


PROPOSED FY 2020 BUDGET

INDEX

Budget Message	A - E
General Fund Revenues	1 - 4
General Fund Expenditures:	
Legislative (City Commission)	5 - 6
Executive (City Manager)	7
Finance and Administration	8 - 9
Comprehensive Planning	10 - 11
Other Governmental Services (Building and Grounds)	12 - 13
Public Safety (Police Department)	14 - 15
Protective Inspections (Building Department)	16 - 17
Sanitation (Garbage/Solid Waste)	18 - 19
Parks and Recreation	20 - 21
Road/Bridge Fund Revenues	22
Road/Bridge Fund Expenditures	23 - 24
Debt Service Fund	25
Capital Project (Weir)	26
List of Employee Positions, Current and Proposed	27 - 28
Capital Projects (Public Works)	29
IT Expenses	30 - 31
Insurance	32
Memberships	33
Training & Education	34
FY 2021 Proposed Budget Millage Comparison	35
Property Tax Analysis	36

MEMORANDUM

TO: Mayor England
Vice Mayor Kostka
Commissioner George
Commissioner Samora
Commissioner Rumrell

FROM: Max Royle, City Manager 

DATE: July 16, 2020

SUBJECT: Review of Proposed Fiscal Year 2021 Budget

INTRODUCTION

At your July 7th continuation meeting, you scheduled a special meeting on Monday, July 27, 2020, at 5:30 p.m., to review the proposed FY 2021 budget and set the tentative millage for the next fiscal year.

The budget as prepared by the Finance Director, Ms. Douylliez, and the department heads is attached, and you will note the following differences between it and past budgets:

- Page size is 8 x 11 instead of 8 x 14.
- There are no pages attached to each department's budget that explain why the accounts have the proposed amounts in them. Instead, Ms. Douylliez has put short, explanatory notes on the right side of the pages beside certain accounts. The notes are meant to explain the reason for what's proposed, either revenues or expenditures, in the accounts.
- In pages 29-34, Ms. Douylliez has broken out certain categories of expenditures (capital projects, information technology expenses, insurance, memberships, training, and education), so that you can easily see what is proposed for each category.

BUDGET OVERVIEW

We list here the amounts proposed for the various funds in the budget:

General Fund:	\$ 7,317,237*
Road/Bridge Fund:	\$ 1,562,319
Debt Service Fund:	\$ 1,039,599
Weir Project Fund:	\$ 4,328,281
TOTAL:	\$14,247,436

*The General Fund budget is based on a property tax rate of 2.4500 mills. The millage that the Commission has levied for the past nine fiscal years (since FY 2012) is 2.3992. However, the City Manager and the Finance Director suggest below that you initially set the millage at 2.600 mills because the pandemic may continue and even strengthen, causing a further reduction of revenue from certain sources. The additional money from property taxes will enable the City to maintain the level of services it now provides.

BUDGET DETAILS

In addition to the proposed revenues and expenditures for each fund, we want to highlight the following information to help your review of the budget:

- a. Page 20, the Parks and Recreation Department's budget: At the request of Bill Tredik, the Public Works Director, Ms. Douylliez has broken out the salary and benefit costs of the employees who are doing parks maintenance work. Mr. Tredik asked that this be done so that you can clearly see the personnel costs to maintain the City's parks and plazas.
- b. Pages 27-28, the proposed FY 2021 salary, and benefit costs for the employees, including the Commissioners. For each position, Ms. Douylliez has raised the salaries by a 1.6% COLA and a 3.2% step increase. She will explain the basis for the salaries when you get to the topic at your July 27th meeting.
- c. Page 29, the proposed capital expenditures for the Public Works Department. They have been divided into three categories: critical, important, and desirable.
- d. Pages 30-31, Information Technology expenses by department and a list of the capital items for the Information Technology Department.

Please note beside certain accounts in the General and Road/Bridge Funds, Ms. Douylliez has put "See IT Budget", which is shown on pages 30-31. This highlights the proposed expenditures for each department for information technology.

- e. Page 32, a summary of the liability, workers compensation and property insurance for FY 2021. Information and costs for employee health insurance are provided separately from the budget by the City Clerk, Ms. Raddatz.
- f. Page 33, the list of memberships and the amounts proposed for them.
- g. Page 34, the proposed training, and education expenses.
- h. Page 35, a summary of the amount of the revenue the City will receive from four levels of millage:

- The rollback millage of 2.2852:	\$3,140,187
- The current millage of 2.3992:	\$3,296,839
- The proposed millage of 2.4500:	\$3,366,645
- The suggested millage of 2.6000:	\$3,572,766

The proposed budget is based on 2.4500 mills. Ms. Douylliez shows you the amount in dollars between each level of millage.

Each tenth of a mill will provide \$144,646 in revenue.

We provide below a recommendation that the tentative millage be set at 2.6000 mills.

- i. Page 36, an analysis of the value of privately-owned real estate in the City, the millage levied, and the amount provided by property taxes from FY 2009 to FY 2021.

SUGGESTED PROCEDURE FOR YOUR DISCUSSION OF THE BUDGET

The suggested procedure is the topics listed on the agenda for the July 27th meeting:

1. Overview of the Budget

Begin the discussion with the Finance Director and City Manager providing the overview.

2. Medical Insurance

Have Ms. Raddatz discuss employee medical insurance, which is a major expense each year in the budget.

Ms. Raddatz advertised for bids for employee medical insurance. Five companies responded. The bids along with an explanatory memo from Ms. Raddatz are provided to you separate from the budget itself. At your meeting, Ms. Raddatz will provide more details about the bids.

On July 15th, a review committee composed of the City's department heads met to discuss the bids. The committee recommended that you accept the bid from the Florida Municipal Insurance Trust of the Florida League of Cities. Its bid will save the City \$60,000 while providing insurance from the same company, United Healthcare, that the employees now have. The employees will also save money on the premiums they pay for insurance for a spouse and/or family. The Florida Municipal Insurance Trust plan will also provide vision and dental insurance.

Representatives from the Trust will be at the July 27th meeting to answer any questions you may have concerning its bid and details of the health plan offered.

3. Pay for City Employees

The proposed pay and benefit costs are shown on pages 27-28. Ms. Douylliez has based the proposed pay on the following:

- A 1.6% COLA
- A 3.2 % step increase

PLEASE NOTE: An employee may not receive the full amount. Each department head will evaluate the work performance of those employees for whom the department head is responsible. A lower evaluation will mean that the employee will not receive the full pay appropriated for the position.

4. Capital Requests and Other Budget Matters

You may want to discuss some of the capital requests in more detail and/or you may have questions about other proposed expenditures.

5. Setting the Property Tax Operating and Debt Millage, and the Date for the Budget's First Public Hearing

The General Fund budget is based on a millage of 2.4500 mills. However, as noted in the Introduction above, the Finance Director and the City Manager recommend that you set the millage at 2.6000. The reason is that the pandemic may cause further reductions in revenues from various sources. The additional 0.1500 mills will be needed to make up for those reductions.

Here is the breakdown of the difference in cost to the owner of a residence that is assessed at \$200,000 after all homestead exemptions have been deducted. The formula is: 200,000 divided by 1,000 (a mill) equals 200 times the millage:

- | | |
|------------------------------------|----------|
| - Suggested millage, 2.6000: | \$520.00 |
| - Millage budget based on, 2.4400: | \$490.00 |
| - Current millage, 2.3992: | \$479.84 |
| - Rollback millage, 2.2852: | \$457.04 |

PLEASE NOTE: 1) You can always reduce the millage in September when the first public hearing on the budget will be held. By that hearing, Ms. Douylliez may have more accurate information of the effect of the pandemic on certain revenue sources.

2) The non-ad valorem assessment for the collection and disposal of household waste, special waste and recyclables will provide in FY 2021 a total of \$527,000 to the General Fund. This is \$311,110 more than the estimated \$215,840 that the City will receive in FY 2020 for the non-ad valorem assessment that has been levied since FY 2012 just for the disposal of solid waste.

The debt millage is 0.50 or half a mill. It provides money to pay the City's long-term debt on the purchase of the remaining 4.5 acres of the Maratea subdivision, which is now Ocean Hammock Park.

You usually schedule the first public hearing on the budget at your September regular meeting, which is held on the second Monday because the first Monday is the Labor Day holiday. For the FY 2021 budget, you can schedule the public hearing at 5:01 or 5:30 p.m. on Monday, September 14, 2020.

The Property Appraiser puts the proposed operating and debt millage, and the date and time of the budget's first public hearing on the notice that is sent in August to property owners.

IN SUMMARY

- That with the Finance Director, City Manager, and department heads, you review the proposed FY 2021 budget and see whether there are any changes you want to make to it.
- That you accept the Florida Municipal Insurance Trust's bid for medical insurance.
- That you decide whether to approve Ms. Douylliez's proposal for employee pay: the 1.6% COLA and the 3.2% pay increase.
- That you approve setting the General Fund millage at 2.6000 mills with the possibility that you will be able to reduce the millage at the September public hearing on the budget.
- That you schedule the first public hearing on the budget for Monday, September 14, 2020, at either 5:01 or 5:30 p.m.

SPECIAL THANKS

They are to the Finance Director, Ms. Douylliez, and the department heads for putting together the proposed budget, and to Ms. Raddatz for her work on the health insurance bids.

ADDITIONAL AGENDA TOPICS

For your July 27th meeting, there are two additional topics: the ordinance and the resolution to mandate the wearing of facial coverings.

Both are attached behind the budget along with explanatory memo.

You approved the ordinance on first reading at your July 7th continuation meeting. It has been scheduled for a public hearing and final reading at your July 27th meeting.

The City Attorney, who drafted the ordinance and the resolution, can explain each.

If they meet with your approval, then we ask that you approve them.

REVENUE ACCOUNTS	ANTICIPATED FY20	RECEIVED AS OF 6/30/19	FORECAST TO BE		FY19 ACTUAL	PROPOSED FY21	PROPOSED FY 21
			REC'D AS OF 09/30/20				
TAXES							
Ad Valorem Taxes - Current	3,243,896.00	3,161,129.78	3,197,389.87	2,928,722.59	3,366,645.00	2.45 Millage	
Ad Valorem Taxes - Delinquent	500.00	279.77	279.77	2,037.86	500.00		
Electric Utility Tax	625,000.00	399,109.71	598,664.57	653,095.12	562,500.00	Reduced 10% from typical year	
Natural Gas Utility Taxes	2,000.00	1,337.49	2,006.24	1,931.38	2,000.00		
Propane	17,000.00	11,917.11	17,875.67	17,431.02	17,000.00		
Communication Service Tax	187,731.00	187,694.49	187,731.00	238,146.22	188,000.00	State-EDR Estimate from prior year	
Local Business Tax Receipts	32,550.00	7,670.73	32,550.00	29,092.00	29,295.00	Reduced 10% from typical year	
TOTAL TAXES	4,108,677.00	3,769,139.08	4,036,497.11	3,870,456.19	4,165,940.00		
LICENSES AND PERMITS							
Building Permits	300,000.00	206,383.13	300,000.00	326,365.42	258,000.00		
Other Permits	10,000.00	18,795.00	20,000.00	20,300.00	10,000.00		
Event Permits	5,000.00	3,490.00	3,790.00	5,615.00	4,500.00	Reduced 10% from typical year	
Solid Waste Franchise Fee Permit	3,000.00	3,600.00	3,600.00	0.00	0.00	Every 3 year renewal	
Electric Franchise Fees	440,000.00	192,989.83	385,979.66	457,594.82	396,000.00	Reduced 10% from typical year	
Solid Waste Franchise Fees	6,000.00	20,576.35	29,000.00	0.00	36,000.00	Est. \$3k/month	
Impact Fees - Residential - Public Safety	3,500.00	9,480.86	10,000.00	6,972.00	6,936.00		
Impact Fees - Commercial - Public Safety	0.00	0.00	0.00	0.00	4,819.50	Embassy	
Impact Fees - Residential - Culture & Recreation	3,700.00	10,334.75	11,000.00	10,473.50	9,987.50		
Impact Fees - Commercial - Culture & Recreation	0.00	0.00	0.00	0.00	1,722.00	Embassy	
Impact Fees - Residential - Public Buildings	15,000.00	13,763.94	15,000.00	13,125.00	9,928.00		
Impact Fees - Commercial - Public Buildings	0.00	0.00	0.00	0.00	6,867.00	Embassy	
Special Assessment-Charges for Public Service	0.00	0.00	0.00	0.00	0.00		
TOTAL LICENSES AND PERMITS	786,200.00	479,413.86	778,369.66	840,445.74	744,760.00		

