

**BOARD AND DEPARTMENTAL REPORT FOR CITY COMMISSION MEETING  
APRIL 6, 2020**

**CODE ENFORCEMENT/BUILDING/ZONING**

The report is attached as pages 1-2.

**COMPREHENSIVE PLANNING AND ZONING BOARD**

Attached as pages 3-8 are the minutes of its February 18, 2020, meeting.

**SUSTAINABILITY AND ENVIRONMENTAL ADVISORY PLANNING COMMITTEE**

The minutes of the Committee's February 12, 2020, meeting are attached as pages 9-15.

**POLICE DEPARTMENT**

Please see page 16.

**PUBLIC WORKS DEPARTMENT**

Please see pages 17-19.

**FINANCE/ADMINISTRATION**

Please see page 20.

**CITY MANAGER**

1. Complaints

A. Road Repairs

Residents have complained potholes in a street in the Sea Grove subdivision. The Public Works Director will request money in the FY 21 budget for the City-wide street repaving program.

B. Recycling Bins

A resident complained that carrying the small bin when loaded to the curb was difficult for her to do. She asked the City to allow her to use a wheeled cart. As the recycling company will not empty the carts, the Public Works Director suggested that she buy a caddy, a small wheeled vehicle on which she could put the bin and bring it to the curb.

C. Light for 10<sup>th</sup> Street

Residents in the 100 block of 10<sup>th</sup> Street west of the Boulevard complained about the lack of a streetlight. A petition was given to the City. The Public Works Director will ask Florida Power and Light to put up the

light.

## 2. Major Projects

### A. Road/Sidewalk Improvements

#### 1) Opening 2nd Street West of 2<sup>nd</sup> Avenue

There has been no action by the owners of the lots on 2<sup>nd</sup> Street west of 2<sup>nd</sup> Avenue to open that street. The owners would have to sign an agreement and pay in advance the costs to construct the utilities and the road, just as the owners of the lots adjacent to 8<sup>th</sup> Street between the Boulevard and 2<sup>nd</sup> Avenue did. The Public Works Director has sent a letter to the owners of the lots along this section of 2<sup>nd</sup> Street, asking them if they would support the opening of 2<sup>nd</sup> Street and providing the utilities, knowing that they would be assessed the costs for the project. Thus far, the owners of 11 out of 16 lots have agreed to pay the costs, the owners of two lots have said no, and the remaining three owners haven't responded.

#### 2) Sidewalk on A Street

A resident has suggested that a sidewalk is needed on A Street between the beach and the Boulevard because of the traffic and number of pedestrians and bicyclists along that section of A Street. However, because of the pandemic, the search for funding for this project will be suspended at this time.

### B. Beach Matters

#### 1) Off-Beach Parking

As the City Commission has decided not to have paid parking in the City, the focus concerning off-beach parking has shifted to improving the City's existing rights-of-way and plazas to improve the rights-of-way and areas where people can park. At its March 2, 2020, meeting, the Commission reviewed a report prepared by the Public Works Director of City-owned streets and plazas where parking improvements could be made. The Public Works Director and the City Manager asked the Tourist Development Council at its March 16<sup>th</sup> meeting for funding to improve three parking areas. However, as one TDC member said, revenue from the bed tax will likely decline significantly because of the coronavirus pandemic and the City is not likely to receive at this time any bed tax funds for the improvements.

### C. Parks

#### 1) Ocean Hammock Park

This Park is located on the east side of A1A Beach Boulevard between the Bermuda Run and Sea Colony subdivisions. It was originally part of an 18-acre vacant tract. Two acres were given to the City by the original owners for conservation purposes and for where the boardwalk to the beach is now located. The City purchased 11.5 acres in 2009 for \$5,380,000 and received a Florida Communities Trust grant to reimburse it for part of the purchase price. The remaining 4.5 acres were left in private ownership. In 2015, The Trust for Public Land purchased the 4.5 acres for the appraised value of \$4.5 million. The City gave the Trust a down payment of \$1,000,000. Thanks to a grant application prepared by the City's Chief Financial Officer, Ms. Melissa Burns, and to the presentation by then-Mayor Rich O'Brien at a Florida Communities Trust board meeting in February 2017, the City was awarded \$1.5 million from the state to

help it pay for the remaining debt to The Trust for Public Land. The City received the check for \$1.5 million in October 2018. For the remaining amount owed to The Trust for Public Land, the Commission at public hearings in September 2018 raised the voter-approved property tax debt millage to half a mill. What remains to be done are improvements to the Park, such as restrooms. The Public Works Director is applying to the state for a Florida Recreation Development Assistance Program grant to pay half the costs of the restrooms. The deadline for the grant is October 31, 2019. The City will know in early summer of 2020 whether it has received the grant. In addition, the City requested money from the County's \$15.5 million surplus. However, the County Commission at its November 5<sup>th</sup> meeting decided to use the surplus money for County capital projects that have been delayed from previous fiscal years. For the improvements, the City has applied for funding from a state grant and from a Federal grant from the National Oceanic and Atmospheric Administration. The City was told in March that the latter grant application had been approved for submission.

## 2) Hammock Dunes Park

This 6.1-acre park is on the west side of A1A Beach Boulevard between the shopping plaza and the Whispering Oaks subdivision. The County purchased the property in 2005 for \$2.5 million. By written agreement, the City reimbursed the County half the purchase price, or \$1,250,000, plus interest. At its July 26, 2016, meeting, the County Commission approved the transfer of the property's title to the City, with the condition that if the City ever decided to sell the property, it would revert back to the County. Such a sale is very unlikely, as the City Charter requires that the Commission by a vote of four members approve the sale, and then the voters in a referendum must approve it. At this time, the City does not have the money to develop any trails or other amenities in the Park.

### D. Review of Comprehensive Plan/Land Development Regulations

The next change to the Regulations is an ordinance for dune protection, which was passed on first reading at the Commission's February 3<sup>rd</sup> meeting and had its first public hearing at the March 2<sup>nd</sup> meeting, when it was passed on second reading. Its second public hearing and final reading are scheduled for the Commission's April 6<sup>th</sup> meeting.

A future change is a proposal to allow emotional support animals. It was reviewed by the Commission at its March 2<sup>nd</sup> meeting. The Building official and the new City Attorney are to work on a draft ordinance.

## 3. Construction in the City

As of Wednesday March 25, 2020, there were 43 permits active for single-family residences in the City.

SUBDIVISION	ADDRESS	DATE PERMIT ISSUED	
<b>Anastasia Dunes</b>	446 Ocean Forest Drive	07/24/2018	Active permit #14064
	409 Ocean Forest Drive	07/18/2019	Active permit #P1915009
	1012 Island Way	09/16/2019	Active permit #P1915157
	1004 Island Way	02/04/2020	Active permit #P2000359

### **Anastasia Park**

<b>SUBDIVISION</b>	<b>ADDRESS</b>	<b>DATE PERMIT ISSUED</b>	
<b>Atlantic Beach</b>	12 13 <sup>th</sup> Street	09/09/2019	Active permit #P1915242
<b>Chautauqua Beach</b>	6 6 <sup>th</sup> Street	01/30/2019	Active permit #14397
	15 6 <sup>th</sup> Street	12/24/2019	Active permit #P2000023
	17 6 <sup>th</sup> Street	04/19/2019	Active permit #P1914567
	4 12 <sup>th</sup> Street	04/25/2019	Active permit #P1914615
	206 7 <sup>th</sup> Street	07/03/2019	Active permit #P1914954
<b>Coquina Gables</b>	6 F Street	11/14/2018	Active permit #14270
	613 Mariposa Street	12/20/2019	Active permit #P2000091
<b>Kings Quarry</b>	613 Old Beach Road	01/16/2019	Active permit #14368
<b>Lake Sienna</b>	136 Kings Quarry Lane	11/14/2019	Active permit #P1915302
<b>Linda Mar</b>			
<b>Magnolia Dunes</b>			
<b>Minorca</b>			
<b>Ocean Oaks</b>	504 A Street	11/26/2019	Active permit #P2000099
<b>Ocean Walk</b>	47 Lee Drive	2/19/2020	Active permit #P2000574
<b>Overby &amp; Gargan</b>	25 Oceanside Circle	11/21/2019	Active permit #P2000095
	27 Oceanside Circle	11/21/2019	Active permit #P2000096
<b>Raintree</b>	23 Deanna Drive	10/04/2019	Active permit #P1915282
<b>Sandpiper West</b>	103 Sandpiper Boulevard	02/04/2019	Active permit #14404

<b>SUBDIVISION</b>	<b>ADDRESS</b>	<b>DATE PERMIT ISSUED</b>	
<b>Sandpiper West</b>	5 Kimberly Lane	07/25/2019	Active permit #P1915047
<b>Continued</b>			
<b>Sea Colony</b>	612 Ocean Palm Way	09/10/2018	Active permit #P1915252
	332 South Forest Dune Drive	01/17/2019	Active permit #14373
	892 Ocean Palm Way	02/07/2019	Active permit #14417
<b>Sea Grove</b>	1304 Smiling Fish Lane	02/24/2020	Active permit #P2000360
<b>Sea Oaks</b>			
<b>Sevilla Gardens</b>			
<b>The Ridge</b>	170 Ridgeway Road	03/15/2019	Active permit #14483
	65 High Dune Drive	03/28/2019	Active permit #14507
	542 Ridgeway Road	04/25/2019	Active permit #P1914613
	362 Ridgeway Road	05/10/2019	Active permit #P1914698
	513 Ridgeway Road	06/18/2019	Active permit #P1914892
	23 High Dune Drive	06/21/2019	Active permit #P1914906
	43 High Dune Drive	07/17/2019	Active permit #P1915008
	462 Ridgeway Road	07/18/2019	Active permit #P1915020
	305 Ridgeway Road	07/31/2019	Active permit #P1915043
	420 Ridgeway Road	09/13/2019	Active permit #P1915279
	357 Ridgeway Road	10/15/2019	Active permit #P1915248
	522 Ridgeway Road	10/22/2019	Active permit #P1915334
	564 Ridgeway Road	11/13/2019	Active permit #P2000113
	196 Ridgeway Road	01/03/2020	Active permit #P2000430
	113 Ridgeway Road	01/27/2020	Active permit #P2000220
	352 Ridgeway Road	02/06/2020	Active permit #P2000586
	340 Ridgeway Road	02/24/2020	Active permit #P2000684
	77 High Dune Drive	02/27/2020	Active permit #P2000615
<b>Whispering Oaks</b>			

SUBDIVISION	ADDRESS	DATE PERMIT ISSUED
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**Woodland**

Underlined address is a result of inspections not being performed in a 180-day period contrary to Chapter 1 of the Florida Building Code, in this event further review and actions are to take place as per the Florida Building Code.

**COMMERCIAL CONSTRUCTION**

- a. Concerning the vacate property between 5<sup>th</sup> and 6<sup>th</sup> Streets on the east side of A1A Beach Boulevard: At its October 16, 2018, meeting, the Planning Board approved a variance to reduce the minimum lot size required for a mixed used development from 8,500 square feet to 6,195 square feet. A two-story building will be constructed on one lot. It will have commercial use on the ground floor and residential use on the second floor. The address will be 600 A1A Beach Boulevard.
- b. The Planning Board approved a similar commercial/residential building at its January 15, 2019, meeting. The building's address will be 610 A1A Beach Boulevard.
- c. At its March 20, 2018, meeting, the Planning Board held a concept review hearing on a proposal 4,960-foot commercial building on the east side of State Road A1A, between the Verizon and Savage Swimwear stores. The Planning Board reviewed the proposed final development plan at its November 20<sup>th</sup> meeting and recommended that the Commission approve the plan. The Commission approved the plan at its December 3, 2018, meeting. Preliminary plans have been submitted but permit for the project hasn't been issued yet.
- d. The Building Official reports proposals for a mixed-use commercial building on ten of the lots on the vacant parcel south of the Marriott Hotel and for a house to be constructed on each of the remaining six lots between 4<sup>th</sup> and 5<sup>th</sup> Streets. The mixed-use building would be two stories with retail shops on the ground floor and business offices on the second floor. The proposal was reviewed by the Planning and Zoning Board at its March 24, 2020, meeting. At its March 24<sup>th</sup> meeting, the Board approved the project.

**4. Finance and Budget**

**A. Audit Report of FY 19 Budget**

Staff members of the City's audit firm, James Moore and Company, did field work on the FY 19 budget in early October. They conducted the audit field work in mid-January. The audit report was presented to the Commission at its March 2<sup>nd</sup> meeting.

**B. Fiscal Year 2020 Budget**

February 29, 2020, marked the end of the fifth month of the fiscal year. As of that date, for the General Fund, the City had received \$3,980,591 and spent \$2,768,322, for a surplus of \$1,212,268. That surplus will diminish during the remaining seven months of the Fiscal Year. In terms of percentages, 55.7% of the

projected General Fund revenues had been received by the end of February while 38.8% of the projected expenditures had been spent. Property taxes continue to be the City's chief revenue source. As of the end of February, \$2,728,831 had been received. As of the end of February 2019, the amount received as \$2,583,951, or \$144,880 less.

ON A RELATED MATTER: It concerns the effect of the coronavirus pandemic on revenue, such as sales taxes, that the City receives from the State. Because money from sources will decline, the City is going to have to curtail spending and not undertake any new projects.

C. Vendor Checks

Please see pages 21-40.

5. Miscellaneous

A. Permits for Upcoming Events

No applications for permits were submitted in March.

B. Strategic Plan

The Commission decided at its January 7, 2019, meeting that it and the City staff would update the plan. The Commission agreed with the City Manager's suggestions for goals at its June 10<sup>th</sup> meeting and asked that the Planning Board and the Sustainability and Environmental Planning Advisory Committee be asked to provide their suggestions for the plan. The responses were reviewed by the Commission at its August 5<sup>th</sup> meeting. The Commission decided to have a mission statement developed. Suggestions for the statement were provided to the Commission for consideration at its September meeting. By consensus, the Commission asked the City Manager to develop a Mission Statement and provide it at a future meeting. This has been done along with a Vision Statement, a Values Statement and a list of tasks. The City Commission reviewed the proposed plan at its January 14<sup>th</sup> continuation meeting, provided comments and asked that the plan be submitted for another review at the City Commission's April 6<sup>th</sup> meeting. However, because of the need to shorten the Commission meetings because of the pandemic, review of the strategic plan will be postponed for the time being.

