

**BOARD AND DEPARTMENTAL REPORT FOR CITY COMMISSION MEETING  
AUGUST 3, 2020**

**CODE ENFORCEMENT/BUILDING/ZONING**

The report is attached as pages 1-4.

**COMPREHENSIVE PLANNING AND ZONING BOARD**

The minutes of the Board's June 16, 2020, are attached as pages 5-12.

**SUSTAINABILITY AND ENVIRONMENTAL ADVISORY PLANNING COMMITTEE**

The Committee did not meet in July.

**POLICE DEPARTMENT**

Please see page 13.

**PUBLIC WORKS DEPARTMENT**

Please see pages 14-18.

**FINANCE/ADMINISTRATION**

Please see page 19.

**CITY MANAGER**

1. Complaints

A. A1A Beach Boulevard Pedestrian Crossing at Ocean Hammock Park

A resident asks if the crosswalk could be made safer. We replied that possibly signs could be put north and south of the crosswalk, to alert drivers to it. The Public Works Director and City Manager will discuss that possibility and others.

B. Flooding West Side of Ocean Walk Subdivision

A resident of this subdivision, which is east of Mickler Boulevard, complained about recent flooding on the subdivision's west side. He claims the piping of the Mickler ditch is responsible. The Public Works Director has contacted the City's civil engineer who designed the project for the calculations on which the size of the pipe was based. The Director will look into a pump system for Ocean Walk. To improve water flow, he has had the Mickler ditch between 16<sup>th</sup> Street and A Street cleared, as well as the 11<sup>th</sup> Street ditch between Mickler and Lakeside Park. In the meantime, the City is pumping down its retention pond in advance of the more common rain events that are occurring.

C. Moving Waste Container

A

A U.S. Postal Service employee asked that a dog waste container on 5<sup>th</sup> Avenue be moved from its location near a mailbox because flies and odors from the container. The complaint was forwarded to the Public Works Director.

## 2. Major Projects

### A. Road/Sidewalk Improvements

#### 1) Opening 2<sup>nd</sup> Street West of 2<sup>nd</sup> Avenue

There has been no action by the owners of the lots on 2<sup>nd</sup> Street west of 2<sup>nd</sup> Avenue to open that street. The owners would have to sign an agreement and pay in advance the costs to construct the utilities and the road, just as the owners of the lots adjacent to 8<sup>th</sup> Street between the Boulevard and 2<sup>nd</sup> Avenue did. The Public Works Director has sent a letter to the owners of the lots along this section of 2<sup>nd</sup> Street, asking them if they would support the opening of 2<sup>nd</sup> Street and providing the utilities, knowing that they would be assessed the costs for the project. Thus far, the owners of 11 out of 16 lots have agreed to pay the costs, the owners of two lots have said no, and the remaining three owners haven't responded. A possible solution may be for the City to construct the road, pay for it with road impact fees, and then charge the property owners a special assessment in accordance with the long-standing policy that adjacent property owners must pay the cost of a new road that will benefit their properties. The Commission will discuss this topic at its August 3<sup>rd</sup> meeting.

#### 2) Sidewalk on A Street

A resident has suggested that a sidewalk is needed on A Street between the beach and the Boulevard because of the traffic and number of pedestrians and bicyclists along that section of A Street. However, because of the pandemic, the search for funding for this project will be suspended at this time.

### B. Beach Matters

#### 1) Off-Beach Parking

As the City Commission has decided not to have paid parking in the City, the focus concerning off-beach parking has shifted to improving the City's existing rights-of-way and plazas to improve the rights-of-way and areas where people can park. At its March 2, 2020, meeting, the Commission reviewed a report prepared by the Public Works Director of City-owned streets and plazas where parking improvements could be made. The Public Works Director and the City Manager asked the Tourist Development Council at its March 16<sup>th</sup> meeting for funding to improve three parking areas. However, as one TDC member said, revenue from the bed tax will likely decline significantly because of the coronavirus pandemic and the City is not likely to receive at this time any bed tax funds for the improvements.

### C. Parks

#### 1) Ocean Hammock Park

This Park is located on the east side of A1A Beach Boulevard between the Bermuda Run and Sea Colony subdivisions. It was originally part of an 18-acre vacant tract. Two acres were given to the City by the

original owners for conservation purposes and for where the boardwalk to the beach is now located. The City purchased 11.5 acres in 2009 for \$5,380,000 and received a Florida Communities Trust grant to reimburse it for part of the purchase price. The remaining 4.5 acres were left in private ownership. In 2015, The Trust for Public Land purchased the 4.5 acres for the appraised value of \$4.5 million. The City gave the Trust a down payment of \$1,000,000. Thanks to a grant application prepared by the City's Chief Financial Officer, Ms. Melissa Burns, and to the presentation by then-Mayor Rich O'Brien at a Florida Communities Trust board meeting in February 2017, the City was awarded \$1.5 million from the state to help it pay for the remaining debt to The Trust for Public Land. The City received the check for \$1.5 million in October 2018. For the remaining amount owed to The Trust for Public Land, the Commission at public hearings in September 2018 raised the voter-approved property tax debt millage to half a mill. What remains to be done are improvements to the Park, such as restrooms. The Public Works Director is applying to the state for a Florida Recreation Development Assistance Program grant to pay half the costs of the restrooms. The deadline for the grant is October 31, 2019. The City will know in early summer of 2020 whether it has received the grant. In addition, the City requested money from the County's \$15.5 million surplus. However, the County Commission at its November 5<sup>th</sup> meeting decided to use the surplus money for County capital projects that have been delayed from previous fiscal years. For the improvements, the City has applied for funding from a state grant and from a Federal grant from the National Oceanic and Atmospheric Administration. The City was told in March that the latter grant application had been approved for submission.

## 2) Hammock Dunes Park

This 6.1-acre park is on the west side of A1A Beach Boulevard between the shopping plaza and the Whispering Oaks subdivision. The County purchased the property in 2005 for \$2.5 million. By written agreement, the City reimbursed the County half the purchase price, or \$1,250,000, plus interest. At its July 26, 2016, meeting, the County Commission approved the transfer of the property's title to the City, with the condition that if the City ever decided to sell the property, it would revert back to the County. Such a sale is very unlikely, as the City Charter requires that the Commission by a vote of four members approve the sale, and then the voters in a referendum must approve it. At this time, the City does not have the money to develop any trails or other amenities in the Park.

## D. Review of Land Development Regulations

The next change to the Regulations was an ordinance for dune protection, which was passed on first reading at the Commission's February 3<sup>rd</sup> meeting and had its first public hearing at the March 2<sup>nd</sup> meeting, when it was passed on second reading. Its second public hearing and final reading were held at the Commission's April 29<sup>th</sup> meeting, which the April 6<sup>th</sup> meeting that had to be postponed because of the pandemic.

Another change was to allow emotional support animals. It was reviewed by the Commission at its March 2<sup>nd</sup> meeting. At its May 4<sup>th</sup> regular meeting the Commission reviewed the Building Official's proposals to allow such animals by conditional use permit. However, as the Commission didn't approve the proposal, the current restrictions will remain in place.

Another change is to delineate the boundaries of the mixed-use district along A1A Beach Boulevard. At its June 1<sup>st</sup> meeting, the Commission passed on first reading the ordinance to delineate the boundaries. The ordinance had its first public hearing at the Commission's July 6<sup>th</sup> meeting, when it was passed on second reading. It will have a second public hearing and final reading at the Commission's August 3<sup>rd</sup> meeting.

Also, at the August 3<sup>rd</sup> meeting, the Building Official will propose an amendment to the Regulations to provide provisions for access to private property from dead end streets.

The Building Department staff is now development amendments to the Regulations to implement the policies in the Comprehensive Plan, which was accepted by the state two months ago.

### 3. Construction in the City

As of Wednesday July 22, 2020, there were 30 permits active for single-family residences in the City.

<b>SUBDIVISION</b>	<b>ADDRESS</b>	<b>DATE PERMIT ISSUED</b>	
<b>Anastasia Dunes</b>	1012 Island Way	09/16/2019	Active permit #P1915157
	1004 Island Way	02/04/2020	Active permit #P2000359
<b>Atlantic Beach</b>	12 13 <sup>th</sup> Street	09/09/2019	Active permit #P1915242
<b>Chautauqua Beach</b>	15 6 <sup>th</sup> Street	12/24/2019	Active permit #P2000023
	206 7 <sup>th</sup> Street	07/03/2019	Active permit #P1914954
	114 7 <sup>th</sup> Street	06/19/2020	Active permit #P2001112
	105 8 <sup>th</sup> Street	07/17/2020	Active permit #P2001163
<b>Coquina Gables</b>	6 F Street	11/14/2018	Active permit #14270
	613 Mariposa Street	12/20/2019	Active permit #P2000091
<b>Kings Quarry</b>	613 Old Beach Road	01/16/2019	Active permit #14368
<b>Ocean Oaks</b>	504 A Street	11/26/2019	Active permit #P2000099
<b>Ocean Walk</b>	47 Lee Drive	2/19/2020	Active permit #P2000574
<b>Sandpiper West</b>	103 Sandpiper Boulevard	02/04/2019	Active permit #14404
<b>Sea Colony</b>	612 Ocean Palm Way	09/10/2018	Active permit #P1915252
	332 South Forest Dune Drive	01/17/2019	Active permit #14373
	892 Ocean Palm Way	02/07/2019	Active permit #14417

SUBDIVISION	ADDRESS	DATE PERMIT ISSUED	
Sea Grove	1304 Smiling Fish Lane	02/24/2020	Active permit #P2000360
Sevilla Gardens	24 Ewing Street	07/17/2020	Active permit #P2001260
Spanish Oaks	104 Spanish Oaks Lane	04/02/2020	Active permit #P2000692
The Ridge	542 Ridgeway Road	04/25/2019	Active permit #P1914613
	23 High Dune Drive	06/21/2019	Active permit #P1914906
	43 High Dune Drive	07/17/2019	Active permit #P1915008
	420 Ridgeway Road	09/13/2019	Active permit #P1915279
	196 Ridgeway Road	01/03/2020	Active permit #P2000430
	113 Ridgeway Road	01/27/2020	Active permit #P2000220
	352 Ridgeway Road	02/06/2020	Active permit #P2000586
	340 Ridgeway Road	02/24/2020	Active permit #P2000684
	77 High Dune Drive	02/27/2020	Active permit #P2000615
	378 Ridgeway Road	05/21/2020	Active permit #P2000955
	212 Ridgeway Road	06/30/2020	Active permit #P2001167

Underlined address is a result of inspections not being performed in a 180-day period contrary to Chapter 1 of the Florida Building Code, in this event further review and actions are to take place as per the Florida Building Code.

#### COMMERCIAL CONSTRUCTION

- a. Concerning the vacate property between 5<sup>th</sup> and 6<sup>th</sup> Streets on the east side of A1A Beach Boulevard: At its October 16, 2018, meeting, the Planning Board approved a variance to reduce the minimum lot size required for a mixed used development from 8,500 square feet to 6,195 square feet. A two-story building will be constructed on one lot. It will have commercial use on the ground floor and residential use on the second floor. The address will be 600 A1A Beach Boulevard.
- b. The Planning Board approved a similar commercial/residential building at its January 15, 2019, meeting. The building's address will be 610 A1A Beach Boulevard.

- c. At its March 20, 2018, meeting, the Planning Board held a concept review hearing on a proposal 4,960-foot commercial building on the east side of State Road A1A, between the Verizon and Savage Swimwear stores. The Planning Board reviewed the proposed final development plan at its November 20<sup>th</sup> meeting and recommended that the Commission approve the plan. The Commission approved the plan at its December 3, 2018, meeting. Preliminary plans have been submitted though building permit hasn't yet been issued.

#### 4. Finance and Budget

##### A. Fiscal Year 2020 Budget

June 30, 2020, marked the end of three quarters of the fiscal year. As of that date, for the General Fund, the City had received \$5,277,840 and spent \$4,810,188 for a surplus of \$467,652. That surplus will diminish during the remaining four months of the Fiscal Year. The General Fund surplus at the end of June 2019 was \$118,132. In terms of percentages, 68% of the projected General Fund revenues had been received by the end of May while 62% of the projected expenditures had been spent. Property taxes continue to be the City's chief revenue source. As of the end of June, \$3,161,129 had been received. The estimate of the total revenue to be received for the General Fund for the entire fiscal year is \$7,761,979. The current fiscal year will end on September 30, 2020.

ON A RELATED MATTER: It concerns the effect of the coronavirus pandemic on revenue, such as sales taxes, that the City receives from the State. Because money from sources will decline, the City is going to have to curtail spending and not undertake any new projects. The City staff is reviewing what expenditures can be reduced or deleted for Fiscal Year 2021.

##### B. Fiscal Year 2021 Budget

At its July 7<sup>th</sup> continuation meeting, the Commission scheduled a special meeting on Monday, July 27<sup>th</sup>, to review the proposed budget and set the tentative millage for FY 21.

##### C. Vendor Checks

Please see pages 20-38.

#### 5. Miscellaneous

##### A. Permits for Upcoming Events

The City Manager did not approve any permits in July.

##### B. Strategic Plan

The Commission decided at its January 7, 2019, meeting that it and the City staff would update the plan. The Commission agreed with the City Manager's suggestions for goals at its June 10<sup>th</sup> meeting and asked that the Planning Board and the Sustainability and Environmental Planning Advisory Committee be asked to provide their suggestions for the plan. The responses were reviewed by the Commission at its August 5<sup>th</sup> meeting. The Commission decided to have a mission statement developed. Suggestions for the statement were provided to the Commission for consideration at its September meeting. By consensus,

the Commission asked the City Manager to develop a Mission Statement and provide it at a future meeting. This has been done along with a Vision Statement, a Values Statement and a list of tasks. The City Commission reviewed the proposed plan at its January 14<sup>th</sup> continuation meeting, provided comments and asked that the plan be submitted for another review at the City Commission's April 6<sup>th</sup> meeting. However, because of the need to shorten the Commission meetings because of the pandemic, review of the strategic plan will be postponed for the time being.