INTERGOVERNMENTAL

COPS Federal Grant	0.00	0.00	0.00	0.00	0.00	
State Grants-General Government	0.00	8,750.00	8,750.00	0.00	0.00	
State Grants-Public Safety	14,891.00	3,185.50	14,891.00	13,689.00	14,891.00	
State Grants-Disaster Relief	0.00	9,390.04	9,390.04	139,571.07	0.00	
State Grants-Culture & Recreation	100,000.00	0.00	0.00	0.00	131,500.00	Grant-Ocean Hammock PH II & III
State Shared Revenue Proceeds	148,965.00	91,941.73	136,551.25	145,983.82	134,069.00	Reduced 10% from typical year-State EDR E
Alcoholic Beverage License Tax	3,000.00	0.00	3,000.00	3,216.68	1,500.00	State-EDR Estimate
1/2 Cent Sales Tax	612,911.00	327,644.50	528,000.00	593,768.96	490,329.00	Reduced 20% from typical year-State EDR E
Local Government Unit-Physical Environment	0.00	0.00	0.00	25,000.00	0.00	
SJC Business Tax Receipts	13,000.00	4,797.27	6,396.36	9,301.74	10,000.00	
TDC Funds	40,000.00	42,710.00	42,710.00	68,592.00	65,000.00	Fireworks \$25k, BBO Grant \$40k
TOTAL INTERGOVERNMENTAL	932,767.00	488,419.04	749,688.65	999,123.27	847,289.00	

CHARGES FOR SERVICES

Zoning Fees	3,000.00	6,700.00	8,000.00	6,800.00	9,000.00	
Plan Review Fees	87,500.00	104,095.50	110,000.00	121,701.89	100,000.00	
Sales of Maps & Publication	0.00	0.00	0.00	0.00	0.00	
Certification, Copying and Binding	150.00	414.90	500.00	581.32	500.00	
Surcharge Retainage	1,000.00	0.00	0.00	779.72	0.00	
Administrative Charges	15,000.00	16,609.19	22,145.59	21,074.30	22,198.82	3% of Impact Fees
Beach Patrol	50,000.00	0.00	50,000.00	55,867.03	50,000.00	
Police Reports	700.00	3.75	3.75	512.10	0.00	No longer requesting
Protective Inspection Fees	500.00	530.00	530.00	493.00	1,000.00	
Service Charge-Garbage/Solid Waste	226,044.00	214,044.41	215,840.51	216,135.98	527,000.00	**Increase w/comm trash fees, non-Ad Valorem
Service Charge-Tree Mititgation	6,000.00	10,012.50	11,000.00	9,900.00	6,000.00	
Parking Fees	0.00	75.00	90.00	75.00	0.00	
Dog Tag Fees	0.00	0.00	0.00	65.00	0.00	
Other Charges for Services	38,000.00	31,662.01	35,000.00	41,124.81	35,000.00	Reduced for Transient closures
Garbage-Other Contractual Services	0.00	13,054.48	17,405.97	13,808.92	17,000.00	Comm Recycle Billing
TOTAL CHARGES FOR SERVICES	427,894.00	397,201.74	470,515.82	488,919.07	767,698.82	

FINES AND FORFEITURES

Court Fines	6,700.00	6,357.76	8,477.01	10,230.34	6,700.00	
Parking Tickets	15,000.00	4,966.00	6,000.00	14,309.50	10,000.00	Reduced due to COVID
Code Enforcement Fines	1,000.00	850.00	1,000.00	1,756.00	1,000.00	
Ordinance Violation Fines	2,000.00	5,664.00	6,000.00	4,070.00	5,000.00	
Other Fines & Forfeitures	1,900.00	3,707.70	4,000.00	5,983.79	4,000.00	
TOTAL FINES AND FORFEITURES	26,600.00	21,545.46	25,477.01	36,349.63	26,700.00	

INVESTMENT INCOME

Interest on Investments	15,000.00	11,126.86	14,000.00	16,727.80	12,500.00	
Interest on State Board of Administration	16,000.00	3,901.81	5,202.41	24,425.61	5,000.00	
Interest in Local Gov't Investment Pools	20,000.00	10,575.76	14,101.01	21,150.35	14,000.00	
TOTAL INVESTMENT INCOME	51,000.00	25,604.43	33,303.43	62,303.76	31,500.00	

MISCELLANEOUS

Rent on Meeting Rooms	1,300.00	375.00	600.00	1,430.00	500.00	
Disposition of Fixed Assets	5,000.00	13,255.00	15,000.00	0.00	5,000.00	
Sale of Surplus Materials and Scrap	0.00	0.00	0.00	187.33	0.00	
Veteran's Memorial Donations	0.00	0.00	0.00	250.00	0.00	
Beach Blast Off Sponsorships	6,000.00	10,750.00	10,750.00	15,369.50	10,000.00	
Beach Blast Off Vendor Fees	19,000.00	18,159.50	18,159.50	900.00	10,500.00	
Arbor Day Sponsorships	750.00	0.00	0.00	805.20	750.00	
Veterans' Day Sponsorships	0.00	400.00	400.00	6,200.00	400.00	
Event Marketing Partnerships	0.00	0.00	0.00	0.00	0.00	
Reuseable Bag Program Donations	0.00	0.00	0.00	93.00	0.00	
Miscellaneous Donations	3,294.42	3,233.80	3,233.80	1,090.00	500.00	
Contractors' License/Special Permits	10,000.00	14,116.75	15,000.00	20,843.75	10,000.00	
Refund of Prior Year Expenditures	5,000.00	1,243.03	1,243.03	3,591.03	2,000.00	
Workers' Compensation Reimbursements	0.00	3,607.98	3,607.98	11,422.95	0.00	
Other Miscellaneous Revenues	800.00	85.77	200.00	1,022.98	200.00	
Debt Proceeds	0.00	0.00	0.00	220,000.00	150,000.00	Lease Debt-3 Vehicles-\$150k
TOTAL MISCELLANEOUS	51,144.42	65,226.83	68,194.31	283,205.74	189,850.00	

TOTAL GENERAL FUND REVENUES

6,384,282.42	5,246,550.44	6,162,045.99	6,580,803.40	6,773,737.82	
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TRANSFERS

Capital Projects	600,000.00	0.00	600,000.00	0.00	400,000.00	
Emergency & Contingency	50,000.00	0.00	50,000.00	0.00	25,000.00	
Unexpended State Funds	0.00	0.00	0.00	0.00	0.00	
Parks & Recreation	0.00	0.00	0.00	0.00	0.00	
Impact Fees-Public Buildings	100,000.00	0.00	100,000.00	0.00	118,500.00	Ocean Hammock Park-City Share
Impact Fees-Police Protection	0.00	0.00	0.00	0.00	0.00	
Beach Blast Off	0.00	0.00	0.00	0.00	0.00	
Forfeiture & Seizure	0.00	0.00	0.00	0.00	0.00	
Building Department Carryover	86,602.36	0.00	86,602.36	0.00	0.00	
Unassigned Fund Balance	0.00	0.00	0.00	0.00	0.00	
TOTAL TRANSFERS	836,602.36	0.00	836,602.36	0.00	543,500.00	
TOTAL GENERAL FUND REVENUES AND TRANSFERS	7,220,884.78	5,246,550.44	6,998,648.35	6,580,803.40	7,317,237.82	

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY20</u>	<u>SPENT AS 6/30/2020</u>	<u>FORECAST TO BE SPENT AS OF 9/30/20</u>	<u>FY19 ACTUAL</u>	<u>PROPOSED FY21</u>	<u>DESCRIPTION</u>
<u>DEPARTMENT - LEGISLATIVE (City Commission)</u>						
<u>Personnel Services</u>						
Executive Wages	34,264.00	25,697.25	34,263.00	32,732.12	34,811.21	
FICA Taxes	2,622.00	1,906.74	3,813.48	2,432.99	2,664.00	
Retirement	3,327.00	2,176.65	4,353.30	2,772.22	3,655.18	
Life/Health Insurance	-	-	-	-	-	
<u>Total Personnel Services</u>	40,213.00	29,780.64	42,429.78	37,937.33	41,130.39	
<u>Operating Expenditures/Expenses</u>						
Codification Fees	5,000.00	3,278.12	5,000.00	4,126.29	4,000.00	
Other Contractual Services	2,500.00	-	2,500.00	-	2,500.00	
Travel & Per Diem	2,500.00	304.55	2,500.00	3,411.61	3,500.00	
Postage	500.00	-	500.00	-	500.00	
Equipment Maintenance and Repair	5,875.00	7,188.00	7,188.00	7,471.65	-	
Printing, Copying & Binding	-	-	-	-	-	
Entertainment	3,600.00	4,371.54	4,371.54	3,323.89	2,600.00	FLC Dinner Cancelled
Election Expense	500.00	-	500.00	298.54	500.00	
Records Management Expense	10,000.00	9,488.69	10,000.00	10,454.08	11,000.00	Laserfiche Annual Cost
Other Expenses	1,000.00	603.55	1,000.00	1,097.63	1,000.00	Plaques, nameplates, etc
Office Supplies	150.00	58.39	150.00	36.23	150.00	
Uniforms	100.00	-	100.00	128.00	150.00	
Computer Software Subscriptions	-	-	-	-	9,631.30	See IT Budget
Computer Equipment	-	-	-	-	-	See IT Budget
Other Operating Supplies/Exp.	8,100.00	1,586.72	3,000.00	81.30	230.00	
Publications & Subscriptions	-	-	-	-	-	
Memberships	2,600.00	850.00	2,600.00	2,274.00	2,600.00	
Training & Education	2,000.00	-	2,000.00	2,300.00	2,500.00	
<u>Total Operating Expenditures/Expenses</u>	44,425.00	27,729.56	41,409.54	35,003.22	40,861.30	
<u>Capital Outlay</u>						
Office Equipment	-	-	-	-	-	
<u>Total Capital Outlay</u>	-	-	-	-	-	

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY20</u>	<u>SPENT AS 6/30/2020</u>	<u>FORECAST TO BE SPENT AS OF 9/30/20</u>	<u>FY19 ACTUAL</u>	<u>PROPOSED FY21</u>	<u>DESCRIPTION</u>
<u>DEPARTMENT - LEGISLATIVE (City Commission)</u>						
<u>Total Legislative Department</u>	84,638.00	57,510.20	83,839.32	72,940.55	81,991.69	

GENERAL FUND - EXPENDITURES	APPROPRIATED FY20	SPENT AS 6/30/2020	FORECAST TO BE SPENT AS OF 9/30/20	FY19 ACTUAL	PROPOSED FY21	DESCRIPTION
<u>DEPARTMENT - EXECUTIVE (City Manager)</u>						
<u>Personnel Services</u>						
Executive Salary	121,210.00	87,177.34	121,210.00	121,675.28	126,784.76	
Car Allowance	1,000.00	730.74	1,000.00	999.96	1,000.00	
FICA	9,350.00	6,446.11	9,350.00	9,055.59	9,776.00	
Retirement	31,957.00	22,151.74	31,957.00	29,734.49	35,141.57	
Life & Health Insurance	8,586.00	7,037.24	8,586.00	7,491.87	7,866.84	
Workers Comp	247.00	230.19	247.00	246.32	153.66	Update for RFP
<u>Total Personnel Services</u>	172,350.00	123,773.36	172,350.00	169,203.51	180,722.83	
<u>Operating Expenditures</u>						
Travel & Per Diem	800.00	60.91	70.00	777.50	800.00	
Mileage	100.00	-	100.00	-	100.00	
Bonding Insurance	28.00	27.04	28.00	27.04	30.00	
Equipment Repair & Maintenance	116.00	11.94	116.00	115.50	116.00	
Uniforms	55.00	-	55.00	53.00	-	
Small Tools & Equipment	-	-	-	-	-	
Computer Software Subscriptions	-	-	-	-	506.60	See IT Budget
Computer Equipment	-	-	-	-	-	See IT Budget
Other Operating Supplies	605.00	347.50	605.00	240.00	-	
Publications & Subscriptions	300.00	-	300.00	296.98	330.00	The Record, FLC Magazine
Memberships	450.00	364.00	450.00	1,320.67	450.00	
Training & Education	600.00	-	600.00	550.00	600.00	
<u>Total Operating Expenditures</u>	3,054.00	811.39	2,324.00	3,380.69	2,932.60	
<u>Total for Executive Department</u>	175,404.00	124,584.75	174,674.00	172,584.20	183,655.43	

