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**M E M O R A N D U M**

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**TO:** MAX ROYLE, CITY MANAGER  
**FROM:** PATTY DOUYLLIEZ, FINANCE DIRECTOR  
**SUBJECT:** RESOLUTION 21-04  
**DATE:** 12/21/2020

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Resolution 21-04 is to surplus several Police Department assets, per Exhibit A. These assets will be traded for credit to one of our vendors for the purchase of updated replacement assets. Chief Carswell has submitted the request for the upcoming Commission meeting, January 4<sup>th</sup>, 2021.

If further information is needed, please let me know.

**RESOLUTION 21-04**

**CITY OF ST. AUGUSTINE BEACH  
ST. JOHNS COUNTY**

**RE: TO DECLARE AS SURPLUS  
AND AUTHORIZE THEIR  
DISPOSAL ITEMS LISTED ON  
EXHIBIT A**

The City Commission of St. Augustine Beach, St. Johns County, Florida, in regular meeting duly assembled on Monday, January 4<sup>th</sup>, 2021, resolves as follows:

**WHEREAS**, from time to time the City's departments have items of property which have reached the end of their useful life, or are broken and for which the cost of repairs would exceed the value of the item(s), or are obsolete and/or no longer of use to the department, and

**WHEREAS**, Section 10 of the City's Capital Asset Policy requires that the City Commission approve the disposal of any property that is declared surplus.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Commission of the City of St. Augustine Beach, St. Johns County, Florida, does declare as surplus items from various departments listed on Exhibit A (attached), and authorizes their disposal.

**RESOLVED AND DONE**, this 4<sup>th</sup> day of January 2021 by the City Commission of the City of St. Augustine Beach, St. Johns County, Florida.

\_\_\_\_\_  
Margaret England, Mayor

ATTEST:

\_\_\_\_\_  
City Manager

EXHIBIT A

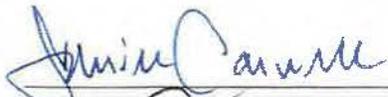


### City of St. Augustine Beach Disposal/Retirement of Capital Asset

Date of Transaction: December 7, 2020

Asset Tag #	VIN/Serial #	Asset Description	Department	Location	To be completed by Finance only.	
					Sold/Destroyed/Donated	Proceeds Received
00359	W314641V	Remington 870	SABPD	GT Distributors	Sold	0
00360	W314701V	Remington 870	SABPD	GT Distributors	Sold	0
00358	W314629V	Remington 870	SABPD	GT Distributors	Sold	0
SJCSB SATC-6128	A872091M	Remington 870	SABPD	GT Distributors	Sold	0

Comments: \_\_\_\_\_

Dept Head Approval: 

Date: 12/17/20

Finance Dept Approval: 

Date: 12/21/20



# St. Augustine Beach Police Department



**TO:** Finance Dept

**RE:** Memorandum for surplus of weapons

**FROM:** Chief D. Carswell

**DATE:** December 21, 2020

Finance Dept,

The below listed weapons and weapon accessories are to be listed at surplus and removed from our inventory. They will be turned in to GT Distributors (2285 Kingsley Ave., Orange Park, FL 32076) for store credit for the St. Augustine Beach Police Department to update the weapons and accessories inventory at minimal cost to the agency. All items have been properly accounted for in the City and Agency Annual Inventory.

CITY TAG NUMBER	WEAPON TYPE	SERIAL NUMBER
	BUSHMASTER AR-15	L350144
	BUSHMASTER AR-15	L350151
	BUSHMASTER AR-15	L350154
	BUSHMASTER AR-15	L350150
	BUSHMASTER AR-15	L350157
	BUSHMASTER AR-15	L349391
	BUSHMASTER AR-15	L350155
	BUSHMASTER AR-15	L350136
	BUSHMASTER AR-15	L349888
	BUSHMASTER AR-15	L349889
	BUSHMASTER AR-15	L350148
	BUSHMASTER AR-15	L349397
	BUSHMASTER AR-15	L350149
	BUSHMASTER AR-15	L349887
00359	REMINGTON 870	W314641V
00360	REMINGTON 870	W314701V
00358	REMINGTON 870	W314629V
SJCSB SATC-6128	REMINGTON 870	A872091M
	GLOCK 17	WGL844
	AIMPOINT PRO	W2899885
	AIMPOINT PRO	W2899208
	AIMPOINT PRO	W2899892
	AIMPOINT PRO	W2899889
	AIMPOINT PRO	W2899210
	WINCHESTER	UNKNOWN

Sincerely,

Daniel P. Carswell  
Chief of Police