103,946.93	97,803.28	0.00	0.00	0.00
001-4100-541-2400	Road & Bridge Dept-Workers Comp	17,234.00	20,920.56	18,543.77	0.00	0.00	0.00
001-4100-541-2500	Road & Bridge Dept-Unemployment Comp	460.00	285.74	292.03	0.00	0.00	0.00
		823,359.00	637,801.63	573,486.85	0.00	0.00	0.00
							2,034,647.48
001-4100-541-3140	Road & Bridge Dept-Engineering Fees	25,000.00	0.00	3,500.00	0.00	0.00	0.00
001-4100-541-3200	Road & Bridge Dept-Audit Fees	0.00	0.00	3,625.00	0.00	0.00	0.00
001-4100-541-3400	Road & Bridge Dept-Oth Contractual Svcs	110,000.00	10,670.00	9,684.06	0.00	0.00	0.00
001-4100-541-4100	Road & Bridge Dept-Telephone	4,850.00	5,351.02	4,198.96	0.00	0.00	0.00
001-4100-541-4310	Road & Bridge Dept-Electricity	27,292.00	30,193.97	22,463.61	0.00	0.00	0.00
001-4100-541-4320	Road & Bridge Dept-Water & Sewer	1,480.00	1,209.87	1,263.95	0.00	0.00	0.00
001-4100-541-4430	Road & Bridge Dept-Equipment Leases	900.00	-916.77	938.56	0.00	0.00	0.00
001-4100-541-4510	Road & Bridge Dept-Liability Insurance	4,121.00	4,049.52	3,619.01	0.00	0.00	0.00
001-4100-541-4520	Road & Bridge Dept-Building/Property Ins	16,747.00	12,084.17	9,844.89	0.00	0.00	0.00
001-4100-541-4610	Road & Bridge Dept-Facility Maint	0.00	0.00	144.75	0.00	0.00	0.00
001-4100-541-4620	Road & Bridge Dept-Equip Repair/Maint	11,000.00	2,626.74	6,810.35	0.00	0.00	0.00
001-4100-541-4630	Road & Bridge Dept-Vehicle Repair/Maint	10,000.00	12,900.80	5,201.35	0.00	0.00	0.00
001-4100-541-4680	Road & Bridge Dept-Drainage Maint/Repair	25,000.00	9,968.34	22,580.47	0.00	0.00	0.00
001-4100-541-4681	Road & Bridge Dept-Drainage Mizell Pond	5,000.00	0.00	0.00	0.00	0.00	0.00
001-4100-541-4700	Road & Bridge Dept-Printing,Copying,Bind	700.00	824.68	177.90	0.00	0.00	0.00
001-4100-541-4890	Road & Bridge Dept-Advertising	2,000.00	0.00	0.00	0.00	0.00	0.00
001-4100-541-4990	Road & Bridge Dept-Other Expenses	100.00	1,219.22	31.44	0.00	0.00	0.00
001-4100-541-5100	Road & Bridge Dept-Office Supplies	800.00	209.20	473.10	0.00	0.00	0.00
001-4100-541-5210	Road & Bridge Dept-Uniforms	1,200.00	917.00	550.47	0.00	0.00	0.00
001-4100-541-5220	Road & Bridge Dept-Fuel, Oil, Lube	24,150.00	23,374.21	25,019.84	0.00	0.00	0.00
001-4100-541-5230	Road & Bridge Dept-Small Tools & Equip	5,000.00	1,481.07	3,868.25	0.00	0.00	0.00
001-4100-541-5250	Road & Bridge Dept- Medical Supplies	614.00	0.00	0.00	0.00	0.00	0.00
001-4100-541-5270	Road & Bridge Dept-Landscaping Plants/su	9,850.00	1,726.98	3,353.11	0.00	0.00	0.00
001-4100-541-5280	Road & Bridge Dept-Computer Software Sub	12,600.00	8,964.45	7,666.45	0.00	0.00	0.00
001-4100-541-5281	Road & Bridge Dept-Computer Equipment	3,135.00	727.35	2,695.03	0.00	0.00	0.00
001-4100-541-5290	Road & Bridge Dept-Other Operating Suppl	5,000.00	2,960.46	4,388.22	0.00	0.00	0.00
001-4100-541-5310	Road & Bridge Dept-Streets & Rights of W	50,000.00	29,724.87	28,369.39	0.00	0.00	0.00
001-4100-541-5320	Road & Bridge Dept-Street Lighting	68,250.00	63,827.36	58,489.96	0.00	0.00	0.00
001-4100-541-5410	Road & Bridge Dept-Publications/Subscr	3,000.00	465.00	32.30	0.00	0.00	0.00
001-4100-541-5420	Road & Bridge Dept-Memberships	1,000.00	1,129.75	894.00	0.00	0.00	0.00
001-4100-541-5430	Road & Bridge Dept-Training/Education	5,100.00	1,124.30	1,438.98	0.00	0.00	0.00
001-4100-541-6360	Road & Bridge Dept-Beautification Proj	6,050.00	5,504.20	2,073.79	0.00	0.00	0.00
001-4100-541-6361	Road & Bridge Dept-Nights of Lights	20,000.00	3,343.73	9,180.80	0.00	0.00	0.00

		459,939.00	235,661.49	242,577.99	0.00	0.00	0.00
001-4100-541-6310	Road & Bridge Dept-Paving	0.00	0.00	238,217.50	0.00	0.00	0.00
001-4100-541-6320	Road & Bridge Dept-Parking Areas	0.00	0.00	10,690.55	0.00	0.00	0.00
001-4100-541-6330	Road & Bridge Dept-Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00
001-4100-541-6340	Road & Bridge Dept-Sidewalk/Bike Paths	15,000.00	0.00	0.00	0.00	0.00	0.00
001-4100-541-6380	Road & Bridge Dept-Drainage	1,548,088.00	349,161.43	88,948.05	0.00	0.00	0.00
001-4100-541-6381	Road & Bridge Dept-Storm Drains	0.00	0.00	0.00	0.00	0.00	0.00
001-4100-541-6383	Road & Bridge Dept-Mizell Pond Weir Reha	0.00	0.00	0.00	0.00	0.00	0.00
001-4100-541-6410	Road & Bridge Dept-Vehicles	0.00	0.00	31,664.49	0.00	0.00	0.00
001-4100-541-6490	Road & Bridge Dept-Other Equip	0.00	0.00	8,654.15	0.00	0.00	0.00
001-4100-541-6510	Road & Bridge Dept-CIP	0.00	0.00	0.00	0.00	0.00	0.00
001-4100-541-7100	Road & Bridge Dept-Loan Principal	0.00	0.00	0.00	0.00	0.00	0.00
001-4100-541-7200	Road & Bridge Dept-Loan Interest	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	2,846,386.00	1,222,624.55	1,194,239.58	0.00	0.00	0.00
001-7200-572-0000	PARKS AND REC	0.00	0.00	0.00	0.00	0.00	0.00
001-7200-572-1200	Parks and Rec-Regular Salaries	140,448.00	132,899.45	128,606.34	106,495.21	0.00	0.00
001-7200-572-1400	Parks and Rec-Overtime	2,275.00	2,947.45	2,962.46	2,154.96	0.00	0.00
001-7200-572-1600	Parks and Rec-Sick Leave Incentive	0.00	0.00	0.00	320.47	0.00	0.00
001-7200-572-2100	Parks and Rec-FICA	10,745.00	9,585.80	9,299.22	7,554.51	0.00	0.00
001-7200-572-2200	Parks and Rec-Retirement	20,439.00	20,350.16	17,551.66	14,776.59	0.00	0.00
001-7200-572-2300	Parks and Rec-Life & Health Insurance	39,342.00	35,555.34	33,457.95	27,458.63	0.00	0.00
001-7200-572-2400	Parks and Rec-Workers Comp	7,001.00	7,157.07	6,343.94	6,272.75	0.00	0.00
001-7200-572-2500	Parks & Rec-Unemployment	200.00	111.89	280.82	0.00	0.00	0.00
		220,450.00	208,607.16	198,502.39	165,033.12	0.00	0.00
							792,592.67
001-7200-572-4100	Parks-Telephone	1,890.00	1,864.93	1,417.34	1,141.18	0.00	0.00
001-7200-572-4310	Parks-Electricity	3,500.00	1,996.04	1,761.64	1,808.82	1,019.67	995.71
001-7200-572-4320	Parks-Water	10,122.00	11,423.70	10,908.92	11,297.35	10,670.20	8,283.29
001-7200-572-4510	Parks-Liability Insurance	148.00	131.28	118.96	0.00	0.00	0.00
001-7200-572-4520	Parks-Building/Property Insurance	4,637.00	3,113.39	2,659.72	0.00	0.00	0.00
001-7200-572-4610	Parks-Facility Maintenance	15,000.00	3,962.85	3,688.63	-136.96	1,920.72	708.57
001-7200-572-4620	Parks-Equipment Repair/Maintenance	0.00	4,294.76	13,439.82	710.07	1,384.20	57,594.50
001-7200-572-4829	Parks-Fireworks	27,500.00	25,000.00	25,000.00	0.00	25,000.00	25,000.00
001-7200-572-4830	Parks-Special Events	0.00	0.00	0.00	0.00	0.00	0.00
001-7200-572-4831	National Night Out Event	0.00	0.00	0.00	0.00	0.00	0.00
001-7200-572-4832	Parks-Beach Blast Off Event	8,000.00	10,862.48	5,550.82	847.00	34,594.54	46,634.07
001-7200-572-4833	Parks-Arbor Day Event	350.00	0.00	0.00	510.93	363.64	951.73
001-7200-572-4834	Parks-Veterans' Day Event	0.00	0.00	0.00	119.02	830.25	968.94
001-7200-572-4835	Parks-Other Event Related Expenses	1,365.00	1,573.68	540.77	1,139.76	772.54	839.75
001-7200-572-4910	Parks-Recreational Program Expenses	0.00	0.00	0.00	0.00	0.00	0.00
001-7200-572-5220	Parks-Fuel, Oil, Lube	1,500.00	1,344.16	1,737.08	946.53	0.00	0.00
001-7200-572-5260	Parks-Beach Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
001-7200-572-5280	Parks-Computer Software Subscriptions	3,500.00	1,503.23	505.15	1,863.64	0.00	0.00
001-7200-572-5290	Parks-Other Operating Supplies/Exp	3,000.00	5,089.85	3,384.85	5,572.85	1,127.12	2,929.87
001-7200-572-5430	Parks-Training & Education	3,500.00	350.00	1,050.00	990.00	0.00	1,112.00
		84,012.00	72,510.35	71,763.70	26,810.19	77,682.88	146,018.43
							478,797.55

001-7200-572-6200	Parks-Buildings	0.00	0.00	0.00	0.00	0.00	0.00
001-7200-572-6320	Parks-Parks/Recreation	0.00	0.00	0.00	47,799.50	8,575.00	2,140.00
001-7200-572-6330	Parks-Beach Related Improvements	0.00	0.00	0.00	0.00	0.00	0.42
001-7200-572-6490	Parks-Other Equipment	25,000.00	0.00	0.00	0.00	0.00	0.00
001-7200-572-8300	Parks-Grants/Matching Funds	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	329,462.00	281,117.51	270,266.09	239,642.81	86,257.88	148,158.85
001-8100-581-9100	Intrafund Transfer-Road & Bridge Fund	0.00	0.00	0.00	824,053.92	987,029.00	1,174,347.00
001-8100-581-9101	Intrafund Transfer-Land Acquisition Fund	0.00	0.00	0.00	0.00	0.00	0.00
001-8100-581-9102	Intrafund Transfer-Economic Stimulus	0.00	0.00	0.00	0.00	0.00	0.00
001-8100-581-9103	Intrafund Transfer-Debt Service Fund	40,300.00	354,419.00	354,053.04	351,027.96	363,159.00	362,178.00
001-8100-581-9104	Transfer from Undesig/Reserve Fund Bal	0.00	0.00	0.00	0.00	0.00	0.00
001-8100-581-9105	Intrafund Transfer-Cap Proj Weir	0.00	0.00	0.00	0.00	0.00	0.00
001-8100-581-9106	INTRAGOVERNMENTAL TRANSF-IMPACT FEE FUND	0.00	0.00	0.00	402,380.00	0.00	10,704.00
001-8100-581-9120	Emergencies & Contingencies	60,312.00	0.00	0.00	0.00	0.00	0.00
	Totals	100,612.00	354,419.00	354,053.04	1,577,461.88	1,350,188.00	1,547,229.00
101-0000-000-0000	ROAD & BRIDGE FUND	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-0000	ROADS & BRIDGES	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-1200	Roads-Regular Wages	0.00	0.00	0.00	310,785.81	375,024.72	345,400.02
101-4100-541-1400	Roads-Overtime	0.00	0.00	0.00	6,299.08	9,312.79	16,497.29
101-4100-541-1500	Roads-Certification Incentive	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-1600	Roads-Sick Pay Incentive	0.00	0.00	0.00	936.76	747.40	720.72
101-4100-541-2100	Roads-FICA Taxes	0.00	0.00	0.00	22,076.86	26,681.58	25,093.28
101-4100-541-2200	Roads-Retirement	0.00	0.00	0.00	45,071.90	45,517.60	35,648.21
101-4100-541-2300	Roads-Life & Health Insurance	0.00	0.00	0.00	80,905.98	105,926.77	107,052.58
101-4100-541-2400	Roads-Workers' Compensation	0.00	0.00	0.00	18,335.81	12,708.09	13,384.22
101-4100-541-2500	Roads-Unemployment Comp	0.00	0.00	0.00	0.00	665.26	0.00
		0.00	0.00	0.00	484,412.20	576,584.21	543,796.32
101-4100-541-3140	Roads-Engineering Fees	0.00	0.00	0.00	0.00	5,495.00	0.00
101-4100-541-3160	Roads-Consultant Fees	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-3200	Roads-Audit Fees	0.00	0.00	0.00	3,900.00	3,800.00	4,300.00
101-4100-541-3400	Roads-Other Contractual Services	0.00	0.00	0.00	7,760.96	11,836.58	13,475.40
101-4100-541-4000	Roads-Travel/Per Diem	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-4020	Roads-Mileage/Personal Vehicle	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-4100	Roads-Telephone	0.00	0.00	0.00	3,625.43	5,234.35	5,310.43
101-4100-541-4310	Roads-Electricity	0.00	0.00	0.00	18,407.81	18,208.58	19,596.38
101-4100-541-4320	Roads-Water	0.00	0.00	0.00	1,202.48	1,285.69	1,304.47
101-4100-541-4330	Roads-Cable	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-4430	Roads-Equipment Leases	0.00	0.00	0.00	883.98	1,087.75	1,077.09
101-4100-541-4510	Roads-Liability Insurance	0.00	0.00	0.00	6,044.68	3,588.35	4,178.08
101-4100-541-4520	Roads-Building/Property Insurance	0.00	0.00	0.00	9,035.16	9,245.40	7,494.01
101-4100-541-4610	Roads-Facility Maintenance	0.00	0.00	0.00	0.00	0.00	9,089.54
101-4100-541-4620	Roads-Equipment Repair & Maintenance	0.00	0.00	0.00	2,959.67	32,695.56	77,566.40
101-4100-541-4630	Roads-Vehicle Repair & Maintenance	0.00	0.00	0.00	14,628.25	16,514.22	15,151.19
101-4100-541-4680	Roads-Drainage Maint/Repairs-Non Capital	0.00	0.00	0.00	8,526.96	0.00	0.00
101-4100-541-4700	Roads-Printing, Copying & Binding	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-4810	Roads-Legal Advertising	0.00	0.00	0.00	0.00	0.00	0.00