GENERAL FUND - EXPENDITURES	APPROPRIATED FY20	SPENT AS 6/30/2020	FORECAST TO BE SPENT AS OF 9/30/20	FY19 ACTUAL	PROPOSED FY21	DESCRIPTION
<u>DEPARTMENT - FINANCE AND ADMINISTRATION</u>						
<u>Personnel Services</u>						
Regular Salaries	390,726.00	269,019.13	390,726.00	404,200.16	387,400.63	
Overtime	9,000.00	1,540.23	2,107.68	7,131.52	6,000.00	
Sick Leave Incentive	1,000.00	656.61	1,313.22	352.93	1,000.00	
FICA	30,656.00	19,046.17	30,152.24	29,015.70	30,172.00	
Retirement	55,867.00	50,110.60	66,814.13	56,578.26	77,453.02	
Life & Health Insurance	116,017.00	68,075.87	116,017.00	93,517.23	76,868.95	
Workers Comp	411.00	383.64	411.00	410.56	469.52	Update for RFP
Total Personnel Services	603,677.00	408,832.25	607,541.27	591,206.36	579,364.13	
<u>Operating Expenditures</u>						
Attorney Fees	81,000.00	50,332.50	81,000.00	63,735.00	81,000.00	\$6k/mo retainer + Add'l legal Exp
Audit Fees	17,500.00	15,200.00	17,500.00	17,200.00	20,000.00	
Other Contractual Services	9,000.00	9,000.00	9,000.00	-	7,000.00	Annual Actuary-Full Report
Travel - Per Diem	5,000.00	632.75	700.00	4,442.51	4,000.00	
Mileage	2,000.00	116.61	200.00	1,393.28	1,500.00	
Telephone	8,200.00	6,684.18	8,912.24	8,283.22	10,800.00	Verizon,Windstream
Postage	2,000.00	1,826.22	2,500.00	2,994.35	3,000.00	
Equipment Leases	2,000.00	1,422.63	2,133.95	1,896.84	2,000.00	Postage meter, copier
Bonding Insurance	120.00	104.00	120.00	104.00	120.00	
Equipment Repair & Maintenance	1,000.00	-	1,000.00	19,383.05	1,000.00	
Printing, Copying & Binding	3,200.00	1,000.96	3,000.00	2,505.37	3,200.00	
Legal Advertising	5,000.00	3,548.00	5,000.00	4,374.27	6,000.00	Meeting notices
Public Education Campaigns	2,000.00	221.06	1,000.00	-	500.00	Mailers, videos
Other Expenses	2,500.00	995.78	1,327.71	871.60	1,250.00	Bank svc chgs, misc.
Office Supplies	4,000.00	2,760.67	4,000.00	3,550.95	4,000.00	
Uniforms	500.00	-	500.00	338.00	-	updated for FY21
Small Tools & Equipment	4,000.00	1,489.26	4,000.00	1,970.86	1,500.00	
Computer Software Subscriptions	-	-	-	-	16,420.54	See IT Budget
Computer Equipment	-	-	-	-	1,000.00	See IT Budget
Other Operating Supplies/Expense	13,244.00	5,223.82	13,244.00	4,813.36	4,000.00	
Publications & Subscriptions	400.00	336.99	400.00	712.18	400.00	
Memberships	2,245.00	1,803.00	2,245.00	3,754.00	1,935.00	
Training & Education	5,975.00	620.00	3,500.00	2,535.87	4,075.00	
Total Operating Expenditures	170,884.00	103,318.43	161,282.89	144,858.71	174,700.54	

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY20</u>	<u>SPENT AS 6/30/2020</u>	<u>FORECAST TO BE SPENT AS OF 9/30/20</u>	<u>FY19 ACTUAL</u>	<u>PROPOSED FY21</u>	<u>DESCRIPTION</u>
<u>DEPARTMENT - FINANCE AND ADMINISTRATION</u>						
<u>Capital Outlay</u>						
Office Equipment	3,000.00	2,286.46	2,286.46	(0.02)	-	
Software		-	-	-		
<u>Total Capital Outlay</u>	3,000.00	2,286.46	2,286.46	(0.02)	-	
<u>Total for Finance & Administration</u>	777,561.00	514,437.14	771,110.63	736,065.05	754,064.67	

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY20</u>	<u>SPENT AS 6/30/2020</u>	<u>FORECAST TO BE SPENT AS OF 9/30/20</u>	<u>FY19 ACTUAL</u>	<u>PROPOSED FY21</u>	<u>DESCRIPTION</u>
<u>DEPARTMENT - COMPREHENSIVE PLANNING</u>						
<u>Personnel Services</u>						
Regular Salaries	102,456.00	76,799.85	102,456.00	104,636.01	105,713.63	
Overtime	100.00	99.59	100.00	-	500.00	Recording secretary-P&Z Board
FICA	7,846.00	5,783.31	7,914.00	7,753.90	8,088.00	
Retirement	11,759.00	14,698.91	19,598.55	16,808.56	22,605.16	
Life & Health Insurance	12,879.00	10,677.10	12,879.00	11,570.26	11,890.26	
Workers Comp	3,778.00	3,529.30	3,778.00	3,777.16	782.88	Update for RFP
Total Personnel Services	138,818.00	111,588.06	146,725.55	144,545.89	149,579.93	
<u>Operating Expenditures</u>						
Other Contractual Services	15,000.00	3,500.00	3,500.00	18,687.00	3,000.00	Transcription Services
Telephone	-	-	-	-	360.00	
Electricity					600.00	
Water & Sewer					260.00	
Equipment Leases					172.00	
Equipment Repair & Maintenance	120.00	-	120.00	96.93	120.00	
Printing, Copying, & Binding	200.00	102.50	205.00	(20.00)	1,350.00	
Legal Advertising	3,000.00	1,189.22	1,585.63	3,074.02	2,000.00	
Office Supplies	1,000.00	494.90	659.87	-	1,000.00	
Software Subscriptions	-	-	-	-	854.18	See IT Budget
Computer Equipment	-	-	-	-		See IT Budget
Other Operating Supplies	1,124.00	640.17	1,124.00	436.56	700.00	
Publications & Subscriptions	40.00	40.00	40.00	-	50.00	
Memberships	-	-	-	-	-	
Training & Education	-	-	-	-	-	
Total for Operating Expenditures	20,484.00	5,966.79	7,234.49	22,274.51	10,466.18	
Total for Comprehensive Planning	159,302.00	117,554.85	153,960.04	166,820.40	160,046.11	

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY20</u>	<u>SPENT AS 6/30/2020</u>	<u>FORECAST TO BE SPENT AS OF 9/30/20</u>	<u>FY19 ACTUAL</u>	<u>PROPOSED FY21</u>	<u>DESCRIPTION</u>
<u>DEPARTMENT - DEBT SERVICE (General Fund)</u>						
<u>Operating Expenditures</u>						
Loan Principal	115,881.00	115,880.72	115,880.72	72,457.87	107,485.16	Incr. PD new vehicles
Loan Interest	11,108.00	11,107.40	11,107.40	6,148.82	12,935.18	Incr. PD new vehicles
<u>Total for Debt Service (General Fund)</u>	<u>126,989.00</u>	<u>126,988.12</u>	<u>126,988.12</u>	<u>78,606.69</u>	<u>120,420.34</u>	

GENERAL FUND - EXPENDITURES	APPROPRIATED FY20	SPENT AS 6/30/2020	FORECAST TO BE SPENT AS OF 9/30/20	FY19 ACTUAL	PROPOSED FY21	DESCRIPTION
DEPARTMENT - OTHER GOVERNMENTAL SERVICES						
Personnel Services						
Regular Salaries	222,232.00	155,030.20	212,146.59	199,487.76	194,029.08	Update to 26% of PW Cost
Overtime	8,000.00	3,311.41	4,531.40	9,528.15	6,000.00	V
Certificate Incentive	-	-	-	-	-	V
Sick Leave Incentive	600.00	431.71	863.42	416.42	600.00	V
FICA	17,659.00	10,967.10	16,641.92	14,492.08	15,349.00	V
Retirement	25,838.00	17,796.34	23,728.45	20,596.75	24,517.02	V
Life & Health Insurance	74,545.00	50,981.69	67,975.59	61,678.33	49,611.96	V
Workers Comp	5,995.00	5,600.87	5,995.00	5,994.16	9,478.11	
Total Personnel Services	354,869.00	244,119.32	331,882.37	312,193.65	299,585.17	
Operating Expenditures						
Other Contractual Services	3,000.00	378.00	3,000.00	2,643.00	3,000.00	Lawn, weed, pest control, misc
Telephone	1,200.00	776.63	1,035.51	1,166.61	2,580.00	Verizon, Windstream
Electricity	12,000.00	6,220.46	9,330.69	9,581.74	11,000.00	
Water & Sewer	2,700.00	3,512.35	4,683.13	3,581.21	4,500.00	
Equipment Leases	383.00	430.56	574.08	574.08	600.00	
Liability Insurance	34,440.00	18,366.10	24,488.13	33,946.40	27,110.01	
Building/Property Insurance	15,000.00	17,055.74	17,055.74	14,763.14	18,917.18	
Facility Maintenance	24,868.00	14,734.60	19,646.13	33,713.87	24,000.00	
Equipment Repair & Maintenance	7,932.00	2,584.99	7,932.00	3,431.74	8,000.00	
Vehicle Repair & Maintenance	925.00	(767.23)	925.00	1,204.39	1,000.00	
Advertising	300.00	56.00	84.00	-	300.00	
Other Expenses	-	-	-	1.57	-	
Office Supplies	600.00	328.36	437.81	620.28	900.00	
Uniforms	567.00	-	567.00	566.87	600.00	
Fuel, Oil & Lubes	3,000.00	692.14	3,000.00	4,029.07	3,000.00	
Small Tools & Equipment	3,000.00	663.30	884.40	3,487.75	3,300.00	
Computer Software Subscriptions	-	-	-	-	2,924.15	See IT Budget
Computer Equipment	-	-	-	-	1,500.00	See IT Budget

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY20</u>	<u>SPENT AS 6/30/2020</u>	<u>FORECAST TO BE SPENT AS OF 9/30/20</u>	<u>FY19 ACTUAL</u>	<u>PROPOSED FY21</u>	<u>DESCRIPTION</u>
<u>DEPARTMENT - OTHER GOVERNMENTAL SERVICES</u>						
Other Operating Supplies/Expense	13,031.00	12,491.43	13,031.00	11,223.26	9,500.00	
Publications & Subscriptions	50.00	20.80	50.00	-	50.00	
Training & Education	650.00	318.60	650.00	-	660.00	
<u>Total Operating Expenditures</u>	123,646.00	77,862.83	107,374.63	124,534.98	123,441.34	
<u>Capital Outlay</u>						
Land/Land Improvements	-	-	-	-	-	
Buildings	60,000.00	11,762.27	60,000.00	54,247.23	-	
Office Equipment	-	-	622.84	0.12	-	
Other Equipment	75,000.00	3,434.97	75,000.00	18,117.30	-	
<u>Total Capital Outlay</u>	135,000.00	15,197.24	135,622.84	72,364.65	-	
<u>Total for Other Governmental Services</u>	613,515.00	337,179.39	574,879.84	509,093.28	423,026.51	

