



AGENDA

REGULAR CITY COMMISSION MEETING

MONDAY, SEPTEMBER 9, 2019

IMMEDIATELY FOLLOWING THE SPECIAL BUDGET MEETING AT 6:00 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A South, St. Augustine Beach, FL 32080

NOTICE TO THE PUBLIC

THE CITY COMMISSION HAS ADOPTED THE FOLLOWING PROCEDURE: PERSONS WISHING TO SPEAK ABOUT TOPICS THAT ARE ON THE AGENDA MUST FILL OUT A SPEAKER CARD IN ADVANCE AND GIVE IT TO THE RECORDING SECRETARY. THE CARDS ARE AVAILABLE AT THE BACK OF THE MEETING ROOM. THIS PROCEDURE DOES NOT APPLY TO PERSONS WHO WANT TO SPEAK TO THE COMMISSION UNDER "PUBLIC COMMENTS."

- XI. CALL TO ORDER
- XII. PLEDGE OF ALLEGIANCE
- XIII. ROLL CALL
- XIV. APPROVAL OF MINUTES OF SPECIAL BUDGET COMMISSION MEETING ON JULY 31, 2019, AND REGULAR COMMISSION MEETING ON AUGUST 5, 2019
- XV. ADDITIONS OR DELETIONS OF THE AGENDA
- XVI. CHANGES TO THE ORDER OF TOPICS ON THE AGENDA
- XVII. PRESENTATIONS
 - A. Presentation of Plaques for the Recipients of the Anastasia Island Environmental Stewardship Awards
 - B. Presentation of Programs by Representatives from the North Florida Green Chamber of Commerce
- XI. PUBLIC COMMENTS
- XII. COMMISSIONER COMMENTS
- XIII. PUBLIC HEARINGS
 - 1. Ordinance 19-10, Public Hearing and Final Reading: to Levy a Franchise Fee for Solid Waste Haulers (Presenter: Jim Wilson, City Attorney)
 - 2. Ordinance 19-13, Public Hearing and Final Reading: to Remove the Requirement of Dog Licenses from the City Code (Presenter: Beverly Raddatz, City Clerk)
- XI. CONSENT

3. Budget Resolutions 19-08, 19-09, and 19-10 to Appropriate Money to the Debt Service Fund, the Road/Bridge Fund's Vehicle Repair and Maintenance Account, and the Road/Bridge Fund's Drainage Account

XI. OLD BUSINESS

4. Liability, Workers Compensation, Vehicle and Property Insurance: Review of Proposals (Presenter: Beverly Raddatz, City Clerk)
5. Denial of Conditional Use Permit to Build a Single-Family Residence in a Commercial Land Use District at 16 5th Street (Lot 18, St Augustine Beach Subdivision): Request by Applicant, Mr. James Cochran, for Commission to Allow New Application for Permit in Accordance with Section 10.03.02.A.3 and 4 of the Land Development Regulations (Presenter: Brian Law, Building Official)
6. Electric Scooters: Review of Proposed Ordinance to Regulate (Presenter: Jim Wilson, City Attorney)
7. Ordinance 19-16, First Reading: to Repeal Ordinances 19-03 and 19-04, Which Prohibit Certain Plastic Items (Presenter: Jim Wilson, City Attorney)
8. Non-Ad Valorem Assessment to Pay Costs to Collect Household Waste, Recyclables and Yard Trash (Presenter: Patricia Douylliez, Finance Director)
9. Strategic Plan: Review of Possible Mission Statement and Guidance to Staff Regarding Next Steps for Development of the Plan (Presenter: Max Royle, City Manager)
10. Flying Non-Government Flags on City Property: Consideration of Policy (Presenter: Max Royle, City Manager)

XII. NEW BUSINESS

11. 5K Race in City: Request by Miami Tri Events for Permit to hold Race on Saturday, November 9, 2019 (Presenters: Representatives from Miami tri Events)
12. Changes to the Land Development Regulations: Review of Proposal from the Building Official (Presenter: Brian Law, Building Official)

XII. STAFF COMMENTS

XIII. ADJOURNMENT

NOTICES TO THE PUBLIC

1. **SUSTAINABILITY AND ENVIRONMENTAL PLANNING ADVISORY COMMITTEE (SEPAC)**. It will hold its monthly meeting on Thursday, September 12, 2019, at 6:00 p.m. in the Commission meeting room at city hall.
2. **COMPREHENSIVE PLANNING AND ZONING BOARD**. It will hold its monthly meeting on Tuesday, September 17, 2019, at 6:00 p.m. in the Commission meeting room at city hall. Topics on the agenda may include: a) request for variance to reduce rear and side setback requirements for a roofed, open-air structure for boat parking at 691 16th Street; and b) review of Building Official's proposed changes to the Land Development Regulations.
3. **FINAL PUBLIC HEARING FOR FISCAL YEAR 2020 BUDGET**. It will be held in late September. The City Commission will set the date at its September 9th meeting on the budget. Fiscal Year 2020 will begin on October 1, 2019, and end on September 30, 2020.

4. **BOOK SALE.** The Friends of the Anastasia Island Branch Library will hold their two-day fall book sale at the library, 124 Seagrove Main Street in the Sea Grove Subdivision, west of State Road A1A. The dates and times are:

- Friday, October 4, 10:00 a.m. to 6:00 p.m.
- Saturday, October 5, 10:00 a.m. to 5:00 p.m.

NOTE:

The agenda material containing background information for this meeting is available on a CD in pdf format upon request at the City Manager's office for a \$5 fee. Adobe Acrobat Reader will be needed to open the file.

NOTICES: In accordance with Florida Statute 286.0105: "If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this scheduled meeting or hearing, the person will need a record of the proceedings, and for such purpose the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities act, persons needing a special accommodation to participate in this proceeding should contact the City Manager's Office not later than seven days prior to the proceeding at the address provided, or telephone 904-471-2122, or email sabadmin@cityofsab.org.



MINUTES

SPECIAL CITY COMMISSION MEETING WEDNESDAY, JULY 31, 2019, AT 6:00 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A South, St. Augustine Beach, FL 32080

I. CALL TO ORDER

Mayor George called the meeting to order at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

Mayor George asked Commissioner Samora to lead the Pledge of Allegiance.

III. ROLL CALL

Present: Mayor George, Vice Mayor England, Commissioner Kostka, Commissioner Rumrell, and Commissioner Samora.

Also present: City Manager Royle, City Attorney Wilson, Police Chief Hardwick, Deputy Finance Director Douylliez, Building Official Law, Public Works Director Tredik, and City Clerk Raddatz.

IV. PROPOSED BUDGET FOR FISCAL YEAR 2020

- A. Overview of Proposed Budget, Revenue Sources, and Property Tax Millage for Operating and Debt Purposes (Presenters: Max Royle, City Manager; Patricia Douylliez, Deputy Finance Director)

Mayor George introduced Item IV A. and asked City Manager Royle for his report.

City Manager Royle explained that Deputy Finance Director Douylliez stepped in and took over the budget preparation a week before this meeting because the Chief Finance Officer left the City. He complemented Ms. Douylliez on the good job that she has done. He advised that staff will have more confidence in the numbers by the first budget meeting in September. He recommended that the Commission put the millage higher than what they would eventually adopt.

Mayor George advised that procedurally the Commission sets the millage rate higher, but historically it is decreased by the final adoption of the millage. She explained that this is done so the Commission has more flexibility and that the millage rate would not go any higher than what is set tonight.

Deputy Finance Director Douylliez showed her PowerPoint presentation to the Commission and audience on the highlights of the budget (Exhibit 1).

Mayor George thanked the Deputy Finance Director Douylliez for doing an excellent job on the budget after stepping in at the last minute.

Deputy Finance Director Douylliez advised that she would continue to work to fine-tune the numbers to make sure the budget is where it needs to be until a Finance Director is selected.

Mayor George moved on to Item IV.B.

B. Discussion of Medical Insurance Plan for Employees (Presenters: Representatives from The Bailey Group)

Mayor George introduced Item IV.B. and asked Mark Bailey from The Bailey Group to come to the podium.

Mark Bailey, Bailey Group President, 1200 Plantation Island Drive S, Suite 210, St. Augustine, FL, presented a summary of costs for the last few years to the Commission from the Bailey Group (Exhibits 2-3). He explained that this year the insurance increased more than in previous years and would get with Ms. Douylliez the numbers shown on the proposals. He commented that he had some more options to give to the Commission (Exhibit 4). He advised that if you look at the five-year average health insurance costs for the City, it was 2.2% and explained that if the Commission accepts the recommendation from staff of Option 4, it would be an average of 3.2%, which is still below market and considered good. He commented that he added more options with Blue Cross because there were some questions from the Commission regarding a Health Savings Account (HSA) plan for the employee. He explained that with United Healthcare (UHC) the current employee plan went up 21% and he could not get very detailed information on a group this size. He explained that the City has low employee turnover, so through time the usage of the plan will increase.

Vice Mayor England asked what the factors are that effect the City's increases.

Mr. Bailey advised that usage of the plan, demographics, gender, age, size of the group, and insurance's manual rates. He explained that if the City moves to Florida Blue or Aetna, he would be unsure what would happen next year. He then went over the options that were proposed (Exhibit 4). He advised that in Option 4, if more employees and dependents move to the free plan, it would bring the City's costs down. He explained Option 7 with a Motion option or wellness plan. He commented that if the employee and dependent hit some guidelines for wellness, UHC would give money in an HSA plan for the employee. He advised that if an employee does not have money for the deductible for a large claim, the HSA plan would help if there is money in the HSA plan. He explained that the HSA plan does have a limit of \$3,500 for employees and the employee could put tax-free money towards the plan too. He commented that the City does not have to have the Motion option with the HSA plan.

Discussion ensued regarding the HSA plan allowing the employee to keep the funds year after year and the employee would not lose the money each year; the City could add to the employees HSA plan accounts to help with the high deductibles and out of pocket costs; the employees do not have to do the Motion option and if the employees don't use it they would not be penalized; the employees would receive incentive money from UHC if they do the wellness plan; allowing all employees the HSA plan because of the size of the group; the deductibles have to be met before the prescriptions co-pays stop; the HSA plan would start at \$75 if they answer the survey from UHC; if the City wanted to fund the HSA plan, it would

be a \$13,000 savings to the City, which is usually given to the employees accounts; employees can contribute to their own HSA plans; if the employee passes away their beneficiaries can inherit the tax-free money; Motion incentives to receive money would be six five-mile walks, 3,000 steps in 30 minutes, 10,000 steps, etc. would receive one dollar per activity; employees would receive free a device from UHC to track the activities; and Florida Blue and Aetna plans were not comparable to UHC Option 4.

Deputy Finance Director Douylliez asked if the HSA plan was selected, would the employee have to meet the deductible first in order to get the 100% coverage and to receive a benefit from the plan.

Mr. Bailey advised yes.

Deputy Finance Director Douylliez asked on Option 7 after the \$1,500 deductible, would everything be met at 100%.

Mr. Bailey advised that in Option 7 after the deductible has been met, then the plan would pay 100% for inpatient hospital services, provided services in hospital and emergency room, lab, x-ray, MRI's, CT scans, outpatient surgery, emergency room services, and urgent care. He commented that it would be hard for the employee not to have any funds in the HSA plan in the beginning.

Commissioner Kostka asked if Option 7 buy-up plan would have to include Motion.

Mr. Bailey advised no, that UHC requires another plan to be offered with it because of the participation aspects.

Mayor George asked how the two options got paired together and could the City pick and choose the two plans to be paired.

Mr. Bailey advised to some extent yes, but it would depend if they were compatible.

Mayor George asked about Option 10 compared to Option 4. She explained that Option 10 seems to be a higher increase than Option 4 which was recommended by staff, but the total dollar increase is \$10,000 less.

Mr. Bailey advised that the impact is on the payroll recovery because of the dependent costs, which brings the buy-up option up. He explained that the employees are paying more of the costs, so the City is paying less.

Mayor George asked why the insurer would distribute the burden of the costs to families and individuals differently depending on the plan.

Mr. Bailey advised that he would check the numbers to make sure they float through properly. He explained that each insurer can be different.

Ms. Paisley Fodor, Group Benefits Specialist for The Bailey Group, advised that the Florida Blue costs to seven employees with dependent coverage would be \$628 and the UHC is only \$533. She explained that over an annual basis it is less to the City.

Mayor George advised that the costs with Florida Blue is lower for an employee with children than with UHC. She commented that it doesn't make sense.

Mr. Bailey advised that all the companies presented are very solid and have good networks. He recommended not making a change from UHC.

Mayor George asked if an HSA plan could be added to Option 4.

Mr. Bailey advised not with Option 4 plans. He explained that the plans would have to have higher deductibles and no co-pays but would see if he could add a third plan.

Ms. Fodor advised that the HSA plan that is presented has the lowest deductible allowed at \$1,500.

Deputy Finance Director Douylliez advised that year after year the plans shift so what would happen if the City shifts away from an HSA plan next year. What happens to the money in the plan and can the employees continue to contribute to the old plan?

Mr. Bailey advised that the employees would not lose the money in the HSA plan, but they could not contribute to the old plan.

Commissioner Samora asked if costs could go down with annual physicals.

Mr. Bailey advised not with the size of the group, unless the City is self-insured.

Commissioner Rumrell asked if that would include smoker or non-smoker.

Mr. Bailey advised that the employees would have to certify that they do not smoke, which would reduce their premium, but if the employees did smoke, they would have a surcharge on their medical insurance. He advised that he would research that for the City. He advised that these plans are blended rights for smokers and non-smokers.

Mayor George asked if companies do testing.

Mr. Bailey advised that they can do testing or if they see an employee smoking, the City could report them, which would increase the employee's health insurance amount.

Commissioner Samora advised that he does like the HSA plan option.

Mayor George recapped that Mr. Bailey would verify that the numbers on the proposed options were accurate and continue to explain HSA option plan and any other options to reduce the premiums with wellness and tobacco programs.

Mr. Bailey said he would get the options back to the Commission by the end of the week.

City Manager Royle advised that this would be discussed again at the next Special Budget Commission meeting on September 9, 2019. He explained that Mr. Bailey could return at that time to discuss the proposed options and have the employees discuss the HSA plan before September 9th meeting.

Discussion ensued regarding whether the City does a poll on what the employees want for their health insurance.

Mayor George moved on to Item IV.C.

- C. Discussion of Pay Plan and Determination of Employee Pay (Presenters: Patricia Douylliez, Deputy Finance Director; Robert Hardwick, Chief of Police; Max Royle, City Manager)

Mayor George introduced Item IV.C. and asked City Manager Royle for his report.

City Manager Royle commented that staff has discussed the budget with the Commission individually and that staff has taken the existing pay step plan for pay increases and if the employees pass their performance evaluations they could move on to the next pay step. He then asked Deputy Finance Director Douylliez to explain further.

Deputy Finance Director Douylliez advised that staff stayed with the current pay step plan for this year and will revisit evaluating the pay scale at a later date to see how the ranges need to be adjusted. She explained that there were adjustments made to the three lower levels in the Public Works Department by splitting the Maintenance Worker position into two categories, Service Worker I and Service Worker II. The employees who have certifications would move from Service Worker I to Service Worker II positions, which will give an incentive to the employees to become certified. She explained that those figures still need to be fine-tuned to keep employees from leaving the City for St. Johns County and the City of St. Augustine. She advised that the only other change was in the CFO position where she input the salary at \$100,000 plus family medical coverage because all the candidates expect a higher pay scale. Most candidates wanted more than \$100,000 annually. She explained that the annual pay increases were 2.5% and advised that the budget figures did not include increases for the City Manager or Chief of Police.

City Manager Royle asked the Commission to approve the figures as outlined by Deputy Finance Director, so the staff knows what numbers to put into the budget.

Vice Mayor England advised that the City Manager Royle is above the salary range because of his loyalty to the City and the Chief of Police is under by \$10,000.

Commissioner Kostka explained that it is important to remember that a 3% increase is a lot more for employees earning at the top of the scale than the employee at the bottom of the pay scale. She was concerned that the turnover happens at the lower pay scale employees and that should be addressed. She explained if turnover is the issue for the pay step plan, we really are not preventing turnover when the City loses employees at the bottom of the pay scale. She commented that the more turnover in Public Works, the more it effects the citizenry.

Mayor George advised that the Commission agrees.

Public Works Director Tredik explained that there are risks with wage compression and agrees that wages at the lower levels are not competitive with St. Johns County and the City of St. Augustine. He commented that both the County and St. Augustine lower pay scale is 5% higher than the City's. He advised that if the benefits are lower, than the salary would have to be attractive for the employee to bring new hires in the door. He commented that staff will work on the pay step plan to help with this issue.

Commissioner Kostka advised that she is concerned about the vacate position about the CFO position and asked if the City wants to fill the position with an over qualified candidate and asked what does the City really needs. She commented that she was hurt that Ms. Burns left during the budget cycle, but thanked Ms. Douylliez for her amazing job she has done by taking over the budget.

Discussion ensued regarding what degrees are needed for the CFO position and working with someone who can learn as they grow in the position.

City Manager Royle advised that he is addressing this issue.

Vice Mayor England wanted more parity between Human Resources, Finance and IT positions.

Commission Samora asked if anyone on staff needs a certification.

City Manager Royle advised that the Building Official and the City Engineer should have their degrees or certifications. He advised that with a \$10 million budget to have someone with credentials, not just a bookkeeper.

Vice Mayor England advised that it has been her experience to bring an eager person on and train them for the position because they are eager to learn.

Commissioner Samora thanked Ms. Douylliez for a phenomenal budget this year.

All the Commissioners agreed.

Mayor George advised that all the detailed questions Ms. Douylliez knew and if not, she knew where to look them up.

Commissioner Rumrell commented that he is a big believer of taking care of the lowest paid and work your way up from there. He explained that some employees would have to pay to work at the City if the health benefits are increased. He advised that if the money doesn't come in, the head person doesn't take the salary and he gives it to the lowest paid.

City Manager Royle advised that staff plans on doing that and will bring it back on September 9th.

Mayor George moved on to Item IV.D.

D. Review of Capital Outlay Requests and Other Budget Matters (Presenters: Max Royle, City Manager, and Department Heads)

Mayor George introduced Item IV.D. and asked staff report from City Manager Royle.

City Manager Royle advised that he has given the Commission a list in their backup. He explained that most of the projects are drainage and paving.

Discussion ensued regarding whether to resurface Atlantic Alley; how the staff prioritizes resurfacing and drainage; Mickler Boulevard needs to be resurfaced before it needs total repaving; 7th and 2nd Streets were not included in the budget; 11th Street pipe failure is in the budget; the need for a plan to fix the roads before they are beyond repair; 3rd Street ditch being a \$200,000 project; the weir project is directly related to Hurricane Irma and Hurricane Matthew; whether the 3rd Street property has put a retaining wall up to delay the drainage problem; and whether the \$70,000 interior structure in the Public Works facility includes a recreational or training room.

Mayor George asked if the money for the interior Public Works facility renovations would be better served by putting up the new Public Works facility, which would include air conditioned recreational or training room.

Public Works Director Tredik explained that the new facility did not; however, the plans have not been done yet, so it could be modified. He explained that that facility would cost approximately \$400,000 and with the budget restraints, he took it out of the budget. He advised that he needs storage as well.

Mayor George asked to explore the option of the new Public Works facility instead of the interior room in the current facility. She also suggested instead of moving the entire fence, to build a fence around the Public Works parking area instead.

Public Works Director Tredik advised that he could investigate it. He explained that currently if the gates are closed, there is no room for vehicles to stack or park. He commented that

none of this is fully designed yet, so there is an opportunity to change it as necessary. He explained that the quote of \$30,000 also includes the egress of the offices in case of fire or other emergencies.

Vice Mayor England asked about financing the new Public Works facility in order to be more efficient overall.

Public Works Director Tredik advised that he would agree to any funding mechanism, but either way he would like to do the fencing in next year's budget.

Commissioner Kostka agreed with that and advised that it would save the life of the vehicles.

Mayor George advised that if the millage rate is increased, she would like to make it worthwhile.

Commissioner Samora asked if the two pumps were taken out of the budget were needed.

Public Works Director Tredik advised that he leases them now and would like to have them on hand in case of an emergency.

Mayor George advised that sometimes vendors would take a stipend to have them on hold in case there was an emergency.

Vice Mayor England asked if the splash pad shade structure could be done with grant money.

Deputy Finance Director advised that she would be exploring more grant opportunities.

Commissioner Rumrell advised that the Port and Waterway has grant money for projects like the beach walkover and the Ocean Hammock restrooms. He also suggested a Public / Private Partnership for the splash park structure.

Mayor George explained that she received an email regarding a resiliency grant, which she hopes is being circulated to the SEPAC Board.

Commissioner Rumrell asked about ADA video streaming in the budget.

City Manager Royle advised that the ADA close captioning will be discussed on August 5th Regular Commission meeting.

Commissioner Kostka advised that she was not in favor of the Sunshine Bus subsidy.

Mayor agreed.

The following addressed the Commission:

Tom Reynolds, 50 Brigantine Court, St. Augustine Beach, FL, thanked City Manager Royle and Deputy Finance Director Douylliez for a good job on the budget; asked to keep the current medical insurance at an increase of \$116,000 to the City; agreed with the lower paid employees receiving a higher pay increase; feels that the Police Department has too many employees; receiving \$50,000 from St. Johns County is not enough for the beach patrol; the mutual aid agreements cost the City money; and asked the Commission to have Waste Disposal take over the Public Works Department.

Ed Slavin, P.O. Box 3084, St. Augustine, FL, did not agree to have Advanced Disposal take over the waste disposal; suggested to do all the waste and recycling in-house and not use Advance Disposal at all; asked what the status was on the forensic audit; asked why Ms. Burns left her position as Chief Financial Officer; asked the Chief of Police if there is any criminal investigation on Ms. Burns; advised Ms. Burns was marked in the audit for having two funds

at a zero balance, which is contrary to Governmental Accounting Standards Board (GASB); the need for a living wage for employees of \$15 an hour; and requested a national search for a new City Manager.

Mayor George closed the Public Comments section and then asked Police Chief Hardwick to do a cost benefit analysis for the beach patrol to include staff hours, portion of the vehicle expenses, and every penny that goes into the beach patrol. She commented that the Commission should know what the costs are to do the beach patrol, especially with the change in language regarding the tourist tax funding. She advised that it must cost more than \$50,000 and if it does, the Commission needs to know the true costs. This way the Commission can use those figures in lobbying the Tourist Development Council (TDC) and St. Johns County for additional funds to offset the heavy tourism we have at the City.

Police Chief Hardwick advised that he has discussed this before and explained that the City bills St. Johns County for the overtime of the staff and the amount is unknown until October 1st. He commented that in the past few years the City has received from St. Johns County \$30,000 - \$50,000 a year based on patrolling the beach on the weekends. He explained that the Sheriff's Office has covered the 42 miles of the beach north and south, which is federally funded. He advised that he would get with Beach Services and St. Johns County and staff to break it down.

Mayor George asked to include the amount of service calls connected to hotels or any category directly related to tourism.

Police Chief Hardwick advised he would do that by the CAD system and Lt. Harrell would work with the Sheriff's Office to get those figures.

Mayor George asked to give a real comprehensive number that shows what the City is paying, which is directly related to tourism. She commented that she wants to get a real cost share of expenses for the City from St. Johns County. She advised that funding is shifting to get the funding for municipalities in regards to tourism.

Commissioner Rumrell asked at what rate is the City billing them in regards to the salaries for the beach patrol officers and does the City bill a higher rate for higher ranking employees.

Police Chief Hardwick advised the City is billing St. Johns County on just an overtime rate for the employees who are off-duty who are physically patrolling the beach and the pier parking lot area. He advised that St. Johns County is billing just for the over-time, not the regular pay of the employees.

Mayor George requested in the cost analysis to include the benefits, uniforms, etc.

Police Chief Hardwick advised that there is no contract to do this service, except the mutual aid agreement, but he has been billing them and they have been paying it. He explained that prior to him coming, St. Johns County was not paying the City. He advised with the new County Administrator coming in, that might stop.

Mayor George commented that she is not wanting to change the way it is being billed right now, especially if it would disrupt the political balance and funding the City is getting right now. She remarked that she wants to be able to articulate the number of dollars it is costing the City.

Police Chief Hardwick advised that on the first year of him being the Chief, St. Johns County did not pay the City the full amount, but the funding has increased over the years based on the monies St. Johns County has allocated to beach services.

Mayor George commented that the Commission needs to be informed of the costs so they can get the correct funding.

Police Chief Hardwick asked to clarify the request that he would ask the Sheriff's Office to find out what the costs are to police the beach.

Mayor George advised that she doesn't want to have an analysis on any other agency, just the City's. She commented she wants the gross expenses that incurs when policing the beach in regards to tourism.

Police Chief Hardwick advised that he was referring back to when the Sheriff's Office patrol the beach and explained that the Sheriff's Office does patrol past Pope Road to the north. He wanted to know if that should be included. He explained that the City beach officers have taken over the hard part of the beach. He advised that he would have the numbers for the Commission by the next meeting.

Commissioner Rumrell advised that he did not want to have the Police Department run short on what top notch services they provide.

Mayor George advised that at the last meeting the Commission discussed a forensic audit to be done in finance due to Mr. Burns leaving and decided that the audit would not be done until the staffing had been completed.

Commission agreed.

Mayor George moved on to Item IV.E.

E. Setting the Tentative Property Tax Operating and Debt Millage, and the Date and Time for the First Public Hearing on the Budget (Presenter: Max Royle, City Manager)

Mayor George introduced Item E and asked City Manager Royle why staff is recommending a higher tentative millage rate than what the budget calls for.

City Manager Royle advised staff is trying to make the 2.45 millage; however, Deputy Finance Director Douylliez came in with limited information from the previous Chief Financial Officer regarding the budget and staff wants to make sure that the numbers are correct in the budget. He explained that the millage was set last year at 2.5 and the Commission can set it at 2.6 and reduce the millage after the next budget meeting. He commented that he would prefer it to be high to give flexibility to the Commission if need be. He remarked that he doesn't believe that the Commission would agree to 2.6 mills but asked to set it high enough that if some surprise comes, the Commission would have the flexibility to address it.

Deputy Finance Director Douylliez explained that do to the short amount of time given to her to complete the budget and juggling two positions, it is important to do a thorough review of the budget numbers. She advised that it is not her document and she would be more comfortable to have flexibility in the millage rate until she goes through all the numbers in the budget.

Commissioner Samora advised that 2.6 mills are approximately a \$200,000 buffer.

City Manager Royle requested a vote from the Commission.

Mayor George asked for a motion.

Motion: to set the tentative millage for operating at 2.6 and the debt millage as .50. **Moved by** Vice Mayor England, **Seconded by** Commissioner Samora. Motion passed 4 to 1, Commissioner Kostka opposing.

Mayor George asked if Commissioner Kostka would like to explain why she opposed the motion.

Commissioner Kostka advised that she believed that 2.5 millage rate would give a good buffer and has discuss the revenue numbers with Deputy Finance Director Douylliez about the issue. She explained that the Commission will be able to crunch the numbers sufficiently at the next meeting.

Mayor George agreed with crunching the numbers.

City Manager Royle recommended that the date of the budget public hearing to be September 9, 2019 at 5:01 p.m.

After Commission discussion, the Commission's consensus was to have the next budget public hearing on September 9, 2019 at 6:00 p.m. and to have the Regular Commission meeting immediately following the budget hearing. It was also the consensus of the Commission to continue the Regular Commission meeting on Tuesday, September 10, 2019 at 6:00 p.m. if necessary.

V. ADJOURNMENT

Mayor George asked for a motion to adjourn.

Motion: to adjourn. **Moved by** Commissioner Rumrell, **Seconded by** Commissioner Kostka. Motion passed unanimously.

Mayor George adjourned the meeting at 8:20 p.m.

Undine C. George, Mayor

ATTEST:

Beverly Raddatz, City Clerk



MINUTES

REGULAR CITY COMMISSION MEETING

MONDAY, AUGUST 5, AT 6:00 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A South, St. Augustine Beach, FL 32080

I. CALL TO ORDER

Mayor George called the meeting to order at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

Mayor George asked to Commissioner Kostka lead the Pledge of Allegiance.

III. ROLL CALL

Present: Mayor George, Vice Mayor England, Commissioner Kostka, Commissioner Rumrell, and Commissioner Samora.

Also present: City Manager Royle, City Attorney Wilson, Police Chief Hardwick, Finance Director Douylliez, City Clerk Raddatz, Building Official Law, and Public Works Director Tredik.

IV. APPROVAL OF MINUTES OF REGULAR COMMISSION MEETING ON JULY 1, 2019, AND SPECIAL COMMISSION MEETING ON JULY 2, 2019

Mayor George introduced Item IV and asked the Commission if there were any discussion regarding the minutes. Being none, Mayor George asked for a motion.

Motion: to approve Regular Commission meeting on July 1, 2019 and Special Commission meeting on July 2, 2019. **Moved by** Vice Mayor England, **Seconded by** Commissioner Rumrell. Motion passed unanimously.

V. ADDITIONS OR DELETIONS OF THE AGENDA

Mayor George asked if there were any additions or deletions of the agenda.

Commissioner Rumrell asked to delete Item 10 to the October Regular Commission meeting and then asked Finance Director Douylliez to explain.

Finance Director Douylliez advised that she would like to put it on October Regular Commission meeting in order to check all the numbers that she inherited to make sure she is satisfied.

It was the consensus of the Commission after discussion to place this item on the September Regular Commission meeting on September 9, 2019 at 6:00 p.m.

VI. CHANGES TO THE ORDER OF TOPICS ON THE AGENDA

Mayor George asked if there were any changes to the order of topics on the Agenda. Being none, Mayor George moved on to Item V.

VII. PRESENTATIONS

None

VIII. PUBLIC COMMENTS

Mayor George opened the Public Comments section. The following addressed the Commission:

Tom Reynolds, 50 Brigantine Court, St. Augustine Beach, FL, advised that he was disappointed the Commission rescheduled the hearing for Item 10 and not subsidizing the solid waste could save the City \$436,176, which could help keep the same health insurance for the employees.

Ed Slavin, P.O. Box 3084, St. Augustine, FL, thanked the Commission for supporting keeping Fish Island for the community and advised that it is now protected by state law; asked why the Road and Bridge Fund and Capital Improvement funds were at a negative balance and shortly after that the Chief Financial Officer left the City; requested to get rid of the City Manager and do a national search; and to stop the corruption.

Sandra Krempasky, 7 C Street, St. Augustine Beach, FL, announced that St. Johns County Public Library has agreed to sponsor the City through SEPAC and explained that the first film of the series, "Oldest City Underwater," will be shown at the Anastasia Island branch on Thursday, August 29th, at 6:30 p.m. for the public. She explained that this film was shown at the St. Augustine Film Festival and Mallory Hopkins, the filmmaker, will be in attendance. She commented that this would bring awareness of sea level rise to the community and asked the public and Commission if they have any suggestions for films, to please forward the information to SEPAC.

Ann Palmquist, 213 10th Street, St. Augustine Beach, FL, thanked the Commission for delaying the recycle issue since there is such a poor attendance; asked the City to show examples of what staff is doing in regards to recycling on the City's properties in order to lead by example; and suggested leaving recycle bins in front of condominiums to help with recycling and to have the City's facilities be environmentally proficient with green toilets and LED lighting.

Nancy Moore, 8 Sea Oaks Drive, St. Augustine Beach, FL, asked what the status of the oak tree on the corner of her property on the right-of-way was. She advised that the oak tree tag had been taken away and staff has not gotten back to her regarding why. She explained that she hired an arborist to write a report on the tree (Exhibit 1) and he advised that the tree was healthy. She had a petition signed (Exhibit 2) by her surrounding neighbors to stop anything from happening to the tree.

Mayor George asked what the tag was.

Ms. Moore advised that it was a tag that has been in the home since 1997 and was on the tree since approximately 2006. She explained that the tag was removed a couple of weeks ago, but the nail is still there.

City Manager Royle advised that there is a dilemma for staff because an arborist and a tree surgeon advised that the tree is dying and there are safety concerns for the public; however, Ms. Moore's arborist said the tree was not dying and is not in danger of falling. He explained that Public Works Director Tredik has to make a decision whether to cut down the tree or not.

Public Works Director Tredik advised that the tree is in the right-of-way and it does have damage; however, the question is whether the damage is enough to cause a danger to the public and the roadway. He commented that he wanted to talk to the arborist and wanted an independent arborist who has no vested interest one way or the other. He advised that the independent arborist said the tree should be cut way back to the point that the tree could die.

Mayor George explained that the Commission is very tree friendly and would like the tree preserved unless it is a danger to the public. She asked staff to follow up with the neighborhood when a decision has been made.

Jodi Hatin, 27 Sea Oaks Drive, St. Augustine, FL, came to support Ms. Moore and advised that the Sea Oaks community is very proud of the hammocks. She asked that more communication be done with the public and to answer their questions. She explained that the neighborhood would be willing to donate money to save the tree if necessary.

Steve Mitherz, 17 Sea Oaks Drive, St. Augustine Beach, FL, wants to save the 36-inch tree.

Dr. Lisa Chase, 11 Sea Oaks Drive, St. Augustine Beach, FL, thanked Mr. Tredik for putting the Sea Oaks community at ease by communicating with the neighborhood regarding the tree. She commented that she came to support Ms. Moore and Ms. Hatin regarding communication. She asked for more notification in the future when something like this happens again. She advised that one of the contractors who said the tree needs to come down owns a tree cutting business.

Dr. Laurence Herzog, 28 Mickler Blvd., St. Augustine Beach, FL, said that there has been a lack of communication from 16th Street to Pope Road regarding the Public Works drainage project. He advised that it is noisy and dirty and has continued for a long time. He asked for the timeline of the project to end. He asked to dampen the noise of the pumps that go on all the time.

Mayor George closed the Public Comments section and asked City Manager Royle to have a policy on notifying the residences if something is going to happen in a neighborhood.

City Manager Royle advised that notices did go out on the Mickler Ditch Project to all the neighbors.

Mayor George explained that this was important to hear from the community and the importance of communication when projects are being done.

Public Works Director Tredik advised that there were notices sent to the community regarding the Mickler Ditch Project and that the project would be completed in September and he would check on the noise complaints. He advised that he hadn't heard of any previous complaints. He explained that there were problems with dewatering.

Mayor George suggested that Communication Coordinator Walker give her list of emails of the residences to staff and if Dr. Herzog would like to leave his email, then Mr. Tredik can notify him of what he found out. She asked what kind of landscaping plan is there for the Mickler Ditch Project.

Public Works Director Tredik advised that the contract is replacing the sod, which is needed for drainage issues, but there was no specific landscaping plan and he would address the bare spots as needed.

Mayor George advised that the sod will cause an ongoing maintenance issue for the City. She suggested to plant native plants that would like the extra moisture from the ditch and to move the sidewalk closer to the fences and then have a landscape buffer between the sidewalk and the road. She commented that that mile length of road is fully exposed to the sun. She asked that SEPAC be involved in making the decision on the landscaping recommendation.

Public Works Director Tredik advised that this could not be under the current contract, but it could be discussed after the project is done. He advised if anything is added, it would go in the next fiscal year's budget. He explained that the contractor will replace any broken sidewalk, but he does not know the final amount to do that. He commented that the City was not going to replace the entire sidewalk because it is not in the budget and the amount would be significant.

Mayor George asked to not do the sod and get a credit back for landscaping.

Public Works Director Tredik advised that he would want to sod it because of the drainage and to stabilize the slopes.

Mayor George requested staff to research low maintenance native plants that could be used to solidify the turf there rather than sod and speak with the members of SEPAC who have specialized knowledge on the subject.

Public Works Director Tredik advised that the intent was not to be a wet swale, but a dry swale, so it may limit the types of plants that are being discussed.

Mayor George asked to let the Commission know the status at the next meeting and to ask SEPAC if they have a meeting before the next Commission meeting.

Mayor George moved on to Item V.

IX. COMMISSIONER COMMENTS

Mayor George asked Commissioner Kostka for her comments.

Commissioner Kostka attended the Census Committee meeting and explained that there are part-time jobs available if people want a job and it is starting the beginning of March. She commented that Communications Coordinator Walker has the email address for those who want to apply online. She explained that St. Johns County ranked one of the highest participating counties in the country at 70% and the City ranked at 58%. She explained that the City would receive state funds based on the number of the population and that helps to increase revenues. She commented that the census has a shorter number of questions in 2020 and has four levels of security. She explained that they only keep the statistical numbers, not any other information.

Vice Mayor England explained that the North Florida Transportation Planning Organization sent an email again explaining their data base that counts smart cities. She advised that she forwarded it to the City Manager and the IT Department to see if we could use the information.

Mayor George advised that she contacted the organizer of a green co-op that does recyclable products at a discount. She explained that businesses can join and get green products at less costs than an individual business would get. She also contacted a company in Duval County regarding composting. She explained that the Cadillac plan for residents to compost would be \$25 per household per month and she would bring more information in October or November's Commission meeting.

Mayor George moved on to Item X.

X. PUBLIC HEARINGS

1. Continuation of Review of Request for Conditional Use Permit to Construct Five Houses in the Commercial Land Use District on North Side of 7th Street, Opposite Marriott Hotel (Lots 5, 7, 8, 9 and 10, Block 15, Chautauqua Beach Subdivision) (Mr. James Whitehouse, Agent for MSB Hotels of Ormond Beach, Florida)

Mayor George introduced Item 1 and asked Attorney Whitehouse to come to the podium.

Attorney James Whitehouse, St. Johns Law Group, 104 Sea Gove Main Street, St. Augustine Beach, FL, recapped the previous discussions with the Commission regarding this item and explained that the Commission had a consensus to move forward with the conditional use permit and the applicant tried to find a way to preserve the tree on Lot 7. He then gave the Commission a copy of the Tree Preservation Agreement for their review, which will be recorded. He explained that City Attorney Wilson and he drafted the agreement for the Commission in order to save the oak tree in accordance to Section 3, which cannot be taken down unless it is a danger to the public. He then showed Exhibit A that should be recorded with the agreement and advised that the conditional use permit does not change the zoning from commercial.

Mayor George asked Attorney Whitehouse whether it preserves the commercial zoning.

Attorney Whitehouse advised that the lots are remaining under commercial zoning.

Mayor George advised that it doesn't change the original application.

Attorney Whitehouse advised it is the same as the original application.

Mayor George opened the Public Hearing. The following addressed the Commission:

Ann Palmquist, 213 10th Street, St. Augustine Beach, FL, asked if this went in front of SEPAC for the landscaping plans.

Ed Slavin, P.O. Box 3084, St. Augustine, FL, agreed with saving the oak tree and explained that former Mayor Snodgrass kept the tree in front of the Marriott from being cut down. He thanked the Commission for agreeing to preserve the oak tree.

Mayor George closed the Public Hearing and asked then asked City Attorney Wilson if he reviewed the agreement.

City Attorney Wilson advised that he had reviewed it and made a few changes and wanted it recorded in the public records so any future purchasers would be aware of it. He agreed to keep the tree, which stops Lot 7 from being built on.

Mayor George advised that she just received this on the dais today and the Commission has not had a chance to review it. She commented for the City's code regarding the exceptions under Section 5.01.02 (b) are explained in the agreement in Section 3 and she asked what exceptions they are.

Attorney Whitehouse showed City code Section 5.01.02 (a) and (b) to the Commission.