C. Comprehensive Plan Evaluation and Appraisal Report

Every seven years, Florida cities and counties must prepare the report. The City advertised a Request for Proposals. Only one response was received. Because its prices were so high, it had to be rejected. After the proposals had been opened, two Jacksonville planning firms said they were interested in doing the work. However, only one, Fleet and Associates, provided a written proposal. At its May 7<sup>th</sup> meeting, the Commission approved the hiring of Fleet and Associates. Mr. and Mrs. Fleet held a public hearing on June 26<sup>th</sup> and a workshop with the Planning Board and the public on July 17<sup>th</sup>. The Fleets presented the results of those two meetings to the Commission at its August 6<sup>th</sup> meeting. The next step was a workshop of the Commission with the Planning and Tree boards to review each policy and objective in the current Comprehensive Plan. This was held on October 17<sup>th</sup> with the planning consultant. The result was that the consultant prepared a revised draft of the Plan, which the Commission reviewed at a special meeting on January 8, 2019. The Comprehensive Planning and Zoning Board reviewed the plan at its February 19<sup>th</sup> meeting and decided to continue its review at the Board's March 19<sup>th</sup> meeting. The Board is concerned

that many of the proposed changes ceded too much authority to the County and other agencies. However, the Board's discussion was postponed to the Board's April 16<sup>th</sup> meeting because the Chair, Mrs. Jane West, was away on March 19<sup>th</sup>. At its April meeting, the Board discussed changes with the planning consultant, Ms. Janis Fleet, and recommended that she submitted to the City Commission the changes proposed by individual members of the Board. The Commission reviewed the changes with Ms. Fleet at its June 10<sup>th</sup> meeting, directed that the discussion be continued to a special meeting on July 2<sup>nd</sup>, and at that meeting made changes to the plan and approved its transmittal to the Florida Department of Economic Opportunity for review and comment. The Department in a report that was received in early October asked the City to include policies in the Comp Plan concerning sea level rise and coastal flooding. Ms. Fleet provided a report at the Commission's December 2<sup>nd</sup> meeting, when the ordinance to adopt the changes to the Comprehensive Plan was approved on first reading after a public hearing. The ordinance had a public hearing and was passed on final reading at the Commission's January 6<sup>th</sup> meeting. Ms. Fleet sent the ordinance and Plan to the Florida Department of Economic Opportunity. The Department notified the City in late January that it had found the Plan to be in compliance. This topic will no longer be included in this Report.

# MEMO

## City of St. Augustine Beach Building & Zoning Department

To: Max Royle, City Manager  
From: Brian Law, Building Official  
Date: 03-25-2020  
Re: Building and Zoning Department Monthly Report

### Trees:

1. 2-28-2020—2 Sunfish Drive  
Removal of dying oak tree hit by lightning and diseased and dying palm tree
2. 3-20-2020—104 Seagrove Main Street  
Removal of oak tree in non-viable condition

### Planning and Zoning: (March 26, 2020 regular monthly meeting at 6:00 p.m. at City Hall)

1. Planning and Zoning Board approved removal of 37-inch diameter-at-breast-height (DBH) oak tree adjacent to the building footprint and a 36-inch DBH in the footprint of the front paver driveway of a proposed new single-family residence on Lot 11, Spanish Oaks Subdivision, at 104 Spanish Oaks Lane, Tyler Lee, TBL Services LLC, agent for Terry Lee and Teresa Carr Dillinger, applicants
2. Planning and Zoning Board recommended the City Commission approve a conditional use permit application to renew a current conditional use permit to allow food and/or beverage service and consumption outside of an enclosed building on the premises of a restaurant, Terra & Acqua, in a Planned Unit Development (PUD) in Seagrove Unit 4, Replat #2, on Parcels G, H, and I, in the Seagrove Town Center at 134 Seagrove Main Street, subject to the conditions that it be granted as non-transferable and valid only to the current restaurant owners and applicants, and subject to revocation by the City Commission upon review of complaints or issues regarding the conditional use permit, Simone and Monica Parisi, applicants
3. Planning and Zoning Board approved a mixed use application for proposed new construction of a two-story, 19,072-square-foot building consisting of 9,536-square-feet of retail/mercantile units on the first floor and 9,536-square-feet on the second floor in a commercial land use district in the mixed use district on Lots 1-10, Block 18, Chautauqua Beach Subdivision, on the west side of A1A Beach Boulevard between 4<sup>th</sup> and 5<sup>th</sup> Streets at 621 A1A Beach Boulevard, Michael Stauffer, agent for Scott M. Patrou, applicant
4. Planning and Zoning Board recommended the City Commission approve a final development modification application to Sea Colony Subdivision Units I, II, III, and IV final development orders for amendment to stipulate regulations and specifications for building setbacks, total ground coverage and building height in a low density residential land use district in Sea Colony Subdivision, 100 Sea Colony Parkway, subject to amendment to specify that the tower structures and scenery lofts shall be included as part of the final development modification

documents; flag lots shall be regulated as ocean front lots pertaining to setbacks and tower and scenery loft construction; all variance requests outside of the final development order modifications shall demonstrate an undue hardship, James N. McGarvey and Timothy S. McGarvey, agents for Sea Colony Architectural Review Board/Sea Colony Neighborhood Association Inc., applicants

**Code Enforcement:**

1. Code Enforcement Board meeting held Wednesday, March 25, 2020, at 2:00 p.m. at City Hall, to follow-up on four derelict properties presented to the Board at its previous meeting on Wednesday, December 18, 2019: 201 6<sup>th</sup> Street, 205 7<sup>th</sup> Street, 206 8<sup>th</sup> Street, and 720 A1A Beach Boulevard. The property at 201 6<sup>th</sup> Street is in probate due to the death of one of its owners and this case has been continued until the Board's next meeting scheduled on Wednesday, April 29, 2020, at 2:00 p.m. at City Hall; the legal guardian for the owner of the properties at 205 7<sup>th</sup> Street and 206 8<sup>th</sup> Street was awarded \$60,000.00 for each property for repairs and renovations, permits were issued on January 21, 2020 for such and the renovation and repair work for these properties is currently underway; and the Board passed a motion to give the property owner of 720 A1A Beach Boulevard until April 15, 2020, to obtain the necessary permits for roof, deck and stairway repairs, complete the work, pass inspections, and close out the permits for these repairs. If the permits are not obtained and the roof, deck and stairway repair work is not completed by April 15, 2020, the current \$250 per day fine which was imposed by the Board at its December 18, 2020 meeting and has been accruing since January 15, 2020 on this property shall be increased to \$500 per day starting April 15, 2020, until such time that the permits are obtained and the roof and repair work is completed. If all the necessary roof and repair work is completed by April 15, 2020, the property owner may appear before the Board at its next meeting scheduled on Wednesday, April 29, 2020, to ask that the Board reduce or waive the accrued daily fine.

**Building:**

1. Renovation to the Endless Summer Realty building, formerly the Shell Shop, at 491 A1A Beach Boulevard is nearing completion and final inspections upon hookup to sewer per approval from St. Johns County Utility Department.
2. Redevelopment of the new donut shop on the site of the former Carriage Realty building at 400 A1A Beach Boulevard is currently in the sheetrock phase.
3. The new Corral Dental facility at 2100 A1A South is in the sheetrock phase.
4. Renovation to the former Coquina Beach Surf Club restaurant has been completed.

**Building Inspections Performed in FY 20 to date: 1578**

**Plan Reviews in FY 20 to date: 443**

**Permits issued in FY 20 to date: 793 Total: 314 Building, 120 Electric, 196 Mechanical, 163 Plumbing**

**CO's issued in FY 20: 22**



## **MINUTES**

### **PLANNING AND ZONING BOARD MEETING**

**TUESDAY, FEBRUARY 18, 2020 6:00 P.M.**

**CITY OF ST. AUGUSTINE BEACH, 2200 A1A SOUTH, ST. AUGUSTINE BEACH, FLORIDA 32080**

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#### **I. CALL TO ORDER**

Chairperson Kevin Kincaid called the meeting to order at 6:00 p.m.

#### **II. PLEDGE OF ALLEGIANCE**

#### **III. ROLL CALL**

BOARD MEMBERS PRESENT: Chairperson Kevin Kincaid, Vice-Chairperson Berta Odom, Steve Mitherz, Dennis King, Larry Einheuser.

BOARD MEMBERS ABSENT: Hester Longstreet, Chris Pranis.

STAFF PRESENT: Building Official Brian Law, City Attorney James Wilson, Recording Secretary Lacey Pierotti, Executive Assistant Bonnie Miller.

#### **IV. APPROVAL OF MINUTES OF PLANNING AND ZONING BOARD MEETING OF JANUARY 21, 2020**

**Motion:** to approve the minutes of the January 21, 2020 meeting. **Moved** by Mr. Kincaid, **seconded** by Mr. Einheuser, **passed** 5-0 by unanimous voice-vote.

#### **V. PUBLIC COMMENT**

Craig Thomson, 6-A D Street, St. Augustine Beach, Florida, 32080, said he's a member of the City's Sustainability and Environmental Planning Advisory Committee (SEPAC), which has put together a binder that references climate change, sea level rise and a sustainable future. This will be available in the City Manager's Office to anyone interested in these topics. The City's new Comprehensive Plan requires development projects to take into account climate change and sea level rise, so he's written a letter to Mr. Law asking that certain things be looked at relative to two areas under development that are a concern, Embassy Suites and the City's stormwater retention pond where water goes and is then dumped into the Intracoastal Waterway. He's looked at some of the plans for the retention pond, which will have a foot-and-half added to the top of the existing six-foot-high berm. The old berm failed in a Category 2 storm, which had a storm surge of about six to seven feet, so if there's a storm greater than a Category 2, it will likely fail again. The stormwater system is efficient in piping and getting water to the retention pond, which is on the far side of the City, but if water run-off is in a location that's a wash-over area, it will come down streets and be pumped through the City in ditches and pipes, and the same would apply if the Intracoastal rises and water comes in from the west, so a Plan B as a long-term planning issue should be considered.

#### **VI. NEW BUSINESS**

- A. Request to remove a 60-inch diameter-at-breast-height (DBH) oak tree in the proposed building footprint of a new single-family residence on Lot 39, Ridge at St. Augustine Beach, at 340 Ridgeway Road, Riverside Homes of North Florida LLC, Agent for Arthur H. Runk Jr. Living Trust, Applicant

Ms. Miller said this is a tree removal request for a 60-inch DBH oak tree in the rear building footprint of a proposed new home in the Ridge at 340 Ridgeway Road. Unfortunately, this tree is 40 feet in from the rear property line and even though the Ridge has a blanket variance to allow flexible setbacks for the preservation of trees, the 60-inch DBH tree could still not be saved. There are a significant number of other trees on this lot, including a 55-inch DBH tree that will be saved, and flexible side setbacks have been applied to save a 30-inch oak tree on the west side as well as a 24-inch oak tree in the front, and a lot of other smaller trees will also be saved. There is a representative here from Riverside Homes, the building contractor for the project, to answer any questions.

**Motion:** to approve the removal of the 60-inch DBH oak tree in the building footprint of the proposed new single-family residence at 340 Ridgeway Road. **Moved** by Ms. Odom, **seconded** by Mr. Einheuser, **passed 5-0** by unanimous voice-vote.

- B. Land Use Variance File No. VAR 2020-03, to exceed the 40 percent maximum impervious surface ratio (ISR) coverage allowed in a low-density residential land use district to allow 55 percent ISR coverage for a proposed new inground swimming pool addition to an existing single-family residence on Lot 1, Block B, Sea Colony Unit 1, at 184 Sea Colony Parkway, Matthew J. and Kerri N. Robison, Applicants

Ms. Miller said this is a variance to exceed the 40 percent maximum ISR coverage allowed on a lot at 184 Sea Colony Parkway in Sea Colony Subdivision, which is zoned low-density residential. The applicants are asking to build a 464-square-foot inground pool addition with a safety walkway around the pool, which will increase the ISR coverage to 55 percent. Sea Colony Homeowners Association (HOA) has approved the pool addition, and the memo from staff points out if the proposed revisions to Section 6.01.02 of the LDRS to allow the 40 percent maximum ISR in low density residential to be exceeded for a 465-square-foot addition for pools and pool decking only are passed by the City Commission on final reading at its next meeting on March 2, 2020, this variance wouldn't be necessary. However, the applicants applied for the variance before these revisions have been formally adopted, as they weren't sure when, or if, the revisions would actually go through or when they would take effect.

Mr. Mitherz said he spoke to Ms. Miller and Mr. Law about this variance application.

Matthew Robison, 184 Sea Colony Parkway, St. Augustine Beach, Florida, 32080, applicant, said when his pool contractor applied for this permit, they were not aware of the impervious and pervious surface ratio coverages allowed in Sea Colony. They went through the normal process of applying for HOA approval, and were then informed when the pool contractor applied for the building permit that they'd have to apply for a variance to exceed the 40 percent ISR coverage allowed in Sea Colony, so they went ahead and filed for the variance.

Mr. Mitherz asked the applicant if he's considered redoing the existing concrete driveway.

Mr. Robison said yes, but even if this was done, the pool addition may still put the ISR coverage over 40 percent.

Mr. Law said if the LDRs revisions to allow a 465-square-foot addition for pools and pool decking only in low-density residential passes March 2, 2020, this will become effective immediately. One of the biggest disadvantages of low-density residential is most lots are already at 40 percent ISR with a house and concrete driveway, so to build a pool, you have to spend about \$15,000 to rip out your driveway and replace it with permeable pavers.

Ms. Odom said she doesn't see a hardship for this variance, so if the Board denies it and the revisions to allow a 465-square-foot pool addition pass, the applicants could then build their pool without needing a variance.

Mr. Law said he'd agree with that statement but as of now, they can't build the pool without the variance.

Mr. Kincaid said at the Board's joint meeting with the Commission earlier this month, it was pretty clear, and everyone agreed, that applicants need to demonstrate a hardship to be granted a variance.

Mr. Law said Sea Colony is low-density residential, contrary to the thought process of the last 20 years that it was developed as a Planned Unit Development (PUD), so this has caused problems with ISR coverage and setbacks. Sea Colony HOA is working to rectify this by submitting a final development modification application to amend the final development orders issued for Sea Colony, to bring it into line to what it was designed for, which was actually a low-density residential cluster development. This is a floodplain management tool utilizing large tracts of land to build houses and structures on the best land and use the rest of the low-lying land as recreation.

Mr. Mitherz why the existing house and concrete driveway on the lot already exceed maximum 40 percent ISR.

Mr. Law said this should have been caught during the initial plan review, but ISR hasn't always been a long-standing regulation. The home was built in 2007, so maybe at that time ISR wasn't an issue, but he can't speak as to how building permits and plan reviews were handled by the City at that time. Sea Colony and Anastasia Dunes should have both been developed as PUDs with engineered drainage. That's why Sea Colony is actively working to modify its final development orders, and why Anastasia Dunes modified its final development orders last year.

Mr. King asked if there is any history of approving variances to exceed ISR in low-density residential districts.

Mr. Law said the Board approved a similar variance last year for a pool addition on Deanna Drive that put the ISR over 60 percent. The Board granted the variance with the condition that the driveway be removed and replaced with permeable pavers, which is an option that can also be used for the variance for this lot in Sea Colony.

Mr. King asked if the Board approves this variance contingent upon the concrete driveway being removed and replaced with permeable pavers, and the proposed revisions to allow a 465-square-foot pool addition are passed, would the applicants still have to remove the driveway and replace it with pavers?

Mr. Law said if the variance is granted subject to the condition that the driveway is removed and replaced with pavers and the proposed revisions to allow a 465-square-foot pool addition are passed, the applicants could submit a revision request for a \$53.00 fee to change the pool addition plans to keep the existing driveway.

Mr. Kincaid said the Board is in a tough position to grant the variance in the way it has been presented in that the Board has to find a hardship. Even though it appears a variance might not be necessary in the very near future, the applicants have applied for a variance, so there is the possibility for the Board to grant the variance pending the removal of the concrete driveway and replacement of the driveway with permeable pavers, which would drop the ISR coverage to an acceptable percentage. This would give the applicants the ability to build the pool, and in the meantime, if the proposed revisions pass, a revision request could be submitted to not remove the driveway.