	APPROPRIATED FY20	SPENT AS 06/30/20	FORECAST TO BE SPENT AS OF 9/30/20	FY19 ACTUAL	PROPOSED FY21	DESCRIPTION
GENERAL FUND - EXPENDITURES						
DEPARTMENT - LAW ENFORCEMENT						
Personnel Services						
Executive Salary (Chief)	103,253.00	75,430.67	103,253.00	100,449.19	108,002.36	
Regular Salaries	1,061,891.94	767,949.36	1,061,891.94	1,060,391.86	1,201,330.82	
Holiday Pay	26,000.00	22,398.70	31,621.69	25,196.42	55,000.00	1.5 Add'l days, chg to 12 hrs
Overtime	50,000.00	28,927.44	39,584.92	63,757.61	30,000.00	
Police Incentive Pay	17,700.00	13,305.45	18,207.46	17,565.20	17,520.00	
Call Out Stipend	8,400.00	3,599.70	4,925.91	5,722.60	6,000.00	
Electronic Communications Stipend	15,000.00	6,820.97	9,333.96	14,186.51	10,000.00	
Sick Pay Incentive	10,000.00	6,716.90	13,433.80	8,075.59	10,000.00	
Investigator Stipend	2,400.00	876.85	1,199.90	1,938.30	1,500.00	
FICA	99,041.00	66,215.45	90,610.62	93,775.57	110,111.00	
Retirement	279,055.00	216,749.21	288,998.95	285,904.46	340,972.39	
Life & Health Insurance	227,776.00	197,722.98	227,776.00	208,140.78	222,686.00	
Workers Comp	25,000.00	19,948.24	26,597.65	23,576.12	30,928.04	Updated for RFP
Total Personnel Services	1,925,516.94	1,426,661.92	1,917,435.79	1,908,680.21	2,144,050.61	
Operating Expenditures						
Attorney Fees	2,000.00	1,000.00	2,000.00	-	2,000.00	
Other Contractual Services	8,900.00	2,280.00	8,900.00	9,707.50	8,900.00	Accreditation Manager
Travel/Per Diem	5,000.00	1,957.41	5,000.00	7,537.17	5,000.00	
Telephone	28,000.00	20,848.66	27,798.21	27,117.80	28,000.00	
Postage	700.00	301.04	401.39	357.18	700.00	
Electricity	8,350.00	6,750.36	10,125.54	9,564.45	8,350.00	
Water & Sewer	1,500.00	1,001.20	1,500.00	2,006.89	1,500.00	
Cable	-	-	-	-	840.00	
Equipment Leases	2,000.00	1,206.18	1,809.27	1,608.24	2,000.00	Postage Meter,copier,water cooler
Vehicle Leases	9,910.00	7,036.83	9,910.00	10,493.84	9,910.00	2 unmarked admin vehicle leases
Liability Insurance	33,693.00	19,127.99	38,255.98	32,693.54	29,209.07	Updated for RFP
Building/Property Insurance	15,613.00	16,680.40	16,680.40	14,303.94	18,060.20	Updated for RFP
Statutory Insurance	1,572.00	-	1,572.00	1,710.00	1,800.00	State mandated (2 Yr Prem)
Facility Maintenance	2,000.00	1,261.00	2,000.00	1,828.23	2,000.00	
Equipment Repair & Maintenance	21,053.00	14,416.61	21,053.00	28,776.05	4,000.00	
Vehicle Repair & Maintenance	21,500.00	22,820.07	25,000.00	30,779.63	20,000.00	
K-9 Unit	5,000.00	3,720.76	5,000.00	4,963.03	5,000.00	
Printing, Copying & Binding	4,200.00	1,580.10	4,200.00	1,906.23	4,200.00	
Investigations	5,000.00	3,463.79	5,000.00	4,795.18	5,000.00	Major case costs
Office Supplies	6,500.00	4,095.92	5,461.23	3,641.72	6,500.00	
Uniforms	23,500.00	21,157.31	23,500.00	17,332.66	25,000.00	
Fuel, Oil & Lubes	50,000.00	33,142.78	47,000.00	47,688.20	50,000.00	

	APPROPRIATED FY20	SPENT AS 06/30/20	FORECAST TO BE SPENT AS OF 9/30/20	FY19 ACTUAL	PROPOSED FY21	DESCRIPTION
GENERAL FUND - EXPENDITURES						
DEPARTMENT - LAW ENFORCEMENT						
Small Tools & Equipment	13,000.00	13,470.83	14,000.00	8,932.75	13,000.00	
Crime Prevention Supplies	7,000.00	5,078.96	7,000.00	6,852.31	7,000.00	Community Prog, NNO
Medical Supplies	4,000.00	1,793.79	4,000.00	2,319.90	4,000.00	First Aid, PPE, Drug Screens
Computer Software Subscriptions		-			36,305.81	See IT Budget
Computer Equipment					4,500.00	See IT Budget
Other Operating Supplies/Expense	29,200.00	21,381.47	29,200.00	21,104.07	12,500.00	
Publications & Subscriptions	1,000.00	79.99	1,000.00	-	1,000.00	
Memberships	3,000.00	2,714.73	3,000.00	2,855.94	3,000.00	
Training & Education	25,000.00	21,305.66	22,000.00	31,683.46	25,000.00	
Accreditation	5,840.00	5,548.29	5,840.00	4,221.85	5,840.00	
Total Operating Expenditures	344,031.00	255,222.13	348,207.02	336,781.76	350,115.08	
Capital Outlay						
Vehicles	60,000.00	60,703.56	60,703.56	128,609.00	150,000.00	3 Leased Vehicles
Office Equipment	3,000.00	2,487.10	3,000.00	8,996.84	60,000.00	20 MDT's
Other Equipment	79,891.00	12,290.00	79,891.00	7,292.89	-	
K9	-	-		-	-	
Total Capital Outlay	142,891.00	75,480.66	143,594.56	144,898.73	210,000.00	
Total for Law Enforcement	2,412,438.94	1,757,364.71	2,409,237.37	2,390,360.70	2,704,165.69	

GENERAL FUND - EXPENDITURES	APPROPRIATED	SPENT AS	FORECAST TO	FY19	PROPOSED	
DEPARTMENT - BUILDING DEPARTMENT	FY20	6/30/2020	BE SPENT AS	ACTUAL	FY21	DESCRIPTION
<u>Personnel Services</u>						
Regular Salaries	206,778.00	134,436.86	183,966.23	180,689.07	218,353.44	
Overtime	511.00	619.14	847.24	-	1,200.00	
Sick Leave Incentive	500.00	666.06	1,332.12	642.59	1,400.00	
FICA	15,896.00	10,013.56	13,702.77	13,316.17	16,903.00	
Retirement	26,836.00	15,947.72	21,263.63	20,937.33	30,819.09	
Life & Health Insurance	30,160.00	24,549.30	32,732.40	25,426.51	35,670.78	
Workers Comp	8,376.00	7,825.85	10,434.47	8,375.44	2,432.58	Update for RFP
Unemployment Compensation	-	-	-	-	-	
Total Personnel Services	289,057.00	194,058.49	264,278.85	249,387.11	306,778.89	
<u>Operating Expenditures</u>						
Other Contractual Svcs	-	-	-	-	-	
Travel	1,500.00	1,115.54	1,500.00	-	5,400.00	
Telephone	5,400.00	4,386.45	5,848.60	4,857.33	5,400.00	
Postage	800.00	339.48	452.64	563.21	800.00	
Electricity	6,000.00	3,662.94	4,883.92	5,681.18	6,000.00	
Water & Sewer	1,352.00	2,016.72	2,688.96	1,580.63	2,600.00	
Equipment Leases	1,720.00	1,287.36	1,720.00	1,716.48	1,720.00	Postage Meter, Copier
Liability Insurance	850.00	755.43	1,007.24	816.50	1,272.56	Update for RFP
Building/Property Insurance	5,733.00	6,431.66	8,575.55	5,460.82	7,379.56	Update for RFP
Bonding Insurance	80.00	76.96	80.00	76.96	80.00	
Equipment Repair & Maintenance	500.00	-	500.00	20,660.25	500.00	
Vehicle Repair & Maintenance	1,000.00	67.20	1,000.00	1,689.85	1,000.00	
Printing, Copying & Binding	3,200.00	929.52	1,239.36	2,229.04	3,200.00	
Legal Advertising	600.00	296.18	394.91	426.32	600.00	
Advertising	-	25.31	33.75	-	-	Code Enf Board Meetings
Office Supplies	2,500.00	1,673.06	2,230.75	1,661.42	2,500.00	
Uniforms	700.00	618.00	700.00	490.00	700.00	
Fuel, Oil & Lubes	2,000.00	1,090.58	2,000.00	1,607.41	2,000.00	
Small Tools & Equipment	6,102.36	3,658.25	6,102.36	6,148.69	1,000.00	
Computer Software Subscriptions					8,636.04	See IT Budget
Computer Equipment						See IT Budget
Other Operating Supplies	6,285.00	2,090.38	6,285.00	2,550.52	200.00	
Publications & Subscriptions	4,000.00	182.42	4,000.00	978.13	4,000.00	
Memberships	2,000.00	515.00	686.67	679.00	2,000.00	
Training & Education	7,500.00	4,265.89	5,687.85	1,117.95	22,198.82	

GENERAL FUND - EXPENDITURES	APPROPRIATED	SPENT AS	FORECAST TO	FY19	PROPOSED	
DEPARTMENT - BUILDING DEPARTMENT	FY20	6/30/2020	BE SPENT AS	ACTUAL	FY21	DESCRIPTION
<u>Personnel Services</u>						
<u>Total Operating Expenditures</u>	59,822.36	35,484.33	57,617.55	60,991.69	79,186.98	
<u>Capital Outlay</u>						
Buildings	12,500.00	3,308.76	12,500.00	0.07	-	
Software	-	-	-	-	-	
Vehicles	36,000.00	-	36,000.00	27,838.58	-	
Office Equipment	33,000.00	17,063.44	33,000.00	3,515.88	-	
	-	-	-	-	-	
<u>Total Capital Outlay</u>	81,500.00	20,372.20	81,500.00	31,354.53	-	
<u>Total For Building Department</u>	430,379.36	249,915.02	403,396.40	341,733.33	385,965.87	Covered by Revenue

GENERAL FUND - EXPENDITURES	APPROPRIATED FY20	SPENT AS 6/30/2020	FORECAST TO BE SPENT AS OF 9/30/20	FY19 ACTUAL	PROPOSED FY21	DESCRIPTION
DEPARTMENT - GARBAGE SERVICES						
Personnel Services						
Regular Salaries	247,874.00	172,515.14	236,073.35	222,506.65	238,126.60	Update to 27% of PW Cost
Overtime	8,000.00	3,693.49	5,054.25	10,625.85	8,000.00	V
Certificate Incentive	-	-	-	-	-	V
Sick Leave Incentive	1,000.00	481.77	963.54	1,117.48	2,000.00	V
FICA	19,651.00	12,315.14	16,852.30	16,324.08	18,982.00	V
Retirement	28,820.00	19,849.85	26,466.47	22,973.28	31,402.44	V
Life & Health Insurance	83,147.00	56,864.21	75,818.95	68,842.59	60,887.41	V
Workers Comp	28,575.00	26,699.96	35,599.95	28,574.96	11,632.23	Update for RFP
Unemployment Comp	-	-	-	39.28	-	
Total Personnel Services	417,067.00	292,419.56	396,828.80	371,004.17	371,030.68	
Operating Expenditures						
Other Contractual Services	130,000.00	103,716.75	138,289.00	130,868.99	150,000.00	Recycle Contract, temp labor
Telephone	4,900.00	3,419.34	4,559.12	4,650.17	3,300.00	
Electricity	1,600.00	809.81	1,079.75	1,182.32	1,600.00	
Water & Sewer	800.00	543.44	724.59	1,175.21	800.00	
Equipment Leases	650.00	480.24	640.32	640.32	650.00	Copier
Liability Insurance	1,500.00	1,137.40	1,516.53	1,213.77	1,590.72	Update for RFP
Building/Property Insurance	5,000.00	5,173.08	6,897.44	4,344.37	5,723.88	Update for RFP
Equipment Repair & Maintenance	1,500.00	-	1,500.00	2,556.21	1,500.00	
Vehicle Repair & Maintenance	49,063.00	18,826.79	25,102.39	37,637.99	30,000.00	
Advertising	300.00	62.47	93.71	-	300.00	Employment ads
Solid Waste Disposal	190,000.00	134,943.29	202,414.94	164,619.76	190,000.00	
Office Supplies	400.00	352.71	470.28	358.37	600.00	
Uniforms	400.00	-	400.00	205.09	400.00	
Fuel, Oil & Lubes	27,000.00	15,166.94	24,000.00	25,229.90	27,000.00	
Small Tools & Equipment	1,500.00	349.80	466.40	751.12	1,000.00	Power & hand tools
Medical Supplies	100.00	-	100.00	-	100.00	
Computer Software Subscriptions					7,628.73	See IT Budget
Computer Equipment					3,000.00	See IT Budget
Other Operating Supplies/Expenses	7,910.00	10,931.62	11,000.00	6,243.66	4,500.00	FY20 Recycle Bins, postage-non-ad valorem
Publications & Subscriptions	30.00	23.19	30.00	-	30.00	
Memberships	120.00	-	120.00	-	120.00	
Training & Education	1,000.00	-	1,000.00	-	810.00	