## **City of St. Augustine Beach Building and Zoning Department**

**TO:** Max Royle  
**FROM:** Brian Law  
**SUBJECT:** Building and Zoning Department Monthly Report  
**DATE:** 7-22-2020

---

### **Trees:**

- 1) Removal of oak tree with replacement mitigation at 213 11<sup>th</sup> Street, 7-9-2020
- 2) Removal of oak tree hazardous to property with branches over powerlines and roof at 507 C Street, 7-17-2020

### **Planning and Zoning Board: Regular Monthly Meeting Held 7-22-2020**

- 1) Planning and Zoning Board approved a request to remove a 32-inch diameter-at-breast (DBH) oak tree in the building footprint of proposed new construction of a single-family residence and a 30-inch DBH oak tree in the pool/pool deck footprint on Lot 47, Ridge at St. Augustine Beach, at 339 Ridgeway Road.
- 2) Planning and Zoning Board approved two variance applications for front and rear yard setback reductions from 25 feet to 20 feet and east side yard setback reductions from 10 feet to five feet for proposed new construction of a two-story single-family residence on each of Lots 15 and 16, Block 18, Chautauqua Beach Subdivision, at 130 4<sup>th</sup> Street and 129 5<sup>th</sup> Street.
- 3) Planning and Zoning Board approved an overlay district application for front and rear yard setback reductions from 25 feet to reduced overlay district setbacks of 20 feet front and rear and side yard setback reductions from 10 feet to 7.5 feet for proposed new construction of a single-family residence on each of Lots 11, 12, 13, and 14, Block 18, Chautauqua Beach Subdivision, at 122 4<sup>th</sup> Street, 121 5<sup>th</sup> Street, 126 4<sup>th</sup> Street, and 125 5<sup>th</sup> Street.
- 4) Planning and Zoning Board approved an overlay district application for front and rear yard setback reductions from 25 feet to reduced overlay district setbacks of 20 feet front and rear and side yard setback reductions from 10 feet to 7.5 feet for proposed new construction of a single-family residence on Lot 1, Block 33, Chautauqua Beach Subdivision, at 202 A Street.
- 5) Planning and Zoning Board approved an overlay district application for front and rear yard setback reductions from 25 feet to reduced overlay district setbacks of 20 feet front and rear and side yard setback reductions from 10 feet to 7.5 feet for proposed new construction of a single-family residence on Lot 13, Block 49, Coquina Gables Subdivision, at 314 B Street.



- 6) Planning and Zoning Board approved a mixed use modification application for post-permit modifications for parking reconfiguration, construction of a retaining wall, and a 1,117-square-foot ground floor wood deck addition to Oceans Thirteen, a two-story mixed use building consisting of two commercial units on the first floor and two residential units on the second floor as approved per Mixed Use Order File No. MU 2017-01, in a commercial land use district in the mixed use district on Lots 62, 63, and 64, Atlantic Beach Subdivision, at 12 13<sup>th</sup> Street.

**Code Enforcement: Next Meeting Scheduled July 29, 2020 (Pending)**

- 1) Code Enforcement addressed complaints and alleged violations including the illegal parking of recreational vehicles, commercial dumpsters, and transient lodging establishments alleged to be in violation of Section 3.09.00, Transient lodging establishments within medium density land use districts, of the City's Land Development Regulations.
- 2) At its last meeting held May 27, 2020, the Code Enforcement Board addressed citations issued to the property owner of 720 A1A Beach Boulevard for failure to obtain permits for deck and stairway repairs, for which the assessed fines are still accruing, and made a motion to file a lien for the \$22,500.00 fine imposed by the Board for roof repairs done without a reroof permit, which has since been obtained and inspected with fines pending.

**Building:**

- 1) Redevelopment of new donut shop on the site of the former Carriage Realty building at 400 A1A Beach Boulevard is in the finishing stages of construction and is currently being energized.
- 2) Corral Dental Facility at 2100 A1A South is currently in the sheet rock phase, however, interior work has been suspended by the contractor. Exterior site work continues.
- 3) The concrete slab has been placed at Jack's Barbeque located at 681 A1A Beach Boulevard as per the mixed use development order issued for the new micro-brewery.
- 4) Plan review has commenced on the lateral addition of the Savage Swimwear building at 3930 A1A South.
- 5) Plan review for the Embassy Suites has commenced with the plans approved by the St. Johns County Fire Department and currently in review by the Building Department.

**Certificates issued in FY 20: 39 Certificates of Occupancy and 819 Certificates of Completion**

# CITY OF ST. AUGUSTINE BEACH BUILDING DEPARTMENT

## # OF PERMITS ISSUED

	FY 19	FY 20	FY 21
OCT	156	174	
NOV	160	127	
DEC	129	129	
JAN	167	134	
FEB	139	127	
MAR	129	126	
APR	195	98	
MAY	155	114	
JUN	120	128	
JUL	132		
AUG	141		
SEP	122		
TOTAL	1729	1150	

## # OF PERMITS ISSUED



## # OF INSPECTIONS PERFORMED

	FY 19	FY 20	FY 21
OCT	424	298	
NOV	255	341	
DEC	262	272	
JAN	426	381	
FEB	334	345	
MAR	377	292	
APR	306	225	
MAY	308	276	
JUN	288	264	
JUL	312		
AUG	275		
SEP	250		
TOTAL	3817	2694	

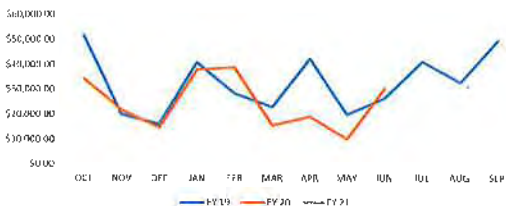
## # OF INSPECTIONS PERFORMED



## BUILDING PERMIT FEE REPORT

	FY 19	FY 20	FY 21
OCT	\$51,655.01	\$34,277.62	
NOV	\$20,192.42	\$21,844.58	
DEC	\$16,104.23	\$14,818.54	
JAN	\$40,913.31	\$37,893.38	
FEB	\$28,526.70	\$38,761.13	
MAR	\$22,978.53	\$15,666.80	
APR	\$42,292.91	\$19,092.61	
MAY	\$20,020.12	\$10,194.02	
JUN	\$26,445.26	\$30,428.38	
JUL	\$41,170.86		
AUG	\$32,714.82		
SEP	\$49,543.55		
TOTAL	\$392,500.82	\$223,077.28	

## BUILDING PERMIT FEE GRAPH



## MECHANICAL PERMIT FEE REPORT

	FY 19	FY 20	FY 21
OCT	\$4,819.08	\$3,593.47	
NOV	\$2,541.44	\$2,180.00	
DEC	\$2,633.64	\$2,409.62	
JAN	\$3,338.69	\$2,768.47	
FEB	\$2,601.00	\$2,044.08	
MAR	\$2,515.33	\$2,232.73	
APR	\$3,801.26	\$1,716.00	
MAY	\$2,736.33	\$1,803.00	
JUN	\$3,844.54	\$3,354.00	
JUL	\$3,286.00		
AUG	\$2,863.49		
SEP	\$3,579.42		
TOTAL	\$36,360.23	\$22,102.57	

## MECHANICAL PERMIT FEE GRAPH



## ELECTRICAL PERMIT FEE REPORT

	FY 19	FY 20	FY 21
OCT	\$1,860.32	\$1,765.00	
NOV	\$1,872.66	\$1,475.00	
DEC	\$1,622.32	\$1,495.00	
JAN	\$2,151.66	\$1,180.00	
FEB	\$1,425.32	\$1,375.00	
MAR	\$1,203.33	\$1,841.00	
APR	\$743.00	\$600.00	
MAY	\$1,805.00	\$1,215.00	
JUN	\$1,065.00	\$855.00	
JUL	\$690.00		
AUG	\$1,460.00		
SEP	\$1,310.00		
TOTAL	\$17,208.61	\$12,303.00	

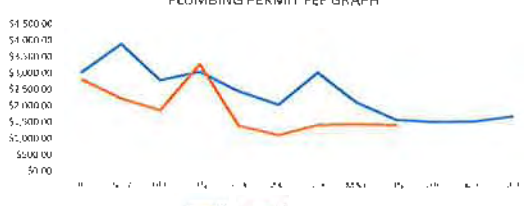
## ELECTRICAL PERMIT FEE GRAPH



## PLUMBING PERMIT FEE REPORT

	FY 19	FY 20	FY 21
OCT	\$3,016.37	\$2,786.00	
NOV	\$3,867.41	\$2,221.00	
DEC	\$2,783.10	\$1,869.00	
JAN	\$3,031.40	\$2,256.00	
FEB	\$2,440.44	\$1,395.00	
MAR	\$2,037.24	\$1,125.00	
APR	\$3,015.00	\$1,430.00	
MAY	\$2,110.00	\$1,459.00	
JUN	\$1,590.00	\$1,472.00	
JUL	\$1,525.00		
AUG	\$1,550.00		
SEP	\$1,706.00		
TOTAL	\$28,671.98	\$16,973.00	

## PLUMBING PERMIT FEE GRAPH



# CITY OF ST. AUGUSTINE BEACH BUILDING DEPARTMENT

ALTERATION COST			
	FY 19	FY 20	FY 21
OCT		\$3,657,414.56	
NOV		\$2,242,421.52	
DEC		\$1,449,915.40	
JAN		\$3,789,363.81	
FEB		\$5,519,800.00	
MAR		\$1,321,570.04	
APR	\$6,338,617.35	\$1,803,157.19	
MAY	\$2,729,410.79	\$1,003,140.58	
JUN	\$2,292,442.43	\$2,859,234.30	
JUL	\$4,717,293.00		
AUG	\$3,393,250.74		
SEP	\$4,502,737.63		
TOTAL	\$24,469,751.90	\$21,646,117.60	





## MINUTES

### PLANNING AND ZONING BOARD MEETING

TUESDAY, JUNE 16, 2020 6:00 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A SOUTH, ST. AUGUSTINE BEACH, FLORIDA 32080

---

#### I. CALL TO ORDER

Chairperson Kevin Kincaid called the meeting to order at 6:00 p.m.

#### II. PLEDGE OF ALLEGIANCE

#### III. ROLL CALL

BOARD MEMBERS PRESENT: Chairperson Kevin Kincaid, Vice-Chairperson Berta Odom, Larry Einheuser, Hester Longstreet, Dennis King, Steve Mitherz, Chris Pranis, Senior Alternate Victor Sarris.

BOARD MEMBERS ABSENT: Junior Alternate John Tisdall.

STAFF PRESENT: Building Official Brian Law, City Attorney Lex Taylor, Executive Assistant Bonnie Miller, Recording Secretary Lacey Pierotti.

#### IV. APPROVAL OF MINUTES OF PLANNING AND ZONING BOARD MEETING OF MAY 19, 2020

**Motion:** to approve the minutes of the May 19, 2020 meeting. **Moved** by Ms. Odom, **seconded** by Mr. Mitherz, **passed 7-0** by unanimous voice-vote.

#### V. PUBLIC COMMENT

There was no public comment pertaining to anything not on the agenda.

#### VI. NEW BUSINESS

- A. Land Use Variance File No. VAR 2020-05, for reduction of minimum 25-foot rear yard setback requirement to 19 feet for proposed new construction of a 224-square-foot addition to an existing single-family residence in a medium-low density residential land use district on Lot 11, Block 58, Coquina Gables Subdivision, at 412 F Street, Ryan Halcrow, Agent for James S. Cooper and Susan F. Horowitz, Applicants

Ms. Miller said this variance application is for a rear yard setback reduction from 25 feet to 19 feet for a 224-square-foot enclosed sunroom addition to an existing single-family residence at 412 F Street. Included in the application submittal is a petition signed by 10 neighboring residents in support of the reduced rear setback.

Ryan Halcrow, 17 Linda Mar Drive, St. Augustine Beach, Florida, 32080, agent for applicants, said he's also the contractor for this 16-foot-by-14-foot addition described on the application as a sunroom that will actually be a fully-functional, heated-and-cooled conditioned space. The minimum rear yard setback per City Code is 25 feet, and they're requesting to encroach another six feet for the addition, for a rear yard setback reduction to 19 feet.

No trees will be removed to build the addition, which won't exceed the current height of the house, so the addition won't be visible from the front, but it may be visible from some of the homes adjacent to the rear of the lot.

Mr. Kincaid said one of the things the Board looks for and requires in considering variance applications is a hardship, which he asked Mr. Halcrow to describe.

Mr. Halcrow said the existing house on this property is not very large, so the owners wanted to add some square footage, and they basically only had two options for an addition. There is no useable space on either the east or west sides of the house, the only useable space is in the back, as the house is located approximately 33 feet from the centerline of the vacated alley on the north side of the lot. With the current minimum 25-foot rear yard setback requirement, this only leaves room for an eight-foot-wide addition, which would make a very small tight room that is not a good option for the homeowners. The second option is to build up and add a second-story to the structure to create more square footage, but as the homeowners are getting up in age, that's not what they want to do. This is their retirement home, and as they don't want to bring in stairs, they thought applying for a variance for the 224-square-foot addition they propose to build would be the best possible use for more space.

Mr. Mitherz asked if the homeowners are currently living in this house.

Mr. Halcrow said yes, they are.

Mr. Pranis asked what the size of the current deck built off the back of the house is.

Mr. Halcrow said this deck has been demolished, but he believes it was about 150 square feet.

Ms. Longstreet said the paperwork turned in with the variance application all says the requested rear yard setback is from 25 feet to 20 feet, not 19 feet. This is only a difference of one foot, but legally, this needs to be clarified.

Mr. Halcrow said the variance request is for a rear yard setback reduction from 25 feet to 19 feet, as stated on the agenda for this meeting, and also as stated on the first page of the submitted variance application.