**Motion:** to approve Land Use Variance File No. VAR 2020-03 to exceed the 40 percent maximum ISR coverage allowed in a low-density residential land use district for a proposed 464-square-foot pool addition to an existing single-family residence at 184 Sea Colony Parkway, pending removal of the existing concrete driveway and replacement of said driveway with permeable pavers with 10% or greater permeability. **Moved** by Mr. Kincaid, **seconded** by Mr. King, **passed 3-2** by voice-vote, with Mr. Einheuser, Mr. King and Mr. Kincaid assenting, and Mr. Mitherz and Ms. Odom dissenting.

- C. Ordinance No. 20-04, passed on first reading by the City Commission at its regular monthly meeting on February 3, 2020, to amend Article V of the City of St. Augustine Beach Land Development Regulations (LDRs) to establish Section 5.06.00, Protection of Dune Systems, to prevent the modification of undisturbed areas of the dune system with the exception of beach re-nourishments and the planting of sea oats

Mr. Law said this ordinance is for the protection of the dune system. The City Commission reviewed the ordinance and added the planting of sea oats as an exception, as the City doesn't want its own Code to prohibit protecting

the dune system. Also included in the information provided to the Board are the recommendations from SEPAC, which include adding the construction of dune walkovers and sand fencing as exceptions.

Mr. Mitherz asked if the adoption of this ordinance will prevent property owners from going directly to the Department of Environmental Protection (DEP) to get a permit.

Mr. Law said with the adoption of this ordinance on final reading, property owners who want to remove part of a dune will have to provide engineering and everything else required by the City's flood ordinance as well as the Florida Building Code (FBC), and he would then write a letter to the DEP rejecting their application based on it being in violation of the City's Comprehensive Plan. As far as property owners going directly to DEP, this is well within their rights, and if DEP saw fit to issue a permit without City zoning approval, they could do so, as they are a higher agency, but this would not be typical, he's rarely, if ever, seen this happen. This ordinance will stall the application process for property owners, as their only option once he, as Building Official, has denied their application based on non-compliance with the City's Comprehensive Plan, would be to appeal his decision to the Planning and Zoning Board. The Board would then decide if he erred in judgement and either uphold his decision to reject the application or rule in favor of the property owners that he was wrong for rejecting the application. If the Board upholds his decision and the property owners want to appeal again, they could do so to the City Commission, and then appeal the Commission's ruling, if not favorable to them, to the local circuit court.

Ms. Odom asked for clarification regarding sand fencing as an exception, and also if staff recommends the suggestions from SEPAC be incorporated into the ordinance.

Mr. Law said sand fences traditionally go at the toe of the dune at an oblique angle at about 10 feet. He's provided the recommendations from SEPAC to the Board, and also to each City Commissioner. However, he doesn't believe statements of certain things belong in the LDRs, the place for them is definitely the Comprehensive Plan, or maybe they could be incorporated in the recent climate change resolution he believes SEPAC was involved in.

Sandra Krempasky, 7 C Street, Apartment A, St. Augustine Beach, Florida, 32080, SEPAC chairperson, said SEPAC made these suggestions to make this new section of the City's LDRs beefier, but SEPAC certainly doesn't want these recommendations to hold up the process of passing this ordinance. The recommendations made by SEPAC would have to be written up by a planner or attorney and incorporated into the ordinance to make it bulletproof in the event the City has situations in the future like the issue with the property owner and dune on 12<sup>th</sup> Lane.

Mr. King asked if the term "coastal dune system" could be challenged or misconstrued in any way.

Mr. Law said he thinks it's imperative to use the term "coastal," which is pretty descriptive, because of the natural ridges of dunes that exist in St. Augustine Beach. What he wouldn't want would be for someone to misconstrue this to include, for example, Anastasia Dunes Subdivision, or the new Corral Dental building currently under construction, as both of these sites have natural dunes, but these properties are not along the coastline.

Ms. Krempasky said this also could be protected by including a definition for "coastal dune system" in the definitions section of the LDRs, which is Article II.

Mr. Wilson said he'll look into that, as there are dune systems all over, but he's not sure where the line begins and ends in regard to the coastal dune system, so this needs to be defined for the purpose of the Code.

**Motion:** to recommend the City Commission approve passage of Ordinance No. 20-04 with the addition of construction of dune walkovers and sand fencing as exceptions, and the Commission's consideration of SEPAC's recommendations. **Moved** by Mr. Mitherz, **seconded** by Ms. Odom, **passed 5-0** by unanimous voice-vote.

- D. Review and recommendation to City Commission of proposal for the regulation of emotional support animals, by amendment to Sections 2.00.00 and 3.02.02 of the City of St. Augustine Beach Land Development Regulations, to provide a definition for emotional support animals and allow emotional support animals as defined by conditional use permit application reviewed by the Planning and Zoning Board and granted by the City Commission

Mr. Law said the Commission directed City Manager Max Royle, who in turn directed him, to assist the City in the regulation of emotional support animals. Staff's suggestion as a way to do this is to allow emotional support animals by conditional use application, which would be reviewed by this Board for a recommendation to the City Commission on the qualifications of that need, and then the Commission would have the final authority to grant the conditional use or not. He searched the internet for definitions on emotional support animals, as this is the first step in figuring out how the City can regulate them. During the process of appealing the decision to allow emotional support chickens at a residential property earlier this year, the Commission delayed any code enforcement action until 120 days from the date of that meeting, to give staff time to work out regulations for emotional support animals. As the City Attorney has weighed in that a variance is not an option, he'll have to work with the City Attorney to find what kind of documentation would be needed for emotional support animals.

Ms. Odom asked if the City refunded the variance application fee paid by the lady who applied for the variance to keep chickens as emotional support animals at her home.

Mr. Law said no, the City has done nothing yet. If the Commission decides to allow emotional support animals by conditional use, this applicant would have to pay the conditional use application fee, in which case, he'd make a recommendation to the Commission that the City just swap out the fee already paid for the variance and apply it to the conditional use application fee. At the time the applicant applied for the variance, this was the only option she had to allow her to keep the chickens, as chickens are currently a prohibited use per City Code. The Board denied the variance but allowed her to keep the chickens, so it was a very confusing motion. However, Mr. Kincaid was at the City Commission meeting at which the appeal to this was heard, and he helped clarify the motion for the record. At this point, staff feels a conditional use permit is the best way to regulate emotional support animals.

Mr. Kincaid said there has to be a mechanism to make sure conditional use applications for emotional support animals are considered on a case-by-case basis. The Board is also going to need legal expertise to know on what basis they can recommend approving or denying conditional use permits for emotional support animals.

Mr. Wilson said at a minimum, he thinks applications should include detail in the form of a letter from a doctor as to what the person's problems are and that the emotional support animals are necessary, and then applicants would need to demonstrate if the emotional support animals can be safely kept on property in a residential area.

Mr. Kincaid said by definition, chickens can't be service animals, but this doesn't address service animals, which is way outside of their purview, this addresses emotional support animals. He just wants to make sure the Board has the necessary criteria to evaluate conditional use applications for emotional support animals.

**Motion:** to recommend the City Commission approve proposed amendments to Sections 2.00.00 and 3.02.02 of the LDRs to provide a definition for emotional support animals as "animals that provide a sense of safety, companionship, and comfort to those with psychiatric or emotional disabilities or conditions," and allow emotional support animals as defined by conditional use permit reviewed by the Planning and Zoning Board and granted by the City Commission on a case-by-case basis. **Moved** by Ms. Odom, **seconded** by Mr. Mitherz, **passed** 4-1 by voice-vote with Mr. Einheuser, Mr. Kincaid, Mr. Mitherz and Ms. Odom assenting, and Mr. King dissenting.

## VII. OLD BUSINESS

There was no old business.

## **VIII. BOARD COMMENT**

Ms. Odom said she'd like to thank staff for everything that was put in the Board members' packets for this meeting, as it really helps them to know what's going on in the City and also helps the Board in making decisions.

Mr. Mitherz asked if the sidewalks on Mickler Boulevard, as well as the sidewalks along A Street, are going to get painted and striped to distinguish between bicycle and pedestrian traffic.

Mr. Law said he'll relate these questions to Public Works Director Bill Tredik, but keep in mind, A Street is a County-owned road, so staff would have to reach out to the County regarding restriping the sidewalks along A Street.

Mr. Mitherz asked when the new Beachside Diner at the old Coquina Beach Surf Club site is opening.

Mr. Law said the owners are hoping to open the beginning of March.

Ms. Odom said she knows they've had a lot of heavy wind lately, but she's never seen the City's public parking lots so dirty, with palm fronds all over the 10<sup>th</sup> Street parking lot, and the grass there hasn't been cut in a while.

Mr. Law said again, staff will reach out and pass this on to Mr. Tredik and the Public Works Department.

Mr. Kincaid thanked everyone for going to the joint meeting with the Commission earlier this month and thinks the message from the Board was loud and clear, as there have been some communication issues in the past which he hopes they'll be able to work out. He'll represent the Board at the Commission's March 2, 2020 meeting to address any other questions or concerns the Commission may have about this or any other issues that come up.

Mr. Law handed out copies of a summary of what the Board has been doing this fiscal year, and said the summary gives real time data, so if at any time anybody in the community asks what's happened in the last fiscal year, Board members can give the results of what the Board has approved or denied. This Board and the Commission will receive this summary on a monthly basis from this time going forward.

## **IX. ADJOURNMENT**

The meeting was adjourned at 7:02 p.m.

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Kevin Kincaid, Chairperson

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Lacey Pierotti, Recording Secretary

{THIS MEETING HAS BEEN RECORDED IN ITS ENTIRETY. THE RECORDING WILL BE KEPT ON FILE FOR THE REQUIRED RETENTION PERIOD. COMPLETE AUDIO/VIDEO CAN BE OBTAINED BY CONTACTING THE CITY MANAGER'S OFFICE AT 904-471-2122.}



## MINUTES

### SUSTAINABILITY & ENVIRONMENTAL PLANNING ADVISORY COMMITTEE MEETING

WEDNESDAY, FEBRUARY 12, 2020, AT 6:00 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A South, St. Augustine Beach, FL 32080

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#### I. CALL TO ORDER

Chair Krempasky called the meeting to order at 6:00 p.m.

#### II. PLEDGE OF ALLEGIANCE

The Committee recited the Pledge of Allegiance.

#### III. ROLL CALL

Present: Chair Sandra Krempasky, Vice Chair Lana Bandy, Members Craig Thomson, and Lonnie Kaczmarsky.

Member Ann Palmquist and Alternate Jeanette Smith was absent.

Also Present: Grounds Foreman Tom Large and Recording Secretary Dariana Fitzgerald.

#### IV. APPROVAL OF MINUTES OF JANUARY 8, 2020, REGULAR MEETING

Chair Krempasky introduced Item IV.

Member Thomson noted on page 3 that it was specifically the then-Beautification Advisory Committee who had complained to the County. He suggested on page 4 to clarify the location in the first paragraph and to include the detail that he walked along 2<sup>nd</sup> Avenue with Mr. Joe Howell instead of just discussed topics with him, since he believes it is important and shows that he is proactive. He asked about the Exhibits that are referenced and Secretary Fitzgerald clarified that those are added to the record copy, but not included in the drafts for approval to save paper, since Exhibits can be up to several dozen pages, and on the cost of postage. She stated that the same applies to the City Commission, Planning Board, and the Code Enforcement Board. He also stated that where it mentions "a note" on page 4 that he meant for it to be an agenda item. He stated that Sea Level Rise and Climate Change Initiatives should be under Environmental Policy & Planning Recommendations and that Urban Forestry and Planning Projects, Mickler Boulevard, and 2<sup>nd</sup> Avenue should be under Reforestation and Landscaping Projects. Chair Krempasky added Right-of-Way Ordinance under Environmental Policy & Planning Recommendation.

Chair Krempasky noted that there was a missing verb on page 2 and that "of" needed to be inserted on page 4.

**Motion:** To approve the Committee minutes for January 8, 2020, with correction of typographical errors. **Moved** by Member Thomson. **Seconded** by Member Kaczmarsky. Motion passed unanimously.

## V. PRESENTATION OF REPORTS:

### 1. Cypress Tree Plantings Along Lake Anhinga and 11<sup>th</sup> Street

Foreman Large noted that cypress trees have been planted along the edge of Lake Anhinga at 11<sup>th</sup> Street to help support the bank. He reported that some of the residents have emailed to express complaints and he wanted to get the Committee's opinion on whether to listen to the residents and remove them or not. Member Thomson noted that no one on the Committee was a civil engineer and stated that Public Works Director Tredik, who is an engineer, should respond to them first. In response to Member Bandy, Foreman Large noted that the primary complaint was that the trees blocked the residents' view of the water. He noted that, in his opinion, the trees look great and he would like to see more placed there. Member Kaczmarzky stated that someone needs to let the residents know the reasons and benefits of planting the trees there and Member Thomson asked for a report from Director Tredik or someone in the County Engineering Department. Chair Krempasky stated that her opinion is that if the trees provide a benefit to the City, they should stay. Member Thomson stated that the Committee didn't approve a plan for this area.

### 2. Reforestation and Landscaping Projects

Foreman Large also reported that eleven other trees were planted at eight locations according to the list discussed at the last meeting; oak trees at D Street and 4<sup>th</sup> Avenue, holly trees on the southeast corner of D Street and 3<sup>rd</sup> Avenue, northwest and southeast corners of D Street and 2<sup>nd</sup> Avenue, two were placed at the old Community Garden, and three at 2<sup>nd</sup> Avenue and 3<sup>rd</sup> Street. He stated that the remaining locations would be better for holly trees, but that Public Works is out of hollies. He asked if the Committee would like to purchase more holly trees. He stated that two would be placed at A1A Beach Boulevard and 3<sup>rd</sup> Street on the southeast corner. Member Thomson stated that that area was designed by a landscape architect with all sabal palms and there were water bodies in those parkettes. Foreman Large stated that Mr. Charles Marcus discussed with the Committee previously about disease potentially affecting one species, so it was important to have a variety of species in an area. Member Thomson suggested two oak trees for that area and Foreman Large noted that there is already a cypress on the northeast corner to help with water absorption. Member Thomson suggested one oak on the northeast corner.

Chair Krempasky asked about the cost of holly trees and Foreman Large replied that he believes they are about \$100 each for a 15-gallon tree, about six to eight feet. He stated that there are about five oaks remaining at Public Works. The Committee discussed planting some of the oaks on the northwest and southwest corners of 8<sup>th</sup> Street of A1A Beach Boulevard, which Foreman Large stated he would look at. The Committee agreed that planting the remaining trees at Public Works, but that those trees may not work in some locations. Member Thomson also suggested the parkettes at 1<sup>st</sup> Street and 2<sup>nd</sup> Avenue, along with 3<sup>rd</sup> Street and 2<sup>nd</sup> Avenue. Foreman Large stated that he did not think an oak would fit at 3<sup>rd</sup> Street and 2<sup>nd</sup> Avenue.