City Attorney Wilson explained that the exceptions are in case the tree is dangerous to the public. He commented that if the tree would be cut down, the owners would have to go back to the Comprehensive Planning and Zoning Board to have it removed if it was diseased or a danger.

Commissioner Rumrell asked if the tree needed to be removed would the owner have to come back to the Commission to get a conditional use permit to build on Lot 7.

City Attorney Wilson advised no. If the Commission granted the conditional use permit now, it would be for all the lots. He explained that the owners would have to come back to get a permit to cut down the tree from the Comprehensive Planning and Zoning Board.

Mayor George asked if the conditional use permit runs with the land.

City Attorney Wilson advised that was correct. He explained that the Commission is not sure what would be built there, and it could be residential, commercial buildings, or mixed use. He commented that the Commission is opening the possibility of residential use.

Commissioner Kostka asked about the root system of the tree and whether the roots are on the other lots, which could be damaged by building on the other lots.

Building Official Law explained that the root system does not exceed its canopy and even if it did the roots would not be substantial. He commented that there will be setbacks on the other lots adjacent to the tree as well.

Mayor George asked about the language in the code that speaks to the requirement of an environmental boundary to be installed at the base of the tree by the size of the canopy.

Building Official Law explained that staff can provide a boundary area to keep equipment out, but it usually is not for the root system. He commented that the applicant would be more than happy to do that for the tree.

Mayor George asked if there were any other codes to assist the goal to protect the tree while construction is going on the adjacent lots.

Building Official Law advised that this tree is no different than any other tree. Given the tree's size, it would have to go back to the Comprehensive Planning and Zoning Board who would have a report from a certified arborist on the condition of the tree.

Mayor George asked what kind of remedy the City would have if the tree was sabotaged.

Building Official Law advised under City codes Section 5.01.03 regarding replacement mitigation. He explained that it would be a substantial cost with the majority of the money going to the Tree and Landscape Fund, which is under the direction of the Public Works Director. He commented that the cost is \$100 per square inch of the tree.

Vice Mayor England advised that the goal is to prevent anything happening to the tree.

Building Official Law advised that the equipment will not be on Lot 7 and the contractor will be aware not to use Lot 7 as a storage for materials. He explained that staff would require silt fences around the property line too for another barrier. He advised that the contractor could construct a permanent barrier out of wood around the tree as well.

City Attorney Wilson advised that the Commission could put that in the conditional use permit to make sure that no equipment is stored on Lot 7.

Commissioner Samora asked if the tree preservation agreement was binding since it is between the developer and the City.

City Attorney Wilson explained that it runs with the land and with the successors of the properties, which is on the first paragraph.

Attorney Whitehouse agreed to the condition about protecting the tree during construction but asked if the condition to develop the properties could be changed from one year to two years because of the particular development.

Commissioner Kostka asked about the one-year extension.

Building Official Law advised that the Commission has the authority to change the development from one year to two years. He explained that the design processes for the houses are taking longer time to complete since the State of Florida has a lot of building going on.

Commissioner Samora asked if there were discussions on what the use of the properties would be, such as limiting the use of properties to commercial zoning or short-term rentals.

Attorney Whitehouse advised that City Attorney Wilson and he discussed the use of the properties, but it is very hard to make someone do something on a lot. He commented that the houses would look the same whether they are single-family or rentals. He remarked that the intent is to use these properties as transient rentals, but there is no legal way to force that on an owner.

Commissioner Samora would like a vehicle to get it closer to what the intent is so it is more solidified.

Commissioner Rumrell asked if the Commission could make that a deed restriction for only short-term rentals.

City Attorney Wilson said it is possible as a condition of the conditional use if that is what the Commission wants; however, the City has not done that before. He advised that the property owner would have to concede to that request.

Commissioner Rumrell advised that he wants to stop any problems with transient units being next to single-family homes.

City Attorney Wilson advised that there would be a foundation in the record since there are two hotels next to these properties and it could be on the conditional use permit as long as the property owner consents to the condition.

Vice Mayor England asked why they would need that condition because the commercial properties would allow for transient units even though the improvement would be a residence. She advised that there have been discussions on too many short-term rentals. She asked if Commissioner Samora and Commissioner Rumrell want to force short-term rentals. She explained that if the Commission lets it go, then anyone who purchases a lot could construct a residence or a short-term rental if they want to.

Commissioner Samora advised that he has a concern that transient rentals are mixed in with the residences who complain. He explained that he doesn't want to have another mixed neighborhood with more complaints. He would rather stay true to the commercial zoning with transient rentals being one of the uses.

Vice Mayor England advised that she would hesitate to have that kind of condition because its buyer beware, and the potential buyer of the lot could see where its located and see if they decide they want to buy it or not for their own use or as an investment. She commented that the more the Commission adds the more complicated it becomes.

City Attorney Wilson commented that it sounds like the owner is not going to sell the properties but develop the properties himself. He explained that if the owner sold a property to another owner and wanted to live on the property themselves, they would have to come back to the Commission to take off the condition of transient rental.

Mayor George asked for a motion.

Motion: to approve the request on the conditional use permit with item 1-3 from the Comprehensive Planning and Zoning Board except change the application for the conditional use permit to two years rather than one year, and add the following: 4) that the tree preservation agreement for Lot 7 be executed and recorded in the public records that runs with the land; 5) on issuance of the first application for construction, the developer shall erect a barrier around Lot 7 to protect the tree from damage and no equipment shall be stored on Lot 7. **Moved by** Vice Mayor England, **Seconded by** Commissioner Rumrell.

Mayor George asked for a roll call vote.

City Clerk read the following roll call and vote.

MAYOR GEORGE	No
VICE MAYOR ENGLAND	Yes
COMMISSIONER KOSTKA	No
COMMISSIONER RUMRELL	Yes
COMMISSIONER SAMORA	No

Motion did not pass by a 3 to 2 vote.

Commissioner Samora requested another vote with shorter condition 3 to 18 months. He asked City Attorney Wilson to discuss a deed restriction on the properties for transient units.

City Attorney Wilson advised that a deed restriction would be necessary. He advised that whatever is decided on the conditional use permit should be sufficient to accomplish what Commissioner Samora wants to do. He explained that deed restrictions are more complex, but if you limit the conditional use permit to specific type of uses, then that would be effective, and it would be attached to the land. He explained that a deed restriction requires an association.

Commissioner Samora advised that he would like to restrict any single-family homes on the properties. He commented that he would rather it be transient rentals, not residential.

Mayor George advised that the properties would not be homesteaded.

Commissioner Samora advised yes.

City Attorney Wilson advised that the property owners would have to construct homes that would be up to the commercial standards and be transient rentals.

Mayor George asked if they could be mixed use.

City Attorney Wilson said they could be mixed use too. He advised it would be used and licensed as transient use and would not be part of the 100 license restrictions because it is commercially zoned. He suggested that they be licensed and used as transient rentals.

Vice Mayor England asked if Commissioner Samora wants all five lots to be transient rentals.

Commissioner Samora advised yes.

Mayor George made a motion.

Motion: to approve the application with the five conditions articulated by Vice Mayor England in her former motion and adding a six condition that all structures built upon on any lot shall be used and licensed as transient rentals as mixed use. **Moved by** Mayor George, **Seconded by** Commissioner Samora.

Mayor George asked for a roll call vote.

City Clerk Raddatz read roll call.

MAYOR GEORGE	Yes
VICE MAYOR ENGLAND	Yes
COMMISSIONER KOSTKA	Yes
COMMISSIONER RUMRELL	Yes
COMMISSIONER SAMORA	Yes

Motion passed 5 to 0.

Discussion ensued regarding requiring condominiums and homeowner associations to notify the City if they have any transient rentals in the commercial districts.

It was the consensus of the Commission to have City Attorney Wilson amend the City's code to require annual recording of transient rentals and to require business tax receipts for the City for condominiums and homeowner associations. It was also requested to have Communications Coordinator Walker to reach out to the homeowners' associations to track the number of transient rentals there are within their associations.

Mayor George moved on to Item 2.

2. Ordinance 19-10, Public Hearing and Final Reading: to Levy a Franchise Fee for Solid Waste Haulers (Presenter: Jim Wilson, City Attorney)

Mayor George introduced Item 2 and asked City Attorney Wilson for a staff report.

Finance Director Douylliez asked to speak. She advised the Commission that in reviewing the ordinance and how it is written, she would suggest moving this item to the next Regular Commission meeting. She explained that the ordinance does not address the commercial waste haulers, which the Commission requested 10% franchise fee revenue. She advised that the ordinance only addresses the C&D materials only. She suggested changes to include 10% fees for solid waste and commercial materials.

Mayor George asked if the ordinance could just be amended.

City Attorney Wilson advised no, that would be a substantial change and he would like to bring it back to the Commission.

Mayor George advised that there was testimony from the solid waste haulers to keep the fees the same and the Commission wanted 10% in both categories as Finance Director Douylliez explained.

City Attorney Wilson advised that he would make the changes to the ordinance and bring it back to the Commission for final reading at the September 9th Commission meeting at 6:00 p.m.

Mayor George asked if this would include recyclables.

City Attorney Wilson advised that recyclables are handled in a separate contract.

Mayor George asked what about the private company pickups.

Finance Director Douylliez advised that private companies do pickup recyclable materials within the City. She advised that owners can contract with any hauler they choose.

City Attorney Wilson advised that he would include the recyclable materials as well.

Mayor George asked for Commission discussion.

Mayor George opened the Public Hearing. The following addressed the Commission:

Ann Palmquist, 213 10th Street, St. Augustine Beach, FL, asked what regulations the City can have on the haulers for the recyclable materials.

Mayor George closed the Public Hearing and then moved on to Item 3.

3. Ordinance 19-11, Public Hearing and Final Reading: to Add Cigarette Butts and Tobacco-Related Products to the Definition of Litter (Presenter: James Wilson, City Attorney)

Mayor George introduced Item 3 and asked City Attorney Wilson for a staff report.

Attorney Wilson advised this ordinance contains cigarette butts and tobacco related products to be included in the City's code for litter.

Mayor George asked what penalty would be received if not followed.

While staff researched the penalty fees, Commissioner Rumrell handed out Exhibit 4 which showed where the cigarette butt cans would be located.

Mayor George opened the Public Hearing. Being none, Mayor George closed the Public Hearing and asked for any further discussion.

City Attorney Wilson advised that the fine is \$50.

Police Chief advised that the language should be changed to \$50 instead of not to exceed \$50 and if the citation is not signed it should be up to \$200 instead of not to exceed \$200.

Commission requested City Attorney Wilson to make the changes to the City's code to \$50 and \$200 for the penalties.

Mayor George requested a label on the cans that says there is a \$50 penalty for littering.

City Attorney Wilson then read the title of the ordinance.

Mayor George asked for a motion.

Motion: to approve Ordinance 19-11. **Moved by** Commissioner Samora, **Seconded by** Mayor George. Motion passed unanimously.

Mayor George moved on to Item 4.

4. Ordinance 19-12, Public Hearing and Final Reading: to Vacate Alley on East Side of A1A Beach Boulevard in Block 9, Chautauqua Beach Subdivision, between 2nd and 3rd Streets (Presenter: James Wilson, City Attorney)

Mayor George introduced Item 4 and asked City Attorney Wilson for a staff report.

Attorney Wilson advised abandon an alley that doesn't provide access to the waterways. He then read the title of the ordinance.

Mayor George asked for Commission discussion.

Mayor George opened the Public Hearing. Being none, Mayor George closed the Public Hearing and asked for any further Commission discussion. Being none, Mayor George asked for a motion.

Motion: to approve Ordinance 19-12. **Moved by** Commissioner Rumrell, **Seconded by** Mayor George. Motion passed unanimously.

Mayor George moved on to Item XI, Consent Agenda.

XI. CONSENT

5. Resolution 19-08, to Adopt New Financial Policies
6. Budget Resolution 19-06 and 19-07, to Transfer and Appropriate Money in the General Fund and the Road / Bridge Fund for Unforeseen Expenses
7. Re-Appointment of Comprehensive Planning and Zoning Board Members Mr. Kevin Kincaid and Mrs. Elise Sloan to Another Three-Year Term

Mayor George asked the Commission if they had any questions regarding the Consent Agenda. Being none, Mayor George made a motion.

Motion: to approve the Consent Agenda. **Moved by** Mayor George, **Seconded by** Commissioner Samora. Motion passed unanimously.

Mayor George moved on to Item 8.

XII. OLD BUSINESS

8. Sunshine Bus Service: Review of Request from County for Subsidy of \$49,000 (Presenters: Representative from County Staff; City Communications Coordinator Cindy Walker)

Mayor George introduced Item 8 and asked for a staff report.

City Manager Royle advised there is no representative from St. Johns County to discuss this. He advised that Communications Coordinator Walker is here to answer questions regarding the survey.

Commissioner Kostka acknowledged that the Sunshine Bus provides a great service; however, it seems that the company for the Sunshine Bus did not research any other funding and just came to the cities and counties for funding. She advised that the Commission gave them excellent alternatives to secure funding and was not sure if they did their research or not, but the City should not give funding to help supplement a business.

Commissioner Rumrell advised that he did the math for what the Sunshine Bus company was asking for and found that it costs the City \$9 per resident; it costs the City of St. Augustine \$12 per resident; and it costs St. Johns County \$2 per resident to have the bus service. He explained that Sunshine Bus service could find other subsidies.

Commissioner Samora advised that as City residences we are also paying St. Johns County taxes.

Mayor George agreed.

Vice Mayor England asked the Sunshine Bus company for more information, which was not completed. She explained that the City of St. Augustine has a mobility department and a mobility manager and haven't heard what they decided yet. She advised that they did not check with the North Florida Transportation Planning Organization for their input. She advised that there was an audit done and she was not hearing that everything that could be done was done.

Commissioner Rumrell advised that the City of St. Augustine mobility staff member requested to deny the funding. He then made a motion.

Motion: to deny the \$49,000 from the City to subsidize the Sunshine Bus system. **Moved by** Commissioner Rumrell, **Seconded by** Commissioner Kostka. Motion passed unanimously.

Mayor George opened the Public Comments section. The following addressed the Commission:

Ed Slavin, P.O. Box, St. Augustine, FL, agreed with the Commission to deny because it is not a good bus system because they can't get to church or work with this system and asked to rebid for a new contractor.

Mayor George closed the Public Comments section and asked for any further Commission discussion.

Mayor George moved on to Item 9.

9. Streaming of City Meetings and ADA Compliance: Review of Options (Presenter: Anthony Johns, Information Technology Manager)

Mayor George introduced Item 9 and asked for a staff report from IT Manager Johns.

IT Manager Johns advised he did the research that the Commission requested. He did get a response from Flagler College and they use the company REV. He did mention that they also use a sign language person for their meetings. He explained the costs for the different vendors and how they charge.

Commissioner Rumrell asked if the EEG iCap pricing he received was correct.

IT Manager Johns advised yes. He explained that it was more cost effective to lease the caption decoder than to purchase one and advised that the City would still have Florida Captioning to do the actual captioning service. He explained that the IT Department had gone out to bid prior to finding out this information and they did not get the bidders from these agencies.

Commissioner Rumrell advised that the Commission is not hiding anything from the residents or the public, but staff needed to research the products to make sure we get the best price and the Commission wants it back up as soon as possible.

City Attorney Wilson explained that he went to the municipal attorney conference and they advised that there is no true guidance on how the ADA applies to websites.

Discussion ensued regarding going back on YouTube for the public for live streaming, but to do closed captioning after 24 hours; respond to ADA requests when received; not having ADA requests for closed captioning; whether to be proactive for this issue and budget for it or wait until the City receives a requested monthly contract with a 48 hour cancellation to stop; meetings are currently live stream; and service does not have the video indexing; Granicus had the video indexing, but was very expensive.

It was the consensus of the Commission to continue with the live streaming through YouTube and to budget the \$6,000 a year for closed captioning.

Mayor George opened the Public Comments section. The following addressed the Commission:

Ed Slavin, P.O. Box 3084, St. Augustine, FL, advised that the City Manager didn't know he was the City's ADA Coordinator and then blamed staff; asked if any other City went off the air because of this ADA compliant; and requested the City purchase Swagit.

Mayor George closed the Public Comments section and then moved on to Item 11.

10. Non-Ad Valorem Assessment to Pay Costs to Collect Household Waste, Recyclables, and Yard Trash: Continuation of Discussion (Presenter: Bill Tredik, Public Works Director)

This item was rescheduled to the September 9, 2019 Regular Commission meeting.

11. Strategic Plan: Review of Suggestions for Goals from Comprehensive Planning and Zoning Board and the Sustainability and Environmental Planning Advisory Committee (Presenter: Max Royle, City Manager)

Mayor George introduced Item 10 and asked for a staff report from City Manager Royle.

City Manager Royle handed out the Mission Statement that was created by Vice Mayor England, which asked for Commission input. He also advised that Commissioner Kostka gave information regarding the Mission Statement and Vision Statement differences. He suggested that the Commission discuss this item at the next Regular Commission meeting in order for the Commission to review the information given out. He asked for some guidance to bring back to the next Commission meeting.

Mayor George opened the Public Comments section. The following addressed the Commission:

Sandra Krempasky, 7 C Street, St. Augustine Beach, FL, explained that she didn't come prepared to speak about this tonight, but she advised that SEPAC was only four days from this Commission meeting, and they didn't have a lot of time to discuss the Mission Statement. She advised that Mr. Thomson came up with some leads that he wanted to pursue, which was more specific. She explained that she felt it should be more general for the Mission Statement. She felt that the suggestions were good, but a little too pointed.

Ann Palmquist, 213 10th Street, St. Augustine Beach, FL, asked to lead by example at the City's facilities by putting environmentally sensitive ground cutting. She suggested stop installing pipes in the alleyways and leave the greenspace for drainage.

Ed Slavin, P.O. Box 3084, St. Augustine, FL, St. Augustine, FL, asked to put this on the website to get the whole world to comment; advised that SEPAC or the Comprehensive Planning and Zoning Board did not have sufficient notice; and requested to get a national search for City Manager and suggested Police Chief Hardwick to be the Interim City Manager.

Mayor George closed the Public Comments section and then asked for any further Commission discussion.

Mayor George thanked Vice Mayor for a starting point on the Mission Statement. She asked City Manager Royle about his suggestion moving this issue forward to the next Commission meeting.

City Manager Royle advised that Commissioner Kostka has good information, but it is seven pages and it would be best to allow the Commission time to review the documents. He explained that there should be discussion regarding the Mission Statement because it would be part of the Strategic Plan.

Commissioner Kostka advised that she has had experience in creating Mission Statements and was surprised when she became a Commissioner that the City didn't have a Mission Statement. She explained that the total words on a Mission Statement should be only 15 words and it should be memorable. She explained that after the Mission Statement comes the Vision Statement to fulfill the City's Mission Statement, which is lengthier. She agreed that it should take more time to formulate but would suggest more input from all the Commissioners at a workshop.

Vice Mayor England advised that the Strategic Plan should be broader, and she submitted to City Manager Royle five categories to work from with bullet points. She advised that her categories were: 1) Vision for City Access and Streetscape (i.e. the old city hall, proposal from the Dance Company), 2) Improve the Financial Ability under a Financial Goal (i.e. reduce spending, research for grants, etc.), 3) Improve Citizens' Engagement, (i.e. City surveys, education, etc.) 4) Help SEPAC by Becoming a Sustainable City, (i.e. what the Commission has done by ordinance on sustainability and what the Commission wants to do), 5) Expand and Improve Public Parking (i.e. updating the master parking plan, seeking Tourist Development Council funding for parking, and developing creative ways to create shared parking in the commercial corridor). She advised that more goals could be added.

Commissioner Rumrell advised that the City could incorporate items like Google and Coca-Cola. He commented that he came up with language from Vice Mayor England's suggestions by suggesting language: "City of St. Augustine Beach home to arts, cultural family events, and culinary delights along the historical coast of Florida." He explained that would encompass the information that Vice Mayor England has done.

Mayor George asked to circulate language from each Commissioner to City Manager Royle so they can be put together a Mission Statement. She then thanked Vice Mayor England and Commissioner Kostka again for the goals and information.

Mayor George moved on to Item 12.

XIII. NEW BUSINESS

12. Educating Businesses for Compliance with Ordinances Banning Single-Use Plastic Items: Review of Proposal from Full Circle Resource Management (Presenter: Ms. Jennifer Snare)

Mayor George introduced Item 12 and asked Ms. Snare to come to the podium.

Ms. Jennifer Snare, 319 Arricola Avenue, St. Augustine, FL and Tera Dodson, 502 Arricola Avenue, St. Augustine, FL, showed their presentation for alternative products for businesses contract. They explained their 1 – 3 phases and advised the total costs for the contract would be \$35,750.

Mayor George asked how there be a cost without knowing how many businesses would be involved in the processes.

Ms. Dodson advised that because she and Ms. Snare live here, they know the businesses in the community and know the alternatives available to those businesses to be in compliance.

Vice Mayor George asked if any businesses were contacted to see if they have a need for these alternative green products.

Ms. Dodson advised no, but they have experience in working with other businesses that needed the service.

Ms. Snare advised that a lot of businesses don't know where to go to find alternative products and they need to know what would be in compliance with the City's ordinances and would be good for the environment.

Vice Mayor England advised that there was little feedback from the businesses except positive feedback, but received feedback from senior customers who like plastic bags and containers from the restaurants.

Discussion ensued regarding doing education before implementing the ordinance on alternative products and asked that the Commission receive the presentation to review.

Mayor George opened the Public Comments Section. The following addressed the Commission:

Ed Slavin, P.O. Box 3084, St. Augustine, FL, thanked Ms. Snare and Ms. Dodson for the presentation. He suggested that the City hire a part-time or full-time employee who would look at the sustainability or environmental needs for the City like St. Johns County. He suggested doing a Request for Proposal or Request for Qualifications for this type of service.

Ann Palmquist, 213 10th Street, St. Augustine Beach, FL, suggested that first the businesses should be contacted to see the need for this service and have the staff or volunteers that can help the City for sustainability. She suggested that the presenters qualify themselves before giving their sales pitch.

Mayor George closed the Public Comments section and advised that the City may not have the budget for this service or the need but applauded the presenters on what they are doing for the community. She wanted to give clear direction to staff to utilize the Communications Coordinator to do the legwork that this organization was offering to do for the City. She explained that the Communications Coordinator is a new position that the City is trying to decide how to use and this could justify that position and excel in. She requested that City Manager Royle have a formal, organized plan of attack for this issue, so the City shows that this issue is important and not taken lightly.

Vice Mayor England and Commissioner Kostka agreed.

Mayor George moved on to Item 13.

13. Electric Scooters and Other Mobility Devices: Consideration of Regulations (Presenter: Max Royle, City Manager)

Mayor George introduced Item 13 and asked City Manager Royle for his report.

City Manager Royle advised that the City is seeing more electric mobility devices and suggested to have regulations for these devices.

City Attorney Wilson advised that he has experienced many electric scooters left on the roadways or sidewalks which are a hazard to the pedestrians. He suggested regulations to have docking stations, speed limits, the way they are being used and boundaries.

Police Chief Hardwick advised that he has researched this topic and has spoken to a couple of vendors and to the City of St. Augustine regarding regulations. He explained that Governor DeSantis signed into law Florida Statute 316.003, which says that the e-scooters are under the same regulations as bicycles and the speed is allowed up to 20 mph. He commented that they are not prohibited on the sidewalks and if the driver is under age 16, they must have a bicycle helmet on. He remarked that the lighting is bad on A1A Beach Boulevard and they have been meeting with Florida Power and Light to get more lighting and St. Johns County to get more pedestrian walks and crossings. He explained that the vendors can set the boundaries on where the e-scooters can go. He commented that he doesn't want a monopoly like they have in the City of St. Augustine on the horse and carriages. He suggested that if an e-scooter is left for a number of days, then the City would keep them for 30 days and then sell if they are not claimed.

Mayor George advised that she didn't think there was any harm in regulating this.

To answer Commissioner Samora's question, City Manager Royle advised that the City of St. Augustine has passed a regulations ordinance on this issue.

Mayor George asked for Commission discussion.

Mayor George opened the Public Comments section. The following addressed the Commission:

Mike Wauldron, EWHIPZ, LLC. representative, 5053 Cypress Links Blvd., Elkton, FL, advised that EWHIPZ's is an independent operator for Bird, which is an organization in 100 different cities for e-scooters. He explained that he met with the City of St. Augustine and the Police Department to get their feedback on e-scooters. He advised that he put together a brochure and would like to spend some time with the Commission to talk about a program in the City for the public.

Steven Dennison, FROG Scooter Company representative, 217 Arricola, St. Augustine, FL, advised that the City is a small sustainable, environmentally friendly community with good leadership and a progressive way into the future and commented that these scooters would be a great fit under proper regulations. He explained that there are two companies that are here tonight and suggested putting it out for a Request for Proposal to prevent a monopoly. He explained that FROG is a growing business and would like to work with the City. He commented that the City of Tampa just started this business and the City of St. Pete has been using this service for a couple of months like other college towns.

Ann Palmquist, 213 10th Street, St. Augustine Beach, FL, advised that the regulations need to be clear and gave an example that an 18-year-old could give his 13-year brother the e-scooter to ride. She explained that the City has pedestrians, bicycles, and strollers on the sidewalks and adding another motorized vehicle would be a problem. She said that if it is commercial, the City is responsible for it.

Ed Slavin, P.O. Box 3084, St. Augustine, FL, agreed with Ms. Palmquist on the safety issues involved and suggested that the City Attorney create non-exclusive franchise agreements that include safety and that the business pay a living wage of \$15 an hour.

Mayor George closed the Public Comments section and asked City Attorney Wilson what the downside would be for non-exclusive franchise agreements.

City Attorney Wilson advised that a franchise agreement may be useful to regulate the number of e-scooters but suggested not using an exclusive franchise agreement because of litigation concerns.

Discussion ensued regarding having docking stations; not allowing them on rough streets because of the small wheels; not allowing two people on one e-scooter; having a franchise fee to govern regulations; how other cities are regulating; being proactive instead of fixing a problem; whether this would be a good fit for the community before implementing it because of the traffic activities and accidents; safety concerns; becoming more pedestrian friendly and leaving their cars at home; no difference between a bicycle and e-scooters; e-scooters are geared to tourists using this product than residents; e-scooters having lights for nighttime use; allowing e-scooters on the streets not sidewalks; the City not having a true bicycle lane; e-scooter businesses carrying enough liability insurance; the City requiring liability insurance; researching legislation on Segway's insurance; the impact on the Police Department to enforce e-scooters; adding additional lighting on the Boulevard; people not being responsible; Boulevard being busy already without adding e-scooters; how many e-scooters would be allowed within the City boundaries; docking station being used at the Marriott for bicycles currently; whether e-scooters would have to pay for parking on private property; and the City will be a part of the River to the Sea Trail on A1A Beach Boulevard.

Mayor George advised that the suggestions on page A is very appropriate in regard to the e-scooters and asked if the City needs to make a decision to prohibit or agree to the e-scooters.

City Attorney Wilson commented that the Commission should establish regulations for e-scooters first, but beyond that it would be up to the Commission to decide. He explained that he is seeing motorized bicycle businesses now also.

Mayor George agreed to move forward with regulations and would like more public feedback from residents and businesses about their concerns.

City Attorney Wilson suggested that the Commission speak with Mr. Dennison and Mr. Wauldron to see what they are proposing.

Commissioner Kostka requested more information from the vendors, such as where would the docking stations be, how many e-scooters would there be, etc. before the Commission moves forward.

City Attorney Wilson advised that the Commission could ask for the vendors business plans.

Police Chief Hardwick advised that the City Clerk suggested the Communications Coordinator to do a survey for feedback from residents and businessowners.

It was the consensus of the Commission to collect more information, to look for other cities' regulations, to have City Attorney Wilson start drafting regulations and non-exclusive franchise agreements, and to get more feedback from residents and businessowners.

Mayor George moved on to Item 14.

14. Dog Licenses: Consideration of Removing the Requirement for Them from the City Code (Presenter: Beverly Raddatz, City Clerk)

Mayor George introduced Item 14 and advised that she had no idea that a survey would be done in five days regarding this topic. She commented that she didn't know how much meaning it has with that short of a survey.

Motion: to extend the meeting. **Moved by** Mayor George, **Seconded by** Commissioner Samora. Motion passed unanimously.

City Clerk Raddatz advised that the information and the research came from Deputy City Clerk Fitzgerald and she did a great job with the breakdown of costs. She then asked if there were any questions from the Commission.

Mayor George read the comments from the survey and advised that a couple of residents were adamant on keeping the dog tag licenses. She explained that none of the residents she spoke with knew about the survey.

City Clerk Raddatz recapped that the Florida Statutes requires every dog to have their rabies shots and St. Johns County has an Animal Control Department which enforces the rabies shots. She advised that the City has only 49 dog owners who have voluntarily come in for their City dog tag licenses. She explained that the City has no enforcement and fewer residents are coming in each year.

Commissioner Rumrell commented that it is redundant for the City to be doing dog tags when they can't enforce it.

City Clerk Raddatz agreed and advised that it is a lot of time and energy for staff to keep a spreadsheet and mailings yearly.

Commissioner Rumrell advised that the City is losing money on this.

Mayor George advised that that could be addressed by increasing the fees and promoting the fact that there are dog tag licenses the residents should get.

Commissioner Rumrell asked how to regulate it because there are more than 49 dogs in the City.

Vice Mayor England agreed and said that enforcement would be the challenge even though the City is dog friendly.

Commissioner Samora agreed.

City Clerk Raddatz advised that the dog tags have to be ordered, so we need to know which direction the Commission would like to go.

Mayor George opened the Public Comments section. The following addressed the Commission:

Ed Slavin, P.O. Box 3084, St. Augustine, FL, advised that this encourages having owners to get their dogs rabies shots and said it would help during a hurricane if the dog is lost.

Mayor George closed the Public Comments section and asked City Attorney Wilson to read the title read.

City Attorney Wilson read the title of the ordinance.

Mayor George asked for a motion.

Motion: to approve Ordinance 19-13. **Moved by** Commissioner Samora, **Seconded by** Commissioner Kostka. Motion passed 4 to 1 with Mayor George opposing.

Mayor George moved on to Item 15.

15. Flying Non-Government Flags on City Property: Consideration of Policies (Presenter: Max Royle, City Manager)

Mayor George introduced Item 15 and asked City Manager Royle for a staff report.

City Manager Royle advised that there are no policies regarding the flying of non-government flags and could put the City in a position of censoring flags from groups that the City does not approve of. He commented that he was not suggesting the Pride flag as one because the Commission did approve it but was thinking of hate groups that might want the same consideration. He explained that the signs now on City property can be government speech unless it is during voting times.

Mayor George asked if anyone has asked to fly any other flags since June.

City Manager Royle advised that the POW flag was requested, but that is allowed by law anyway.

City Attorney Wilson advised that if the City does not have a policy it leaves you open to litigation and the policy would have to allow certain things and nothing else or certain action to be taken to approve it. He explained that once the Commission applies discretion, how does the Commission say no. He advised that the easy way is to allow only government flags and nothing else; the hard way to decide what the Commission wants and decide what hate speech is. He explained that there is a risk and this issue is going on throughout the country.

Mayor George advised that she would not want to be in a situation that looks reactive to the City flying Pride flag. She asked if this would exclude the Pride flag in the future.

City Attorney Wilson advised that it could, but it could allow the Nazi flag to fly too.

Vice Mayor England asked if the policy could be that the Commission would have to approve a proclamation for the special event and the flag could fly it for a certain amount of time.

City Attorney Wilson advised that the City grants all proclamations and if one was denied it the could be construed as not allowing the right to speak and the City would have a lawsuit. He explained that once the Commission allows a public forum, then the Commission is under the public forum rules. He commented that it is hard to regulate speech.

Mayor George suggested that the Commission have the proclamation approach and not act out of fear of a lawsuit. She said that the Commission could actively rein in if a lot of requests come in.

Vice Mayor England advised that it needs to be approved through a proclamation and the flag be flown for a limited amount of time.

Mayor George and Commissioner Kostka agreed.

Commissioner Samora advised that he was concerned, based on some of the email traffic that went on after the Pride flag went up, that someone will want to do hateful messages to make a point. He agreed with City Attorney Wilson that the Commission could be put in a position to say no to someone for whatever reason, which could lead into litigation. He explained that the Commission would have to react in one way or another.

Mayor George asked staff to draft a policy on what has been articulated by the Commission and include in the agenda packet the policies for City of Tampa, the State of California, and the City of St. Pete for the next time it comes up. She then opened the Public Comments section. The following addressed the Commission:

Ed Slavin, P.O. Box 3084, St. Augustine, FL, advised that the City of St. Augustine had a policy and the City of St. Augustine denied the right to fly the flag. He thanked the Commission for voting unanimously on the Pride proclamation, but the City Manager did not fly the Pride flag until seven days after the Commission approved it.

Mayor George closed the Public Comments section and moved on to Item 16.

16. 2020 Legislative Priorities: Request from County and Northeast Florida Regional Council (Presenter: Max Royle, City Manager)

Mayor George introduced Item 16 and asked City Manager Royle for a staff report.

City Manager Royle advised that County Administrator Wanchick sent letter to him which asked to have the Commission to provide the 2020 legislative priorities action plan to him by August 7th. He said that he gave the Commission the Northeast Florida Regional Council legislation priorities for 2019 for guidance purposes and suggested to continue state funding for beach restoration project, to respect Home Rule for cities and counties, and allow the cities and counties to regulate short-term rentals instead of the State of Florida. He asked if the Commission wants to include others.

Mayor George agreed with all three suggestions and requested to add sustainability and sea level rise.

Vice Mayor England requested funding for conservation funding, like Fish Island.

City Manager Royle advised funding for the Florida Forever Program.

Commissioner Samora requested encouraging non-vehicular transportation such as the River to Sea Loop and to encourage Florida Tourism by Visit Florida and expanded use for TDC funds.

Mayor George advised that expanded use for TDC funds has already been addressed by legislation by giving it to St. Johns County. She advised that this seems like a long list.

Commissioner Rumrell suggested mental health.

It was the consensus of the Commission to give County Administrator Wanchick all the items listed.

Mayor George opened the Public Comments section. The following addressed the Commission:

Ed Slavin, P.O. Box 3084, St. Augustine, FL, asked to add St. Augustine National Historical Park and National Sea Shore, False Claim Act, not limiting the legislation items, and a stronger ethics law.

Mayor George closed the Public Comments section moved on to Item 17.

17. Water Resources and Issues: Invitation for a City Commissioner to Attend the Tri-County Water School in January 2020 (Presenter: Max Royle, City Manager)

Mayor George introduced Item 17 and asked City Manager Royle for a staff report.

City Manager Royle advised that he received a letter with the attached material. He explained that they would like a City Official to attend.

After discussion, it was the Consensus of the Commission to have a staff member attend.

Mayor George opened the Public Comments section. Being none, Mayor George closed the Public Comments section and moved on to Item XIV.

XIV. STAFF COMMENTS

Mayor George asked City Manager Royle for his comments.

City Manager Royle reminded that the Budget Commission meeting will be on September 9th.

Building Official Law advised that the Certificate of Occupancy was given to Panama Hatties last week and Ocean's Thirteen is under plan review and Corral Dental is expected to be in next week.

Public Works Director Tredik advised that he had a meeting with the Water Management District on the Mizell pond which went well, and will be meeting with the consultant for the 3rd Lane drainage project.

Police Chief Hardwick advised that National Night Out will be tomorrow from 5:00 p.m. to 8:00 p.m. at Pier Park.

Commissioner Samora advised that Communications Coordinator Walker does have an educational project on plastic items and asked for an update on that at the next Commission meeting or in the interim.

Mayor George suggested that the businessowners who know vendors and supply companies to share it with other businesses and asked the Communication Coordinator to share the information received.

XV. ADJOURNMENT

Mayor George asked for a motion to adjourn.

Motion: to adjourn. **Moved by** Mayor George, **Seconded by** Vice Mayor England. Motion passed unanimously.

Mayor George adjourned the meeting at 10:00 p.m.

Undine C. George, Mayor

ATTEST:

City Clerk

MEMORANDUM

TO: Mayor George
Vice Mayor England
Commissioner Kostka
Commissioner Samora
Commissioner Rumrell

FROM: Max Royle, City Manager 

DATE: August 27, 2019

SUBJECT: Presentations:

- A. Plaques to Recipients of the Anastasia Island Environmental Stewardship Awards
- B. Presentation of Programs by Representatives from the North Florida Green Chamber of Commerce

ITEM A. STEWARDSHIP AWARDS

Attached as page 1 is a memo that describes the awards, which the Sustainability and Environmental Planning Advisory Committee made at the City's Arbor Day celebration this past April.

The Chair or Vice Chair of the Committee will present the awards at your meeting.

ITEM B. PROGRAMS

Attached is a July 24, 2019, email from Mayor George to Christina Kelcourse of the North Florida Green Chamber of Commerce, inviting Ms. Kelcourse to make a presentation to you of the Chamber's programs.

Also, attached as pages two and three is a brief description of the programs that implement the Chamber's goal to make going "green" easy.

Page four provides additional information about the Chamber's Buyer's Club.

Ms. Kelcourse or other representatives from the Green Chamber will be at your meeting to explain its programs in more detail.

No action is requested. The topic is being provided simply so that that the Green Chamber's representatives can inform you and the public of the programs.

MEMORANDUM

TO: Mayor George
Vice Mayor England
Commissioner Kostka
Commissioner Samora
Commissioner Rumrell

FROM: Dariana Fitzgerald, Deputy City Clerk

DATE: August 26, 2019

SUBJECT: Presentation of Plaques for the Recipients of the Anastasia Island Environmental Stewardship Awards

BACKGROUND

At the Arbor Day event on April 26, 2019, the members of the Sustainability and Environmental Advisory Planning Committee (then the Beautification Advisory Committee/Tree Board) presented certificates to the recipients of the Anastasia Island Environmental Stewardship Awards. The purpose of the award is to recognize members of the Island's community whose efforts have shown a desire to improve the local environment.

The Committee has now obtained plaques for those recipients and wanted to present those at your regular meeting. The recipients are:

1. Group: Southern Horticulture
2. Individual: Captain Adam Morley

Max Royle

From: undine george <undine@anastasiaLaw.net>
Sent: Wednesday, July 24, 2019 12:05 PM
To: Christina W Kelcourse; Max Royle
Subject: Agenda Presentation for Green Chamber in St. Augustine Beach

Christina:

it was a pleasure speaking with you today. Thank you for your efforts to expand environmental mindfulness in our area. I've copied St. Augustine Beach City Manager, Max Royle. He can put you on the agenda for an upcoming meeting so that the Green Chamber can be explained to the other Commissioners and members of the public. It sounds like it surely is a great resource for local business and homes.

Also, I look forward to speaking more about the composting program.

Thank you again for your time. Sincerely,
Undine C. George

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Undine Celeste George, Esq.

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PROGRAM BENEFITS

The North Florida Green Chamber makes being green easy. We have created tools and innovative programs that bring our community together on green initiatives, and connect you with news and resources that have been researched, to debunk myths – all so you don't have to.

SUSTAINABILITY COACH & HANDBOOK

As a NFGCC member your business has access to sustainability coaches. We know it's hard to stop working **IN** your business while working **ON** your business, even when it saves you money. We created a program that sends a sustainability coach to you. The coach will hand deliver the NFGCC Handbook, specific to your business industry, and walk through your questions.