Mr. Einheuser said the rear yard setback reduction to 19 feet is also shown on the submitted site plan.

Mr. Kincaid said it's also in the description in the staff memo the Board received from Ms. Miller. He said he went by and saw this property and agreed with Mr. Halcrow's statement that the proposed addition won't be seen from the street. He asked if the requested rear yard setback reduction to 19 feet includes the portion of the vacated alley at the back, or north, of the lot, which adds another 7.5 feet of depth to the back of the lot.

Mr. Halcrow said yes.

Mr. Kincaid said the one neighbor he did not see among the signatures on the petition in favor of the variance is the neighbor on E Street directly behind the property at 412 F Street, for which this variance is requested. He asked if there has been any comment from this neighbor.

Susan Horowitz, 412 F Street, St. Augustine Beach, Florida, 32080, applicant, said there are tenants living in the house directly behind her home, and she did knock on their door, but no one answered. The owner of this property also was not available to sign the petition.

Mr. Kincaid asked if this property owner is local.

Ms. Horowitz said yes.

Ms. Odom asked if page 4 of the variance application was filled out by the applicant, as it lists four examples of approved variances that were granted in the vicinity of the property.

Ms. Miller said yes, this information was provided by the applicant.

Ms. Odom asked about the hardships for these variances, most of which go back to 2019. A precedent is always set when a variance is approved, and obviously, they've set precedents by the four variances cited as examples, but she can't remember that far back as to what the hardships were or the details of these variances.

Ms. Miller said the examples given do not have addresses, just variance file numbers and the dates the variances were approved, so it is really hard to remember the actual details with just file numbers and no addresses. It looks like these variance file numbers were obtained from agendas or meeting information on the City's website.

Mr. Kincaid said example number 4, granted in September 2019, for a rear yard setback reduction from 25 feet to four feet, was granted for a carport that was already built. That was the hardship, that it was already built.

Ms. Odom said that was asking for forgiveness, not permission.

Mr. Law said he remembers the variance granted in January 2020 for a rear yard setback reduction from 25 feet to 20 feet, for construction of a new single-family residence at 129 14<sup>th</sup> Street for Dr. Wihbey and his family. As for the nature of the hardship, he believes it was that they applied for the variance to build the house they needed.

Mr. Kincaid said he believes the hardship in this case was also that all of the other houses on that street had been built back to the 20-foot rear setback line, as this was the minimum rear yard setback requirement until recently, so the requested variance was asking to build the house in line with all of the rest of the houses on the street.

Ms. Longstreet said the applicants can make a hardship case, but they are not doing a very good job of it. They can say this is their retirement home, that they are getting up in age and are very hesitant to add stairs because of their backs or legs, or whatever, but the Board should not have to do this for them. The applicants should be getting together and doing this, or someone in Planning and Zoning should have this written down for them so that by the time the application comes before the Board, the Board doesn't have to help them with this.

Mr. Kincaid said he sees the hardship they're talking about, but his fear is they're back again dealing with someone who bought too small of a house and now needs a bigger one, so they want to undo the City's Land Development Regulations (LDRs) by applying for this variance in order to accommodate an addition and have a bigger home. However, he does see this request in the hardship and thinks impact plays a part as well, even though that is not in the variance considerations. Taking into consideration that you won't be able to see the proposed addition from the street, along with the petition signed by surrounding neighbors who support the variance request, he thinks if this variance was allowed, the result would be a significant lack of impact or lack of negative impact, aside from the precedent-setting that would be done by granting another variance.

Mr. Einheuser asked when the setbacks were changed from 20 feet front and rear to 25 feet front and rear.

Mr. Law said the setbacks were changed about two years ago. This house actually has an unusual construction type, if you look at the front right side of the house, where it juts out, that's approximately a 25-foot front setback based on his math, but the rest of the house comes in about 8 feet, and has a 33-foot front setback to the front property line adjacent to the street. Traditionally, with today's setbacks, the square footage would be maximized, and the front building wall of the house would come right across the front at the 25-foot front setback line. A possible hardship might be that the pre-existing construction with this extremely restrictive rear setback is denying the applicants the ability to build the proposed sunroom, which is actually a habitable living area.

Ms. Horowitz said she and her husband have owned their home at 412 F Street since 2006. She recently just retired, and her husband is in the process of retiring. He's 75 and she's 67. There are very few windows in their house, so they don't get a lot of light, and what they're really looking for is a room where they can get some light when it's really hot outside without having to be entirely enclosed with no windows. That's the motivation for wanting to build the addition in the back. They looked at alternatives, but without this variance, they could only have a little boxcar of a room, so it really wouldn't be worth doing it. They are not at all interested in climbing

stairs as they get older, and her husband has already had two knee replacements. She's not sure what else the Board needs in terms of hardship, but that's the way she would explain the purpose and the need for this addition.

Ms. Longstreet said that's great, it just needs to be documented and written down for the description of the hardship on the application. That's all the hardship that is needed.

Mr. Kincaid said he'd also put in what Mr. Law said about the property itself, and that the way the building is built presents a hardship as far as maximizing the use of the square footage of the lot. This gives the Board the ability to look at the lot or the building as causing the hardship, rather than a personal or medical issue causing it.

Mr. Taylor said as a point of information, everything said and done in this hearing is evidence and goes into the minutes, so if the Board wants the reassessed hardship information written down, they can ask that this be done, but it's really not necessary, as everything they're inputting here is part of the record and gets entered into the minutes of the meeting. The Board can incorporate any new findings or evidence regarding the hardship into a motion that will be put into the transcribed minutes of the meeting, which will describe what has been discussed.

Mr. King asked if the homeowners own one-half of the vacated alley behind their home.

Mr. Law said traditionally, when an alley is vacated, 7.5 feet of the typical 15-foot-wide alley is given to the adjacent property owners on either side. This 7.5 feet is incorporated into the adjacent property owners' lots, and it can be used for setbacks, but nothing can be built within this portion of a vacated alley without prior approval, usually from the City's Public Works Director. The vacated portion of an alley can be fenced in, or a deck may be allowed to be built in this area at the discretion of the Public Works Director, but most of the time, when the City vacates an alley, it is written in the ordinance to vacate that the City retains future rights to use it if needed, for whatever unknown reasons, such as technology changes or any other unforeseen circumstances.

Mr. Pranis said his initial question to the homeowner's agent about the size of the deck that's been removed was along the lines of Mr. Kincaid's thinking about the impact of the space. The size of this deck was not specifically laid out on the survey submitted with the application, but it looks like it was pretty close in size to the addition the homeowners are asking to build, so the impact is not going to be dramatic over what was formerly there.

Mr. Kincaid said also, no negative comments have been received from any neighbors.

Ms. Longstreet said just for the record, the reason for building the addition is due to the physical impairments of the homeowners.

Ms. Odom said she doesn't see that you have to build a room just because you have physical impairments.

Ms. Longstreet said if the owners could build stairs and go up, they wouldn't have to build out.

Mr. Kincaid said it is his opinion they have to be careful with medical and physical impairments, because these are not permanent, and whatever gets built on this lot is probably going to be there for generations to come. The LDRs lay out that the hardship should be something to do with either the lot or the building or some physical attribute of the property that presents a hardship for the applicants. Mr. Law pointed out the current building would not be built the way it is today, so the building construction provides a hardship on the applicants' ability to maximize the use of their property. Therefore, by granting the variance to allow the extra square footage needed for the addition, the Board is recognizing the current restrictions brought about by the original building construction. He's opening this up for the Board to be able to evaluate each applicant's lot and the building on that lot individually, so that they're not really setting a precedent, as they have the ability to look at every variance as to the impact to the neighborhood as well as the restrictions of the lot or the ability to use the lot. Last month, the Board approved a variance based on a lot that was odd-shaped and therefore restricted the owners from being able to use the lot to its full advantage. The hardship was the odd shape of the lot, and he thinks in this case, the construction of the house is the easiest way to address the hardship, without getting into medical issues.

He's afraid to get into the medical or physical ailments as aspects of the hardship, because these only last while the current owners own the property, whereas the building will be going forward forever, until it is demolished.

Mr. Taylor agreed and said the Board does not legally want to be making decisions about assessing somebody's medical abilities or lack thereof. The Board can take everything into account, in some sense, but he thinks they should have a justification other than medical to approve a variance.

**Motion:** to approve Land Use Variance File No. VAR 2020-05 as requested for a rear yard setback reduction from 25 feet to 19 feet, based on the hardship that includes the way the current existing single-family residence at 412 F Street was built and the applicants' inability to use the lot to its full potential. **Moved** by Mr. Kincaid, **seconded** by Mr. Einheuser, **passed 7-0** by unanimous voice-vote.

- B. Land Use Variance File No. VAR 2020-06, for reduction of minimum 10-foot side yard setback requirement to seven feet for proposed new construction of a 96-square-foot bathroom addition to an existing single-family residence in a medium density residential land use district on Lot 98, Atlantic Beach Subdivision, at 115 15<sup>th</sup> Street, Sally Nichols, Applicant

Ms. Miller said this variance application is for a 96-square-foot bathroom addition to an existing single-family residence at 115 15<sup>th</sup> Street. The applicant is asking for a side yard setback reduction from 10 feet to seven feet on the east side of the lot, as the existing house was built in 1957, before the City was incorporated, with the current seven-foot side yard setback on the east side. The applicant is asking to build the bathroom addition on this same side, in line with the east building wall of the home, because even though there is plenty of room in the back, there's a septic tank in the back yard, so the bathroom addition has to be built in the location shown on the survey submitted with the variance application. The application also includes approval from the State of Florida Department of Health and St. Johns County Environmental Health stating the bathroom addition will have no impact on the current septic system, and letters of support for the variance from the property owners at 113 15<sup>th</sup> Street and 117 15<sup>th</sup> Street, which are the properties next door on both the east and west sides, and a neighbor at 107 15<sup>th</sup> Street. Staff has received no negative feedback whatsoever regarding this variance request.

Sally Nichols, 115 15<sup>th</sup> Street, St. Augustine Beach, Florida, 32080, applicant, said she's retired, and has four grown children and four grandchildren, who live in Atlanta, Tampa, and Canada. They all love to come visit her, sometimes for a month at a time. She has a very small bathroom in her home and really needs a second bathroom.

Mr. Pranis said the existing house on the lot is actually an odd-shaped home.

Mr. Einheuser said he doesn't see a problem with this, as the proposed bathroom addition will stay inside the current east side yard setback of the existing home.

Mr. Kincaid said if the bathroom was put in when the house was originally built, this wouldn't have been an issue, because it would have been in line with the house. He drove by this property and didn't see any issues, as the bathroom addition will follow the same line of the house and the applicant is not asking to build outside of a setback that doesn't already exist. In any case, this house predates anything in the City's LDRs.

Mr. Law said the construction of the house predates the City, as it was built before the City was incorporated in 1959.

Mr. Mitherz asked why the septic system would be approved by St. Johns County Health Department when they are trying to get property owners to hook-up to the sewer system.

Mr. Law said that's a long-term goal for the City. The Health Department has its own rules, he thinks if a septic system is functioning, and the proposed bathroom addition is of no impact, because bathrooms aren't the definition of impact to septic systems, it has more to do with the number of bedrooms, the Health Department usually approves it. Ms. Nichols will most likely not be granted a new septic permit in the event of a massive



failure of the system if sewer is available, so if she needs a new tank or the drain field collapses, the Health Department would have to look at the State laws and determine if hook-up to the central sewer system is required.

**Motion:** to approve Land Use Variance File No. VAR 2020-06 for a side yard setback reduction from 10 feet to seven feet for proposed construction of 96-square-foot bathroom addition to an existing single-family residence at 115 15<sup>th</sup> Street. **Moved** by Mr. Pranis, **seconded** by Ms. Odom, **passed 7-0** by unanimous voice-vote.

C. Ordinance No. 20-\_\_\_, passed on first reading by the City Commission at its regular monthly meeting of June 1, 2020, to establish boundary designations for the mixed use district along A1A Beach Boulevard

Ms. Miller said the mixed use regulations for the City were first suggested in 2006, when consultants were hired by the City to create what became the A1A Beach Boulevard Corridor Vision Plan. The regulations for mixed use development were adopted and incorporated into the LDRs as Section 3.02.02.01, but there is no definition of the exact location or boundary limits of the mixed use district in this section. To remedy this, an ordinance has been drafted to define the mixed use district in line with what the Vision Plan suggested, basically defining the mixed use district as all the commercially-zoned land along both sides of A1A Beach Boulevard, starting at the City's northern limits on the north side of Pope Road running south to the south side of F Street. The commercial designation runs 150 feet east from the centerline of A1A Beach Boulevard and 300 feet west from the centerline of A1A Beach Boulevard, so the proposed ordinance for the mixed use district incorporates the same commercial designation for the boundaries of the mixed use district. The City Commission reviewed this ordinance earlier this month on June 1, 2020 and passed it on first reading. The ordinance is now before this Board for the Board's review and recommendation to the Commission as to whether the Commission should pass it on final reading.

Mr. Law said this ordinance provides a definition for the boundary limits of the mixed use district, which is intended to create a combination of retail and pedestrian-friendly businesses and residential and commercial buildings, to break up the monotony of the commercial land use district on both sides of A1A Beach Boulevard.

**Motion:** to recommend the City Commission approve passage of Ordinance No. 20-\_\_\_ as drafted on final reading. **Moved** by Ms. Odom, **seconded** by Mr. King, **passed 7-0** by unanimous voice-vote.

D. Rescheduling of the Board's August 18, 2020 regular monthly meeting to proposed new meeting date of Tuesday, August 25, 2020, at 6:00 p.m. at City Hall, due to use of the City Hall meeting room on August 18, 2020 as a voting site for the primary election

Ms. Miller said staff needs a general consensus from the Board to reschedule the Board's August 18, 2020 meeting to August 25, 2020, to ensure there will be a quorum of Board members who can attend this meeting.