There was discussion of whether holly trees were salt tolerant and Member Kaczmarzky noted that American (*Ilex opaca*), yaupon (*Ilex vomitoria*), and dahoon (*Ilex cassine*) hollies were, but was not sure about the East Palatka holly (*Ilex x attenuata*). Foreman Large stated that

Public Works is swamped and may not have time to plant more hollies in addition to the oaks, but that could change.

**Motion:** to authorize Public Works to purchase six salt tolerant holly trees at approximately \$100 each, if necessary. **Moved by:** Chair Krempasky, **Seconded by:** Vice Chair Bandy. Motion passed unanimously.

Foreman Large presented a map and email from St. Johns County Utility Department (Exhibit A) regarding the grey water lines along 11<sup>th</sup> Street that could be run to 2<sup>nd</sup> Avenue for irrigation. According to the email, based on a similar project, it could cost \$33,978 to run lines to 2<sup>nd</sup> Avenue, but Foreman Large reported that Director Tredik estimates closer to \$50,000 just to reach the 11<sup>th</sup> Street access for 2<sup>nd</sup> Avenue. He stated that Director Tredik proposed running lines west to Mickler Boulevard for the landscaping that will be done along that street, but he has not spoken with the County about that proposal. He also noted that it would be about \$3,000-5,000 per meter at each tap. Member Thomson stated that it was a huge expense and the primary concern was initial watering after planting since they plan to use salt tolerant and drought tolerant trees. He noted that there could be Water Management grants for projects like this.

Foreman Large noted that the trees for Arbor Day had not yet been selected. He offered the invoice from last year's order (Exhibit B) along with price lists and availability from several vendors (Exhibit C). He mentioned that there were a few left from last year, but they didn't look good. The Committee discussed the options for available bareroot tree species with Foreman Large and decided on 200 southern red cedar (*juniperus virginiana v. silicicola*), 100 persimmons (*diospyros virginiana*), 100 sand live oaks (*quercus geminate*), 100 dahoon holly (*Ilex cassine*).

Foreman Large noted that the City has hired a new Communications and Events Coordinator. Secretary Fitzgerald reported that her name was Melinda Conlon and that today was her first day, so she was still getting settled. She mentioned that Coordinator Conlon has experience with large events and lives on the island and is already beginning work on Arbor Day. Foreman Large reported that Director Tredik is trying to plan a meeting with Coordinator Conlon to develop a presentation for illicit discharge, possibly at Arbor Day. He also asked if the Committee has an idea on ways to get a count of visitors at Arbor Day. Secretary Fitzgerald mentioned that there were some donated items left over from the City's 60<sup>th</sup> birthday celebration in October and proposed maybe raffling those items off. If the raffle tickets are free, then at one per person it may make it possible to use the tickets to get a count. Chair Krempasky asked about the poem and poster contest and Secretary Fitzgerald reported that it was decided not to hold those this year, since last year City staff put in far more effort trying to get kids to participate in either contest than it was worth. She stated that only half the winners even showed up to claim their prizes.

Foreman Large reported that work had been done on the landscaping at Alvin's Island; that no further action had been taken on the Mickler boulevard landscaping, since Public Works is trying to play catch up; that they intent to plant several palm trees, including the staked area at C Street, when work on State Road A1A is complete; and that the bioswale on Mickler Boulevard needs to be trimmed and asked for assistance with determining weeds from plants there. Member Kaczmarzsky volunteered to visit the site and mark the area with tape.

Chair Krempasky reported that a landscape architect asked for a survey of 2<sup>nd</sup> Avenue to give a quote for services. She asked if that is something that the Committee or Public Works would like done. Foreman Large reported that Assistant Public Works Director Gatchell believes a survey may have been done by St. Johns County in the past, but it has not been found yet. Member Thomson suggested that Member Kaczmarsky and Director Tredik could walk the area and mark where trees could be planted. Chair Krempasky and Foreman Large replied that they thought the decision was to develop a full landscape plan for the area and Chair Krempasky and Member Kaczmarsky noted that that had been Member Thomson's proposal at a previous meeting. Member Thomson replied that he primarily wanted buffering behind the Courtyard Marriott hotel.

Chair Krempasky replied that the Committee needed to decide on projects for the next five years and Member Thomson responded that a climate change action plan needed to be developed in the next five years and that was a big project. Chair Krempasky expressed that she hopes a City Planner, if hired, would help with that. Member Thomson stated that he thinks the Committee was charged by the City Commission to landscape A1A Beach Boulevard and to do a reforestation planting plan in conjunction with Public Works and that he would not take on a big landscaping plan on 2<sup>nd</sup> Avenue. Member Thomson stated that there should be trees to create a buffer for the residents. Several Committee members disagreed that trees make an effective buffer, since they leave gaps between the trunks and do not hide the roadway or parking lot, that plants like hedges, shrubs, or tall grasses should be used. Chair Krempasky used the property at 16 F Street as an example, but noted that those may not be native so she may not recommend those exact plants. Member Thomson stated that this is supposed to be a reforestation project, not a beautification project. Chair Krempasky replied that there should be plants that could block headlights from the parking lots going into neighbor's windows. Secretary Fitzgerald pulled up a Google Street View image (Exhibit D) from 2<sup>nd</sup> Avenue looking east towards the Marriott showing a line of hedges, but they were ragged and unkempt and could not provide an effective buffer. The Committee discussed having Member Kaczmarsky discuss potential planting spaces with Public Works.

Foreman Large left the meeting at 7:42 p.m.

### 3. Educational Programs

Member Bandy reported that 30-40 people were at the last film showing and that Maia McGuire, Florida Sea Grant Agent, spoke after the film. She noted that a few people seemed interested in joining the Committee. Member Thomson asked for a determination on expanding the membership requirements for the Committee to people outside the City limits.

Member Bandy provided a list of upcoming dates and potential programs (Exhibit E). She noted that the film *Reuse: Because You Can't Recycle the Planet* required a \$75 license fee and she planned to try and get in contact with the filmmaker about a possible appearance. She will also look for local representatives who could come speak on the subject. Member Kaczmarsky mentioned that the father of a student of his had a shop in West St. Augustine for recycled goods and he offered to try to get in touch.

Member Bandy pointed out the YouTube videos that she found and possibly have a dietician or something similar come to speak. Member Thomson suggested the Present Moment vegetarian restaurant.

Member Bandy stated that he would try to get in contact with the State's Chief Resilience Officer, Julia Nesheiwat, to see if she would be willing to speak. Member Thomson stated that the Mayor had encouraged him to attend conferences and educational seminars. He stated that he would develop a binder with information available to the public and he could bring it to the Library during programs.

Member Bandy spoke about a presentation on illicit discharge and having Glabra Skipp and Kevin McGinnis from the City of St. Augustine come. Secretary Fitzgerald noted that she should ask Director Tredik first, since the City gets credit towards certain programs if he does a specified number of talks on the topic each year.

Member Bandy asked what topics could be discussed with Jen Lomberg, Matanzas Riverkeeper. Member Kaczmarzsky suggested sea level rise and Member Thomson suggested waterway pollution. Member Bandy asked if they wanted to combine this topic with water conservation and Members Thomson & Kaczmarzsky suggested keeping them separate and mentioned shallow wells and irrigation issues. Member Thomson asked if the County Forester, Greg Dunn, could have any resources on deforestation and saltwater intrusion.

Member Bandy also noted the list of upcoming special event dates and suggested possibly a beach cleanup on World Oceans Day on June 8<sup>th</sup>, like Jacksonville Beach is planning. She also reported that The Amp will be doing a film series on green issues. Member Kaczmarzsky reminded the Committee that they had discussed adding educational signage to the bioswale and Chair Krempasky wondered if Ms. Alex Farr may be willing to help with that, since she chose the plants for the site.

Chair Krempasky reported that the Mayor mentioned that the Property Appraiser Eddie Creamer is looking into a program that could show what a property would look like with various heights of water. Member Kaczmarzsky mentioned that he had been in Miami Beach recently and noted that many old shops were empty. He stated that locals told him the property taxes were raised to pay for the pumps needed to clear water from the area.

#### 4. Development of a Committee Strategic Plan

Chair Krempasky noted on the Draft Strategic Plan (Exhibit F) that the Mission Statement and Strategies had been revised to include Member Kaczmarzsky's suggestions and that the 2<sup>nd</sup> Avenue corridor project would need to be removed. Member Kaczmarzsky asked if Chair Krempasky had spoken with Tara Dodson at St. Johns County to see if there are any County projects the Committee could partner with.

Member Thomson noted that the Climate Change Challenge Survey listed under "Make Recommendation for Climate Action Plan, Resiliency, and Adaptation Plan" was an educational tool and did not expect to get more out of it than that. He reported that the City Commission and Planning Board discussed hiring a City Planner at their joint meeting and suggested changing that section to "work with the Planning Department to begin work on Climate Action Plan recommendation. Advise the Commission on sea level rise and climate change components of the Comprehensive Plan. Work on environmental planning policies and LDR ordinances for sustainability".

## 5. Environmental Policy & Planning Recommendations

Member Thomson reported that the Committee was invited to the City Commission and Comprehensive Planning & Zoning Board's joint meeting and they spoke on communication between boards, hiring a City Planner, and the interface between SEPAC and the Planning Board on sustainability issues. He stated that there was discussion on how a City Planner could be paid and noted that Building Official Brian Law volunteered to not be paid \$42,000 from Planning Department funds, which would then be available for a City Planner. He asked the Committee to encourage the Commission to hire an in-house planner and that their duties should include being a liaison with SEPAC so that their recommendations are directly funneled to the Commission and Planning Board and gives them someone current on sea level rise and environmental planning policy to talk to. He said he met with the Mayor and Vice Mayor to discuss these issues and received an email from City Manager Royle suggesting that he bring up having a workshop with the Planning Board. He also read a list of recommendations for hiring and duties of a city planning official (Exhibit G). Chair Krempasky noted that a Planner will likely be entry-level and not fully in charge for another full year, but that they should provide them with the Committee's research to help them. She stated that it may not be necessary for them to attend SEPAC meetings unless they have a specific presentation to give to them. Member Thomson asked that Chair Krempasky send this list to the Commission and the Committee agreed.

Member Thomson reminded the Committee of the dune that was modified at 12<sup>th</sup> Lane recently and reported that Building Official Law is drafting an ordinance to protect the dune more seriously than what is currently written. He stated that it is only a few sentences and is very weak. He offered a statement (Exhibit H) of what the ordinance should include, such as a statement of statutory authority, of purpose and intent, of the flood protection provided by dunes, and definitions of critical technical terms or phrases. He stated that in a workshop with the Planning Board, the issue of sea level rise, storm surge, and the Comprehensive Plan could be part of said workshop. He stated that the Building Official is not actively looking at site development plans outside of the building and Director Tredik is supposed to be looking at site drainage and grading, but has no permitting authority. He stated that because of that, there is a gap between the Building Department and Public Works and that a Planner could take that charge over. Chair Krempasky stated that Building Official Law would not be responsible for reviewing site plans once a Planner is hired. Member Thomson replied that if you ask Building Official Law, then he is not responsible right now.

## 6. Sustainable Stormwater Management Research

Member Thomson reported that the retention pond flooded in a class 2 storm surge and is getting repaired, but could not withstand a class 3 storm surge with the current design. He questioned if the project was sustainable and asked for an opinion of that. He noted that the weir wasn't insured. He stated that studies have been done by the City of St. Augustine, other coastal cities, and cities in South Florida, four counties of which have agreed on a percentage of sea level rise. Member Kaczmarzky noted that those counties have said that what is being done now could only last with millions and millions of dollars and Member Thomson added that that is only if people start curbing their carbon and no one knows what will happen if they don't. He asked for Director Tredik to do a presentation of the design parameters for the retention pond repair project and whether, in his opinion, it meets the Comprehensive Plan

policy designing for climate change and sea level rise. Chair Krempasky asked if this would be for further on and Member Thomson replied that the Committee needed to advise the Commission before the project was funded. Chair Krempasky noted that the project was funded and Member Kaczmarisky added that the City received a matching federal grant for it.

Member Thomson suggested a sub-committee called Plan B, because when the intercoastal starts coming over the retention pond walls the storm water system is designed to move water quickly and the pumps will need to be stopped since they can't pump against incoming water. He stated that water will be incoming from the west and he questioned whether the water should flow all the way into the City or if there should be flood gates and if there was an outlet somewhere else for the rainwater. He stated that liability for the project should be on the City's Engineer and questioned if he was following City ordinances to design the project. He stated that the Engineer was responsible for providing a prediction on whether the project is sustainable for five years, ten years, etc. Chair Krempasky mentioned that Director Tredik was working on a grant for a project to give data on vulnerability, since it would be thousands of dollars for the Engineer to provide that kind of data. Member Thomson noted that an element in the Comprehensive Plan states that any infrastructure projects must take sea level rise and climate change into consideration with the design and expenditure. Chair Krempasky asked if Member Thomson could give a presentation on this to the Commission.

Member Thomson asked for a copy of the Comprehensive Plan.

VI. OTHER COMMITTEE MATTERS

The Committee discussed sending Member Bandy to the St. Johns County Naturalist 101 course at a cost of \$200. Secretary Fitzgerald stated that they would need to speak with the Finance Director to see if that is an acceptable use of funds.

VII. ADJOURNMENT

**Motion:** To adjourn the meeting. **Moved by:** Member Bandy. **Seconded by:** Member Kaczmarisky. Motion passed unanimously.

Chair Krempasky adjourned the meeting at 8:42 p.m.

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Sandra Krempasky, Chair

ATTEST

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Max Royle, City Manager

## **COMMISSION REPORT**

**March 2020**

**TO: MAYOR/COMMISSIONERS**

**FROM: ROBERT A. HARDWICK, CHIEF OF POLICE**

### **DEPARTMENT STATISTICS –February 13 to March 17, 2020**

**CALLS FOR SERVICE 1139**  
**OFFENSE REPORTS 70**  
**CITATIONS ISSUED 120**  
**LOCAL ORDINANCE CITATIONS 36**  
**DUI 3**  
**TRAFFIC WARNINGS 521**  
**TRESSPASS WARNINGS 31**  
**ANIMAL COMPLAINTS 21**  
**ARRESTS 21**

- **4 Driving with License Suspended/revoked**
- **2 Drug Equipment Possession**
- **2 Fraud-**
- **1 Hit and Run**
- **3 Battery**
- **1 Possession- Cocaine**
- **2 Aggravated Battery**
- **1 Probation Violation**
- **1 Trespassed**
- **2 DUI**
- **1 Drug Trafficking**

### **ANIMAL CONTROL:**

- **St. Johns County Animal Control handled 21 complaints in St. Augustine Beach area.**

### **MONTHLY ACTIVITIES:**

- **W.A.V.E – Women Against Violent Encounters**
- **Accreditation Conference**
- **One Blood Drive – 16 Donations**
- **Michigan State University Alternative Spring break**

## MEMORANDUM

Date: March 25, 2020  
To: Max Royle, City Manager  
From: Bill Tredik, P.E., Public Works Director  
Subject: Monthly Report

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### **Funding Opportunities**

Public Works has received notice of anticipated award for the following grant applications:

- **City of St. Augustine Beach Vulnerability Assessment**  
Florida Resilient Coastlines Program - Resilience Planning Grant  
Grant amount - \$72,500; no match required  
Final award contingent upon official signing of state budget
- **Ocean Hammock Park Phase 2 Design**  
Coastal Partnership Initiative Grant – NOAA funded  
Grant amount \$25,000; \$25,000 match required  
Grant award contingent upon NOAA approval after 7/1/20

Public works will continue to explore additional funding opportunities in the coming months.