101-4100-541-4890	Roads-Advertising	0.00	0.00	0.00	0.00	96.93	319.05
101-4100-541-4990	Roads-Other Expenses	0.00	0.00	0.00	30.00	0.00	-1.36
101-4100-541-5100	Roads-Office Supplies	0.00	0.00	0.00	293.18	294.69	443.45
101-4100-541-5210	Roads-Uniforms	0.00	0.00	0.00	710.00	322.00	403.22
101-4100-541-5220	Roads-Fuel, Oil & Lubes	0.00	0.00	0.00	12,324.39	15,059.12	14,390.28
101-4100-541-5230	Roads-Small Tools & Equipment	0.00	0.00	0.00	4,335.74	4,013.88	3,015.44
101-4100-541-5250	Roads-Medical Supplies	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-5270	Roads-Landscaping Plants and Supplies	0.00	0.00	0.00	2,570.82	5,632.87	5,340.80
101-4100-541-5280	Roads-Computer Software Subscriptions	0.00	0.00	0.00	4,463.62	0.00	0.00
101-4100-541-5281	Roads-Computer Equipment	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-5290	Roads-Other Operating Supplies	0.00	0.00	0.00	3,912.12	12,131.81	4,302.09
101-4100-541-5310	Roads-Streets & Right of Way	0.00	0.00	0.00	22,853.94	26,048.18	51,925.72
101-4100-541-5320	Roads-Street Lighting	0.00	0.00	0.00	55,864.49	54,967.90	53,997.82
101-4100-541-5410	Roads-Publications & Subscriptions	0.00	0.00	0.00	700.00	0.00	0.00
101-4100-541-5420	Roads-Memberships	0.00	0.00	0.00	718.00	712.00	706.00
101-4100-541-5430	Roads-Training & Education	0.00	0.00	0.00	485.20	769.00	625.00
101-4100-541-5910	Roads-Unrealized Loss on Investments	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-6360	Roads-Beautification Project	0.00	0.00	0.00	2,083.98	0.39	0.24
101-4100-541-6361	Roads-Nights Of Lights	0.00	0.00	0.00	21,647.21	3,928.95	0.00
		0.00		0.00	209,968.07	232,969.20	294,010.74
101-4100-541-6310	Roads-Road Paving	0.00	0.00	0.00	239,040.67	28,840.85	0.00
101-4100-541-6320	Roads-Parking Areas	0.00	0.00	0.00	0.00	0.00	0.29
101-4100-541-6330	Roads-Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-6340	Roads-Sidewalks/Bike Paths	0.00	0.00	0.00	2,167.84	0.00	0.00
101-4100-541-6350	Roads-Lighting Systems	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-6380	Roads-Drainage	0.00	0.00	0.00	168,103.85	-0.10	580,334.34
101-4100-541-6381	Roads-Storm Drains	0.00	0.00	0.00	628.00	0.00	0.00
101-4100-541-6382	Roads-Sewer Construction	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-6383	Roads-Mizell Pond Weir Rehab	0.00	0.00	0.00	0.00	71,015.00	73,435.50
101-4100-541-6410	Roads-Vehicles	0.00	0.00	0.00	0.00	34,952.99	0.00
101-4100-541-6490	Roads-Other Equipment	0.00	0.00	0.00	18,034.95	0.00	2,182.47
101-4100-541-6510	Roads-Construction In Progress	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-7100	Roads-Loan Principal	131,769.00	126,188.36	128,003.68	120,793.48	117,341.68	113,989.29
101-4100-541-7200	Roads-Loan Interest	35,597.00	41,177.32	39,362.00	46,572.20	50,024.00	53,376.39
101-4100-541-7300	Roads-Other Debt Service Costs	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-9000	Roads-Intrafund Transfer-General Fund	0.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-9120	Roads-Emergencies & Contingencies	210,200.00	0.00	0.00	0.00	0.00	0.00
101-4100-541-9130	Roads-Fund Balance Stabilization	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	377,566.00	167,365.68	167,365.68	1,289,721.26	1,111,727.83	1,661,125.34
102-0000-000-0000	Impact Fee Fund	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	0.00	0.00	0.00	0.00	0.00	0.00
102-1300-513-0000	IMPACT FEE FUND	0.00	0.00	0.00	0.00	0.00	0.00
102-1300-513-4990	IMPACT FEE FUND-OTHER EXPENSES	0.00	0.00	72.91	0.00	0.00	0.00
	Totals	0.00	0.00	72.91	0.00	0.00	0.00
102-4100-541-0000	Impact Fee Fund-Road & Bridge	0.00	0.00	0.00	0.00	0.00	0.00
102-4100-541-6310	Impact Fee Fund-Road & Bridge Paving	0.00	0.00	0.00	0.00	0.00	0.00
102-4100-541-6383	Impact Fee Fund-Road & Bridge-2nd Street	0.00	396,119.77	113,780.00	0.00	0.00	0.00
	Totals	0.00	396,119.77	113,780.00	0.00	0.00	0.00

102-7200-572-0000	Impact Fee Fund-Parks & Recreation	0.00	0.00	0.00	0.00	0.00	0.00
102-7200-572-6320	Impact Fee Fund-Parks and Recreation	0.00	64,343.20	24,516.69	0.00	0.00	0.00
	Totals	0.00	64,343.20	24,516.69	0.00	0.00	0.00
102-8100-581-9120	Impact Fee Fund-Reserves	125,404.00	0.00	0.00	0.00	0.00	0.00
	Totals	125,404.00	0.00	0.00	0.00	0.00	0.00
201-0000-000-0000	DEBT SERVICE FUND	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	0.00	0.00	0.00	0.00	0.00	0.00
201-1700-517-7100	Loan Principal	448,135.00	410,681.31	409,617.10	396,144.00	379,046.99	367,057.03
201-1700-517-7200	Loan Interest	135,410.00	152,861.77	156,551.17	180,673.87	194,896.08	208,636.04
201-1700-517-7300	Other Debt Service Costs	6,935.00	7,139.10	7,971.53	8,062.12	7,905.95	8,120.18
201-1700-517-7400	Sinking Fund Contribution	3,521.00	0.00	0.00	120.00	0.00	0.00
	Totals	594,001.00	570,682.18	574,139.80	584,999.99	581,849.02	583,813.25
301-0000-000-0000	CAPITAL PROJECTS FUND	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	0.00	0.00	0.00	0.00	0.00	0.00
301-1900-519-6100	Land/Land Improvements	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	0.00	0.00	0.00	0.00	0.00	0.00
301-4100-541-6310	Road Paving	0.00	0.00	0.00	0.00	0.00	0.00
301-4100-541-6380	Storm Drains	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	0.00	0.00	0.00	0.00	0.00	0.00
302-0000-000-0000	LAND ACQUISITION FUND	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	0.00	0.00	0.00	0.00	0.00	0.00
302-1900-519-6100	Land/Land Improvements	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	0.00	0.00	0.00	0.00	0.00	0.00
303-0000-000-0000	8th Street Project Fund	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	0.00	0.00	0.00	0.00	0.00	0.00
303-4100-541-0000	ROADS/STREETS	0.00	0.00	0.00	0.00	0.00	0.00
303-4100-541-3140	Roads/Streets-Engineering Fees	0.00	0.00	0.00	0.00	0.00	0.00
303-4100-541-6310	Roads/Streets-Road Paving	0.00	0.00	0.00	0.00	0.00	0.00
303-4100-541-6311	Roads/Streets-Utility Extension	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	0.00	0.00	0.00	0.00	0.00	0.00
310-0000-000-0000	Capital Project-Weir	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	0.00	0.00	0.00	0.00	0.00	0.00
310-4100-541-0000	Capital Projects Fund-Wier	0.00	0.00	0.00	0.00	0.00	0.00
310-4100-541-6383	Capital Projects-Weir-Mizell Pond Rehab	0.00	316,109.08	2,226,113.39	448,579.92	0.00	0.00
	Totals	0.00	316,109.08	2,226,113.39	448,579.92	0.00	0.00
320-0000-000-0000	Capitla Project-2nd Street	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	0.00	0.00	0.00	0.00	0.00	0.00
320-1100-511-0000	ARPA-LEGISLATIVE	0.00	0.00	0.00	0.00	0.00	0.00
320-1100-511-6430	ARPA-LEGISLATIVE-OTHER EQUIPMENT	0.00	69,179.05	0.00	0.00	0.00	0.00
	Totals	0.00	69,179.05	0.00	0.00	0.00	0.00
320-1300-513-0000	ARPA-ADMIN/FINANCE	0.00	0.00	0.00	0.00	0.00	0.00
320-1300-513-5281	ARPA-ADMIN/FINANCE-COMPUTER EQUIPMENT	0.00	7,117.95	0.00	0.00	0.00	0.00
	Totals	0.00	7,117.95	0.00	0.00	0.00	0.00
320-1900-519-0000	ARPA-OTHER GOVT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
320-1900-519-6200	ARPA-OTHER GOVT SVC-BUILDINGS	0.00	43,944.00	0.00	0.00	0.00	0.00
	Totals	0.00	43,944.00	0.00	0.00	0.00	0.00
320-2100-521-0000	ARPA-LAW ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00
320-2100-521-6410	ARPA-POLICE VEHICLES	0.00	0.00	189,523.80	0.00	0.00	0.00
320-2100-521-6490	ARPA-LAW ENFORCEMENT-OTHER EQUIPMENT	0.00	0.00	1,794.00	0.00	0.00	0.00

	Totals	0.00	0.00	191,317.80	0.00	0.00	0.00
320-3400-534-0000	ARPA-GARBAGE	0.00	0.00	0.00	0.00	0.00	0.00
320-3400-534-6410	ARPA-GARBAGE-VEHICLES	0.00	482,966.98	161,439.30	0.00	0.00	0.00
	Totals	0.00	482,966.98	161,439.30	0.00	0.00	0.00
320-4100-541-0000	Capital Proj-2nd Street	0.00	0.00	0.00	0.00	0.00	0.00
320-4100-541-3140	ARPA FUNDS-R&B ENGINEERING FEES	0.00	0.00	0.00	0.00	0.00	0.00
320-4100-541-6310	ARPA FUNDS-R&B PAVING	0.00	159,576.55	2,691.94	0.00	0.00	0.00
320-4100-541-6320	ARPA-R&B-PARKING	187,000.00	13,104.55	0.00	0.00	0.00	0.00
320-4100-541-6380	ARPA-R&B-DRAINAGE	100,000.00	0.00	0.00	0.00	0.00	0.00
320-4100-541-6383	ARPA-R&B-2nd Street	0.00	93,601.60	0.00	0.00	0.00	0.00
320-4100-541-6410	ARPA-R&B-VEHICLES	190,000.00	82,599.67	12,465.47	0.00	0.00	0.00
320-4100-541-6490	ARPA-Road & Bridge Other Equip	0.00	12,791.98	0.00	0.00	0.00	0.00
	Totals	477,000.00	361,674.35	15,157.41	0.00	0.00	0.00
320-7200-572-6200	ARPA FUNDS-PARKS BUILDINGS	0.00	184,902.25	0.00	0.00	0.00	0.00
320-7200-572-6320	ARPA-PARKS-PARKS/RECREATION	200,000.00	869,264.27	3,450.00	0.00	0.00	0.00
	Totals	200,000.00	1,054,166.52	3,450.00	0.00	0.00	0.00
320-8100-581-9000	ARPA-INTRAFUNDS TRANSFERS-DUE TO GF	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	0.00	0.00	0.00	0.00	0.00	0.00
320-8200-581-9000	ARPA-INTRAFUNDS TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
	Totals	0.00	0.00	0.00	0.00	0.00	0.00
	Grand Totals	12,778,187.00	12,204,585.29	11,472,688.19	9,339,587.33	8,385,287.58	9,382,133.10

**BOARD AND DEPARTMENTAL REPORT FOR CITY COMMISSION MEETING
MARCH 4, 2024**

CODE ENFORCEMENT/BUILDING/ZONING

Please see pages 1-4.

COMPREHENSIVE PLANNING AND ZONING BOARD

The minutes of the Board's January 16, 2024, meeting are attached as pages 5-14.

SUSTAINABILITY AND ENVIRONMENTAL PLANNING ADVISORY COMMITTEE

The minutes of the Committee's January 8, 2024, meeting will be provided with this report for the Commission's April 1st meeting. However, a letter to the Commission from SEPAC's Vice Chair, Ms. Lena Bandy, is attached as pages 15-16.

CHARTER REVIEW COMMITTEE

Attached as pages 17-22 are the minutes of the Committee's January 10, 2024, meeting. The Committee's February meeting was held on February 14, 2024, at 6 p.m. in the Commission meeting room at City Hall. The minutes of that meeting will be provided with this Report for the Commission's April 1st meeting. Because the Commission meeting room will be used for early voting in March for the presidential preference primary, the Committee's March meeting will be held on Wednesday, March 6th. It will be the Committee's last meeting.

POLICE DEPARTMENT

Please see page 23.

PUBLIC WORKS/ENGINEERING DEPARTMENT

Please see pages 24-29.

FINANCE DEPARTMENT

Please see page 30.

CITY MANAGER

1. Complaints

A. Noise Caused by Breaking Glass Being Dumped in Recycling Dumpster

A resident asked if the recycling dumpster could be moved to Ron Parker Park or Mizell Road because of the noise caused by glass containers being dumped in it. However, upon review by Public Works staff of other locations owned by the City, the current one is the safest for the public.

2. Major Projects

A. Road/Sidewalk Improvements

1) Opening 2nd Street West of 2nd Avenue

The project is nearly complete. What remains to be done is for the contractor to finish a few remaining details.

2) Opening 4th Street between A1A Beach Boulevard and 2nd Avenue

No action to report.

3) Paving 13th Lane

No action to report.

4) Construction/paving of 9th Lane

The Lane between 9th and 10th Streets, east of A1A Beach Boulevard. A lot on the north side of the Lane is inaccessible because the Lane hasn't been cleared and paved. A meeting was held on January 24th with City staff and an engineering firm hired by the lot owner. The firm will develop a proposal for paving the Lane with paver bricks at the lot owner's cost, who will also be responsible for maintaining the bricks.