Mr. Kincaid asked if anyone is not available on August 25.

Mr. Einheuser said he might be taking his children to college at this time, so he will have to check on this before he can confirm that he is available on August 25.

Mr. Kincaid said if a quorum consists of a minimum of four members, they have a quorum in any case. The Board agreed, by general oral consensus, to reschedule its August meeting to Tuesday, August 25, 2020, at 6:00 p.m.

## **VII. OLD BUSINESS**

There was no old business.

## **VIII. BOARD COMMENT**

Ms. Longstreet said when the Oceans Thirteen mixed use building on the corner of 13<sup>th</sup> Street and A1A Beach Boulevard was approved by the Planning and Zoning Board, she thought the Board put a caveat on the approval that if this new building was built as close as it is to the duplex on the lots next to it to the east, all of these lots

would have to stay together, and that the owners would not be able to sell off the lots separately. They are now trying to sell the duplex lots separately from the lot which the new Oceans Thirteen mixed use building is on.

Mr. Law said he talked with the contractor for Ocean Thirteen and property owner or property owner's developer, as a question was posed to staff about a year ago about making the residential units of the duplex to the east into condominiums. If this were done, only the inside of the units would be sold, because when you buy a condominium, the condominium owners association (COA) basically retains ownership of everything else.

Ms. Longstreet said they can't sell the duplex lots, because if you look at how close the mixed use building is to the duplex, the roof is overlapping onto the property of the other, and the Board said the other lots on which the duplex is on could not be sold off separately.

Mr. Law said first of all, while he was not working for the City when this was approved, the mixed use order for Oceans Thirteen does not address this. Second, he's sure legal counsel would have a huge opposition if the Building Department tried to block a private property sale.

Ms. Longstreet said it was agreed upon by the owners and said at the meeting that they would not be able to separate the lots or sell them off separately. The Board told the owners that approval of their application was contingent upon them not separating the lots, because the buildings are too close together.

Mr. Taylor said he'd have to go back and review what the order was when this application was approved.

Mr. Law said there's nothing in the order, which he's read, but the fact is, if they were going to try to sell a part of this property, he's sure it would get flagged in the closing, because it's all under one parcel identification number. If the lots were sold separately, they'd have to break them apart into separate parcel numbers without a clear delineation and he'd be floored if somebody could actually pull that off.

Ms. Longstreet asked how they could possibly do that when they had to dig underneath the plots of the other lots just for the water and sewer and other utility hook-ups.

Mr. Law said that's what he's saying, he doesn't think this could be done, but once again, his department will not intervene whether the owners try to do this now or in 10 years, because they'd have no legal right to intervene, as this is not referenced in the mixed use order. He doesn't think this could happen anyway, because when a records and lien search is done for all the closing documents to get a clear title, there is no delineation as to where the properties could be broken off into separate lots or parcels. He thinks selling the inside of the duplex units as condominiums was something the owners were just thinking about. As far as he knows, the for sale sign has been taken down, but he doesn't know if the property is still on the Multiple Listing Service (MLS). However, he's pretty sure intervening in a private property sale would be treading fairly close to a government taking of property.

Mr. Taylor said yes, quite possibly, he'd be worried about that, but it probably isn't a good candidate for a lot split from what Mr. Law is describing, as there's no way to separate the different utility functions and everything else.

Ms. Longstreet said the paperwork for the new mixed use building did not show any decks, which it now has.

Mr. Law said there is a stop work order currently posted on the front door of the new building because of the decks. On next month's meeting agenda, the Board will have an application for post-permit modifications to the Oceans Thirteen building, to address the decks that have been built and to change the parking configuration.

Mr. Kincaid said so the Board will have an opportunity to address the builder and the owners next month.

Ms. Odom said the property is still listed on the MLS, which says it is subject to homeowner association (HOA) documents, approvals and declarations currently being drawn up. There was previously no HOA involved with this property, something she knows because she's sold this property three times in the past.

Mr. Law said the owners came to the Building Department and were told that converting existing property into a condominium is not a service the Building Department provides, as staff does not get involved with HOA or condominium associations, just whatever is involved in the construction of buildings. The reason he says it would be very challenging to break the lots apart is because of the property configuration, as the lots do not split clearly on the duplex or on the new Oceans Thirteen building, and the stormwater drainage is somewhere around where the new parking configuration is proposed. The Board will receive memos from the City's Public Works Director and St. Johns County Fire Department with the presentation of the proposed post-permit modification application at its next meeting, and until these modifications have been approved, the stop work order will remain as posted on the building. As far as he knows, the owners are intending to do some sort of condominium, but this has to be done by application to the State of Florida, which has its own rules and regulations for condominiums. As of now, work inside the Oceans Thirteen building can continue, but all work on the outside decks has to stop.

Ms. Odom asked, for clarification, if doing condominiums will include the duplex to the east of the Oceans Thirteen building.

Mr. Law said he doesn't have that exact information, but it is something they can ask the applicant when the post-permit modifications for the decks and parking reconfiguration is presented to the Board next month. However, as he understands, the owners were just talking about the duplex east of the Oceans Thirteen building as being a condominium. Once again, this is not within the purview of the Building and Zoning Department. Staff had a meeting with the contractor and the owners last week about the decks and the stop work order, and they were advised they would need to apply for post-permit modifications to the approved mixed use order, in accordance with provisions in the LDRs for amendments, modifications or extensions of a final development or other approval.

#### **IX. ADJOURNMENT**

The meeting was adjourned at 6:53 p.m.

---

Kevin Kincaid, Chairperson

---

Lacey Pierotti, Recording Secretary

(THIS MEETING HAS BEEN RECORDED IN ITS ENTIRETY. THE RECORDING WILL BE KEPT ON FILE FOR THE REQUIRED RETENTION PERIOD. COMPLETE AUDIO/VIDEO CAN BE OBTAINED BY CONTACTING THE CITY MANAGER'S OFFICE AT 904-471-2122.)

## COMMISSION REPORT

July 2020

**TO:** MAYOR/COMMISSIONERS

**FROM:** ROBERT A. HARDWICK, CHIEF OF POLICE

### DEPARTMENT STATISTICS –June 21- July 15

**CALLS FOR SERVICE 863**

**OFFENSE REPORTS 57**

**CITATIONS ISSUED 51**

**LOCAL ORDINANCE CITATIONS 23**

**DUI 1**

**TRAFFIC WARNINGS 245**

**TRESSPASS WARNINGS 28**

**ANIMAL COMPLAINTS 9**

**ARRESTS 21**

- 1 Contempt of Court-Violation of Injunction
- 3 Trespassing
- 1 Battery
- 1 DUI
- 1 Moving Traffic Violation- DWLSR (1<sup>st</sup> Offense)
- 1 Drug Equipment Possession and /or use
- 3 Liquor Possession by person under 21
- 1 Fraud Impersonation
- 3 Burglary to unoccupied conveyance unarmed
- 1 Larceny Petit Theft
- 1 Aggravated Assault -Weapon w/ without intent to kill
- 1 Moving Traffic Violation-DWLSR (3<sup>rd</sup> Offense)
- 1 Resisting an Officer
- 1 Vehicle Theft- Grand Theft of Motor Vehicle
- 1 Burglary to occupied dwelling unarmed

### ANIMAL CONTROL:

- St. Johns County Animal Control handled 9 complaints in St. Augustine Beach area.

### MONTHLY ACTIVITIES:

Activities canceled/limited due to COVID-19

## **MEMORANDUM**

Date: July 22, 2020  
To: Max Royle, City Manager  
From: Bill Tredik, P.E., Public Works Director  
Subject: Monthly Report – July 2020

---

### **Hurricane Preparedness**

Public Works has completed seasonal preparations for the 2020 hurricane season, including:

- Checking small tools and equipment to ensure operation
- Keeping fuel tanks full
- Testing emergency generators
- Stockpiling beach quality sand to ensure adequate quantity for closing of beach ramps
- Ensuring availability of lease equipment for pre and post hurricane activities
- Identifying trees or other potential objects in public spaces which may require trimming or removal due to vulnerability to high winds and risk to the public

Public Works will monitor storm activity and take appropriate preemptive action as necessary.

### **Funding Opportunities**

Public Works has received notices of award for the following grant applications:

- **City of St. Augustine Beach Vulnerability Assessment**  
Florida Resilient Coastlines Program - Resilience Planning Grant  
Grant amount - \$72,500; no match required  
Status – State has notified the City of final ranking and award. Revenue agreement with FDEP is pending.

- **Ocean Hammock Park Phase 2B Design**  
Coastal Partnership Initiative Grant – NOAA funded  
Grant amount \$25,000; \$25,000 match required  
Status – The Grant Agreement has been executed. Consultant selection is beginning.
- **Mizell Pond Weir and Stormwater Pump Station**  
Districtwide Cost Share – St. Johns River Water Management District  
Grant amount \$632,000; FEMA HMGP money counts as match  
Status – Awaiting SJRWMD budget approval in September
- **Ocean Hammock Park Phase 2A Construction**  
Florida Recreation Development Assistance Program (FRDAP)  
Grant amount - \$106,500; \$35,500 match required  
Status – Staff has received notification of award and is finalizing documents for the grant agreement with FDEP

### **Maintenance Activities**

**Rights-of-way and Parkettes** – Public Works continues to provide essential maintenance services on rights-of-way and parkettes. Restrooms on 10<sup>th</sup> St. and A St. are open all day and are regularly cleaned and disinfected to help reduce spread of COVID-19. Mowing and litter collection efforts for rights-of-way and parkettes have been increased in frequency during the growing season.

**Splash Park** – Splash Park and the adjacent children's play area remain closed until further notice to reduce the potential for transmission of the COVID-19 virus.

**Mickler Boulevard Landscaping** – Construction of these improvements was originally planned for Spring 2020 but is currently on hold due to potential financial impacts of the COVID-19 virus.

**Buildings** – Enhanced sanitization operations continue at City buildings and public restrooms to minimize the risk of spread of COVID-19. Essential maintenance activities at city buildings continue.

**Fleet** – The Public Works Department continues to do minor fleet maintenance on our larger trucks, heavy equipment and regular work trucks, to reduce outside repair costs.

### **Capital Improvements**

**Mizell Pond Outfall Improvements (HMGP Project No. 4283-88-R) [FINAL PLAN APPROVAL]** – The project includes repairing and improving the damaged weir, replacing stormwater pumps and improving the downstream conveyance. The City has received required permits and submitted the final design (Phase 1 of the HMGP) to the Florida Division of Emergency Management (FDEM) and is awaiting final approval and authorization from FDEM to proceed to Phase 2 (construction). Staff anticipates FEMA reimbursement of 75% of the total construction cost. The remaining 25% of the construction cost will be funded by a grant from the St. Johns River Water Management District (SJRWMD) FY2021 districtwide cost-share program. The SJRWMD funding is contingent upon district final budget approval in September 2020. The City intends to bid the project in Summer 2020 and commence construction in the Fall 2020.

**3<sup>rd</sup> Lane Drainage Improvements [Partially Constructed – Remainder Deferred]** – The 3<sup>rd</sup> Lane Ditch Drainage Improvements was intended to pipe approximately 450 feet of existing ditch west of the 2<sup>nd</sup> Avenue right-of-way and east of Sea Oaks Subdivision. This project addresses localized stormwater flooding and eliminates potential for damage to adjacent properties, while reducing long-term drainage maintenance requirements. Due to the Covid-19 pandemic, the Contractor suspended company operations prior to City execution of the contract. Staff issued a letter to the Contractor informing them that the project was being placed on indefinite hold and would need to be rescope and potentially rebid in the future. As an interim measure Public Works installed 120 linear feet of new pipe to mitigate the worst of the ditch bank erosion. The completion of the project will be considered in a future budget cycle.

**Ocean Hammock Park Phase 2A [DESIGN]** –Public Works is currently designing the Phase 2A improvements to Ocean Hammock Park. Phase 2A improvements include handicap accessible restrooms (including a sanitary lift station and force main), electrical and lighting improvements, an outside shower, water/bottle fountain, an additional handicap parking space in the parking lot, two (2) picnic areas near the parking lot, an informational kiosk, a nature trail with interpretative signage, and handicap access to the existing beach walkway. Construction is funded by park impact fees and a \$106,500 grant from the Florida Recreation Development Assistance Program (FRDAP). Construction is scheduled to commence in FY2021 upon completion of design and permitting.

**Ocean Hammock Park Phase 2B [DESIGN]** – Public Works is set to commence design and permitting of Phase 2B of Ocean Hammock Park. Phase 2b includes additional parking and improvements to the interior of the park including, a picnic pavilion, observation deck, education center, additional trails with interpretative signage, bike and kayak storage, and handicap accessible connection to phase 2A and to the existing beach walkway. Design and permitting is funded by a park impact fees and a \$25,000 grant from the Coastal

Partnership Initiative. Selection of a design consultant will commence in the coming weeks with design being completed in FY2021.

**Vulnerability Assessment** – Work is slated to begin on the vulnerability assessment upon final execution of the revenue agreement with FDEP. The vulnerability assessment is to be conducted in three (3) phases, with the 1<sup>st</sup> phase being completed this fiscal year. Work will include data collection and analysis to identify vulnerabilities to storm surge and extreme tides, updating the City's GIS drainage database, updating the City stormwater model, public outreach and involvement, development of adaptation plan, including conceptual plans for projects which increase resiliency. The final plan will be presented to the City Commission for approval and use in developing future capital improvement plans.

**11<sup>th</sup> Street Pipe Repair [Deferred to FY21]**– 11th Street is experiencing subsidence in several locations due to leaks in existing pipe joints. Public Works procured geotechnical investigation on the roadway to ascertain the severity of the problem and determine the appropriate solution. The geotechnical investigation did not reveal any voids which pose an imminent danger to vehicular traffic. Public works has installed temporary patches to level and improve the safety and drivability of the roadway, however, these patches will continue to subside and are a temporary remedy until the project is constructed. This project is proposed to be reduced in scope and re-budgeted in FY21.

