



AGENDA

REGULAR CITY COMMISSION MEETING

MONDAY, FEBRUARY 1, 2021 AT 6:00 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A South, St. Augustine Beach, FL 32080

NOTICE TO THE PUBLIC

THE CITY COMMISSION HAS ADOPTED THE FOLLOWING PROCEDURE: PERSONS WISHING TO SPEAK ABOUT TOPICS THAT ARE ON THE AGENDA MUST FILL OUT A SPEAKER CARD IN ADVANCE AND GIVE IT TO THE RECORDING SECRETARY. THE CARDS ARE AVAILABLE AT THE BACK OF THE MEETING ROOM. THIS PROCEDURE DOES NOT APPLY TO PERSONS WHO WANT TO SPEAK TO THE COMMISSION UNDER "PUBLIC COMMENTS."

RULES OF CIVILITY FOR PUBLIC PARTICIPATION

1. The goal of Commission meetings is to accomplish the public's business in an environment that encourages a fair discussion and exchange of ideas without fear of personal attacks.
2. Anger, rudeness, ridicule, impatience, and lack of respect for others is unacceptable behavior. Demonstrations to support or oppose a speaker or idea, such as clapping, cheering, booing, hissing, or the use of intimidating body language are not permitted.
3. When persons refuse to abide by reasonable rules of civility and decorum or ignore repeated requests by the Mayor to finish their remarks within the time limit adopted by the City Commission, and/or who make threats of physical violence shall be removed from the meeting room by law enforcement officers, either at the Mayor's request or by an affirmative vote of a majority of the sitting Commissioners.

"Politeness costs so little." – ABRAHAM LINCOLN

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **APPROVAL OF MINUTES OF REGULAR COMMISSION MEETING ON JANUARY 4, 2021**
- V. **ADDITIONS OR DELETIONS OF THE AGENDA**
- VI. **CHANGES TO THE ORDER OF TOPICS ON THE AGENDA**
- VII. **PRESENTATIONS**
 - A. Plaque to Ms. Jeanette Smith for 27 Years of Service to the City as a Member of the Beautification Advisory Committee / Tree Board and the Sustainability and Environmental Planning Advisory Committee
 - B. Interview of Ms. Karen Candler, Candidate for the Sustainability and Environmental Planning Advisory Committee
- X. **PUBLIC COMMENTS**

XI. COMMISSIONER COMMENTS

XII. PUBLIC HEARINGS

1. Conditional Use Permit to Build a Residence in a Commercial Land Use District at 105 3rd Street (Lot 10, Block 20, Chautauqua Beach Subdivision. Mr. James Whitehouse, Agent for Mr. Bradley Lehan) (Presenter: Brian Law, Building Official)
2. Ordinance 20-15, Second Public Hearing and Final Reading, to Amend the Land Development Regulations Regarding Occupancy Permits, Impervious Surface Coverage, Unsafe Buildings, and Number of Code Enforcement Board Members (Presenter: Brian Law, Building Official)

XIII. CONSENT

3. Budget Resolution 21-01, to Amend the FY 2021 General Fund Budget to Appropriate \$19,000 to the Building Department's Software Account to Purchase an Automated Timekeeping System for City Employees

XIV. OLD BUSINESS

4. 2nd Street Construction Project: Approval of Contract to Do Design and Engineering and Approval of Budget Resolution 21-02, to Appropriate Money for the Project (Presenter: Bill Tredik, Public Works Director)
5. Holiday Season Events Sponsored by City: Review of Art Walks and Night Market and Preliminary Discussion Regarding Beach Blast Off for December 31, 2021 (Presenters: Max Royle, City Manager; Patricia Douylliez, Finance Director; and Melinda Conlon, Communication and Events Coordinator)
6. Ordinance 21-01, First Reading, to Amend the Land Development Regulations to Allow Mobile Food Sales in the City (Presenter: Brian Law, Building Official)
7. Ordinance 21-02, First Reading, to Amend the Comprehensive Plan to Adopt by Reference the School Board's Five-Year District Facilities Workplan (Presenter: Brian Law, Building Official)
8. Ordinance 21-03, First Reading, to Vacate the Alley between 13th and 14th Streets, West of A1A Beach Boulevard (Presenter: Brian Law, Building Official)
9. Strategic Plan: Review of Draft (Presenter: Max Royle, City Manager)
10. Scheduling Workshops: Selection of Topics and Dates/Times (Presenter: Max Royle, City Manager)

XV. NEW BUSINESS

11. Personnel Manual Changes: Resolution 21-06, Regarding Infectious Disease Preparedness; Resolution 21-07, Regarding Incentive Pay; and Resolution 21-08, Regarding Transfers and Categories of Leave (Presenter: Beverly Raddatz, City Clerk)
12. Permitting Fees for Driveways within City Right-of-way: Consideration of Resolution 21-09, to Adjust Fee Schedule (Presenter: Brian Law, Building Official)

XVI. STAFF COMMENTS

XVII. ADJOURNMENT

NOTICES TO THE PUBLIC

1. **SUSTAINABILITY AND ENVIRONMENTAL PLANNING ADVISORY COMMITTEE (SEPAC).** It will hold its monthly meeting on Wednesday, February 10, 2021, at 6:00 p.m. in the Commission meeting room at city hall.
2. **HOLIDAY.** It is Presidents Day on Monday, February 15, 2021. CITY OFFICES CLOSED. There will be no pickup of household waste. Monday's pickup will be done on Tuesday, February 16th. There will be no change to the pickup of recyclables and yard trash/ special waste.
3. **COMPREHENSIVE PLANNING AND ZONING BOARD.** It will hold its monthly meeting on Tuesday, February 16, 2021, at 6:00 p.m. Topics on the agenda may include a) consideration of request to remove a 32-inch oak tree at 2 Quail Court for construction of a swimming pool; b) review of Ordinance 21-01, to allow mobile food sales in the City.

NOTE:

The agenda material containing background information for this meeting is available on a CD in pdf format upon request at the City Manager's office for a \$5 fee. Adobe Acrobat Reader will be needed to open the file.

NOTICES: In accordance with Florida Statute 286.0105: "If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this scheduled meeting or hearing, the person will need a record of the proceedings, and for such purpose the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities act, persons needing a special accommodation to participate in this proceeding should contact the City Manager's Office not later than seven days prior to the proceeding at the address provided, or telephone 904-471-2122, or email sabadmin@cityofsab.org.