5) Paving West End of 7th Street

Residents have requested this project. It will be done to alleviate flood and reduce the potential for flood-related losses. The project will ensure adequate drainage from the streets to the City's drainage system that is located at the west end of the streets. The project will consist of the construction of improvements, such as structures, piping, swales, curbs and gutters and the paving of any dirt sections. The residents of the 200 block of each street have been notified of the next phase, which is soil exploration and testing at two locations on each street. However, at this time, the City lacks the funds to do the project.

B. Beach Matters

1) Off-Beach Parking

At this time, the only parking project is improvements to the two parkettes on the west side of A1A Beach Boulevard between A and 1st Streets. Engineering and permitting work was done and bids for construction were advertised and opened on November 28th. Only one bid was received for a price of \$487,716 for the lowest cost option (asphalt surface). For a concrete or brick surface, the bid price was \$516,763. Both costs were well above the \$187,000 in the budget. At its December 4th meeting, the Commission tabled making a decision concerning the project to allow staff time to find reductions in the costs. Reductions were found and the Commission at its January 8, 2024, meeting approved the proposal from G&H Underground Construction of St. Augustine to construct the parking lot for a cost of \$280,758. Construction started on January 29th and should be finished by June 2024.

There is no discussion at this time for having paid parking anywhere in the City.

2) Beach Restoration

Approximately 2.5 million cubic yards of sand will be put on the beach from the middle of Anastasia State Park to A Street for a cost of nearly \$34 million. The project will start in early March in the State Park and continue southwards.

C. Parks

1) Ocean Hammock Park

This Park is located on the east side of A1A Beach Boulevard between the Bermuda Run and Sea Colony subdivisions. It was originally part of an 18-acre vacant tract. Two acres were given to the City by the original owners for conservation purposes and where the boardwalk to the beach is now located. Over 10 years, the City received a state grant and money from a bond issue to purchase the remaining 16 acres. Then the City obtained other grants to construct the boardwalk, have prefabricated restrooms brought to the Park and other improvements made.

The City Commission at its June 5, 2023, meeting directed the City Manager to ask the Florida Communities Trust, the agency that provided the original grants to purchase the property, whether it would approve deleting all or some of projects required by the park management plan. These include an observation deck, central trail, picnic pavilion, children's playscape, signage and secondary trails. In response to the Manager's letter, the Florida Communities Trust has indicated it would consider having the Park's focus changed from recreation to conservation, pending review of information that it requested the City send to it. The City has yet to receive official confirmation that the Trust has approved the request.

ON A RELATED MATTER: It concerns repairs to the beach access boardwalk. The Commission has appropriated \$25,000 for this project. The Assistant Public Works Director and the City Manager asked the St. Augustine Port, Waterway and Beach Commission at its December 19th meeting to re-allocate for the repairs some of the remaining \$80,000 it had provided to construct new boardwalks. The Port Commission agreed to provide a \$25,000 match for repairs only. The City will pay an engineering firm to do a structural evaluation of the boardwalk. Two quotes for the structural evaluation have been provided to the Public Works Department.

2) Hammock Dunes Park

This 6.1-acre park is on the west side of A1A Beach Boulevard between the shopping plaza and the Whispering Oaks subdivision. At this time, there are no plans for improvements to the Park because of other demands on the City's budget.

3. Finance and Budget

A. Fiscal Year 2023

Fiscal Year 2023 began on October 1, 2022, and ended on September 30, 2023. The City's auditing, James Moore and Associates, has begun work on preparing the audit. The audit report will be presented to the Commission in April.

B. Alternative Revenue Sources

In response to the City Commission's request that the administration suggest potential sources of revenue to fund City operations, the Public Works Director has proposed a stormwater utility fee. The Commission discussed this proposal at two meetings in 2021 and decided not to authorize the staff to proceed to the next step in the process to adopt the fee in the future. However, at its October 3, 2022, meeting, the Commission decided to hold a public hearing on November 14, 2022, concerning the fee, and at that meeting approved a resolution stating the City's intent to adopt a non-ad valorem assessment for a stormwater fee. The next step will be to adopt a range for the fee. The Public Works Director presented an ordinance to the Commission at its February 6th. The Commission passed the ordinance on final reading at their March 6th meeting but did not approve a budget resolution to appropriate \$13,790 for a civil engineering consultant to digitize impervious surfaces of residences and businesses in the City for determining an equivalent residential charge. The Commission asked that City staff work on preparing the information for a residential charge. Money was appropriated in the FY 24 budget for a consultant to develop a range of fees. The City advertised a Request for Qualifications to find a consultant to do the study. Only one firm, Jones Edmunds, responded by the deadline. Once City staff negotiates costs, a proposal will be presented to the City Commission. A final contract was executed with Jones Edmunds and a kickoff meeting was held on January 24th. Jones Edmunds is to do the initial analysis and a proposed rate structure. The City Engineer will provide a progress report at the Commission's March 4th meeting.

C. Fiscal Year 2024

It began on October 1, 2023, and will end on September 30, 2024. January 31, 2024, marked the end of the first third of FY 24. As of that date, the City had received \$5,520,197 and spent \$3,112,757. The excess of revenues over expenditures was \$2,407,440. The excess shows that the City is receiving major amounts from its most significant revenue source, property taxes. By the end of January, the year-to-date total was \$3,473,212, or 75% of the total amount projected to be received for the entire fiscal year. The City's total budget for FY 24 is \$12,314,135.

4. Miscellaneous

A. Permits for Upcoming Events

In February, no applications for special events permits were received by the City.

B. Vision Plan

On November 13th, the Commission held a workshop and a consultant, Mr. Clayton Levins, Executive Director of Smart North Florida, provided an overview of the Smart City concept. The Commission discussed applying the concept to improvements for getting around the City by walking and bicycling, stormwater management and beach access parking.

ON A RELATED MATTER:

C. Renovation of the Former City Hall/Hotel Property

Ms. Christina Parrish Stone, Executive Director of the St. Johns Cultural Council, will provide an update on the progress of the renovations at the City Commission's March 4, 2024, meeting.

COSAB NEW SFR CONSTRUCTION LIST

Application Id	Property Location	Permit No	Work Type	Issue Date	Description	User Code 1
3897	15 SABOR DE SAL RD	P2200622	SFR-D	3/7/2022	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
4665	171 RIDGEWAY RD	P2200670	SFR-D	3/10/2022	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
5018	507 F ST	P2201176	SFR-D	6/15/2022	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
5269	6 15TH ST		SFR-D		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
5370	9 11TH ST.	P2300307	SFR-D	12/15/2022	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
5569	9 13TH ST	P2300640	SFR-D	2/22/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	PP
5570	7 13TH ST	P2300643	SFR-D	2/22/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	PP
5587	14 6TH ST	P2300483	SFR-D	2/2/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
5592	110 7TH ST	P2201120	SFR-D	6/1/2022	NEW SINGLE FAMILY RESIDENCE-BUILDING	PP
5851	12 2ND ST	P2300674	SFR-D	3/1/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
5889	2 C ST	P2300588	SFR-D	2/13/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
6076	16 5TH ST	P2300034	SFR-D	10/7/2022	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
6548	16 LINDA MAR DR	P2300883	SFR-D	4/11/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
6585	9 10TH ST	P2301090	SFR-D	5/25/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
6816	372 RIDGEWAY RD	P2300781	SFR-D	3/22/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
6837	113 5TH ST	P2300766	SFR-D	3/21/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	PP
6838	117 5th st	P2300769	SFR-D	3/21/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	PP
7032	31 SEAFOAM WAY	P2400234	SFR-D	11/22/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
7091	413 C ST	P2301106	SFR-D	5/26/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
7129	131 15TH ST	P2301109	SFR-D	5/26/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
7354	619 OLD BEACH RD	P2301329	SFR-D	7/26/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
7408	6 2ND ST		SFR-D		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
7568	129 14TH ST	P2301338	SFR-D	7/21/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
7674	115 D ST	P2301511	SFR-D	8/29/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
77B1	494 PYRUS ST	P2400283	SFR-D	12/8/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
B010	2576 A1A S	P2400471	SFR-D	2/7/2024	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
B012	106 RIDGEWAY RD	P2400315	SFR-D	12/18/2023	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
8117	4 A-B 11TH ST		SFR-D		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
B180	410 D ST	P2400343	SFR-D	1/8/2024	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
8210	224 BIG MAGNOLIA CT	P2400381	SFR-D	1/10/2024	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
8212	371 OCEAN FOREST DR	P2400402	SFR-D	1/17/2024	NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
8224	322 RIDGEWAY RD		SFR-D		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
8388	210 F ST		SFR-D		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES

Application Id Range: First to Last

Issue Date Range: First to 02/20/24

Expiration Date Range: First to 09/18/26

Applied For: Y Open: Y

Application Date Range: First to 02/20/24

Use Type Range: First to Last

Hold: N

Building Code Range: BUILDING to BUILDING

Contractor Range: First to Last

Completed: N

Work Type Range: SFR-A to SFR-D

User Code Range: First to Last

Denied: N

Void: N

Customer Range: First to Last

Inc Permits With Permit No: Yes

Inc Permits With Certificate: Yes

Waived Fee Status to Include: None: Y

All: Y

User Selected: Y

COSAB COMMERCIAL CONSTRUCTION LIST

Application Id	Property Location	Permit No	Work Type	Issue Date	Description	User Code 1
6695	3570 A1A S	P2300551	COM REMODEL	2/10/2023	COMMERCIAL BUILDING ALT. -- RENOVATION PERMIT	COM
8191	1059 A1A Beach Blvd	P2400350	COM BUILD OUT	1/3/2024	COMMERCIAL BUILDING ALTERATION - INTERIOR BUILD-OUT	COM
8207	1033 A1A BEACH BLVD		COMMERCIAL NEW		NEW COMMERCIAL BUILDING -- PHASED SITE	COM
8225	621 A1A BEACH BLVD		COMMERCIAL NEW		NEW COMMERCIAL BUILDING	COM
8299	530 A1A BEACH BLVD	P2400489	COM REMODEL	2/6/2024	COMMERCIAL BUILDING ALT. -- REMOVE 21 GUEST ROOM SPA TUBS TURN INTO SEATING SPACE	COM

Application Id Range: First to Last

Issue Date Range: First to 02/20/24

Expiration Date Range: First to 09/18/26

Applied For: Y Open: Y

Application Date Range: First to 02/20/24

Use Type Range: First to Last

Hold: N

Building Code Range: BUILDING to BUILDING

Contractor Range: First to Last

Completed: N

Work Type Range: COM ADDITION to COMMERCIAL NEW

User Code Range: First to Last

Denied: N

Void: N

Customer Range: First to Last

Inc Permits With Permit No: Yes

Inc Permits With Certificate: Yes

Waived Fee Status to Include: None: Y

All: Y

User Selected: Y

COSAB FY'24 ZONING REPORT

Application Id	Parcel Id	Property Location	Building Code	Activity Type	Inspector	Date	Status
7604	1640900000	56 WILLOW DR	ZONING	Z-VARIANCE	BONNIE M	1/17/2024	OPEN
7672	1627800000	2040 A1A S	ZONING	Z-VARIANCE	BONNIE M	10/2/2023	CANCEL
7693	1742000020	1001 A1A Beach Blvd	ZONING	Z-FINAL DEV	BONNIE M	9/19/2023	APPROVED
7693	1742000020	1001 A1A Beach Blvd	ZONING	Z-FINAL DEV	BONNIE M	10/2/2023	APPROVED
7845	1670700002	15-FT.WIDE ALLEY S.OF 15TH ST.	ZONING	Z-VACATE ALLEY	BONNIE M	10/6/2023	CANCEL
8287	1705200010	2-B F ST	ZONING	Z-VARIANCE		2/20/2024	OPEN

Application Id Range: First to Last

Range of Building Codes: First to Last

Activity Date Range: 09/11/23 to 04/17/24 Activity Type Range: Z-APPEAL to Z-VARIANCE

Inspector Id Range: First to Last

Included Activity Types: Both

Sent Letter: Y

FY'24 COSAB TREE REMOVAL

Application Id	Property Location	Permit No	Work Type	Issue Date	Description
8002	702 16TH ST	P2400143	TREE REMOVAL	11/8/2023	RESIDENTIAL-TREE REMOVAL INSPECTION
8004	215 10TH ST	P2400144	TREE REMOVAL	11/8/2023	RESIDENTIAL-TREE REMOVAL INSPECTION
8065	501 E ST	P2400199	TREE REMOVAL	11/20/2023	RESIDENTIAL-TREE REMOVAL INSPECTION
8098	16 SEA OAKS DR	P2400238	TREE REMOVAL	11/28/2023	RESIDENTIAL-TREE REMOVAL INSPECTION
8185	685 POPE RD	P2400319	TREE REMOVAL	12/19/2023	RESIDENTIAL-TREE REMOVAL INSPECTION
8236	2888 A1A S	P2400356	TREE REMOVAL	1/19/2024	RESIDENTIAL-TREE REMOVAL INSPECTION
8270	965 SALTWATER CIR	P2400393	TREE REMOVAL	1/12/2024	RESIDENTIAL-TREE REMOVAL INSPECTION
8328	211 C ST	P2400448	TREE REMOVAL	1/25/2024	RESIDENTIAL-TREE REMOVAL INSPECTION
8406	1133 OVERDALE RD	P2400518	TREE REMOVAL	2/13/2024	RESIDENTIAL-TREE REMOVAL INSPECTION

Application Id Range: First to Last

Issue Date Range: 10/01/23 to 02/20/24

Expiration Date Range: First to 09/18/26

Applied For: Y Open: Y

Application Date Range: First to 02/20/24

Use Type Range: First to Last

Hold: N

Building Code Range: TREE to TREE

Contractor Range: First to Last

Completed: Y

Work Type Range: TREE REMOVAL to TREE REMOVAL

User Code Range: First to Last

Denied: N

Void: N

Customer Range: First to Last

Inc Permits With Permit No: Yes

Inc Permits With Certificate: Yes

Waived Fee Status to Include: None: Y

All: Y

User Selected: Y



MINUTES

PLANNING AND ZONING BOARD REGULAR MONTHLY MEETING

TUESDAY, JANUARY 16, 2024, 6:00 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A SOUTH, ST. AUGUSTINE BEACH, FL 32080

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

BOARD MEMBERS PRESENT: Vice Chairperson Chris Pranis, Hulsey Bray, Conner Dowling, Larry Einheuser, Victor Sarris, Senior Alternate Gary Smith.

BOARD MEMBERS ABSENT: Chairperson Kevin Kincaid, Hester Longstreet, Junior Alternate Rhys Slaughter.

STAFF PRESENT: Building Official Brian Law, City Attorney Jeremiah Blocker, Planner Jennifer Thompson, Recording Secretary Bonnie Miller.

IV. APPROVAL OF MINUTES OF REGULAR PLANNING AND ZONING BOARD MEETING OF SEPTEMBER 19, 2023

Motion: to approve the minutes of the Board's meeting of September 19, 2023. **Moved** by Victor Sarris, **seconded** by Larry Einheuser, passed 6-0 by unanimous voice-vote.

V. PUBLIC COMMENT

Eric Tausch, 55 Willow Drive, St. Augustine Beach, Florida, 32080: I think we had a great, fabulous fireworks display at the pier on New Year's Eve.