**Mickler Boulevard Paving [Deferred to FY21]** – Geotechnical investigation indicates that due to the severe cracking of the soil cement base, a traditional mill /overlay is not sufficient to prevent reflective cracking in the new pavement. The soil cement roadway base will either require replacement or rejuvenation. Rejuvenation techniques would include crushing and recompacting, in place, the existing soil cement base prior to overlay. Without base rejuvenation (or replacement), cracks will reflect through a new overlay very quickly, leading to an undesirable roadway surface. The project was deferred due to financial impacts of Covid-19 and is proposed to be re-budgeted in FY 2021.

**Tides End Drive Paving [PROJECT DEVELOPMENT]** – The Public Works Department procured geotechnical investigation on Tides End Drive to investigate the cause of recent pavement failure on the roadway. The evaluation determined that the pavement failure was due to insufficient asphaltic concrete thickness in several areas. In order to properly repair the roadway, the pavement and a portion of the roadway base must be milled and resurfaced to a sufficient thickness to bring the pavement into conformance with City standards. Project development of this resurfacing project is underway and the project will be scheduled for construction in FY 2021, pending budget approval.



### **Streets / Rights of Way / Drainage**

**11<sup>th</sup> Street Ditch Cleaning** – The cleaning of the 11<sup>th</sup> Street Ditch is complete, substantially improving stormwater conveyance from Mickler Boulevard to Lakeside Park pond. This work was one of the short-term solutions identified after recent extreme rainfalls in early June. The City thanks St. Johns County for its prompt action on this item.

**Mickler Boulevard Ditch Cleaning (16<sup>th</sup> Street to 11<sup>th</sup> Street)** - Public Works has removed vegetation from the stretch of Mickler Boulevard Ditch between 16<sup>th</sup> Street and 11<sup>th</sup> Street to reduce friction and improve flow to the 11<sup>th</sup> Street Ditch. Removal of the vegetation was the first step in the ditch cleaning process and Public Works has now begun removing accreted muck from the bottom of the ditch. The removal of the accreted muck is anticipated to be complete in August and will further improve flow from 16<sup>th</sup> Street to 11<sup>th</sup> Street, providing a substantial benefit to stormwater conveyance. The cleaning of this ditch is one of the short-term solutions identified after the recent extreme rainfalls in early June.

**Mickler Boulevard Ditch Cleaning (11<sup>th</sup> Street to A Street)** - Public Works has commenced removing vegetation from the Mickler Boulevard Ditch between 11<sup>th</sup> Street and A Street. The vegetation removal will be followed by accreted muck removal and will improve flow from areas south of 11<sup>th</sup> Street. The cleaning of this ditch is one of the short-term solutions identified after the recent extreme rainfalls in early June.

**Ocean Walk Drainage Study** – Public Works will be working with the City's engineering consultant to evaluate and develop solutions to the drainage problems within the Ocean Walk subdivision. The roadway in Ocean Walk (Lee Drive) is extremely low in places and has insufficient drainage infrastructure to convey the water from the subdivision. Public Works will develop stormwater improvement options for the subdivision which can be incorporated into the City Capital Improvement Program. Potential solutions include backflow prevention to protect the low-lying areas from high tailwaters, stormwater pumping, additional drainage structures on Lee Drive, an additional outfall from Lee Drive, and underdrains to provide groundwater control in low-lying areas. The development of drainage improvements in Ocean Walk is one of the long-term solutions identified after the recent extreme rainfalls in early June. In the interim, Public Works will implement temporary measures to provide drainage relief to the Lee Drive area. These temporary measures may include backflow prevention and portable pumping to provide flood relief to the neighborhood.

**Lighting** – Public Works is moving forward with the new streetlights along S.R. A1A and A1A Beach Boulevard. The city-wide conversion to LED streetlights and will be considered at a future City commission meeting. This item had been temporarily delayed due to the COVID-19 pandemic.

## MEMORANDUM

**TO:** MAX ROYLE, CITY MANAGER  
**FROM:** PATTY DOUYLLIEZ, FINANCE DIRECTOR  
**SUBJECT:** MONTHLY REPORT  
**DATE:** 7/22/2020

### Finance

June financials have been reviewed and our expenditures Citywide are 55.2% with approximately 75% of the year complete. Revenue continues to be the largest concern for FY 20. As of the date of this memo, we are still awaiting State revenue checks for the month of May.

### Communications and Events

A tree giveaway for Arbor Day was held on July 22<sup>nd</sup> at the Wednesday Farmers' Market. The event was a great success with many trees finding a new home.



The TDC has acknowledge receipt of our Beach Blast Off application. We are awaiting final word on the amount we will be awarded.

### Technology

The IT Staff has no updates currently.

July 13, 2020  
12:58 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 1

Range of Checking Accts: First to Last      Range of Check Dates: 06/01/20 to 06/30/20  
Report Type: All Checks      Report Format: Detail      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
001TDOPERATING							
43365	06/05/20	ADVAP010 ADVANCED DISPOSAL SERVICES				06/30/20	1534
20-01616	1	RECYCLE FEES MAY-20	11,100.28	001-3400-534-3400 GARBAGE	Expenditure		82 1
43366	06/05/20	ADVAP010 ADVANCED AUTO PARTS					1534
20-01565	1	CAR WASH	20.00	001-2100-521-4630 LAW ENFORCEMENT	Expenditure		36 1
43367	06/05/20	AFLAC005 AFLAC				06/30/20	1534
20-01613	1	PREMIUMS	339.96	001-229-2100 Insurance-Other Employee Paid	G/L		79 1
43368	06/05/20	ATTUV010 AT&T				06/30/20	1534
20-01562	1	INTERNET	50.10	001-1300-513-4100 FINANCE	Expenditure		34 1
20-01562	2	INTERNET	50.10	001-2400-524-4100 PROT INSPECTIONS	Expenditure		35 1
			100.20				
43369	06/05/20	BUILD015 BUILDERS STAINLESS.COM				06/30/20	1534
20-01586	1	PWD REPAIR SUPPLIES	29.36	001-1900-519-4610 OTHER GOVERNMENTAL	Expenditure		64 1
43370	06/05/20	CLERK020 CLERK OF CIRCUIT COURT				06/30/20	1534
20-01593	1	CITATION SABP01044	75.00	001-354-100 Parking Tickets	Revenue		71 1
43371	06/05/20	CRAFT010 CRAFT'S TROPHIES & AWARDS INC				06/30/20	1534
20-01560	1	CEB NAMEPLATE	12.00	001-1100-511-4990 LEGISLATIVE	Expenditure		32 1
43372	06/05/20	CREAT005 CREATIVE FLEET MARKINGS LLC				06/30/20	1534
20-01580	1	VEHICLE DECALS	200.00	001-2100-521-4630 LAW ENFORCEMENT	Expenditure		58 1
43373	06/05/20	CSAB-030 CSAB - POLICE EDUCATION FUND				06/30/20	1534
20-01594	1	PE FROM FINES	87.34	001-351-500 Court Fines	Revenue		72 1
43374	06/05/20	DEBOR010 DEBORAH K CHRISTOPHER				06/30/20	1534
20-01623	1	PAYROLL	660.00	001-2100-521-3400 LAW ENFORCEMENT	Expenditure		89 1
43375	06/05/20	DYNOM010 DYNOMETER				06/30/20	1534
20-01626	1	RADAR LASER	680.00	001-2100-521-4620 LAW ENFORCEMENT	Expenditure		91 1
43376	06/05/20	FIRST070 FIRST BANKCARD				06/05/20 VOID	0

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
001TDOPERATING				Continued			
43377	06/05/20	FIRST070 FIRST BANKCARD				06/05/20 VOID	0
43378	06/05/20	FIRST070 FIRST BANKCARD				06/05/20 VOID	0
43379	06/05/20	FIRST070 FIRST BANKCARD				06/05/20 VOID	0
43380	06/05/20	FIRST070 FIRST BANKCARD				06/30/20	1534
20-01474	1	AMAZON-PD UNIFORM SHOES	62.92	001-2100-521-5210 LAW ENFORCEMENT	Expenditure		1 1
20-01475	1	AMAZON-PD CASE	17.99	001-2100-521-5290 LAW ENFORCEMENT	Expenditure		2 1
20-01476	1	AMAZON-PD UNIFORM POUCH VEST	47.85	001-2100-521-5210 LAW ENFORCEMENT	Expenditure		3 1
20-01477	1	AMAZON-PD VEH #111 TOOL BOX	89.89	001-2100-521-4630 LAW ENFORCEMENT	Expenditure		4 1
20-01478	1	CHEWY-PD K9 KILO FOOD	55.09	001-2100-521-4640 LAW ENFORCEMENT	Expenditure		5 1
20-01479	1	AMAZON-PD STRG RM SUPPLIES	65.86	001-2100-521-5290 LAW ENFORCEMENT	Expenditure		6 1
20-01480	1	AMAZON-PD STORAGE RM SUPPLIES	102.98	001-2100-521-5290 LAW ENFORCEMENT	Expenditure		7 1
20-01481	1	AMAZON-PD OFFICE BOARD	43.99	001-2100-521-5100 LAW ENFORCEMENT	Expenditure		8 1
20-01482	1	AMAZON-PD OFFICE BOARD	28.90	001-2100-521-5100 LAW ENFORCEMENT	Expenditure		9 1
20-01483	1	AMAZON-BLDG COMPUTER EQUIPMENT	59.97	001-2400-524-5230 PROT INSPECTIONS	Expenditure		10 1
20-01484	1	OFFICE DEPOT-FIN CHAIR FOR MAX	266.24	001-1300-513-5230 FINANCE	Expenditure		11 1
20-01485	1	ALA CLEANERS-STAFF MASKS	22.50	001-1300-513-5230 FINANCE	Expenditure		12 1
20-01486	1	BECKMAN DVM-K9 KILO ORAL EXAM	99.00	001-2100-521-4640 LAW ENFORCEMENT	Expenditure		13 1
20-01487	1	PUBLIX-25 YRS SERVICE AWARD	60.55	001-1100-511-4990 LEGISLATIVE	Expenditure		14 1
20-01489	1	FIST-REDMAN SUIT-SELF DEFENSE	1,199.25	001-2100-521-5240 LAW ENFORCEMENT	Expenditure		15 1
20-01493	1	GFOA MEMBERSHIP - P DOUYLLIEZ	170.00	001-1300-513-5430 FINANCE	Expenditure		16 1
20-01499	1	SAFE SHIP-PD POSTAGE	25.59	001-2100-521-4200 LAW ENFORCEMENT	Expenditure		17 1
20-01501	1	CVS-PD CRIME PREVEN SUPPLIES	4.89	001-2100-521-5240 LAW ENFORCEMENT	Expenditure		18 1
20-01504	1	GODADDY-RENEW SABEVENTS.COM	18.17	001-7200-572-5290 PARKS AND REC	Expenditure		19 1
20-01507	1	AMAZON-PD PATROL EQUIPMENT	52.55	001-2100-521-5230 LAW ENFORCEMENT	Expenditure		20 1
20-01508	1	OTC DIRECT-PD NNO SUPPLIES	319.90	001-2100-521-5240 LAW ENFORCEMENT	Expenditure		21 1
20-01509	1	CVS-PD CARDS	11.06	001-2100-521-5240 LAW ENFORCEMENT	Expenditure		22 1