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY20</u>	<u>SPENT AS 6/30/2020</u>	<u>FORECAST TO BE SPENT AS OF 9/30/20</u>	<u>FY19 ACTUAL</u>	<u>PROPOSED FY21</u>	<u>DESCRIPTION</u>
<u>DEPARTMENT - GARBAGE SERVICES</u>						
<u>Total Operating Expenditures</u>	423,773.00	295,936.87	420,404.45	381,677.25	430,653.33	
<u>Capital Outlay</u>						
Office Equipment	-	-	-	(0.44)	-	
Vehicles	-	-	-	216,449.43	-	
Other Equipment	-	-	-	-	-	
<u>Total Capital Outlay</u>	-	-	-	216,448.99	-	
<u>Total for Garbage/Solid Waste</u>	840,840.00	588,356.43	817,233.25	969,130.41	801,684.01	

GENERAL FUND - EXPENDITURES	APPROPRIATED FY20	SPENT AS 6/30/2020	FORECAST TO BE SPENT AS OF 9/30/20	FY19 ACTUAL	PROPOSED FY21	DESCRIPTION
<u>DEPARTMENT - PARKS & RECREATION</u>						
<u>Personnel Services</u>						
				-		
Regular Salaries	-	-	-	-	114,653.55	Update to 13% of PW Cost
Overtime	-	-	-	-	2,000.00	V
Certificate Incentive	-	-	-	-	-	V
Sick Leave Incentive	-	-	-	-	500.00	V
FICA	-	-	-	-	8,962.25	V
Retirement	-	-	-	-	14,328.86	V
Life & Health Insurance	-	-	-	-	29,316.16	V
Workers Comp	-	-	-	-	5,600.70	V
Total Personnel Services	-	-	-	-	175,361.51	
<u>Operating Expenditures</u>						
Telephone	-	-	-	-	1,450.00	Verizon, Windstream
Electricity	2,000.00	872.39	1,163.19	995.71	2,500.00	Add'l Bathroom 1/2 year
Water	6,000.00	4,598.33	6,131.11	8,283.29	7,500.00	Add'l Bathroom 1/2 year
Facility Maintenance	1,912.00	1,920.72	1,912.00	708.57	2,500.00	Add'l Bathroom 1/2 year
Equipment Repair/Maintenance	6,088.00	816.35	5,000.00	57,594.50	7,000.00	
Fireworks	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	BBO Fireworks (TDC Grant)
Special Events	-	-	-	-	-	
Beach Blast Off Event	40,000.00	34,594.54	34,594.54	46,634.07	76,651.00	Offset by Vendor Fees/Sponsors/C
Arbor Day Event	1,000.00	50.00	1,000.00	951.73	1,000.00	Offset by Sponsorships
Veterans' Day Event	1,000.00	830.25	830.25	968.94	1,000.00	Offset by Sponsorships
Other Event Related Expenses	1,600.00	772.54	1,600.00	839.75	1,600.00	
Fuel, Oil, Lubes	-	-	-	-	1,000.00	Veh #55 Fuel
Computer Software Subscriptions	-	-	-	-	1,727.91	See IT Budget
Computer Equipment	-	-	-	-	-	See IT Budget
Other Operating Supplies/Exp	2,000.00	671.85	2,000.00	2,929.87	2,000.00	
Training & Education	1,200.00	-	1,200.00	1,112.00	1,590.00	Pool School
Total for Operating Expenditures	87,800.00	70,126.97	80,431.08	146,018.43	132,518.91	
<u>Capital Outlay</u>						
Building	-	-	-	-	-	
Parks/Recreation	200,000.00	-	17,500.00	2,140.00	280,000.00	Ocean Hammock Park
Beach Related Improvements	-	-	-	0.42	-	Impr/Lakeside Park Walkway
Other Equipment	-	-	-	-	-	Rehab
Grants/Matching Funds	-	-	-	-	-	
Total Capital Outlay	200,000.00	-	17,500.00	2,140.42	280,000.00	
Total for Parks & Recreation	287,800.00	70,126.97	97,931.08	148,158.85	412,518.91	

<u>GENERAL FUND - EXPENDITURES</u>	<u>APPROPRIATED FY20</u>	<u>SPENT AS 6/30/2020</u>	<u>FORECAST TO BE SPENT AS OF 9/30/20</u>	<u>FY19 ACTUAL</u>	<u>PROPOSED FY21</u>	<u>DESCRIPTION</u>
<u>DEPARTMENT-ECONOMIC ENVIRONMENT</u>						
Advertising	250.00	-	250.00	250.00	250.00	Florida League of Cities Conf Prog
<u>DEPARTMENT - HUMAN SERVICES</u>						
Other Operating Supplies/Expenses	-	-	-	-	-	
<u>INTRAGOVERNMENTAL TRANSFERS OUT</u>						
Intragovernmental Transfer to Road & Bridge Fund	792,135.00	594,101.25	792,135.00	1,174,347.00	822,034.98	Subsidy fr GF necessary to aid R&B Fund
Intragovernmental Transfer to Economic Stimulus	-	-	-	-	-	
Intragovernmental Transfer to Debt Service Fund	363,159.00	272,369.25	363,159.00	362,178.00	351,028.00	Trans to DSF for 2016 A,C & D Bonds
Intrafund Transfer-Capital Projects Fund				10,704.00		
Contingencies	156,473.48	-	-	-	116,385.62	Amt trans to exp accts for pymts of emergency and/or contingency exp
TOTALS:	1,311,767.48	866,470.50	1,155,294.00	1,547,229.00	1,289,448.60	
TOTAL EXPENDITURES:	7,220,884.78	4,810,488.08	6,768,794.05	7,133,072.46	7,317,237.82	
Revenues Less Expenditures	-	436,062.36	229,854.30	(552,269.06)	0.00	

ROAD & BRIDGE - REVENUE ACCOUNTS	APPROPRIATED FY20	RECEIVED AS 6/30/2020	FORECAST TO BE REC'D. AS OF 9/30/20	FY19 ACTUAL	PROPOSED FY21	DESCRIPTION
ACCOUNT NAME						
TAXES						
Local Option Gas Tax (State)	245,764.00	128,139.09	210,060.00	239,982.51	196,612.00	Reduced 20% from typical year-State EDI COVID
LICENSES & PERMITS						
Permits-Right of Way						
Permits-Roads & Streets						
Impact Fees -Residential-Transportation	50,000.00	148,725.86	148,725.86	143,654.50	124,729.00	BL
Impact Fees-Commercial-Transportation	-	-	-	-	73,416.00	BL
INTERGOVERNMENTAL						
State Grants	675,000.00	5,295.00	5,295.00	153,865.30	55,000.00	Vulnerability FDEP Grant
State Revenue Sharing	54,067.00	33,370.70	49,561.42	52,985.52	49,500.00	Reduced 10% from typical year-State EDI COVID
Fuel Tax Refund	5,800.00	1,383.99	4,767.98	5,807.16	5,200.00	Reduced 10% from typical year-State EDI COVID
Local Gov't Unit Grant-Physical Environment	167,366.00	125,524.26	167,366.00	167,365.68	167,366.00	Loan Pymt-Cnty
TDC Funds	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	
CHARGES FOR SERVICES						
Other Charges for Services	48,328.00	40,882.87	48,328.00	49,472.90	48,328.00	
Beautification	-	133.00	-	665.00	-	
Refund of Prior Years Expenditures	-	124.35	-	-	-	
INTEREST INCOME						
Interest on Investments	10.00	-	-	0.51	10.00	
Interest on State Board of Admin	200.00	78.38	156.76	187.19	200.00	
Other Miscellaneous Revenue	-	-	-	-	-	
TRANSFERS						
Intragovernmental Transfer From General Fund	792,135.00	594,101.25	792,135.00	1,174,347.00	822,034.98	
Transportation Assgnd Fund	-	-	-	-	-	
Impact Fees Reserve - Roads	300,000.00	-	-	-	-	
Debt Proceeds	-	-	-	-	-	
TOTAL REVENUES ROAD & BRIDGE	2,358,670.00	1,097,758.75	1,446,396.02	2,008,333.27	1,562,395.98	

	APPROPRIATED FY20	SPENT AS 6/30/2020	BE SPENT AS OF 9/30/20	FY19 ACTUAL	PROPOSED FY21
<u>ROAD & BRIDGE - EXPENDITURES</u>					
<u>Personnel Services</u>					
Regular Salaries	384,632.00	268,357.63	367,226.23	345,400.02	335,141.15
Overtime	14,000.00	5,731.26	7,842.78	16,497.29	14,000.00
Certificate Incentive	-	-	-	-	-
Sick Leave Incentive	1,100.00	747.40	1,494.80	720.72	1,100.00
FICA	30,580.00	19,000.35	28,807.13	25,093.28	26,794.00
Retirement	44,720.00	31,087.26	41,449.68	35,648.21	44,364.53
Life & Health Insurance	129,020.00	88,237.51	117,650.01	107,052.58	85,693.39
Workers Comp	13,385.00	12,708.09	16,944.12	13,384.22	16,371.28
Total Personnel Services	617,437.00	425,869.50	581,414.75	543,796.32	523,464.34
<u>Operating Expenditures</u>					
Engineering Fees	20,000.00	5,495.00	20,000.00	-	20,000.00
Audit Fees	4,500.00	3,800.00	3,800.00	4,300.00	4,500.00
Other Contractual Services	25,000.00	9,155.39	12,207.19	13,295.40	15,000.00
Telephone	5,000.00	3,700.65	4,934.20	5,310.43	4,100.00
Electricity	24,000.00	13,900.38	20,850.57	19,596.38	24,000.00
Water & Sewer	1,200.00	959.70	1,279.60	1,304.47	1,300.00
Equipment Leases	705.00	722.86	963.81	1,077.09	1,100.00
Liability Insurance	3,201.00	3,588.35	4,784.47	4,178.08	6,044.68
Building/Property Insurance	6,092.00	9,245.40	12,327.20	7,494.01	9,035.16
Facility Maintenance	-	-	-	9,089.54	-
Equipment Repair & Maintenance	9,000.00	5,140.08	6,000.00	77,566.40	9,000.00
Vehicle Repair & Maintenance	12,000.00	15,744.20	17,000.00	15,151.19	12,000.00
Drainage Maint./Repairs-Non Capital	-	-	-	-	10,000.00
Printing, Copying & Binding	81.00	-	81.00	-	81.00
Advertising	750.00	-	750.00	319.05	750.00
Other Expenses	-	-	-	(1.36)	-
Office Supplies	500.00	266.40	500.00	443.45	500.00
Uniforms	1,000.00	322.00	1,000.00	403.22	1,000.00
Fuel, Oil & Lubes	14,000.00	10,681.49	12,000.00	14,390.28	14,000.00
Small Tools & Equipment	4,089.00	3,816.20	4,000.00	3,015.44	4,100.00
Medical Supplies	100.00	-	100.00	-	100.00
Landscaping Plants and Supplies	10,000.00	5,585.23	10,000.00	5,340.80	10,000.00
Computer Software Subscriptions					8,050.80
Computer Equipment					1,500.00

	APPROPRIATED FY20	SPENT AS 6/30/2020	BE SPENT AS OF 9/30/20	FY19 ACTUAL	PROPOSED FY21
Other Operating Supplies/Expense	14,543.00	11,230.08	14,543.00	4,302.09	5,135.00
Streets & Right Of Way	50,000.00	16,061.56	21,415.41	51,925.72	75,000.00
Street Lighting	56,000.00	41,711.80	56,000.00	53,997.82	60,000.00
Publications & Subscriptions	150.00	-	150.00	-	150.00
Memberships	706.00	712.00	712.00	706.00	720.00
Training & Education	1,250.00	394.00	1,250.00	625.00	1,400.00
Total Operating Expenditures	263,867.00	162,232.77	226,648.45	293,830.50	298,566.64
<u>Capital Outlay</u>					
Paving	215,000.00	24,740.85	25,000.00	-	360,000.00
Parking Areas	-	-	-	0.29	-
Office Equipment	-	-	-	-	-
Sidewalk/Bike Paths	-	-	-	-	-
Beautification Project	10,000.00	422.39	750.00	0.24	-
Nights of Lights	20,000.00	3,928.95	3,928.95	-	25,000.00
Drainage	130,000.00	4,902.21	10,000.00	580,334.34	170,000.00
Storm Drains	-	-	-	-	-
Mizell Pond Weir Rehabilitation	900,000.00	25,077.50	50,000.00	-	-
Vehicles	35,000.00	34,812.00	35,000.00	73,435.50	-
Other Equipment	-	-	-	2,182.47	18,000.00
Fund Balance Stabilization	-	-	-	-	-
Intrafund Trans-Capital Projects Fund	-	-	-	6,042.00	-
Total Capital Outlay	1,310,000.00	93,883.90	124,678.95	661,994.84	573,000.00
<u>Debt Payment</u>					
Loan Principal	117,342.00	58,245.84	117,348.00	113,989.29	120,793.00
Loan Interest	50,024.00	25,437.00	50,024.00	53,376.39	46,572.00
Total Debt Payment	167,366.00	83,682.84	167,372.00	167,365.68	167,365.00
Total Road & Bridge Expenditures	2,358,670.00	765,669.01	1,100,114.15	1,666,987.34	1,562,395.98
Revenues less Expenditures	-	332,089.74	346,281.86	341,345.93	(0.00)