BUYERS' CLUB

The purpose of the Buyers' Club is to leverage volume and decrease the expense of environmentally friendly products, so it doesn't cost more money to do the right thing. This elite club is for members only, and brings eco-friendly products to Jacksonville via a large group contract.

MEMBER SPOTLIGHT

Our Green Market Place members have the opportunity to highlight a green product or service in our newsletters and on our popular social media outlets.

GREEN MARKETPLACE

Our online Green Directory makes it easy to answer the question "Who's green in town?" Find out by visiting the Green Marketplace on our website. (App coming soon!) Also, as a member you get global, national, and local discounts, and can even share discounts with other green chamber members.

SOLAR CO-OP

The NFGCC has organized a co-op, set by geographic locations, for the First Ever Business Solar co-op. This program is designed to educate and spark discussion around businesses adding solar. This program is open to the public!

MENTOR PROGRAM

We match passionate, driven students with local business leaders. This program is run by the NFGCC Student Advisory Council and overseen by the NFGCC staff. One of our students might be your next brilliant employee!

WEBINARS

As a member of the NFGCC you have access to local webinars on multiple topics so you can stay on top of local and global sustainability news. You also have access to the members-only video series from the USGCC.

CERTIFICATION (FOR THE BUSINESS PROFESSIONAL)

Businesses with a sustainability focus are being founded and led by some of the bravest and boldest leaders in the business world. The USGCC Certification Program gives you the opportunity to get the training and knowledge base you need to take the reins and be the sustainability leader for your company.

RESPECT ALL MOVEMENT

The USGCC has created a pledge for individuals, businesses, schools and organizations to sign, along with a visual identifier for all to display, to communicate their belief in mutual respect.

TOOLKITS

Our toolkits are carefully vetted and created to help your business easily track metrics, run green events, calculate your energy or water usage, and find local resources.

Toolkits include: resiliency preparedness, an event guide, and recycling information.



BUYER'S CLUB

WHAT IS THE BUYER'S CLUB

The purpose of the Buyers-club, is to leverage volume, to decrease the cost on environmentally friendly products, so it doesn't cost more money to do the right thing

Its simple. Dose your office, restaurant or store use these products below? Would you like to use the eco-friendly version of these products? But you don't because of the cost? Then you would benefit from this club.

Everyone wants to do their best, including business owners. We all want clean air and clean water. But business owners don't always have the time, or resources, to research all the tools and products necessary to running their businesses. And all too often the cheaper products are the harmful products; such as plastic, Styrofoam and toxic chemicals.

- 40% of the ocean's surface is now plastic and microplastics are now being found in our rain. The largest collection of Microplastic has been found in Florida lagoons.
- Toxic chemicals found in cleaning and sanitary products are linked to cancer and other health problems.

By being part of this club, you are part of the movement that is bringing eco-friendly and financially competitive products to North Florida via a large group contract with distributors. This club is for North Florida Green Chamber (NFGCC) members only.

The club is run by the NFGCC-BC roundtable, which is an elected leadership group, voted on by members. The NFGCC-BC roundtable will work with distributors, build relationships, decide on the products list and approve the contract.

PRODUCT LIST

Paper Goods = cups, straws, and to-go containers; Breakroom = utensils, coffee stirrers, and paper towels;
Bathroom products = soaps and cleaners; Trash and recycling bin liners; Energy efficient hand dryers;
Antibacterial wipes and pumps; Air Filters


-5-



The North Florida Green Chamber of Commerce where it feels good to do good!
Our Mission is to promote and protect the region's economy by making it Cool & Convenient to be Green.

MEMORANDUM

TO: Mayor George
Vice Mayor England
Commissioner Kostka
Commissioner Samora
Commissioner Rumrell

FROM: Max Royle, City Manager 

DATE: August 29, 2019

SUBJECT: Ordinance 19-10 Public Hearing and Final Reading: to Levy a Franchise Fee for Solid Waste Haulers

You discussed the levying of the franchise fee last November, then in March 2019, and more recently at your June 17th special meeting, when you passed the ordinance on first reading after making two changes to it.

Attached for your review, is the following information:

- a. Pages 1-3, a memo that the former CFO, Melissa Burns, prepared for your March meeting, in which she provides background information about the levying of a franchise fee for solid waste haulers.
- b. Page 4, a memo she provided for your June meeting.
- c. Pages 5-6, the minutes of that part of your June 17th meeting when you discussed Ordinance 19-10 and passed it on first reading.
- d. Page 7, the minutes of that part of your August 5th meeting when You discussed the ordinance, which was scheduled for a public hearing and final reading.
- e. Pages 8-12, the Ordinance as revised by the City Attorney in accordance with the comments you made at the meeting.

SUGGESTED CHANGES TO ORDINANCE

Ms. Douylliez, the Finance Director, suggests the following two changes:

- a. Section 10-104 (b) (6) on page 9: The section now reads that the applicant shall maintain an office in St. Johns County. Ms. Douylliez recommends that this requirement be deleted, so that the ordinance will cover those haulers who don't have an office in the County.
- b. Section 10-104 (d) (2) a. on page 10. The section now reads: "The franchisee's fee for commercial, construction, and demolition debris shall be equal to ten (10) percent of the franchisee's gross revenue collected for collection, transportation, processing, and/or disposal of construction and demolition debris."

Ms. Douylliez recommends adding COMMERCIAL to the last part of the section, so that it will read "...shall be equal to ten (10) percent of the franchisee's gross revenue collected for collection, transportation, processing, and/or disposal of commercial, construction and demolition debris."

ACTION REQUESTED

It is that you make the changes to the Ordinance recommended by Ms. Douylliez, hold the public hearing, and pass Ordinance 19-10 on its second and final reading.

M E M O R A N D U M

TO: MAX ROYLE, CITY MANAGER
FROM: MELISSA BURNS, CHIEF FINANCIAL OFFICER *MB*
SUBJECT: SOLID WASTE FRANCHISE FEES
DATE: 2/20/2019

This topic was first presented at the City Commission's Regular meeting held November 13th, more information was requested for its meeting held on December 3rd such as ordinances from both St. Johns County and the City of St. Augustine, applications, and how the franchise fee program is enforced. At the December 3rd meeting at which time additional information was requested such as may other cities and counties charge such a fee, as well as noticing potential haulers about the possibility of the City of St. Augustine Beach charging a franchise fee.

Since the December 3rd meeting I reached out to other local government finance personnel throughout the state and a few responded with the closest City being Flagler Beach which charges \$1,000 initial application fee and \$900 annual permit fee. Both St. Johns County and the City of St. Augustine charge a \$500 application fee; which is renewed every three years and an annual "per vehicle" fee. This is in addition to the 10% of monthly revenues collected. Of the other cities that responded to my request, the highest monthly percentage I saw was 22%. Additionally, I received a list from St. Johns County of commercial haulers and construction and demolition haulers that currently hold a non-exclusive franchise agreement and sent the companies a notice of the City's discussion of this topic at its March 4th meeting.

For your convenience, I have included the information packet that was included for the December 3rd meeting which contains the information below:

St. Johns County:

- Ordinance No. 2017-39 - Section 8 addresses franchise fees
- Non-Exclusive Franchise Agreement for Commercial/Industrial Solid Waste
- Non-Exclusive Franchise Agreement for C&D Debris

- Applications for both Commercial/Industrial and C&D Debris haulers franchise
- Fees: \$500 Application Fee plus \$100 per vehicle fee which is renewed every three (3) years then:
 - 5% of monthly revenue collected for Commercial/Industrial haulers
 - 10% of monthly revenue collected for C&D debris haulers
- The County currently has 25 C&D haulers and 15 Commercial haulers paying franchise fees
- Have two (2) solid waste inspectors on staff to enforce the guidelines outlined in the franchise agreements.

City of St. Augustine:

- Section 30-14 of the City of St. Augustine's Code of Ordinances mandating the franchise fees for C&D debris haulers as set forth by Ordinance 2011-17.
- Franchise Agreement for C&D debris haulers
- Application form, instructions and vehicle registration form for C&D debris haulers
- Fees: \$500 application fee (renewed every 3 years) plus \$25 per vehicle registration fee (annually) then:
 - 10% of monthly revenues collected
- The City of St. Augustine currently has 8 franchise haulers.
- Enforcement is handled by the department employees who are given a list. If they observe a company not on the list, they report it to the department who then contacts the non-compliant company which then has 24 hours to have the dumpster removed.
- Franchise haulers are listed on the City's website

Action Requested

The Commission discusses the information provided and determine whether to move forward with the franchise fee program for Commercial and C&D debris haulers.

M E M O R A N D U M

TO: MAX ROYLE, CITY MANAGER
FROM: MELISSA BURNS, CHIEF FINANCIAL OFFICER *MB*
SUBJECT: SOLID WASTE FRANCHISE FEES
DATE: 5/15/2019

This topic was discussed on several occasions with the last being on March 5th, 2019. At that meeting the Commission reached a consensus to have the application fee for solid waste haulers to be \$300, and monthly remittance of 5% on commercial solid waste, and 10% for commercial debris. The Commission also had consensus to have the City Attorney bring back an ordinance to the April meeting.

I have nothing else to add to this topic.

4. Discussion of Revenue Sources: Franchise Fee for Solid Waste Haulers; Non-Ad Valorem Assessment to Pay Costs to Collect Household Waste, Recyclables, Yard Trash and Special Waste; Update on Paid Parking (Presenters: Max Royle, City Manager; Melissa Burns, Chief Financial Officer)

Mayor George introduced Item 5 and asked City Manager Royle for a report.

City Manager Royle advised that he would like Chief Financial Officer Burns to explain the franchise fee for solid waste.

Chief Financial Officer Burns asked if the Commission has any questions regarding the ordinance.

City Attorney Wilson read the title of Ordinance 19-10 at Mayor George's request.

Vice Mayor England advised that the St. Johns County was increasing their solid waste collection fees.

Chief Financial Officer Burns advised that St. Johns County and the City of St. Augustine charges a franchise fee for construction debris and commercial waste disposal, which is non-exclusive. She advised that the Commission came to a consensus of the application fee to be \$300 whereas the County and St. Augustine charges \$500. She explained that the County and St. Augustine ask for a ten percent portion of their revenues collected, but the City would only be asking for five percent of commercial waste and ten percent of construction debris, which goes towards the General Fund. She explained that the revenues per year are approximately \$40,000.

Vice Mayor England asked whether the fees should be in a resolution format.

City Attorney Wilson advised that this type of fees do not change often, and he went by what other jurisdictions do.

Mayor George pointed out that on page 10, subsection (2), b., reflects \$100 fee instead of \$300.

Chief Financial Officer Burns advised that on subsection (2), c., there shows an inspection fee, which the Commission was not going to do. She advised that the Public Works Department employees would provide a list of hauler trucks that are within the City and would notify the Finance Department who would advised them of the franchise fee.

It was the consensus of the Commission to have ten percent portion of revenues collected for commercial waste and construction debris pickups.

Mayor George opened the Public Comments section. Being none, Mayor George asked for a motion.

Motion: to approve Ordinance 19-10 with the following amendments: on Paragraph D, (2), c. shall be eliminated in its entirety, Paragraph D, (2), b. be amended to modify the reference of \$100 to \$300. **Moved by** Mayor George, **Seconded by** Commissioner Rumrell. Motion passed unanimously.

2. Ordinance 19-10, Public Hearing and Final Reading: to Levy a Franchise Fee for Solid Waste Haulers (Presenter: Jim Wilson, City Attorney)

Mayor George introduced Item 2 and asked City Attorney Wilson for a staff report.

Finance Director Douylliez asked to speak. She advised the Commission that in reviewing the ordinance and how it is written, she would suggest moving this item to the next Regular Commission meeting. She explained that the ordinance does not address the commercial waste haulers, which the Commission requested 10% franchise fee revenue. She advised that the ordinance only addresses the C&D materials only. She suggested changes to include 10% fees for solid waste and commercial materials.

Mayor George asked if the ordinance could just be amended.

City Attorney Wilson advised no, that would be a substantial change and he would like to bring it back to the Commission.

Mayor George advised that there was testimony from the solid waste haulers to keep the fees the same and the Commission wanted 10% in both categories as Finance Director Douylliez explained.

City Attorney Wilson advised that he would make the changes to the ordinance and bring it back to the Commission for final reading at the September 9th Commission meeting at 6:00 p.m.

Mayor George asked if this would include recyclables.

City Attorney Wilson advised that recyclables are handled in a separate contract.

Mayor George asked what about the private company pickups.

Finance Director Douylliez advised that private companies do pickup recyclable materials within the City. She advised that owners can contract with any hauler they choose.

City Attorney Wilson advised that he would include the recyclable materials as well.

Mayor George asked for Commission discussion.

Mayor George opened the Public Hearing. The following addressed the Commission:

Ann Palmquist, 213 10th Street, St. Augustine Beach, FL, asked what regulations the City can have on the haulers for the recyclable materials.

Mayor George closed the Public Hearing and then moved on to Item 3.

ORDINANCE NO. 2019-10

AN ORDINANCE OF THE CITY OF ST. AUGUSTINE BEACH, FLORIDA AMENDING SECTIONS OF CHAPTER 10, GARBAGE AND TRASH, OF THE CODE OF ORDINANCES OF THE CITY OF ST. AUGUSTINE BEACH; CREATING SECTION 10-104, FRANCHISE REQUIRED FOR SOLID WASTE RELATED BUSINESSES; PROVIDING FOR INCLUSION IN THE CODE OF THE CITY OF ST. AUGUSTINE BEACH; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERANCE OF INVALID PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF ST.
AUGUSTINE BEACH, FLORIDA, AS FOLLOWS:

Section 1. Chapter 10 of the Code of the City of St. Augustine Beach, Florida, Garbage and Trash, is hereby amended by the creation of Section 10-104, as follows:

Sec. 10-104. Franchise required for businesses conducting private collection and disposal of commercial, construction and demolition debris.

(a) It shall be unlawful for any person or other legal entity not holding a valid and appropriate franchise issued by the city and which allows such person or entity to engage in the business of, or to receive compensation or consideration for, the performance of the following: collecting, hauling or transporting commercial, construction and demolition debris by containerized motor vehicles, roll-offs, compactor containers or dumpsters from any property within the city. These provisions shall not apply to (1) the collection, hauling or transporting of land clearing debris; hazardous, radiological and biohazardous waste; wrecked, scrapped, ruined or dismantled motor vehicles, boats or motor vehicle parts; or yard trash or (2) when the collecting, hauling or transporting of commercial, construction and demolition debris is clearly subordinate and incidental to the services for which compensation is paid.

(b) The city manager, or his or her designee, may enter into a franchise agreement with qualified applicants for the non-exclusive right to collect and transport commercial, construction and demolition debris from any property within the city limits when the city manager, or his or her designee, has received satisfactory evidence of the following and when the applicant covenants as follows:

(1) The application is made in good faith.

(2) The applicant has the means and resources to carry out the collection and transportation service required by the franchise.

(3) The applicant demonstrates the ability to maintain insurance in the form and amount prescribed by the city, including liability coverage, and to indemnify the city.

(4) The applicant has complied, or demonstrates its capacity and willingness to comply, with all applicable federal, state and local laws and ordinances, rules and regulations, including required permitting.

(5) The applicant demonstrates the ability to provide a bond in the amount of \$5,000.00 or other surety for the applicant's faithful payment under this ordinance and the franchise.

(6) The applicant shall maintain an office located in St. Johns County.

(c) The city manager shall prescribe forms for franchise applications, and said forms may require (i) certified copies of all corporate, partnership or other documents reflecting the applicant's owners, shareholders, partners, officers or agents; (ii) bonds; (iii) insurance; (iv) a proposed schedule of rates, fees and charges and (v) any other relevant information deemed necessary to fully advise the city commission of the applicant's qualifications and ability to perform under a franchise agreement. The city manager shall not require submittal of proprietary information if such information is exempt or confidential as defined by the Florida Public Records Act, Chapter 119, Florida Statutes.

(1) Initial application for non-exclusive franchise for the collection, transportation and disposal of commercial, construction and demolition debris shall be submitted on a form provided by the city.

(2) Any non-exclusive franchise granted shall be for a three (3) year period beginning October 1 and ending September 30 of the third year.

(3) Thereafter, renewal applications shall be submitted between July 1 and August 1 of the third year, unless otherwise provided by resolution of the city commission.

(4) Failure to submit applications as provided above shall result in a forfeiture of an applicant's ability to obtain a non-exclusive franchise.

(d) The following franchise fees shall be paid to the city for non-exclusive franchises:

(1) The franchisee or authorized collector shall pay franchise fees to the city for the privilege of using the public rights-of-way and other thoroughfares of the city for the collection and transportation of commercial, construction and demolition debris which originates within the city limits.

(2) The franchise fee schedule is as follows:

a. The franchisee's fee for commercial, construction and demolition debris shall be equal to ten (10) percent of the franchisee's gross revenue collected for collection, transportation, processing and/or disposal of construction and demolition debris.

b. Haulers shall pay three hundred dollars (\$300.00) fee for the term of the franchise and for each subsequent renewal.

(3) Franchise fees shall be paid to the city on a time schedule as determined in the franchise agreement, or if not provided in the franchise agreement, as determined in writing by the city manager or his or her designee.

(4) The franchise fee amount or percentage may be amended by resolution of the city commission following public hearing.

(c) Regulations applicable to franchise holders. Non-exclusive franchisees collecting, transporting and/or disposing of commercial, construction and demolition debris shall comply with the following requirements:

(1) When collecting, transporting and/or disposing of commercial, construction and demolition debris, each of the franchisee's employees shall wear a company shirt or uniform which shall have the franchisee's name or logo on a conspicuous place.

(2) All trucks used by the franchisee for the collection of commercial, construction and demolition debris shall be marked with the name and telephone number of the franchisee in plainly visible letters. Each container placed on a commercial site shall be labeled with the name of the franchisee on the side.

(3) All franchisee containers for hauling shall be totally enclosed or securely covered when transporting within the city.

(4) All vehicles used by the franchisee for transporting shall be maintained in good, clean and safe operating condition. Each franchisee shall have all vehicles used as part of the franchise agreement inspected at least once a year by a properly licensed professional mechanic and shall provide a written inspection report to the city public works department solid waste division.

(5) The franchisee shall provide the city with a current list of vehicles used under the franchise agreement and shall further provide the vehicle identification number and current license plate number of each vehicle.

(6) The franchisee immediately shall clean and properly dispose of any waste materials or products dropped or spilled by the franchisee. Upon completion of the clean-up, the franchisee shall timely report to the city solid waste division in writing the location, type of drop or spill and the corrective procedure conducted.

(7) All commercial, construction and demolition debris collected by the franchisee or collector shall be processed or disposed of at a properly permitted or licensed facility.

(8) For the purpose of verifying the amount of any franchise fee payable to the city pursuant to this ordinance, or for the purpose of verifying the items, reports and information provided by the franchisee pursuant to this ordinance, the city shall have access at all reasonable hours to the franchisee's places of business and its statistical, customer service and other records relating to the accumulation, collection, transportation and disposal of commercial, construction and demolition debris from properties within the city during the preceding year and such other information as the city may require in support of same.

(9) All reports, audits and payments shall be timely made by each franchisee and failure therein shall be a default in the franchise agreement. Any late payments of franchise fees due under the franchise shall bear interest at the maximum rate allowed by law.

(f) If the city manager deems a franchisee to be in violation of its franchise agreement, or in violation of this ordinance or resolutions, rules or regulations promulgated hereunder, the city manager shall notify the franchisee by certified mail of the reasons why the franchisee is considered to be in violation and shall provide ten (10) days for the franchisee to review the violation and to comply with the terms of the franchise agreement. Failure by the franchisee to comply in the specified time may result in termination of the franchise."

Section 2. Inclusion in Code. The City Commission intends that the provisions of this ordinance shall become and shall be made part of the Code of Ordinances of the City of St. Augustine Beach, that the sections of this ordinance may be renumbered or relettered and that the word ordinance may be changed to section, article or other such appropriate word or phrase in order to accomplish such intentions.

Section 3. Conflict with Other Ordinances. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. Severance of Invalid Provisions. If any section, subsection, sentence, clause, phrase, word or provision of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, then said holding shall not be so construed as to render invalid or unconstitutional the remaining provisions of this ordinance.

Section 5. Effective Date. This ordinance shall become effective ten (10) days after passage.

PASSED by the City Commission of the City of St. Augustine Beach, Florida, on final reading this _____ day of _____, 2019.

**CITY COMMISSION OF THE CITY OF
ST. AUGUSTINE BEACH**

ATTEST: _____

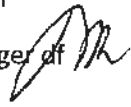
City Manager, Max Royle

BY: _____

Mayor, Undine C. George

MEMORANDUM

TO: Mayor George
Vice Mayor England
Commissioner Kostka
Commissioner Samora
Commissioner Rumrell

FROM: Max Royle, City Manager 

DATE: August 20, 2019

SUBJECT: Ordinance 19-13, Public Hearing and Final Reading: to Remove the Requirement of Dog Licenses from the City Code

This Ordinance was presented to you at your August 5th meeting. Attached as pages A and B is a memo from Ms. Raddatz, the City Clerk, which you reviewed at that meeting.

Also, attached is the Ordinance (pages 7-8), which you discussed. You made no changes to it.

ACTION REQUESTED

It is that you hold the public hearing and pass Ordinance 19-13 on its second and final reading.



CITY OF ST. AUGUSTINE BEACH

Date: July 15, 2019

To: Mayor George
Vice Mayor England
Commissioner Kostka
Commissioner Rumrell
Commissioner Samora

From: Beverly Raddatz, MMC, City Clerk *BR*

Subject: Removing Dog Tag Licenses from the City's Code of Ordinances

Background:

After evaluating the last two years costs to register and license dogs, it has come to my attention that the City has been losing money every year for a registration that is not required by Florida Statutes or St. Johns County. St. Johns County requires dogs to have rabies shots and if the owners don't, St. Johns County fines the dog's owner (pages 1-4). Florida Statutes, Chapter 828.30(7) (pages 5-6) states "This section does not prohibit or limit municipalities or counties from establishing requirement similar to or more stringent than the provisions of this section for the implementation and enforcement of rabies-control ordinances. However, local governments shall not mandate revaccination or currently vaccinated animals except in instances involving postexposure treatment for rabies." If a property owner comes to the City and doesn't have a vaccination for their animal the City does not give them a license, but we have no authority to make the owner get their dog vaccinated.

Analysis:

Dog tag expenses from FY 2019:

Renewal Notices:

Postage: \$45.15 (66 x \$0.35 per stamp)
Postcards: \$24.00 (1 pack of blank postcards)
Printing: \$6.33 (66 double sided x \$0.048 per side)

Issue Tags:

Dog Tags: \$70 for 100 tags
Registration Forms: \$2.40 (50 x \$0.048)
Staff Time: \$283.39 (\$17 per hour for 16.67 hours (50 tags at estimated 20 minutes per tag)

Total Expense for FY 2019: \$431.27

Revenue for FY 2019: \$152.00

FY 2019 equaled a loss to the City of \$279.27

Budget Analysis:

Removing the dog tag license from the City's Code of Ordinances will save \$297.27 per year at a minimum. Each year the costs increase.

Recommendation:

It is the recommendation of staff to approve Ordinance 19-13 to remove registration of dog tags.

Section 11. Adoption of Animals.

A. The Division may adopt animals to any person that it deems to be a responsible and suitable owner. Any person who adopts an animal from the Division shall agree to comply with all provisions of this ordinance as a condition of being permitted to adopt an animal.

B. The Division has sole discretion to accept or refuse a potential adopter. The Division may refuse to adopt an animal to a potential adopter for either of the following reasons:

1. The potential adopter has previous violations of this ordinance or any other county's animal control ordinance; or
2. The Division, for any reason, determines that it would not be in the best interests of the animal's health, safety, welfare, or well-being to allow the potential adopter to adopt the animal.

C. No animal in the custody of the Division shall be adopted until:

1. The adopter signs an agreement to have the animal sterilized and vaccinated for rabies within the time specified in the agreement; and
2. The adoption fee is paid in full.

D. It shall be a violation of this ordinance for any person to refuse or fail to sterilize an animal adopted from the Division. If an adopter fails to sterilize an animal adopted from the Division within the time specified in the adoption agreement, the Division shall immediately confiscate the animal, and the animal shall become the property of the County to be humanely euthanized or placed for adoption at the Division's discretion.

Section 12. Vaccination of Animals.

A. All dogs, cats, and ferrets 4 months of age or older must be vaccinated by a licensed veterinarian against rabies with a vaccine that is licensed by the United States Department of Agriculture for use in those species. The owner of every dog, cat, and ferret shall have the animal revaccinated 12 months after the initial vaccination. Thereafter, the interval between vaccinations shall conform to the vaccine manufacturer's directions. The cost of vaccination must be borne by the animal's owner. Evidence of circulating rabies virus neutralizing antibodies shall not be used as a substitute for current vaccination in managing rabies exposure or determining the need for booster vaccinations.

B. A dog, cat, or ferret is exempt from vaccination against rabies if a licensed veterinarian has examined the animal and has certified in writing that at the time vaccination would endanger the animal's health because of its age, infirmity, disability, illness, or other medical considerations. An exempt animal must be vaccinated against rabies as soon as its health permits.

C. Upon vaccination against rabies, the veterinarian shall provide the animal's owner and the Division with a rabies vaccination certificate in a form approved by the Division. The certificate shall contain all information required by the National Association of State Public Health Veterinarians Rabies Certificate. The veterinarian who administers the rabies vaccine to an animal as required under this section may affix his or her signature stamp in lieu of an actual signature.

D. Each ferret vaccinated according to this section must be quarantined, when necessary, according to rules of the Department of Health.

E. The failure or refusal of an owner to have a dog, cat, or ferret vaccinated against rabies is a violation of this ordinance and of Section 828.30, Florida Statutes.

F. The Division has the discretion to vaccinate any dog, cat, or ferret impounded by the County at the owner's expense and to require payment for such vaccination before releasing the animal to the owner if the Division reasonable believes that the animal will not be vaccinated within a reasonable time period and:

1. The animal is on quarantine or has been declared an aggressive or dangerous animal;
2. The owner has previously received a warning with respect to rabies vaccinations; or
3. The County has a rabies alert or quarantine in effect.

Section 13. Animal Ownership Limitations.

The number and type of animals which may be owned or possessed on any particular property within the County shall be governed by the provisions of the Land Development Code.

Section 14. Leash or Other Restraint.

A. The owner of an animal shall ensure that the animal does not run at large or stray onto public property, including any public street, sidewalk, beach, or right-of-way.

B. The owner of an animal shall ensure that the animal does not run at large or stray onto the private property of another without permission from the property owner.

court date(s) when such contested citations may be scheduled to be heard by the County Court.

E. Unless otherwise specified in this ordinance or in Florida Statutes, the commission of a charged infraction at a hearing under this Section 7 must be proven by a preponderance of the evidence.

Section 8. Penalties.

A. Unless otherwise stated, violations of this ordinance shall include fines as follows:

	<u>Uncontested</u>	<u>Contested</u>
1. First violation:	\$75.00	\$93.00
2. Second violation:	\$150.00	\$168.00
3. Third violation:	\$250.00	\$268.00
4. Fourth violation and every violation thereafter:	\$482.00	\$500.00

In addition to the fines set forth above, a person who is issued a citation for a violation of this ordinance shall pay any filing fees or court costs assessed in connection with the citation.

B. The following violations shall require a mandatory appearance in County Court, as provided in Section 828.27, Florida Statutes:

1. Any violation resulting in the issuance of a fourth citation to a person, and every violation thereafter;
2. Any violation involving the unprovoked biting, attacking, or wounding of a person; and
3. The second violation of Sections 17 or 18 of this ordinance, and every violation of Sections 17 or 18 thereafter.

Persons issued a citation for a violation that requires a mandatory court appearance shall not have the option of paying a fine instead of appearing in court.

C. Notwithstanding any other provision of this ordinance, the fine for violating Section 17 of this ordinance shall range from \$250 to \$500 depending on the nature of the offense. Any person who violates the provisions of Section 17 of this ordinance may be enjoined from owning any animal for a period not to exceed 3 years.

Violation of Section 17 of this ordinance may also lead to criminal prosecution under Section 828.12, Florida Statutes.

D. Notwithstanding any other provision of this ordinance, the fine shall be \$500 for the failure or refusal to surrender an animal that is that is authorized to be confiscated or impounded under any section of this ordinance; holding, hiding, or concealing an animal in order to avoid lawful confiscation or impoundment pursuant to any section of this ordinance; the failure to register or renew registration for an animal that has been designated aggressive or dangerous; or the unauthorized transfer of an animal that is the subject of an aggressive or dangerous animal investigation.

E. Notwithstanding any other provision of this ordinance, the fine for violating Section 23.C of this ordinance shall be \$500.

F. Any person who willfully refuses to sign and accept a citation issued by an officer for a violation to be heard in county court is in violation of this ordinance and is guilty of a second degree misdemeanor, punishable as provided in Section 775.082 or 775.083, Florida Statutes.

G. Unless otherwise specified in this ordinance or in Florida Statutes, a violation of this ordinance is a civil infraction.

H. In lieu of, or in addition to, a fine and court appearance, the Division or the County Court may require the owner of an animal to meet certain remedial conditions to prevent further violations of this ordinance and to ensure the health, safety, and welfare of the animal and the public. The required remedial measures shall be indicated on the citation or court order. The burden of proof of compliance with the remedial measures shall rest with the animal's owner.

I. If multiple animals are involved in a violation of this ordinance, each animal shall constitute a separate violation.

J. Each day that a violation of this ordinance continues shall constitute a separate violation.

Section 9. Appeals.

A. Except as otherwise provided in this section, an appeal of a violation of this ordinance may be filed in Circuit Court within 30 days of the County Court making a finding that a violation of the ordinance occurred and issuing an order requiring payment of a fine pursuant to Section 8 of this ordinance. The standard of review for non-criminal violations of this ordinance shall be competent and substantial evidence.

B. An appeal of any final agency action under this ordinance may be filed in Circuit Court within 30 days of the final agency action.

Select Year: 2018 Go

The 2018 Florida Statutes

[Title XLVI](#)[Chapter 828](#)[View Entire Chapter](#)

CRIMES ANIMALS: CRUELTY; SALES; ANIMAL ENTERPRISE PROTECTION

828.30 Rabies vaccination of dogs, cats, and ferrets.—

(1) All dogs, cats, and ferrets 4 months of age or older must be vaccinated by a licensed veterinarian against rabies with a vaccine that is licensed by the United States Department of Agriculture for use in those species. The owner of every dog, cat, and ferret shall have the animal revaccinated 12 months after the initial vaccination. Thereafter, the interval between vaccinations shall conform to the vaccine manufacturer's directions. The cost of vaccination must be borne by the animal's owner. Evidence of circulating rabies virus neutralizing antibodies shall not be used as a substitute for current vaccination in managing rabies exposure or determining the need for booster vaccinations.

(2) A dog, cat, or ferret is exempt from vaccination against rabies if a licensed veterinarian has examined the animal and has certified in writing that at the time vaccination would endanger the animal's health because of its age, infirmity, disability, illness, or other medical considerations. An exempt animal must be vaccinated against rabies as soon as its health permits.

(3) Upon vaccination against rabies, the licensed veterinarian shall provide the animal's owner and the animal control authority with a rabies vaccination certificate. Each animal control authority and veterinarian shall use the "Rabies Vaccination Certificate" of the National Association of State Public Health Veterinarians (NASPHV) or an equivalent form approved by the local government that contains all the information required by the NASPHV Rabies Vaccination Certificate. The veterinarian who administers the rabies vaccine to an animal as required under this section may affix his or her signature stamp in lieu of an actual signature.

(4) Each ferret vaccinated according to this section must be quarantined, when necessary, according to rules of the Department of Health.

(5) An animal owner's name, street address, phone number, and animal tag number contained in a rabies vaccination certificate provided to the animal control authority is exempt from s. [119.07\(1\)](#) and s. [24\(a\)](#), Art. I of the State Constitution. However, any person who has been bitten, scratched, or otherwise exposed to a zoonotic disease or the physician of such person; a veterinarian who is treating an animal that has been bitten, scratched, or otherwise exposed to a zoonotic disease; or the owner of an animal that has been bitten, scratched, or otherwise exposed to a zoonotic disease shall be provided with any information contained in a rabies vaccination certificate but only with respect to the particular animal biting, scratching, or otherwise causing exposure. Any person with an animal tag number may receive vaccination certificate information with regard to that animal. Law enforcement and prosecutorial agencies; other animal control authorities; emergency and medical response and disease control agencies; or other governmental health agencies shall be provided information contained in the rabies vaccination certificate for the purpose of controlling the transmission of rabies; however, the receiving agencies and authorities must not release the exempt information.

(6) Violation of this section is a civil infraction, punishable as provided in s. [828.27\(2\)](#).

(7) This section does not prohibit or limit municipalities or counties from establishing requirements similar to or more stringent than the provisions of this section for the implementation and enforcement of rabies-control ordinances. However, local governments shall not mandate revaccination of currently vaccinated animals except in instances involving postexposure treatment for rabies.

History.—s. 7, ch. 94-339; s. 3, ch. 95-220; s. 1, ch. 98-178; s. 1, ch. 98-213; s. 1, ch. 2003-170; s. 1, ch. 2005-74; s. 9, ch. 2006-289.

Note.—Former s. 585.69.

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ORDINANCE NO: 19-13

AN ORDINANCE OF THE CITY OF ST. AUGUSTINE BEACH, FLORIDA, AMENDING THE CITY CODE, CHAPTER 4, ARTICLE II, DOGS AND OTHER ANIMALS, TO REMOVE THE OBLIGATION OF REGISTRATION, PAYMENT OF A LICENSE FEE, AND TAG REQUIREMENTS AND PROVIDING AN EFFECTIVE DATE THEREOF.

BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF ST. AUGUSTINE BEACH, FLORIDA:

Section 1: To remove Sections 4-14 to 4-20 in their entirety.

Section 2: To amend Section 4-21 as follows:

Sec. 4-21. - Collar required; tag to be attached; removal of collar or tag.

Each dog kept within the corporate limits of the city shall be provided by its owner or keeper with a collar, made of leather or metal or other durable material to which ~~the license tag provided for in section 4-17~~ an identifying tag shall be securely fastened. No dog shall be permitted to be kept or remain within the city unless the owner or keeper thereof shall have ~~caused such dog to be registered, licensed and provided with and required to wear~~ provided such dog with a collar and tag as herein provided. No person not being the owner or keeper of such dog shall remove or take off or cause to be removed or taken off the collar or the tag upon the dog within the city.

Section 3: To amend Section 4-22 as follows to reflect the replacement of St. Johns County Ordinance 1997-11 in its entirety with Ordinance 2010-52:

Sec. 4-22. - County ordinances relating to animals and animal control adopted.

- a) St. Johns County Ordinance No. 88-42, as amended by St. Johns County Ordinance Nos. 90-59 and 92-1 and St. Johns County Ordinance No. ~~97-11~~ 2010-52, each as further amended as provided in subsection (d) hereof shall be in effect within the corporate limits of the City of St. Augustine Beach.
- b) All ordinances and parts of ordinances in conflict herewith are hereby repealed.
- c) In the event that any portion of St. Johns County Ordinance No. 88-42, as amended by St. Johns County Ordinance Nos. 90-59 and 92-1 and St. Johns County Ordinance No. ~~97-11~~ 2010-52, shall be declared invalid by a court of competent jurisdiction, such invalidity shall not ~~effect~~ affect the remaining portions of such ordinances which shall remain in full force and effect within the corporate limits of the city.
- d) In the event that further amendments shall be made to St. Johns County Ordinance No. 88-42, as amended by St. Johns County Ordinance Nos. 90-59 and 92-1 and St. Johns County Ordinance No. ~~97-11~~ 2010-52, such amendments shall be effective within the corporate limits of the city until such time as the city commission shall adopt an ordinance opting out of said county ordinances.

Section 4: This Ordinance shall take effect upon its passage.

PASSED on this _____ day of _____, 2019 by the City Commission, City of St. Augustine Beach, Florida.

ATTEST: _____

City Manager, Max Royle

BY: _____


Undine C. George, Mayor

First reading: August 5, 2019

Second reading: _____

MEMORANDUM

TO: Mayor George
Vice Mayor England
Commissioner Kostka
Commissioner Samora
Commissioner Rumrell

FROM: Max Royle, City Manager 

DATE: August 19, 2019

SUBJECT: Budget Resolutions 19-08, 19-09, and 19-10, to Appropriate Money to the Debt Service Fund, the Road/Bridge Fund's Vehicle Repair and Maintenance Account, and the Road/Bridge Fund's Drainage Account

Budget Resolution 19-08 is needed to transfer \$37,058 from the Sinking Fund Contribution of the Debt Service Fund to the Fund's Loan Principal. A memo from the Finance Director, Ms. Douylliez, provides more information about the transfer.

Budget Resolution 19-09 will transfer \$5,193 from the Other Contractual Services account of the Road/Streets Department's budget to the Department's Vehicle Repair and Maintenance account. The reason the transfer is needed because of a major repair that had to be done to the bucket truck because of a hydraulic leak.

Budget Resolution 19-10 will transfer \$20,000 from the Road/Streets Department's Engineering Services account to its Drainage account.

M E M O R A N D U M

TO: MAX ROYLE, CITY MANAGER
FROM: PATTY DOUYLLIEZ, FINANCE DIRECTOR
SUBJECT: BUDGET RESOLUTIONS 19-08
DATE: 8/7/2019

The above referenced budget resolutions are necessary to complete some minor housekeeping items on the budget.

Budget Resolution 19-08

This budget resolution moves funds from the Sinking Fund Contribution line item of the Debt Service Fund to the Loan Interest line item. When the budget was prepared, incorrect figures were used to calculate the total principal to be due during the fiscal year.

Please let me know if more information is needed.

BUDGET RESOLUTION 19-08

**CITY OF ST. AUGUSTINE BEACH
ST. JOHNS COUNTY**

**RE: TO AMEND THE FY2019
DEBT SERVICE FUND BUDGET**

The City Commission does hereby approve the transfer and appropriation from within the Fiscal Year 2018-2019 General Fund Budget as follows:

DECREASE: Account 201-1700-517-7400 (Sinking Fund Contribution: Debt Service Fund) in the amount of \$37,058 which will decrease the appropriation in this account to \$372,487.

INCREASE: Account 201-1700-517-7100 (Loan Principal: Debt Service Fund) in the amount of \$37,058 which will increase the appropriation in this account to \$367,058.

RESOLVED AND DONE, this 9th day of September 2019 by the City Commission of the City of St Augustine Beach, St. Johns County, Florida.

ATTEST:

Mayor – Commissioner

City Manager

M E M O R A N D U M

TO: MAX ROYLE, CITY MANAGER
FROM: PATTY DOUYLLIEZ, FINANCE DIRECTOR
SUBJECT: BUDGET RESOLUTIONS 19-09
DATE: 8/7/2019

The above referenced budget resolutions are necessary to complete some minor housekeeping items on the budget.

Budget Resolution 19-09

This budget resolution moves funds from the Other Contractual Services line item of the Road & Bridge Fund to the Vehicle Repair & Maintenance line item. The added expense was due to a major repair to truck #61 involving a hydraulic leak on the boom.

Please let me know if more information is needed.

