


## MEMORANDUM

**TO:** Mayor England  
Vice Mayor Samora  
Commissioner George  
Commissioner Rumrell  
Commissioner Torres

**FROM:** Max Royle, City Manager 

**DATE:** October 18, 2021

**SUBJECT:** Presentation

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Interview of Ms. Berta Odom for Position of Junior Alternate on the Code Enforcement Board.

Ms. Odom recently completed nine years of continuous service as a member of the City's Comprehensive Planning and Zoning Board. She has generously offered to serve on the City's Code Enforcement Board. Her application is attached.

She'll be at your meeting for the customary interview.



**ST. AUGUSTINE BEACH CITY COMMISSION  
BOARD AND COMMITTEE APPLICATION**

FOR APPOINTMENTS TO COMMITTEES INVOLVED IN LAND USE

Date received by City \_\_\_\_\_

Thank you for your expressed interest in being considered for appointment to committees, boards, commissions, or advisory groups appointed by the City Commission. The Commission appreciates your willingness to serve your fellow citizens in a volunteer capacity. Please complete this application to the best of your ability. (You may attach a resume and/or additional data. Please reference attachments in the appropriate section(s).)

Name: Roberta (Berta) Cdom

Address: 7-11<sup>th</sup> St. St. Augustine, FL 32080

Phone #: 904-466-0114 E-Mail Address: propertybyberta@aol.com

How long have you been a legal resident of the City of St. Augustine Beach? \_\_\_\_\_

I am a full-time ☒ part-time \_\_\_\_\_ resident.

I am ☒ am not \_\_\_\_\_ a registered voter in St. Johns County.

List all active professional licenses and certifications: \_\_\_\_\_

Realtor

Educational background: BS in Psychology; Masters in Industrial Organizational Psychology

Past work experience: Currently a Realtor for REMAX (K).  
State Farm Insurance for 33 years

Please list all civic clubs, professional organizations, or public interest groups of which you are a member or in which you have been active: (attached additional sheet if necessary).

1. President of the Board of Realtors
2. Treasurer of the St. Johns County Chamber of Commerce

3. City of SAB P&Z (11 yrs) 4. FLX Turtle Patrol

Please list the location and size of all parcels of property in St. Augustine Beach of which you have ownership: Only residence

Please list any companies/industries doing business in St. Augustine Beach in which you have a financial interest (i.e., proprietary, partnership, stock holdings, etc.)  
N/A

Please indicate by preference all City boards, committees, or councils in which you have an interest:

1. Code Enforcement Board ☒
2. Comprehensive Planning & Zoning Board ☐
3. Other ☐

I am available for meetings

- a. During the day only ☐
- b. Evenings only ☐
- c. Anytime ☒

List three (3) personal or professional references:

1. Teresa Mercurio - Broker of REMAX 100
2. Victor Raymas - AE of the Board of Realtors
3. Isabelle Renault - President of the Chamber

You may use this space for a brief biographical profile or to list certain skills you possess that may be relevant to the appointment you are seeking. Please indicate whether you have had experience with the reading of blueprints, technical drawings or diagrams. (Indicate below if you are attaching a resume.)

After 11 years on the P&Z, I am acquainted with  
all the above.  
Interested in staying involved with the City

NOTE: All information provided will become a matter of public record and will be open to the public. If you require special accommodations because of a disability to participate in the application/selection process, you must notify the City Commission in advance. This application will be kept for one (1) year, at which time you must notify the

City Commission of your intent to remain an active applicant and update your application accordingly or it will be removed from the active file.

I hereby authorize the City of St. Augustine Beach or its representatives to verify all information provided, and I further authorize the release of any information by those in possession of such information which may be requested by the City. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation.

Roxanne Adam  
Signature

10-09-21  
Date

Please return completed application to:

The City of St. Augustine Beach  
2200 A1A South  
St. Augustine Beach, FL 32080  
Phone (904) 471-2122  
FAX (904) 471-4108

*Thank you for your interest!*