<u>DEBT SERVICE FUND REVENUE ACCOUNTS*</u>	<u>APPROPRIATED FY20</u>	<u>RECEIVED AS 6/30/20</u>	<u>FORECAST TO BE REC'D. AS OF 9/30/20</u>	<u>FY19 ACTUAL</u>	<u>PROPOSED FY21</u>	<u>DESCRIPTION</u>
<u>ACCOUNT NAME</u>						
AD VALOREM - VOTED DEBT	676,037.00	610,233.49	610,233.49	610,354.04	687,071.00	.50 Millage Rate, 95% collected
AD VALOREM TAXES-DELINQUENT	-	58.29	30.47	424.71	-	
INTEREST ON INVESTMENTS	1,500.00	-	1,500.00	0.00	1,500.00	
REFUND OF PRIOR YEARS EXPENDITURES	-	-	-	0.00	-	Total bonds A,C,D
INTRAGOVERNMENTAL TRANSFERS IN	363,159.00	272,369.25	363,159.00	362,178.00	351,028.00	
CONTRIBUTION FROM SINKING FUND RESERVE	-	-	-	0.00	-	
TOTAL REVENUES - DEBT SERVICE FUND	1,040,696.00	882,661.03	974,922.96	972,956.75	1,039,599.00	
	<u>APPROPRIATED FY19</u>	<u>SPENT AS OF 7/31/19</u>	<u>BE SPENT AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>	
<u>DEBT SERVICE FUND EXPENSE ACCOUNTS</u>						
LOAN PRINCIPAL	394,046.99	379,046.99	394,046.99	367,057.03	396,143.82	
LOAN INTEREST	200,746.14	194,896.08	200,746.14	208,636.04	188,621.14	
DEBT SERVICE FEES	7,980.00	7,661.03	7,980.00	8,120.18	7,755.00	
SINKING FUND CONTRIBUTION	437,922.87	-	-	-	447,079.04	
TOTAL EXPENDITURES - DEBT SERVICE FUND	1,040,696.00	581,604.10	602,773.13	583,813.25	1,039,599.00	
<u>REVENUES LESS EXPENDITURES</u>	-	301,056.93	372,149.83	389,143.50	-	

<u>CAPITAL PROJECT-WEIR REVENUE ACCOUNTS*</u>	<u>APPROPRIATED FY20</u>	<u>RECEIVED AS 6/30/20</u>	<u>FORECAST TO BE REC'D. AS OF 9/30/20</u>	<u>FY19 ACTUAL</u>	<u>PROPOSED FY21</u>	<u>DESCRIPTION</u>
<u>ACCOUNT NAME</u>						
STATE GRANTS					1,800,000.00	Weir - 75% FEMA, 25% SJWMD
DEBT PROCEEDS	-	-	-	0.00	2,528,281.00	Bank Note-Weir-\$2,528,281
	-	-	-	0.00	-	
TOTAL REVENUES - CAPITAL PROJECT-WEIR	-	-	-	-	4,328,281.00	

	<u>APPROPRIATED FY19</u>	<u>SPENT AS OF 7/31/19</u>	<u>BE SPENT AS OF 9/30/19</u>	<u>FY18 ACTUAL</u>	<u>PROPOSED FY20</u>	
Mizell Pond Weir Rehabilitation	-	-	-	-	4,328,281.00	Full Debt for Loan on project- \$2,528,281. 75% FEMA, 25% BT SJRWMD-CY Reimb, \$1.8M
	-	-	-	-	-	
	-	-	-	-	-	
	-	-	-	-	-	
TOTAL EXPENDITURES - DEBT SERVICE FUND	-	-	-	-	4,328,281.00	
<u>REVENUES LESS EXPENDITURES</u>	-	-	-	-	-	

Position Id Descript	Last Name, Suffix	Hire Date	Reg. Rate	Base Salary	1.6% COLA	Step Increase	FY21 Wages	FY21 Hourly	FICA	FRS	HEALTH	DENTAL	VISION	LIFE	TOTAL BENEFITS	TOTAL SALARY & BENEFITS
COMMISSIONER	ENGLAND	1/1/2015	0.0000	7,907.65	126.52	-	8,034.17		614.61	843.59	-	-	-	-	1,458.20	9,492.37
COMMISSIONER	GEORGE	1/3/2011	0.0000	6,588.84	105.42	-	6,694.26		512.11	702.90	-	-	-	-	1,215.01	7,909.27
COMMISSIONER	KOSTKA	1/1/2017	0.0000	6,588.84	105.42	-	6,694.26		512.11	702.90	-	-	-	-	1,215.01	7,909.27
COMMISSIONER	RUMRELL	4/1/2019	0.0000	6,588.84	105.42	-	6,694.26		512.11	702.90	-	-	-	-	1,215.01	7,909.27
COMMISSIONER	SAMORA	12/4/2017	0.0000	6,588.84	105.42	-	6,694.26		512.11	702.90	-	-	-	-	1,215.01	7,909.27
				34,263.01			34,811.21		2,663.06	3,655.18	-	-	-	-	6,318.23	41,129.44
CITY MANAGER	ROYLE	7/24/1989	58.2736	121,209.14	1,939.35	3,636.27	126,784.76	60.95	9,699.03	35,141.57	7,593.24	182.52	31.08	60.00	52,707.44	179,492.20
IT SPECIALIST	ADAMS JR	3/7/2013	21.4381	44,591.20	713.46	1,224.48	46,529.14	22.37	3,559.48	4,885.56	7,593.24	182.52	31.08	120.00	16,371.88	62,901.02
RECORDS CLERK	CADWALLADER	8/6/2009	16.2782	27,086.88	433.39	774.73	28,295.00	17.00	2,164.57	2,970.98	7,593.24	182.52	31.08	120.00	13,062.38	41,357.38
FINANCE ASSISTANT - REMOVED FY21	TBN	TBD	0.0000	-			-		-	-	-	-	-	-	-	-
EVENTS COORDINATOR/PIO	CONLON	2/10/2020	18.2692	38,000.00	608.00	1,026.50	39,634.50	19.06	3,032.04	4,161.62	7,593.24	182.52	31.08	120.00	15,120.50	54,755.00
FINANCE DIRECTOR	DOUYLLIEZ	8/18/2014	34.4011	71,554.46	1,144.87	2,423.31	75,122.64	36.12	5,746.88	20,822.12	18,223.78	182.52	31.08	120.00	45,126.38	120,249.02
DEPUTY CITY CLERK	FITZGERALD	5/16/2016	17.2739	35,929.74	574.88	1,101.89	37,606.51	18.08	2,876.90	3,948.68	7,593.24	182.52	31.08	120.00	14,752.42	52,358.93
IT MANAGER	JOHNS	10/1/2002	31.2500	65,000.00	1,040.00	1,865.65	67,905.65	32.65	5,194.78	18,821.75	18,223.78	182.52	31.08	120.00	42,573.91	110,479.56
PT FINANCE ASSISTANT	MUDRICK	10/8/2019	16.0000	33,280.00	532.48	970.08	21,739.10	16.72	1,663.04	2,282.61	-	-	-	120.00	4,065.65	25,804.75
CITY CLERK	RADDATZ	9/21/2015	32.5167	67,634.64	1,082.15	1,851.30	70,568.09	33.93	5,398.46	19,559.71	7,593.24	182.52	31.08	120.00	32,885.01	103,453.10
				-			-	-	-	-	-	-	-	-	-	-
				383,076.92			387,400.63		29,636.15	77,453.02	74,413.75	1,277.64	217.56	960.00	183,958.12	571,358.75
EXECUTIVE ASSISTANT	MILLER	8/31/1998	29.5090	61,378.74	982.06	1,517.23	63,878.03	30.71	4,886.67	11,009.38	7,593.24	182.52	31.08	120.00	23,822.89	87,700.92
DIRECTOR OF BUILDING & ZONING (50%)	LAW						41,835.60		3,200.42	11,595.78	3,796.62	91.26	15.54	60.00	18,754.59	60,590.18
							105,713.63		8,087.09	22,605.16	11,389.86	273.78	46.62	180.00	42,577.47	148,291.10
POLICE CHIEF	HARDWICK	1/7/2013	49.6407	103,252.74	1,652.04	3,097.58	108,002.36	51.92	8,262.18	26,949.29	18,223.78	-	-	120.00	53,555.25	161,557.61
POLICE SERGEANT	ABEL	4/4/2016	26.7899	55,723.00	891.57	1,832.19	61,369.10	28.10	4,694.74	15,313.12	7,593.24	182.52	31.08	120.00	27,934.70	89,303.80
ADMINISTRATIVE ASSISTANT	ADERHOLD	8/15/2019	22.7740	31,580.00	505.28	1,021.83	30,170.00	14.50	2,308.01	3,167.85	18,223.78	182.52	31.08	120.00	24,033.23	54,203.23
COMMANDER	ASHLOCK	3/1/2017	36.1711	75,235.89	1,203.77	2,239.67	78,679.33	37.83	6,018.97	19,632.46	18,223.78	182.52	31.08	120.00	44,208.81	122,888.14
POLICE OFFICER	BRYANT	9/23/2019	19.2596	40,060.00	640.96	1,356.70	44,160.54	20.22	3,378.28	11,019.16	12,111.18	182.52	31.08	120.00	26,842.22	71,002.76
LIEUTENANT	CARSWELL	7/20/2006	32.5376	67,678.27	1,082.85	2,022.92	70,784.04	34.03	5,414.98	17,662.39	7,593.24	182.52	31.08	120.00	31,004.21	101,788.25
CORPORAL	CLINE	7/25/2013	25.6510	53,354.00	853.66	1,422.40	58,411.57	26.75	4,468.48	14,575.15	7,593.24	182.52	31.08	120.00	26,970.47	85,382.04
POLICE OFFICER	EVANS	11/18/2019	19.2596	40,060.00	640.96	1,356.70	44,160.54	20.22	3,378.28	11,019.16	-	-	-	120.00	14,517.44	58,677.98
POLICE OFFICER	GIANNOTTA	12/18/2017	20.4986	42,637.19	682.20	1,356.70	46,909.89	21.48	3,588.61	11,705.19	12,111.18	182.52	31.08	120.00	27,738.58	74,648.47
POLICE SERGEANT	GILLESPIE	3/21/2013	28.7233	59,744.54	955.91	1,832.19	65,659.27	30.06	5,022.93	16,383.63	7,593.24	182.52	31.08	120.00	29,333.41	94,992.68
POLICE OFFICER	GREEN	9/10/2018	19.8374	41,261.80	660.19	1,356.70	45,442.62	20.81	3,476.36	11,339.07	7,593.24	182.52	31.08	120.00	22,742.27	68,184.89
POLICE SERGEANT	HAMMONDS	10/2/2003	27.6829	57,580.43	921.29	1,832.19	63,350.60	29.01	4,846.32	15,807.56	12,111.18	182.52	31.08	120.00	33,098.66	96,449.26
ADMINISTRATIVE LIEUTENANT	HARRELL	8/4/2014	26.7690	55,679.47	890.87	1,517.23	58,087.57	27.93	4,443.70	6,099.20	-	-	-	120.00	10,662.89	68,750.47
POLICE OFFICER	JENSEN	10/12/2015	21.3073	44,319.26	709.11	1,356.70	48,704.32	22.30	3,725.88	12,152.95	7,593.24	182.52	31.08	120.00	23,805.67	72,509.99
POLICE OFFICER	KELLY	2/2/2009	24.1289	50,188.20	803.01	1,356.70	54,965.31	25.17	4,204.85	13,715.22	18,223.78	182.52	31.08	120.00	36,477.44	91,442.75
POLICE OFFICER	LEWIS	11/2/2015	21.3073	44,319.26	709.11	1,356.70	48,704.32	22.30	3,725.88	12,152.95	7,593.24	182.52	31.08	120.00	23,805.67	72,509.99
POLICE OFFICER	MARTINEZ	1/23/2006	24.2540	50,448.41	807.17	1,356.70	55,242.90	25.29	4,226.08	13,784.48	-	-	-	120.00	18,130.57	73,373.46
POLICE OFFICER	MCNETT	5/11/2020	18.2212	40,060.00	640.96	2,160.00	45,004.01	20.61	3,442.81	11,229.63	7,593.24	182.52	31.08	120.00	22,599.27	67,603.28
POLICE SERGEANT	PADGETT	2/27/2017	26.0096	54,100.00	865.60	1,832.19	59,637.68	27.31	4,562.28	14,881.09	7,593.24	182.52	31.08	120.00	27,370.21	87,007.89
ADMINISTRATIVE ASSISTANT	PARRISH	2/27/2017	17.2847	35,952.09	575.23	1,021.83	37,549.15	18.05	2,872.51	3,942.66	7,593.24	182.52	31.08	120.00	14,742.01	52,291.16
POLICE OFFICER	PRESTON	7/6/2017	20.4986	42,637.19	682.20	1,356.70	46,909.89	21.48	3,588.61	11,705.19	7,593.24	182.52	31.08	120.00	23,220.64	70,130.53
POLICE OFFICER	POWELL	8/27/2020	24.9817	40,060.00	640.96	1,356.70	42,057.66	20.22	3,217.41	10,494.44	7,593.24	182.52	31.08	120.00	21,638.69	63,696.35
POLICE OFFICER	WRIGHT	6/12/2017	21.3287	44,723.74	715.58	1,356.70	49,135.82	22.50	3,758.89	12,260.62	7,593.24	182.52	31.08	120.00	23,946.35	73,082.17
POLICE OFFICER	YOUNGBLOOD	1/7/2019	19.2596	41,020.00	656.32	2,356.70	46,234.67	21.17	3,536.95	11,536.71	7,593.24	182.52	31.08	120.00	23,000.50	69,235.17
				1,211,675.48			1,309,333.18		100,163.99	308,529.15	215,534.00	3,650.40	621.60	2,880.00	631,379.14	1,940,712.32
DIRECTOR BUILDING & ZONING (50%)	LAW	12/4/2017	39.5930				41,835.60		3,200.42	11,595.78	3,796.62	91.26	15.54	60.00	18,754.59	60,590.18
BUILDING INSPECTOR	BROWN	3/28/2005	27.7531	57,726.52	923.62	1,319.17	59,969.31	28.83	4,587.65	6,296.78	7,593.24	182.52	31.08	120.00	18,811.27	78,780.58
PERMIT TECH	VACANT	TBD	17.7885	37,000.00	592.00		37,592.00	30.12	2,875.79	3,947.16	7,593.24	182.52	31.08	120.00	14,749.79	52,341.79
CODE ENFORCEMENT OFFICER	THOMPSON	3/11/2019	17.3345	37,600.00	601.60	1,273.39	39,474.99	18.98	3,019.84	4,144.87	7,593.24	182.52	31.08	120.00	15,091.55	54,566.54
PERMIT SPECIALIST	PIEROTTI	7/19/2018	18.2368	37,923.51	606.78	951.25	39,481.54	18.98	3,020.34	4,145.56	7,593.24	182.52	31.08	120.00	15,092.74	54,574.27
				170,250.03			218,353.44		16,704.04	30,130.16	34,169.58	821.34	139.86	540.00	82,499.93	300,853.37
EQUIPMENT OPERATOR	ANDREWS III	1/24/2013	17.3341	36,055.01	576.88	1,048.92	37,680.81	18.12	2,882.58	3,956.49	12,111.18	182.52	31.08	120.00	19,283.85	56,964.66
EQUIPMENT OPERATOR	CROSS	10/9/2015	15.6479	32,547.77	520.76	1,048.92	34,117.45	16.40	2,609.99	3,582.33	7,593.24	182.52	31.08	120.00	14,119.16	48,236.61