VI. NEW BUSINESS

- A. Election of chairperson and vice-chairperson of the Board, per Section 11.02.02.H of the City's Land Development Regulations (LDRs), the election of officers consisting of a chairperson and vice-chairperson shall take place every year as the first order of business at the regularly scheduled meeting for the month of January

Chris Pranis: I will start this by nominating Kevin Kincaid for chairperson. I believe we have his approval to be re-elected as chairperson, correct?

Jennifer Thompson: Yes, his email stating his desire to remain as chairperson is included

in the Board members' packets.

Chris Pranis: Okay. For vice-chair, I would like to nominate Conner Dowling. Do we have any other nominations for the chair or vice-chair? Hearing none, may we have a voice-vote on the nominations for chair and vice-chair?

Motion: to re-elect Kevin Kincaid as chairperson for the next one-year term and elect Conner Dowling as vice-chairperson for the next one-year term. **Moved** by Chris Pranis, **seconded** by Victor Sarris, **passed 6-0** by unanimous voice-vote.

Chris Pranis: For the record, this will be my final meeting. I am resigning from the Board, effective tomorrow. It's been a pleasure serving on this Board.

B. Tree Removal Application for removal of a 36-inch diameter-at-breast-height (DBH) oak tree in the proposed building footprint of a new single-family residence in a low density residential land use district on Lot 73, Anastasia Dunes Unit 3 Subdivision, at 371 Ocean Forest Drive, St. Augustine Beach, Florida, 32080, James N. Robshaw, Robshaw Custom Homes Inc., Agent for Ebling-Wasiewicz Family Trust, Applicant

Jennifer Thompson: This next item is a tree removal application for a proposed new single-family residence at 371 Ocean Forest Drive. The tree requested to be removed is a 36-inch DBH oak tree located within the footprint of the proposed new home.

Gary Smith: Question for the applicant, when you bought the property, did the real estate agent advise you of the City's regulations regarding trees?

James N. Robshaw, Robshaw Custom Homes Inc., 4 Contera Drive, St. Augustine, Florida, 32080, Agent for Ebling-Wasiewicz Family Trust, Applicant: I am the general contractor building this house for the property owners, who actually live out of state, so I do not know the answer to that question.

Gary Smith: Is there no way the foundation platform of the house can be moved further back to preserve this tree?

James Robshaw: The site plan shows that the house is built right up to the required front setback, and in the back yard, the pool deck is actually built right up to the rear setback. The house and pool have been designed to try to save two larger trees, a 48-inch DBH oak tree and a 50-inch DBH oak tree, to the right of the pool. In front of the house, there are three specimen trees that will be preserved. The only large tree that will have to be removed is the 36-inch DBH oak tree in the front building footprint of the house.

Gary Smith: So, my question is, do we pretty much approve any tree removal that falls under the condition of being located in the proposed house or other building footprint?

Conner Dowling: Yes. It is my understanding that if a tree is 30 inches DBH or more, removing it requires the approval of this Board, even if the tree is in a proposed building

footprint. I think it is also true there is little this Board can do to sort of force someone's hand to change the footprint of a building to save a tree located in the footprint.

Brian Law: You are correct. The conditions for the removal of any tree that is 30 inches DBH or greater talk about the removal of a tree that is in the way of a structure. If a tree in the way of a structure is not allowed to be removed, the Board would be treading the line of denying the use of a property, especially when every effort has been made in this subdivision to allow flexible setbacks to save trees, along with the fact that two even larger trees than the one the applicants are asking to remove will be saved in the rear.

Conner Dowling: Is there any public comment on this item? There was none.

Motion: to approve the removal of a 36-inch DBH oak tree in the proposed building footprint of a new single-family residence at 371 Ocean Forest Drive, St. Augustine Beach, Florida, 32080. Moved by Victor Sarris, seconded by Hulsey Bray, passed 6-0 by unanimous voice-vote.

- C. Land Use Variance File No. VAR 2024-01, for variances to exceed the maximum 18-foot width allowed for residential driveways in City rights-of-way, per Section 6.02.03.D of the City's LDRs, to allow an additional 12-foot-wide paver driveway, and to exceed the 40% maximum impervious surface ratio (ISR) coverage allowed in a low density residential land use district, per Section 6.01.02 of the City's LDRs, to allow 45.7% ISR coverage for the additional 12-foot-wide paver driveway, on Lot 27, Block E, Woodland Estates Unit B Subdivision, at 56 Willow Drive, St. Augustine Beach, Florida, 32080, James G. Whitehouse, Esquire, St. Johns Law Group, Agent for Karren J. Pitts, Applicant

Jennifer Thompson: This next item is regarding a home at 56 Willow Drive, requesting an increase in ISR from the 40% maximum allowed in a low density residential land use district to 45.7%. This is for an additional paver driveway on the side of the property.

James G. Whitehouse, Esquire, St. Johns Law Group, 104 Sea Grove Main Street, St. Augustine Beach, Florida, 32080, Agent for Karren J. Pitts, Applicant: I am here on behalf of the property owners of 56 Willow Drive. This is an application for variances to two separate areas of the City Code, one for a slight increase in the allowed ISR coverage, and the other to exceed the maximum driveway width allowed. The code was changed in 2018 to limit the width of residential driveways to a maximum of 18 feet. This particular property already has a driveway that is approximately 23 feet wide, and the property owners hired a contractor to install an additional driveway for a handicapped individual who resides in the house. On the overhead, I have photos to show of several properties with multiple driveway accesses on Willow Drive [EXHIBIT A], most of which predate the 2018 code change limiting the width of residential driveways to 18 feet. Four properties on the north end of Willow Drive have three driveway accesses each, far exceeding the maximum 18-foot-width allowed. The property owners of 56 Willow Drive hired a contractor who unfortunately didn't converse with City staff prior to doing the work. A new driveway was put in on the north side of the lot, and a carport was built without a

permit. The homeowners have a handicap-accessible van used by the handicapped resident, who is in a wheelchair, but due to the incline of the lot, getting in and out of the van is very difficult for this individual. The carport has now been removed, because it didn't comply with the code, and when the property owners were contacted by City staff about it, they contacted me. They removed the carport because I told them if they didn't, this would be another variance they would have to ask for, and I advised them they had to be reasonable. A number of pavers installed for the carport were also removed, and the new driveway, which was originally 16 feet wide, was reduced to a width of only 12 feet. This new driveway is on a flatter area of the lot where the van can be parked to make getting in and out of the van easier for the handicapped resident. The original 23-foot-wide driveway will also be reduced to a width of 21 feet, so with the removal of all of these pavers, the ISR will be reduced from approximately 55% to 45.7%. The additional 5.7% of ISR coverage allows the homeowners to have this small pad next to the house on this flat area on the north side of the lot to provide accessibility for their handicapped family member. Those are the two variances requested here, and as I said, there are many other multiple driveway accesses that exceed the maximum 18-foot driveway width on other lots in the surrounding neighborhood. I think the two variance requests are reasonable, based on the fact that the applicants need that handicap accessibility.

Chris Pranis: Does the existing 23-foot-wide driveway access a garage, or is it just a dead-end driveway?

James Whitehouse: It does access a garage, but this driveway is on an incline, with no flat area on which to park to pick up or drop off the disabled individual residing there. Trees and landscaping would have to be taken out to achieve a flat surface. This is the reasoning behind the variances, as the additional driveway is on a flat area on the lot's north side.

Conner Dowling: I saw from driving by this property that both driveways are composed of pavers. Is the flat area adjacent to the house composed of the same paving materials as the original driveway, and are these permeable pavers?

James Whitehouse: The paving materials are all the same, but I do not think the property owners were savvy enough in the ways of the world to ask that permeable pavers be used. We talked with staff about pulling all the pavers out and replacing them with permeable pavers, but that would be a very huge expense to the property owners. If the ISR coverage was the only issue here, I would tell them that's what they need to do, as using permeable pavers might get the ISR coverage closer to or under the maximum 40% allowed. The ISR has already been reduced from 55% to 45.7% with the removal of the pavers in the carport area and by reducing the width of both the new driveway and the existing driveway. I initially thought the pavers were permeable, because that's what it said on the contract with the paver company, but apparently, that's not what happened when the pavers were installed. Again, this is no excuse, but I think this is part of the issue here.

Chris Pranis: If the original driveway was taken out and replaced with permeable pavers, would this enable the applicants to comply with the maximum 40% ISR coverage allowed?

James Whitehouse: I don't want to do the math right here, but if the Board denies the request to exceed the 40% ISR coverage, the property owners will have to figure out something, and rip out the 5.7% of coverage that is over the maximum. I thought it was reasonable to ask for the additional 5.7% coverage, given the circumstances of the property owners and the fact that a handicapped household member needs accessibility.

Victor Sarris: Just to be clear, the pavers that were used on the property are impervious, and that's why the current ISR coverage is at 45.7%, which is 5.7% over the 40% maximum.

James Whitehouse: Yes, all of the pavers installed on the property are impervious. I think in a perfect world, at least some permeable pavers would have been used, to get the ISR closer to the 40% maximum allowed. I don't know if the impact of using permeable pavers would have any difference, visually, for the two driveway accesses, but this would reduce the ISR coverage. If you want me to get a stormwater engineer to come and talk about what kind of impact the extra 5.7% of ISR coverage might have on stormwater and drainage, I guess I could do that, if that is what the majority of the Board wants.

Victor Sarris: What we're talking about is that the applicants would have to pull out approximately 500 square feet of ISR coverage to comply with the maximum 40% allowed.

Jennifer Thompson: An additional 15% of the total square footage of the lot size may be used for permeable pavers that have a 10% or greater permeability ratio.

Victor Sarris: How was this brought to your attention? Can you explain what happened?

James Whitehouse: The property owners hired a contractor to figure out how they could get a flat surface where the wheelchair-bound family member could get in and out of the house and access the handicap-accessible van, as there was no real way to do this on the existing driveway. They were able to achieve a flat area on the other side, on the north side, of the lot, but the new driveway was installed with a width larger than what was needed and also, a carport, which under the code is considered a structure, was installed without a permit. This is when code enforcement got involved, and then I got involved, as the owners came to me and asked if I could help with this, as they said they were not savvy enough to know what to do. We went back and forth in discussion with City staff over a period of several months, and the staff was very helpful, but the bottom line was the carport didn't comply with code. I advised the owners it would probably have to be removed, but maybe they could figure out a way to keep the new driveway on the flat area on the north side, for the handicap accessibility needed by their household member.

Victor Sarris: So, the property owners incurred the cost of removing a carport they paid for and built on their property?

James Whitehouse: Yes, sir.

Chris Pranis: What was the substance, or the base, on which the carport was built?

James Whitehouse: The carport was built on pavers that have since been removed.

Conner Dowling: Does anyone from the public wish to speak on this agenda item?

Eric Tausch, 55 Willow Drive, St. Augustine Beach, Florida, 32080: I live directly across the street from the property we're talking about at 56 Willow Drive. I've brought some photos [EXHIBIT B] I'd like to share with everyone. The first is a photo from last October, showing my house and the house across the street, with the new driveway installed, and the street to the north of both of our properties completely underwater. I didn't take this photo for this particular case regarding the new driveway, my intent was to send it to the City to ask that the stormwater drain in the street be unclogged, but it shows why the regulations limiting the width of driveways were changed. In areas where there is a lot of concrete, this is exactly what happens when we don't have pervious surfaces. The second photo shows the submerged driveway of the home directly to the north of the property we are discussing at 56 Willow Drive. This excess water was not from a hurricane, but from a heavy rain. I am used to some other areas of St. Augustine Beach that flood during heavy rains, but on this particular day, nothing else flooded, just our street. I've lived here for three years, and in that time, never once have I seen a handicap-accessible van or any vehicle with handicap plates at the home across the street at 56 Willow Drive. If the Board leans toward approving this based on that, I would request that the claim regarding the need for accessibility be investigated further. Finally, this is a neighborhood where when we move here, we have a choice, for the price range, to get a brand new, beautiful house with a solar-powered saltwater pool where you never have to fix a thing, but then you live in a neighborhood that has concrete all over the place and no trees. In the past three years, I've watched oaks being taken out of the front yard of the house across the street, and a new driveway put in, so now I look at two driveways and a house, where there used to be oak trees. This was done just a year or so ago. I didn't buy a 1965 house and use all my free time fixing it up so the whole place could be razed and turned into a concrete jungle. I think most of my neighbors would agree. I ask this Board to think about us and all the other neighbors, and to put some thought into why the regulations limiting the width of residential driveways were changed.

Britt Edwards, 20 Lake Shore Drive, St. Augustine Beach, Florida, 32080: I live around the corner, and moved here a year ago from a different part of St. Augustine, to avoid flooding and to make sure my home is safe, so I was concerned and surprised at the amount of flooding going on in our neighborhood. Please keep in mind the environmental impacts when you get requests like this. This is an issue, as people are moving to find better places to live so they aren't affected by flooding and all of those negative environmental impacts.

Jeanine Maleno, 58 Willow Drive, St. Augustine Beach, Florida, 32080: I live next door to 56 Willow Drive, and since we moved here two years ago, we've seen a pattern of non-compliance next door. We personally haven't reported anything, but we've lived with a few things I don't think are in compliance, such as a fence and a new driveway which really encroaches on our property. It was very sad to see the trees that were removed a couple of years ago. They said the trees were diseased, but isn't a permit required to remove trees? I'm just over it with people not complying with the rules and regulations.

Robert Allen, 58 Willow Drive, St. Augustine Beach, Florida, 32080: I also live next door to 56 Willow Drive. It was pointed out that there are other homes in the neighborhood with multiple driveways. How many more are we going to have? I don't want to live in a concrete jungle. Since the additional driveway at 56 Willow Drive was put in, my lot has washed out right next to the driveway on the north side, and this driveway is beginning to sink in the middle as well. Our oak tree is within two feet of that driveway and the huge iron gate, which doesn't enclose anything, put in by the neighbors next door. I've had an arborist out who said there is something wrong with our oak tree, and that it is highly possible that putting in that gate and digging down to make a concrete pad has damaged this tree. These neighbors have never come over and talked to me about what they plan to do or anything, it's been kind of a free-for-all, as they just build anything they want, and it's been very uncomfortable living next door with all that unsightly stuff going on. We haven't reported anything or made any complaints, we've just rolled with everything, as we are trying to get along with our neighbors and we don't want to turn them in. Now, since there is a meeting about it, I'll mention what's been going on. We live with a nine-foot-high fence that has all the supporting members and the unfinished side facing our property. As far as I know, the unfinished side of a fence should always face in, and the finished side should face out, toward the adjoining neighbor's property. I've spent thousands of dollars trying to hide this fence and gate, which is always open, and I'm just asking that my neighbors show a little courtesy and respect to me.

Jeanine Maleno, 58 Willow Drive, St. Augustine Beach, Florida, 32080: I forgot, I have one more thing to say.

Jeremiah Blocker: Mr. Chair, excuse me, our rules only allow for one public comment period per person.