BUDGET RESOLUTION 19-09

**CITY OF ST. AUGUSTINE BEACH
ST. JOHNS COUNTY**

**RE: TO AMEND THE FY2019
ROAD & BRIDGE FUND BUDGET**

The City Commission does hereby approve the transfer and appropriation from within the Fiscal Year 2018-2019 General Fund Budget as follows:

DECREASE: Account 101-4100-541-3400 (Roads: Other Contractual Services) in the amount of \$5,193 which will decrease the appropriation in this account to \$66,159.

INCREASE: Account 101-4100-541-4630 (Roads: Vehicle Repair & Maintenance) in the amount of \$5,193 which will increase the appropriation in this account to \$14,594.

RESOLVED AND DONE, this 9th day of September 2019 by the City Commission of the City of St Augustine Beach, St. Johns County, Florida.

ATTEST:

Mayor – Commissioner

City Manager

M E M O R A N D U M

TO: MAX ROYLE, CITY MANAGER
FROM: PATTY DOUYLLIEZ, FINANCE DIRECTOR
SUBJECT: BUDGET RESOLUTIONS 19-10
DATE: 8/16/2019

The above referenced budget resolutions are necessary to complete some minor housekeeping items on the budget.

Budget Resolution 19-10

This budget resolution moves funds from the Engineering Services line item of the Road & Bridge Fund to the Drainage line item. The added expense is being applied to ongoing projects and will be added to the Capital Asset when completed.

Please let me know if more information is needed.

BUDGET RESOLUTION 19-10

**CITY OF ST. AUGUSTINE BEACH
ST. JOHNS COUNTY**

**RE: TO AMEND THE FY2019
ROAD & BRIDGE FUND BUDGET**

The City Commission does hereby approve the transfer and appropriation from within the Fiscal Year 2018-2019 General Fund Budget as follows:

DECREASE: Account 101-4100-541-3140 (Roads: Engineering Services) in the amount of \$20,000 which will decrease the appropriation in this account to \$0.00.

INCREASE: Account 101-4100-541-6380 (Roads: Drainage) in the amount of \$20,000 which will increase the appropriation in this account to \$590,000.

RESOLVED AND DONE, this 9th day of September 2019 by the City Commission of the City of St Augustine Beach, St. Johns County, Florida.

Mayor – Commissioner

ATTEST:

City Manager

MEMORANDUM

TO: Mayor George
Vice Mayor England
Commissioner Kostka
Commissioner Samora
Commissioner Rumrell

FROM: Max Royle, City Manager 

DATE: August 29, 2019

SUBJECT: Liability, Workers' Compensation, Vehicle, and Property Insurance: Review of Proposals

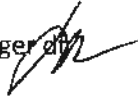
We ask that this topic be postponed to your special meeting later in September, when you'll hold the second public hearing on the millage and budget ordinances for Fiscal Year 2020. The reasons for the postponement request are the following:

- a. The two proposals received (Florida Municipal Insurance Trust and Public Risk Insurance Advisors) are voluminous. There is the possibility that you won't be able to read them completely by your September 9th meeting to know the details in each, especially because at that meeting you'll be reviewing the proposed FY 2020 budget and discussing the items that are on the agenda for the regular meeting that will follow the budget meeting.
- b. Because of the approaching hurricane, the meeting that the staff was going to hold on Friday, August 30th to discuss the proposals has had to be postponed to Wednesday, September 11th, after your meeting.

We have suggested that you hold the final public hearing on the budget on Monday, September 23rd. If that date isn't suitable for all of you, then you could hold the hearing on another day in late September. You could discuss the insurance proposals then. The next fiscal year begins on October 1st. Also, the City's insurance policies will lapse on September 30th, so that a decision must be made before then whether to renew with the Florida Municipal Insurance Trust or change to the Public Risk Insurance Advisors.

MEMORANDUM

TO: Mayor George
Vice Mayor England
Commissioner Kostka
Commissioner Samora
Commissioner Rumrell

FROM: Max Royle, City Manager 

DATE: August 19, 2019

SUBJECT: Denial of Conditional Use Permit to Build a Single-Family Residence in a Commercial Land Use District at 16 5th Street (Lot 18, St. Augustine Beach Subdivision): Request by Applicant Mr. James Cochran for Commission to Allow New Application for Permit in Accordance with Section 10.03.02.A.3 and 4 of the Land Development Regulations

BACKGROUND

At your April 1, 2019, meeting, you held a public hearing on Mr. Cochran's request for a conditional use permit to build a house in a residential land use district. The location was a vacant lot on the east side of A1A Beach Boulevard, north of 5th Street. You denied that permit.

Mr. Cochran now asks that you allow him to re-apply for the conditional use permit. However, Section 10.03.02.4.3 of the Land Development Regulations states that an applicant, once a request for a permit has been denied, cannot make a new application for a year after the denial. The Section states:

3. Whenever the city commission has denied an application for a conditional use permit, no further application shall be filed for the same use on any part or all of the same property for a period of one (1) year from the date of such action. In the event that two (2) or more applications for the same use on any part or all of the same property has been denied, no further application shall be filed for the same use on any part or all of the same property for a period of two (2) years from the date of such action denying the last application filed.

Mr. Cochran is asking you to waive the one-year period. Section 10.03.02.A.4 allows this. The Section states:

4. The time limits in paragraphs 3. above may be waived by the affirmative votes of a majority of the city commission when such action is deemed necessary to prevent injustice or to facilitate proper development of the city.

Mr. Cochran will be at your meeting to present his request to you and explain the reasons for it.

ATTACHMENTS

Attached for your review is the following information:

- a. Pages 1-4, the minutes of that part of your April 1, 2019, meeting when you discussed and denied Mr. Cochran's request for the conditional use permit.
- b. Pages 5-16, Mr. Cochran's application that you reviewed at the April 1st meeting.

ACTION REQUESTED

It is that you decide whether to waive the one-year waiting requirement and allow Mr. Cochran to apply again for the conditional use permit to construct a single-family residence at 16 5th Street.

If you do waive the requirement, the City Attorney says that Mr. Cochran will have to go through the entire application process again, which means that fees must be paid, adjacent property owners notified, and the Planning Board reviewing the application and providing a recommendation to you whether to approve or deny it.

VIII. PUBLIC HEARINGS

1. Request for Conditional Use Permit to Build a Single-Family Residence in a Commercial Land Use District at 16 5th Street (Lot 18, St. Augustine Beach Subdivision, James and Kimberly Cochran, Applicants (Presenter: Mr. Brian Law, Building Official)

Mayor George introduced Item 1 and asked Building Official Law for a staff report.

Building Official Law showed the lot in question and the empty lots surrounding the proposed lot. He explained that the Comprehensive Planning and Zoning Board approved two mixed uses on the Boulevard; however, staff has not received any plans for those lots at this time.

Mayor George asked if the lots were between 5th and 6th Streets.

Building Official Law advised yes. He explained that staff was in the process of the plan review for Entire Inc. towards the east, which is in the Medium Density Overlay District. Staff was informed that this would be a transient rental, so staff immediately contacted the contractor and informed him that the transient rental cap had already been achieved but the owner could be put on a waiting list. He explained that the owner has purchased the lot to the west in the Commercial District where transient rentals are unlimited. He commented that the Comprehensive Planning and Zoning Board has recommended approval of this conditional use with a 4 to 2 vote. He explained that the owners would like to build a residence in a Commercial District at this time. He further explained that the Comprehensive Planning and Zoning Board recommends no concrete for the driveway but recommends gravel or 10% or greater permeable pavers.

Vice Mayor England asked where commercial properties are around the proposed lot.

Building Official Law showed the surrounding commercial properties.

Vice Mayor England confirmed that Mixed Use District lots were on the Boulevard next to the hotel.

Commission discussed the commercial businesses in the area.

Building Official Law advised that he recommends the Commission grant a conditional use permit to build a single-family residence, that the Medium Density District has enforced protocols as everything to the east is the Medium Density District and advised that the Comprehensive Planning and Zoning Board recommended approval.

Mayor George asked if the design on this lot meet those protocols.

Building Official Law advised that he would reject the plans, regardless of the conditional use permit, because the third-floor decks exceed the 7 ½ foot setbacks and the roof overhang breaches the 18-inch barrier past the building restriction line.

Mayor George asked if that was his recommendation.

Building Official Law advised that his recommendation would be to follow all medium density protocols, but the driveway recommendation is recommended by the Comprehensive Planning and Zoning Board.

Mayor George asked what the owner would have to do to meet those protocols.

Building Official Law advised that they must shrink the front door overhang, which is on the side of the house and remove the staircase leading to the top deck on the third floor. He explained that the codes advised that no portion of a building could go past the building restriction line, with the exception for the overhangs and then the code has built in certain provisions such as 25% rules. He explained that this deck and staircase exceeds 25% for that side wall of the home.

Discussion ensued regarding provisions to the code to prevent three-story shoe box homes.

Vice Mayor England advised that long-range the City needs mixed use and retail stores for the visitors staying at the hotels in the area. She explained that she doesn't want to give up the valuable Commercial or Mixed-Use District properties for residential uses. She commented that that was why she wanted to point out all the commercial properties around the proposed lot. She explained that in the past residents have complained about the music or noise next to a Commercial property to the Commission. She advised that the Commission wants pedestrian traffic and to have valuable commercial properties turned into a conditional use permit for a residence does not seem a good long-range plan.

Building Official Law advised that that was why the Commission must approve a conditional use permit.

Mayor George asked if the Commission could make that decision and asked what the standard of review would be in that regard.

Building Official Law advised yes because this is the review process and the Commission would have to make the decision.

Vice Mayor England commented that this was allowed in the past and that is where there might be some commercial lots that are surrounded by residential properties. She explained that when most of the properties surrounding the lot is residential, then the Commission should think long-range.

Commissioner Kostka advised that the City needs to clearly decide what it wants to be. She asked does the City want to be a beach side community or does the City want to be a tourist destination. She explained that this request is putting a short-term rental into a residential area. She explained that if the Commission continues to allow short-term rentals in the Commercial District and that tourists do not have a vested interest in the community. She remarked that short-term rentals are what disturbs the fabric of the community. She commented that short-term rentals will drastically change the face of the City. She stated that the City cannot be a tourist destination and a beach side community, and the residents must choose, and she feels that the residents want to be a beach side community. She commented that the Commission needs to protect that interest. She was concerned that short-term rentals will continue to saturate the City, which is not a good community investment.

Commissioner Samora remarked that the zoning districts are being eroded away by these conditional use permits and feels that the commercial space is important. He explained that at the last conditional use permit hearing he said this would come back and now it has. He suggested preserving the original zoning in the City and preserve the City's Commercial Districts because the City is going to need them in the future. He commented that if the legislation passes on short-term rentals that nullifies the City's code restrictions, then it is open game anyway. He stated he is against taking a commercial lot for a residence when that is pending. He asked if it would be a possibility to do a zoning change on the residential lot that is in between the commercial lots and change the residential lot and to commercial.

Building Official Law advised that would be problematic with the intent of the Comprehensive Plan.

Commissioner Rumrell advised that we need commercial property because it is a good tax base, which helps the City's revenues. He explained that the Commission should not pick and chose what we want to do.

Kimberly Cochran, 328 S Forest Drive, St. Augustine Beach, FL, explained that her and her husband own the property in question and lived in Sea Colony since 2012. She commented that she and her husband love St. Augustine Beach. She advised that they purchased the property for a transient rental before the 100th permit was issued. She explained that she switched lots, so it would be a commercial lot for the transient rental and advised that they like to construct a residential beautiful home behind the bike shop next to another residential property in the Medium Density District. She explained there are three lots behind the house that are also residential directly behind their lot and then another commercial lot that she believes may be developed. She asked if the two lots on A1A Beach Boulevard were approved for development.

Building Official Law advised they have been approved by the Comprehensive Planning and Zoning Board, but no plans have been submitted to the Building Department. He explained that one of the lots were presented to the Comprehensive Planning and Zoning Board as a bike shop with a residence on the top floor and the other was an undisclosed retail store. He commented that there is a financial sign on the lots and the architect gave conceptual sketches with a based floor plan.

Ms. Cochran advised that it is not inconsistent with the lots in the area and hopes to get the conditional use permit.

Mayor George asked if the plans were designed for this lot.

Ms. Cochran advised the plans were designed for the neighboring lot, but then the plans were changed to conform to this lot.

Mayor George asked why it exceeds the medium density protocols.

Ms. Cochran advised that the setback requirements were changed after the plans were approved for the other lot.

Mayor George explained that the Commission gave a grandfather timeframe for those who were caught in that.

Building Official Law advised that the Commission gave everyone three months that ended October 1st. He explained that the plans were in the timeframe of the moratorium, but when they withdrew the application and retrieved the plans while they purchased the other lot, it exceeded the timeframe for the moratorium by several months.

Ms. Cochran advised that that was because of the timing of the Comprehensive Planning and Zoning and Commission's agendas.

Vice Mayor England asked prior to purchase if an owner needed a zoning change, conditional use permit, or a variance could that owner come to the Building Department to request the status prior to purchase.

Building Official Law advised yes. He explained that the conditional use permit does not run with the individual, but with the property. He explained that Chapter 6 was advertised and discussed at the Commission meetings for six months and then the Commission gave an additional three-month moratorium to get the designs through.

Mayor George explained that she sympathizes with the owner's situation, but she is concerned that if people don't inquire before purchasing a property and then come to the Commission for a conditional use permit, that becomes a problem.

Commissioner Rumrell asked if the conditional use permit was denied, but the bill passed in the legislation, how does that change what the Commission already denied.

Mayor George advised that the City already has regulations and if the law is within the medium density residential, the new legislation would not undo the 100 transient rental permits. She explained that the commercial property would not be affected; however, the owners would not be able to get the use of a residential single-family. She explained that in this case, it would be irrelevant what happens in the legislature for this parcel.

City Attorney Wilson agreed.

Mayor George advised that the Commission have to decide whether to have a single-family structure and she feels that that the owners are not entitled to the conditional use permit. She commented that she sympathizes with the owners on their economic situation and it is not an easy decision.

Mayor George then opened the Public Comments section. The following addressed the Commission:

Ed Slavin, P.O. Box 3084, St. Augustine, FL, requested the Commission deny the transient rental or the condition use permit and believes that the transient rentals are destroying the City.

Mayor George closed the Public Comments section and asked for a motion.

Motion to deny this request for a conditional use permit for a residential use in a commercial zoned property. **Moved by** Vice Mayor England, **Seconded by** Commissioner Samora. Motion passed unanimously.



City of St. Augustine Beach

2200 A1A SOUTH
ST. AUGUSTINE BEACH, FLORIDA 32080
WWW.STAUGBCH.COM

CITY MGR. (904) 471-2122
FAX (904) 471-4108

BLDG. & ZONING (904) 471-8758
FAX (904) 471-4470

To: Comprehensive Planning & Zoning Board
From: Brian Law
CC: Bonnie Miller, Executive Assistant
Date: 2-28-2019
Re: CU 2019-02 16 5th Street

Conditional Use 2019-02 is for the request to build a single-family residence in the commercial district as required per table 3.02.02 of the cities Land Development Regulation (LDR).

The owners have specified that this property is to be utilized as a transient rental facility, however during initial plan review the contractor/owner were informed that the city has reached the 100 unit cap on transient rentals in the medium density district. The owners have since purchased the lot to the west which lays in the commercial district allowing unlimited transient rentals. The building was designed to the 7.5 feet side setback however on July 2, 2018 the side setbacks for single family were increased to 10' which became effective October 1, 2018. Traditionally the Building and Zoning Department has asked for this scenario to be regulated as a medium density residential property with setbacks, lot coverage and ISR commensurate. The applicant has applied for a variance for a side yard setback reduction to the previous side setback of 7.5 feet (variance 2019-06). The proposed house is to be a 5-bedroom house (as indicated by the plans provided) which shall require 5 parking spots as per table 6.03.02A.

The Building and Zoning Department has no objection the construction of a single-family residence in the commercial district and asks the Comprehensive Planning & Zoning Board consider the applicants request.

Sincerely

Brian Law

Brian Law
Director of Building and Zoning

THE CITY OF ST. AUGUSTINE BEACH
CONDITIONAL USE PERMIT APPLICATION

THE UNDERSIGNED PARTY REQUESTS A CONDITIONAL USE PERMIT:

1. LEGAL DESCRIPTION OF THE PARCEL OF LAND UPON WHICH THE PERMIT IS SOUGHT:

LOT(S): 18 BLOCK: 5th SUBDIVISION: NA

STREET ADDRESS: 16 5th Street St Augustine Beach

2. LOCATION: North SIDE OF 5TH STREET
(North, South, East, or West) (Street Name)

BETWEEN 4th Street and 6TH STREET
(Street Name) (Street Name)

3. REAL ESTATE PARCEL NUMBER(S): 1698900180

4. NAME AND ADDRESS OF OWNER(S) AS SHOWN IN ST. JOHNS COUNTY PUBLIC RECORDS: James & Kimberly Cochrane

5. DESCRIPTION OF CONDITIONAL USE: Request for permit to build a single-family residence on a commercial lot.

6. LAND USE CLASSIFICATION: Commercial

7. SECTION OF THE LAND DEVELOPMENT REGULATIONS FROM WHICH THE PERMIT IS BEING SOUGHT: 3.02.02

8. SUPPORTING DATA WHICH SHOULD BE CONSIDERED BY THE BOARDS:
This application is consistent with other permits issued for the same purpose in this area.

9. HAS AN APPLICATION FOR CONDITIONAL USE PERMIT BEEN SUBMITTED DURING THE PAST YEAR? Yes () or No ☒

IF YES, WHAT WAS THE FINAL RESULT? NA

10. PLEASE CHECK IF THE FOLLOWING INFORMATION HAS BEEN INCLUDED:

- ☒ LEGAL DESCRIPTION OF PARCEL
- ☒ LIST OF ALL PROPERTY OWNERS WITHIN RADIUS OF 300 FEET OF PROPERTY FOR WHICH CONDITIONAL USE PERMIT IS REQUESTED
- ☒ STAMPED AND ADDRESSED LEGAL SIZE ENVELOPES OF PROPERTY OWNERS WITHIN 300 FEET OF CONDITIONAL USE PERMIT LOCATION
- ☒ SURVEY (Not over two years old)
- ☒ OTHER DOCUMENTS OR INFORMATION TO BE CONSIDERED

In filing this application for a Conditional Use Permit, the undersigned understands the application becomes a part of the Official Records of the Comprehensive Planning and Zoning Board and the Board of City Commissioners and does hereby certify that all the information contained herein is true and correct, to the best of his/her knowledge.

11 Wch James COCHRANE
(Owner or his/her agent) (Applicant or his/her agent)

328 S. FOREST DUNE DR.
(Owner/agent address) SR AVE & RIVER FL (Applicant/agent address)

914 299 4235
(Owner/agent phone number) (Applicant/agent phone number)

12.22.2018
(Date) (Date)

****ALL AGENTS MUST HAVE NOTARIZED WRITTEN AUTHORIZATION****

THE CITY OF ST. AUGUSTINE BEACH
BUILDING AND ZONING DEPARTMENT

PERMIT NO. 012019-02 RECEIPT NO.: 30996 DATE: 2-14-2019
NAME OF APPLICANT: JAMES & KIMBORLY COCHRAN
ADDRESS: 328 S FOREST DRIVE DUNEDUNO
FOR PERMIT ADVERTISING LOCATED AT: 16 5th Street, St.
Augustine Beach, Florida 32080

CHARGES

PERMIT FEE: \$200.00 (Account #34120)

ZONING SIGN FEE: \$7.50 (Account #50471)

DATE PAID: 2-14-2019

CHECK NO.: 1010

SIGNED BY: BM

DEFINITION - CONDITIONAL USE PERMIT

A use that would not be appropriate generally or without restriction throughout a land use district, but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, welfare, order, comfort, convenience, appearance or prosperity. Such uses may be permitted in a land use district only in accordance with the provisions of this Code, and if the Code allows a conditional use in a particular land use category. The application for a conditional use permit shall be the same as for a concept review, except that the Comprehensive Planning and Zoning Board shall make a recommendation to the City Commission, which has final approval. The Building Official may delete submittals required in the concept application outlined in Article XII that are not applicable.

INSTRUCTIONS FOR APPLYING FOR A CONDITIONAL USE PERMIT

The following requirements must be adhered to in applying for a conditional use permit. It is of the utmost importance that all required information be furnished in detail and accurately. Incorrect information can delay or nullify any action on the application. If there is inadequate space for all the necessary information, attach extra sheets with the question numbers clearly marked.

In accordance with Table 3.02.02, which lists permitted and conditional uses for all land use districts, all conditional use permits must be heard by the Comprehensive Planning and Zoning Board, which will make a recommendation to the City Commission, which has final approval.

DOCUMENTATION NEEDED FOR CONDITIONAL USE PERMIT APPLICATION

1. The legal description of the parcel of land for which the permit is requested shall be shown on the deed of the property or as determined on a survey. If the parcel of land is in a recorded subdivision, use lot and block number. Include street address and location by indicating street(s) boundary and side (south, east, etc.) and nearest intersecting street. If the land is a portion of the lot, indicate what portion of the lot: i.e. south 1/2, west 1/3, etc. If the parcel is located in an unrecorded, unplatted subdivision, use the metes and bounds description of the boundaries.
2. Provide the name and address of the owner of the property. This person's name should agree with the public records of St. Johns County as they exist on the application. If the names are different, attach a clarifying statement.
3. Indicate the current land use classification of the parcel under consideration. Current land use maps are on public display in the office of the Building and Zoning Department and the personnel there will assist you in finding the current land use district classification.
4. The person(s) seeking the permit is (are) mandated by law to notify all land and homeowners within a radius of 300 feet of the parcel under consideration in the conditional use permit ap-

plication. The St. Johns County Real Estate and Survey Department, telephone number 904-209-0760, will provide a list of the names and addresses of all property owners within a 300-foot radius of the parcel for which the conditional use permit application is submitted. The list of names and addresses (which must include the applicant), along with stamped, addressed legal-size envelopes are to be included with the permit application. (NOTE: Do not fill in a return address on the envelopes. The Building and Zoning Department will stamp the return address and mail the legal notices to the property owners.) Signatures and approvals of those within 300 feet are not necessary, but their names and addresses must be provided. The person seeking the permit may provide a separate petition containing the signatures of adjoining property owners, but these persons should not sign the application itself. Be sure to provide correct names and addresses, as incorrect information will delay or nullify any action on the application.

5. Provide the section of the Land Use Code from which the permit is being sought. Personnel in the Building Department will assist you in this matter if needed.

A fee of \$207.50 will be charged for the conditional use permit administrative procedure, which includes the zoning notice sign, and legal advertising. The applicant will be required to post the zoning notice sign on the property for which the conditional use permit application is submitted within clear view of the street and not more than 10 feet inside the property line, no later than 15 days before the first meeting date at which the conditional use permit application will be heard.

A final order on each request for a conditional use permit shall be made within thirty (30) days of the last hearing at which such request was considered. Each final order shall contain findings upon which the City Commission's order is based, and may include such conditions and safeguards as prescribed by the Commission as appropriated in the matter, including reasonable time limits which action pursuant to such order shall be begun or completed or both.

Appeal of decisions on conditional use permits granted by the City Commission shall be made to the Circuit Court of St. Johns County, Florida.

The application must be signed by the owner of the property for which the conditional use is requested and/or the owner's authorized agent. All authorized agents must provide notarized written authorization, which must accompany the application, approving such representation.

LIMITATIONS ON GRANTING CONDITIONAL USE PERMITS

Conditional use permits shall be nontransferable and granted to the applicant only, and the use shall be commenced within a period of one (1) year from the effective date of the final order granting same; provided, however, that the City Commission may adopt the following conditions to any permit:

1. That the conditional use permit will be transferable and run with the land when the facts involved warrant same, or where construction or land development is included as part of the permit.
2. The time within which the use shall be commenced may be extended for a period of time longer than one (1) year. Failure to exercise the permit by commencement of the use or action approved thereby within one (1) year or such longer time as approved by the City Commission shall render the permit invalid, and all rights granted thereunder shall terminate. Transfer of the property by the applicant, unless the permit runs with the land, shall terminate the permit.
3. Whenever the City Commission denies an application for a conditional use permit, no further application shall be filed for the same use on any part or all of the same property for a period of one (1) year from the date of such action. In the event that two (2) or more applications for the same use on any part or all of the same property has been denied, no further application shall be filed for this same use on any part or all of the same property for a period of two (2) years from the date of such action denying the last application filed.
4. The time limits in paragraph 3 above may be waived by the affirmative votes of a majority of the City Commission when such action is deemed necessary to prevent injustice or to facilitate proper development of the City.



St. Johns County, FL

Quick Links

[My Tax Bill](#)
[Tax Estimator](#)

2018 TRIM Notice

[2018 TRIM Notice](#)

Summary

Parcel ID 1698900180
Location Address 5TH ST
 SAINT AUGUSTINE 32080-0000
Neighborhood A1A Beach Boulevard (COM) (717.02)
Tax Description* 3-140 ST AUG BCH LOT 18 OR4650/25
 *The Description above is not to be used on legal documents
Property Use Code Vacant Commercial (1000)
Subdivision St Augustine Beach
Sec/Twp/Rng 34-7-30
District City of St Augustine Beach (District 551)
Millage Rate 17.0863
Acres 0.120
Homestead N

View Map

Owner

Owner Name Cochran, James, Kimberly 100%
 Cochran, Kimberly 100%
Mailing Address 3285 FOREST DUNE DR
 SAINT AUGUSTINE, FL 32080-0000

Valuation

Building Value	2019
Extra Features Value	\$0
Total Land Value	\$0
Agricultural (Assessed) Value	\$282,258
Agricultural (Market) Value	\$0
Just (Market) Value	\$0
Total Deferred	\$282,258
Assessed Value	\$0
Total Exemptions	\$282,258
Taxable Value	\$0
	\$282,258

Values listed are from our working tax roll and are subject to change.

Historical Assessments

Building Value	Extra Feature Value	Total Land Value	Ag (Market) Value	Ag (Assessed) Value	Just (Market) Value	Assessed Value	Exempt Value	Taxable Value
\$0	\$0	\$292,712	\$0	\$0	\$292,712	\$292,712	\$0	\$292,712

Land Line

Use Description	Front	Depth	Total Land Units	Unit Type	Land Value
Vacant Commercial	48	105	5227	SF	\$282,258

Sales

Recording Date	Sale Date	Sale Price	Instrument Type	Book	Page	Qualification	Vacant/Improved	Grantor	Grantee
12/5/2018	12/4/2018	\$100.00	WD	4650	25	U	V	CAM-ST AUGUSTINE LLC	COCHRANE JAMES, KIMBERLY
6/26/2009	6/25/2009	\$100.00	WD	3210	957	U	V	MILLER GARY A TRUSTEE	CAM-ST AUGUSTINE LLC

Area Sales Report

[Recent Sales in Area](#)

Clerk of Court

[Clerk of Court](#)

Tax Collector

[My Tax Bill](#)

Tax Estimator

[Tax Estimator](#)

Map



No data available for the following modules: 2017 TRIM Notice, Exemptions, Building Information, Extra Features, Sketches.

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Version 2.2.1

Developed by



This instrument was prepared by:

Craig M. Herzog, CLC

Action Title Services of St. Johns County, Inc.

3670 US 1 South, Suite 110, St. Augustine, Florida 32086

File Number:18-16411

Consideration: \$100.00

Documentary Stamps Paid: \$0.70

This Warranty Deed

Made this December 4, 2018 A.D. By

Cam-St. Augustine LLC, a Florida Limited Liability Company hereinafter called the grantor,

to James Cochrane and Kimberly Cochrane, husband and wife, whose post office address

is: 328 S. Forest Dune Drive, St. Augustine, FL 32080

hereinafter called the grantee:

(Whenever used herein the term "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations)

Witnesseth, that Grantor, for the sum of **Ten Dollars and no cents (\$10.00)** and other good and valuable consideration, the receipt of which is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto Grantee the following described property:

Lot 18, St. Augustine Beach, according to the map or plat thereof, as recorded in Plat Book 3, Page(s) 140, of the Public Records of St. Johns County, Florida.

Parcel ID Number: 169890-0180

Said property is not the homestead of the Grantor(s) under the laws and constitution of the State of Florida in that neither Grantor(s) or any members of the household of Grantor(s) reside thereon as defined by Article X, Section 4 of the Florida Constitution, nor is it adjacent to or contiguous with any of his/their homestead(s) and that the property described herein is not now, nor has it ever been, the primary residence/homestead of the owner or the owner's spouse or dependent child, if any.

Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

SUBJECT TO covenants, restrictions, easements, limitations and reservations of record, if any. However, this reference does not reimpose same. Subject to all applicable zoning ordinances and/or restrictions and prohibitions imposed by governmental authorities, if any.

To Have and to Hold, the same in fee simple forever.

And the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances except taxes and assessments accruing subsequent to December 31, 2018.

In Witness Whereof, the said grantor has signed and sealed these presents the day and year first above written.

TWO DIFFERENT WITNESSES HAVE SIGNED BELOW (THE NOTARY MAY BE ONE OF THE TWO WITNESSES) AND NEITHER WITNESS NOR THE NOTARY IS RELATED TO THE GRANTOR(S) OR HAS A BENEFICIAL INTEREST IN THE SALE OF THIS PROPERTY DESCRIBED HEREIN.

Cam-St. Augustine LLC, a Florida Limited Liability Company

Signed, sealed and delivered in our presence:

✓ Nicole M. Zillmer

Gary A. Miller (Seal)
By Gary A. Miller
Its Managing Member

✓ Witness Printed Name Nicole M Zillmer

Address: 6891 Old Church Rd., Fleming Island, FL 32003

✓ Jennifer R Grell

✓ Witness Printed Name Jennifer R Grell

State of FLORIDA

✓ County of Clay

✓ The foregoing instrument was acknowledged before me this December 4, 2018, by Gary A. Miller, as the Managing Member Cam-St. Augustine LLC, a Florida Limited Liability Company, who ☐ is | are personally known to me or ☒ who has | have produced DRIVER'S LICENSE(S) as identification.

Nicole M. Zillmer
Notary Public
Print Name: Nicole M. Zillmer
My Commission Expires: 11/17/2019

✓ [NOTARY SEAL]



MEMO

To: Max Royle, City Manager
From: Bonnie Miller, Executive Assistant
Subject: Conditional Use File No. CU 2019-02
Date: Wednesday, March 20, 2019


Please be advised that at its regular monthly meeting held Tuesday, March 19, 2019, the City of St. Augustine Beach Comprehensive Planning and Zoning Board voted to recommend the City Commission approve a conditional use application submitted for proposed new construction of a single-family residence in a commercial land use district at 16 5th Street, St. Augustine Beach, Florida, 32080.

The application was filed by James and Kimberly Cochrane, 328 South Forest Dune Drive, St. Augustine Beach, Florida, 32080, per Sections 3.02.02 and 10.03.00-10.03.03 of the City of St. Augustine Beach Land Development Regulations, PERTAINING TO ST. AUGUSTINE BEACH LOT 18, REAL ESTATE PARCEL NUMBER 1698900180, AKA 16 5TH STREET, SECTION 34, TOWNSHIP 7, RANGE 30, AS RECORDED IN MAP BOOK 3, PAGE 140, OF THE PUBLIC RECORDS OF ST. JOHNS COUNTY, FLORIDA.

Mr. Kincaid made the motion to recommend the City Commission approve this conditional use application for new construction of a single-family residence in a commercial land use district subject to the condition that gravel or a pervious paver system with greater than 10 percent permeability be installed in lieu of a concrete driveway. Mr. Kincaid's motion was seconded by Mr. Pranis and passed 4-2 by the Board by voice-vote, with Ms. Longstreet and Mr. Mitherz dissenting.

MEMORANDUM

TO: Mayor George
Vice Mayor England
Commissioner Kostka
Commissioner Samora
Commissioner Rumrell

FROM: Max Royle, City Manager 

DATE: August 28, 2019

SUBJECT: Electric Scooters: Review of Proposed Ordinance to Regulate

BACKGROUND

In June, St. Augustine passed an ordinance to regulate e-scooters and other mobility devices. That ordinance and a newspaper article describing it were provided to you for discussion at your August 5th meeting. At that meeting, it was your consensus to get more information, look at other cities' regulations, have the City Attorney start drafting regulations and non-exclusive franchise agreements, and to get more feedback from residents and business owners.

After that meeting, the City's Communications and Events Coordinator, did a survey, and City staff checked with other cities for their regulations. Also, the representatives from two e-scooter companies who were at your meeting provided information about their respective scooters and business operations.

ATTACHMENTS

Attached for your review is the following information:

- a. Pages 1-3, the minutes of that part of your August 5th meeting when you discussed e-scooters.
- b. Pages 4-6, the results of the survey done by Ms. Walker.
- c. Pages 7-9, a recent article about e-scooters from the Florida League of Cities' monthly magazine, Quality Cities.
- d. Pages 10-14, a Gainesville Sun article about that city's e-scooter regulations.
- e. Pages 15-17, a Tampa Times article about St. Petersburg's plan to regulate e-scooters.
- f. Pages 18-19, the St. Augustine Record article about St. Augustine's ordinance.
- g. Pages 20-30, St. Augustine's ordinance.
- h. Pages 31-41, a proposed e-mobility program for our City from eWhipz, a company that provides e-scooters and e-bikes for rent.
- i. Pages 42-58, the e-scooter rental program from Frog Scooters, another company.

Representations from both eWhipz and Frog may be at your meeting to speak about their respective programs.

Not attached is a proposed ordinance from Mr. Wilson and a non-exclusive franchise agreement. They have not been received as of the date of this report to you. Should they come before your meeting, we'll forward them as supplemental information.

SUGGESTIONS

The first is that you consider what is the purpose of electric mobility devices in our City. For a tourism-based city, we suggest that such devices are not used regularly by employees to go the "last mile" from a transit station (bus or subway) to where they work, but are used primarily by visitors for recreation (fun), sightseeing or perhaps going from a hotel/motel to a restaurant, the fishing pier, or downtown St. Augustine. This is why one of the suggestions listed below is that you require motorized mobility devices be returned to where they were rented; in other words, the users cannot just drop or leave them on the sidewalk or adjacent property.

At your August 5th meeting, we provided the following suggestions for regulating e-scooters and other motorized mobility devices:

- a. To prohibit motorized mobility devices on sidewalks and bike paths and require that they be used only on streets.
- b. To allow non-motorized devices, such as human-powered skateboards and bicycles, on sidewalks and bike paths. We sometimes see parents with children on bicycles on the A1A Beach Boulevard sidewalk. For safety, we suggest that children should not be required to ride on the road with vehicles.
- c. To require that motorized mobile devices be rented only from an existing business licensed by the City. A company could not simply lease a vacant lot on the Boulevard and rent the devices from it.
- d. To require that motorized mobility devices that are rented be returned by the users to the location from which they were rented.
- e. To prohibit the leaving of any motorized mobility device on public property and to allow the City to confiscate such devices if left, hold them for 30 calendar days, and, if unclaimed, sell them. If such devices are left on private property, then it will be the private property owner's decision as to what to do with them.

ACTION REQUESTED

It is that you decide whether to regulate e-scooters and other motorized mobility devices in the City, and if you do, the wording for the regulations.

13. Electric Scooters and Other Mobility Devices: Consideration of Regulations (Presenter: Max Royle, City Manager)

Mayor George introduced Item 13 and asked City Manager Royle for his report.

City Manager Royle advised that the City is seeing more electric mobility devices and suggested to have regulations for these devices.

City Attorney Wilson advised that he has experienced many electric scooters left on the roadways or sidewalks which are a hazard to the pedestrians. He suggested regulations to have docking stations, speed limits, the way they are being used and boundaries.

Police Chief Hardwick advised that he has researched this topic and has spoken to a couple of vendors and to the City of St. Augustine regarding regulations. He explained that Governor DeSantis signed into law Florida Statute 316.003, which says that the e-scooters are under the same regulations as bicycles and the speed is allowed up to 20 mph. He commented that they are not prohibited on the sidewalks and if the driver is under age 16, they must have a bicycle helmet on. He remarked that the lighting is bad on A1A Beach Boulevard and they have been meeting with Florida Power and Light to get more lighting and St. Johns County to get more pedestrian walks and crossings. He explained that the vendors can set the boundaries on where the e-scooters can go. He commented that he doesn't want a monopoly like they have in the City of St. Augustine on the horse and carriages. He suggested that if an e-scooter is left for a number of days, then the City would keep them for 30 days and then sell if they are not claimed.

Mayor George advised that she didn't think there was any harm in regulating this.

To answer Commissioner Samora's question, City Manager Royle advised that the City of St. Augustine has passed a regulations ordinance on this issue.

Mayor George asked for Commission discussion.

Mayor George opened the Public Comments section. The following addressed the Commission:

Mike Wauldron, EWHIPZ, LLC. representative, 5053 Cypress Links Blvd., Elkton, FL, advised that EWHIPZ's is an independent operator for Bird, which is an organization in 100 different cities for e-scooters. He explained that he met with the City of St. Augustine and the Police Department to get their feedback on e-scooters. He advised that he put together a brochure and would like to spend some time with the Commission to talk about a program in the City for the public.

Steven Dennison, FROG Scooter Company representative, 217 Arricola, St. Augustine, FL, advised that the City is a small sustainable, environmentally friendly community with good leadership and a progressive way into the future and commented that these scooters would be a great fit under proper regulations. He explained that there are two companies that are here tonight and suggested putting it out for a Request for Proposal to prevent a monopoly. He explained that FROG is a growing business and would like to work with the City. He commented that the City of Tampa just started this business and the City of St. Pete has been using this service for a couple of months like other college towns.

Ann Palmquist, 213 10th Street, St. Augustine Beach, FL, advised that the regulations need to be clear and gave an example that an 18-year-old could give his 13-year brother the e-scooter to ride. She explained that the City has pedestrians, bicycles, and strollers on the sidewalks and adding another motorized vehicle would be a problem. She said that if it is commercial, the City is responsible for it.

Ed Slavin, P.O. Box 3084, St. Augustine, FL, agreed with Ms. Palmquist on the safety issues involved and suggested that the City Attorney create non-exclusive franchise agreements that include safety and that the business pay a living wage of \$15 an hour.

Mayor George closed the Public Comments section and asked City Attorney Wilson what the downside would be for non-exclusive franchise agreements.

City Attorney Wilson advised that a franchise agreement may be useful to regulate the number of e-scooters but suggested not using an exclusive franchise agreement because of litigation concerns.

Discussion ensued regarding having docking stations; not allowing them on rough streets because of the small wheels; not allowing two people on one e-scooter; having a franchise fee to govern regulations; how other cities are regulating; being proactive instead of fixing a problem; whether this would be a good fit for the community before implementing it because of the traffic activities and accidents; safety concerns; becoming more pedestrian friendly and leaving their cars at home; no difference between a bicycle and e-scooters; e-scooters are geared to tourists using this product than residents; e-scooters having lights for nighttime use; allowing e-scooters on the streets not sidewalks; the City not having a true bicycle lane; e-scooter businesses carrying enough liability insurance; the City requiring liability insurance; researching legislation on Segway's insurance; the impact on the Police Department to enforce e-scooters; adding additional lighting on the Boulevard; people not being responsible; Boulevard being busy already without adding e-scooters; how many e-scooters would be allowed within the City boundaries; docking station being used at the Marriott for bicycles currently; whether e-scooters would have to pay for parking on private property; and the City will be a part of the River to the Sea Trail on A1A Beach Boulevard.