FY21																	TOTAL
Position Id	Descript	Last Name, Suffix	Hire Date	Reg. Rate	Base Salary	1.6% COLA	Step Increase	FY21 Wages	Hourly	FICA	FRS	HEALTH	DENTAL	VISION	LIFE	TOTAL BENEFITS	SALARY & BENEFITS
SERVICE WORKER II		FAHEY	3/13/2019	16.2067	33,710.04	539.36	949.76	35,199.16	16.92	2,692.74	3,695.91	7,593.24	182.52	31.08	120.00	14,315.49	49,514.65
SERVICE WORKER I		FOWLER	7/2/2019	13.4824	28,043.40	448.69	904.51	29,396.60	14.13	2,248.84	3,086.64	7,593.24	182.52	31.08	120.00	13,262.32	42,658.93
ASSISTANT DIRECTOR PUBLIC WORK		GATCHELL	8/28/1989	36.4721	75,862.00	1,213.79	1,212.84	78,288.63	37.64	5,989.08	8,220.31	13,705.75	182.52	31.08	120.00	28,248.74	106,537.37
SERVIE WORKER I		GRIBBLE	8/16/2019	13.4824	28,043.40	448.69	904.51	29,396.60	14.13	2,248.84	3,086.64	7,593.24	182.52	31.08	120.00	13,262.32	42,658.93
FOREMAN SANITATION		GRAY	10/1/1990	25.6487	53,349.34	853.59	1,225.16	55,428.09	26.65	4,240.25	5,819.95	13,705.75	182.52	31.08	120.00	24,099.55	79,527.64
SERVICE WORKER I		VACANT		13.4824	28,043.40	448.69	1,402.17	29,894.26	14.37	2,286.91	3,138.90	7,593.24	182.52	31.08	120.00	13,352.65	43,246.91
ADMINISTRATIVE ASSISTANT		HASKINS	5/23/2012	19.9196	41,432.94	662.93	1,021.83	43,117.70	20.73	3,298.50	4,527.36	13,705.75	182.52	31.08	120.00	21,865.21	64,982.91
FOREMAN ROADS AND STREETS		JONES	5/17/1993	25.0544	52,113.29	833.81	1,225.16	54,172.26	26.04	4,144.18	5,688.09	7,593.24	182.52	31.08	120.00	17,759.11	71,931.37
FOREMAN GROUNDS		LARGE	11/22/1993	25.0564	52,117.34	833.88	1,225.16	54,176.38	26.05	4,144.49	5,688.52	18,223.78	182.52	31.08	120.00	28,390.39	82,566.77
DRAINAGE FOREMAN		ORLANDO	3/14/1991	25.6260	53,302.22	852.84	1,225.16	55,380.22	26.63	4,236.59	5,814.92	13,705.75	182.52	31.08	120.00	24,090.86	79,471.08
SERVICE WORKER I		PINDZIA	1/8/2018	13.9318	28,978.18	463.65	904.51	30,346.34	14.59	2,321.50	3,186.37	7,593.24	182.52	31.08	120.00	13,434.70	43,781.04
SERVICE WORKER I		PORTER	6/1/2016	15.1556	31,523.81	504.38	904.51	32,932.70	15.83	2,519.35	3,457.93	7,593.24	182.52	31.08	120.00	13,904.13	46,836.83
EQUIPMENT OPERATOR		RAYMOND SR	4/21/2005	19.0730	39,672.02	634.75	1,048.92	41,355.69	19.88	3,163.71	4,342.35	13,705.75	182.52	31.08	120.00	21,545.41	62,901.10
SERVICE WORKER II		TEDDER	8/29/2013	17.2014	35,779.08	572.47	949.76	37,301.31	17.93	2,853.55	3,916.64	18,223.78	182.52	31.08	120.00	25,327.56	62,628.87
SERVICE WORKER I		THORNTON	8/12/2019	13.4824	28,043.40	448.69	904.51	29,396.60	14.13	2,248.84	3,086.64	7,593.24	182.52	31.08	120.00	13,262.32	42,658.93
FOREMAN BUILDINGS		TICHY	12/2/2011	19.1320	39,794.60	636.71	1,225.16	41,656.47	20.03	3,186.72	4,373.93	7,593.24	182.52	31.08	120.00	15,487.49	57,143.96
DIRECTOR PUBLIC WORKS		TREDIK	5/1/2019	47.2861	98,355.07	1,573.68	2,392.75	102,321.50	49.19	7,827.59	28,360.96	18,223.78	182.52	31.08	120.00	54,745.93	157,067.43
SERVICE WORKER II		WHITE	5/24/2018	13.9318	28,978.18	463.65	949.76	30,391.59	14.61	2,324.96	3,191.12	7,593.24	182.52	31.08	120.00	13,442.91	43,834.50
					845,744.49			881,950.38	-	67,469.20	110,221.99	218,836.91	3,650.40	621.60	2,400.00	403,200.11	1,285,150.49
							519	194,029.08	-	14,843.22	24,248.84	48,144.12	803.09	136.75	528.00	88,704.02	282,733.11
							534	238,126.60	-	18,216.69	29,759.94	59,085.97	985.61	167.83	648.00	108,864.03	346,990.63
							572	114,653.55	-	8,771.00	14,328.86	28,448.80	474.55	80.81	312.00	52,416.01	167,069.56
							541	335,141.15	-	25,638.30	41,884.36	83,158.03	1,387.15	236.21	912.00	153,216.04	488,357.19
DIRECTOR BUILDING & ZONING	LAW		12/4/2017	39.5930	82,353.54	1,317.66	-	83,671.20	40.23	6,400.85	23,191.56	7,593.24	182.52	31.08	109.92	37,509.17	121,180.37
							515	41,835.60	20.11	3,200.42	11,595.78	3,796.62	91.26	15.54	54.96	18,754.59	60,590.18
							524	41,835.60	20.11	3,200.42	11,595.78	3,796.62	91.26	15.54	54.96	18,754.59	60,590.18
Total Wages FY 19					\$2,909,951.35	Total Wages FY20		3,064,347.23	234,422.56		587,736.22	561,937.34	9,856.08	1,678.32	7,020.00	1,402,640.45	4,466,987.68
								\$ Incr of Wages	\$154,395.88								
								% Incr of Wages	5.31%								

Capital Projects-Public Works

	Priority	Funding Source	
		General Fund	Outside
Drainage Improvements	Critical	\$ 115,000.00	
Electrical Improvements	Critical	\$ 25,000.00	
Lakeside Park Walkway Rehab	Critical	\$ 30,000.00	
Mizell Pond	Critical		\$ 2,528,000.00
Ocean Hammock Park Phase II	Critical	\$ 100,000.00	\$ 100,000.00
Ocean Hammock Park Phase III	Critical	\$ 200,000.00	\$ 200,000.00
Resurfacing	Critical	\$ 360,000.00	
Roadway Safety	Critical	\$ 25,000.00	
Matrix Message Board Sign/Trailer	Critical	\$ 18,000.00	
3rd Lane Drainage	Important	\$ 120,000.00	
5th Street Dune Walkover	Important	\$ 40,000.00	
F450	Important	\$ 55,000.00	
Heavy Equipment Trailer	Important	\$ 25,000.00	
Multi-surface Vacuum	Important	\$ 4,000.00	
Parking Improvements	Important	\$ 123,000.00	
Pumps	Important	\$ 20,000.00	\$ 35,000.00
Roadway Construction	Important	\$ 60,000.00	
Sidewalk Improvements	Important	\$ 30,000.00	
Citywide Landscaping	Desirable	\$ 25,000.00	
F150	Desirable	\$ 35,000.00	
Public Works Facility Concept Plan	Desirable	\$ 35,000.00	
Repainting City Hall	Desirable	\$ 25,000.00	
Splash Park Shade Structure	Desirable	\$ 20,000.00	
		\$ 1,490,000.00	\$ 2,863,000.00

Impact Fees plus grant
CPI grant in July 2021? Can reduce by 75% and spread over two years

**Not capital. Various location improvements, operating expense

Possibly Port and Waterway or park impact fee

Possibly TDC or Port and Waterway

Possibly Dorian for \$35K

Impact Fees

Impact Fees

Total - Critical	\$ 873,000.00
Total - Important	\$ 477,000.00
Total - Desirable	\$ 140,000.00