### **Maintenance Activities**

**Rights-of-way and Parkettes** – Public Works has completed trimming of palm trees along A1A Beach Boulevard and S.R.A1A. Public Works also continues to work with SEPAC to plan trees currently stored at the Public Works facility nursery. Public Works has also been providing enhanced sanitization of parkette facilities to reduce the spread of COVID-19.

**Splash Park** – Public Works has closed operation of Splash Park until further notice due to the COVID-19 virus. Maintenance on Splash Park will be conducted during this closure.

**Mickler Boulevard Landscaping** – Public is preparing updated landscaping plans for the eastern right of way of Mickler Boulevard for review by SEPAC. Construction of these improvements will occur in Spring 2020 upon completion of Mickler Boulevard Resurfacing, and subject to available funding.

**Buildings** – Enhanced sanitization operations are ongoing at City buildings and public restrooms to minimize the risk of spread of COVID-19. Disinfecting soap dispensers have been installed in restrooms to provide additional protection. Cleaning schedules have been increased at all facilities. Minor landscape and pedestrian safety improvements are complete in front of City Hall, including additional brick walking area.

**Fleet** – The Public Works Department continues to do minor fleet maintenance on our larger trucks, heavy equipment and regular work trucks, to reduce outside repair costs.

### **Capital Improvements**

**Mizell Pond Outfall Improvements (HMGP Project No. 4283-88-R) [DESIGN]** – The project includes repairing and improving the damaged weir, replacing stormwater pumps and improving the downstream conveyance. The City has received our St. Johns River Water Management District Permit and submitted the final design (Phase 1 of the HMGP) to the Florida Division of Emergency Management (FDEM) for approval. Staff is currently working with FDEM to seek approval of the Phase 1 submittals. Phase 2 (Construction) contract, and bidding of the project will commence upon final FDEM approval. Public Works currently operates the old pump station to maintain water levels in the pond.

**3<sup>rd</sup> Lane Drainage Improvements [CONSTRUCTION]** – The 3<sup>rd</sup> Lane Ditch Drainage Improvements will pipe approximately 450 feet of existing ditch west of the 2<sup>nd</sup> Avenue right-of-way and east of Sea Oaks Subdivision. This project will address localized stormwater flooding and reduce long term drainage maintenance requirements. Construction is anticipated to be complete in FY2020.

**Ocean Hammock Park [DESIGN]** –Public Works is beginning formal design of the site improvements in the vicinity of the proposed restroom. Construction is anticipated to commence in summer 2020.

**11<sup>th</sup> Street Pipe Repair and resurfacing [DESIGN/CONSTRUCTION]**– 11th Street is experiencing subsidence in several locations due to leaks in existing pipe joints. The project is currently in design. No permitting is anticipated for this project, and construction will follow completion of design. Due to the high cost of slip-lining the existing pipe, Public Works is evaluating alternatives to reduce project cost. Construction will be completed in FY 2020.

**Mickler Boulevard Paving [DESIGN]** – Geotechnical investigation indicates that due to the severe cracking of the soil cement base, a traditional mill /overlay is not sufficient to prevent reflective cracking in the new pavement. Public Works is investigating options which provide a longer life span, including crushing in place and rejuvenating the soil cement base prior to overlay.

### **Streets / Rights of Way**

**City Parking** – In response to the COVID-19 pandemic, City parking lots and streetside parking has been closed until further notice.

**Lighting** – Public Works is moving forward with the new streetlights along S.R. A1A and A1A Beach Boulevard. The city-wide conversion to LED streetlights and will be considered at a future City commission meeting.

**A1A Beach Boulevard Crosswalk Flags** – Crosswalk flags provide an important safety mechanism to assist pedestrians crossing A1A Beach Boulevard, but also provide an increased risk of indirect person to person COVID-19 transmission. Maintaining the crosswalk flags at a level of sanitization to prevent the possibility of virus transmission is not feasible. As Beach Boulevard traffic is currently reduced due to the closure associated with the virus, Public Works has temporarily removed the crosswalk flags from the Boulevard.

**Traffic Calming** – Public works continues to work with citizens in regard to the installation of a speed hump on the western portion of the circle.

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## M E M O R A N D U M

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**TO:** MAX ROYLE, CITY MANAGER  
**FROM:** PATTY DOUYLLIEZ, FINANCE DIRECTOR  
**SUBJECT:** MONTHLY REPORT  
**DATE:** 3/11/2020

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### **Finance**

February financials have been reviewed and the City is trending on budget. Currently, our expenditures Citywide are at 35.0% with 41.67% of the year elapsed. A review of the Capital purchases for the year indicates we are moving forward with our projects and purchases for FY20.

A Budget Resolution is being presented to correct the negative balance in the Road and Bridge Fund, as reported in the FY19 Audit Report. A review of this fund will be conducted monthly to ensure it does not fall into the negative.

Solid Waste Residential Non-Ad Valorem discussions are moving forward with Bill Tredik. A review of the FY19 costs are being utilized to develop the range being proposed to the Commission.

### **Communications and Events**

Melinda has submitted the paperwork to the TDC for reimbursement for Beach Blast Off. In their review of the paperwork the TDC has indicated that everything looks good. She will also be attending a TDC Grant Workshop on March 23<sup>rd</sup> to prepare for this year's request for funds.

Melinda is also working to finalize all the plans for the upcoming Arbor Day event scheduled on Friday, April 17<sup>th</sup>. We anticipate 15-18 exhibitors to participate this year, as well as an informational video/slideshow on illicit discharge, a recycling display, tree give away and several items to be raffled off to the public. She was able to secure canned water for the event thru Hidden Water, a Florida company, helping to keep the event environmentally friendly.

### **Technology**

The IT staff continues to work with staff on equipment and software needs.

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 1

Range of Checking Accts: First to Last      Range of Check Dates: 02/01/20 to 02/29/20  
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42986	02/14/20	A1AAU020 A1A AUTO CENTER INC				02/29/20	1511
20-00928	1	VEHICLE #104 REPAIRS & MAINT	287.50	001-2100-521-4630	Expenditure		96 1
				LAW ENFORCEMENT			
42987	02/14/20	ADVAN010 ADVANCED DISPOSAL SERVICES				02/29/20	1511
20-00902	1	RECYCLE FEES JAN-20	11,031.88	001-3400-534-3400	Expenditure		72 1
				GARBAGE			
42988	02/14/20	ADVAP010 ADVANCED AUTO PARTS				02/29/20	1511
20-00871	1	CAR WASH	25.00	001-2100-521-5290	Expenditure		50 1
				LAW ENFORCEMENT			
20-00913	1	MAINT VEHICLE #77	2.59	001-3400-534-4630	Expenditure		77 1
				GARBAGE			
20-00923	1	VEHICLE BATTERY-GILLESPIE	67.18	001-2100-521-4630	Expenditure		93 1
				LAW ENFORCEMENT			
			94.77				
42989	02/14/20	ALANJ015 ALAN JAY FLEET SALES				02/29/20	1511
20-00087	1	JEEP-PATROL VEHICLE	43,762.00	001-2100-521-6410	Expenditure		1 1
				LAW ENFORCEMENT			
42990	02/14/20	ATTUV010 AT&T				02/29/20	1511
20-00937	1	INTERNET	45.47	001-1300-513-4100	Expenditure		105 1
				FINANCE			
20-00937	2	INTERNET	45.48	001-2400-524-4100	Expenditure		106 1
				PROT INSPECTIONS			
			90.95				
42991	02/14/20	BOZAR010 BOZARD FORD COMPANY				02/29/20	1511
20-00929	1	VEHICLE #132 REPAIRS & MAINT	275.23	001-2100-521-4630	Expenditure		97 1
				LAW ENFORCEMENT			
20-00930	1	VEHICLE #131 REPAIRS & MAINT	562.89	001-2100-521-4630	Expenditure		98 1
				LAW ENFORCEMENT			
20-00931	1	VEHICLE #129 MAINTENANCE	28.73	001-2100-521-4630	Expenditure		99 1
				LAW ENFORCEMENT			
20-00932	1	VEHICLE #133 REPAIRS & MAINT	331.41	001-2100-521-4630	Expenditure		100 1
				LAW ENFORCEMENT			
			1,198.26				
42992	02/14/20	BROCK010 BROCK FENCE				02/29/20	1511
20-00516	1	PWD FENCE & GATE	5,800.00	001-1900-519-6200	Expenditure		2 1
				OTHER GOVERNMENTAL			
42993	02/14/20	CDWGO010 CDW GOVERNMENT INC.				02/29/20	1511
20-00526	1	DESKTOP FOR PD	1,870.54	001-1900-519-6490	Expenditure		3 1
				OTHER GOVERNMENTAL			
20-00526	2	DESKTOP FOR PD	304.19	001-1900-519-6490	Expenditure		4 1
				OTHER GOVERNMENTAL			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
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42993		CDW GOVERNMENT INC.							
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20-00526	3	DESKTOP FOR PD	425.74	001-1900-519-6490	Expenditure		5	1	
				OTHER GOVERNMENTAL					
20-00526	4	DESKTOP FOR PD	858.35	001-1900-519-6490	Expenditure		6	1	
				OTHER GOVERNMENTAL					
20-00526	5	DESKTOP FOR PD	23.85	001-1900-519-6490	Expenditure		7	1	
				OTHER GOVERNMENTAL					
20-00909	1	PD SPARE BATTERY FOR MDT	476.60	001-2100-521-5230	Expenditure		74	1	
				LAW ENFORCEMENT					
			<u>3,911.57</u>						
42994	02/14/20	CHIEF020 CHIEFMART				02/29/20	1511		
20-00870	1	SABPD GOLD COINS	440.00	001-2100-521-5290	Expenditure		49	1	
				LAW ENFORCEMENT					
42995	02/14/20	CMII005 CMI INC				02/29/20	1511		
20-00872	1	BREATH TESTING SUPPLIES	68.00	001-2100-521-5290	Expenditure		51	1	
				LAW ENFORCEMENT					
42996	02/14/20	COQUI005 COQUINA LAW GROUP PA				02/29/20	1511		
20-00863	1	LEGAL-RETAINER DEC-19	6,000.00	001-1300-513-3100	Expenditure		43	1	
				FINANCE					
20-00863	2	LEGAL-OTHER MATTERS	175.00	001-1300-513-3100	Expenditure		44	1	
				FINANCE					
			<u>6,175.00</u>						
42997	02/14/20	CRAFT010 CRAFT'S TROPHIES & AWARDS INC				02/29/20	1511		
20-00874	1	PLAQUE - WILSON	81.00	001-1100-511-4990	Expenditure		52	1	
				LEGISLATIVE					
42998	02/14/20	DEBOR010 Deborah K. Christopher				02/29/20	1511		
20-00880	1	JANUARY 2020 SERVICES	570.00	001-2100-521-3400	Expenditure		58	1	
				LAW ENFORCEMENT					
42999	02/14/20	DYNOM010 DYNOMETER				02/29/20	1511		
20-00921	1	VEHICLE #118 RECERT	20.00	001-2100-521-4620	Expenditure		91	1	
				LAW ENFORCEMENT					
43000	02/14/20	EVANS010 EVANS AUTOMOTIVE				02/29/20	1511		
20-00946	1	TIRES FOR VEHICLE #51	102.52	001-1900-519-4630	Expenditure		128	1	
				OTHER GOVERNMENTAL					
43001	02/14/20	FBINA010 FBINAA		(void Reason: duplicate pymt 42887)		02/24/20 VOID	1511		
20-00919	1	FBINAA MEMBERSHIP-HARDWICK	115.00	001-2100-521-5420	Expenditure		89	1	
				Law Enforcement-Memberships					
43002	02/14/20	FEDER005 FEDERAL EASTERN INTERNATIONAL				02/29/20	1511		
20-00949	1	UNIFORM VEST-ABEL	401.76	001-2100-521-5210	Expenditure		131	1	
				LAW ENFORCEMENT					
43003	02/14/20	FIRST070 FIRST BANKCARD				02/14/20 VOID	0		

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
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43004	02/14/20	FIRST070 FIRST BANKCARD				02/14/20 VOID	0
43005	02/14/20	FIRST070 FIRST BANKCARD				02/14/20 VOID	0
43006	02/14/20	FIRST070 FIRST BANKCARD				02/29/20	1511
20-00684	1	AMAZON-PD TRAINING SUPPLIES	78.06	001-2100-521-5230 LAW ENFORCEMENT	Expenditure		8 1
20-00685	1	AMAZON-FINANCE SHREDDER	36.99	001-1300-513-5230 FINANCE	Expenditure		9 1
20-00686	1	CHICK-FIL-A CINDY FAREWELL	263.06	001-1300-513-4990 FINANCE	Expenditure		10 1
20-00687	1	FFMA-BLDG MEMBERSHIP	60.00	001-2400-524-5420 PROT INSPECTIONS	Expenditure		11 1
20-00688	1	WESTBANK FLORIST-PD BELL	88.44	001-2100-521-5290 LAW ENFORCEMENT	Expenditure		12 1
20-00714	1	AMAZON-PWD VEH#66 REPAIR	75.94	001-131-1000 Due From Road & Bridge Fund	G/L		143 1
20-00715	1	WALGREENS-PD OFFICER OTY PIC	2.39	001-2100-521-5240 LAW ENFORCEMENT	Expenditure		13 1
20-00732	1	SAFE SHIP-PD OFFICE SUPPLIES	17.04	001-2100-521-5100 LAW ENFORCEMENT	Expenditure		14 1
20-00735	1	FBINAA MEMBERSHIP - ASHLOCK	115.00	001-2100-521-5420 LAW ENFORCEMENT	Expenditure		15 1
20-00741	1	RUBBER STAMPS-PZB STAMPS	63.90	001-1500-515-5100 COMP PLANNING	Expenditure		16 1
20-00752	1	AMAZON-FINANCE COMPUTR CABLES	107.91	001-1300-513-5230 FINANCE	Expenditure		17 1
20-00776	1	AMAZON-PD MONITORS	259.98	001-2100-521-5230 LAW ENFORCEMENT	Expenditure		18 1
20-00777	1	SJC CHAMBER COMMERCE MEETING	45.00	001-2100-521-5290 LAW ENFORCEMENT	Expenditure		19 1
20-00778	1	AMAZON-PD BADGE SHIELDS	9.35	001-2100-521-5210 LAW ENFORCEMENT	Expenditure		20 1
20-00779	1	AMAZON-PD KITCHEN SUPPLIES	18.22	001-2100-521-5290 LAW ENFORCEMENT	Expenditure		21 1
20-00780	1	AMAZON-PD KITCHEN SUPPLIES	19.95	001-2100-521-5290 LAW ENFORCEMENT	Expenditure		22 1
20-00786	1	TRI-STATE TRAINING-THOMPSON	111.95	001-2400-524-5430 PROT INSPECTIONS	Expenditure		23 1
20-00794	1	CHEWY-K9 KILO FOOD	52.34	001-2100-521-4640 LAW ENFORCEMENT	Expenditure		24 1
20-00814	1	AMAZON-PD WAVE GLOVES	174.75	001-2100-521-5290 LAW ENFORCEMENT	Expenditure		25 1
20-00852	1	UPS-POSTAGE	21.58	001-2100-521-4200 LAW ENFORCEMENT	Expenditure		26 1
20-00853	1	SAFE SHIP-POSTAGE	20.54	001-2100-521-4200 LAW ENFORCEMENT	Expenditure		27 1
20-00860	1	FAST SIGNS-GO GREEN CAMPAIGN	221.06	001-1300-513-4850 FINANCE	Expenditure		41 1
20-00861	1	AMAZON-BLDG PHONE CASES	35.98	001-2400-524-5290 PROT INSPECTIONS	Expenditure		42 1