July 13, 2020  
12:58 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 3

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
001TDOPERATING									
43380	FIRST	BANKCARD							
	20-01551	1 ANYPROMO-PD NNO SUPPLIES	586.58	001-2100-521-5240	Expenditure		23	1	
				LAW ENFORCEMENT					
	20-01611	1 ZOOM-FILM MEETINGS	14.99	001-1100-511-5290	Expenditure		77	1	
				LEGISLATIVE					
	20-01612	1 CREST-PD GUN CLEANING	96.56	001-2100-521-5290	Expenditure		78	1	
				LAW ENFORCEMENT					
	20-01614	1 AMAZON-BLD PZ WATER	17.88	001-2400-524-5100	Expenditure		80	1	
				PROT INSPECTIONS					
	20-01614	2 AMAZON-BLD PZ WATER	17.88	001-1500-515-5100	Expenditure		81	1	
				COMP PLANNING					
	20-01617	1 CONSTNT CNTCT-NEWSLETTER SUBSC	96.00	001-1300-513-5410	Expenditure		83	1	
				FINANCE					
	20-01618	1 AMAZON-FIN THERMOMETER	77.98	001-1300-513-5230	Expenditure		84	1	
				FINANCE					
	20-01619	1 CHEWY-PD K9 KILO FOOD	55.09	001-2100-521-4640	Expenditure		85	1	
				LAW ENFORCEMENT					
	20-01624	1 AMAZON-PWD PRIME	12.99	001-1900-519-5290	Expenditure		90	1	
				OTHER GOVERNMENTAL					
	20-01628	1 PAYPAL-BLDG TRANSCRIP SERVICES	76.65	001-2400-524-5290	Expenditure		93	1	
				PROT INSPECTIONS					
	20-01629	1 SJC COUNC-PD FEE	10.00	001-2100-521-5290	Expenditure		94	1	
				LAW ENFORCEMENT					
			3,887.74						
43381	06/05/20	FLORI170 FLORIDA JANITOR & PAPER SUPPLY				06/30/20	1534		
	20-01575	1 JANITORIAL SUPPLIES	355.45	001-1900-519-5290	Expenditure		53	1	
				OTHER GOVERNMENTAL					
	20-01576	1 JANITORIAL SUPPLIES	40.23	001-1900-519-5290	Expenditure		54	1	
				OTHER GOVERNMENTAL					
			395.68						
43382	06/05/20	FLORI250 FLORIDA POWER & LIGHT COMPANY				06/30/20	1534		
	20-01569	1 ELECTRICITY	61.83	001-1900-519-4310	Expenditure		41	1	
				OTHER GOVERNMENTAL					
	20-01569	2 ELECTRICITY	68.97	001-3400-534-4310	Expenditure		42	1	
				GARBAGE					
	20-01569	3 ELECTRICITY	107.04	001-131-1000	G/L		43	1	
				Due From Road & Bridge Fund					
	20-01570	1 ELECTRICITY	366.28	001-1900-519-4310	Expenditure		44	1	
				OTHER GOVERNMENTAL					
	20-01570	2 ELECTRICITY	244.20	001-2400-524-4310	Expenditure		45	1	
				PROT INSPECTIONS					
	20-01570	3 ELECTRICITY	535.27	001-2100-521-4310	Expenditure		46	1	
				LAW ENFORCEMENT					
	20-01570	4 ELECTRICITY	32.44	001-7200-572-4310	Expenditure		47	1	
				PARKS AND REC					
	20-01570	5 ELECTRICITY	22.49	001-7200-572-4310	Expenditure		48	1	
				PARKS AND REC					
			1,438.52						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
001TD	OPERATING			Continued			
43383	06/05/20	FLORI420 FLORIDA DEPT OF HEALTH				06/30/20	1534
20-01595	1	SPLASH PARK PERMIT	225.00	001-7200-572-5290 PARKS AND REC	Expenditure		73 1
43384	06/05/20	FLORI475 FLORIDA DEPT OF ENVIRO PROTECT				06/30/20	1534
20-01587	1	FUEL TANK REGISTRATION	25.00	001-1900-519-5290 OTHER GOVERNMENTAL	Expenditure		65 1
43385	06/05/20	FOPLO005 FOP LODGE 113					1534
20-01597	1	MEMBERSHIP DUES	8.34	001-229-1000 Miscellaneous Deductions	G/L		75 1
20-01597	2	MEMBERSHIP DUES	8.34	001-229-1000 Miscellaneous Deductions	G/L		76 1
			<u>16.68</u>				
43386	06/05/20	GALLS010 GALLS LLC				06/30/20	1534
20-01590	1	MCNETT UNIFORM	138.95	001-2100-521-5210 LAW ENFORCEMENT	Expenditure		68 1
20-01591	1	FOAM LIFE VESTS	134.95	001-2100-521-5230 LAW ENFORCEMENT	Expenditure		69 1
20-01621	1	CHIEF SHOES	108.95	001-2100-521-5210 LAW ENFORCEMENT	Expenditure		87 1
20-01622	1	FLASHLIGHTS	176.95	001-2100-521-5230 LAW ENFORCEMENT	Expenditure		88 1
			<u>559.80</u>				
43387	06/05/20	GLACI005 GLACIER HEATING & A/C				06/30/20	1534
20-01578	1	PD A/C REPAIR	224.00	001-1900-519-4610 OTHER GOVERNMENTAL	Expenditure		56 1
43388	06/05/20	HAGAN020 HAGAN ACE MANAGEMENT CORP				06/30/20	1534
20-01566	1	SNEEZE GUARD	3.99	001-1900-519-5290 OTHER GOVERNMENTAL	Expenditure		37 1
20-01566	2	SNEEZE GUARD RETURN CREDIT	3.99	001-1900-519-5290 OTHER GOVERNMENTAL	Expenditure		38 1
20-01567	1	STORAGE	39.99	001-2100-521-5290 LAW ENFORCEMENT	Expenditure		39 1
20-01568	1	BROOM	6.99	001-1900-519-5230 OTHER GOVERNMENTAL	Expenditure		40 1
			<u>46.98</u>				
43389	06/05/20	HASTY020 HASTY'S COMMUNICATIONS				06/30/20	1534
20-01588	1	RADIO EAR PIECES	299.45	001-2100-521-5230 LAW ENFORCEMENT	Expenditure		66 1
43390	06/05/20	HOMED010 HOME DEPOT				06/30/20	1534
20-01571	1	MONITOR MOUNT	80.69	001-2400-524-6200 PROT INSPECTIONS	Expenditure		49 1
20-01572	1	CITY HALL SNEEZE GRD SUPPLIES	158.48	001-1900-519-5290 OTHER GOVERNMENTAL	Expenditure		50 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
001TD	OPERATING								
43390	HOME DEPOT	Continued							
20-01573	1	CITY HALL SNEEZE GRD SUPPLIES	62.22	001-1900-519-5290	Expenditure		51	1	
				OTHER GOVERNMENTAL					
			301.39						
43391	06/05/20	KATHI005 KATHI M HARRELL				06/30/20	1534		
20-01592	1	REIMBURSE COLLEGE TUITION	823.50	001-2100-521-5430	Expenditure		70	1	
				LAW ENFORCEMENT					
43392	06/05/20	LEGAL005 LEGALSHIELD				06/30/20	1534		
20-01556	1	PREPAID LEGAL	15.95	001-229-2100	G/L		28	1	
				Insurance-Other Employee Paid					
43393	06/05/20	LVHIE010 L.V. HIERS INC.				06/30/20	1534		
20-01553	1	688 GAL REG 87 OCTANE	1,167.40	001-141-0000	G/L		26	1	
				Inventories - Fuel					
20-01554	1	654 GAL DIESEL	1,118.93	001-141-0000	G/L		27	1	
				Inventories - Fuel					
20-01582	1	280 GAL DIESEL FUEL	479.31	001-141-0000	G/L		60	1	
				Inventories - Fuel					
20-01583	1	852 GAL REG 87 OCTANE	1,459.06	001-141-0000	G/L		61	1	
				Inventories - Fuel					
			4,224.70						
43394	06/05/20	MARIO010 MARIOTTI'S				06/30/20	1534		
20-01557	1	UNIFORM DRYCLEAN SVC APR-20	100.95	001-2100-521-5210	Expenditure		29	1	
				LAW ENFORCEMENT					
43395	06/05/20	MELVIO10 MELVIN'S REPAIR SHOP				06/30/20	1534		
20-01577	1	VEHICLE #77 REPAIR	27.79	001-3400-534-4630	Expenditure		55	1	
				GARBAGE					
43396	06/05/20	MUNIC010 MUNICODE				06/30/20	1534		
20-01558	1	WEB HOSTING MAINT SUPPORT	2,400.00	001-1100-511-4620	Expenditure		30	1	
				LEGISLATIVE					
20-01559	1	CODE SUPPLEMENT #7	1,965.00	001-1100-511-3170	Expenditure		31	1	
				LEGISLATIVE					
			4,365.00						
43397	06/05/20	NATIO090 NATIONWIDE RETIREMENT SOLUTION				06/30/20	1534		
20-01596	1	DEFERRED COMPENSATION	1,714.52	001-235-0000	G/L		74	1	
				Deferred Compensation					
43398	06/05/20	PEOPL005 PEOPLEREADY FLORIDA INC				06/30/20	1534		
20-01579	1	TEMP LABOR SERVICE	388.56	001-3400-534-3400	Expenditure		57	1	
				GARBAGE					
43399	06/05/20	PIPPR010 PIP PRINTING				06/30/20	1534		
20-01620	1	GAS TICKETS	127.98	001-2100-521-4700	Expenditure		86	1	
				LAW ENFORCEMENT					

July 13, 2020  
12:58 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 6

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
001TDOPERATING			Continued						
43400	06/05/20	PUBLI020 PUBLIX				06/30/20	1534		
20-01581	1	HAND SANITIZER	23.67	001-2100-521-5290 LAW ENFORCEMENT	Expenditure		59	1	
43401	06/05/20	SANFO005 SANFORD AND SON AUTO PARTS INC				06/30/20	1534		
20-01584	1	VEHICLE #77 SERVICE PARTS	59.57	001-3400-534-4630 GARBAGE	Expenditure		62	1	
43402	06/05/20	STADV010 STAPLES				06/30/20	1534		
20-01561	1	SW NON-AD VALOREM MAILING	99.76	001-1300-513-5100 FINANCE	Expenditure		33	1	
20-01589	1	SW NON-AD VALOREM MAILING	404.11	001-1300-513-5100 FINANCE	Expenditure		67	1	
			<u>503.87</u>						
43403	06/05/20	TOMNE010 TOM NEHL TRUCK COMPANY				06/30/20	1534		
20-01574	1	VEHICLE #79 REPAIR	58.45	001-3400-534-4630 GARBAGE	Expenditure		52	1	
43404	06/05/20	TREMR010 TREMRON JACKSONVILLE				06/30/20	1534		
20-01585	1	CITY HALL SIDE WALK MATERIAL	725.40	001-1900-519-4610 OTHER GOVERNMENTAL	Expenditure		63	1	
43405	06/05/20	VERIZ010 VERIZON WIRELESS				06/30/20	1534		
20-01627	1	CELL PHONES	835.17	001-2100-521-4100 LAW ENFORCEMENT	Expenditure		92	1	
43406	06/05/20	WAL-M010 WAL-MART STORE#01-0579				06/30/20	1534		
20-01552	1	BLDG TV DVD PLAYER & MOUNT	324.91	001-2400-524-6200 PROT INSPECTIONS	Expenditure		24	1	
20-01552	2	OVERPAYMENT CK#043175	68.43	001-2400-524-6200 PROT INSPECTIONS	Expenditure		25	1	
			<u>256.48</u>						
43407	06/19/20	A1AAU020 A1A AUTO CENTER INC				06/30/20	1536		
20-01671	1	VEHICLE #122 WTR TNK & HOSES	255.55	001-2100-521-4630 LAW ENFORCEMENT	Expenditure		73	1	
43408	06/19/20	ADVAP010 ADVANCED AUTO PARTS					1536		
20-01689	1	VEHICLE #134 PARTS	44.19	001-2100-521-4630 LAW ENFORCEMENT	Expenditure		102	1	
20-01691	1	FLEET PARTS	44.66	001-2100-521-4630 LAW ENFORCEMENT	Expenditure		104	1	
			<u>88.85</u>						
43409	06/19/20	BBT00010 BB&T GOVERNMENTAL FINANCE				06/30/20	1536		
20-01663	1	DEBT SERVICE PAYMENT	52,463.78	001-131-2000 Due From Debt Service Fund	G/L		57	1	
43410	06/19/20	BOZAR010 BOZARD FORD COMPANY					1536		
20-01670	1	VEHICLE #131 REPAIRS	640.08	001-2100-521-4630 LAW ENFORCEMENT	Expenditure		72	1	



July 13, 2020  
12:58 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 7

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Seq	Acct
001	TD	OPERATING						
43410	BOZARD FORD COMPANY	Continued						
20-01690	1	VEHICLE #103 REPAIRS	641.71	001-2100-521-4630	Expenditure		103	1
				LAW ENFORCEMENT				
			1,281.79					
43411	06/19/20	BROCK010 BROCK FENCE				06/30/20	1536	
20-01686	1	REPAIR TO PD GATE	150.00	001-1900-519-4610	Expenditure		99	1
				OTHER GOVERNMENTAL				
43412	06/19/20	CLERK020 CLERK OF CIRCUIT COURT					1536	
20-01634	1	CITATION SABP00445	58.00	001-354-300	Revenue		110	1
				Ordinance Violation Fines				
20-01634	2	CITATION SABP01081	78.00	001-354-100	Revenue		111	1
				Parking Tickets				
20-01665	1	FILING FEES MAY-20	80.00	001-2100-521-5290	Expenditure		109	1
				LAW ENFORCEMENT				
			216.00					
43413	06/19/20	CMRMO005 CMR MOBILE EQUIPMENT & TRUCK R				06/30/20	1536	
20-01653	1	VEHICLE #79 REPAIR	170.00	001-3400-534-4630	Expenditure		48	1
				GARBAGE				
43414	06/19/20	COLON010 COLONIAL SUPPLEMENTAL INSURANC				06/30/20	1536	
20-01674	1	SUPPLEMENTAL INSURANCE	572.28	001-229-2100	G/L		86	1
				Insurance-Other Employee Paid				
43415	06/19/20	COMCA015 COMCAST				06/30/20	1536	
20-01692	1	CABLE TV-NEWS	65.40	001-2100-521-5290	Expenditure		105	1
				LAW ENFORCEMENT				
43416	06/19/20	CRAFT010 CRAFT'S TROPHIES & AWARDS INC					1536	
20-01667	1	RETIREMENT PLATE - SMITH	25.00	001-2100-521-5290	Expenditure		69	1
				LAW ENFORCEMENT				
43417	06/19/20	DOUGL005 DOUGLAS LAW FIRM				06/30/20	1536	
20-01639	1	LEGAL MAY-20	6,000.00	001-1300-513-3100	Expenditure		36	1
				FINANCE				
43418	06/19/20	EVANS010 EVANS AUTOMOTIVE					1536	
20-01656	1	VEH #46 REPAIR TO OIL SYSTEM	196.40	001-3400-534-4630	Expenditure		51	1
				GARBAGE				
43419	06/19/20	EVIDE010 EVIDENT INC					1536	
20-01668	1	CURRENCY EVIDENCE	45.89	001-2100-521-5230	Expenditure		70	1
				LAW ENFORCEMENT				
43420	06/19/20	FLORI170 FLORIDA JANITOR & PAPER SUPPLY				06/30/20	1536	
20-01654	1	COVID SANITIZING SUPPLIES	980.00	001-1900-519-5290	Expenditure		49	1
				OTHER GOVERNMENTAL				
20-01655	1	JANITORIAL SUPPLY	253.80	001-1900-519-5290	Expenditure		50	1
				OTHER GOVERNMENTAL				

