


MEMORANDUM

TO: Mayor England
 Vice Mayor Kostka
 Commissioner George
 Commissioner Samora
 Commissioner Rumrell

FROM: Max Royle, City Manager 

DATE: October 27, 2020

SUBJECT: Budget Resolution 20-08 and 20-09, to Amend the General Fund and the Road/Bridge Fund to Reconcile Negative Fund Balances in the Fiscal Year 2020 Budget, and Budget Resolution 20-10 to Amend the Fiscal Year 2021 Budget to Appropriate Money for an IT Project

Budget Resolutions 20-08 and 20-09 are attached as pages 1-2. They are proposed because of year-end adjustments to accounts in the Fiscal Year 2020 General Fund and the Road/Bridge Fund budgets that the Finance Director, Ms. Douylliez, says are needed.

A memo from Ms. Douylliez and Budget Resolution 20-10 are attached as pages 3-4. As Ms. Douylliez explains, this Budget Resolution amends the FY 2021 budget because an IT project, the installation of a new server, that was started in FY 2020, was not completed before the end of that fiscal year. Therefore, money to finish the project has to be appropriated in FY 2021.

BUDGET RESOLUTION 20-08

**CITY OF ST. AUGUSTINE BEACH
ST. JOHNS COUNTY**

**RE: TO AMEND THE FY2020
GENERAL FUND BUDGET**

The City Commission does hereby approve the transfer and appropriation from within the Fiscal Year 2019-2020 General Fund Budget as follows:

INCREASE: Account 001-342-100 (Beach Patrol) in the amount of \$40,401 which will increase the appropriation in this account to \$90,401.

DECREASE: Account 001-335-180 (1/2 Cent Sales Tax) in the amount of \$26,401 which will decrease the appropriation in this account to \$586,510.

INCREASE: Account 001-2100-521-1200 (Law Enforcement-Regular Wages) in the amount of \$27,000 which will increase the appropriation in this account to \$1,088,891.94.

INCREASE: Account 001-2100-521-2200 (Law Enforcement-Retirement) in the amount of \$29,000 which will increase the appropriation in this account to \$310,655.

DECREASE: Account 001-8100-581-9100 (Intrafund Transfer-Road & Bridge) in the amount of \$145,000 which will decrease the appropriation in this account to \$987,029.

DECREASE: Account 001-1900-519-6490 (Other Gov Srvcs-Other Equipment) in the amount of \$71,000 which will decrease the appropriation in this account to \$4,000.

INCREASE: Account 001-8100-581-9120 (Emergencies & Contingencies) in the amount of \$216,000 which will increase the appropriation in this account to \$372,473.48.

DECREASE: Account 001-1900-519-6200 (Other Gov Srvcs-Buildings) in the amount of \$42,000 which will decrease the appropriation in this account to \$15,944.

RESOLVED AND DONE, this 9th day of November, 2020 by the City Commission of the City of St Augustine Beach, St. Johns County, Florida.

ATTEST:

Mayor – Commissioner

City Manager

BUDGET RESOLUTION 20-09

**CITY OF ST. AUGUSTINE BEACH
ST. JOHNS COUNTY**

**RE: TO AMEND THE FY2020
ROAD & BRIDGE FUND BUDGET**

The City Commission does hereby approve the transfer and appropriation from within the Fiscal Year 2019-2020 General Fund Budget as follows:

DECREASE: Account 101-381-400 (Roads Transfer from Impact Fee Reserve) in the amount of \$300,000 which will decrease the appropriation in this account to \$0.00.

DECREASE: Account 101-334-490 (Roads-State Grants) in the amount of \$655,000 which will decrease the appropriation in this account to \$20,000.

DECREASE: Account 101-4100-541-6310 (Roads-Paving) in the amount of \$32,000 which will decrease the appropriation in this account to \$33,000.

DECREASE: Account 101-4100-541-6383 (Roads-Mizell Pond Weir Rehab) in the amount of \$870,000 which will decrease the appropriation in this account to \$30,000.

DECREASE: Account 101-4100-541-5310 (Roads-Streets & Right of Way) in the amount of \$20,000 which will decrease the appropriation in this account to \$30,000.

DECREASE: Account 101-4100-541-6380 (Roads-Drainage) in the amount of \$33,000 which will decrease the appropriation in this account to \$47,000.

INCREASE: Account 101-324-310 (Roads-Impact Fees) in the amount of \$145,000 which will decrease the appropriation in this account to \$195,000.

DECREASE: Account 101-381-000 (Roads-Intragovernmental Transfers In) in the amount of \$145,000 which will decrease the appropriation in this account to \$987,029.

RESOLVED AND DONE, this 9th day of November 2020 by the City Commission of the City of St Augustine Beach, St. Johns County, Florida.

Mayor – Commissioner

ATTEST:

City Manager

M E M O R A N D U M

TO: MAX ROYLE, CITY MANAGER
FROM: PATTY DOUYLLIEZ, FINANCE DIRECTOR
SUBJECT: BUDGET RESOLUTION 20-10
DATE: 10/27/2020 ,

The attached budget resolution is required as a carryover item from FY20 for the computer network/server upgrade. Due to some unforeseen issues, the project was not completed prior to year-end. The budget amount was closed in FY20, and will need to be allocated in FY21.

Please let me know if more information is needed.

BUDGET RESOLUTION 20-10

**CITY OF ST. AUGUSTINE BEACH
ST. JOHNS COUNTY**

**RE: TO AMEND THE FY2021
GENERAL FUND BUDGET**

The City Commission does hereby approve the transfer and appropriation from within the Fiscal Year 2020-2021 General Fund Budget as follows:

INCREASE: Account 001-381-990 (Transfer from Undesign/Unreserve Fund Bal) in the amount of \$50,000 which will increase the appropriation in this account to \$50,000.

INCREASE: Account 001-1900-519-6490 (Other Gov Svcs-Other Equipment) in the amount of \$25,000 which will increase the appropriation in this account to \$25,000.

INCREASE: Account 001-2100-521-6490 (Law Enforcement-Other Equipment) in the amount of \$25,000 which will increase the appropriation in this account to \$25,000.

RESOLVED AND DONE, this 9th day of November, 2020 by the City Commission of the City of St Augustine Beach, St. Johns County, Florida.

Mayor – Commissioner

ATTEST:

City Manager