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 4

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
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43006	FIRST	BANKCARD						
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20-00866	1	AMAZON-PD STORAGE RM ORGANIZER	125.17	001-2100-521-5290	Expenditure		46	1
				LAW ENFORCEMENT				
20-00889	1	AMAZON-PWD PRIME MEMBERSHIP	12.99	001-1900-519-5290	Expenditure		62	1
				OTHER GOVERNMENTAL				
20-00890	1	AMAZON-PWD 10 GAL TRASH CANS	54.10	001-1900-519-5290	Expenditure		63	1
				OTHER GOVERNMENTAL				
20-00947	1	EXPEDIA-PD HONOR GUARD	2,654.92	001-2100-521-4000	Expenditure		129	1
				LAW ENFORCEMENT				
			<u>4,746.61</u>					
43007	02/14/20	FIRST075 FIRST COAST FIREARMS				02/29/20	1511	
20-00886	1	GUN SIGHTS	70.00	001-2100-521-5230	Expenditure		60	1
				LAW ENFORCEMENT				
43008	02/14/20	FLAGL030 FLAGLER CARE CENTER				02/29/20	1511	
20-00927	1	HEP VACCINES-ADERHOLD/YOUNGBLD	140.00	001-2100-521-5250	Expenditure		95	1
				LAW ENFORCEMENT				
43009	02/14/20	FLORI190 FLORIDA MUNICIPAL INSURANCE TR				02/29/20	1511	
20-00857	1	INSURANCE	6.43	001-1200-512-2400	Expenditure		28	1
				EXECUTIVE				
20-00857	2	INSURANCE	10.72	001-1300-513-2400	Expenditure		29	1
				FINANCE				
20-00857	3	INSURANCE	98.62	001-1500-515-2400	Expenditure		30	1
				COMP PLANNING				
20-00857	4	INSURANCE	156.51	001-1900-519-2400	Expenditure		31	1
				OTHER GOVERNMENTAL				
20-00857	5	INSURANCE	557.44	001-2100-521-2400	Expenditure		32	1
				LAW ENFORCEMENT				
20-00857	6	INSURANCE	218.69	001-2400-524-2400	Expenditure		33	1
				PROT INSPECTIONS				
20-00857	7	INSURANCE	746.11	001-3400-534-2400	Expenditure		34	1
				GARBAGE				
20-00857	8	INSURANCE	349.48	001-131-1000	G/L		35	1
				Due From Road & Bridge Fund				
			<u>2,144.00</u>					
43010	02/14/20	FLORI250 FLORIDA POWER & LIGHT COMPANY				02/29/20	1511	
20-00858	1	ELECTRICITY	782.59	001-2100-521-4310	Expenditure		36	1
				LAW ENFORCEMENT				
20-00858	2	ELECTRICITY	65.09	001-7200-572-4310	Expenditure		37	1
				PARKS AND REC				
20-00858	3	ELECTRICITY	847.52	001-1900-519-4310	Expenditure		38	1
				OTHER GOVERNMENTAL				
20-00858	4	ELECTRICITY	565.00	001-2400-524-4310	Expenditure		39	1
				PROT INSPECTIONS				
20-00858	5	ELECTRICITY	96.18	001-7200-572-4310	Expenditure		40	1
				PARKS AND REC				
20-00875	1	ELECTRICITY	78.90	001-1900-519-4310	Expenditure		53	1
				OTHER GOVERNMENTAL				

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 5

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
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				GARBAGE				
20-00875	3	ELECTRICITY	136.55	001-131-1000	G/L		55	1
				Due From Road & Bridge Fund				
			<u>2,659.83</u>					
43011	02/14/20	FOPLO005 FOP LODGE 113					1511	
20-00952	1	MEMBERSHIP DUES-TODD SMITH	7.00	001-229-1000	G/L		144	1
				Miscellaneous Deductions				
43012	02/14/20	GALLS010 GALLS LLC				02/29/20	1511	
20-00878	1	UNIFORM SHOES-PADGETT	75.95	001-2100-521-5210	Expenditure		56	1
				LAW ENFORCEMENT				
20-00879	1	UNIFORM SHOES-GIANNOTTA	118.95	001-2100-521-5210	Expenditure		57	1
				LAW ENFORCEMENT				
			<u>194.90</u>					
43013	02/14/20	GOODY020 GOODYEAR COMMERCIAL TIRE				02/29/20	1511	
20-00912	1	TIRES FOR VEHICLE #51	207.52	001-1900-519-4630	Expenditure		76	1
				OTHER GOVERNMENTAL				
43014	02/14/20	HAGAN020 HAGAN ACE MANAGEMENT CORP				02/29/20	1511	
20-00899	1	LIGHT BULBS FOR PD	9.98	001-1900-519-4610	Expenditure		69	1
				OTHER GOVERNMENTAL				
20-00900	1	SPLASH PARK MAINT SUPPLIES	71.94	001-7200-572-4620	Expenditure		70	1
				PARKS AND REC				
20-00905	1	REPL RESIDENTAL TRASH CAN	34.99	001-3400-534-5290	Expenditure		73	1
				GARBAGE				
20-00942	1	CITY HALL LETTERS/CURB MAINT	32.32	001-1900-519-4610	Expenditure		124	1
				OTHER GOVERNMENTAL				
			<u>149.23</u>					
43015	02/14/20	HICKS101 HICK'S LAND CLEARING & INCINER				02/29/20	1511	
20-00917	1	SOLID WASTE DISPOSAL FEES	30.00	001-3400-534-4940	Expenditure		86	1
				GARBAGE				
20-00917	2	SOLID WASTE DISPOSAL FEES	60.00	001-3400-534-4940	Expenditure		87	1
				GARBAGE				
			<u>90.00</u>					
43016	02/14/20	HOMED010 HOME DEPOT				02/29/20	1511	
20-00901	1	SPLASH PARK MAINT SUPPLIES	16.08	001-7200-572-4620	Expenditure		71	1
				PARKS AND REC				
20-00943	1	CITY HALL PARKING LOT MAINT	24.98	001-1900-519-4610	Expenditure		125	1
				OTHER GOVERNMENTAL				
20-00944	1	CITY HALL CURB MAINTENANCE	59.86	001-1900-519-4610	Expenditure		126	1
				OTHER GOVERNMENTAL				
20-00945	1	FENCING-SPLSH PRK EQUIP MAINT	92.28	001-7200-572-4620	Expenditure		127	1
				PARKS AND REC				
			<u>193.20</u>					

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 6

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
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001TDOPERATING				Continued				
43017	02/14/20	INDIA010 INDIANHEAD BIOMASS SERVICES				02/29/20	1511	
20-00915	1	SW DISPOSAL FEES JAN-20	1,575.35	001-3400-534-4940 GARBAGE	Expenditure		83	1
43018	02/14/20	INNOV015 INNOVATIVE CREDIT SOLUTIONS				02/29/20	1511	
20-00918	1	CREDIT CHECKS-ANNUAL EVIDENCE	51.00	001-2100-521-4930 LAW ENFORCEMENT	Expenditure		88	1
43019	02/14/20	INTER010 INTERNATIONAL ASSOC OF CHIEFS				02/29/20	1511	
20-00869	1	IACP MEMBERSHIP-HARDWICK	190.00	001-2100-521-5420 LAW ENFORCEMENT	Expenditure		48	1
43020	02/14/20	JAMES010 JAMES MOORE & CO P.L.				02/29/20	1511	
20-00935	1	ANNUAL AUDIT	8,000.00	001-1300-513-3200 FINANCE	Expenditure		103	1
20-00935	2	ANNUAL AUDIT	2,000.00	001-131-1000 Due From Road & Bridge Fund	G/L		104	1
			<u>10,000.00</u>					
43021	02/14/20	LEECA010 LEE & CATES GLASS, INC.				02/29/20	1511	
20-00948	1	VEHICLE #123 WINDSHIELD	1,570.14	001-2100-521-4630 LAW ENFORCEMENT	Expenditure		130	1
43022	02/14/20	MARIN010 MARINE SUPPLY & OIL COMPANY				02/29/20	1511	
20-00898	1	SPLASH PARK REPAIRS	109.94	001-7200-572-4620 PARKS AND REC	Expenditure		68	1
43023	02/14/20	MARIO010 MARIOTTI'S				02/29/20	1511	
20-00934	1	UNIFORM DRYCLEAN SERVICE-JAN20	169.03	001-2100-521-5210 LAW ENFORCEMENT	Expenditure		102	1
43024	02/14/20	MCCH005 MCCHESNEY LAW FIRM, P.A.				02/29/20	1511	
20-00887	1	ATTORNEY FEES	1,000.00	001-2100-521-3100 LAW ENFORCEMENT	Expenditure		61	1
43025	02/14/20	NATIO090 NATIONWIDE RETIREMENT SOLUTION				02/29/20	1511	
20-00953	1	DEFERRED COMPENSATION	1,714.52	001-235-0000 Deferred Compensation	G/L		142	1
43026	02/14/20	PUBLI020 PUBLIX				02/29/20	1511	
20-00920	1	DEPARTMENT TRAINING SUPPLIES	26.33	001-2100-521-5240 LAW ENFORCEMENT	Expenditure		90	1
43027	02/14/20	QUILL010 QUILL LLC				02/29/20	1511	
20-00938	1	OFFICE SUPPLIES	6.14	001-1900-519-5100 OTHER GOVERNMENTAL	Expenditure		107	1
20-00938	2	OFFICE SUPPLIES	6.85	001-3400-534-5100 GARBAGE	Expenditure		108	1
20-00938	3	OFFICE SUPPLIES	10.63	001-131-1000 Due From Road & Bridge Fund	G/L		109	1
20-00938	4	OFFICE SUPPLIES	12.42	001-2100-521-5100 LAW ENFORCEMENT	Expenditure		110	1

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 7

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
001TD	OPERATING							
43027	QUILL LLC	Continued						
20-00938	5	OFFICE SUPPLIES	8.26	001-1300-513-5100	Expenditure		111	1
				FINANCE				
20-00938	6	OFFICE SUPPLIES	57.16	001-1500-515-5100	Expenditure		112	1
				COMP PLANNING				
20-00938	7	OFFICE SUPPLIES	9.37	001-2100-521-5100	Expenditure		113	1
				LAW ENFORCEMENT				
			110.83					
43028	02/14/20	SHERW010 SHERWIN WILLIAMS				02/29/20	1511	
20-00896	1	CITY HALL PAINT	198.90	001-1900-519-4610	Expenditure		66	1
				OTHER GOVERNMENTAL				
20-00897	1	SPLASH PARK PAINT	65.04	001-7200-572-4620	Expenditure		67	1
				PARKS AND REC				
			263.94					
43029	02/14/20	SMITH010 SMITH BROS. PEST CONTROL				02/29/20	1511	
20-00914	1	PEST CONTROL	25.00	001-1900-519-4610	Expenditure		78	1
				OTHER GOVERNMENTAL				
20-00914	2	PEST CONTROL	30.00	001-1900-519-4610	Expenditure		79	1
				OTHER GOVERNMENTAL				
20-00914	3	PEST CONTROL	52.00	001-1900-519-4610	Expenditure		80	1
				OTHER GOVERNMENTAL				
20-00914	4	PEST CONTROL	52.00	001-1900-519-4610	Expenditure		81	1
				OTHER GOVERNMENTAL				
20-00914	5	PEST CONTROL	25.00	001-1900-519-4610	Expenditure		82	1
				OTHER GOVERNMENTAL				
			184.00					
43030	02/14/20	SOUTH060 SOUTHERN COAST K9				02/29/20	1511	
20-00868	1	K9 KILO TRAINING	275.00	001-2100-521-4640	Expenditure		47	1
				LAW ENFORCEMENT				
43031	02/14/20	SOUTH070 SOUTHERN ACTUARIAL SERVICES				02/29/20	1511	
20-00895	1	GASB 75 VAL AS OF 10-1-17	4,500.00	001-1300-513-3400	Expenditure		64	1
				FINANCE				
20-00895	2	GASB 75 VAL AS OF 10-1-18	4,500.00	001-1300-513-3400	Expenditure		65	1
				FINANCE				
			9,000.00					
43032	02/14/20	STAPL010 STAPLES				02/29/20	1511	
20-00865	1	TAX FORMS	10.99	001-1300-513-4700	Expenditure		45	1
				FINANCE				
43033	02/14/20	STJOH110 ST. JOHNS COUNTY SOLID WASTE				02/29/20	1511	
20-00950	1	DISPOSAL FEES JAN-20	13,351.53	001-3400-534-4940	Expenditure		132	1
				GARBAGE				
43034	02/14/20	STJOH140 ST. JOHNS COUNTY UTILITY DEPAR.				02/29/20	1511	
20-00939	1	WATER SERVICE JAN-20	113.05	001-7200-572-4320	Expenditure		114	1
				PARKS AND REC				