July 13, 2020  
12:58 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 8

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
001TDOPERATING			Continued						
43420	FLORIDA	JANITOR & PAPER SUPPLY	Continued						
20-01687	1	JANITORIAL SUPPLIES	35.60	001-1900-519-5290	Expenditure		100	1	
				OTHER GOVERNMENTAL					
			<u>1,269.40</u>						
43421	06/19/20	FLORIDA MUNICIPAL INSURANCE TR				06/30/20	1536		
20-01638	1	INSURANCE-4TH INSTALLMENT	55.94	001-1200-512-2400	Expenditure		18	1	
				EXECUTIVE					
20-01638	2	INSURANCE-4TH INSTALLMENT	93.23	001-1300-513-2400	Expenditure		19	1	
				FINANCE					
20-01638	3	INSURANCE-4TH INSTALLMENT	857.67	001-1500-515-2400	Expenditure		20	1	
				COMP PLANNING					
20-01638	4	INSURANCE-4TH INSTALLMENT	4,537.62	001-1900-519-4510	Expenditure		21	1	
				OTHER GOVERNMENTAL					
20-01638	5	INSURANCE-4TH INSTALLMENT	4,634.74	001-1900-519-4520	Expenditure		22	1	
				OTHER GOVERNMENTAL					
20-01638	6	INSURANCE-4TH INSTALLMENT	1,361.09	001-1900-519-2400	Expenditure		23	1	
				OTHER GOVERNMENTAL					
20-01638	7	INSURANCE-4TH INSTALLMENT	4,636.92	001-2100-521-4510	Expenditure		24	1	
				LAW ENFORCEMENT					
20-01638	8	INSURANCE-4TH INSTALLMENT	4,767.72	001-2100-521-4520	Expenditure		25	1	
				LAW ENFORCEMENT					
20-01638	9	INSURANCE-4TH INSTALLMENT	4,847.70	001-2100-521-2400	Expenditure		26	1	
				LAW ENFORCEMENT					
20-01638	10	INSURANCE-4TH INSTALLMENT	160.55	001-2400-524-4510	Expenditure		27	1	
				PROT INSPECTIONS					
20-01638	11	INSURANCE-4TH INSTALLMENT	2,518.24	001-2400-524-4520	Expenditure		28	1	
				PROT INSPECTIONS					
20-01638	12	INSURANCE-4TH INSTALLMENT	1,901.79	001-2400-524-2400	Expenditure		29	1	
				PROT INSPECTIONS					
20-01638	13	INSURANCE-4TH INSTALLMENT	200.69	001-3400-534-4510	Expenditure		30	1	
				GARBAGE					
20-01638	14	INSURANCE-4TH INSTALLMENT	1,955.26	001-3400-534-4520	Expenditure		31	1	
				GARBAGE					
20-01638	15	INSURANCE-4TH INSTALLMENT	6,488.46	001-3400-534-2400	Expenditure		32	1	
				GARBAGE					
20-01638	16	INSURANCE-4TH INSTALLMENT	762.63	001-131-1000	G/L		33	1	
				Due From Road & Bridge Fund					
20-01638	17	INSURANCE-4TH INSTALLMENT	3,098.20	001-131-1000	G/L		34	1	
				Due From Road & Bridge Fund					
20-01638	18	INSURANCE-4TH INSTALLMENT	3,039.12	001-131-1000	G/L		35	1	
				Due From Road & Bridge Fund					
			<u>45,917.57</u>						
43422	06/19/20	FOPLO005 FOP LODGE 113					1536		
20-01693	1	MEMBERSHIP DUES-TODD SMITH	8.34	001-229-1000	G/L		106	1	
				Miscellaneous Deductions					
20-01693	2	MEMBERSHIP DUES-BRYAN WRIGHT	8.34	001-229-1000	G/L		107	1	
				Miscellaneous Deductions					
			<u>16.68</u>						

July 13, 2020  
12:58 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 9

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
001TD	OPERATING			Continued				
43423	06/19/20	HAGAN020 HAGAN ACE MANAGEMENT CORP				06/30/20		1536
20-01659	1	MISC HARDWARE	11.13	001-1900-519-5290 OTHER GOVERNMENTAL	Expenditure		54	1
20-01660	1	ANT KILLER-CITY HALL	4.99	001-1900-519-5290 OTHER GOVERNMENTAL	Expenditure		55	1
20-01661	1	DRAIN CLEANER	19.98	001-1900-519-5290 OTHER GOVERNMENTAL	Expenditure		56	1
			<u>36.10</u>					
43424	06/19/20	INDIA010 INDIANHEAD EXPLORATION, LLC						1536
20-01635	1	DISPOSAL FEES MAY-20	2,113.50	001-3400-534-4940 GARBAGE	Expenditure		7	1
43425	06/19/20	INNOV015 INNOVATIVE CREDIT SOLUTIONS				06/30/20		1536
20-01666	1	CREDIT CHECK - POWELL	17.00	001-2100-521-4930 LAW ENFORCEMENT	Expenditure		68	1
43426	06/19/20	JACKB010 JACK BECKER DISTRIBUTORS				06/30/20		1536
20-01684	1	TRUCK GREASE	274.93	001-3400-534-5220 GARBAGE	Expenditure		97	1
43427	06/19/20	LAMPS005 LAMP SALES UNLIMITED, INC				06/30/20		1536
20-01669	1	LED LIGHT BULBS	998.00	001-2100-521-4610 LAW ENFORCEMENT	Expenditure		71	1
43428	06/19/20	LVHIE010 L.V. HIERS INC.				06/30/20		1536
20-01643	1	568 GAL REG 87 OCTANE	1,057.50	001-141-0000 Inventories - Fuel	G/L		42	1
43429	06/19/20	MELVIO10 MELVIN'S REPAIR SHOP				06/30/20		1536
20-01685	1	VEHICLE #75 REPAIRS	119.28	001-3400-534-4630 GARBAGE	Expenditure		98	1
43430	06/19/20	NATIO090 NATIONWIDE RETIREMENT SOLUTION				06/30/20		1536
20-01694	1	DEFERRED COMPENSATION	1,714.52	001-235-0000 Deferred Compensation	G/L		108	1
43431	06/19/20	SMITH010 SMITH BROS. PEST CONTROL				06/30/20		1536
20-01644	1	PEST CONTROL	25.00	001-1900-519-4610 OTHER GOVERNMENTAL	Expenditure		43	1
20-01644	2	PEST CONTROL	52.00	001-1900-519-4610 OTHER GOVERNMENTAL	Expenditure		44	1
20-01644	3	PEST CONTROL	30.00	001-1900-519-4610 OTHER GOVERNMENTAL	Expenditure		45	1
20-01644	4	PEST CONTROL	52.00	001-1900-519-4610 OTHER GOVERNMENTAL	Expenditure		46	1
20-01644	5	PEST CONTROL	25.00	001-1900-519-4610 OTHER GOVERNMENTAL	Expenditure		47	1
			<u>184.00</u>					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
001TDOPERATING			Continued					
43432	06/19/20	STADV010 STAPLES				06/30/20	1536	
20-01673	1	OFFICE SUPPLIES	19.26	001-1300-513-5100	Expenditure		80	1
				FINANCE				
20-01673	2	OFFICE SUPPLIES	99.99	001-2400-524-5100	Expenditure		81	1
				PROT INSPECTIONS				
20-01673	3	OFFICE SUPPLIES	36.78	001-2400-524-5230	Expenditure		82	1
				PROT INSPECTIONS				
20-01673	4	OFFICE SUPPLIES	10.50	001-1900-519-5100	Expenditure		83	1
				OTHER GOVERNMENTAL				
20-01673	5	OFFICE SUPPLIES	11.71	001-3400-534-5100	Expenditure		84	1
				GARBAGE				
20-01673	6	OFFICE SUPPLIES	18.18	001-131-1000	G/L		85	1
				Due From Road & Bridge Fund				
			196.42					
43433	06/19/20	STAUG110 ST AUGUSTINE RECORD				06/30/20	1536	
20-01555	1	LEGAL ADV	80.78	001-2400-524-4810	Expenditure		1	1
				PROT INSPECTIONS				
20-01640	1	PZB LEGAL AD	112.19	001-1500-515-4810	Expenditure		37	1
				COMP PLANNING				
20-01641	1	LEGAL ADS	143.60	001-1300-513-4810	Expenditure		38	1
				FINANCE				
20-01641	2	LEGAL ADS	89.75	001-1300-513-4810	Expenditure		39	1
				FINANCE				
20-01641	3	LEGAL ADS	89.75	001-1300-513-4810	Expenditure		40	1
				FINANCE				
			516.07					
43434	06/19/20	STJOH110 ST. JOHNS COUNTY SOLID WASTE				06/30/20	1536	
20-01631	1	DISPOSAL FEES MAY-20	13,863.19	001-3400-534-4940	Expenditure		112	1
				GARBAGE				
43435	06/19/20	STJOH140 ST. JOHNS COUNTY UTILITY DEPAR				06/30/20	1536	
20-01664	1	WATER SERVICE MAY-20	62.30	001-1900-519-4320	Expenditure		58	1
				OTHER GOVERNMENTAL				
20-01664	2	WATER SERVICE MAY-20	69.49	001-3400-534-4320	Expenditure		59	1
				GARBAGE				
20-01664	3	WATER SERVICE MAY-20	107.85	001-131-1000	G/L		60	1
				Due From Road & Bridge Fund				
20-01664	4	WATER SERVICE MAY-20	246.79	001-7200-572-4320	Expenditure		61	1
				PARKS AND REC				
20-01664	5	WATER SERVICE MAY-20	274.42	001-7200-572-4320	Expenditure		62	1
				PARKS AND REC				
20-01664	6	WATER SERVICE MAY-20	649.04	001-7200-572-4320	Expenditure		63	1
				PARKS AND REC				
20-01664	7	WATER SERVICE MAY-20	70.95	001-7200-572-4320	Expenditure		64	1
				PARKS AND REC				
20-01664	8	WATER SERVICE MAY-20	499.22	001-1900-519-4320	Expenditure		65	1
				OTHER GOVERNMENTAL				
20-01664	9	WATER SERVICE MAY-20	332.82	001-2400-524-4320	Expenditure		66	1
				PROT INSPECTIONS				

July 13, 2020  
12:58 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 11

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
001TD	OPERATING							
43435	ST. JOHNS COUNTY UTILITY DEPAR	Continued						
20-01664	10	WATER SERVICE MAY-20	114.10	001-2100-521-4320	Expenditure		67	1
				LAW ENFORCEMENT				
			<u>2,426.98</u>					
43436	06/19/20	SUNLI010 SUN LIFE FINANCIAL				06/30/20	1536	
20-01636	1	LIFE INS PREM JUL-20	4.56	001-1200-512-2300	Expenditure		8	1
				EXECUTIVE				
20-01636	2	LIFE INS PREM JUL-20	63.91	001-1300-513-2300	Expenditure		9	1
				FINANCE				
20-01636	3	LIFE INS PREM JUL-20	14.15	001-1500-515-2300	Expenditure		10	1
				COMP PLANNING				
20-01636	4	LIFE INS PREM JUL-20	45.10	001-1900-519-2300	Expenditure		11	1
				OTHER GOVERNMENTAL				
20-01636	5	LIFE INS PREM JUL-20	228.25	001-2100-521-2300	Expenditure		12	1
				LAW ENFORCEMENT				
20-01636	6	LIFE INS PREM JUL-20	40.63	001-2400-524-2300	Expenditure		13	1
				PROT INSPECTIONS				
20-01636	7	LIFE INS PREM JUL-20	50.31	001-3400-534-2300	Expenditure		14	1
				GARBAGE				
20-01636	8	LIFE INS PREM JUL-20	78.06	001-131-1000	G/L		15	1
				Due From Road & Bridge Fund				
20-01636	9	LIFE INS PREM JUL-20	411.25	001-229-2100	G/L		16	1
				Insurance-Other Employee Paid				
			<u>936.22</u>					
43437	06/19/20	THEBA005 THE BANCORP BANK				06/30/20	1536	
20-01632	1	VEHICLE #128	389.49	001-2100-521-4431	Expenditure		3	1
				LAW ENFORCEMENT				
20-01632	2	VEHICLE #114	425.00	001-2100-521-4431	Expenditure		4	1
				LAW ENFORCEMENT				
			<u>814.49</u>					
43438	06/19/20	TOMNE010 TOM NEHL TRUCK COMPANY				06/30/20	1536	
20-01642	1	TRUCK #75 REPAIR	3,401.43	001-3400-534-4630	Expenditure		41	1
				GARBAGE				
20-01657	1	VEHICLE #79 REPAIR PART	17.90	001-3400-534-4630	Expenditure		52	1
				GARBAGE				
20-01658	1	VEH #79 PART RETURN	17.90	001-3400-534-4630	Expenditure		53	1
				GARBAGE				
			<u>3,401.43</u>					
43439	06/19/20	UNITED020 UNITED HEALTHCARE INSURANCE CO				06/30/20	1536	
20-01676	1	INSURANCE PREMIUM JUL-20	7,668.78	001-229-2000	G/L		87	1
				Health Insurance-Employee Portion				
20-01676	2	INSURANCE PREMIUM JUL-20	3,081.67	001-229-2100	G/L		88	1
				Insurance-Other Employee Paid				
20-01676	3	INSURANCE PREMIUM JUL-20	635.39	001-1200-512-2300	Expenditure		89	1
				EXECUTIVE				
20-01676	4	INSURANCE PREMIUM JUL-20	5,989.81	001-1300-513-2300	Expenditure		90	1
				FINANCE				

