

**MEMORANDUM**

**TO:** Mayor England  
Vice Mayor Kostka  
Commissioner George  
Commissioner Samora  
Commissioner Rumrell

**FROM:** Max Royle, City Manager 

**DATE:** September 15, 2020

**SUBJECT:** November Regular City Commission Meeting: Scheduling Date for It Because Meeting Room Will be a Polling Site for the November General Election

The general election will be held on Tuesday, November 3, 2020, which means that voting machines will be in your meeting room on Monday, November 2<sup>nd</sup>. Because of that, you will need to schedule your November regular meeting on a different date.

We suggest that it be Monday, November 9, 2020.

Wednesday, November 11<sup>th</sup>, will be the Veterans Day holiday. The Planning Board will hold its monthly meeting in the room on Tuesday, November 17<sup>th</sup>. On Thursday and Friday of the following week, November 26<sup>th</sup> and 27<sup>th</sup>, will be the Thanksgiving Day holiday.