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 8

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
001TDO	OPERATING			Continued				
43034	ST. JOHNS COUNTY UTILITY DEPAR	Continued						
20-00939	2	WATER SERVICE JAN-20	49.82	001-7200-572-4320	Expenditure		115	1
				PARKS AND REC				
20-00939	3	WATER SERVICE JAN-20	75.41	001-7200-572-4320	Expenditure		116	1
				PARKS AND REC				
20-00939	4	WATER SERVICE JAN-20	255.92	001-7200-572-4320	Expenditure		117	1
				PARKS AND REC				
20-00939	5	WATER SERVICE JAN-20	108.66	001-2100-521-4320	Expenditure		118	1
				LAW ENFORCEMENT				
20-00939	6	WATER SERVICE JAN-20	380.51	001-1900-519-4320	Expenditure		119	1
				OTHER GOVERNMENTAL				
20-00939	7	WATER SERVICE JAN-20	253.66	001-2400-524-4320	Expenditure		120	1
				PROT INSPECTIONS				
20-00939	8	WATER SERVICE JAN-20	62.12	001-1900-519-4320	Expenditure		121	1
				OTHER GOVERNMENTAL				
20-00939	9	WATER SERVICE JAN-20	69.29	001-3400-534-4320	Expenditure		122	1
				GARBAGE				
20-00939	10	WATER SERVICE JAN-20	107.49	001-131-1000	G/L		123	1
				Due From Road & Bridge Fund				
			1,475.93					
43035	02/14/20	SUNLI010 SUN LIFE FINANCIAL				02/29/20	1511	
20-00951	1	LIFE INS PREMIUMS MAR-20	4.56	001-1200-512-2300	Expenditure		133	1
				EXECUTIVE				
20-00951	2	LIFE INS PREMIUMS MAR-20	45.65	001-1300-513-2300	Expenditure		134	1
				FINANCE				
20-00951	3	LIFE INS PREMIUMS MAR-20	14.15	001-1500-515-2300	Expenditure		135	1
				COMP PLANNING				
20-00951	4	LIFE INS PREMIUMS MAR-20	43.93	001-1900-519-2300	Expenditure		136	1
				OTHER GOVERNMENTAL				
20-00951	5	LIFE INS PREMIUMS MAR-20	200.86	001-2100-521-2300	Expenditure		137	1
				LAW ENFORCEMENT				
20-00951	6	LIFE INS PREMIUMS MAR-20	40.63	001-2400-524-2300	Expenditure		138	1
				PROT INSPECTIONS				
20-00951	7	LIFE INS PREMIUMS MAR-20	49.00	001-3400-534-2300	Expenditure		139	1
				GARBAGE				
20-00951	8	LIFE INS PREMIUMS MAR-20	76.04	001-131-1000	G/L		140	1
				Due From Road & Bridge Fund				
20-00951	9	LIFE INS PREMIUMS MAR-20	365.46	001-229-2100	G/L		141	1
				Insurance-Other Employee Paid				
			840.28					
43036	02/14/20	THEBA005 THE BANCORP BANK				02/29/20	1511	
20-00916	1	VEHICLE #128 LEASE	389.49	001-2100-521-4431	Expenditure		84	1
				LAW ENFORCEMENT				
20-00916	2	VEHICLE #114 LEASE	425.00	001-2100-521-4431	Expenditure		85	1
				LAW ENFORCEMENT				
			814.49					
43037	02/14/20	TODDS010 TODD SMITH				02/29/20	1511	
20-00926	1	REIMBURSE TRAINING EXPENSES	171.92	001-2100-521-5290	Expenditure		94	1
				LAW ENFORCEMENT				

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 9

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
001TDOPERATING				Continued			
43038	02/14/20	TOMNE010 TOM NEHL TRUCK COMPANY				02/29/20	1511
20-00910	1	VEHICLE #77 REPAIR	519.53	001-3400-534-4630	Expenditure		75 1
				GARBAGE			
43039	02/14/20	ULTRA005 ULTRASHRED TECHNOLOGIES, INC				02/29/20	1511
20-00922	1	DOCUMENT DESTRUCTION SERVICES	51.51	001-2100-521-5290	Expenditure		92 1
				LAW ENFORCEMENT			
43040	02/14/20	USBAN005 US BANK VOYAGER FLEET SYS				02/29/20	1511
20-00933	1	PD FUEL 1/8-2/8/20	4,620.08	001-2100-521-5220	Expenditure		101 1
				LAW ENFORCEMENT			
43041	02/14/20	VERIZ010 VERIZON WIRELESS				02/29/20	1511
20-00881	1	CELL PHONES JAN-20	835.49	001-2100-521-4100	Expenditure		59 1
				LAW ENFORCEMENT			
43042	02/14/20	UNITE020 UNITED HEALTHCARE INSURANCE CO				02/29/20	1512
20-00955	1	HEALTH INS PREMIUM MAR-20	7,722.57	001-229-2000	G/L		1 1
				Health Insurance-Employee Portion			
20-00955	2	HEALTH INS PREMIUM MAR-20	3,244.23	001-229-2100	G/L		2 1
				Insurance-Other Employee Paid			
20-00955	3	HEALTH INS PREMIUM MAR-20	706.25	001-1200-512-2300	Expenditure		3 1
				EXECUTIVE			
20-00955	4	HEALTH INS PREMIUM MAR-20	7,040.50	001-1300-513-2300	Expenditure		4 1
				FINANCE			
20-00955	5	HEALTH INS PREMIUM MAR-20	1,060.50	001-1500-515-2300	Expenditure		5 1
				COMP PLANNING			
20-00955	6	HEALTH INS PREMIUM MAR-20	5,065.13	001-1900-519-2300	Expenditure		6 1
				OTHER GOVERNMENTAL			
20-00955	7	HEALTH INS PREMIUM MAR-20	19,463.74	001-2100-521-2300	Expenditure		7 1
				LAW ENFORCEMENT			
20-00955	8	HEALTH INS PREMIUM MAR-20	2,448.33	001-2400-524-2300	Expenditure		8 1
				PROT INSPECTIONS			
20-00955	9	HEALTH INS PREMIUM MAR-20	5,649.57	001-3400-534-2300	Expenditure		9 1
				GARBAGE			
20-00955	10	HEALTH INS PREMIUM MAR-20	8,766.57	001-131-1000	G/L		10 1
				Due From Road & Bridge Fund			
			61,167.39				
1577	02/28/20	STJOH020 ST JOHNS COUNTY FINANCE DEPT		(Void Reason: wrong acct-man ck)		02/29/20 VOID	1516
20-01042	1	IMPACT FEES-FEB 2020	14,957.85	001-208-0000	G/L		1 1
				Due to Other Governments			
43043	02/28/20	A1AAU020 A1A AUTO CENTER INC					1514
20-00992	1	VEHICLE #118 TIRE PLUG	20.00	001-2100-521-4630	Expenditure		50 1
				LAW ENFORCEMENT			
20-01027	1	VEHICLE #124 A/C REPAIR	408.90	001-2100-521-4630	Expenditure		73 1
				LAW ENFORCEMENT			
			428.90				

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 10

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
001TDOPERATING				Continued				
43044	02/28/20	ADVAP010 ADVANCED AUTO PARTS					1514	
20-01004	1	BATTERY VEHICLE #136	80.55	001-2100-521-4630	Expenditure		62	1
				LAW ENFORCEMENT				
43045	02/28/20	AFLAC005 AFLAC					1514	
20-00996	1	PREMIUMS FEB-20	339.96	001-229-2100	G/L		54	1
				Insurance-Other Employee Paid				
43046	02/28/20	AMERI060 AMERICAN HERITAGE LIFE INSURAN					1514	
20-00974	1	DENTAL PREMIUM	29.56	001-229-2100	G/L		32	1
				Insurance-Other Employee Paid				
43047	02/28/20	AZCUS005 A TO Z CUSTOM HOMES INC					1514	
20-00961	1	REFUND - OVERPAYMENT	355.55	001-202-4000	G/L		6	1
				Accounts Payable - Other				
43048	02/28/20	BEVER005 BEVERLY RADDATZ					1514	
20-01002	1	REIMBURSE MILEAGE-FPHRA WRKSH	29.00	001-1300-513-4020	Expenditure		60	1
				FINANCE				
43049	02/28/20	BOZAR010 BOZARD FORD COMPANY				02/28/20 VOID		0
43050	02/28/20	BOZAR010 BOZARD FORD COMPANY					1514	
20-00997	1	VEHICLE #135 REPAIRS	360.17	001-2100-521-4630	Expenditure		55	1
				LAW ENFORCEMENT				
20-00998	1	NEW TIRE VEHICLE #129	16.00	001-2100-521-4630	Expenditure		56	1
				LAW ENFORCEMENT				
20-00999	1	VEHICLE #122 MAINTENANCE	39.99	001-2100-521-4630	Expenditure		57	1
				LAW ENFORCEMENT				
20-01000	1	NEW TIRE VEHICLE #115	20.50	001-2100-521-4630	Expenditure		58	1
				LAW ENFORCEMENT				
20-01028	1	VEHICLE #102 MAINTENANCE	31.99	001-2100-521-4630	Expenditure		74	1
				LAW ENFORCEMENT				
20-01029	1	VEHICLE #106 REPAIR	31.99	001-2100-521-4630	Expenditure		75	1
				LAW ENFORCEMENT				
20-01030	1	VEHICLE #105 MAINTENANCE	203.45	001-2100-521-4630	Expenditure		76	1
				LAW ENFORCEMENT				
			704.09					
43051	02/28/20	CANON010 CANON FINANCIAL SERVICES					1514	
20-00969	1	CANON LEASE & USAGE	47.84	001-1900-519-4430	Expenditure		16	1
				OTHER GOVERNMENTAL				
20-00969	2	CANON LEASE & USAGE	53.36	001-3400-534-4430	Expenditure		17	1
				GARBAGE				
20-00969	3	CANON LEASE & USAGE	82.80	001-131-1000	G/L		18	1
				Due From Road & Bridge Fund				
20-00969	4	CANON LEASE & USAGE	2.80	001-1900-519-5100	Expenditure		19	1
				OTHER GOVERNMENTAL -				
20-00969	5	CANON LEASE & USAGE	3.12	001-3400-534-5100	Expenditure		20	1
				GARBAGE				
20-00969	6	CANON LEASE & USAGE	4.85	001-131-1000	G/L		21	1
				Due From Road & Bridge Fund				

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 11

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/void Contract	Ref Seq	Num Acct
PO #	Item	Description						
001TD	OPERATING							
43051	CANON FINANCIAL SERVICES	Continued						
20-00970	1	CANON LEASE & USAGE	125.00	001-2400-524-4430	Expenditure		22	1
				PROT INSPECTIONS				
20-00970	2	CANON LEASE & USAGE	84.60	001-2400-524-4700	Expenditure		23	1
				PROT INSPECTIONS				
20-00970	3	CANON LEASE & USAGE	125.00	001-2100-521-4430	Expenditure		24	1
				LAW ENFORCEMENT				
20-00970	4	CANON LEASE & USAGE	78.60	001-2100-521-4700	Expenditure		25	1
				LAW ENFORCEMENT				
20-00970	5	CANON LEASE & USAGE	125.00	001-1300-513-4430	Expenditure		26	1
				FINANCE				
20-00970	6	CANON LEASE & USAGE	67.64	001-1300-513-4700	Expenditure		27	1
				FINANCE				
			800.61					
43052	02/28/20	CLERK020 CLERK OF CIRCUIT COURT					1514	
20-00964	1	FILING FEE	54.00	001-1300-513-5290	Expenditure		7	1
				FINANCE				
43053	02/28/20	COLON010 COLONIAL SUPPLEMENTAL INSURANC					1514	
20-01033	1	INSURANCE PREMIUM FEB-20	572.28	001-229-2100	G/L		79	1
				Insurance-Other Employee Paid				
43054	02/28/20	COMCA015 COMCAST					1514	
20-00993	1	TV CABLE-MEDIA	65.40	001-2100-521-5290	Expenditure		51	1
				LAW ENFORCEMENT				
43055	02/28/20	COQUIT005 COQUINA LAW GROUP PA					1514	
20-01026	1	LEGAL RETAINER JAN-20	6,000.00	001-1300-513-3100	Expenditure		72	1
				FINANCE				
43056	02/28/20	CRAFT010 CRAFT'S TROPHIES & AWARDS INC					1514	
20-00977	1	NAMETAGS	25.00	001-1100-511-4990	Expenditure		40	1
				LEGISLATIVE				
43057	02/28/20	CRIME010 CRIME STOPPERS OF NORTHEAST FL					1514	
20-00994	1	CRIMESTOPPERS BANQUET	1,000.00	001-2100-521-5290	Expenditure		52	1
				LAW ENFORCEMENT				
43058	02/28/20	CSAB-030 CSAB - POLICE EDUCATION FUND				02/29/20	1514	
20-01034	1	PE FROM FINES	123.14	001-351-500	Revenue		80	1
				Court Fines				
43059	02/28/20	DGGTA010 DGG UNIFORMS & WORK APPAREL					1514	
20-01003	1	TRAINING SHIRT-PADGETT	35.85	001-2100-521-5210	Expenditure		61	1
				LAW ENFORCEMENT				
43060	02/28/20	FIRST075 FIRST COAST FIREARMS					1514	
20-01032	1	WEAPON-TRIJICON NIGHT SIGHTS	130.00	001-2100-521-5230	Expenditure		78	1
				LAW ENFORCEMENT				

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 12

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
001TDOPFRATNG			Continued				
43061	02/28/20	FLORI170 FLORIDA JANITOR & PAPER SUPPLY					1514
20-00982	1	JANITORIAL SUPPLIES	213.14	001-1900-519-5290	Expenditure		46 1
				OTHER GOVERNMENTAL			
20-01020	1	JANITORIAL SUPPLIES	126.70	001-1900-519-5290	Expenditure		66 1
				OTHER GOVERNMENTAL			
			339.84				
43062	02/28/20	FOPLO005 FOP LODGE 113					1514
20-01040	1	MEMBERSHIP DUES-TODD SMITH	7.00	001-229-1000	G/L		82 1
				Miscellaneous Deductions			
43063	02/28/20	GLACI005 GLACIER HEATING & A/C					1514
20-01021	1	PD AC REPAIR	474.00	001-1900-519-4610	Expenditure		67 1
				OTHER GOVERNMENTAL			
43064	02/28/20	GRAIN010 GRAINGER					1514
20-00979	1	PWD INTERCOM	10.22	001-1900-519-4610	Expenditure		43 1
				OTHER GOVERNMENTAL			
43065	02/28/20	HAGAN020 HAGAN ACE MANAGEMENT CORP					1514
20-00978	1	10TH STREET RR REPAIR	69.98	001-1900-519-4610	Expenditure		41 1
				OTHER GOVERNMENTAL			
20-00978	2	10TH STREET RR REPAIR	1.29	001-1900-519-4610	Expenditure		42 1
				OTHER GOVERNMENTAL			
20-01022	1	PD FACILITY MAINT SUPPLIES	67.98	001-1900-519-4610	Expenditure		68 1
				OTHER GOVERNMENTAL			
			139.25				
43066	02/28/20	HOMED010 HOME DEPOT					1514
20-00995	1	FENCE FOR SPLASH PARK	215.96	001-7200-572-4620	Expenditure		53 1
				PARKS AND REC			
20-01023	1	PD LIGHTS	63.82	001-1900-519-4610	Expenditure		69 1
				OTHER GOVERNMENTAL			
			279.78				
43067	02/28/20	JENNI005 JENNIFER THOMPSON				02/29/20	1514
20-00967	1	REIMB MEALS-FACE LEVEL 1 CLASS	336.00	001-2400-524-4000	Expenditure		10 1
				PROT INSPECTIONS			
20-00973	1	REIMB FUEL-F.A.C.E. TRAINING	12.90	001-2400-524-5220	Expenditure		30 1
				PROT INSPECTIONS			
20-00973	2	REIMB FUEL-F.A.C.E. TRAINING	23.19	001-2400-524-5220	Expenditure		31 1
				PROT INSPECTIONS			
			372.09				
43068	02/28/20	LEEAS005 LEE ASHLOCK					1514
20-01031	1	REIMBURSEMENT-RIFLE MAGAZINES	271.95	001-2100-521-5230	Expenditure		77 1
				LAW ENFORCEMENT			
43069	02/28/20	LEGAL005 LEGALSHIELD					1514
20-01001	1	PREMIUMS	15.95	001-229-2100	G/L		59 1
				Insurance-Other Employee Paid			