IT Expenses				Departments										
Budget FY21				Legislaive	Executive	Adm/Fin	P&Z	Oth Gov't Svc	Law Enf	Bldg	Garbage	Park & Rec	R&B	
	Acct #	Total		<u>1100</u>	<u>1200</u>	<u>1300</u>	<u>1500</u>	<u>1900</u>	<u>2100</u>	<u>2400</u>	<u>3400</u>	<u>7200</u>	<u>4100</u>	
Archive Social	5280	\$4,788.00		\$4,788.00										\$4,788.00
AHA/Municode Web	5280	\$2,400.00		\$2,400.00										\$2,400.00
MCCI (Laserfiche)	4970	\$11,500.00		\$11,500.00										\$11,500.00
Municode	3170	\$3,300.00		\$3,300.00										\$3,300.00
MCSJ (Financial Software)	5280	\$6,380.00		\$63.80	\$127.60	\$625.24	\$108.46	\$774.79	\$1,639.66	\$293.48	\$950.88	\$457.83	\$1,338.27	\$6,380.00
MCSJ (Hosting)	5280	\$3,950.00		\$39.50	\$79.00	\$387.10	\$67.15	\$479.69	\$1,015.15	\$181.70	\$588.71	\$283.45	\$828.55	\$3,950.00
MCSJ (Hardware Maint)	5280	\$180.00				\$180.00								\$180.00
MCSJ (AR/Bus License)	5280	\$1,072.50				\$1,072.50								\$1,072.50
MCSJ (AR/WIPP-Misc)	5280	\$1,755.00				\$1,755.00								\$1,755.00
MCSJ (Permitting/Code Enf)	5280	\$4,768.00								\$4,768.00				\$4,768.00
MCSJ (AR/WIPP-Utility)	5280	\$3,790.00									\$3,790.00			\$3,790.00
Misc Software Needs	5280	\$2,500.00				\$2,500.00								\$2,500.00
Misc Sm Equip Repl	5230	\$1,500.00				\$1,500.00								\$1,500.00
Comp/Equip Repair	5281	\$1,000.00				\$1,000.00								\$1,000.00
Office 365	5280	\$13,104.00		\$1,440.00	\$240.00	\$1,920.00	\$360.00	\$327.36	\$6,816.00	\$840.00	\$401.76	\$193.44	\$565.44	\$13,104.00
Zoho Manage Engine	5280	\$890.00							\$890.00					\$890.00
Misc Computer Needs	5280	\$800.00						\$176.00			\$216.00	\$104.00	\$304.00	\$800.00
Office 365 Adv Threat	5280	\$3,960.00		\$900.00	\$60.00	\$480.00	\$90.00	\$105.60	\$1,740.00	\$210.00	\$129.60	\$62.40	\$182.40	\$3,960.00
Adobe Professional	5280	\$3,000.00				\$1,400.00	\$200.00		\$600.00	\$600.00	\$100.00		\$100.00	\$3,000.00
ESRI	5280	\$700.00											\$700.00	\$700.00
Adobe Creative Suite	5280	\$1,917.56				\$1,917.56								\$1,917.56
Hosting for P/U List	5280	\$150.00									\$150.00			\$150.00
SmartMCT Maint	5280	\$7,140.00							\$7,140.00					\$7,140.00
File OnQ Evidence Software	5280	\$4,000.00							\$4,000.00					\$4,000.00
APS Annual Maint	5280	\$400.00							\$400.00					\$400.00
Power DMS	5280	\$3,340.00							\$3,340.00					\$3,340.00
Power Details	5280	\$1,700.00							\$1,700.00					\$1,700.00
Parts-Upgrade Computers	5281	\$4,500.00							\$4,500.00					\$4,500.00
Barracuda Backup (PD, BD, Admin)	5280	\$ 4,800.00				\$ 1,600.00			\$ 1,600.00	\$ 1,600.00				\$4,800.00
ESET(City Wide)	5280	\$2,000.00				\$257.14	\$28.57	\$125.71	\$1,000.00	\$142.86	\$154.29	\$74.29	\$217.14	\$2,000.00
Identity Automation (2FA)	5280	\$ 400.00							\$ 400.00					\$400.00
Civil 3D Auto CAD (PWD)	5280	\$2,200.00											\$2,200.00	\$2,200.00
Barracuda Backup (PWD)	5280	\$2,000.00						\$440.00			\$540.00	\$260.00	\$760.00	\$2,000.00
SSL (Entrust)	5280	\$500.00							\$500.00					\$500.00
Firewall maintenance	5280	\$3,000.00				\$1,000.00		\$220.00	\$1,000.00		\$270.00	\$130.00	\$380.00	\$3,000.00
Managed IT Services (Net. Engineer)	5280	\$5,000.00				\$1,250.00		\$275.00	\$2,500.00		\$337.50	\$162.50	\$475.00	\$5,000.00
Domain Names (cityofsab,staugbch...)	5280	\$100.00				\$75.00			\$25.00					\$100.00
Panic Alarm Monitoring	5290	\$400.00				\$400.00								\$400.00
		\$114,885.06		\$24,431.30	\$506.60	\$19,319.54	\$854.18	\$2,924.15	\$40,805.81	\$8,636.04	\$7,628.73	\$1,727.91	\$8,050.80	\$114,885.06

IT Capital - FY21 Department Purchases

Dept.	Item	Quantity	Cost	Importance
Police Dept.	Panasonic FZ55	20	\$60,000.00	High
Police Dept.	Desktop (Parrish)	1	\$1,500.00	Low
Public Works	Desktop (Secretary)	1	\$1,500.00	Low
Public Works	Desktop (Ass. Director)	1	\$1,500.00	Low
Public Works	Desktop(Foreman)	1	\$1,500.00	Low
Public Works	Desktop(Foreman)	1	\$1,500.00	Low
Public Works	Full Matrix Sign	1	\$40,000.00	Low
Finance and Admin	Printer (Finance Assist.)	1	\$500.00	Medium
Finance and Admin	Desktop (Finance Assist.)	1	\$1,500.00	Low
Finance and Admin	Desktop (Finance Dir.)	1	\$1,500.00	Low
Finance and Admin	Desktop(City Manager)	1	\$1,500.00	Low
Finance and Admin	Desktop (Deputy Clerk)	1	\$1,500.00	Low
Finance and Admin	Laptop (Finance Dir.)	1	\$2,000.00	Low

INSURANCE
Budget FY21

<u>DESCRIPTION</u>	<u>ACCT #</u>	<u>TOTAL</u>	<u>512</u>	<u>513</u>	<u>515</u>	<u>519</u>	<u>521</u>	<u>524</u>	<u>534</u>	<u>572</u>	<u>541</u>
FMIT - General Liability	4510	\$49,320.00				\$26,632.80	\$22,687.20				
FMIT - Auto Liability	4510	\$15,907.00				\$477.21	\$6,521.87	\$1,272.56	\$1,590.70		\$6,044.66
FMIT - Auto Physical Damage	4520	\$11,826.00				\$354.78	\$4,848.66	\$946.08	\$1,182.60		\$4,493.88
FMIT - Property/Buildings	4520	\$37,844.00				\$13,245.40	\$9,082.56	\$6,433.48	\$4,541.28		\$4,541.28
FMIT - Workers Comp	2400	\$77,849.00	\$153.66	\$469.52	\$782.88	\$9,478.11	\$30,928.04	\$2,432.58	\$11,632.23	\$5,600.70	\$16,371.28
Wright National Flood - Police Dept	4520	\$4,129.00					\$4,129.00				
Wright National Flood - City Hall	4520	\$3,090.00				\$3,090.00					
Wright National Flood - Building C	4520	\$2,227.00				\$2,227.00					
The Hartford	4540	\$208.00	\$27.04	\$104.00				\$76.96			
Ace American - Statutory Insurance	4530	\$1,800.00					\$1,800.00				
Annual Total		\$204,200.00	\$181	\$574	\$783	\$55,505	\$79,997	\$11,162	\$18,947	\$5,601	\$31,451

MEMBERSHIPS
Budget FY 21

<u>DESCRIPTION</u>	<u>511</u>	<u>512</u>	<u>513</u>	<u>515</u>	<u>519</u>	<u>521</u>	<u>524</u>	<u>534</u>	<u>572</u>	<u>541</u>
Florida League of Cities	\$600									
Northeast Florida League of Cities	\$100									
Florida Shore and Beach Preservation Association	\$500									
American Coastal Coalition	\$500									
Miscellaneous memberships and allowance for increases	\$200									
St. Johns County Chamber of Commerce	\$700									
International City Manager's Association-REMOVED FY 20		\$0								
Florida County & City Managers Association		\$450								
Government Finance Officers Association (CFO)			\$180							
FL Govt Finance Officers Assoc. First Coast Chapter - REMOVED FY 21			\$0							
FL Govt Finance Officers Association (CFO & Fin Asst) - Reduced FY 21			\$50							
Florida Association of City Clerks (City Clerk & Deputy City Clerk)			\$150							
International Institute of Municipal Clerks (City Clerk & Deputy City Clerk)			\$310							
Toastmasters Club (City Clerk) - REMOVED FY 21										
SHRM (City Clerk)			\$210							
Florida Gulf Coast ARMA (City Clerk) - REMOVED FY 21			\$0							
FL Municipal Communicators Association (City Clerk) - REMOVED FY21			\$0							
Florida Public Human Resources Association			\$100							
Florida Festivals and Event Association-REMOVED FY 21			\$0							
Florida Local Government Information Systems Association (IT Staff)			\$200							
Law Enforcement Association Memberships based on year-to-date expenditures						\$3,000				
Building Official Association							\$2,000			
Public Works Association										\$720
Notary Renewal - Fitzgerald (4 year renewal)			\$100							
FLGISA - IT			\$200							
Annual Total	\$2,600	\$450	\$1,500	\$0	\$0	\$3,000	\$2,000	\$0	\$0	\$720
										\$10,270

TRAINING & EDUCATION
Budget FY21

<u>DESCRIPTION</u>	<u>511</u>	<u>512</u>	<u>513</u>	<u>515</u>	<u>519</u>	<u>521</u>	<u>524</u>	<u>534</u>	<u>572</u>	<u>541</u>	
Registration Fees for Conferences and Institutes	\$2,500										
Conference Registration		\$600									
FACC Fall Conference (Deputy City Clerk)			\$400								
FACC Summer Conference (City Clerk) - REMOVED FY 21			\$0								
HR Florida Conference			\$1,300								
FL Municipal Communicators Association Conference - REMOVED FY 21			\$0								
Florida Festivals & Events Assoc. Conf- REMOVE FY21			\$0								
Florida Government Finance Officers Association Conference (CFO Only)			\$500								
FGFOA School of Government Finance (CFO & Deputy CFO)- REMOVED FY21			\$0								
IT Staff Trainings			\$1,000								
Miscellaeous Seminars/Training			\$575								
Dept's share of Public Works employees training costs					\$660			\$810	\$390	\$1,140	
Firearms training and supplies, ammunition, targets, posters, Police Law Institute Training, Training Schools (Interview, Traffic, etc.). Conferences (Police Chief, etc.). Tuition Reimbursement						\$25,000					
Building Dept Continuing Education as required by FL Statutes.							\$9,000				
Pool Certification									\$1,200		
Annual Total	\$2,500	\$600	\$3,775	\$0	\$660	\$25,000	\$9,000	\$810	\$1,590	\$1,140	\$45,075

2021 Proposed Budget

		Millage	Projected Revenue @ 95%	Difference between Millage Levels	Total Decrease from Suggested
\$1,446,464,216.00	Value				
Ad Valorem Taxes @	Suggested	2.6000	\$3,572,766.61		
	Proposed FY 21	2.4500	\$3,366,645.00	\$206,121.61	
	FY 20 Level	2.3992	\$3,296,839.00	\$69,806.00	\$275,927.61
	Rollback	2.2852	\$3,140,187.00	\$156,652.00	\$432,579.61

Each Tenth of a Mill is Worth \$144,646
 (Current Year Gross Tax Value x .1 ÷ 1,000)

Property Tax Analysis

		Property Value	Millage	Revenue @ 95%
2008	FY09	\$1,381,039,089.00	1.5864	\$2,081,336.39
2009	FY10	\$1,252,640,382.00	1.8011	\$2,143,324.06
2010	FY11	\$1,034,400,929.00	2.2875	\$2,247,882.52
2011	FY12	\$898,490,528.00	2.3992	\$2,047,875.55
2012	FY13	\$845,959,397.00	2.3992	\$1,928,144.50
2013	FY14	\$839,126,178.00	2.3992	\$1,912,569.95
2014	FY15	\$863,301,116.00	2.3992	\$1,967,670.44
2015	FY16	\$915,821,132.00	2.3992	\$2,087,376.16
2016	FY17	\$991,173,609.00	2.3992	\$2,259,122.54
2017	FY18	\$1,173,033,017.00	2.3992	\$2,673,623.77
2018	FY19	\$1,260,551,064.00	2.3992	\$2,873,098.41
2019	FY20	\$1,379,667,584.00	2.3992	\$3,144,593.54
2020	FY21	\$1,446,464,216.00	2.3992	\$3,296,839.10