Mayor George advised that the suggestions on page A is very appropriate in regard to the e-scooters and asked if the City needs to make a decision to prohibit or agree to the e-scooters.

City Attorney Wilson commented that the Commission should establish regulations for e-scooters first, but beyond that it would be up to the Commission to decide. He explained that he is seeing motorized bicycle businesses now also.

Mayor George agreed to move forward with regulations and would like more public feedback from residents and businesses about their concerns.

City Attorney Wilson suggested that the Commission speak with Mr. Dennison and Mr. Wauldron to see what they are proposing.

Commissioner Kostka requested more information from the vendors, such as where would the docking stations be, how many e-scooters would there be, etc. before the Commission moves forward.

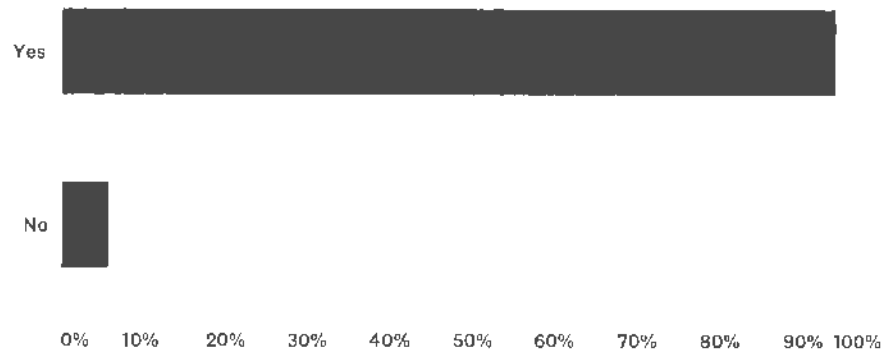
City Attorney Wilson advised that the Commission could ask for the vendors business plans.

Police Chief Hardwick advised that the City Clerk suggested the Communications Coordinator to do a survey for feedback from residents and businessowners.

It was the consensus of the Commission to collect more information, to look for other cities' regulations, to have City Attorney Wilson start drafting regulations and non-exclusive franchise agreements, and to get more feedback from residents and businessowners.

Regulation of E-Scooters and Other Mobility Devices

Q1 Are you a resident or property owner in the City of St. Augustine Beach?



ANSWER CHOICES

Yes

No

TOTAL

RESPONSES

94.12%

5.88%

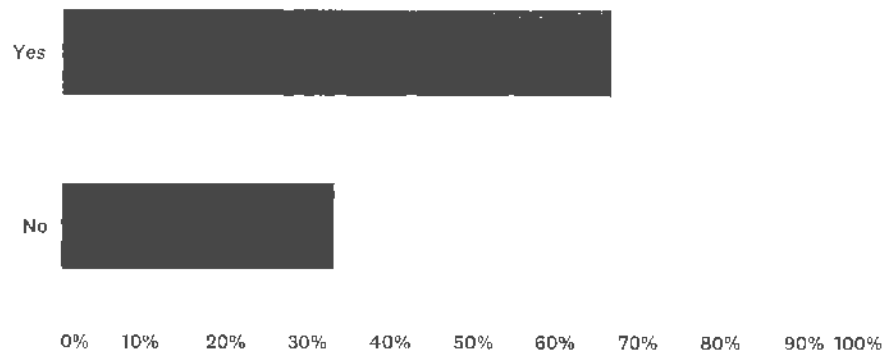
32

2

34

Q2 Do you favor regulation of electric scooters and other mobility devices?

Answered: 30 Skipped: 4



ANSWER CHOICES

Yes

No

TOTAL

RESPONSES

66.67%

33.33%

20

10

30

Q3 Additional Comments.

Regulation of E-Scooters and Other Mobility Devices

#	RESPONSES	DATE
1	I hope the city adheres to federal regulations regarding mobility devices. Please read the ADA regulations on this issue: https://www.ada.gov/opdmnd.htm Also, I am not quite sure what you mean by electric "scooters" or other mobility devices. I would oppose golf carts, two seat mobility devices or any combustion engine mobility devices. I am disabled and I ride an electric trike which I continuously pedal but I have power assist which gives me some freedom to get out and exercise. It is a class 2 electric trike which meets the federal regulations. Where I live skateboards and non-powered bikes etc go much faster on sidewalks than I do. I would point out that I can turn off all power and just ride it as a trike with some difficulty anyway if necessary. Thus, at that point it is only a pedaled trike and not an e-bike which is the beauty of most e-bikes. On A1A I mostly ride on the street within bike lanes and between F Street and Pope road I mostly ride on the road. However, on streets such as 16th Street, 11th Street, Pope road etc it is not as safe to ride in the street and I ride on the sidewalk. These sidewalks have bike lanes outlined on the sidewalks. You need to make more bike lanes wider on streets such as A1A South (not Beach A1A where you have already provided bike lanes) where the speed is 45 miles per hour or more. I have a disabled placard because of failing health (neuropathy in the lower extremities) at age 73 but I am able to pedal with some electric assistance at times. I would hope that you would not force me or other disabled individuals who need assistance with an e-bike to ride in road under all circumstances. You would put disabled individuals at risk of being maimed or killed and there is no real threat to individuals. As I said bikes and skateboards often provide more of a threat on walkways than an electric trike. I also don't think that an electric trike/bike should be prohibited from trails open to regular bikes. Usually trails are marked "no bikes" when it is just a pedestrian trail.	8/19/2019 5:13 AM
2	Too dangerous to have scooter on sidewalks with all the senior citizens and children using them	8/19/2019 4:39 AM
3	Keep the walkways and sidewalks safe for pedestrians and non-motorized users.	8/19/2019 4:38 AM
4	E-bikes and E-trikes should be permitted on sidewalks as the sidewalks are the only safe places for the folks who are mobility impaired. These vehicles can also run without motor and should be allowed on bike trails and sidewalks.	8/19/2019 4:27 AM
5	They're safer on the sidewalks instead of being on the roads.	8/19/2019 3:57 AM
6	I believe them to be too hazardous for both users and other pedestrians.	8/18/2019 5:26 PM
7	It just seems very busy with cars. Would the scooters use the bike lanes ?	8/18/2019 4:35 PM
8	I do not approve of electric scooters or golf carts	8/18/2019 4:29 PM
9	People should walk as long as they are not disabled. No motorized scooters. Please!	8/18/2019 4:21 PM
10	Do not allow them. I saw the disaster in San Antonio TX recently. No one monitors the illegal traffic on the sidewalks. Ran into pedestrians. Just a disaster	8/18/2019 1:05 PM
11	Why would you not embrace a environmentally friendly way to move about town?	8/16/2019 6:15 PM
12	In my opinion, done properly e scooters could help relieve parking issues and the need to drive gas-guzzling cars to and from 5 to 10 minute trips helping with mobility issues on the island.	8/16/2019 3:14 PM
13	I favor prohibiting e-scooters. In my profession as an airline pilot I travel all around the country. E-scooters are everywhere. At any given time only 5-10% are in use. The rest litter the sidewalks and block pedestrian pathways. When riders are on roads they rarely follow rules of the road and are a nightmare for drivers. I realize you can't ban personal transportation devices so if people want to get their own then so be it. However, allowing an e-scooter company in will be a headache for pedestrians and drivers and an eyesore for those strewn all about the area. If you choose to go down this road then consider minimum ages of 16, helmet usage, riding under the influence, and hours of operation - no nighttime use. Our roads are too narrow to handle these. Riders tend to have a false sense of ability and consider them more of a toy and take too many risks with themselves and others nearby.	8/16/2019 11:15 AM
14	Proper location is important so they do not end up all over. I think it will be hard to keep them off of sidewalks. Since CoSA is already looking into this I would recommend working together or following what they do so it's consistent. The sidewalks in general around St Aug Beach fall to meet ADA requirements since there are areas that exceed the 1/4" tolerance allowed (ie broken sidewalks need to be replaced. ESP the ones that have been painted orange for months).	8/16/2019 12:19 AM

Regulation of E-Scooters and Other Mobility Devices

15	Licensed adults only	8/15/2019 9:58 PM
16	At what point do we become over-regulated?	8/10/2019 8:45 AM
17	Just so many regulations. Give us a break.	8/10/2019 8:35 AM
18	Best to work with the proper companies to get it right	8/8/2019 5:13 AM
19	Handicapped transport on sidewalks OK, E-Scooters NOT on sidewalks or roads	8/7/2019 9:56 AM



MICROMOBILITY

Scooters: The New Form Of City Transit

Addressing local concerns with local solutions

by Michele Cohen Marill

As a recent Coral Gables City Commission meeting broke for lunch, Jessica Keller and a few of her colleagues walked out onto the sidewalk. Normally, they would grab a to-go sandwich from a nearby store. There was little time for much else.

Instead, they stepped onto electric scooters parked nearby and quickly traversed the five blocks to a cluster of restaurants. It was the perfect example of why Coral Gables became the first city in Florida to allow a regulated scooter program, bringing in a new type of transportation known as micromobility.

"I usually prefer to walk," said Keller, the city's **assistant public works director**, who helped develop the program. "But if you're running late, you can hop on a scooter and get there more quickly."

Scooters have become a national phenomenon ever since they first appeared in Santa Monica, Calif., in 2017. They are trendy but functional, offering a swift and easy way to traverse short distances. They may seem like toys for adults, but they're actually tools of sustainability and mobility, said **Dayana Diaz, senior strategic communications specialist** for the **City of Fort Lauderdale**.

More than 85,000 electric scooters are in use in 100-plus cities around the country, including Fort Lauderdale, according to the National Association of City Transportation Officials.

As scooters sweep the nation, Florida cities are setting their own rules. Some have welcomed scooters as a way to make it easier for people to visit local businesses and shops without driving and parking. Others have banned them to avoid conflicts with pedestrians, bikes or cars.

Micromobility poses several issues, including safety, liability, location and quantity of the devices, and complaint resolution. In a recently published white paper, the National League of Cities advised cities to "get out in front of" the scooter trend by considering regulatory issues and how the devices fit in with docked and dockless bicycles, which are other forms of micromobility.

By taking a cautious approach and working with residents and scooter companies, electric scooters can be successfully integrated on streets or sidewalks, Keller said. "We want to provide as many transportation options as we can to residents and people who are traveling through our city," she said.

The Scoop on Scooters



THE GOOD:

- » About one-third of scooter riders are commuting or connecting to transit, which replaces car trips.¹
- » Seventy percent of people surveyed in 11 major U.S. cities had a positive view of scooters.²
- » Scooter rides peak from midday through the evening and during the weekend.¹
- » The average scooter ride costs \$3.50.¹
- » Cities receive fees from scooter companies. For example, Fort Lauderdale charges \$150 for a permit (then \$100 annually) and \$10 annually per scooter.³



THE BAD:

- » Fort Lauderdale Parking Service staff recorded observations of 1,082 scooters over a month in 2018. One-quarter were inappropriately parked.⁴
- » Residents complain when scooters are left lying on their side or blocking sidewalks and driveways, and when scooter riders are not riding safely.⁴
- » Cities need to oversee scooter companies to ensure compliance with regulations.



THE SAFETY:

- » Florida law requires scooter companies to secure their devices when the National Weather Service issues a tropical storm or hurricane warning.⁵
- » Most cities require scooter riders to be at least 16 (or in some cases 18) years of age, which means under Florida law, they are not required to wear helmets.⁵
- » One-third of scooter riders were injured on their first ride, according to a study in Austin, Texas. Almost half of all injuries involved the head, and one-third resulted in a fractured bone.⁶

PILOT PROJECTS START SLOWLY

Cities often begin by crafting an ordinance and launching program with a restricted number of e-scooters.

Coral Gables initially allowed scooters only on certain side state law prohibited them on roadways. But in May, the state legislature approved a bill that gives cities more leeway to define new transit option, including use on roads. At press time, June governor signed the bill, which was effective immediately.

The Coral Gables pilot began in June 2018 with up to 75 scooters from a single vendor, Spin, and later added another 75 from the other company Bird. Users rent the scooters through a mobile app typically cost one dollar to start and 15 cents per minute. The scooters have GPS systems to detect where they are in the city.

"What was most important was that we were going to control where and when these devices could be placed," Keller said. In Coral Gables, Coral Gables prohibits scooters on the sidewalks of the pedestrian Miracle Mile, Giralda Plaza and Ponce de Leon near Miracle Mile. When the new law, Coral Gables will update requirements to allow scooters in bike lanes and on some city streets, Keller said.

Scooters are allowed to go up to 15 miles per hour in Coral Gables and the city ordinance restricts their use to people 16 years and older. They must be stored in a designated right of way, often bike racks.

In the first nine months of the pilot program, each scooter company logged almost 20,000 trips, each averaging about a mile. Of 88 riders who responded to a weeklong survey on the apps, one-third said their scooter rental was replacing a car trip.

CITIES SET THE LIMITS

Tampa rolled out its yearlong pilot program in late May, aiming for a range of e-scooter companies that would give the city an opportunity to compare differences in technology and business practices. About 20 vendors applied to be part of the Tampa program, and the city selected four: Spin, JUMP, Bird and Lime.

That competition among scooter companies gives cities leverage as they set the parameters, said **Jean Duncan, director of transportation and stormwater services**. "If you have certain requirements [for their use], don't be afraid to ask," she said. "Someone will accommodate them."

The city painted "corrals" in the right of way for companies to position scooters at locations within designated areas in and near downtown. The city limits their speed to 8 miles per hour on sidewalks and 15 miles per hour on roadways and bike lanes. Users can park them upright wherever they end their trips as long as they don't obstruct sidewalks or park on private property.

Geofencing keeps riders from leaving scooters in unapproved parts of the city. The scooters will slow down and the apps will keep charging the rider until the scooter is back in an approved zone, as detected by a GPS signal.

The operating agreements also include clauses that indemnify the city against any accidents. After the yearlong pilot program, Tampa plans to revisit the operating agreements to decide if changes should be made. Meanwhile, Tampa is working on a master plan to link scooters and bike shares to other transit modes: bus, streetcar and ferry. Ideally, users would eventually use a single mobile app to access all their options, Duncan said.



Information About Cities and Scooters

- » *Micromobility in Cities, a History and Policy Overview* is available from the National League of Cities at bit.ly/2WhD95T.
- » *Shared Micromobility in the U.S.: 2018* is available from the National Association of City Transportation Officials at bit.ly/2XzokL9.

To read more about what Florida cities are doing with scooters, see the following:

- » Coral Gables: Overview, parking rules and vendor contact information at coralgables.com/docklessmobility.
- » Tampa: Information on shared electric scooter pilot program at bit.ly/2wAphrg.
- » Fort Lauderdale: Information on dockless bike and scooter sharing at bit.ly/2ZbwJ8B.

"We're hoping there's a good portion of [e-scooter use] that is a mobility option for people and not just a novelty for people to buzz around for a little while," she said.

KEEP TABS ON SCOOTER DATA

In Fort Lauderdale, data powers the scooter program. The city launched scooters in November 2018 by issuing one-year permits to four companies, which was the first permanent arrangement in Florida. Scooter companies are required to provide ridership data, which the city uses in its monitoring.

In the first six months, there were half a million scooter rides in Fort Lauderdale. December was the peak month with 131,279 rides. "That sort of speaks for itself, especially in a city that doesn't have a big bike culture," said **Robert Modys, mobility planner** in Fort Lauderdale's Transportation Division.

The scooters have stickers with a customer service phone number for calls or texts. Residents who find scooters blocking sidewalks or driveways or otherwise creating a nuisance can contact the companies directly. But Fort Lauderdale's transportation employees also conduct spot-checks to make sure the scooter

permit requirements are being followed.

Companies must remove inoperable or damaged scooters within two hours of a complaint (7:00 a.m. to 7:00 p.m.) or within 12 hours on holidays. The city ordinance allows the city to impound scooters. If permit violations aren't addressed "in a timely manner," the scooter company can face revocation.

Fort Lauderdale prohibits scooters on certain sidewalks that become crowded with pedestrians, such as Las Olas Boulevard, Himmarshee Street and A1A along the barrier island. Scooters are banned during some special events, including spring break. Conversely, to ensure equity, the companies are required to provide scooters in all the areas for which they are permitted, and they must provide a way for people to use scooters without having a mobile app.

The strict rules have enabled Fort Lauderdale to enjoy the benefits of scooters with minimal disruptions, said Diaz. "We think we've done a good job of integrating this new model of transportation into our city, and we're excited for the future," she said.

Michele Cohen Marill is a freelance writer. **QC**

ENDNOTES

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² *The Micro-Mobility Revolution: The Introduction and Adoption of Electric Scooters in the United States*. A Populus Research Report July 2018. bit.ly/2F1EdmW.

³ *Dockless Bike and Scooter Sharing*, City of Fort Lauderdale. bit.ly/2ZbwJ8B.

⁴ *Dockless Mobility Update*, February 5, 2019, City of Fort Lauderdale. bit.ly/31gjxky.

⁵ *CS/SB 542, Mobility Devices and Motorized Scooters*, Florida Senate Bill Analysis and Fiscal Impact Statement. bit.ly/2KaPbuD.

⁶ *Dockless Electric Scooter-Related Injuries Study*, September-November 2018, City of Austin, Texas. bit.ly/2Huu0ji.

City expects dockless scooter launch this fall

By Andrew Caplan

Posted Jul 31, 2019 at 6:47 PM

Updated Jul 31, 2019 at 11:57 PM

The city will collect data on scooter usage to gauge whether the devices pose a public safety issue.

Hundreds of electric scooters may soon be seen zipping through the streets of Gainesville — and also left dormant on sidewalks — in the coming months.

City officials are gearing up for the launch of Gainesville's first batch of dockless electric scooters, which could test residents' maturity and patience.

Though some have expressed excitement about the green alternative scooters offer, others are outraged at the devices cluttering their hometowns. Cities around the country have reported people tripping over the devices while walking on sidewalks and riders weaving in and out of traffic.

In September, commissioners are expected to vote on an ordinance that would allow companies to send as many as 1,500 pay-to-ride scooters into the public after going through a permit process that the University of Florida also must approve.

"I think moving forward on a pilot program is a good idea," said City Commissioner Adrian Hayes-Santos. "We need to continually explore all mobility options in the city."

Last year, representatives for RazorUSA emailed the city inquiring about a permit to launch a new electric scooter service, called "Razor Last Mile." Razor selected Gainesville as the first city in the country to launch its fleet, though other companies, like Lime, Bird and Spin, also have expressed interest.

Gainesville officials studied the range of issues seen around the country with dockless scooters before signing off on the idea, taking an approach they believe

is centered around regulation and safety.

If the city's proposed ordinance is approved, up to three companies would each be allowed to release 250 scooters within city limits during the first 30 days of the launch. After that, those same companies may each be allowed to have as many as 500 scooters. The date the ordinance would take effect hasn't been set.

Much of the scooter usage will be centered around UF. The university also has a say in which permits get approved. Devices would be treated as bicycles, allowing riders to use bike lanes and sidewalks. Speeds will be capped at 15 mph and will be unavailable to riders after 10 p.m.

"Anywhere a bike can go, these can go," said Malisa McCreedy, the city's director of mobility.

Users can access scooters through a smartphone app and must pay for every minute of use. When done, the scooters can be left just about anywhere, except in roadways, until the next person comes along and takes it for a spin. Unlike the city's bike share program, Zagster, scooters have no home base or dock. They cost \$1 to unlock and an additional 15 cents per minute.

Social media pages, like @birdgraveyard on Instagram, are devoted to the issues that can arise from electric scooters, aside from traffic concerns.



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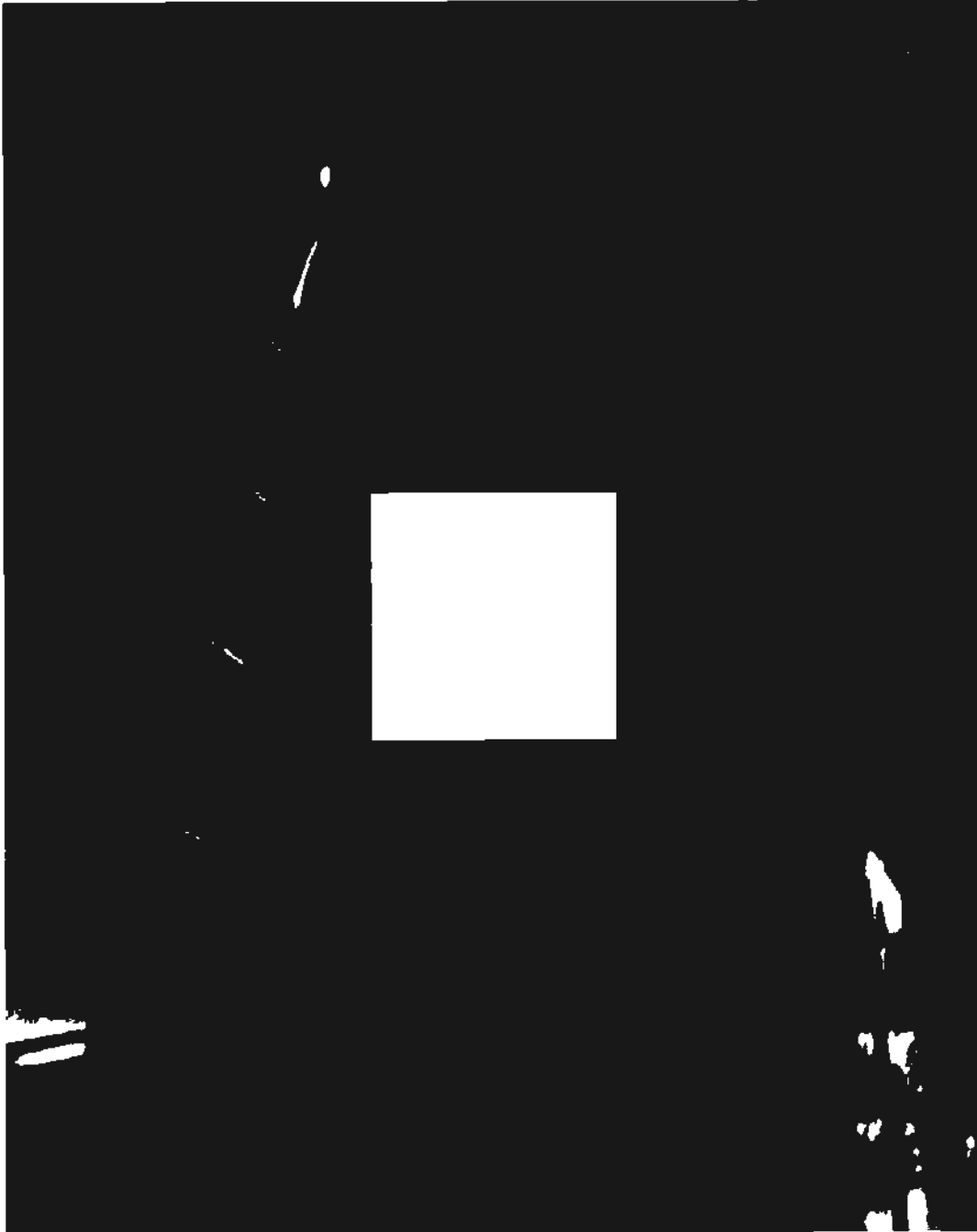
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The page is chock-full of videos and photos showing people hurling scooters into bodies of water and glass windows. They have been buried at the beach, set on fire, intentionally broken and dogs have urinated and defecated on them.



birdgraveyard
99.6k followers

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The scooters have created headaches for city officials around the country, with some opting to ban them entirely. The devices have tracking devices that allow

the companies to recover the devices and send them out again. If companies don't comply with the rules, McCreedy said the city can revoke permits or levy fines. Enforcement, she said, will be done by law enforcement and parking officers.

At least 10% of the scooters will be launched in disadvantaged areas, such as southeast Gainesville, which has limited transportation compared to other areas in the city. The city also will log data, such as reported accidents and vandalism, to gauge if the scooters create a public safety issue.

"Safety is a primary concern," McCreedy said.

As the city gears up for the electric devices, it also looks to move forward with its long-delayed autonomous shuttle. The self-driving minibus was originally scheduled to be launched last May and has been delayed several times since.

The bus, which can carry up to 12 people through downtown to UF and back, needs a waiver from the National Highway Traffic Safety Administration before hitting the road. It's also had issues in traffic.

"It's the complexity of the route and roundabouts," McCreedy said.

Assistant City Manager Dan Hoffman said that he had a positive meeting with NHTSA officials earlier this month and expects that the city will receive its needed waiver soon. He said Gainesville will have the most advanced self-driving shuttle route in the country.

St. Petersburg wants scooters. But it doesn't want scooters' problems.

A City Council committee voted to send a proposed scooters program to the full council. But there are plenty of concerns.



Tampa has a pilot program underway to test scooters. St. Petersburg should have a similar program running later this year. [CHRIS URSO | Times]

By **BEN LEONARD**

Times Staff Writer

Published July 25

Updated July 25

ST. PETERSBURG — The Sunshine City wants to avoid the problems that scooter rollouts have faced in other cities, such as scooters left lying on streets and minors illegally riding them.

The city's proposed plan to introduce scooters aims to reduce clutter and emphasize safety, said St. Petersburg transportation and parking management director Evan Mory.

In Tampa, for example, that city requires scooters to be parked in corrals, but residents have reported scooters being left parked haphazardly everywhere.

St. Petersburg's proposed one-year pilot program would put 750 to 1,500 scooters on the streets by late fall or early winter, the city said.

It will be a slow roll-out, the number of scooters changing depending on demand. Their top speed is about 15 mph.

PREVIOUS COVERAGE: St. Petersburg hopes to have scooters in the fall, city says

The City Council's housing, land use and transportation committee voted Thursday to send the proposal to the full council. It would also ban scooters from sidewalks, require shared scooters to be parked in corrals and fine users and companies for not complying with rules.

The city would charge the scooter companies \$1 per day for each scooter used. Up to three companies could sign a contract that would pay the city up to \$273,000 a year if St. Petersburg uses 750 scooters and up to \$547,000 if it goes up 1,500.

"We can take advantage of the best of what they have to offer but also make sure the more dangerous or cluttery aspects are minimized in a reasonable way so we're not taking all the fun out of it either," said council member Darden Rice.

The scooters would provide a "first-mile, last-mile" solution, Rice said. That would help people with trips too long for walking and too short to drive. A study cited by the city found that 70 percent of respondents view scooters positively. It surveyed 7,000 people in 10 major regions across the country.

PREVIOUS COVERAGE: Is an electric scooter the same as a bike? Florida law says yes, trail users say no

Council member Amy Foster voiced concern that ordinances alone may not do enough to prevent the clutter and safety issues. She asked Mory how the city would implement the ordinances in a way that would address those issues. For example, tourists may not know where the corrals are and end up parking them illegally.

Scooter companies are now doing more to meet cities' needs, Mory said, so the city will pick vendors on that basis. The city will create scooter corrals that are obvious so riders can find them, he said. The city also proposed setting a maximum time of 30 minutes for companies to pick up "nuisance scooters" left on the streets.

The proposed regulations would require private scooters to be "upright and clear of sidewalks and pedestrian paths." Riders could also be fined for improperly parking scooters. That would also "catch people's attention," Mory said.

The city wants to look for companies who could offer tests on scooter regulations that potential riders would have to pass before they can use them, Mory said. But he did not know if any vendor can execute that kind of idea.

Unlike Tampa, the city would have "zero tolerance" for scooters on sidewalks, Mory said. It would enforce that via GPS "geo-fencing" that can detect where

the scooter is being used.

It should be accurate enough to tell whether someone is riding on the sidewalk or on the street. Scooters are allowed on streets and bike lanes. But the devices should be able to turn them off if the scooters end up on sidewalks.

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PREVIOUS COVERAGE: Electric scooters can now ride in Tampa streets and bike lanes

Mory has said scooters won't mix well with downtown sidewalks, which are flush with sidewalk cafes and pedestrians.

The scooters would also be banned on the waterfront trail. The "geo-fencing" system could also cut speeds down to 3 mph and cut off power completely when used on sidewalks.

But the city decided not to cut power completely because it wants waterfront riders to be able to get the scooters back to a corral.

"You can barely go at three — you're not really having a good time," he said.

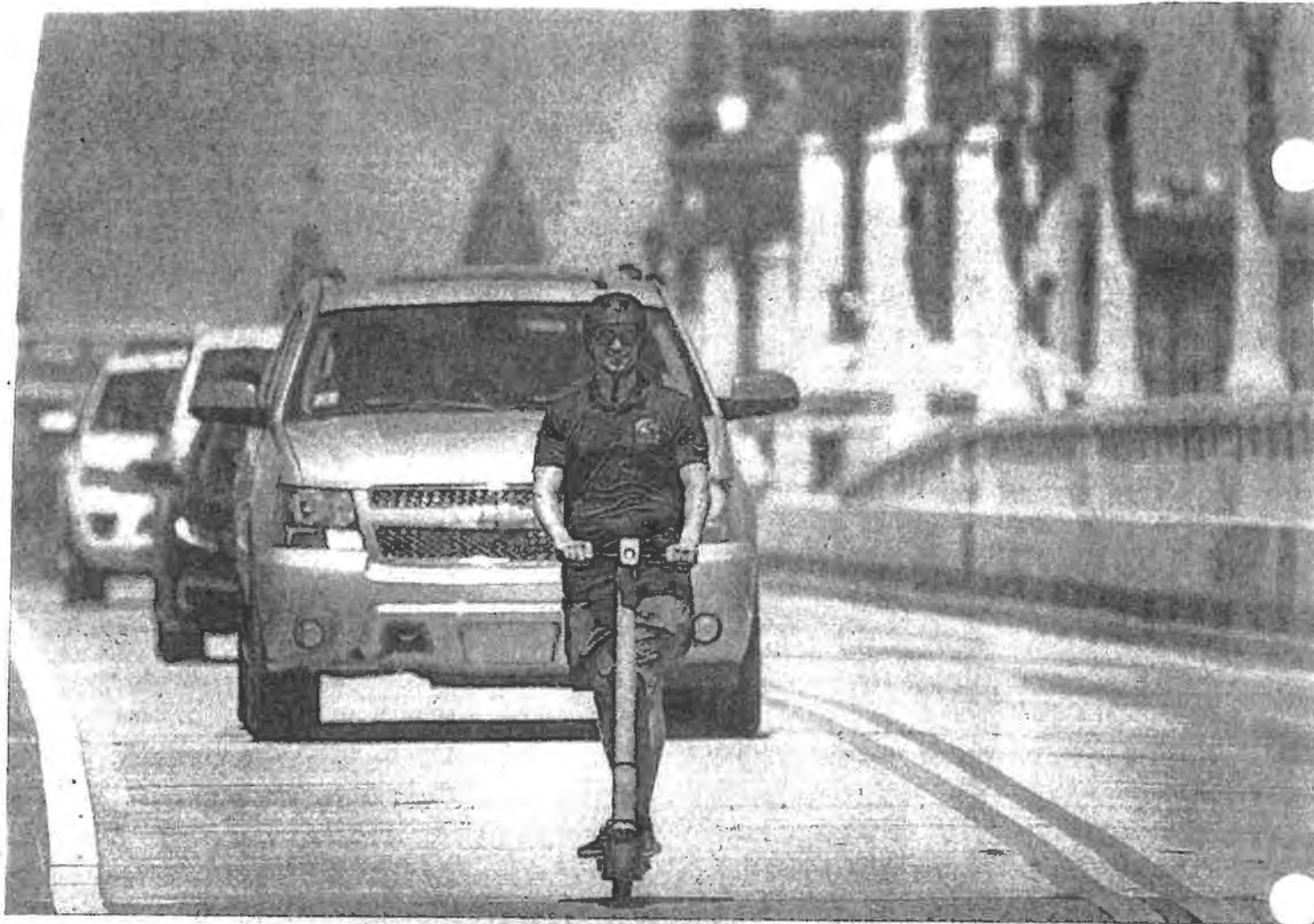
Another potential issue Foster asked about was anyone 18 and under getting around the age requirement to use a scooter.

"In every city I've been in, I've seen little kids riding it," Foster said. "You have to scan a license, but somehow they must be getting around it."

The city will find ways to address kids and multiple riders before allowing scooters, Mory said.

TRENDING NOW

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Steve Dennison, vice president of Green Energy Partners, rides a Frog electric scooter across the Bridge of Lions in St. Augustine on Wednesday. Dennison's company is hoping to rent the scooters via a cellphone app at locations in St. Augustine. [PHOTOS BY PETER WILLOTT/THE RECORD]

Locals split on e-scooters

6/27/19

St. Augustine says no to e-scooters; local man says they could help

By Sheldon Gardner
sgardner@staugustine.com

Some firms are looking to bring the electric scooter business to town, but some local officials have already taken steps to stop that from happening.

Fresh focus has been on e-scooters recently with Gov. Ron DeSantis signing a bill into law that deals with them.

The law gives motorized scooter operators the same rights and duties as bicyclists,

except those that wouldn't naturally apply such as child-seat rules, according to the law. But it doesn't prevent local governments from enacting regulations of motorized scooters.

Motorized scooter rental programs have raised concerns about the vehicles crowding or obstructing sidewalks, limiting access for people with disabilities and being left on roadways, according to a Florida House of Representatives analysis of the law.

St. Johns County government is aware of the new law and is studying it, but the county



Steve Dennison, vice president of Green Energy Partners, rides a Frog electric scooter across Anastasia Boulevard in St. Augustine on Wednesday. Dennison's company is hoping to rent the scooters via a cellphone app at locations in St. Augustine.



Steve Dennison, vice president of Green Energy Partners, stands on a Frog electric scooter. Dennison's company is hoping to rent the scooters via an app in St. Augustine.
[PETER WILLOTT/ THE RECORD]

doesn't have e-scooter regulations and isn't crafting any, according to county spokeswoman Sarah Butler. The city of St. Augustine Beach also doesn't have regulations for the use of e-scooters, but City Manager Max Royle said he expects the topic to be discussed.

"It's something the (police) chief and I will have to get together on, on what would be appropriate," Royle said.

To get ahead of the e-scooter trend, the city of St. Augustine put laws into place this year.

While the rules don't prohibit people from using their own e-scooters, they prevent e-scooter or other "shared mobility device" companies from launching operations in St. Augustine without first having an agreement with the city.

And for now, the city's policy is to avoid signing any such agreement, city Mobility Program Manager Reuben Franklin Jr. said. No one has definitively proven that e-scooters are a benefit or that they're safe, he said.

"We're in no rush to look at having these scooters operate in the city, and we'd rather sit back and watch this play out in other cities and see what the pros and cons are and if it's something that might be a fit for the city," Franklin said.

But one local business wants to roll out e-scooters in St. Augustine and beyond.

Steve Dennison, of St.

Augustine, is vice president of Green Energy Partners. One of the firm's goals is to launch an e-scooter operation in St. Augustine and Jacksonville, he said.

His firm has partnered with Frog, an e-scooter business, to distribute the company's e-scooters in Florida. Dennison believes that the scooters would help ease traffic congestion in the city by giving people another option for getting around.

"We're a sustainability, eco-friendly company working towards alleviating some of the climate change and the transportation issues with rapid growth and urbanization, and we really think that this is a step in the right direction," he said.

He said that his firm would use a local fleet management team to take care of any scooters left in the wrong spot.

"There's a lot more quality control than a year ago when these companies just ... dumped 1,000 in the middle of (a) city and said, 'You figure it out,'" Dennison said.

He took a Frog scooter for a couple of spins across the Bridge of Lions and back on Wednesday.

The scooters, which have a top speed of 17 mph, work with a smart-phone app. People can unlock them via their phones for \$1, and riding a scooter costs 15 cents a minute, he said. People would pick them up and drop them off at designated areas around town.

"You're able to go down back streets that you would have never been on," Dennison said. "It's really a different way to see a new town and a city."

ORDINANCE NO. 2019-02

AN ORDINANCE OF THE CITY OF ST. AUGUSTINE, FLORIDA, AMENDING ARTICLE I OF CHAPTER 24 OF THE CODE OF THE CITY OF ST. AUGUSTINE; PROVIDING DEFINITIONS; REPEALING PROVISIONS RELATING TO RIDING OR LEADING ANIMALS; REPEALING PROVISIONS RELATING TO SKATEBOARDING AND ROLLER SKATING; AMENDING ARTICLE III OF CHAPTER 24 OF THE CODE OF THE CITY OF ST. AUGUSTINE; REPEALING PROVISIONS RELATING TO BICYCLES; RESTRICTING CERTAIN VEHICLES IN CERTAIN AREAS OF THE CITY; REPEALING PROVISIONS RELATING TO THE SALE OF ROLLER SKATES; REPEALING PROVISIONS RELATING TO THE SALE OF BICYCLES; PROVIDING REGULATIONS RELATING TO THE CITY'S PUBLIC SIDEWALKS AND OTHER NON-STREET RIGHTS-OF-WAY; PROVIDING REGULATIONS FOR SHARED MOBILITY DEVICE PROGRAMS; PROVIDING PRESUMPTIONS; PROVIDING REGULATIONS FOR SHARED MOBILITY DEVICE PROGRAM DOCKING STATIONS; PROVIDING FOR IMPOUNDING OF SHARED MOBILITY DEVICES; PROVIDING PENALTIES; PROVIDING FOR INCLUSION IN THE CODE OF THE CITY OF ST. AUGUSTINE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERANCE OF INVALID PROVISIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, § 166.041, Florida Statutes, provides for procedures for the adoption of ordinances and resolutions by municipalities; and

WHEREAS, St. Johns County receives over 6 million visitors per year, millions of which come to downtown St. Augustine; and

WHEREAS, the City of St. Augustine's Historic Town Plan is a National Landmark listed in the Register of Historic Places, and its streetscape and sidewalks are not standardized nor capable of being modified in many areas; and

WHEREAS, the City of St. Augustine welcomes millions of visitors per year into a small and dense space with limited public space, parking, and mobility options; and

WHEREAS, the City of St. Augustine is a small city of approximately 14,000 residents with only 53 sworn police officers; and

WHEREAS, the City of St. Augustine has limited space on City rights-of-way; and

WHEREAS, the City of St. Augustine is committed to keeping the City accessible for the mobility-impaired; and

WHEREAS, the City of St. Augustine strives to keep the City rights-of-way compliant with the Americans with Disabilities Act (ADA) and other federal and state regulations; and

WHEREAS, the City committed to maintaining its historic constrained rights-of-way accessible for residents and visitors using ADA mobility devices in *Access Now Inc. v. City of St. Augustine* by keeping its infrastructure ADA accessible wherever possible; and

WHEREAS, the City of St. Augustine has created a Mobility Department to develop and oversee multi-modal mobility solutions; and

WHEREAS, the City of St. Augustine is subject to the Florida Uniform Traffic Control Law; and

WHEREAS, the City of St. Augustine has a significant interest in ensuring the public safety and order and in promoting the free flow of pedestrian traffic in city parks, streets, and sidewalks. *Ayres v. City of Chicago*, 125 F. 3d 1010, 1015 (7th Cir. 1997); and

WHEREAS, bicycles and dockless shared mobility devices left unattended and parked or leaned on walls or left on sidewalks creates a hazard to pedestrians and individuals needing access and maneuverability for ADA mobility devices, especially in and around the City's historic Town Plan; and

WHEREAS, the City of St. Augustine desires to study the impacts of dockless shared mobility devices; and

WHEREAS, the City Commission, on December 4, 2018, declared a one-year moratorium on the rental or leasing of dockless shared mobility devices in the City; and

WHEREAS, the City of St. Augustine will use the one-year moratorium period to study and consider possible additional regulations of shared mobility devices; and

WHEREAS, the City of St. Augustine has a significant interest in promoting the safety and convenience of its citizens on public streets and rights-of-way. *Madsen v. Women's Health Center*, 512 U.S. 753, 768 (1994); and

WHEREAS, the City of St. Augustine has a significant interest in the safety and convenience of citizens using public fora such as parks, streets, and sidewalks. *Heffron v. International Soc'y for Krishna Consciousness*, 452 U.S. 640, 650 (1981); and

WHEREAS, the Florida Uniform Traffic Control Law allows municipalities to enact ordinances to permit, control, or regulate the operation of vehicles, golf carts, mopeds, motorized scooters, and electric personal assistive mobility devices on sidewalks or sidewalk areas when such use is permissible under federal law as long as such vehicles are restricted to a maximum speed of 15 miles per hour. *Section 316.008(7)(a), Florida Statutes*; and

WHEREAS, the Florida Uniform Traffic Control Law gives bicycles the same rights and duties applicable to the driver of any other vehicle on city streets, with limited exception. *Section 316.2065(1), Florida Statutes*; and

WHEREAS, in some instances, bicycles that are propelled by human power and not motors may be compatible with pedestrians on sidewalks; and

WHEREAS, the Florida Uniform Traffic Control Law gives cities the power to regulate the operation of bicycles with the reasonable exercise of police power. *Section 316.008(1)(h), Florida Statutes*; and

WHEREAS, the City of St. Augustine does not allow the use of bicycles on sidewalks, in public parks, or on St. George Street between Cathedral Place and the City Gates; and

WHEREAS, the Florida Uniform Traffic Control Law allows electric personal assistive mobility devices, also known as Segways, to operate on streets where the

speed limit is 25 miles per hour or less; on marked bicycle paths; on any street or road where bicycles are permitted; and on sidewalks, as long as the Segway operator yields to pedestrians. *Section 316.2068, Florida Statutes*; and

WHEREAS, the Florida Uniform Traffic Control Law allows municipalities to regulate the operation of Segways on any road, street, sidewalk, or bicycle path under its jurisdiction if the governing body of the municipality determines that the regulation is necessary in the interest of safety; *Section 316.2068, Florida Statutes*; and

WHEREAS, the City of St. Augustine finds that the operation of Segways on narrow sidewalks hinders ADA mobility and the potential for collisions or accidents caused by people attempting to avoid collisions can be unsafe for pedestrians and those who rely on ADA devices for mobility; and

WHEREAS, in *Bates v. City of St. Augustine*, the court agreed that maintaining the free-flow of pedestrians in busy, compact, and constrained historic pedestrian sidewalks and walkways was a legitimate time, place, and manner restriction; and

WHEREAS, the City of St. Augustine finds that abandoned shared mobility devices in the public areas of the city presents a serious threat to the public health, safety, or welfare of the visitors and residents of the city; and

WHEREAS, the City Commission for the City of St. Augustine finds that it is in the best interest of public health, safety, and general welfare that the following amendments be adopted consistent with the requirements of Section 166.021(4), Florida Statutes;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION FOR THE CITY OF ST. AUGUSTINE, FLORIDA, AS FOLLOWS:

Section 1. Amendment to Chapter 24, Article I, Section 24-1. Chapter 24, Article I, Section 24-1 is hereby amended, as follows:

Sec. 24-1. - Definitions.