July 13, 2020  
12:58 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 12

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
001TDOPERATING			Continued				
43439	20-01676	UNITED HEALTHCARE INSURANCE CO	Continued				
	5	INSURANCE PREMIUM JUL-20	992.21	001-1500-515-2300	Expenditure		91 1
				COMP PLANNING			
	6	INSURANCE PREMIUM JUL-20	4,724.46	001-1900-519-2300	Expenditure		92 1
				OTHER GOVERNMENTAL			
	7	INSURANCE PREMIUM JUL-20	19,347.67	001-2100-521-2300	Expenditure		93 1
				LAW ENFORCEMENT			
	8	INSURANCE PREMIUM JUL-20	2,106.91	001-2400-524-2300	Expenditure		94 1
				PROT INSPECTIONS			
	9	INSURANCE PREMIUM JUL-20	5,269.59	001-3400-534-2300	Expenditure		95 1
				GARBAGE			
	10	INSURANCE PREMIUM JUL-20	8,176.94	001-131-1000	G/L		96 1
				Due From Road & Bridge Fund			
			57,993.43				
43440	06/19/20	USBAN005 US BANK VOYAGER FLEET SYS				06/30/20	1536
	20-01637	1 FUEL 5-8-20 to 6-8-20	95.64	001-2100-521-5220	Expenditure		17 1
				LAW ENFORCEMENT			
43441	06/19/20	WAL-M010 WAL-MART STORE#01-0579				06/30/20	1536
	20-01688	1 SUPPLIES	28.46	001-1900-519-5290	Expenditure		101 1
				OTHER GOVERNMENTAL			
43442	06/19/20	WINDS005 WINDSTREAM					1536
	20-01672	1 PHONE/INTERNET	677.34	001-1300-513-4100	Expenditure		74 1
				FINANCE			
	2	PHONE/INTERNET	1,411.12	001-2100-521-4100	Expenditure		75 1
				LAW ENFORCEMENT			
	3	PHONE/INTERNET	310.45	001-2400-524-4100	Expenditure		76 1
				PROT INSPECTIONS			
	4	PHONE/INTERNET	84.67	001-1900-519-4100	Expenditure		77 1
				OTHER GOVERNMENTAL			
	5	PHONE/INTERNET	141.11	001-3400-534-4100	Expenditure		78 1
				GARBAGE			
	6	PHONE/INTERNET	197.54	001-131-1000	G/L		79 1
				Due From Road & Bridge Fund			
			2,822.23				
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:		74	4	233,319.92	0.00	
	Direct Deposit:		0	0	0.00	0.00	
	Total:		74	4	233,319.92	0.00	
002IMPACTFEES							
1581	06/30/20	STJOH020 ST JOHNS COUNTY FINANCE DEPT		(void Reason: WRONG AMT)		06/30/20 VOID	1540
	20-01780	1 IMPACT FEES-MAY 2020	24,555.22	001-208-0000	G/L		1 1
				Due to Other Governments			
1582	06/30/20	STJOH020 ST JOHNS COUNTY FINANCE DEPT					1541
	20-01780	1 IMPACT FEES-MAY 2020	24,555.22	001-208-0000	G/L		1 1
				Due to Other Governments			

July 13, 2020  
12:58 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 13

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
002IMPACTFEES							
Checking Account Totals			Continued				
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:		1	1	24,555.22	24,555.22	
	Direct Deposit:		0	0	0.00	0.00	
	Total:		<u>1</u>	<u>1</u>	<u>24,555.22</u>	<u>24,555.22</u>	
101TDBANKRDBRG							
20686	06/05/20	BEARD005 BEARD EQUIPMENT COMPANY				06/30/20	1533
20-01601	1	VEHICLE #53 LOADER REPAIR	746.22	101-4100-541-4620	Expenditure		17 1
				ROADS & BRIDGES			
20687	06/05/20	ESRI010 ESRI INC.				06/30/20	1533
20-01615	1	ArcGIS MAP MAINTENANCE	700.00	101-4100-541-5230	Expenditure		27 1
				ROADS & BRIDGES			
20688	06/05/20	FLORI250 FLORIDA POWER & LIGHT COMPANY				06/05/20 VOID	0
20689	06/05/20	FLORI250 FLORIDA POWER & LIGHT COMPANY				06/30/20	1533
20-01598	1	ELECTRICITY	91.14	101-4100-541-5320	Expenditure		1 1
				ROADS & BRIDGES			
20-01598	2	ELECTRICITY	3,952.60	101-4100-541-5320	Expenditure		2 1
				ROADS & BRIDGES			
20-01598	3	ELECTRICITY	13.96	101-4100-541-4310	Expenditure		3 1
				ROADS & BRIDGES			
20-01598	4	ELECTRICITY	13.73	101-4100-541-4310	Expenditure		4 1
				ROADS & BRIDGES			
20-01598	5	ELECTRICITY	31.45	101-4100-541-4310	Expenditure		5 1
				ROADS & BRIDGES			
20-01598	6	ELECTRICITY	11.76	101-4100-541-4310	Expenditure		6 1
				ROADS & BRIDGES			
20-01598	7	ELECTRICITY	11.55	101-4100-541-4310	Expenditure		7 1
				ROADS & BRIDGES			
20-01598	8	ELECTRICITY	10.89	101-4100-541-4310	Expenditure		8 1
				ROADS & BRIDGES			
20-01598	9	ELECTRICITY	144.11	101-4100-541-4310	Expenditure		9 1
				ROADS & BRIDGES			
20-01598	10	ELECTRICITY	11.55	101-4100-541-4310	Expenditure		10 1
				ROADS & BRIDGES			
20-01598	11	ELECTRICITY	12.81	101-4100-541-4310	Expenditure		11 1
				ROADS & BRIDGES			
20-01599	1	ELECTRICITY	16.20	101-4100-541-4310	Expenditure		12 1
				ROADS & BRIDGES			
20-01599	2	ELECTRICITY	19.75	101-4100-541-4310	Expenditure		13 1
				ROADS & BRIDGES			
20-01599	3	ELECTRICITY	550.76	101-4100-541-4310	Expenditure		14 1
				ROADS & BRIDGES			
20-01599	4	ELECTRICITY	11.55	101-4100-541-4310	Expenditure		15 1
				ROADS & BRIDGES			
			<u>4,903.81</u>				
20690	06/05/20	FLST0020 FLORIDA STORMWATER ASSOCIATION				06/30/20	1533
20-01606	1	CONFERENCE - TREDIK	344.00	101-4100-541-5430	Expenditure		22 1
				ROADS & BRIDGES			

July 13, 2020  
12:58 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 14

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
101TDBANKRDBRG		Continued						
20691	06/05/20	HAGAN020 HAGAN ACE MANAGEMENT CORP				06/30/20	1533	
20-01609	1	KILLZALL SPRAY FOR FENCE LINE	39.98	101-4100-541-5310 ROADS & BRIDGES	Expenditure		25	1
20692	06/05/20	LMAST005 L MASTERS, LLC				06/30/20	1533	
20-01605	1	BAHIA GRASS-3RD LN DRAIN PROJ	104.00	101-4100-541-6380 ROADS & BRIDGES	Expenditure		21	1
20693	06/05/20	LOWES005 LOWES				06/30/20	1533	
20-01625	1	SUPPLIES FOR 3RD ST DRAINAGE	112.09	101-4100-541-6380 ROADS & BRIDGES	Expenditure		28	1
20694	06/05/20	LVHIE010 L.V. HIERS INC.				06/30/20	1533	
20-01603	1	138 GAL MARINE GAS	266.00	101-4100-541-5220 ROADS & BRIDGES	Expenditure		19	1
20695	06/05/20	SIGNS010 SIGNS NOW				06/30/20	1533	
20-01610	1	ADDITIONAL COVID SIGNAGE	339.48	101-4100-541-5290 ROADS & BRIDGES	Expenditure		26	1
20696	06/05/20	STJOH245 ST JOHNS SALES & SERVICE				06/30/20	1533	
20-01600	1	POLESAW REPAIR	108.44	101-4100-541-4620 ROADS & BRIDGES	Expenditure		16	1
20697	06/05/20	THEFE005 THE FEED STORE				06/30/20	1533	
20-01604	1	HAY FOR 3RD LANE DRAINAGE PROJ	32.00	101-4100-541-6380 ROADS & BRIDGES	Expenditure		20	1
20698	06/05/20	TRACT010 TRACTOR SUPPLY CREDIT PLAN				06/30/20	1533	
20-01602	1	TANK FOR SPRAYER	196.98	101-4100-541-5230 ROADS & BRIDGES	Expenditure		18	1
20699	06/05/20	TRAFF015 TRAFFIC SAFETY WAREHOUSE				06/30/20	1533	
20-01607	1	SPEED HUMP	119.00	101-4100-541-5310 ROADS & BRIDGES	Expenditure		23	1
20700	06/05/20	USA0025 USA SERVICES OF FLORIDA INC.				06/30/20	1533	
20-01608	1	A1A BEACH BLVD SWEEP SERVICE	180.00	101-4100-541-3400 ROADS & BRIDGES	Expenditure		24	1
20701	06/19/20	BEARD005 BEARD EQUIPMENT COMPANY				06/30/20	1535	
20-01564	1	#53 DEERE LOADER HYDRAU PUMP	2,174.63	101-4100-541-4620 ROADS & BRIDGES	Expenditure		2	1
20-01649	1	VEHICLE #53 REPAIR	327.59	101-4100-541-5220 ROADS & BRIDGES	Expenditure		8	1
20-01678	1	OIL FOR LOADER	82.30	101-4100-541-5220 ROADS & BRIDGES	Expenditure		13	1
			<u>2,584.52</u>					
20702	06/19/20	BUILD015 BUILDERS STAINLESS.COM					1535	
20-01679	1	REPAIR TO MIZELL POND-HARDWARE	26.66	101-4100-541-6380 ROADS & BRIDGES	Expenditure		14	1



July 13, 2020  
12:58 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 15

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
101TDBANKRDBRG				Continued				
20703	06/19/20	CMRMO005 CMR MOBILE EQUIPMENT & TRUCK R				06/30/20	1535	
20-01645	1	VEHICLE #53 LOADER REPAIR	500.00	101-4100-541-4630 ROADS & BRIDGES	Expenditure		4	1
20704	06/19/20	CRAFT010 CRAFT'S TROPHIES & AWARDS INC					1535	
20-01680	1	TREE PLAQUE	60.00	101-4100-541-5310 ROADS & BRIDGES	Expenditure		15	1
20705	06/19/20	FORTI010 FORTILINE WATERWORKS				06/30/20	1535	
20-01650	1	GRATE-3RD LN DRAINAGE SUPPLY	210.50	101-4100-541-6380 ROADS & BRIDGES	Expenditure		9	1
20706	06/19/20	GRAIN010 GRAINGER				06/30/20	1535	
20-01647	1	MANHOLE COVER LID LIFTER	854.32	101-4100-541-5230 ROADS & BRIDGES	Expenditure		6	1
20707	06/19/20	HAGAN020 HAGAN ACE MANAGEMENT CORP				06/30/20	1535	
20-01682	1	MISC HARDWARE	194.62	101-4100-541-5290 ROADS & BRIDGES	Expenditure		17	1
20-01683	1	WASP/HORNET SPRAY	49.56	101-4100-541-5290 ROADS & BRIDGES	Expenditure		18	1
			<u>244.18</u>					
20708	06/19/20	LMAST005 L MASTERS, LLC				06/30/20	1535	
20-01651	1	BAHIA - 3RD LN DRAINAGE GRASS	114.00	101-4100-541-6380 ROADS & BRIDGES	Expenditure		10	1
20709	06/19/20	MUNIC020 MUNICIPAL SUPPLY & SIGN CO.				06/30/20	1535	
20-01646	1	SPEED HUMP-ATLANTIC OAK CIR	98.00	101-4100-541-5310 ROADS & BRIDGES	Expenditure		5	1
20710	06/19/20	NUTRI005 NUTRIEN AG SOLUTIONS INC				06/30/20	1535	
20-01677	1	3RD LN DRAINAGE-GRASS SEED	325.00	101-4100-541-6380 ROADS & BRIDGES	Expenditure		12	1
20711	06/19/20	SANFO005 SANFORD AND SON AUTO PARTS INC				06/30/20	1535	
20-01652	1	VEHICLE #54 REPAIR PARTS	170.20	101-4100-541-4630 ROADS & BRIDGES	Expenditure		11	1
20712	06/19/20	SIGNS010 SIGNS NOW					1535	
20-01648	1	COVID SIGNAGE	148.50	101-4100-541-5290 ROADS & BRIDGES	Expenditure		7	1
20713	06/19/20	THELA020 THE LAKE DOCTORS				06/30/20	1535	
20-01633	1	WATER MANAGEMENT SERVICE	595.00	101-4100-541-3400 ROADS & BRIDGES	Expenditure		3	1
20714	06/19/20	UNIVE035 UNIVERSAL ENGINEERING SCIENCES				06/30/20	1535	
20-01063	1	TIDES END DRIVE	3,295.00	101-4100-541-3140 ROADS & BRIDGES	Expenditure		1	1

July 13, 2020  
12:58 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 16

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
101TDBANKRDBRG			Continued				
20715	06/19/20	WISEM010 WISEMAN FENCE & MORE INC.				06/30/20	1535
20-01681	1	10TH STREET FENCE REPAIR	175.00	101-4100-541-5310	Expenditure		16 1
				ROADS & BRIDGES			
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:		29	1	17,592.88	0.00	
	Direct Deposit:		<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	
	Total:		<u>29</u>	<u>1</u>	<u>17,592.88</u>	<u>0.00</u>	
Report Totals			<u>Paid</u>	<u>void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:		104	6	275,468.02	24,555.22	
	Direct Deposit:		<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	
	Total:		<u>104</u>	<u>6</u>	<u>275,468.02</u>	<u>24,555.22</u>	

July 13, 2020  
12:58 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 17

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	0-001	144,137.75	298.34	113,439.05	257,875.14
ROAD & BRIDGE FUND	0-101	17,592.88	0.00	0.00	17,592.88
Total of All Funds:		161,730.63	298.34	113,439.05	275,468.02

July 13, 2020  
12:58 PM

CITY OF ST. AUGUSTINE BEACH  
Check Register By Check Date

Page No: 18

Totals by Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	001	144,137.75	298.34	113,439.05	257,875.14
ROAD & BRIDGE FUND	101	17,592.88	0.00	0.00	17,592.88
Total of All Funds:		161,730.63	298.34	113,439.05	275,468.02

CITY OF ST. AUGUSTINE BEACH  
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	0-001	144,137.75	0.00	0.00	0.00	144,137.75
ROAD & BRIDGE FUND	0-101	17,592.88	0.00	0.00	0.00	17,592.88
Total of All Funds:		<u>161,730.63</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>161,730.63</u>