Jeanine Maleno: I am so sorry. I just wanted to say that in the period of time we've lived next door, we've never seen a handicap-accessible van or a wheelchair next door.

James Whitehouse: The City has been out to his clients' property a number of times, so clearly, other than the things we are here for tonight, all the other things that have been talked about are within the code at this point. The applicants have made statements in their application about the accessibility needed for their family member, so I can only go by what they said in regard to this need. As for the flooding in the street, I think you heard something to the effect that there was a clogged drain, which probably had something to do with this, and not necessarily with what his clients have done on their property. I think a lot of driveways in this neighborhood are concrete, including the two circular concrete driveways right across the street at 57 Willow Drive. I'd like to point out that the paver driveways on my clients' property at 56 Willow Drive, although they are not considered to be permeable, are more permeable than all the concrete that runs right off into the street. I think all of these things are factors in my clients' request to the Board to exceed the allowable ISR coverage by 5.7% for the additional driveway for handicap accessibility.

Hulsey Bray: Does anyone in the home have a Florida Department of Transportation-issued handicap pass or placard?

James Whitehouse: I can't answer that question, because I don't know the answer to it.

Hulsey Bray: Well, you are asking for handicap accessibility, and if the answer to my questions is yes, I imagine you would most likely have brought proof of this with you.

James Whitehouse: Are you saying I should have brought the handicap pass or plate with me to show it to you?

Hulsey Bray: No, but you should have proved the need for handicap accessibility, as the additional driveway is for a handicap-accessible vehicle and a disabled individual.

Larry Einheuser: I have a question as to why the applicants aren't here with you to answer the Board's questions.

James Whitehouse: They aren't here because I represent them, and I can answer the questions the Board has for them, other than the question about the handicap placard.

Larry Einheuser: The Board has questions that you can't answer, which is why we would love to have the property owners here, to answer the questions you cannot answer.

James Whitehouse: They are elderly and sickly, which is why they are not here today, and why they hired me to represent them. If the majority of the Board wants to continue this variance application so I can get those answers for you, I can do that. The answer to the question regarding the handicap placard is probably going to be yes, but I don't want to say that, because I am an attorney, and I can only tell you what I know, and I am not 100% sure, so I would rather get that answer from the property owners themselves.

Chris Pranis: Our objective here is to protect the integrity of the code, right? That's why we volunteer our time. In my opinion, ISR is really critical in the City, and we have to be cognizant of that.

Conner Dowling: I agree. I think if we were seeing this case come as an initial request for an additional driveway, based on the size of the lots and the condition of the houses in this neighborhood, which I live directly adjacent to and am very familiar with, I personally wouldn't have an issue with the additional driveway as long the applicants stayed within the allowable ISR. However, they're not doing this, but asking to exceed it.

Larry Einheuser: I just think there should be more investigation into this.

Chris Pranis: Don't forget, we are going to set a precedent on this ISR issue.

Gary Smith: I agree with Chris, we need to see that compliance with the codes that are in place is met. If this application needs to be continued to comply, we should do that.

Victor Sarris: We certainly need to be respectful of the people who spoke and brought photos, as they have some legitimate concerns, and if this indeed involves a disabled

person, we have to have compassion for this person too. I say we explore verifying that this involves a disabled person, for the concerns of the community, and also explore the applicants' need for the additional driveway and what it would cost them to remove the existing impervious pavers and replace them with pervious ones. Also, it would be helpful if one of the residents could be here, to help work things out with everyone involved.

James Whitehouse: Maybe now that I feel comfortable that a majority of the Board is okay with having the second driveway access as long as the ISR coverage is brought into compliance, and there is proof of the resident's disability, we could continue this to the next meeting. From my understanding, the residents are very elderly and sickly, and all of them are in and out of the hospital, which is one of the reasons they hired me to represent them. However, I will see what I can do about getting one of them to come here, if this is continued to the next meeting and the Board thinks this will work better.

Jeremiah Blocker: Mr. Chair, there would need to be a motion to continue this, to allow Mr. Whitehouse to get the answers to the questions that have been asked, as staff can't go out and verify disability. So, to give Mr. Whitehouse the chance to talk to his clients and come back, this application can be continued to a later hearing date and time.

Motion: to continue the application for Land Use Variance File No. VAR 2024-01 to next month's regularly scheduled monthly meeting on Tuesday, February 20, 2024, at 6:00 p.m. at City Hall. Moved by Hulsey Bray, seconded by Larry Einheuser, passed 6-0 by unanimous voice-vote.

D. First reading of Ordinance No. 24-XX, amending Section 3.02.05.F of the City's LDRs, pertaining to parking regulations for special events for business/promotional/sales permits on privately-owned property in commercial land use districts

Jennifer Thompson: If everyone can remember back to the Board's last meeting in September, we discussed parking requirements for special events. The current code requires a business to have a minimum of 25 onsite parking spaces for a special event, basically eliminating smaller businesses from having special events. The Board proposed revising this to state businesses must have 50% of all onsite parking spaces and 100% of all onsite accessible parking spaces available for parking by the public for a special event.

Hulsey Bray: This is what we all talked about, so that businesses in strip malls with shared parking and those that don't have 25 parking spaces per business can hold a special event.

Jeremiah Blocker: This ordinance read by title states, "Ordinance No. 24-__, an ordinance of the City of St. Augustine Beach, Florida, relating to Land Development Regulations and review; amending the Land Development Regulations of the City of St. Augustine Beach, Article III, Section 3.02.05 for special events; and providing an effective date."

Motion: to approve and pass on first reading Ordinance No. 24-XX, amending Section 3.02.05.F of the City's LDRs, pertaining to parking regulations for special events for business/promotional/sales permits on privately-owned property in commercial land use

districts, as drafted. **Moved** by Conner Dowling, **seconded** by Chris Pranis, passed 6-0 by unanimous voice-vote.

- E. Rescheduling of the Board's March 19, 2024 regular monthly meeting from the third Tuesday in March to the fourth Tuesday, which is Tuesday, March 26, 2024, due to scheduling conflicts in the City Hall Meeting Room, which will be used for voting for the presidential preference primary election from March 9, 2024 to March 20, 2024

Jennifer Thompson: This item is to reschedule the Board's March meeting, which would normally be held on March 19, the third Tuesday of the month. However, early voting will be taking place in the meeting room on this date, so staff proposes this meeting be rescheduled to the fourth Tuesday in March, which would be March 26, 2024.

Motion: to reschedule the Board's regular monthly meeting in March to Tuesday, March 26, 2024, at 6:00 p.m. at City Hall. **Moved** by Gary Smith, **seconded** by Hulsey Bray, passed 6-0 by unanimous voice-vote.

VII. **OLD BUSINESS**

There was no old business.

VIII. **BOARD COMMENT**

Chris Pranis: Do we have an update on Publix?

Brian Law: The civil plans have been approved by the St. Johns County Fire Marshal and should be routed to us at some point. When approval is also given from the St. Johns County Utility Department, a phased modification of the existing parking lot will begin. I don't have information as to when the demolition of the existing Publix will take place, as the architectural and engineering plans for the project have not been submitted yet.

IX. **ADJOURNMENT**

The meeting was adjourned at 6:59 p.m.

Kevin Kincaid, Chairperson

Bonnie Miller, Recording Secretary

(THIS MEETING HAS BEEN RECORDED IN ITS ENTIRETY. THE RECORDING WILL BE KEPT ON FILE FOR THE REQUIRED RETENTION PERIOD. COMPLETE AUDIO/VIDEO CAN BE OBTAINED BY CONTACTING THE CITY MANAGER'S OFFICE AT 904-471-2122.)

Max Royle

From: Lana Bandy <lcbandym@yahoo.com>
Sent: Tuesday, February 13, 2024 11:12 AM
To: Comm Samora; Comm Rumrell; Beth Sweeny; Comm Morgan; Comm George
Cc: Max Royle; Dariana Fitzgerald; Melinda Conlon
Subject: SEPAC Update - February

CAUTION: This message originated from outside of your organization. Clicking on any link or opening any attachment may be harmful to your computer or the City. If you do not recognize the sender or expect the email, please verify the email address and any attachments before opening. If you have any questions or concerns about the content, please contact IT staff at IT@cityofsab.org.

Hi Commissioners,

I'm writing to provide a brief update on SEPAC's latest activities.

1. SEPAC reviewed the landscaping plan for the A Street parking lot. We recommend a more natural/climate-friendly ground cover, as sod does not perform well without irrigation. Pine straw would be a good choice. For consistency, SEPAC suggests using materials/plants/trees similar to what is across the street in the plaza. The Committee was told that the professional plan we received is being changed, and SEPAC asked to see/review the final plan.
2. SEPAC discussed a potential plaza project for 2024 and a "Pride in the Plazas" campaign. SEPAC would like to get volunteers to help care for the plazas and will start publicizing this initiative.
3. Public Works will be planting SEPAC's trees throughout the City in the Spring.
4. The City's Comprehensive Plan calls for a Climate Action Plan "to address flooding due to extreme high tides, flash floods, stormwater runoff, and storm surge." SEPAC would like to know where this initiative stands and how it can help. The new Vision Plan also calls for numerous environmental goals, and SEPAC will make recommendations to the Commission on projects that will help meet these goals. **SEPAC requests Commission feedback in these areas, as the groups will need to work together to get initiatives underway.**
5. SEPAC has some great topics and speakers in its 2024 Environmental Speaker and Film Series and would appreciate the Commission's support. **Please join us at these events and encourage others to attend.** Attendance in 2023 was low; we would like to continue holding the series, but organizing the events is a lot of work for the number of people we are educating. The first event, at 6 pm on **February 22**, is about coral reefs. NOAA's Nicole Miller will speak and conduct a Q&A session after a short film. On **June 27**, filmmaker Matt Keene will show and discuss his film "Lost Springs: An Artist's Journey," which features Florida's amazing springs.
 - a. As a reminder, this series, which started in 2019, focuses on conservation, sustainability, and ecology, particularly our tree canopy, the 4Rs (refuse, reduce, reuse, recycle), coastal issues, and green/Florida-friendly landscaping. All events are free and take place in the evenings at the Anastasia Island Branch Library, 124 Sea Grove Main Street in St. Augustine Beach.

6. SEPAC provided Public Works' Tom Large with a list of the most efficient carbon-absorbing trees: East Palatka holly, slash pine, live oak, southern magnolia and bald cypress. Tom is checking with the tree vendor to see if we can order these to give away at the Arbor Day event April 26.

7. SEPAC members have noticed that the City's trees are being damaged by string trimmers. This is particularly true of the trees on A1A Beach Boulevard – the wounds are visible toward the trunk bottoms. The City has invested a lot of money in its trees, and rubber mulch tree rings would help protect the investment. Tom Large has found tree rings that range from \$2 to \$15 apiece. SEPAC would love to try some of these out, but has no funds for the expenditure. SEPAC will approach the City's Finance Director to see if some money from the tree fund could be used. SEPAC also discussed the possibility of setting up a booth at Arbor Day and asking for small donations for the project. SEPAC would appreciate the Commission's support in acquiring these protectors.

8. SEPAC's Chair has a meeting with an administrator at Island Prep, an eco-conscious school on the island, to discuss partnering with the school and involving students in SEPAC projects.

Please let me know if you have any questions.

Best,

Lana Bandy

Chair, Sustainability & Environmental Planning Advisory Committee



MINUTES

CHARTER REVIEW COMMITTEE MEETING
WEDNESDAY, JANUARY 10, 2024, AT 6:00 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A South, St. Augustine Beach, FL 32080

I. CALL TO ORDER

Dr. Dumont called the meeting to order at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

The Committee recited the Pledge of Allegiance.

III. ROLL CALL

Present: Members Marc Craddock, Margaret England, Jeremiah Mulligan, and Heather Lane Neville, and Alternates Doug Wiles and Margaret Van Ormer.

Members Kevin Cavanaugh, Edward George, and Scott Patrou were absent.

Also present: Facilitator Dr. Georgette Dumont, City Manager Max Royle, City Clerk Dariana Fitzgerald, Building Official Brian Law, and Planner Jennifer Thompson.

IV. INTRODUCTIONS AND RECAP OF PUBLIC PARTICIPATION

Dr. Dumont began a PowerPoint presentation [Exhibit A] and ran through the procedure for the meeting.

V. REVIEW OPEN TOPICS FROM MEETING 2

a. City Manager (Sec. 1-8)

Dr. Dumont noted that she moved some language from the fourth paragraph to the first for clarity and flow and changed the phrase "indefinite term" to "agreed to in the negotiated contract between the incoming city manager and the commission".

The Committee agreed with those changes.

b. Law Enforcement (Sec. 1-9)

Dr. Dumont noted that she removed the requested language in the first paragraph and changed the phrase "unless removed due to misfeasance or malfeasance" to "unless removed for cause".

The Committee discussed whether they wanted to further define "for cause", but decided to leave those details up to the Commission and any contract negotiations.

The Committee agreed with the changes.

Dr. Dumont also suggested changing "he" to "Chief of Police" in the third paragraph, but stated that City Manager Royle is going to check and see if minor changes like that would need to be on the ballot or not.

c. Validation of Individual Sections (Sec. 1-12) (Reposition)

Dr. Dumont stated that she moved and renumbered several paragraphs to flow better, so City Clerk (1-13) and City Attorney (1-14) were moved up to 1-10 and 1-11 respectively, which moved Public Improvements (1-10), Fire Protection, Trash and Garbage Removal and Other Municipal Services (1-11), and Validation of Individual Sections (1-12) were all moved down two spots.

The Committee agreed with those changes.

d. City Clerk (Sec. 1-13) (Reposition)

e. City Attorney (Sec. 1-14) (Reposition and Changes)

VI. REVIEW SECTIONS 1-16 THROUGH SECTION 2-7. TOPICS:

a. Commission Limitations

Dr. Dumont read Section 1-16 (a) and stated that this means that before the City can sell, lease, etc. a park, it must be voted on by the Commission and the citizens.

Mr. Craddock noted that the City has areas of donated conserved land which are not officially parks as he understands it. He proposed adding language to include conservation easements or conserved land owned by the City.

Mr. Mulligan commented that donated land usually has contract language with a reverter clause, but it does raise a point about the City's parkettes. He stated that we would need to decide how to define real property owned by the City that's not specifically a park; if there would be different categories, if so how many and what would they be called.

Dr. Dumont noted that you want to be careful in a Charter not to be so restrictive that you could force a vote requirement for otherwise routine projects.

In response to questions, City Manager Royle confirmed that Ocean Hammock Park and Hammock Dunes Park are considered parks that the City holds the deed for. The parkettes are considered common elements and there is no deed for them since they are part of the public right-of-way.

Dr. Dumont stated that we have two issues to look into further: First, how is real property defined by the City, and second, review the language in the current conservation agreements and deeds to see what already protects it.

Dr. Dumont read the first paragraph of Section 1-16(b) and asked Planner Thompson to speak on this section.