The following words and phrases, when used in this chapter shall, for the purpose of this chapter, have the meanings respectively ascribed to them in this section.

The definitions in F.S. ch. 316 apply to this chapter and are hereby incorporated by reference.

(a) Curb or curblane. The lateral boundaries of that portion of the street designated for the use of vehicles, whether marked by concrete curbing or curbstones, or not so marked.

(b) Pedestrian only shall be defined as including:

- (1) Pedestrians, which shall include people using wheelchairs or other ADA-compliant devices;
- (2) Authorized government personnel vehicles;
- (3) Devices utilized to provide mobility assistance to handicapped or disabled persons consistent with the Americans with Disabilities Act (ADA); or
- (4) Permitted construction or maintenance vehicles as necessary.

(c) Shared mobility device. A vehicle other than a motor vehicle, as defined by ch. 316, F.S., such as, but not limited to, a bicycle, motorized or electronic scooters (e-scooters), or another similar device, which may be colloquially known as a micro-mobility device, that is owned by a person other than the person that is utilizing the device, and intended for rental on a short-term, per-ride basis, as part of a shared mobility device program.

(d) Shared mobility device program. A program in which shared mobility devices are made available for shared use to individuals on a short-term, per ride basis at no cost or for a fee. This definition does not include rentals that are rented from a fixed location where the renter signs a lease for use of a vehicle for a fixed term.

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Section 2. Amendment to Chapter 24, Article I, Section 24-3. Chapter 24, Article

I, Section 24-3 is hereby amended, as follows:

Sec. 24-3. - Applicability to animals and animal-drawn vehicles.

Every person driving an animal-drawn vehicle upon a roadway is subject to the provisions of this chapter applicable to the driver of a vehicle, except those provisions of this chapter which by their nature can have no application. ~~The provisions of this chapter applicable to pedestrians apply to any person riding or leading an animal upon a roadway or the shoulder thereof.~~

Section 3. Repeal of Chapter 24, Article I, Section 24-9. Chapter 24, Article I,

Section 24-9 is hereby repealed, as follows:

Sec. 24-9. - Roller skating, skateboarding restricted.

- (a) ~~It shall be unlawful for any person to roller skate, skateboard, roller blade/in-line skate, or ride a push scooter or bicycle, on the roadway or on any sidewalk which is a part of that portion of St. George Street north of Cathedral Place and south of the City Gates.~~
- (b) (1) ~~It shall be unlawful for any person to skateboard in the Plaza de la Constitution, or the City Commons or on any sidewalk located in any commercial or historically-zoned areas.~~
- (2) ~~It shall be unlawful for any person to do any of the activities described above on, in or upon the Santo Domingo Redoubt or any historic or re-created historic structure or monument.~~
- (c) ~~Every person engaged in the business of renting or selling roller skates within the boundaries of the city shall keep posted in a conspicuous place or places in and about his place or places of business typewritten or printed notices in substantial compliance with the form prescribed herein eight and one-half inch by eleven inch paper or cardboard stock which shall be headed "Warning: \$5.00 fine, \$15.00 fine" in letters not less than three-quarter inch high:~~
 - ~~Warning: Roller skating on any roadway, except while crossing a street on a crosswalk, may constitute a violation of F.S. § 316.2065 and subject the violator to a \$5.00 fine. Obstruction of traffic or endangering the safe movement of vehicles or pedestrians may constitute a violation of F.S. § 316.2045 and subject the violator to a \$15.00 fine. Skating on St. George north of Cathedral Place constitutes a violation of City Ordinance No. 80-5 and may subject the violator to a \$15.00 fine.~~
- (d) ~~Violation of subsection (a) or (b) above shall constitute a traffic infraction punishable as provided by F.S. § 318.18(2). Violations of the provisions of subsection (c) hereof shall be punishable as provided in section 4-8 of this Code.~~

Section 4. Amendment to Chapter 24, Article III, Sections 24-106 through 24-111.

Chapter 24, Article III, Sections 24-106 through 24-111 are hereby amended, as follows:

ARTICLE III. - PEDESTRIANS, BICYCLES, AND VEHICLES

Sec. 24-106. - Traffic laws apply to persons riding bicycles Use of sidewalks and certain other rights-of-way.

~~Every person riding a bicycle shall obey the instructions of all traffic control devices and shall be subject to all of the duties of the driver of a vehicle as imposed by this chapter, except as to those provisions of this chapter which by their nature have no application.~~

(a) All public sidewalks, pedestrian pathways, courtyards, arcades, promenades, seawalls, and boardwalks shall be only available for use by pedestrians or non-motorized or non-electric bicycles only except for the following:

- (1) Those areas under the control of the federal government or the state of Florida, Department of Transportation (FDOT), in which cases, those regulations shall apply;
- (2) Shared use paths, as designated by the City Manager, and marked by signage, shall be open to all restricted vehicles or devices; and
- (3) Sidewalks that are at least 8 feet wide, unless such sidewalk is:
 - a. An internal walkway of the Plaza de la Constitucion, whereby internal walkways do not include the perimeter sidewalk immediately adjacent to, and encircling, the Plaza shall remain open only to pedestrians;
 - b. Any walkways on or adjacent to St. George Street between Orange Street and Cathedral Place shall remain open only to pedestrians, and
 - c. The seawall along Avenida Menendez. However, non-motorized and non-electric bicycles may be used on the seawall except the area immediately adjacent to the municipal marina; riders are required to disembark from their bicycle and walk the bicycles in that area.

(b) Restricted vehicles or devices shall include:

- (1) Electronic Personal Assistive Mobility Devices, regulated pursuant to s. 316.2068, F.S., colloquially known as Segways;
- (2) Bicycles, including, but not limited to, electric bicycles or motorized bicycles;
- (3) Push scooters, roller skates, rollerblades, inline skates, skateboards, and other similar devices without any motorized parts; and
- (4) Electronic or motorized scooters (hereinafter referred to as e-scooters), as defined by the Florida Uniform Traffic Control Law.

(c) Prohibited vehicles or devices shall include:

- (1) Shared mobility devices that have not entered into a valid franchise agreement or other contractual arrangement with the city, and
- (2) Any restricted device when used with a tour guide and at least 3 restricted devices travelling in a group, except

a. On motor vehicle traffic lanes where allowed by the Florida Uniform Traffic Control Law; or

b. Consistent with s. 316.2068, F.S., Segways may operate on sidewalks. However, they must yield to pedestrians and allow sufficient space on the sidewalk for pedestrian passage.

(d) If any restricted vehicle or device is specifically permitted to be used on sidewalks or other rights-of-way controlled by the state or federal government and allowed by the Florida Uniform Traffic Control Law (FUTCL), it shall not be a violation of this chapter to do so, notwithstanding the above provisions. Individuals utilizing mobility devices pursuant to the Americans with Disabilities Act (ADA) may operate those devices on any city street, sidewalk, or walkway.

(e) Any restricted vehicles or devices left unattended on public property, including in parks and rights-of-way of the FDOT or the City of St. Augustine may be impounded by the Chief of Police or his or her designee. A restricted vehicle or device is not considered unattended if it is secured in a designated parking area, rack, docking station, or another location or device intended for the purpose of securing such devices.

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Sec. 24-107. - Riding on sidewalks prohibited-Operation of a shared mobility device program.

No person shall ride or use any bicycle upon any sidewalk upon any of the streets or lanes within the corporate limits of the city.

(a) As used in this article, the "operator" of a shared mobility device program is the owner or the owner's agent of a shared mobility program. No operator of a shared mobility device program shall display, offer, or make available for rent any shared mobility device within the city, unless the person has a validly-executed franchise or contractual agreement with the city.

(b) The operator of a shared mobility device program is responsible for maintenance of each shared mobility device.

(c) Each shared mobility device shall prominently display the operator's company name and contact information, which may be satisfied by printing the company's Uniform Resource Locator (URL) or providing a code to download the company's mobile application.

Sec. 24-108. - Riding in parks or on seawall prohibited-Presumptions.

Riding or using any bicycle by any person within, upon, or through any of the public parks of this city, or upon the seawall of the city, is hereby prohibited.

- (a) Shared mobility devices that contain a company name or other informal moniker, or a company logo, or a shared color scheme, or any other consistent markings that indicate that the vehicles are a part of a shared mobility device program, are presumed to be the property of the shared mobility device program.
- (b) If two or more shared mobility devices from an operator are found at a particular location within the city, it is presumed that they have been deployed by that operator.
- (a)(c) If the conditions in subsection (a) are met, it is presumed that the operator operates a shared mobility device program.

Sec. 24-109. - Sale — To be sold only by owner or authorized agent. Docking Stations.

~~It shall be unlawful for any person to purchase, sell, barter or trade any bicycle, or any part thereof, in the city, except that such barter, sale or trade of such bicycle or parts thereof may be made and done by the owner or his agent, or some person duly and legally authorized so to do.~~

- (a) The operator shall be responsible for ensuring that docking stations are in working condition.
- (b) Shared mobility devices must be placed in a dock at all times when not in use. No shared mobility device shall be left unattended on public property or rights-of-way except when engaged at a designated parking area, rack, or docking station unless the operator and the City of St. Augustine have specifically provided for a dockless system through the terms of a validly-executed franchise or contractual agreement.
- (c) No shared mobility device docking stations shall be placed in the public areas and/or rights-of-way of the City of St. Augustine except in locations agreed to by the City Manager or his or her designee, unless locations are specified provided by either a franchise or contractual agreement.

Sec. 24-110. — Same — Statement required; information to be shown. Impounding.

~~It shall be unlawful for any person doing or carrying on a bicycle business, or conducting a junk or secondhand business for the purchase and sale of secondhand bicycles and parts, or other vehicles, to buy, trade, barter or accept any bicycle or part of a bicycle within the corporate limits of the city, without first having obtained from the owner or the duly authorized agent of the owner, a written statement, signed by the owner or the owner's agent, or some person authorized so to do by the owner, such statement shall state how the seller possessed the bicycle, or parts of the bicycle, offered for sale, the date of the sale, the number and make of the bicycle, the color of the bicycle and shall specify any special identification marks on such bicycle. Such statement shall show that the person so~~

~~selling the bicycle, or part of the bicycle, is duly authorized so to do, as the owner or agent thereof. Any such sale made without such statement is hereby declared a violation of this section and shall be unlawful.~~

- (a) Any shared mobility device left unattended on public property, including in parks and rights-of-way of the FDOT or the City of St. Augustine may be impounded by the Chief of Police or his or her designee. A shared mobility device is not considered unattended if it is secured in a designated parking area, rack, docking station, or another location or device intended for the purpose of securing such devices.
- (b) The owner of the shared mobility device or the operator shall pay a \$25 fee to the St. Augustine Police Department to retrieve the device, in order to offset the administrative expense of impounding and storing the device. This fee is in addition to any other fee or penalty that may be applied for any underlying violation of this article.
- (c) The city shall comply with the lost or abandoned property provisions found in ch. 705, F.S. Additional courtesy holds may be granted at the discretion of the Chief of Police.

Sec. 24-111. - Enforcement and penalties.

- (a) Enforcement. Violations of ~~this article sections 24-106, 24-107 and 24-108~~ shall be enforced as non-criminal infractions of city ordinances.
- (b) Penalties.
 - (1) The amount of penalties for violations of ~~sections section 24-106, 24-107 and 24-108~~ shall be as provided for in F.S. § 318.18(3) F.S. § 318.18(4), as amended from time to time.
 - (2) Violations of Section 24-107 shall be fined \$250 for an initial offense, and \$500 for any repeat offenses within one year of the last offense by the same operator. Each day of non-compliance shall be a separate offense.
 - (3) Violations of Section 24-109 shall be fined \$50 per offense. Each day of non-compliance shall be a separate offense, unless the violation is for an undocked, unattended shared mobility device, in which case each incident is a separate offense, and the shared mobility device may be impounded in accordance with Section 24-110.

Section 5. Inclusion in Code. The City Commission intends that the provisions of this Ordinance shall become and shall be made part of the Code of the City of St. Augustine, that the sections of this Ordinance may be re-numbered or re-lettered and that

the word ordinance may be changed to section, article or other such appropriate word or phrase in order to accomplish such intentions.

Section 6. Conflict with Other Ordinances. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 7. Severance of Invalid Provisions. In the event that any section, subsection, sentence, clause, phrase, word, term or provision of this Ordinance shall be held by a court of competent jurisdiction to be partially or wholly invalid, unconstitutional or unenforceable or involved for any reason whatsoever, any such invalidity, unconstitutionality, illegality, or unenforceability shall not affect any of the other or remaining terms, provisions, clauses, sentences, or sections of this Ordinance, and this Ordinance shall be read and/or applied as if the invalid, unconstitutional, illegal, or unenforceable section, subsection, sentence, clause, phrase, word, term or provision did not exist.

Section 8. Effective Date. This Ordinance shall become effective immediately upon passage, pursuant to § 166.041(4), Florida Statutes.

PASSED by the City Commission of the City of St. Augustine, Florida, this _____ day of _____, 2019.

Nancy E. Shaver, Mayor-Commissioner

ATTEST:

Darlene Galambos, City Clerk

(SEAL)

EWHIPZ, LLC ST. AUGUSTINE, FL

PROPOSAL FOR AN E-MOBILITY PROGRAM IN ST. AUGUSTINE BEACH, FL

OVERVIEW

Ewhipz, LLC is pleased to submit this proposal for services to support The City of St. Augustine Beach, FL in achieving its goals to provide eco-friendly, sustainable transportation solutions for all residence and guests of this city. This proposal outlines a pilot program for an e-mobility network to be implemented in St. Augustine Beach, FL through a multi-phase rollout. We partnered with the e-mobility giant Bird, INC to bring the best in technology and apply it to our local management team.

The Objective

To create an e-mobility network that supports eco-friendly transportation solutions, built on community feedback, and local business support

- Create an organized, locally managed network of e-scooters and e-bikes
- Reduce car traffic & increase parking capacity
- Offer alternative transportation to customers for 1-3-mile trips
- Offer employers, employees, & guests a final mile solution for an outside parking commute
- Offer business additional growth by increasing capacity through logistics of this e-mobility network
- Offer residence & guests an affordable, organized, eco-friendly transportation solution
- Promote a safety-first e-mobility culture

The Solution

Our solution addresses the concerns of our city officials, local residences, and local businesses alike. This solution is built based on months of gathering feedback from this community and studying other mobility programs in cities throughout the United States.

Solution Includes:

- **Technology:** Best in class technology by Bird Inc. allows us to bring the customized local solution combined with the industry leader in e-mobility technology.
- **Pickup & Drop Locations:** Create multiple "Nest" pickup/drop locations. Keep all e-units in virtual geo-fenced docking station called "Nests". E-units cannot be turned on or off without being in one of these virtual docking zones. Rider must check out of the e-unit by using the Bird Inc. application and recording a picture inside one of

our virtual docking stations. Charges will apply once a rider checks into a e-unit through the Bird Inc. application and turns on an e-scooter or e-bike inside a virtual docking station to start.

- **Speed Regulations:** Suggested speed 12-15mph
- **Time Regulations:** Hours of Operating hours to be determined by Chief of Police
- **No Children:** 18+ only can ride – must have a valid US ID
- **Safety:** Application instructions on use, helmets offered to riders in Nest locations, Ewhipz LLC enforcers will demonstrate proper rider etiquette and support our network.
- **Operating zone:** Restrict traveling zone to St. Augustine Beach, FL
- **No-Go Zones:** Zone off the ocean, sandy areas, & streets without enough bike space
- **Local Management:** Customer service, emergency support, GPS tracking, daily maintenance, inspection and record keeping. Staff will support enforcement of the program and demonstrate best practices with customers. All units will be returned to our local office for maintenance and stored overnight to avoid theft.
- **Local Enforcement:** Rollout rules through the Bird phone application, Ewhipz, LLC advertising, Nest Location rules reminders, local police, and verified by Ewhipz, LLC enforcers of the program.
- **Strategic Partnerships:** Use data to analyze trends, listen and gather all City official, local businesses, customer & residential feedback to make this program with the City of St. Augustine Beach a best in class e-mobility network.

OUR PROPOSAL

The City of St. Augustine Beach, FL has a well-deserved reputation for quality customer service. However, faced with significant growth in population and tourism, parking and traffic congestion has become a major challenge that needs to be addressed. Paid parking at the pier will force all employees from local businesses to find parking elsewhere. This e-mobility program addresses these changes with a sustainable, eco-friendly solution for the City, local business, it's residences, and all guests that visit.

We propose that Ewhipz, LLC and the City of St. Augustine Beach enter into a pilot program agreement for e-mobility services. This pilot program agreement will outline the rules, requirements, city incentives, insurance requirements, implementation plan, master plan, and all terms to allow implementation of this network. This proposal defines the program to be implemented upon a signed agreement.

Resources

Resources	Description
Staffing	Local management team for customer service, tracking, fleet adjustments, maintenance, and emergency support.


Technology	Bird Inc. application & all reporting capabilities
Building	1711 Dobb Rd STE A St. Augustine, FL is our current building and will expand as necessary.
Program Support	Bird HQ will support building the application for the city and supporting the full rollout
Local Business Support	We have multiple private businesses that are willing to support us with virtual docking locations called nests
Nest Location	Helmets, instructions, tips & warnings,
Fleet	50-100 E-scooters & E-Bikes

Project Deliverables

Following is a complete list of all project deliverables:

Deliverable	Description
Signed Agreement	Pilot Program Agreement
Geo-fence, Territory, & Program rules	Set up St. Augustine Beach in Bird Application
Set up Pickup & Drop locations	Build multiple "Nest" locations
Set Kickoff Date	Agree on initial phase 1 rollout
Phase 1 Kickoff	Rollout initial number of e-mobility units
Phase 2 implementation	Rollout remaining number of e-mobility units in pilot agreement

Timeline for Execution

 To be completed and agreed upon in conjunction with pilot program agreement

Key project dates are outlined below. Dates are best-guess estimates and are subject to change until a contract is executed.

Description	Start Date	End Date	Duration
Project Start	TBD		
Milestone 1	TBD		
Milestone 2	TBD		
Phase 1 Complete	TBD		

Milestone 3	TBD		
Milestone 4	TBD		
Phase 2 Complete	TBD		
Milestone 5	TBD		
Milestone 6	TBD		
Project End	TBD		

Supplied Material

The following materials are to be supplied by The City of St. Augustine Beach, FL for this project. For Ewhipz, LLC to meet project milestones, this material must be supplied on schedule. The due dates included in the following table represent our best guess based on current proposed project dates:

Materials or support to be supplied The City of St. Augustine Beach, FL	Due Date*
Pilot program Agreement (Ewhipz, LLC & City of St. Augustine Beach)	TBD
City Hall virtual docking zone	TBD
Geofencing St. Augustine Beach, FL (Bird HQ, Beach officials)	TBD
Set speed regulations, operating hours, & zones (Beach officials)	TBD
Program information & rules supplied to community	TBD

FINANCIAL BENEFIT

To be determined by City Manager and outlined in pilot program agreement

We expect our proposed solution to The City of St. Augustine Beach, FL to include financial benefits.

Financial Benefits

- Per unit yearly charge
- Pilot program yearly fee

Other Benefits

To be determined by City Manager and outlined in pilot program agreement

PRICING

The following table details the pricing for delivery of the services outlined in this proposal. This pricing is valid for agreed terms of pilot program.

Services Cost Category #1	Price
Rider Charges – Standard across USA on all Bird Applications for e-scooters	\$1.00 to start + \$0.15 /minute (plus tax)
Rider Charges – Standard across USA on all Bird Applications for e-bikes	Pending pricing from Bird

CONCLUSION

We look forward to working with The City of St. Augustine Beach, FL and supporting your efforts to offer eco-friendly transportation solutions. We are confident that we can meet the challenges ahead and stand ready to partner with you in delivering a best in class e-mobility network.

If you have questions on this proposal, feel free to contact Name at your convenience by email at Email address or by phone at Telephone. We will be in touch with you next week to arrange a follow-up conversation on the proposal.

Thank you for your consideration,

Mike Wauldron

President/Owner of Ewhipz, LLC

Ph:904-615-6770

Email: mike@ewhipz.com



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EWHIPZ, LLC
POWERED BY
BIRD, INC.

WWW.BIRD.CO



ewhipz

EWHIPZ, LLC IS A LOCAL INDEPENDENT AGENCY FOR BIRD, INC.

- BASED OUT OF ST AUGUSTINE FL.
- LOCAL CUSTOMIZED ELECTRIC MOBILITY FLEETS AND SERVICES

WWW.BIRD.CO

WWW.BIRD.CO/IMPACT/

WWW.BIRD.CO/SAFETY/

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WHO WE
ARE AND
WHAT WE
DO.



Contoso
Suites

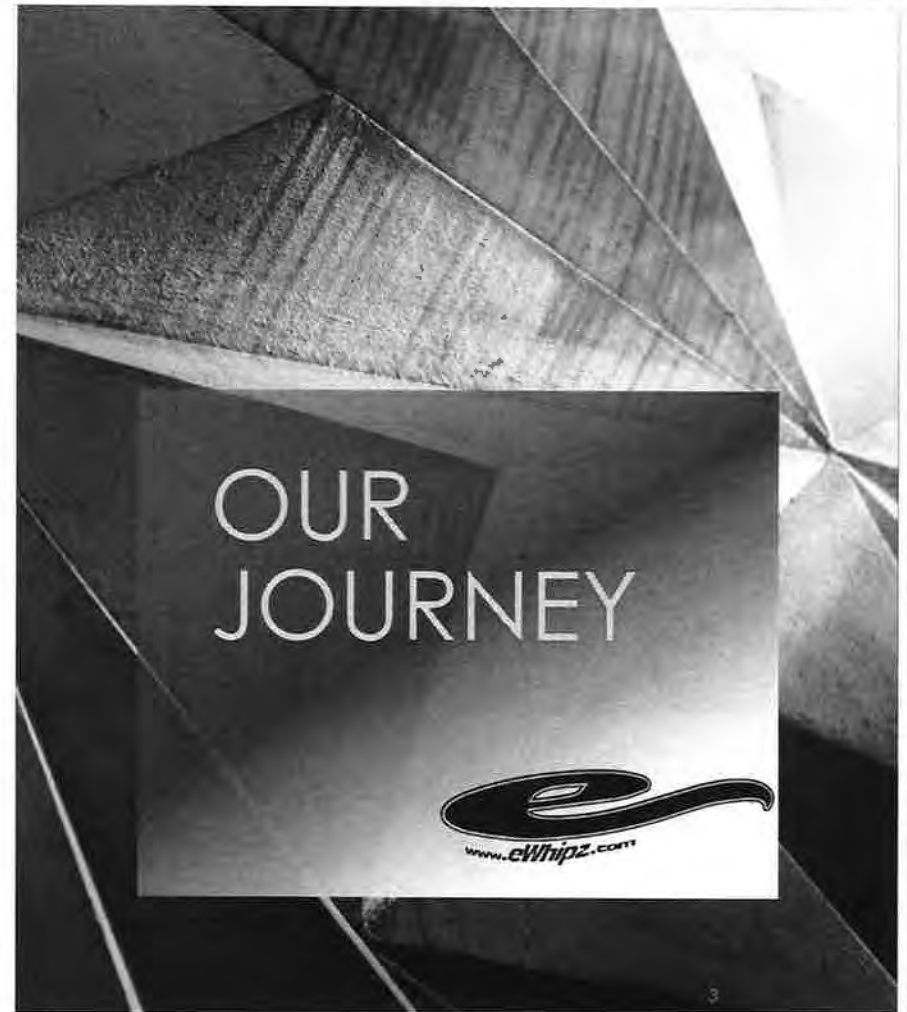
HISTORY

- EWHIPZ, LLC BECOMES A COMPANY ON MARCH 28TH, 2019
- APPROVED WITH BIRD, INC. IN MARCH 2019
- HB453 IS SIGNED INTO LAW ON JUNE 18TH, 2019
 - [HTTPS://WWW.FLSENATE.GOV/SESSION/BILL/2019/453](https://www.flsenate.gov/session/bill/2019/453)

RESEARCH & DEVELOPMENT – STARTED IN APRIL 2019

- CITY OFFICIALS
- BEACH POLICE
- COUNTY COMMISSIONERS & ENGINEERS
- PARK & RECREATIONAL TEAM

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Suites

PAIN POINTS & FEEDBACK

- SIDEWALK CONGESTION
- NO CURFEW / RUNNING TOO LATE AT NIGHT
- UNORGANIZED PARKING – NO ORDER
- BROKEN E-SCOOTERS
 - MAINTENANCE ISSUES
- TOO FAST
- NOT CHARGED
- NOT FOLLOWING RULES



WWW.BIRD.CO

CUSTOMIZED E-MOBILITY SOLUTIONS

- EWHIPZ, LLC TO CHARGE, MAINTAIN, DOCUMENT, AND REPAIR ALL FLEET DAILY.
 - DAILY PICKUP & DROP OF FLEET
- EWHIPZ, LLC TO PROVIDE FULL LOCAL FLEET MANAGEMENT SERVICES THROUGH BIRD INC FLEET MANAGEMENT PROGRAM AND LOCAL STAFFING IN ST. AUGUSTINE, FLORIDA
 - LOCAL CUSTOMER SERVICE & MANAGEMENT TEAM
 - FULL FLEET TRACKING & PLANNING
 - RED FLAGS (E-SCOOTERS OUTSIDE OF DESIGNATED ZONES)
 - LOCAL STAFF FOR QUICK FLEET POSITIONING AND ADJUSTMENTS
 - TRENDING BUSINESS & VOLUMES VS. FLEET
 - PROMOTE SAFETY WITH LOCAL RULES THROUGH BIRD APPLICATION & EWHIPZ, LLC STAFF, & CITY AND COMMUNITY SUPPORT
- UNMATCHED TECHNOLOGY & NETWORK FOR A SAFE, SUSTAINABLE E-MOBILITY PROGRAM
 - CUSTOMIZED SPEED ZONES FOR HIGH TRAFFIC AREA
 - ABILITY TO REGULATE OVERALL SPEEDS
 - ABILITY TO ZONE OFF ANY NO-GO ZONES OR STREETS
 - ABILITY TO GEOFENCE PICKUP & DROP-OFF LOCATIONS
 - SAFETY FIRST! — HELMETS OFFERED AT PICKUP & DROP LOCATIONS
 - COMMUNITY REPORTING CAPABILITIES

WWW.BIRD.CO



NEST PARTNERS

NEST PARTNERS are local businesses that support an area designated for the pickup & drop of e-scooters.

Support New Age of BIRD (BIRD) help out in busy places, join the Birdy Network! Support Local Business, transportation solution is for people, has better capacity of people, reduce vehicle traffic.

FREE advertising for eWhipz and the Birdy Business 2-Business Network. Free no-strings eWhipz, LLC... no administration for Nest Partners.

220 40 8 10 70

Reduce NEET (Noise, Emissions, Traffic) and Pedestrian-Walk!

SAFETY FIRST!
The safety of riders and members of the community is our top priority. Bird eWhipz, LLC provides a safe and secure e-scooter network.

eWhipz



OUR SOLUTION

www.eWhipz.com

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Contoso
Suites

eWhipzTM
www.eWhipz.com



MIKE WAULDON

904-615-6770

MIKE@EWHIPZ.COM

WWW.EWHIPZ.COM



EXECUTIVE SUMMARY

Frog Scooters, Inc. (Frog) is honored to request partnership with the **City of St. Augustine Beach for Dockless Vehicle Operations.**

The City of St. Augustine Beach has shown leadership throughout the years with areas impacting the quality of life for your residents. You continue to identify and implement innovative approaches for mobility that are safe and effective.

If Frog is chosen to be a key micro-mobility solution for St. Augustine Beach, we would be wholly committed to a true partnership with you to offer an alternative approach, as this is our standard mode of operation. We collaborate with the communities where we serve to bring high quality solutions to meet each community's needs. We understand safety first. We understand the problems facing your community and many other growing urban areas globally.

Formed in Austin, Texas by a team with vast experience in mobility solutions, Frog is committed to providing communities around the world with high quality, reliable, turnkey, modes of transportation. Custom designed and manufactured specifically to meet today's high demand rideshare use, Frogs offer a more durable, stable and reliable ride to help locals and visitors alike commute, run errands, visit friends, and explore cities in a fun, more efficient, safe and environmentally-friendly way.

One of the key ways Frog sets itself apart from the competition is our owner/operator model with full-time territory managers in each community. These managers would form relationships with St. Augustine Beach leaders to help identify and resolve your transportation needs. They will also manage their fleets of scooters with teams of employees, rather than relying on contract or freelance "chargers."

As the most durable shared micro-mobility product on the market today, Frogs were created to the highest standard by global experts with a vast track record of launching innovative mobility products and services for communities. Other things we are proud of at Frog:

- Frog is the only truly vertically-integrated shared micro-mobility company as it designs, manufactures, and manages its own fleets.
- Frog is the only global micro-mobility company owned and operated by local territory partners with local accountability.
- Frog sets itself apart from the competition by having local teams manage its fleets instead of relying on freelance "chargers."
- Unlike other companies, Frog actually tracks the usage of our deployment and balancing of vehicles to understand where to save gas and CO2 emissions.
- Frog partners with Flexport.org and Carbonfund.org, to offset the carbon emissions emitted from our global supply chain
- Frog donates at least one percent of net profits to local charities that are helping make positive environmental impacts, such as Zero Waste Lab in Portugal.





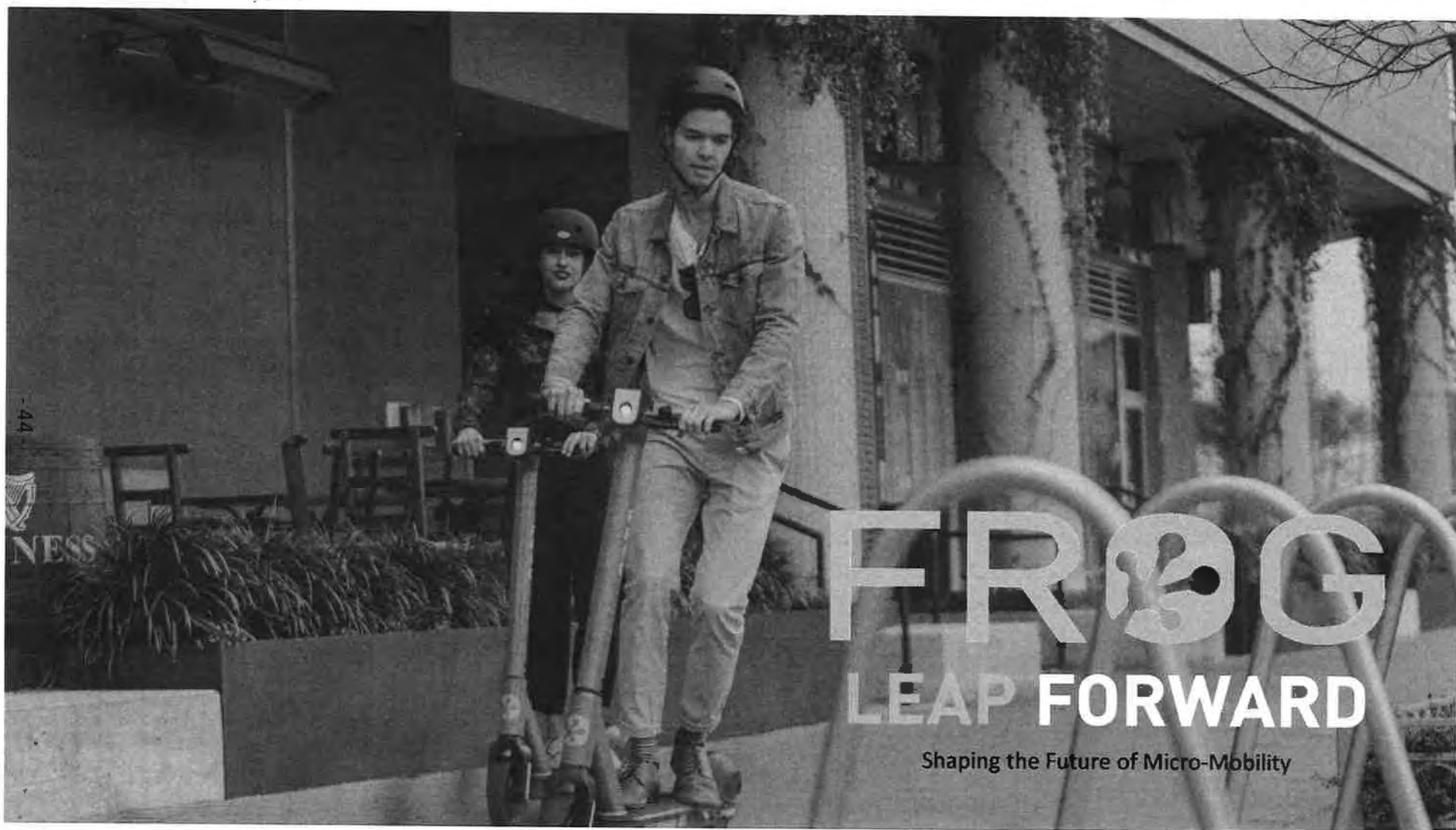
The Frog team has more than a decade of experience launching mobility solutions. The company is currently privately funded by angel investors, including additional new investors who became motivated to invest after seeing the early, out-of-the-gate success of putting our unique model into play. We are now moving to institutional funding as well. We are agents of change and excited to bring innovation to micro-mobility. We have had success deploying our solutions to cities on at least four continents and are excited to have communities adopt our model to help better these communities and our planet.

Best regards,

A handwritten signature in dark ink, appearing to read "Felipe Correa". The signature is fluid and cursive, with a prominent loop at the end.

Felipe Correa
Co-Owner and Chief Operating Officer





FROG

LEAP FORWARD

Shaping the Future of Micro-Mobility

About Frog™

Frog™ is a micro-mobility rideshare platform that allows communities worldwide to deploy turnkey sustainability-driven transportation solutions.

Our Vision

To create a more connected, sustainable, and cleaner planet by empowering communities to make a positive impact today.

As climate change, rapid urbanization, and population growth continue to challenge our world's cities, Frog is on a mission to shape the future of shared micro-mobility, helping communities truly connect and Leap Forward toward a sustainable future.

Rooted in the cities we serve and working in partnership with community leaders and riders, we believe in deploying only the highest quality products and building a culture that connects us to one another creating a cleaner, safer, more sustainable planet.



Meet Frog™ - Global Company, Local Presence

Not Another Fly by Night Micro-Mobility Company

- Founded by Sustainability Initiatives, LLC, a US-based, global company with a ten-year track record of successfully launching products and services that raise awareness and create accessibility for communities through innovative electric mobility platforms.
- Dedicated to making a difference by supporting smart ideas and solid platforms for sustainability.
- SI companies include Monday Motorbikes, AEV Technologies, Blue Elephant E-Rentals, Tru-Ev, and Our Future Footprint.

Global Operations

The team behind this project is based in four continents:

North America (United States), Australia (Australia), South America (Chile), and Europe (Portugal)



The Future is Electric, The Future is Micro-Mobility This is your chance to Leap Forward™

- Improve public transportation accessibility by solving the first and last-mile problem where residents and visitors have limited means for connecting to public transit without walking or driving.
- No Carbon Emissions – reach sustainability and climate commitment goals.
- Reduce traffic congestion and parking difficulties
- Expand access to local businesses and community activities
- Adaptable to any city infrastructure
- Reduce gender and income gaps found in human-powered transportation
- Accessible on demand – highly scalable
- Affordable – more affordable than vehicle rideshare and taxi cabs
- Rapid adoption rate - high demand



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Why Partner With Frog™

Frog™ Helps Communities and Their Residents Rethink Modes of Transportation

Together we can Leap Forward toward a sustainable future.

- Commitment to sustainability - reducing carbon emissions for cities to achieve carbon neutral operations
- World's First Commercial Grade Scooter
- Built to Scale
- Safety Programs
- Local Operations - Operators are Partners
- 1% Local Giveback Program
- Turnkey City Partner – Zero Cost to City



Sustainability – Carbon Neutral Commitment

Frog™ creates measurable benefits for cities to achieve carbon neutral operations

- Environmental sustainability and how our scooters impact society at large are core considerations as we design, manufacture, deliver and introduce Frog micro-mobility solutions to communities throughout the world.