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 13

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
001TD	OPERATING			Continued				
43070	02/28/20	LHVIE010 L.V. HIERS INC.						1514
20-00965	1	657 GALS DIESEL FUEL	1,560.05	001-141-0000	G/L		8	1
				Inventories - Fuel				
20-00966	1	420 GALS REG GAS 87 OCTANE	943.61	001-141-0000	G/L		9	1
				Inventories - Fuel				
			2,503.66					
43071	02/28/20	MIKES005 MIKE'S COLLISION CENTER						1514
20-00990	1	VEHICLE #128 REPAIRS	2,218.10	001-2100-521-4630	Expenditure		48	1
				LAW ENFORCEMENT				
20-00991	1	VEHICLE #133 REPAIRS	3,106.46	001-2100-521-4630	Expenditure		49	1
				LAW ENFORCEMENT				
			5,324.56					
43072	02/28/20	MORET010 MORE THAN INK						1514
20-00975	1	#10 REGULAR ENVELOPES	149.00	001-2400-524-4700	Expenditure		33	1
				PROT INSPECTIONS				
43073	02/28/20	NATIO090 NATIONWIDE RETIREMENT SOLUTION						1514
20-01039	1	DEFERRED COMPENSATION	1,714.52	001-235-0000	G/L		81	1
				Deferred Compensation				
43074	02/28/20	PEOPL005 PEOPLEREADY FLORIDA INC						1514
20-01024	2	TEMP LABOR	647.60	001-3400-534-3400	Expenditure		70	1
				GARBAGE				
20-01025	1	TEMP LABOR	518.08	001-3400-534-3400	Expenditure		71	1
				GARBAGE				
			1,165.68					
43075	02/28/20	QUILL010 QUILL LLC						1514
20-00971	1	OFFICE SUPPLIES	30.70	001-1500-515-5100	Expenditure		28	1
				COMP PLANNING				
43076	02/28/20	SAFET010 SAFETY KLEEN CORP.						1514
20-00972	1	PARTS WASHER	168.27	001-3400-534-5290	Expenditure		29	1
				GARBAGE				
43077	02/28/20	SHERW010 SHERWIN WILLIAMS						1514
20-00983	1	POLICE DEPARTMENT STUCCO MAINT	239.33	001-1900-519-4610	Expenditure		47	1
				OTHER GOVERNMENTAL				
43078	02/28/20	STAPL010 STAPLES						1514
20-00976	1	OFFICE SUPPLIES	31.62	001-1300-513-5100	Expenditure		34	1
				FINANCE				
20-00976	2	OFFICE SUPPLIES	59.98	001-1500-515-5100	Expenditure		35	1
				COMP PLANNING				
20-00976	3	OFFICE SUPPLIES	84.55	001-2100-521-5100	Expenditure		36	1
				LAW ENFORCEMENT				
20-00976	4	OFFICE SUPPLIES	16.54	001-1900-519-5100	Expenditure		37	1
				OTHER GOVERNMENTAL				
20-00976	5	OFFICE SUPPLIES	18.44	001-3400-534-5100	Expenditure		38	1
				GARBAGE				

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 14

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
001TDOPERATING							
43078	STAPLES	Continued					
20-00976	6	OFFICE SUPPLIES	28.62	001-131-1000	G/L		39 1
				Due From Road & Bridge Fund			
			239.75				
43079	02/28/20	STAUG110 ST AUGUSTINE RECORD					1514
20-00711	1	PZB LEGAL AD	107.70	001-1500-515-4810	Expenditure		1 1
				COMP PLANNING			
20-00783	1	FINANCE LEGAL AD	58.34	001-1300-513-4810	Expenditure		3 1
				FINANCE			
20-00792	1	FINANCE LEGAL AD	143.60	001-1300-513-4810	Expenditure		4 1
				FINANCE			
20-00908	1	PZB LEGAL AD	76.29	001-1500-515-4810	Expenditure		5 1
				COMP PLANNING			
			385.93				
43080	02/28/20	SYMBA010 SYMBOL ARTS					1514
20-01006	1	BADGES-CHIEF, COMM, DETECT, OFFCR	847.25	001-2100-521-5210	Expenditure		64 1
				LAW ENFORCEMENT			
43081	02/28/20	SZ0KE010 SZOKE POWER SYSTEMS INC					1514
20-00980	1	PWD GENERATOR TEST	350.00	001-1900-519-4620	Expenditure		44 1
				OTHER GOVERNMENTAL			
20-00981	1	CITY HALL GENERATOR TEST	400.00	001-1900-519-4620	Expenditure		45 1
				OTHER GOVERNMENTAL			
			750.00				
43082	02/28/20	TAYLO020 TAYLOR RENTAL					1514
20-00781	1	SPLASH PARK MANLIFT	1,842.00	001-7200-572-4610	Expenditure		83 1
				PARKS AND REC			
43083	02/28/20	VERIZ010 VERIZON WIRELESS					1514
20-00968	1	CELL PHONES	144.48	001-2400-524-4100	Expenditure		11 1
				PROT INSPECTIONS			
20-00968	2	CELL PHONES	36.05	001-2100-521-4100	Expenditure		12 1
				LAW ENFORCEMENT			
20-00968	3	CELL PHONES	399.99	001-1300-513-4100	Expenditure		13 1
				FINANCE			
20-00968	4	CELL PHONES	236.69	001-3400-534-4100	Expenditure		14 1
				GARBAGE			
20-00968	5	CELL PHONES	236.68	001-131-1000	G/L		15 1
				Due From Road & Bridge Fund			
			1,053.89				
43084	02/28/20	VKASE005 VKA SECURITY					1514
20-01019	1	VEHICLE #76 KEYS	8.00	001-3400-534-4630	Expenditure		65 1
				GARBAGE			
43085	02/28/20	ZOLLM005 ZOLL MEDICAL CORPORATION					1514
20-01005	1	AED BATTERY	60.00	001-2100-521-5230	Expenditure		63 1
				LAW ENFORCEMENT			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #		Item Description						Acct
001TDOOPERATING			Continued					
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
		Checks:	95	6	223,903.23	15,072.85		
		Direct Deposit:	0	0	0.00	0.00		
		Total:	95	6	223,903.23	15,072.85		
002IMPACTFEES								
1577	02/29/20	STJOH020 ST JOHNS COUNTY FINANCE DEPT						1517
20-01042	1	IMPACT FEES-FEB 2020	14,957.85	001-208-0000	G/L		1	1
			Due to Other Governments					
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
		Checks:	1	0	14,957.85	0.00		
		Direct Deposit:	0	0	0.00	0.00		
		Total:	1	0	14,957.85	0.00		
101TDBANKRDBRG								
20614	02/14/20	ADVAND04 ADVANCED TREE CARE INC.				02/29/20		1510
20-00891	1	TREE ROOT RECOM-N TRIDENT PL	140.00	101-4100-541-5310	Expenditure		20	1
			ROADS & BRIDGES					
20615	02/14/20	DOGWA005 DOG WASTE DEPOT				02/29/20		1510
20-00888	1	MUTT MITT BAGS	4,440.00	101-4100-541-5310	Expenditure		19	1
			ROADS & BRIDGES					
20-00888	2	TARIFF	395.16	101-4100-541-5310	Expenditure		29	1
			ROADS & BRIDGES					
			4,835.16					
20616	02/14/20	ELISO005 ELIXSON WOOD PRODUCTS				02/29/20		1510
20-00813	1	CITY WIDE MULCH	1,670.00	101-4100-541-5270	Expenditure		2	1
			ROADS & BRIDGES					
20617	02/14/20	FLORI250 FLORIDA POWER & LIGHT COMPANY				02/29/20		1510
20-00859	1	ELECTRICITY	4,313.15	101-4100-541-5320	Expenditure		3	1
			ROADS & BRIDGES					
20-00859	2	ELECTRICITY	93.42	101-4100-541-5320	Expenditure		4	1
			ROADS & BRIDGES					
20-00859	3	ELECTRICITY	16.19	101-4100-541-4310	Expenditure		5	1
			ROADS & BRIDGES					
20-00859	4	ELECTRICITY	107.17	101-4100-541-4310	Expenditure		6	1
			ROADS & BRIDGES					
20-00859	5	ELECTRICITY	165.73	101-4100-541-4310	Expenditure		7	1
			ROADS & BRIDGES					
20-00859	6	ELECTRICITY	13.63	101-4100-541-4310	Expenditure		8	1
			ROADS & BRIDGES					
20-00859	7	ELECTRICITY	123.94	101-4100-541-4310	Expenditure		9	1
			ROADS & BRIDGES					
20-00859	8	ELECTRICITY	98.55	101-4100-541-4310	Expenditure		10	1
			ROADS & BRIDGES					
20-00859	9	ELECTRICITY	11.46	101-4100-541-4310	Expenditure		11	1
			ROADS & BRIDGES					
20-00859	10	ELECTRICITY	780.77	101-4100-541-4310	Expenditure		12	1
			ROADS & BRIDGES					

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 16

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #		Item Description					Ref Seq	Acct
101TDBANKRDBRG			Continued					
20617		FLORIDA POWER & LIGHT COMPANY	Continued					
20-00876		1 ELECTRICITY	45.21	101-4100-541-4310	Expenditure		14	1
				ROADS & BRIDGES				
20-00876		2 ELECTRICITY	413.02	101-4100-541-4310	Expenditure		15	1
				ROADS & BRIDGES				
20-00876		3 ELECTRICITY	23.87	101-4100-541-4310	Expenditure		16	1
				ROADS & BRIDGES				
20-00876		4 ELECTRICITY	202.97	101-4100-541-4310	Expenditure		17	1
				ROADS & BRIDGES				
			<u>6,409.08</u>					
20618	02/14/20	HAGAN020 HAGAN ACE MANAGEMENT CORP				02/29/20	1510	
20-00893		1 BRUSH & STUMP KILLER	19.99	101-4100-541-5310	Expenditure		22	1
				ROADS & BRIDGES				
20-00894		1 TOP SOIL FOR STREET TREES	10.74	101-4100-541-5270	Expenditure		23	1
				ROADS & BRIDGES				
20-00940		1 WATER TRUCK VEH #71 REPAIRS	24.97	101-4100-541-4630	Expenditure		27	1
				ROADS & BRIDGES				
20-00941		1 WATER TRUCK VEH #71 REPAIR	9.37	101-4100-541-4630	Expenditure		28	1
				ROADS & BRIDGES				
			<u>65.07</u>					
20619	02/14/20	HOMED010 HOME DEPOT				02/29/20	1510	
20-00864		1 MOUNTING SUPPLIES-CIG CANS	77.88	101-4100-541-5310	Expenditure		13	1
				ROADS & BRIDGES				
20620	02/14/20	MARIN010 MARINE SUPPLY & OIL COMPANY				02/29/20	1510	
20-00906		1 VEH #71 WATER TANK REPAIR	83.28	101-4100-541-4630	Expenditure		24	1
				ROADS & BRIDGES				
20621	02/14/20	NORTH010 NORTH FLORIDA IRRIGATION EQUIP				02/29/20	1510	
20-00911		1 PEDESTRIAN CROSSING FLAGS	33.14	101-4100-541-5310	Expenditure		26	1
				ROADS & BRIDGES				
20622	02/14/20	STJOH245 ST JOHNS SALES & SERVICE					1510	
20-00892		1 14" CHAIN FOR POLE SAW	24.79	101-4100-541-4620	Expenditure		21	1
				ROADS & BRIDGES				
20623	02/14/20	THELA020 THE LAKE DOCTORS				02/29/20	1510	
20-00877		1 WATER MANAGEMENT SERVICE	595.00	101-4100-541-3400	Expenditure		18	1
				ROADS & BRIDGES				
20624	02/14/20	WAL-M010 WAL-MART STORE#01-0579				02/29/20	1510	
20-00907		1 OFFICE SUPPLIES	15.21	101-4100-541-5100	Expenditure		25	1
				ROADS & BRIDGES				
20625	02/28/20	AGPRO005 AG-PRO COMPANIES					1513	
20-00988		1 VEHICLE #59 TRACTOR REPAIR	259.21	101-4100-541-4620	Expenditure		7	1
				ROADS & BRIDGES				

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 17

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
101TDBANKRDBRG				Continued				
20625	AG-PRO COMPANIES	Continued						
20-01018	1	REPAIRS TO VEHICLE #49	16.23	101-4100-541-4620	Expenditure		9	1
				ROADS & BRIDGES				
			275.44					
20626	02/28/20	FIRST055 FIRST COAST POWDER COATING						1513
20-00989	1	VEHICLE #69 BUMPER REPAIR	100.00	101-4100-541-4630	Expenditure		8	1
				ROADS & BRIDGES				
20627	02/28/20	FLORI250 FLORIDA POWER & LIGHT COMPANY						1513
20-00963	1	ELECTRICITY	10.81	101-4100-541-4310	Expenditure		3	1
				ROADS & BRIDGES				
20628	02/28/20	GENER010 GENERAL TRUCK EQUIPMENT/TRAILE						1513
20-00515	1	TRUCK #61 BOOM/HOSE TRACK REP	10,060.00	101-4100-541-4630	Expenditure		1	1
				ROADS & BRIDGES				
20629	02/28/20	HAGAN020 HAGAN ACE MANAGEMENT CORP						1513
20-00987	1	OIL TANK REPAIR PARTS	38.99	101-4100-541-4620	Expenditure		6	1
				ROADS & BRIDGES				
20630	02/28/20	STJOH140 ST. JOHNS COUNTY UTILITY DEPAR						1513
20-00962	1	CONNECTION FEE & NEW METER	2,435.00	101-4100-541-5270	Expenditure		2	1
				ROADS & BRIDGES				
20631	02/28/20	STJOH245 ST JOHNS SALES & SERVICE						1513
20-00985	1	CHAIN SAW REPAIR	42.00	101-4100-541-4620	Expenditure		4	1
				ROADS & BRIDGES				
20-00986	1	EDGER REPAIR	9.18	101-4100-541-4620	Expenditure		5	1
				ROADS & BRIDGES				
			51.18					
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
		Checks:	18	0	26,920.03	0.00		
		Direct Deposit:	0	0	0.00	0.00		
		Total:	18	0	26,920.03	0.00		
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
		Checks:	114	6	265,781.11	15,072.85		
		Direct Deposit:	0	0	0.00	0.00		
		Total:	114	6	265,781.11	15,072.85		

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	0-001	193,312.18	123.14	45,425.76	238,861.08
ROAD & BRIDGE FUND	0-101	26,920.03	0.00	0.00	26,920.03
Total of All Funds:		220,232.21	123.14	45,425.76	265,781.11

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 19

Totals by Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	001	193,312.18	123.14	45,425.76	238,861.08
ROAD & BRIDGE FUND	101	26,920.03	0.00	0.00	26,920.03
Total of All Funds:		<u>220,232.21</u>	<u>123.14</u>	<u>45,425.76</u>	<u>265,781.11</u>

March 9, 2020  
03:14 PM

CITY OF ST. AUGUSTINE BEACH  
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Page No: 20

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	0-001	193,312.18	0.00	0.00	0.00	193,312.18
ROAD & BRIDGE FUND	0-101	26,920.03	0.00	0.00	0.00	26,920.03
Total of All Funds:		<u>220,232.21</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>220,232.21</u>