Planner Thompson gave the Committee a handout [Exhibit B] to further explain the changes being requested. She noted that 1-16(b) contains references to ordinances that have since been replaced, so having the specific references does a disservice to anyone who tries to look them up. For 1-16(b)1, she stated that the 35-foot height limitation is perfect as far as the Planning and Zoning division is concerned, but the issue is with the architectural features, which would allow an extra 10 feet to be added above the 35-foot structure. She noted that she would like to change the City Code to only allow these architectural features to be on commercial buildings, since this section could allow for residential building to construct 10-foot towers or parapet walls to create essentially a 45-foot home. She suggested striking the highlighted section, 1-16(b)1.a, which would allow the City Code to be altered to make specific differentiation between commercial and residential properties.

Mr. Craddock suggested looking into the County's 35-foot restriction and seeing if we could adopt the same language to be more consistent along the beach. Planner Thompson stated that she

would look into it, but she wasn't sure if that would be as reflective of the City's need since the County has different zoning standards.

Dr. Dumont asked how often someone tries to surpass the 35-feet. Planner Thompson commented that it was not too often, sometimes people try to slip in a few extra feet which are usually caught during review, but this section opens up where they'd have to allow the features referenced if requested.

Dr. Dumont commented that you'd have to be careful with the language here unless you want a city full of flat roofs, maybe there should be some restrictions but not getting rid of all architectural features on the roof.

Building Official Law commented that this is putting Land Development Regulations (LDRs) inside the city charter, which is not the place for that. He stated that getting rid of this section would allow for any possible loopholes to be closed in the LDRs, that's what the Code is for. He suggested adding something like "... (35) feet as described in detail in the current Land Development Regulations" and removing paragraph (b)1.a. He noted that there is a variance procedure to evaluate any deviations on a case-by-case basis.

Ms. England commented that she doesn't want to encourage variances, but she does want some language that allows architectural features. It's important for the character of the City to have interesting roof lines and architectural features.

The Committee asked Dr. Dumont to develop language keeping the 35-foot height limit and 10-foot cap on architectural features, adding a reference to the Land Development Regulations, and otherwise striking paragraph (b)1.a.

Dr. Dumont read Section 1-16(b)1.b. Mr. Mulligan suggested striking it since the State preempts that power anyway. Building Official Law agreed that it was not needed, and they do not permit telecommunications anyway.

The Committee agreed to strike paragraph (b)1.b.

Dr. Dumont moved on to Section 1-16(b)2.

Planner Thompson stated that this section contradicts paragraph (b)2.e and Section 10.01.03 of the Land Development Regulations [Exhibit B], which states that nonconforming structures must be brought into compliance with current code if the cost of reconstruction is more than 50% of the assessed value. She noted that this paragraph contradicts some FEMA (Federal Emergency Management Agency) regulations as well. Building Official Law noted that it also contradicts the Florida Building Code.

The Committee agreed to strike paragraph (b)2 in its entirety.

b. Election Procedures

Dr. Dumont read Section 2-1(a) through 2-1(e).

The Committee had no changes to this section.

c. Absentee Ballots

Dr. Dumont read Section 2-2.

City Manager Royle addressed the last sentence "For each election, the city commission shall pass a resolution designating who will perform such duties in respect to the absentee ballots." He stated that it is an obsolete provision that forces an extra step for each election, since the County Supervisor of Elections is always the one designated.

Mr. Mulligan commented that he is worried that the Legislature may do away with absentee ballots at some point and would like to make sure this section could leave it open for the City to continue to do its own absentee ballots in the event the Supervisor of Election cannot.

The Committee agreed to strike the last sentence.

d. Commission Offices, Groups, and Terms

Dr. Dumont read Section 2-3 and noted that there was public comment on this item.

Nick Binder, 232 Big Magnolia Court, St. Augustine Beach, FL, commented that ten years ago he was on the Charter Review Committee. He stated that one thing considered then was instead of candidates running for a specific seat, have all candidates run together and the top voted get any open seats. That way people are not running against a specific opponent for one position, they are running for any open seat. Also discussed ten years ago were term limits, they proposed eight and twelve year potential limits, but the proposal did not pass the Commissioners' vote.

Dr. Dumont noted the new Form 6 requirements, which may make it more difficult to attract interested candidates in the future. These forms require elected officials to disclose detailed financial information and several cities have had commissioners resign over it, a few have even lost their entire councils. She stated that Mr. Binder's suggestion of a jungle election might get more people interested because they're not directly running against an incumbent or someone else they know.

Mr. Mulligan stated that it might be interesting to give this idea to the Commission and the voters as an option. He noted that it doesn't seem too controversial a change and might be something that gets people engaged in a little bit more debate and an engaged electorate is a good thing.

Dr. Dumont noted that it shouldn't be an issue since the seats are all at large.

Mr. Wiles commented that this could still provide an advantage to incumbents, just due to name recognition. He stated that it is still an interesting idea to explore and questioned if there was any place else in Florida that's doing that and what has been their experience.

Ms. England suggested cleaning up this section and getting rid of the references to 1968 and 1970, but have the revised election idea proposed to the Commission separately.

Dr. Dumont indicated that she could research that and work on language. She asked for comments on term limits.

Ms. Neville stated that she supports term limits, perhaps two or three terms with the ability to return after a break. She commented that it might help usher in some change.

Ms. England stated that she supports a three term limit with the ability to come back after a full four year term away.

Mr. Wiles commented that he does not like term limits; that it causes you to lose institutional knowledge and gives lobbyists and staff more power since they become more familiar with the system. He noted that there has not been a history of term abuse in St. Augustine Beach, and this seems like a solution looking for a problem.

Ms. Neville agreed she could see that in larger jurisdictions, but this is a smaller community and people who previously served often remain available and continue to serve, like Mr. George and Ms. England on this Committee. She commented that it could incentivize people to get things accomplished quicker.

Dr. Dumont noted that on the current Commission, only one Commissioner is in their third term and would be running for a fourth if they continue to serve.

Mr. Wiles noted that only one Commissioner has run for more than three terms since 2011 and that in 2014 two seats were unopposed, none in 2016, two in 2018, one in 2020, and four unopposed in 2022.

Ms. Neville said that ultimately the issue is that we don't have people running; the goal isn't necessarily to limit terms to change the voting structure, it's how to get people to run. She stated that she has had conversations with people who don't want to run against their neighbors and term limits may help solve that problem.

Ms. Van Ormer stated that from listening to this discussion, she doesn't think term limits are the problem, it's a lack of people running for office. She commented that it wouldn't be about just one thing, like running against friends, but also about personal information, financial information, volunteerism, etc. becoming public. There must be ways of having new people volunteer and be interested in the community, but if we're having a difficult time getting people to run and we're talking about term limits and about adding these other things on, that seems to be making it more difficult.

Mr. Craddock stated that he wasn't interested in term limits after hearing the debate and the discussion here, but the other is an interesting concept that we should pursue.

Ms. England stated that she is in support of term limits, but perhaps it could be presented as an alternative idea to the Commission without the recommendation of this board.

Mr. Mulligan stated that he supports term limits. He agrees that we may not have a problem now, but it makes sense to look to the future.

Ms. Neville stated that she just wants a solution to the lack of people running and thinks term limits need to be part of that conversation.

Dr. Dumont reported that right now there are two solutions on the floor, and she will come up with language for both of them; one is the jungle election and then the other is the term limits.

e. Runoff Elections

Dr. Dumont read Section 2-4.

The Committee had no changes to this section.

f. Determining Winners; Tie Votes

Dr. Dumont read Section 2-5.

The Committee had no changes to this section.

g. Form of Ballot

Dr. Dumont read Section 2-6.

Mr. Wiles questioned whether this section was needed. If the Supervisor of Elections was handling all elections, then they would ensure that the ballot conforms with the law.

The Committee agreed to remove this section.

h. Recall of Elected Officials

Dr. Dumont read Section 2-7. She noted that this section is required because the City needs to have some form of recall provision.

The Committee had no changes to this section.

Dr. Dumont reviewed that on section 1-16, the limitations, that staff is going to look at how does the City define real property owned by the City with regard to the parks section and do current conservation easements have reverter clauses, that's the first one, then she'll clean up sections, removing a lot and adding some wording. The elections, she will revise the language, remove some parts of section 2.2 absentee ballots. For the City Commission offices and terms: she will have two alternatives. One alternative would be the jungle election and then the other alternative would be to incorporate term limits. And with the jungle elections I'll also have information on the rest of Florida if anybody else does that. And the terms, the suggestion was for three terms, one term off, one full term off. If that is something that you want to move forward with. No more than three terms and you have to sit out one full term before deciding if you want to run again.

VII. NEXT MEETING: FEBRUARY 7, 2024. TOPICS:

- a. Sec. 2-8 General Authority for Citizen Referendum
- b. Article III: Charter Amendment, Sec. 3-1 Amendment of Charter

VIII. ADJOURNMENT

Dr. Dumont asked for a motion to adjourn.

Motion: to adjourn. **Moved by Member Mulligan, Seconded by Member Wiles.** Motion passed unanimously.

Dr. Dumont adjourned the meeting at 8:00 p.m.

Max Royle, City Manager

ATTEST:

Dariana Fitzgerald, City Clerk

COMMISSION REPORT

February 2024

TO: MAYOR/COMMISSIONERS

FROM: DANIEL P. CARSWELL, CHIEF OF POLICE

DEPARTMENT STATISTICS January 21st, 2024 – February 15th, 2024

CALLS FOR SERVICE – 1,031

OFFENSE REPORTS - 36

CITATIONS ISSUED - 42

LOCAL ORDINANCE CITATIONS - 7

DUI – 1

TRAFFIC WARNINGS- 192

TRESSPASS WARNINGS- 5

ANIMAL COMPLAINTS - 14

ARRESTS - 2

- **ANIMAL CONTROL:**
- St. Johns County Animal Control handled **14** complaints in St. Augustine Beach area.

MONTHLY ACTIVITIES –

Blood Drive – Tuesday, February 13th

St. Augustine Beach Public Works/Engineering Monthly Project Report

02/16/2024

Grant Project	Grant Type	Grant Amount	Grant Expiration Date	Project Stage	Status
Ocean Hammock Park Phase 3	CPI			Park Mgmt. Conversion from Active to Passive	02/16: MOrozco, FDEP review of revised Park Mgmt. plan from active to passive is in progress.
Ocean Walk Drainage Impvmts	Leg. Appr.: LPA0222	\$694,000	3/31/2025	Phase I Pre-Bid	02/20: Mtg with City and Consultants. 02/16: Emailed CBecker for mtg to discuss project status. 02/13: Town Hall Meeting held. 02/12: Received revised draft 100% plans.
Ocean Walk Drainage Impvmts	SJRWMD (25% Cost Share)	\$354,087	09/30/2025	Phase I Pre-Bid	02/20: Mtg with City and Consultants. 02/16: Emailed CBecker for mtg to discuss project status. 02/13: Town Hall Meeting held. 02/12: Received revised draft 100% plans.
Sea Oats	FDEP (Matching Funds): 19SJ3	\$25,000	9/30/2024	Preconstruction	01/04 ALamb acknowledgement email of receipt of qtrly report. 11/30: Amendment 19SJ3_A4 signed and sent by City. Amendment is for requesting an additional time extension to 06/30/2026 due to conflict with beach renourishment/Sea Turtle Nesting Season.
C.R. A1A/Pope Road Storm Surge Protection	FEMA/FDEM: 4468-017-R	\$52,500	10/18/2024	FDEP Phase II Review	02/16: City & FDEM Mgmt. team meeting held to discuss path forward. Once road steps are identified, FDEM will reach out with proper guidance. 01/24: Amendment received for \$10,000 add.
Magnolia Dunes/Atlantic Oaks Circle Drainage Impvmts	Leg. Appr. : LPA0387	\$1,200,000	12/31/2026	Design Proposal Phase	02/20: Field meet with Consultant. 02/12: Received revised final invoice from ECT. Mtg 02/23 with Finance Dept. 02/01: Request consultant provide survey quote. 01/25 JE scope reviewed and comments provided; ALewis, FDEP updated and mention of grant amendment for task allocation mentioned.
7th 8th and 9th Street Drainage	Leg. Appr. : LPA0386	\$90,000	12/31/2024	Design/Permitting	02/16: JSparks requested amending Grant Task 1 allocation (SJRWMD permit determination fee). 100% Drawings sent for contractor quote. 02/15: Progress Mtg with JBPro to discuss Tech Specs revision. 02/05 JBPro revised Invoice approved for payment. 02/02: Comments on construction specs sent to JBPro.

St. Augustine Beach Public Works/Engineering Monthly Project Report

02/16/2024

Vulnerability Assessment Update	FDEP: 23PLN30	\$50,000	06/30/2026	Kick-Off Mtg/ Background Data Acquisition	02/14: Revised quarterly report accepted. 02/13: Inv #1 Approved (Critical Asset Data Collxn and Stormwater Asset Data Refinement)
Vulnerability Assessment Expansion of Funding	FDEP: 24PLN	\$250,000	06/30/2026	FDEP Drafting Grant Agreement	02/28: Draft Grant Agreement in progress at FDEP.

St. Augustine Beach Public Works/Engineering Monthly Project Report
02/16/2024

Non-Grant Project	Contract Expiration Date	Project Stage	Completion	Status
2 nd St Widening and Extension	01/16/24	Construction	TBD	02/13: 3 rd Alley CO Revision executed with Contractor and Consultant. DBCC still must follow up with Norman regarding the as-builts. 01/31: Close Out Letter and Substantial Completion Certificate sent to DB Civil. 01/25: FDEP clearance received; 3 rd Alley ditch cleaned out; CMT walk-through punch list.
A Street to 1st Street West Parking Lot	G&H SJC 22-112 (2027)	Construction	05/17/24	02/16/24: Trench Drain installation. CRA1A Driveway demo & Pavers order next week. 02/09: Progress being made during construction, no issues or setback at this time. 01/31: Work Change Directive sent to G&H for FM conflict; per SJCUD it is acceptable that we show the adjustment in the As-Builts, per SJCROW, no permit revision required.
Citywide Pavement Management	02/2024	In Progress	2nd Qtr FY2024	02/16: Late Feb/Early March draft data submittal. Asset Mgmt. to follow. 12/21: Streetscan pavement Inventory/inspection completed; City awaiting receipt of report and Streetlogix Asset Mgmt. module implementation.
11th Street Drainage & Roadway	TBD	Pre-Design/ Permitting	FY24	02/26: Clean and Camera by Hinterland. Follow up with lining install. 12/29: Clean/camera/line pipe this year, budget funds for roadway design in FY25 then roadway construction in FY26.
Stormwater Utility Rate Structure Determination	TBD	Contract Negotiations	FY24-25	03/04: City Commission Meeting presentation. 02/21: Progress Meeting. 02/16: COSAB Stormwater Program Interview. 02/06: Schedule and Kick-Off meeting minutes received.
RFQ 23-06 Continuing Contracts for Professional Services	5 yrs	Contract Issuance	2nd Qtr FY2024	02/16: Single remaining contract to execute.
Bid 23-07 Citywide Pipe and Manhole Lining, Renewal and Rehabilitation Services	3 yrs, w/ one 2 yr renewal option	Contract Issuance	2nd Qtr FY2024	All contracts issued. To be removed from this report.
Enterprise Asset Management/Smart N FL	TBD	Ongoing	TBD	01/18 Clayton followed up in December; City still unsure of a well-defined scope of work.