Our carbon neutral commitment

- As Frog aims to make a positive impact toward sustainability in the communities we serve, we must also consider the impact of our business operations. We will do this by forming partnerships with organizations that reduce environmental impact, by fostering sustainable economic development, and by promoting responsible business practices in our supply chain.
- For example, we have partnered with Carbonfund.org and Flexport.org to offset the carbon emissions emitted from our global supply chain.



Carbonfund.org

FLEXPORT

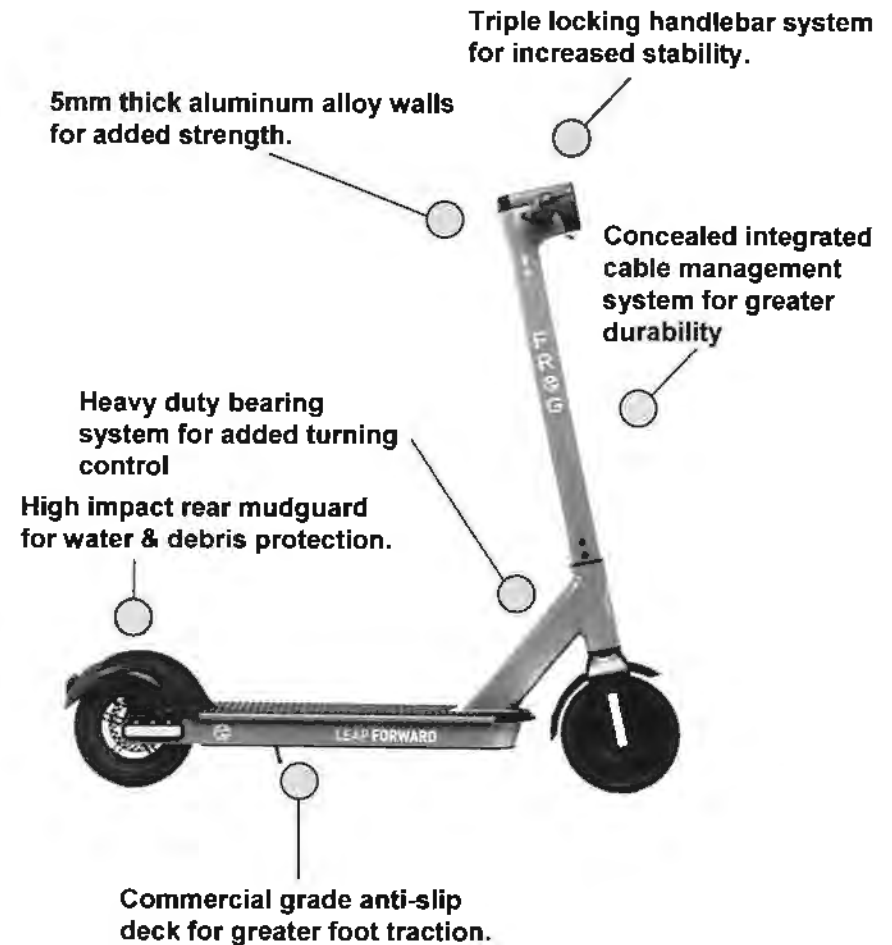
Product – Electric Scooter

World's First Commercial Grade Scooter!

Today most electric scooters are manufactured by the same company, to the same specifications with only minor changes in aesthetics. Not Frog™.

Frogs are heavy-duty, durable and reliable, offering the highest quality shared micro-mobility ride as only they have:

- Triple locking handlebar system for increased stability.
- 5mm thick aluminum alloy walls for added strength.
- Heavy duty bearing system for added turning control.
- Commercial grade anti-slip deck for greater foot traction.
- High impact rear mudguard for water and debris protection.
- Concealed integrated cable management system for greater durability.
- Top speed of 25 km/hour.
- 50 km maximum distance.
- 42V lithium-ion battery.



Designed to Blend In

Frogs Accommodate Urban Landscapes

Frog scooters were designed specifically to blend in nicely with cityscapes. To be non-obtrusive, like they belong as a part of city infrastructure. Frogs attract attention without being loud. Their superior build makes them stand out.



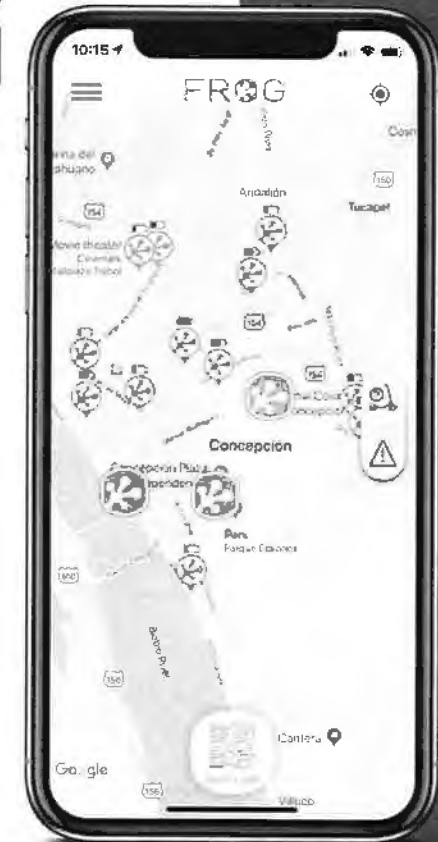
Product - Technology

Device:

- All Frog™ Scooters have built-in 3G and 4G/GPS-enabled technology, providing the ability to locate and communicate with the devices when needed. This also allows us to track user data, such as trips taken, number of miles and carbon emissions saved.

Software:

- The Frog™ iOS and Android mobile application is designed for ease of use and navigation and is currently available in multiple languages.
- To use a Frog, riders simply download the iOS or Android mobile application to create an account, find a nearby Frog and unlock a ride by scanning the QR code. Riders can track rides, access rider and safety manuals, report issues and manage payment options, all from a mobile device.




Safety is our top priority

Frog™ promotes safety, educational and awareness programs that help riders share the road safely.

1. Frog's team works cross-functionally to bring messages about scooter safety, rules of the road, helmet use, scooter parking, and riding etiquette.
2. Educational messages are consistently and effectively communicated both online and in each market:
 - Hosted community events and onsite training and education
 - Attend community events
 - Meet with community groups
 - Product display – Scooter decals, Website, In-App





Built to Scale

- Strategically integrated, we manufacture our own scooters.
- Unlimited supply of scooters allows Frog™ to launch timely programs anywhere in the world.
- New Market Integration (NMI) Program - Allows for repeatable success
 - Responsible growth plan
 - Prepared business model
 - Training and support
 - Marketing Programs
- Deployment partnerships for operations and maintenance
- Local operators are partners – invested in success of program

Local Operations, Local Accountability

Frog™ is committed to safe and dependable micro-mobility systems and takes pride in providing operational excellence

- Daily scooter maintenance and repairs
- Community focused engagement
- Customer service
- Local and national marketing programs
- Equitable access programs
- NMI program support
- Non-profit partnerships

Responsive and fully developed local operations team



Turnkey City Partners

Frog™ covers 100% of equipment, operations, logistics and marketing costs.



Global Company, Local Presence

Frog™ provides a local office for the community's micro-mobility program. Along with job creation by hiring local residents and active participation in the city activities and events.



Comprehensive Safety Program

Frog™ educates riders and non-riders about our system and local laws, ensuring responsible riding and compliance.



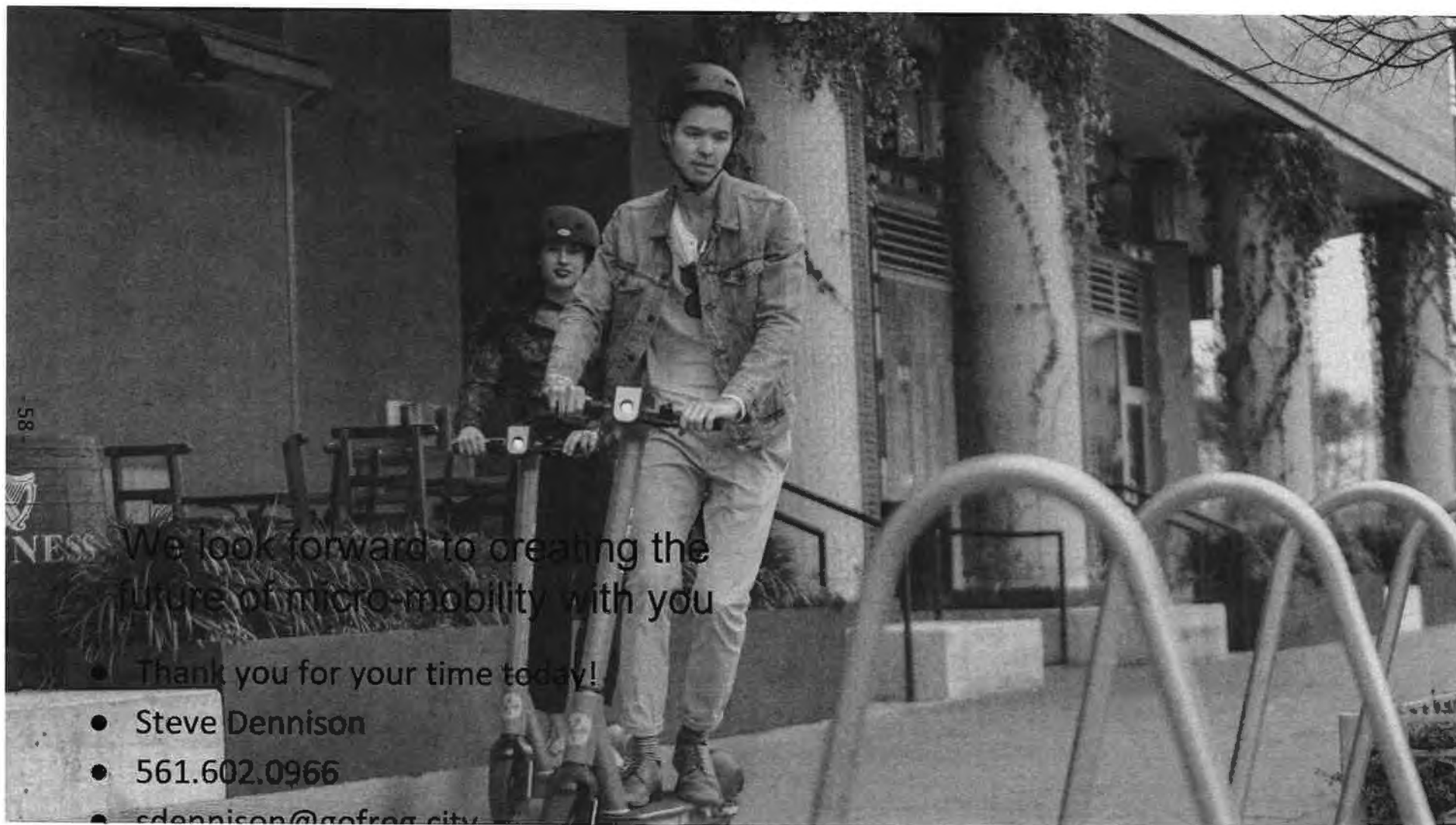
Community Engagement

Frog™ strives to cultivate relationships with key stakeholders, community groups, non-profit organizations, and the community at large in order to foster a sense of trust and transparency.

Frog Gives Back

Local Non-Profit organization

1%
BACK



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NESS

We look forward to creating the
future of micro-mobility with you

- Thank you for your time today!
- Steve Dennison
- 561.602.0966
- sdennison@gefrog-city.com

MEMORANDUM

TO: Mayor George
Vice Mayor England
Commissioner Kostka
Commissioner Samora
Commissioner Rumrell

FROM: Max Royle, City Manager 

DATE: August 21, 2019

SUBJECT: Ordinance 19-16, First Reading, to Repeal Ordinances 19-03 and 19-04, Which Prohibit Certain Plastic Items

BACKGROUND

At your July 1, 2019, meeting, you passed Ordinances 19-03 and 19-04 on final reading. Ordinance 19-03 prohibits the use of polystyrene containers and single-use plastic straws. Ordinance 19-04 prohibits the sale, use, and distribution of single-use plastic bags by retail establishments in the City. Both ordinances are to go into effect on January 1, 2020.

Recently, the Third District Court of Appeals overturned a lower court ruling that state laws prohibiting cities from adopting such bans was unconstitutional.

Because of the appellate court's decision, the City Attorney recommends that Ordinance 19-03 and 19-04 be repealed. He has provided the attached ordinance and will answer your questions at the meeting.

ACTION REQUESTED

It is that you discuss the proposed ordinance with Mr. Wilson and that you pass Ordinance 19-16 on first reading.

ORDINANCE NO. 19 - 16

AN ORDINANCE OF THE CITY OF ST. AUGUSTINE BEACH, FLORIDA, PROVIDING FOR THE REPEAL OF CITY ORDINANCES 19-03, PROHIBITING POLYSTYRENE CONTAINERS AND SINGLE USE PLASTIC STRAWS AND 19-04 PROHIBITING SALE THE DISTRIBUTION OF SINGLE USE PLASTIC BAGS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on July 1, 2019, the City Commission of the City of St. Augustine Beach adopted Ordinances 19-03, prohibiting polystyrene containers and single use plastic straws and 19-04, prohibiting the sale and distribution of single use plastic bags, and,

WHEREAS, on August 14, 2019, the Court of Appeal of Florida, Third District, issued an opinion in the case of Fla. Retail Fed'n, Inc. v. City of Coral Gables, finding that Florida cities are preempted from passing laws that regulate or prohibit use and sale of certain plastic products, including those prohibited in City of St. Augustine Ordinances 19-03 and 19-04, and,

WHEREAS, the Court's decision in the above case invalidates City Ordinances 19-03 and 19-04, and the city must repeal those ordinances in order to comply with Florida law.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF ST. AUGUSTINE BEACH FLORIDA:

Section 1 City of St. Augustine Beach Ordinance 19-03, containing Sections 13-47, Prohibition on Use of Expanded Polystyrene and Single Use Plastic Straws and 13-48, Enforcement; Penalties, of the Code of Ordinances of the City of St. Augustine Beach, are hereby repealed in their entirety.

Section 2 City of St. Augustine Beach Ordinance 19-04, containing Sections 13-44, Prohibition of Single Use Plastic Carryout Bags for Special Events and Section 13-45, Sale, Use and Distribution of Single Use, Carryout Bags by Retail Establishments and Food Service Providers, of the Code of The City of St. Augustine Beach are hereby repealed in their entirety.

Section 3 SEVERABILITY. It is the intent of the City Commission of the City of St. Augustine Beach, and is hereby provided, that if any section, subsection, sentence, clause, phrase or provision of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not be construed as to render invalid or unconstitutional the remaining provisions of this Ordinance.

Section 4 **EFFECTIVE DATE.** This ordinance shall take effect upon adoption.

PASSED by the City Commission of the City of St. Augustine Beach, Florida upon
Second Reading this _____ day of _____ 2019.

**CITY COMMISSION OF THE
CITY OF ST. AUGUSTINE BEACH**

ATTEST: _____

City Manager, Max Royle

BY: _____


Undine C. George, Mayor

First Reading: _____

Second Reading: _____

MEMORANDUM

TO: Mayor George
Vice Mayor England
Commissioner Kostka
Commissioner Samora
Commissioner Rumrell

FROM: Max Royle, City Manager 

DATE: August 27, 2019

SUBJECT: Non-Ad Valorem Assessment Fee to Pay Costs to Collect Household Waste, Recyclables, and Yard Trash

INTRODUCTION

At this time, the City levies a yearly non-ad valorem assessment to pay part of the cost to dispose of household waste and yard trash. That assessment of \$74 was first levied in 2012 and has not been changed since 2012.

As noted, the \$74 pays part of the cost to dispose of household waste and yard trash. It doesn't pay the full disposal cost nor the cost to collect household waste and yard trash, nor the cost to collect and dispose of recyclables. For disposal, the City makes up the difference from General Fund revenues; and for the collection and disposal of recyclables from residences, it pays monthly \$9,100 from General Fund revenues to a private company, Advanced Disposal.

Each year, the City's Chief Financial Officer is required by state law to do a report of all the costs, direct and indirect, of the City solid waste operations. The report is broken into three categories of costs: solid waste collection, solid waste disposal, and recycling. For Fiscal Year 2018, the total cost was \$1,365,523.35. Towards paying that amount, the \$74 non-ad valorem assessment for the disposal of solid waste provided only \$220,084.

THE NEED FOR THE NON-AD VALOREM ASSESSMENT FEE

For several years, the City administration has suggested that an additional non-ad valorem assessment fee be levied to help pay the costs to collect household waste and yard trash, and to collect recyclables. The fee would help lessen the burden on the City's major source of revenue, property taxes, to fund its operations. This burden is especially obvious because of these facts:

1. The costs for the City's solid waste operations is over \$1.3 million. As noted above, the total cost for the City's solid waste operations in FY 2018 was \$1,365,523.
2. The cost of the subsidy from the General Fund to the Road/Bridge Fund is nearly a million. In the proposed FY 2020 budget, the amount requested is \$890,322. For FY 2019, the amount appropriated was \$1,160,306. The subsidy is needed because Road/Bridge Fund revenue sources, such as the local option gas tax and impact fees, do not provide enough money for the Fund's operations.

3. Together, just two expenditures, solid waste operations and the subsidy to the Road/Bridge Fund, total over \$2.2 million, which is about a fifth of the City's entire annual budget.

Without the non-ad valorem assessment fee, the City by necessity will have to rely more and more on property taxes to fund its operations. This is evident by the fact that the FY 2019 millage, 2.3992 mills, will not provide enough money for expenditures in the proposed FY 2020 budget. This is why the Commission at its July 31st special meeting had to set the tentative millage at 2.60 mills.

THE PROPOSAL

It is for the Commission to approve a non-ad valorem assessment of \$230, which is the same assessment as the County has proposed be levied in FY 2020 for solid waste collection and disposal in the unincorporated areas. The \$230 assessment would include the \$74 that the City currently levies now for the disposal of household waste and yard trash.

With an estimated 2,796 residential units in the City, the \$230 assessment would provide \$643,080, which is less than half the cost of the City's solid waste operations as shown by the full cost accounting report for FY 18. The total was \$1,365,523. Half that amount is \$682,276. The \$1,365,523 equals about a full mil in property taxes.

ATTACHMENTS

Attached for your review is the following information:

- a. Pages 1-3, the minutes of that part of your June 17th meeting when you last discussed the topic of the non-ad valorem assessment.
- b. Pages 4-5, an email inquiry to the Property Appraiser and his reply concerning using square footage on which to base the assessment. At your June 17th meeting, Mayor George asked whether the assessment could be based on the square footage of a house.
- c. Pages 6-7, a memo from the previous CFO, in which she shows the costs of the City's solid waste operations for FY 2018, and states that the annual cost per resident is \$468.24.
- d. Page 8, a notice from the County sent to County residents of the proposed non-ad valorem assessment for solid waste for FY 2020.
- e. Page 9, a list showing the monthly and annual residential solid waste fee charged by area cities. From it, you will see that the proposed \$230 fee for our City is higher than what some cities charge, and lower than others charge.
- f. Pages 10-15, the survey responses to the question: "To pay for the collection of residential solid waste, would you support a fee?" The responses were:

No: 51.82%

Yes: 48.18%

ACTION REQUESTED

It is that you discuss the City having a non-ad valorem assessment fee of \$230 which would match the County's proposed fee for residents in the unincorporated parts, and which is well under the annual cost per resident shown by the former CFO on page 7.

SUPPLEMENTAL INFORMATION

A. Basis for Determining the Non-Ad Valorem Assessment

At the conclusion of your June 17th meeting, Mayor George suggested that the Tax Appraiser's office may be able to base the fee on the square footage of a residence or its number of bedrooms.

Mr. Eddie Creamer, the Property Appraiser, provided an email dated June 24th (page 4), in which he said a per-bedroom count would be inconsistent for assessment purposes. He suggested using the square footage, heating/cooled, or non-heated/cooled, of a residence.

We checked with the Tax Collector, Mr. Dennis Hollingsworth, who recommended using a flat assessment per residence as the County does, rather than one based on square footage of a residence. Some large homes, for example, might have one or two older residents who don't create much trash, while a smaller residence with two young adults with children might generate more trash.

B. Significant Dates

There are two:

The first is that the City needs to notify the Tax Collector of the proposed fee before the end of 2019. Second, that if you approve the fee, the City won't receive revenue from it until Fiscal Year 2021.

Here is the timetable as prescribed in Section 197.3631 and subsequent sections of Florida Statutes for the adoption of the non-ad valorem assessment to pay part of the costs to collect and dispose of household waste, yard trash, and recyclables in the City:

1. Prior to January 1, 2020, the City Commission adopts a resolution at a public hearing. The resolution is to state the uniform method of collecting such an assessment.
2. Four consecutive weeks prior to the hearing, the City must publish in a newspaper of general circulation the notice of the City's intent to use the uniform method of collecting the assessment. The resolution must state the need for the assessment and must include a legal description of the boundaries of the real property that will be subject to the assessment.
3. If the Commission adopts the resolution, then a copy of it must be sent by January 10th to the Tax Collector, the Property Appraiser, and the Florida Department of Revenue.
4. Between January 1, 2020, and September 15, 2020, the City must adopt another resolution at a public hearing. This resolution will adopt a non-ad valorem assessment roll of the properties that will be charged the assessment.
5. At least 20 days before the public hearing, the City must notify every property owner who will be affected by the special assessment of the assessment's purpose, the amount of the assessment,

the total revenue the City expects to collect, and other information concerning the specific assessment. A notice must be published in a newspaper of general circulation in the County about the public hearing. The notice must also contain specific information about the proposed assessment.

6. If the resolution is adopted, the City then must have an interlocal agreement with the Tax Collector for his office to collect the assessment and remit it, minus an administrative charge of 2%, to the City.

FROM MINUTES OF CITY COMMISSION MEETING, JUNE 17, 2019

1. Discussion of Revenue Sources: Franchise Fee for Solid Waste Haulers; Non-Ad Valorem Assessment to Pay Costs to Collect Household Waste, Recyclables, Yard Trash and Special Waste; Update on Paid Parking (Presenters: Max Royle, City Manager; Melissa Burns, Chief Financial Officer)

City Manager Royle advised that the staff feels it is important to adopt a non-ad valorem assessment for household and special waste collection and explained that it would not go into effect until 2021. He remarked that this is to set in motion the procedure to accomplish the non-ad valorem fee with the Tax Collector. He explained that the estimated fee would be \$222 a year

minus \$74 that the citizens are already paying for a total increase of \$148. He explained that it would not affect businesses, only residential.

Discussion ensued regarding condominiums would not be affected because they are commercial; this non-ad valorem tax would not be tax deductible; telecommunications tax has decreased, and this would help with the shortfall; property taxes are the most significant source of revenues; the need for new revenue sources to keep ahead of expenditures; having public hearings for the public to comment on it; duplexes would pay for each residence; non-ad valorem tax would be the same amount; undertaking full cost accounting on the amount charged; transient rentals are charged as business customers; and the Charter stating that the City would provide the solid waste collection by paying property taxes.

Commissioner Samora advised that the Commission has asked to identify revenue sources, which staff has done a great job doing. He explained that he views this as realigning the services with where they actually belong. He remarked that everyone pays their ad valorem taxes which pay for the garbage pickup and recycling for the residences and the commercial properties don't receive the service but pay the ad valorem taxes. He explained that the millage will be addressed later this budget year and it could go up or down, but this would realign the service that is being provided. He explained that this would be \$620,000 a year and it could be removed from the millage if the Commission agrees.

Mayor George advised that she does not expect the millage to go down and does not want the door opened to future Commissions by having the non-ad valorem tax. She explained that this Commission adjusted the millage to account for the \$74 solid waste disposal.

Commissioner Samora advised that was a missed opportunity. He explained that staff is not even trying to cover the entire cost of collection. He remarked that the Commission has not raised the disposal fee in nine years, which was a mistake. It is time to realign and restructure where the costs are being used and not even covering the full costs.

Discussion ensued regarding how many transient rentals there were there in the City; need to fairly distribute the cost throughout the City; moving forward but getting more information; every address would receive a letter regarding this fee; whether it is cheaper to have a dumpster pickup than the City; transient rentals would not need dumpsters and would usually be picked up by the City.

Mayor George opened the Public Comments section. The following addressed the Commission:

Craig Thompson, 6 D Street, St. Augustine Beach, FL, explained that he is on a fixed income and the fee is more than doubled; asked for more creative options; stated this is not a fair tax because not everyone is using the same amount; and he would like to see if the fee would be by the quantity of waste.

Ed Slavin, P.O. Box 3084, St. Augustine, FL, requested the Commission to table this item and restructure this to use more conservation.

Mayor George closed the Public Comments section and advised that it was the consensus of the Commission to get more information, but to move forward with discussion. She asked staff to provide the relative costs and suggestions on how this could be rated on the user-based system.

City Manager Royle advised that a non-ad valorem assessment would not allow for different amounts to be paid according to usage.

Mayor George advised that different cities do have options on how the fee is charged. She requested to know what other cities do and if staff says they don't have the resources, then she wants to know why.

Vice Mayor England requested City Manager Royle to speak with the Tax Assessor's Office on their limitations for refunded or differential on non-ad valorem fees.

Mayor George advised that the Tax Assessor's Office may be able to base the fee on the square footage of the home or the number of bedrooms. She advised that she may not support this and requested that staff get more feedback by having Communications / Events Coordinator to do a survey on how residences feel about this fee.

City Manager Royle advised that this item will be brought back to the Commission in August.

Max Royle

From: Eddie Creamer, C.F.A. <Eddie@sjcpa.us>
Sent: Monday, June 24, 2019 8:50 AM
To: Max Royle
Cc: Nikki Pontello
Subject: Re: Non-Ad Valorem, Assessment

Good Morning Max,

While we do have a bedroom count for some homes, it would likely be inconsistent for assessment purposes as the practice of adding bedrooms has been more recent and generally from plans of new homes and remodels. I would recommend square footage as that is consistent and we provide both conditioned square footage and total square footage.

I hope this is helpful. Please let me know if you need anything additional. Have a great day.



Eddie Creamer, C.F.A.
Property Appraiser
4030 Lewis Speedway, Suite 203
Saint Augustine, Florida 32084
Phone: (904) 827-5520
Fax: (904) 827-5580
www.sjcpa.us

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On Jun 24, 2019, at 7:58 AM, Max Royle <mroyle@cityofsab.org> wrote:

Mr. Creamer,

The City is exploring the levying of a non-ad valorem assessment to pay the costs to collect solid waste from City residences. The City Commission asked if the assessment can be calculated on the basis of the number of bedrooms in a home, or the home's square footage. Is such a basis possible?

Max

M E M O R A N D U M

TO: MAX ROYLE, CITY MANAGER
FROM: MELISSA BURNS, CHIEF FINANCIAL OFFICER
SUBJECT: SOLID WASTE NON-AD VALOREM ASSESSMENT
DATE: 5/15/19

Background

The City is re-evaluating the possibility of implementing non-ad valorem assessments for the collection of solid waste and recycling in addition to the solid waste disposal non-ad valorem assessment already in place. For the Commission meeting held on February 12, 2018, a report was provided outlining what the solid waste function costs the city per month per resident and commercial customer. These costs are determined by completing a full cost accounting. The information below has been updated utilizing figures from Fiscal Year Ending September 30, 2018.

Full Cost Accounting

Full Cost Accounting (FCA) is a systematic method of identifying, summing, and reporting the costs incurred by providing solid waste services. It includes not only direct costs, but indirect costs and future outlays to provide necessary support to solid waste services. There are three components to the Solid Waste function and they are, Collection, Disposal and Recycling. Those components are further separated between residential units and commercial customers. The results of the FCA revealed the following:

In FY 18, the cost of Solid Waste is as follows:

Component	Cost
Solid Waste Collection	\$ 767,185.26
Solid Waste Disposal	442,220.21
Recycling	156,117.88
Total Cost	\$ 1,365,523.35

As mentioned before, the components are separated into residential units and commercial users. There were 2,796 residential units and 184 commercial customers in FY18. To allocate the above costs between residential and commercial, percentages are applied to each separate component. In this case, residential is 93.83% of the total units/users and commercial is 6.17%.

- The annual cost per residential unit is \$468.24:
 - \$261.85 for Collection
 - \$150.93 for Disposal
 - \$ 55.41 for Recycling

Commercial Customers

- The annual cost per commercial customer is \$338.87:
 - \$190.55 for Collection
 - \$109.83 for Disposal
 - \$38.49 for Recycling

Commercial customers are billed monthly with a per can charge for the disposal of their solid waste. Staff will be revisiting how and when the commercial customers are billed in the very near future.

Conclusion

The City is re-evaluating the possibility of implementing non-ad valorem assessments for collection of solid waste and recycling. The above information is what it actually cost the City to provide the services in FY18.

If further information is required, please let me know.



St. Johns County
500 San Sebastian View
St. Augustine, Florida 32084

ST. JOHNS COUNTY, FLORIDA
 NOTICE OF HEARING TO IMPOSE AND PROVIDE FOR
 COLLECTION OF SOLID WASTE DISPOSAL,
 COLLECTION, AND RECYCLING
 NON-AD VALOREM ASSESSMENTS
 NOTICE DATE: JULY 1, 2019

As required by Section 197.3632, Florida Statutes, notice is given by St. Johns County, Florida (the "County") that annual assessments for solid waste disposal, collection, and recycling services, facilities, and programs using the tax bill collection method may be levied on your property for the fiscal year October 1, 2019 – September 30, 2020 and future fiscal years. The purpose of the assessments is to fund solid waste disposal, collection, and recycling services, facilities, and programs benefiting residential property located within the unincorporated area of the County and each municipality within the County that consents to inclusion by ordinance. The total annual solid waste assessment revenue to be collected within the County is estimated to be \$21,419,210.00 for the upcoming fiscal year. The annual solid waste assessments are based on the number of residences, dwelling units, and habitats contained on each residential property. The maximum rates of assessment for each residence, dwelling unit, and habitat shall be as follows:

	Fiscal Year 2019-20	Fiscal Year 2020-21	Fiscal Year 2021-22	Fiscal Year 2022-23	Fiscal Year 2023-24
Disposal Assessment	\$57.00	\$57.00	\$57.00	\$57.00	\$62.00
Collection Assessment	\$118.00	\$122.00	\$126.00	\$130.00	\$130.00
Recycling Assessment	\$55.00	\$57.00	\$59.00	\$61.00	\$62.00
TOTAL	\$230.00	\$236.00	\$242.00	\$248.00	\$254.00

The total number of residences, dwelling units, and habitats on the above parcel is 1.

The total amount to be levied against the above parcel for Fiscal Year 2019-20 shall be \$57 for the Disposal Assessment, \$118 for the Collection Assessment, and \$55 for the Recycling Assessment.

A public hearing will be held at 9:00 a.m. on August 6, 2019, in the County Auditorium at the County Administration Building, 500 San Sebastian View, St. Augustine, Florida, for the purpose of receiving public comment on the proposed assessments. You and all other affected property owners have a right to appear at the hearing and to file written objections with the Board of County Commissioners within 20 days of this notice. If you decide to appeal any decision made by the Board of County Commissioners with respect to any matter considered at the hearing, you will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in this proceeding should contact the ADA Coordinator at (904) 209-0650 at the St. Johns County Administration Building, 500 San Sebastian View, St. Augustine, Florida 32084. For hearing impaired individuals: Florida Relay Service: 1-800-955-8770, no later than 5 days prior to the date of the meeting.

Unless proper steps are initiated in a court of competent jurisdiction to secure relief within 20 days from the date of Board of County Commissioners action at the above hearing (including the method of apportionment, the rate of assessment and the imposition of assessments), such action shall be the final adjudication of the issues presented.

Copies of the Solid Waste Ordinance, the Annual Assessment Resolution, and the updated assessment roll are available for inspection at the office of the Clerk of the Board of County Commissioners at the County Administration Building, 500 San Sebastian View, St. Augustine, Florida.

Both the solid waste non-ad valorem assessments amount shown on this notice and the ad valorem taxes for the above parcel will be collected on the ad valorem tax bill mailed in November 2019. Failure to pay the assessments will cause a tax certificate to be issued against the property which may result in a loss of title.

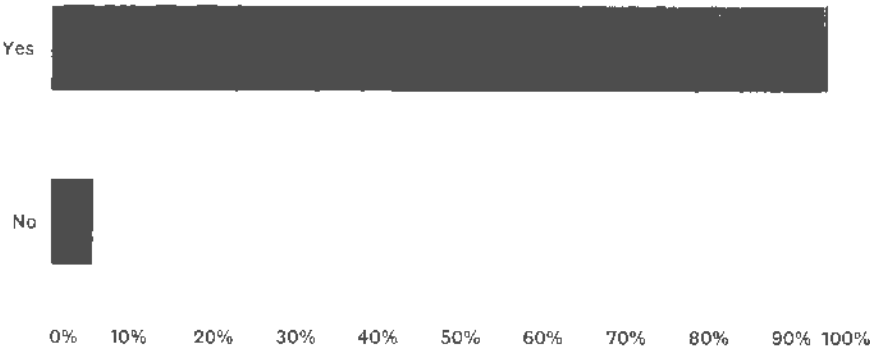
If there is a mistake on this notice, it will be corrected. If you have any questions regarding your solid waste special assessment, please contact the County at (904) 827-6980, Monday through Friday between 8:00 a.m. and 4:30 p.m.

Residential Solid Waste

	<u>Monthly</u>	<u>Annual</u>		<u>Millage</u>
Atlantic Beach	\$18.02	\$216.24	Billed in Utilities (one totter only)	3.2285
City of St Augustine	\$17.44	\$209.28	Billed in Utilities	7.5000
Duval	n/a	\$151.80	Taxes	11.1178
Flagler Beach	\$19.80	\$237.60	Billed in Utilities	5.3900
Green Cove Springs	\$19.00	\$228.00		3.6000
Jacksonville Beach	\$16.31	\$195.72	Billed in Utilities	3.9947
Neptune Beach	\$22.05	\$264.60	Billed in Utilities	3.3656
Orange Park	\$25.00	\$300.00	\$18 Billed in Utilities, \$7 Billed in Taxes	5.8781
Palm Coast	\$20.36	\$244.32	Included in Water Bill-not broken out	4.6989
St Johns County	n/a	\$230.00	Billed in Taxes, increasing over the next 5 years	5.8671

Residential Solid Waste

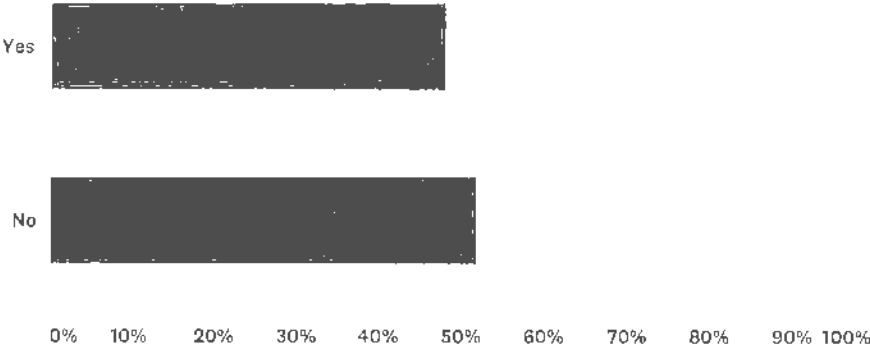
Q1 Are you a resident or property owner in the City of St. Augustine Beach?



ANSWER CHOICES	RESPONSES	
Yes	94.55%	260
No	5.45%	15
TOTAL		275

Q2 To pay for the collection of residential solid waste, would you support a fee?

Answered: 247 Skipped: 28



ANSWER CHOICES	RESPONSES	
Yes	48.18%	119
No	51.82%	128
TOTAL		247

Q3 Additional Comments.