Proposed Appropriations Projects	Funding	Estimated Amount	Scope
Mizell Stormwater Treatment Facility Improvements (Pond Berm, Weir and Discharge Canal)	24-25 Appropriations	\$2,000,000	02/16: Good chance City will receive funding. Need discussion with Commission about bankrolling over next 5 years. 12/20: Attestation forms signed by MRoyle and sent to H-Rep. Stevenson office. 11/06: DRAFT Senate/House Forms. Evaluate increasing weir and pond berm height to provide additional storm surge protection at the Mizell Weir. Evaluate downstream and upstream impacts. Benefits majority of the City's drainage service area, as well as County and FDOT facilities. Note that had Hurricane Ian's storm surge been a few inches higher, the weir would have overtopped, resulting in inundation of the city's drainage system. Combined with intense rainfall, this could be severely damaging to properties. (estimated benefit 5,000 people). Armor canal, renew S side bulkhead W of Fiddlers' Point Drive
Mickler Blvd Ditch Erosion Mitigation 16th Street to 11th Street; A Street to 11th Street.	24-25 Appropriations	\$4,100,000	02/16: Good chance City will receive funding. Need discussion with Commission about bankrolling over next 5 years. 12/20: Attestation forms signed by MRoyle and sent to H-Rep. Stevenson office. 11/07: DRAFT Senate/House Forms Regrade ditch at 11th Street, south of 16th Street. Armor ditch throughout project limits with semi-permeable product to mitigate erosion/stabilize ditch bank and increase ease of maintenance. Culvert improvements beneath 16th Street, 11th Street and at 3 independent driveway locations north of A Street will reduce system head loss and promote positive drainage. Mag Dunes/Atlantic Oaks project may absorb this project to armor ditch.
Oceanside Circle Roadway and Drainage Improvements	24-25 Appropriations	\$2,000,000	02/16: Good chance City will receive funding. Need discussion with Commission about bankrolling over next 5 years. 12/20: Attestation forms signed by MRoyle and sent to H-Rep. Stevenson office. 11/07: DRAFT Senate/House Forms Oceanside Circle is ~915 linear feet dead end road connected to, and north of, Versaggi Dr. in SAB. Prior to 2011, the road was shell/dirt. In late 2011, for cost reasons (30% less), the City paved the road with a double chip seal instead of a typical road build (stabilized subbase, limerock base, and asphaltic concrete surface). The average life span of a chip seal is 7 years, versus up to 25 years for a typical constructed traditional asphaltic concrete road. The chip seal surface on Oceanside Circle is now deteriorating and in need of replacement. Oceanside Circle also has no drainage system and runoff causes localized flooding in low areas prior to eventual ground percolation. Flooding is worsening due to increasing impervious surface areas associated with new residential development on the roadway. Roadway flooding significantly reduces the life of a roadway, leading to base failure and potholes. Construction of a drainage system is essential prior to reconstruction of the roadway.
FDOT Ditch 500/400 Capacity Expansion	24-25 Appropriations	\$3,000,000	02/16: Good chance City will receive funding. Need discussion with Commission about bankrolling over next 5 years. 12/20: Attestation forms signed by MRoyle and sent to H-Rep. Stevenson office. 11/08: DRAFT Senate/House Forms. Expand storage capacity for COSA floodwater mitigation projects. FDOT retains O&M Authority.

Future FY Projects	Project Year(s)	Status
Parking Improvements - 4th Street East Parallel Parking, 5th Street Parking, 8th Street Lot SW	FY25-26 ARPA & City Paid	\$370K (\$215K + \$155k) & \$305K
Citywide Parking Improvements	FY25-26 City Paid	Pushed to FY25-26
4 th St Opening	FY24-27 City Paid	08/11/23 mtg: \$5k FY24 for Eng Cons OPCC. \$75k FY25 des/perm. \$1.1M FY26-27 Construction
CRA1A / Pope Road	FY25-26 Federal Grant	\$750k each year
Citywide Pavement Management Program	FY25-28 City Paid	~\$300k/year
Ocean Walk Drainage Improvements	FY25 State Grant	\$305,086.00 (FDEP) and \$177,043 (SJRWMD)
Magnolia Dunes / Atlantic Oaks Circle Drainage Improvements	FY25 State Grant	\$499,000.00
11th Street Roadway and Drainage improvements	FY25-26 City Paid	\$200k/yr
Sea Oats	FY25 City Paid	\$25k (grant reimbursement)
Oceanside Circle	FY25-26 City Paid	\$750k/yr (Legislative Appropriations?)
Replace Storm Drainage pipes on Mickler Blvd	FY26-27 City Paid	\$50k & \$200k
Sandpiper and Linda Mar LSs Rehab		
FY24-25 LAP projects (previous table)		

Site Plan reviews/Bldg Dept projects	Status
Publix Drainage	01/30: Plans in hand per BLaw.
A1A and F St	Initial review complete.

Misc Projects	Status
Sea Oaks ponds	02/20: Field meet with Consultant. 02/13: Received revised surveys.
OTR/Sabor Del Sal	01/29: Meeting held with City attorney; JB will send email to MRoyle.
Oceanside Circle	01/10: Consider rehab/upgrade to Linda Mar LS in conjunction with this project. 11/21: Unofficial peer review comments align with current design. Alternative suggestion to acquire property and build pond at end of Circle or analyze for smaller pump station at end of Circle pumping to Linda Mar station. Legislative Appropriations
Mizell Canal/Marsh Creek	02/15: TCE transmitted to Mr. Rau.
NPDES StH2O Insp memo	02/16: Propose implementing fees for site plan review (commercial, stormwater erosion and sed ctrl, lot grading/lot grading final, waste control, IDDE inspections, etc.) to comply with NPDES permit requirements. Address during Stormwater Utility Rate Determination.
Stormwater Code Revision	Address during Stormwater Utility Rate Determination
NPDES Erosion and Sedimentation Control Ordinance 05-08	Ordinance review for addition of monetary penalty amount and verbiage regarding project size. Address during Stormwater Utility Rate Determination
Contractor Continuing Svcs Bid	02/16: Not started, SJC piggyback currently utilized.
9th Lane Opening (Developer Project)	01/30: Meeting minutes provided. Consultant and owner's attorney to review with SJCUD, SJCFD/EMS, etc. 01/24: Met with GDG and Attorney. City requests developer to fund independent engineering review and CEI services during construction.
Sandpiper and Linda Mar LSs	02/16: Program design/permitting and construction over next 5 year window.

MEMORANDUM

TO: MAX ROYLE, CITY MANAGER
FROM: PATTY DOUYLLIEZ, FINANCE DIRECTOR
SUBJECT: MONTHLY REPORT
DATE: 2/20/2024

Finance

With one third of the year complete, the city has collected 48.6% of its projected revenue and recorded 29.6% of the budgeted expenditures. Finance is reviewing the capital budget with each department to prepare a report showing where our capital expenditures stand for FY24 and will have this for the April meeting. We are also working with the auditors to finalize the FY23 audit for presentation to the commission no later than April's meeting. As we are coming up on mid-year, focus will begin on budget for FY25. Discussions are being held with department managers regarding work on a 10-year+ capital plan to be added to our budget for planning purposes.

Communications and Events

<https://www.staugbch.com/events>

Melinda has coordinated an event with Matanzas Riverkeeper, *Spring Break Beach Cleanup*, to be held March 16th from 9-11 am. Everyone is invited to join in the fun!



PENDING ACTIVITIES AND PROJECTS

1. LAND DEVELOPMENT REGULATIONS CHANGES. At its September 19th meeting, the Planning Board reviewed changes to the parking regulations for special events for business promotional/sales permits and approved it. The Board reviewed it at its January 16, 2024, meeting and recommended to the Commission that the ordinance be approved. The ordinance was passed on second reading at the Commission's February 5th meeting and will have its third and final reading at the Commission's March 4th meeting.

At their March 4th meeting, the City Commission will also consider amending Article II, Definitions, of the Land Development Regulars, to add a definition for "driveway".

2. VISION PLAN. After discussion and making changes to it, the Commission adopted the Plan at its March 6, 2023, meeting. On November 13, 2023, the Commission held a workshop concerning incorporating Smart City concepts on the Vision Plan with Mr. Clayton Levins, Executive Director of Smart North Florida. He explained how Smart North Florida could help the City. The outcome was that the Commission determined the priorities for utilizing Smart City concepts were obtaining data for pedestrian/bicycle improvements, stormwater management and parking for beach access.

ON A RELATED MATTER: It concerns a Smart City concept to assess the condition of the City's streets. A company, Street Logic, using advanced technology, reviewed every City street and will provide a report in the spring of 2024. The report will help City staff to plan and budget for repairs.

3. PARKING IMPROVEMENTS. At its January 8, 2024, meeting, the City Commission approved the contract with G&H Underground Construction of St. Augustine for \$281,000. Construction of the parking area began in late January. The project should be finished by June 2024.

There are no plans at this time for the Commission to consider paid parking.

4. JOINT MEETINGS:

a. With the County Commission: At the City Commission's October 2nd meeting, Commission Morgan asked about having a joint meeting. As the County Commission has hired new Administrator, the City Manager will meet with the new Administrator, Ms. Joy Andrews, to discuss matters of mutual concern, such as the maintenance of pier park, the County's plans to relocate the fire station and what the County's plans are for a new fishing pier.

b. With the Comprehensive Planning and Zoning Board and the Sustainability and Environmental Planning Advisory Committee (SEPAC): No date has been proposed for a meeting.

5. UPDATING PERSONNEL MANUAL. City staff has begun reviewing the Manual section by section. When the review is done, a labor attorney will be asked to review the Manual to make certain it complies with current regulations and laws. Then a draft will be prepared for the Commission to review.

6. GRANTS. The City has received grants from the following agencies:

a. Coastal Partnership Initiative: The City received a Partnership grant for \$60,000. It was proposed that this amount along with \$110,000 from American Rescue Plan Act funds would be used to construct a

nature trail and scenic overlook in Ocean Hammock Park. The deadline for bids was May 23rd. One bid FOR \$826,210 was received. As this was well above the \$170,000 appropriated for this project, the Commission at its June 5, 2023, meeting rejected the bid and decided to ask the Florida Communities Trust (FCT), which provided grants to help purchase the Park, to allow the City to stop construction of any more facilities, such as the scenic overlook, in the Park. This will change the focus of the park from active recreation to passive recreation/conservation. The Florida Communities Trust responded favorably to this request and asked that the City provide documentation to what improvements have been made to the Park to date, which the City provided. The City informed the state that it wouldn't use the Coastal Partnership Initiative grant. The State has requested a revised management plan that would make the park more passive than active. To date, the state has not replied yet as to whether the Park can be converted to passive recreation/conservation.

b. Vulnerability Assessment. The City received a \$50,000 grant from the Florida Department of Environmental Protection's Resilient Florida Program. The grant will help pay the costs to create the City's vulnerability study to ensure that it complies with recent changes to state law. The state sent a draft work plan for the City to review and comment, which the City provided. The grant agreement has been executed. In July 2023, the City applied for an additional \$151,549 to complete the study, and this additional funding has been approved. A purchase order has been issued; the City Engineer has met with the consultant and the consultant has begun performing the tasks, such as data acquisition and exposure analysis.

7. FLOODING COMPLAINTS. Citizens have expressed concerns about the following areas:

a. Ocean Walk Subdivision. The subdivision is located on the east side of Mickler Boulevard between Pope Road and 16th Street. Earlier in 2020, the ditch that borders the subdivision's west side was piped. Ocean Walk residents complained that the piping of the ditch caused flooding along the subdivision's west side. To improve the flow of water, the Public Works Director had debris cleared from the Mickler and 11th Street ditches. The Commission approved the hiring of a civil engineering consultant, the Matthew Design Group. It provided a plan for swales, a pump station and other improvements. Also, in 2022, the City received a state appropriation of \$694,000 for the project. The St. Johns River Water Management District will provide up to an additional \$354,087 for the project. In October, the City Manager signed the agreement with the District for the money. As the estimated cost for the project is \$1.4 million, the project will be done in stages, which the Florida Department of Environmental Protection has approved. Additional funding will be sought for the later stages. The City has received an easement from one subdivision resident. The City Engineer will provide an update report at the City Commission's March 4th meeting.

b. Oceanside Circle. This street is located in the Overby-Gargan unrecorded subdivision, which is north of Versaggi Drive. Three bids were received for a new, paved road and drainage improvements. As all the bids were well above the \$500,000 estimate provided by the City's civil engineering consultant, the City Commission at its February 6, 2023, meeting, approved the Public Works Director's recommendation to reject the bids. This project has been postponed. It could be funded in the future by one or more of the following means: a stormwater utility fee, assessing the owners of the properties adjacent to the street, grants or an appropriation by the Florida Legislature. The City has applied for legislative funding in the state's Fiscal Year 2024-25 budget.

c. St. Augustine Beach and Tennis Complex and the Sabor de Sal subdivision. During periods of intense rainfall, two retention ponds can become full, which threatens adjacent residential properties. Because the ponds and adjacent road to one of them are privately owned and public money cannot be spent to improve private property, the City cannot develop a solution that will require the spending of public funds. The St. Johns River Water Management District determined that the areas were developed in the 1970s and early '80s, before permits were required. On June 22, 2023, the City Engineer and the City Manager held a meeting with concerned residents about the need for them to organize themselves to hire a civil engineering consultant to advise them about possible solutions. Since then, Water Management District staff has provided the City with an analysis of two private ponds. City staff met with concerned residents on August 17, 2023, to discuss possible solutions that they will have to develop and pay for. Afterwards, the Commission at its September 11th meeting approved the City pumping excess water from the Sabor de Sal and Atlantic Beach and Tennis Club ponds, if needed, during the current hurricane season.

On October 18th, the Public Works Director and City Manager met with two representatives from the St. Augustine Beach and Tennis Condos. Their large parking lot was flooded for several days from a storm on October 12th. A possible solution is for the condos to have an underground pipe from the parking lot to the City's Linda Mar drainage system, which is connected to the Florida Department of Transportation system under State Road A1A. However, at a meeting with Florida DOT, the City Engineer and the Assistant Public Works Director learned that the DOT won't accept additional water into its system under State Road A1A. The next step will be another meeting with the condo representatives, Sabor de Sal homeowners and Mr. Bill Brothers, owner of the Atlantic Beach Tennis Club, about developing a solution to their drainage problems. The City has informed Mr. Bill Brothers that he no longer can pump water from his pond to the Linda Mar system.

In a meeting with City staff of November 20, 2023, Ms. Janice Lauroesch of Sabor de Sal suggested the City obtain an easement over a short bridge at the pond's east end for a pumping system. The questions are to where is the pond water to be pumped and who is to pay the pumping costs?

In December, the Palm Coast City Attorney advised the City Council that public resources, including money, cannot be used to benefit private property owners. Our City Attorney agrees with this advice.

d. Pipes under Pope Road and A1A Beach Boulevard. Application for \$557,702, 75% of which will come from the Hazard Mitigation Grant Program. The contract with the Florida Division of Emergency Management has been executed. The Public Works Director prepared a Request for Qualifications for a design consultant. The responses were reviewed and ranked by a City staff committee and the Commission at its September 12, 2022, meeting authorized the City Manager to negotiate with the firm ranked first, the Matthews DCCM. The contract was executed in October 2022 and the design has been completed. The City has submitted the design and bid documents to the Florida Division of Emergency Management for evaluation and approval of construction funding. Florida DEM requested additional engineering information leading to the realization that the City would be obligated to maintain County roadway and drainage assets. Therefore, the City requested FDEM to either cancel the project or transfer it to the County. The FDEM is now considering this request.

e. Magnolia Dunes/Atlantic Oaks Subdivisions. Thanks to the efforts of Vice Mayor Rumrell, state representative Cyndi Stevenson and state senator Travis Hutson, \$1,200,000 was put in the state's Fiscal Year 2023, which went into effect on July 1, 2022. The appropriation survived the Governor's veto pen.

The Florida Department of Environmental Protection prepared a grant agreement, which was signed in late October 2022. The next step is for the City to advertise a Request for Qualifications for a design consultant to do design and permitting work. At its February 6th meeting, the City Commission approved the staff negotiating a fee for services with Environmental Consulting and Technology of Jackson. Negotiations are under way. The consultant has been hired and the pre-design study is currently being done. The state has extended the grant agreement for an additional year. It will expire on June 30, 2026. At the Commission's September meeting, City staff asked that discussion of plans for the drainage improvements be postponed so that the staff could research more options. The City Engineer presented the options at the Commission's October 2nd meeting. The Commission decided the staff should explore using the Florida Department of Transportation retention pond on State Road A1A.

On October 26th, the City Engineer, Assistant Public Works Director and City Manager held a town hall meeting with residents of the two subdivisions. The final pre-design study was received on November 2, 2023. The City has requested a design phase scope/proposal from a consultant. It is being reviewed by the City Engineer.

f. West end of 7th, 8th and 9th Streets. The Legislature in its 2023 budget approved an appropriation of \$90,000 for this project. The City has signed a grant agreement with the Florida Department of Environmental Protection (FDEP). Design and permitting work began in July 2023 and will be completed by November 2023. The City has asked FDEP to approve this schedule. The City has issued a purchase order for a consultant to do the design phase of the project. The deadline for the consultant to complete the design is November 30, 2023. A town hall meeting to review the design was held on November 2nd. Final plans and bid package have been prepared. However, the City lacks sufficient grant funds for this project.

g. Maintenance of Ponds in Sea Oaks Subdivision

In 2009, the City signed an easement and maintenance agreement with the Sea Oaks Homeowners' Association for the City to maintain two ponds in the subdivision as part of the City's responsibility to management of the Sea Oaks' stormwater system. At its December 4, 2023, meeting, the Commission approved a budget resolution to appropriate \$24,275 for surveying and civil engineering services. The services are needed to restore the ponds so that they will function as designed. Surveying has been done. It will be sent to Jones Edmonds, an engineering firm retained by the City. It will do an analysis of what must be done to bring the ponds into compliance with St. Johns River Water Management District regulations. Jones Edmonds is now doing the analysis.

8. STORMWATER UTILITY FEE. The Commission decided at its October 4, 2021, meeting that the time to levy the fee wasn't right in light of the recent increase in the non-ad valorem fee for the collection of household waste and recyclables and the increase in property taxes due to the rise of property values in the City. The Commission discussed the fee at its October 3, 2022, meeting and approved having a public hearing on November 14th meeting. At that meeting, the Commission approved a resolution stating the City's intent to adopt the non-ad valorem assessment. At its March 6, 2023, meeting, the Commission adopted an ordinance that will allow the Commission to levy a stormwater utility fee in 2024. At that meeting, the Commission did not approve a budget resolution to appropriate \$13,000 for a civil engineering consultant to research the data needed for the City to propose a range of fees for the utility but as the fees cannot be recommended by the June or July deadline for submission of the range to the Tax Collector. Money has been appropriated in the FY 24 budget to pay a consultant to develop a fee

schedule for Fiscal Year 2025. In the meantime, the City staff prepared a Request for Qualifications from consulting firms. The deadline for responses was September 11th. A contract was executed with Jones Edmunds, the only company that responded. A progress report will be provided at the City Commission's March 4th meeting.

9. RENOVATING THE FORMER CITY HALL AND CIVIL RIGHTS MONUMENT. On March 23, 2022, the City Commission held a workshop, the purpose of which was to discuss with citizens the renovation of the second floor of the former city hall at pier park, future uses of the building and a civil rights monument. Ms. Christina Parrish Stone, Executive Director of the St. Johns Cultural Council, made a PowerPoint presentation that described the building's history and the \$500,000 historic grant that can be spent on renovating certain features of the building, such as the upstairs windows and exterior awnings, and a smaller \$25,000 grant that can be spent on interpretative signage for the building. Ms. Stone highlighted that the building's designation as historic by the federal government enhanced its eligibility for the \$500,000 grant. The outcome of the workshop is that the building is to be used as a cultural arts center with the second floor possibly having artists' studios and a small museum. Artwork outside the building, such as a new civil rights monument to replace the old one that commemorates the 1964 civil rights struggle to integrate the adjacent beach, would be created. City staff will work with Ms. Stone and the Cultural Council on such matters as the building's structural strength, building code requirements to renovate the second floor, accessibility to the second floor for the public, fund raising and seeking citizens to serve as volunteers on a citizen advisory committee. The money from the \$500,000 grant must be spent by June 2024.

On July 12th, Ms. Christina Parrish Stone and Ms. Brenda Swan of the Cultural Council met with the Public Works Director and the City Manager and reported that the Council was advertising for proposals from architectural firms for the civil rights monument. Also discussed was where the monument would be located. One possible site is on the concrete walkway next to seawall and the stairs to the beach, so that the monument will be positioned where visitors can see it and the beach where the civil rights wade-in occurred in 1964.

At the Commission's March 2, 2023, meeting Ms. Parrish Stone showed illustrations of the proposed civil rights memorial to commemorate the "wade in" of the City's beach in front of the former city hall in 1964. She and a local architect, Mr. Connor Dowling, also showed illustrations of the new, second floor windows and some interior renovations. The memorial and other work will be paid by state grant funds. One delay is the columns along the building's north side to which the memorial panels will be attached may have to be replaced.

The latest update concerning grants for the building's renovation and the civil rights memorial is:

- Florida Department of State, Division of Historical Resources, \$500,000: \$110,251 has been spent on window replacement, roof repair, heating/air unit repair/replacement, second floor access improvements, balcony repair and repair/replacement of exterior columns.
- National Trust for Historic Preservation, \$25,000. It has been spent for visual displays to commemorate the 1964 wave-in to desegregate the beach in front of the former city hall. The displays will be put on the exterior columns once they have been repaired or replaced.

- National Park Service grant, \$50,000. This will pay for an interactive exhibition panel on the wave-in that will be in the new lobby of the restored building.

At its September 11, 2023, meeting, the City Commission agreed by consensus to provide an easement to the state. This was done at the request of the Cultural Council to help it obtain a grant of up to \$750,000 for renovations to the interior of the building.

Ms. Christina Parish-Stone provided a progress report at the City Commission's October 2nd meeting, such as roof repairs and replacing three air conditioning units. She said a contractor, DiMare, has been selected for further repairs, such as the columns, windows and awnings. She added that the Cultural Council would apply for a \$750,000 state grant with a \$100,000 match to be provided by the Cultural Council. This money will be used for a new lobby and entrance, an elevator, conference space and improvements to the area now leased by the Art Studio.

In late October, the Building Department received plans from DiMare Construction to replace the second floor windows, reconstruct the columns for an awning along the building's north side and repair the balcony on the building's east side. The City Department has issued the permit for construction.

In 2026, the long-term agreement the Cultural Council has to lease the former city hall from the City will expire. The Commission will discuss the future of the agreement at a meeting in early 2024.

10. BEACH RESTORATION. According to the U.S. Army Corps of Engineers, 2.5 million cubic yards of sand will be put on the beach from the middle of Anastasia State Park to south of A Street. The federal government will pay the entire \$35 million cost. The project will be started in early March in the State Park.

11. INTERGOVERNMENTAL PROJECTS. When the Commission discussed the strategic plan at its February 1, 2021, meeting, more involvement with the County and St. Augustine was mentioned as desirable. Below is a summary of the City's current involvement with various area governmental entities.

a. Mobility: No formation to report.

b. River-to-Sea Loop: This is a Florida Department of Transportation, St. Johns County, St. Augustine and St. Augustine Beach project to construct 26 miles of a paved bike/pedestrian trail as part of the 260-mile trail from the St. Johns River in Putnam County to the ocean in St. Johns County. The Loop will then go south through Flagler and Volusia counties to Brevard County. This is a long-term, multi-year project. It's proposed that the Loop will enter St. Augustine along King Street, go across the Bridge of Lions, south along State Road A1A to the State Park, through the Park or along State Road A1A to A1A Beach Boulevard. Though possibly not feasible in all locations, the goal is to have a wide, perhaps 10-foot, bike/pedestrian trail separate from the adjacent road.

The Loop's proposed route through the City is along the west side of A1A Beach Boulevard from Pope Road to A Street, then transition to the east side of the Boulevard from A Street to the where the Boulevard merges with State Road A1A. The Loop will then go south along SR-A1A into Flagler County and has been funded by the Florida Department of Transportation.

c. Transportation Development Plan: The development of the plan involves several agencies, such as the County, St. Augustine, our City, the North Florida Transportation Organization and the Sunshine Bus System. On February 25, 2021, the City Manager attended by telephone a stakeholders' meeting for an

update on the development of the plan's vision, mission goals and objectives. Most of the presentation was data, such as population density, percentage of residents without vehicles, senior citizens and low income and minority residents in the County and the areas served by the Sunshine Bus. The next stakeholders' meeting has yet to be announced. The agenda will include transit strategies and alternatives and a 10-year implementation plan.

d. Recycling Glass Containers. St. Augustine Beach has joined St. Augustine's program. St. Augustine has put a dumpster in the south city hall parking lot for glass containers, the City's Communications Coordinator, Ms. Melinda Conlon, has informed the public of this new service and to date the dumpster has been well-used.

12. BEACH ACCESS WALKOVERS. The Assistant Public Works Director and City Manager asked the St. Augustine Port, Waterway and Beach Commission at its July 18th meeting to appropriate money in its Fiscal Year 2024 budget for walkovers. The Port Commission at its July 18, 2023, meeting appropriated \$190,025 for walkovers. The City matched this amount to construct walkovers at 10th and 6th Streets in Fiscal Year 2024. These two were completed in November. Money for two more walkovers, C and E Streets, will be requested for the Fiscal Year 2025 budget. At a November 17, 2023, meeting of the County's Transportation Advisory Group, an agreement for the County to maintain the walkovers was discussed, once the C and E Street ones are completed next year.

13. HAMMOCK DUNES PARK. This Park is located on the west side of A1A Beach Boulevard between the shopping center and the Whispering Oaks subdivision. At this time, it has no amenities, such as walking trails, and the City has no money for them because of significant drainage and other projects.

14. UNDERGROUNDING OF ELECTRIC WIRES ALONG A1A Beach Boulevard. Because of the estimated cost of \$1 million per mile and the City's current focus is on drainage improvements, there is no current action to report. However, in accordance with Commission policy, the undergrounding of the lines will be done on new residential streets, such as 2nd Street west of 2nd Avenue.

15. TRAFFIC SIGNAL ON STATE ROAD A1A AT MADRID STREET AND THE ENTRANCE TO MARSH CREEK SUBDIVISION. This has been requested by City residents. The signal would benefit the residents of two private, gated subdivisions, Whispering Oaks and Marsh Creek, and one ungated subdivision, Sevilla Gardens, with public streets. In response to emails from the City Manager, the Florida Department of Transportation responded that there aren't enough residents in Sevilla Gardens to justify the signal and the two gated subdivisions would be responsible for having a traffic study done, and, if the study showed the signal was justified, paying for the signal. The City Manager forwarded this information to a Whispering Oaks resident, who said he would contact Marsh Creek. At the Commission's December 5, 2022, meeting, Commissioner George said she would contact the Marsh Creek Homeowners Association about the traffic signal proposal. She reported at the Commission's April 3, 2023, meeting that the cost of the signal system, according to the Florida Department of Transportation, would be \$1 million. At the Commission's August 7th meeting, she reported that she met with the board members of the Marsh Creek Homeowners Association and that some of the members were not in favor of the signal. She said she would follow up with the board again to see if they wanted more information or if they would take a formal position concerning the signal.

16. NEW STREETLIGHTS ON 11TH STREET

The City has asked Florida Power and Light to put two new lights on the north side of 11th Street between Mickler Boulevard and the entrance to the Ocean Ridge subdivision. Florida Power and Light estimates it will have the lights in place in March.

17. NEW STREETS. There are two projects: 2nd Street west of 2nd Avenue and 4th Street between A1A Beach Boulevard and 2nd Avenue. The 2nd Street project also included rebuilding the existing street between the Boulevard and 2nd Avenue. Both sections of 2nd Street were paved in October. Release of liens by the contractor and submission of certain documents to the County's Utility Department remain to be done.

Fourth Street is a platted street, most of which between the Boulevard and 2nd Avenue is unpaved. The City's policy is that the cost to open and pave such streets is paid by the owners of the lots adjacent to them and the City. The owners are charged an assessment. At its November 14, 2022, meeting, the City Commission approved the City Manager notifying the owners of the City's intent to open the street and charge them an assessment. In early December, the Manager sent the notification letters to the four owners. In late February, one property owner in response to his inquiry was told the cost to construct the street would be between \$460,000 and \$500,000, though the City Engineer considers this estimate to be low. The other property owners did not respond. An Engineer will get a revised estimate and the City staff will schedule a meeting with the owners to discuss a special assessment.

18. CLEANING OF STATUES IN LAKESIDE PARK. Some of the statues are showing wear and their age. The City Manager wrote to Ms. Marianne Lerbs, the wife of sculptor Thomas Glover, who is now deceased, for guidance to clean the statues.

19. REVIEW OF PUBLIC WORKS OPERATIONS. The City Manager held a meeting with the Finance Director, Public Works Director and Assistant Public Works Director, to discuss doing a review of public works operations to see where changes can be made to save money and improve efficiency. One outcome of the discussion was that City staff met with staff of St. Augustine and Flagler Beach to see what can be learned from how they do their operations, especially recycling. The recycling dumpster from St. Augustine is one result of those meetings.