Residential Solid Waste

#	RESPONSES	DATE
1	How will you access weekly rentals that generate much waste?	8/17/2019 6:24 PM
2	Frequency could be decreased to reduce cost.	8/16/2019 12:15 AM
3	The new fees should only be for vacation rentals because they create far more garbage than residents.	8/15/2019 5:19 PM
4	The fee should be levied on transient rentals who can easily absorb the cost by passing it on to their guests. I don't think its fair to expect permanent residents to pay for the increase in garbage being generated by the vacation rentals.	8/15/2019 4:08 PM
5	The city has to figure a way for fairness in the fee structure equation. Why should a single occupant of a small house, who puts out a trash barrel every 2-3 weeks, have to pay the same fee as 2-4 or even 6 people living in a Sea Colony house or the typical 3 story McMansions who generate large quantities of trash every single week? This is the core issue that MUST be solved before going forward with restructuring of fees for trash collection in St. Augustine Beach.	8/14/2019 8:48 AM
6	not in favor of new fees	8/13/2019 6:49 AM
7	I believe trash should be collected at least 2x per week instead of 1x. I would support a fee for increased collection.	8/13/2019 6:24 AM
8	Property tax increases each year are already excessive. Additional fees become unmanageable and unappealing to local residence.	8/12/2019 11:40 PM
9	Would expect the city to provide wheeled containers for trash and recycling	8/12/2019 7:42 PM
10	Cost devised between us with exception of business.	8/12/2019 3:59 PM
11	When I moved here, collection was twice a week. Now it's once. With all new developments being approved, there ought be plenty money to pay for this.	8/12/2019 11:29 AM
12	even "recycling" is being picked up with a garbage truck...	8/12/2019 10:48 AM
13	still believe in addition to a fee there should be a small millage increase to help add additional police officers, improve drainage and other infrastructure and to pay for part of the Solid Waste fees. Large vacation homes will gnerate more trash. Allowing the owners of large properties to pay a little more is fair	8/12/2019 10:45 AM
14	Would only support a fee if a compostable recycling program was put in place so residents could properly dispose of the compostable takeout containers and straws the the city is now forcing restaurants to use.	8/12/2019 10:15 AM
15	No new taxes...cease recycling if cost is high.	8/12/2019 7:49 AM
16	Our taxes are high enough! We pay more than others due to being a municipal! Drop that!!	8/12/2019 5:21 AM
17	Short term rentals should be considered a business and commercial rate should apply	8/11/2019 5:29 PM
18	We should promote composting in the reduction of trash/solid waste..Raising the fee does not promote conversation it is not fairly distributed in terms of who is producing the trash le is it small households, large households or residential short term rentals or visitors.More information is needed to determine if this is a fair tax/assessment on small household	8/11/2019 7:04 AM
19	Why not adjust taxes	8/11/2019 5:29 AM
20	There has been zero inflation why is the cost of waste removal going up. I would suggest recycling only the items that will pay for themselves. If individuals want more recycles put a centralize bin on city property for those individuals to dispose of the items.	8/11/2019 4:09 AM
21	Don't we already pay a fee?	8/10/2019 7:41 PM
22	Prefer it be covered by my tax bill	8/10/2019 7:31 AM
23	We are being taxed to death. Stop increasing all the taxes.	8/8/2019 7:29 PM

Residential Solid Waste

24	Yes, but, rising cost of disposal fees shouldn't lead to such a dramatic increase for residents. What measures have you taken to blunt the increases? What safeguards are there to keep this from going up every year? This survey makes me feel like I'm being asked to sign a blank check.	8/8/2019 7:13 AM
25	Because my property taxes have increased so much, I can't afford my escrow shortage, and now my mortgage just went up \$300/month. Please find an alternative solution. Negotiate a better waste management contract. Charge tourists to park. Manage budgets better. Increase commercial revenue base. Please don't pass this on to us.	8/7/2019 1:08 PM
26	While supporting a fee, what other options are available to continue the frequency and quality of service?	8/7/2019 5:28 AM
27	Same schedule and special pick ups must remain along with recycling	8/7/2019 1:15 AM
28	Why don't you budget better? Get parking fees in place. Quit taxing residents for visitors	8/6/2019 11:12 AM
29	Would pay if reasonable, not increase year after year and the frequency and quality of service not change	8/6/2019 10:42 AM
30	Increase taxes if required	8/6/2019 7:54 AM
31	Examine what owners would have to do in order to maintain the price of disposal at the same level. In other words, put the onus on the owners to put in Sweat Equity to keep the cost low.	8/6/2019 7:30 AM
32	Property taxes are already very high, should be sufficient to cover this and if not then reduce cost elsewhere. And what about people with just land, not fair to them to pay others waste disposal cost.	8/6/2019 6:23 AM
33	Vacant lots should be exempt.	8/5/2019 6:37 PM
34	Only if we stopped collecting recyclables .Much of those end up in the landfill	8/5/2019 4:50 PM
35	I think you should look at what Gainesville does, or used to do, for trash collection. We paid for the size trash bin we needed. Larger bins cost more than smaller ones. This encourages recycling or at least thinking more carefully about what goes on the trash.	8/5/2019 4:21 PM
36	I support a fee increase but but not one the is more than three times the current rate. Doubling the current rate is a more than fair compromise that will help both the city and the citizens considering the city is also proposing raising the current tax rate.	8/5/2019 2:22 PM
37	Want more info- would the fee be yearly?	8/5/2019 2:14 PM
38	I am not necessarily opposed to paying for trash and recycling, but this does not really explain what happens if no fee is implemented.	8/5/2019 12:30 PM
39	taxes are too high as it is, especially on a fixed income	8/5/2019 11:09 AM
40	Has there been any assessment on making solid waste an enterprise fund?	8/5/2019 10:40 AM
41	Not sure what the question is. I don't want to pay more for 1 collection a week. If you are having waste collection picked up twice a week I could understand an increase.	8/4/2019 4:32 PM
42	We need waste collection and recycling.	8/4/2019 1:58 PM
43	A reasonable fee. And I'd consider reducing (not eliminating) service to reduce the fee. The level of service now is very high; you could lower the level and cost, and teach us how to reduce and reuse!	8/4/2019 5:58 AM
44	i already pay to much in taxes	8/4/2019 5:29 AM
45	On fixed income.	8/4/2019 5:08 AM
46	air bnb and any short term rentals should have their garbage fees raised and with the country checking home ownership, this should be easire to track. short term rentals product much more trash than residents or long term rentals	8/3/2019 6:35 AM
47	Should come out of property taxes.	8/3/2019 6:31 AM
48	your question is very poorly written, it sound like you want a blank check	8/3/2019 6:18 AM
49	I am fully supportive of recycling, but taxes just increased across the board. An alternative would be to charge a cost/container, which would encouerge less waste from inception - the true objective. I would also rather take my newspaper/cardboard to a recycling site than be assessed additional taxes.	8/3/2019 6:09 AM

Residential Solid Waste

50	One would think that it could come from property taxes	8/3/2019 5:53 AM
51	Should be covered by taxes (millage rate)	8/3/2019 5:11 AM
52	The Special pick ups that are requested by phone or on line are easy and convenient. I do hope that the recycling program has continued and even grows	8/3/2019 4:00 AM
53	I am in support of efficient recycling and feel this is necessary for our town	8/2/2019 4:01 PM
54	The fee would have to be reasonable. I am close to retirement and live alone. I have very little trash. I do have monthly yardwaste. I feel that as a resident of SAB I pay higher taxes than those who live a block away from the city, yet they get to take advantage of all the things the city offers. If you make the fee too high, it will hurt those who have lived here for years and are on a fixed income.	8/2/2019 2:54 PM
55	The taxes are already higher in St A Beach than in the county. Where is the money going?	8/2/2019 2:49 PM
56	what are my taxes for? No new fees!	8/2/2019 12:26 PM
57	Keep things status quo	8/2/2019 8:20 AM
58	Not sure for second question	8/2/2019 8:17 AM
59	Just gradually raise what we pay now.	8/2/2019 7:53 AM
60	Hopefully this fee would include new recycling bins also	8/2/2019 6:33 AM
61	Within reason. I am a single person living alone.	8/2/2019 4:47 AM
62	Fee must be used only for collection of solid waste.	8/2/2019 3:35 AM
63	that's it	8/1/2019 9:24 PM
64	Waste collection by a municipality is typically paid for through taxes. As I understand, tax revenues would continue to fund a portion of the cost and the city would triple the current non ad valorem fee. How can such a large, sudden jump be justified? Has the Commission been asleep? No other consumer prices are rising so fast. so the City leaders need to go back to the drawing board rather than raiding residents' wallets.	8/1/2019 7:41 PM
65	Real answer is maybe....hard to answer when it is so vague. How much and for what?	8/1/2019 4:29 PM
66	The current waste removal system in place is the principle reason why SAB is so clean. Start charging people and I guarantee you will see more roadside trash and more dumping in public containers. May have to hire more city workers to chase the unintended consequences. You can't force people to pay for trash service. As little trash as I generate weekly, I'll just dump it in a public container.	8/1/2019 3:18 PM
67	Your proposed "fee" is a tax in sheep's clothing! Call it what it is & take responsibility.	8/1/2019 2:38 PM
68	Increase the millage rate to cover it instead.	8/1/2019 11:55 AM
69	What happened to the profits from recycling?	8/1/2019 9:48 AM
70	Would our proposed costs be the \$468 we pay now + the \$264 fee, or just the \$264 ??	8/1/2019 8:59 AM
71	But there should be a way for people generating less landfill trash to pay less. An incentive to recycle, donate and by things with less packaging.	8/1/2019 6:13 AM
72	Cut costs in the bureaucratic offices	8/1/2019 6:06 AM
73	Would love if you are charged for the amount of waste you produce.	8/1/2019 5:42 AM
74	I rent a house and would pay the fee so the landlord doesn't feel pressured to raise my rent	7/25/2019 1:22 PM
75	That should be handled by my taxes	7/25/2019 11:47 AM
76	I don't support anything which raises my cost	7/25/2019 11:10 AM
77	I feel the current fee is adequate for the one container of trash we generate per week.	7/25/2019 8:04 AM
78	None	7/22/2019 5:48 AM
79	I pay enough in my property tax to take care of waste disposal	7/21/2019 10:59 PM
80	Already taxed enough!	7/20/2019 10:34 AM
81	I spend approximately 1 month a year in a non rental unit	7/20/2019 8:24 AM

Residential Solid Waste

82	I own property but do not live in the city. I bring recycling and trash home when I leave the property.	7/20/2019 6:44 AM
83	none	7/19/2019 11:31 AM
84	Only here generating trash 1/2 -3/4 of year though	7/19/2019 9:17 AM
85	I own a condo unit so it seems this would be an excessive fee for this setting.	7/19/2019 7:23 AM
86	No fee trying to pay for breast cancer and no new fee please	7/19/2019 7:22 AM
87	We pay enough city tax.	7/19/2019 7:21 AM
88	This service should be covered under the broad umbrella of tax assessment. Man up and raise taxes to the point they cover essential services.	7/19/2019 7:16 AM
89	Property taxes are high enough	7/19/2019 7:02 AM
90	How will fee work	7/19/2019 6:57 AM
91	What would a mileage increase be as compared to a fee? Would vacant lots pay a fee or only residences?	7/19/2019 3:19 AM
92	Good waste service is a must.	7/18/2019 11:53 AM
93	Would like to know where the money for this is coming from now and feel it better to be a cost incurred by the hotels in the beach	7/18/2019 11:34 AM
94	Property taxes are already too high, squeezing the elderly on fixed incomes	7/18/2019 7:18 AM
95	Property taxes are already high. Are you collecting sufficient impact fees on all the new developments to offset expenses?	7/18/2019 5:54 AM
96	That is part of what property taxes are for!	7/18/2019 5:53 AM
97	A fee in a reasonable amount would be acceptable. But if the city needs income to support primary services, then revenue should come from ad valorem taxes.	7/18/2019 5:17 AM
98	isnt that what our taxes are for??	7/18/2019 4:25 AM
99	Tripling the cost is a bit ridiculous. Is it time to change companies? Have you considered changing the recycling containers to larger ones with lids in order for more recycling to take place? Most of it blows away	7/17/2019 3:53 PM
100	I might forego recycling if you are to add another charge/fee.	7/17/2019 1:02 PM
101	Fees for commercial properties like hotels, restaurants, etc., should be higher, since they have more frequent collections.	7/17/2019 11:28 AM
102	Would this be in our taxes or a monthly fee. Also, hope you improve the service or I would say not willing. I pay a hell of a lot of tax on my little 1200sqft home. Every where I have ever lived in SJC yard waste was picked up automatically. Mine sat there for 3 weeks before I decided they weren't just missing it they were passing it by. Have NEVER had to call for yard waste? Ielimps, trees etc. could not believe they would pick up neighbors and by pass mine and 3 or 4 others. I finally got to where I would call on everyone on the block.	7/17/2019 9:39 AM
103	I would like to see a large recycle can to be provided. I don't mind paying for good and consistent services. We have never been let down by our city workers.	7/17/2019 9:30 AM
104	If this plan passes would we get a tax reduction for a fee that the city no longer has to pay ??	7/17/2019 8:07 AM
105	Public works does an excellent job, we have hands down the best trash collection service in the state. I've lived in several locations in this state and country, I've never had more efficient service than I do in SAB. If there is a fee that must be assessed to continue this level of service support it.	7/17/2019 6:41 AM
106	I support a fee as long as it includes the continuation of a comprehensive recycling program	7/17/2019 6:20 AM
107	This fee will be defeating the purpose of our homestead law hurting all retirees and elderly persons	7/17/2019 4:12 AM
108	We already pay an additional fee. City taxes are higher than that of the county itself. I have doubts whether the recyclables being collected are actually being recycled.	7/16/2019 6:39 PM

Residential Solid Waste

109	I'm not sure that I understand if I as the property owner would be taking over paying for the disposal of my residential waste and recycling, or if I would be paying an extra fee on top of what the city is already paying. If it's an extra fee, I'm ok with paying more, but not necessarily if it is for the exact same services. Is it a one time fee of \$230? An annual fee?	7/16/2019 6:21 PM
110	rent is high enough, and it would go up to cover the cost.	7/16/2019 2:52 PM
111	I would gladly support paying a fee if we can be assured that the recycling is actually being recycled and that we be able to recycle a lot of different materials. I'd also like to see composting happen here. It's done in the Pacific Northwest and we were surprised at how little landfill waste we had at the end of a three week stay there.	7/16/2019 1:52 PM
112	Consider picking up waste and recycling on the same day if they are ultimately ending up in the same place (current data shows this happening with China refusing to buy our recycling). Provide more information on where the funds are currently coming from to pay for waste pickup that offsets the current fee imposed on residents.	7/16/2019 1:31 PM
113	I'd like to see you make the tourists in current at least a portion of this fee through additional taxes on hotels and short-term rentals.	7/16/2019 1:13 PM

MEMORANDUM

TO: Mayor George
Vice Mayor England
Commissioner Kostka
Commissioner Samora
Commissioner Rumrell

FROM: Max Royle, City Manager 

DATE: August 22, 2019

SUBJECT: Strategic Plan: Development of a Mission Statement and Guidance to Staff re: Next Steps to Take for Development of the Plan

At your August 5th meeting, we provided you with suggestions for a mission statement from Vice Mayor England and Commissioner Kostka. Though you didn't adopt a mission statement, you discussed the information provided.

For review at your September 9th meeting, we have provided the following:

- a. Pages 1-2, the minutes of that part of your August 5th meeting when you discussed possible mission statements.
- b. Page 3, the four suggestions from citizens for a mission statement that the City received in response to a survey question.
- c. Page 4, Vice Mayor England's suggestion for a mission statement.
- d. Pages 5-11, information that Commissioner Kostka provided for your August meeting.
- e. Pages 12-18, information from an online article about mission and vision statements. On pages 14-16 are examples of local governments' mission and vision statements.
- f. Page 19-25, mission and vision statements from the cities of Albany, Georgia; Marion, Iowa; Corcoran, Minnesota; Durham, North Carolina; and Lacey Washington.

MISSION AND VISION STATEMENT

You'll note in the material provided that a mission statement should be:

- Short, perhaps no more than two sentences
- Be a summary of the City's basic purpose, i.e., why does it exist.
- State the basic activity or activities that the City does

For example, Albany, Georgia's, mission statement is: "The City of Albany delivers fiscally responsible, highly dependable services to the citizens in the community and the region with integrity and professionalism."

Corcoran, Minnesota's, mission statement is: "The City of Corcoran will provide high quality public services in a cost effective, responsible and professional manner, in order to create a preferred environment to live, work, play and conduct business."

And, Lacey, Washington: "Our mission is to enrich the quality of life in Lacey for all our citizens...to build an attractive, inviting and secure community. We pledge to work in partnership with our residents to foster community pride, to develop a vibrant, diversified economy, to plan for the future, and to preserve and enhance the natural beauty of our environment."

For language for the vision statement, please note on pages 19-25 the vision statement for certain cities. In particular, on page 21, the vision statement for Marion, Iowa, states that to accomplish that city's vision, there are five bullet-point goals.

ACTION REQUESTED

It is that you determine from the information provided here and your own thoughts and experience with life in our City a mission statement and a vision statement.

After you have decided each, the City staff will work on developing goals that will support the mission statement and carry out the values or tasks listed in the vision statement. Those goals will be the City's strategic plan.

11. Strategic Plan: Review of Suggestions for Goals from Comprehensive Planning and Zoning Board and the Sustainability and Environmental Planning Advisory Committee (Presenter: Max Royle, City Manager)

Mayor George introduced Item 10 and asked for a staff report from City Manager Royle.

City Manager Royle handed out the Mission Statement that was created by Vice Mayor England, which asked for Commission input. He also advised that Commissioner Kostka gave information regarding the Mission Statement and Vision Statement differences. He suggested that the Commission discuss this item at the next Regular Commission meeting in order for the Commission to review the information given out. He asked for some guidance to bring back to the next Commission meeting.

Mayor George opened the Public Comments section. The following addressed the Commission:

Sandra Krempasky, 7 C Street, St. Augustine Beach, FL, explained that she didn't come prepared to speak about this tonight, but she advised that SEPAC was only four days from this Commission meeting, and they didn't have a lot of time to discuss the Mission Statement. She advised that Mr. Thomson came up with some leads that he wanted to pursue, which was more specific. She explained that she felt it should be more general for the Mission Statement. She felt that the suggestions were good, but a little too pointed.

Ann Palmquist, 213 10th Street, St. Augustine Beach, FL, asked to lead by example at the City's facilities by putting environmentally sensitive ground cutting. She suggested stop installing pipes in the alleyways and leave the greenspace for drainage.

Ed Slavin, P.O. Box 3084, St. Augustine, FL, St. Augustine, FL, asked to put this on the website to get the whole world to comment; advised that SEPAC or the Comprehensive Planning and Zoning Board did not have sufficient notice; and requested to get a national search for City Manager and suggested Police Chief Hardwick to be the Interim City Manager.

Mayor George closed the Public Comments section and then asked for any further Commission discussion.

Mayor George thanked Vice Mayor for a starting point on the Mission Statement. She asked City Manager Royle about his suggestion moving this issue forward to the next Commission meeting.

City Manager Royle advised that Commissioner Kostka has good information, but it is seven pages and it would be best to allow the Commission time to review the documents. He explained that there should be discussion regarding the Mission Statement because it would be part of the Strategic Plan.

Commissioner Kostka advised that she has had experience in creating Mission Statements and was surprise when she became a Commissioner that the City didn't have a Mission Statement. She explained that the total words on a Mission Statement should be only 15 words and it should be memorable. She explained that after the Mission Statement comes the Vision Statement to fulfill the City's Mission Statement, which is lengthier. She agreed that it should take more time to formulate but would suggest more input from all the Commissioners at a workshop.

Vice Mayor England advised that the Strategic Plan should be broader, and she submitted to City Manager Royle five categories to work from with bullet points. She advised that her categories were: 1) Vision for City Access and Streetscape (i.e. the old city hall, proposal from the Dance Company), 2) Improve the Financial Ability under a Financial Goal (i.e. reduce spending, research for grants, etc.), 3) Improve Citizens' Engagement, (i.e. City surveys, education, etc.) 4) Help SEPAC by Becoming a Sustainable City, (i.e. what the Commission has done by ordinance on sustainability and what the Commission wants to do), 5) Expand and Improve Public Parking (i.e. updating the master parking plan, seeking Tourist Development Council funding for parking, and developing creative ways to create shared parking in the commercial corridor). She advised that more goals could be added.

Commissioner Rumrell advised that the City could incorporate items like Google and Coca-Cola. He commented that he came up with language from Vice Mayor England's suggestions by suggesting language: "City of St. Augustine Beach home to arts, cultural family events, and culinary delights along the historical coast of Florida." He explained that would encompass the information that Vice Mayor England has done.

Mayor George asked to circulate language from each Commissioner to City Manager Royle so they can be put together a Mission Statement. She then thanked Vice Mayor England and Commissioner Kostka again for the goals and information.

Mission Statement

Q1 If you could summarize the City of St. Augustine Beach in one sentence. what would you say?

#	RESPONSES	DATE
1	The City of SAB is a small town with big dreams.	8/19/2019 7:28 AM
2	A destination where old meets new	8/13/2019 12:42 PM
3	A beautiful beach community where everyone knows your name	8/13/2019 12:26 PM
4	Headed in the wrong direction	8/9/2019 6:22 AM

Max Royle

From: Comm England
Sent: Friday, August 2, 2019 4:48 PM
To: Max Royle
Subject: Mission statement

Max, I apologize for the delay. Lengthy phone calls kept me from sending this sooner. Here is a draft of the mission statement

St. Augustine Beach is a low-key family oriented, walking, biking beach community dedicated to providing a safe natural environment and quality of life to all our residents and visitors. Activities offered will appeal to an eclectic and diverse population to include arts and culture, family events, culinary delights, as well as the natural beauty of our beaches. The City of St Augustine Beach will always respect and sustain our natural resources as well as the diversity of our population.

A written declaration of an organization's core purpose and focus that normally remains unchanged over time. Properly crafted mission statements :

- (1) serve as filters to separate what is important from what is not,
- (2) clearly state which markets will be served and how, and
- (3) communicate a sense of intended direction to the entire organization.

A mission is different from a vision in that the former is the cause and the latter is the effect; a mission is something to be accomplished whereas a vision is something to be pursued for that accomplishment.

Read more: <http://www.businessdictionary.com/definition/mission-statement.html>

Mission Statement vs. Vision Statement vs. Value Statement

There's usually three of these statements that any business must understand before they start to have a lodestar leading them forward. There's a value statement, which outlines what the company stands for, and there's a [vision statement](#), which looks towards to the future and states where you want to be in five, 10 or whatever number of years.

Then there's the mission statement. It differs from the other two in that it clearly states what it is that your organization does or why it exists. These are existential questions that might seem odd for a company to have to address, but like a person, a company must recognize its purpose in order to be successful. This purpose should be succinct and address the present. A mission statement is distilled to the essence of why your company exists, and it's usually only a sentence or two.

Your mission statement is a reflection of you and your company, of course. They can vary wildly from organization to organization. But they always answer the following two questions: what does your business do, and who does it benefit?

What Makes A Good Mission Statement?

A good mission statement is short, to the point and memorable. It's like a tagline in advertising, something that sticks with a person when they hear or read it. In a true sense, the mission statement is an ad in that it identifies your company as one that a customer would want to work with or support.

That said, the mission statement can differ depending on the business. If your company is already branded and its reason is obvious, then the mission statement is less important. People know already. That doesn't make the mission statement irrelevant, though, especially if there's competition from which you want to differentiate yourself.

But even if your company stands alone and is so unique that it's unmistakable what its purpose for being is, a mission statement can still be important. That's because a mission statement informs not only your customers who you are and why you are, but your employees within your organization as well. It's surprising how important it is to have that identity clearly defined to [maintain quality](#).

A mission statement motivates employees to work at a certain standard. Far and few between are those companies that generate that sort of excitement in their workforce simply by name alone. Most organizations need a mission statement for definition and to rally the troops around.

What Goes into a Mission Statement?

- **Long-Term Goals:** While not a vision statement, the mission statement will reflect the long-term goals of your company. That includes what the company stands for, making it clear to its employees, its [stakeholders](#) and those outside the organization, such as customers, retailers, etc. Summarize your priorities, and make sure the statement reflects company culture. But take your time; don't rush the process.
- **Value, Inspiration, Plausibility and Specificity:** These four elements are critical to a successful mission statement. All these elements need to be relayed in only a couple of sentences, which illustrate the value of the company and serve as inspiration, while remaining plausible and specific.
- **Ask Yourself:** What does your team expect from the company? Who are your customers? How can you help them? What values are important to the company? Do you have a set of beliefs or morals? Do you adhere to an ethical standard? What are your founding principles? What do you aspire to? How do you define success? How is your company unique?
- **Present Tense:** Remember, *vision* statements are about the future. *Mission* statements stay firmly in the present: who you are and what's important to you, now. Be timely, explain who you are today and do so clearly.
- **Be Concise:** You're not writing a novel, so there's no need for nuance. It's a short, punchy summary of your company's unique position. One or

two sentences is the limit. Add more than that, and you're mudding the waters. Keep paring it down until you have the base elements, but make sure it's still memorable and effective.

- **Be Holistic:** The mission statement isn't coming from the C-level executives but reflects everyone in the organization. It's more comprehensive this way and gets buy-in from everyone. Each employee is part of the company process and, therefore, everyone is invested in its success.
- **Version One:** Mission statements are not chiseled in stone. They're meant to reflect the time and place in which they were created. But, times change and so should mission statements. Company's evolve and their mission statements need to change with them.

Examples of Mission Statements

You probably know a lot of mission statements without realizing it. Here's a little bit of inspiration to whet your creative whistle.

- **Coca-Cola:** "To refresh the world, to inspire moments of optimism and happiness, and to create value and make a difference."
- **Google:** "To organize the world's information and make it universally accessible and useful."
- **The Humane Society:** "Creating animals, confronting cruelty."
- **NASA:** "We reach for new heights and reveal the unknown for the benefit of humankind."
- **Smithsonian:** "The increase and diffusion of knowledge."
- **American Express:** "We work hard every day to make American Express the world's most respected service brand."
- **Nordstrom:** "To give customers the most compelling shopping experience possible."
- **JetBlue:** "To inspire humanity – both in the air and on the ground."
- **PayPal:** "To build the web's most convenient, secure, cost-effective payment solutions."
- **Kickstarter:** "To help bring creative projects to life."
- **Forbes:** "To deliver information on the people, ideas and technologies changing the world to our community of affluent business decision makers."
- **Sony:** "To be a company that inspires and fulfills your curiosity."

A written declaration of an organization's core purpose and focus that normally remains unchanged over time. Properly crafted mission statements

- (1) serve as filters to separate what is important from what is not,
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- (3) communicate a sense of intended direction to the entire organization.

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Read more. <http://www.businessdictionary.com/definition/mission-statement.html>

Wounded Warrior Project: To honor and empower wounded warriors. (6)

Best Friends Animal Society: A better world through kindness to animals. (7)

Kiva: To connect people through lending to alleviate poverty. (8)

Livestrong: To inspire and empower people affected by cancer. (8)

Invisible Children: To bring a permanent end to LRA atrocities. (8)

Public Broadcasting System (PBS): To create content that educates, informs and inspires. (8)

USO To lift the spirits of America's troops and their families. (9)

Human Rights Campaign Working to achieve lesbian, gay, bisexual and transgender equality. (9)

National Wildlife Federation: Inspiring Americans to protect wildlife for our children's future. (9)

Oxfam: To create lasting solutions to poverty, hunger, and social injustice. (10)

charity: water: Bringing clean, safe drinking water to people in developing countries. (10)

American Heart Association: To build healthier lives, free of cardiovascular diseases and stroke. (10)

Environmental Defense Fund: To preserve the natural systems on which all life depends. (10)

New York Public Library: To inspire lifelong learning, advance knowledge, and strengthen our communities. (10)

The Nature Conservancy: To conserve the lands and waters on which all life depends. (11)

CARE: To serve individuals and families in the poorest communities in the world. (12)

National Parks Conservation Association: To protect and enhance America's National Park System for present and future generations. (13)

JDRF: To find a cure for diabetes and its complications through the support of research. (14)

Heifer International: To work with communities to end hunger and poverty and care for the Earth. (14)

ASPCA: To provide effective means for the prevention of cruelty to animals throughout the United States. (15)

Defenders of Wildlife: The protection of all native animals and plants in their natural communities. (15)

Amnesty International: To undertake research and action focused on preventing and ending grave abuses of these rights. (15)

Creative Commons develops, supports, and stewards legal and technical infrastructure that maximizes digital creativity, sharing, and innovation. (15)

March of Dimes: We help moms have full-term pregnancies and research the problems that threaten the health of babies. (16)

American Diabetes Association: To prevent and cure diabetes and to improve the lives of all people affected by diabetes. (16)

Habitat for Humanity International: Seeking to put God's love into action, Habitat for Humanity brings people together to build homes, communities and hope. (16)

In Touch Ministries: To lead people worldwide into a growing relationship with Jesus Christ and to strengthen the local church. (17)

Cleveland Clinic: To provide better care of the sick, investigation into their problems, and further education of those who serve. (18)

The U.S. Fund for UNICEF fights for the survival and development of the world's most vulnerable children and protects their basic human rights. (18)

Leukemia & Lymphoma Society: Cure leukemia, lymphoma, Hodgkin's disease and myeloma, and improve the quality of life of patients and their families. (18)

Teach for America: Growing the movement of leaders who work to ensure that kids growing up in poverty get an excellent education. (20)

Save the Children: To inspire breakthroughs in the way the world treats children and to achieve immediate and lasting change in their lives. (20)

San Diego Zoo is a conservation, education, and recreation organization dedicated to the reproduction, protection, and exhibition of animals, plants, and their habitats. (20)

Ducks Unlimited conserves, restores, and manages wetlands and associated habitats for North America's waterfowl. These habitats also benefit other wildlife and people. (20)

Make-A-Wish: We grant the wishes of children with life-threatening medical conditions to enrich the human experience with hope, strength and joy. (21)

American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors. (21)

National Multiple Sclerosis Society: We mobilize people and resources to drive research for a cure and to address the challenges of everyone affected by MS. (21)

Doctors without Borders (Médecins Sans Frontières) works in nearly 70 countries providing medical aid to those most in need regardless of their race, religion, or political affiliation. (21)

Feeding America: To feed America's hungry through a nationwide network of member food banks and engage our country in the fight to end hunger. (22)

Susan G Komen for the Cure is fighting every minute of every day to finish what we started and achieve our vision of a world without breast cancer. (24)

Audubon: To conserve and restore natural ecosystems, focusing on birds, other wildlife, and their habitats for the benefit of humanity and the earth's biological diversity. (24)

Mayo Clinic: To inspire hope and contribute to health and well-being by providing the best care to every patient through integrated clinical practice, education and research. (24)

The Rotary Foundation: To enable Rotarians to advance world understanding, goodwill, and peace through the improvement of health, the support of education, and the alleviation of poverty. (24)

AARP: To enhance quality of life for all as we age. We lead positive social change and deliver value to members through information, advocacy and service. (25)

~ 6 MIN READ

7 Mission Vs. Vision Statement Examples In Government & Healthcare

See some of the best mission vs. vision statement examples and learn how these two foundational elements of your strategy fit together.



Rachel Smith

Associate Consultant & Trader Joe's Loyalist



Organizations with clear mission and vision statements as part of a defined strategy are **more successful**. So, it shouldn't be a choice of mission statement versus vision statement—these are two pieces of the same puzzle you'll fit together when creating your strategic plan. Mission and vision have different, but important, parts to play for your organization. In this article, we'll show you some of the best examples we've seen of the interplay between mission and vision in the government and healthcare industries.

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[CLICK TO TWEET](#)

Vision Vs. Mission Statement: Definitions

Two of our previous articles focused on mission and vision statements individually. To quickly recap:

Mission statements define why your business exists and why it's important, including the problems you aim to solve with your product or service. The mission explains an organization's plan for the present based on what it wants to achieve. Some are long, some are short, some are measurable, others aren't—mission statements vary by industry but all should be unique and realistic.

Vision statements declare where your organization wants to be in the future, framed in an aspirational, forward-thinking manner. Visions should be creative, ambitious, and have a logical connection to the mission. This isn't a road map (that's what your strategy is for), but rather the destination based on your mission. Vision statements help organizations make strategic decisions, aligning effort with goals.

How can you tell the difference? Mission statements are more externally focused, telling the world why the company exists. Vision statements can have both an external and internal focus, guiding employee efforts and strategic decision making, as well as broadcasting your company's grandest ambitions. In some cases, organizations use their own, slightly different definitions of mission and vision, but these statements will always have the company's vision of a better future and language around what differentiates it from competitors. This is a critical first step to defining your strategy.

Qualities Of Mission & Vision Statements

While they are distinctly different, both mission and vision should:

- Inform strategic planning
- Inspire while still being achievable
- Highlight what's unique about your organization
- Align with company values

As far as timing, both mission and vision are the first steps in defining your strategy. You can develop them in tandem or lead with your mission statement. We recommend the latter. Why? **It's a common pitfall to create a vision statement that's too lofty and fluffy. If you start with the mission, you'll have a more realistic anchor point for your ideal future state.**

7 Mission Vs. Vision Statement Examples In Government & Healthcare

Local Government

Hampton County, SC

- **Vision:** "As one of the most progressive, small counties in the state, Hampton County seeks to uphold its...
 - Vibrant Economy...
 - Rural Quality of Life...

- And Sense of Community Pride...”

- **Mission:** “The mission of Hampton County Government is to provide quality public services in a timely and competent manner, and to work with the cooperation of the community and other local government units to create a vibrant and healthy physical, social and economic environment. Services shall be provided in a fair, respectful and professional manner consistent with available human, natural and economic resources.”

We condensed the vision statement, but you can see a clear tie with the three principles outlined in the mission. Notice the focus of the mission is to show what Hampton County’s government *provides*, whereas the vision shows what a thriving county *aspires to*. You can also see the language isn’t from a template—it’s tailored for a small rural county already proud of what it has accomplished, that wants to emphasize its continual focus on cooperation, efficiency, and service to its citizens.

Tri-County Health Department (TCHD)

- **Vision:** “Optimal health across the lifespan for the populations we serve.”
- **Mission:** “Promote, protect and improve the lifelong health of individuals and communities in Adams, Arapahoe and Douglas Counties through the effective use of data, evidence-based prevention strategies, leadership, advocacy, partnerships, and the promotion of health equity.”

TCHD is the largest local health department in Colorado and has clearly put time into differentiating its mission vs. vision statements. Words like “optimal” and “lifespan” make it clear that TCHD’s vision is broad and aspirational—the organization aims for the best over decades. The mission then reiterates “lifelong,” listing the focus of TCHD’s activities in conjunction with results it wants to achieve. You can see how the vision and mission align, and easily imagine how the mission statement could translate into goals in a strategic plan.

Houston, TX Department Of Health And Human Services

- **Vision:** “Self-sufficient families in safe and healthy communities.”
- **Mission:** “The mission of the Houston Department of Health and Human Services is to work in partnership with the community to promote and protect the health and social well-being of Houstonians.”


This is one of the more interesting mission versus vision statement examples because it originates from a city *department* and is more specific than the overarching vision and mission of the city itself. This is not uncommon as it allows larger cities to narrow the focus of mission and visions within specific arenas.

In the case of Houston, the vision is very brief, but the mention of self-sufficiency is unique. This last phrase hints that the department is focusing its efforts on programs and services that foster citizens' independence in attaining safe and healthy outcomes. The mission centers on partnering with the community—deliberate wording that suggests cooperation and goodwill.

Kansas City, MO

- **Vision:** “Our local government will be nationally known for its transformative efforts that make Kansas City the diverse and sustainable community of choice for people to live, work, and play as a result of its safety; vibrant neighborhoods; business, educational, and cultural opportunities; connectedness; and vitality.”
- **Mission:** “The mission of the City of Kansas City, Missouri is to deliver quality, customer-focused municipal services with an emphasis on public safety, neighborhood livability, job creation, responsible planning for economic growth, infrastructure improvements, transportation systems, public health, and the environment. In pursuit of this mission, we use data to make decisions and measure progress based on economic, social, and environmental factors.”

Both are longer statements, but each serves its distinct purpose without being repetitive. The vision statement describes Kansas City's ideal world and uses ambitious phrasing like “nationally known” and “transformative.” The mission statement echoes the elements emphasized in the vision, particularly the customer focus, but also includes *how* the city will achieve its mission, with a focus on data-based decisions and measurable progress. This is a classic example of the lofty, future-focused vision and practical, present-day mission that helps to direct strategic decision making.

Is your city's strategic plan missing a vision? 
Or mission? Read about 8 important elements your
strategy must have to be successful.

Healthcare

Mayo Clinic

- **Vision:** "Mayo Clinic will provide an unparalleled experience as the most trusted partner for health care."
- **Mission:** "To inspire hope and contribute to health and well-being by providing the best care to every patient through integrated clinical practice, education and research."

Mayo Clinic is internationally renowned for its quality of care, which is mirrored in its wording of these statements. The mission strikes a nice balance of aspirational and practical, with phrases like "hope" and "best care" grounded by the mentions of the clinic's three operational focuses that will help it achieve its aims. The vision manages to address both patient experience and clinic reputation, while still being high-reaching and forward-thinking.

St. Jude Children's Research Hospital

- **Vision:** "To accelerate progress against catastrophic disease at a global level."
- **Mission:** "The mission of St. Jude Children's Research Hospital is to advance cures, and means of prevention, for pediatric catastrophic diseases through research and treatment. Consistent with the vision of our founder Danny Thomas, no child is denied treatment based on race, religion or a family's ability to pay."

St. Jude's mission statement is well-crafted for many reasons. It's action-oriented and weaves in a mention of the organization's core value based on the founder's vision. That value has a direct tie to how the hospital will achieve its mission. The vision is inspiring and ambitious, but doesn't promise something it can't deliver—the focus is on "progress" versus eradication. Both statements use the word "catastrophic," linking the mission and vision and clarifying the focus of the organization.

Fox Chase Cancer Center

- 🕒 **Vision.** “To be a regional, national, and international leader in oncology nursing care and services.”
- 🕒 **Mission:** “The mission of Fox Chase Cancer Center is to prevail over cancer by marshaling hearts and minds in bold scientific discovery, pioneering prevention, and compassionate care.”

Fox Chase is a good mission vs. vision statement example because it uses different language in each, without confusing the two. The mission is creatively written, using phrases like “prevail” and “marshaling hearts and minds” that infuse energy and ambition into the statement. It also outlines the three areas it will focus on. The vision statement is briefer and centered on leadership, making it clear that this is its “destination.”

Conclusion

It’s important to note that mission and vision statements are usually paired with core values, which help employees and leadership alike align their work with the standards and desired outcomes of the organization. Once you have your mission, vision, and values solidified, it’s critical to weave all three into the operations of your organization. And remember, don’t let these statements sit and gather dust. Incorporate them into company communications and review them regularly to make sure you’re on track and keeping everyone engaged.

ClearPoint can help you organize and manage these foundational elements of your strategy as you build out goals and measure progress. **Contact us** to learn more.

City's Vision and Mission Statements

GEORGIA

It's a new day in Albany, and we invite you to be a part of our future!

At the City of Albany "We Got You Covered!"



Vision Statement

The City of Albany is a collaborative regional leader delivering exceptional services and enhancing quality of life, while fostering an atmosphere where citizens and businesses can thrive.

Mission Statement

The City of Albany delivers fiscally responsible, highly dependable services to the citizens in the community and the region with integrity and professionalism.

Terrific Values

Trust: Do what we say we do

Effectiveness: Perform all functions with excellence

Responsiveness: Exhibit a sense of urgency – we value time and use it well

Respect: Treat people well – we value the opinions of others

Integrity: We will do the right thing

Fun: No day is complete without laughter

Innovation: Look for and embrace new and effective ways to do things

Customer Satisfaction: Delight citizens everyday through exemplary service

Mission Statement

OUR MISSION

IOWA

Marion is a progressive city that provides high quality services which promote an active, safe, and healthy environment; it enables the community to realize the best standard of living possible through cost-effective governance.

OUR VISION

To accomplish this mission, city government is committed to provide citizens with:

- A safe and clean community
- Efficient and effective quality city services.
- Infrastructure of adequate capacity to accommodate present and future needs.
- Diverse opportunities for recreational, cultural and economic development.
- A well-managed and fiscally sound community.

OUR VALUES

In all respects, city government is dedicated to accomplishing its mission through:

- Professionalism
- Pride
- Service
- Fairness
- Accountability



In About Us:

- [City's Mission and Vision Statement](#)
- [History](#)
- [What's New](#)
- [Newsletters](#)
- [Contact a Staff Member](#)
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Mission, Vision, Values and Strategic Goals

One of the most important actions any organization can take is to establish a strong focus on what they want to be and how they are going to get there. It is with this in mind that the City Council has placed considerable time and effort into adopting a mission statement, vision statement, values statement, and strategic goals for the City.

[Printer-friendly Version](#)

A regular question we have received when speaking about these items is "Isn't that what the comprehensive plan is for", in short, they work in coordination. To use a transportation metaphor, the comprehensive plan is the road map and the mission statement, vision statement, values statement, and strategic goals are used to decide which road to drive on. These items are shorter term in nature and are meant to be updated as needed to reflect the priorities, goals, and leadership of the organization. A brief description of each adopted item is below.

A mission statement is the purpose or role of the organization: a statement describing the organization's reason for existence. The following is the adopted mission statement for the City:

The City of Corcoran will provide high quality public services in a cost effective, responsible, and professional manner in order to create a preferred environment to live, work, play, and conduct business.

A vision statement is a mental picture of a possible or desirable future state of the organization. The adopted vision statement is below; four objectives are tied to this vision statement (service delivery, financial management, and two related to development):

The City of Corcoran will become a vibrant community focused around a thriving Town Center while preserving its natural character and agricultural roots.

A values statement describes those values that are fundamental to our organization's success and the fulfillment of our mission. The adopted values are: excellence and quality in the delivery of services, fiscal responsibility, ethics and integrity, open and honest communication, treating the citizen as our customer, professionalism, and equal opportunity.

Last but not least are the City's adopted strategic goals which outline our short-term priorities. These are: improve communications with the public; develop a mission, vision, values statement, and goals program; strengthen the City's commissions; enhance staff to prepare for and respond to the City's future growth; address the City's infrastructure needs; implement the City's utilities process; and create a recreational space strategic plan.

While the City has taken a very big step in adopting these items, significant effort and dedication is required to make it a reality. Each will be incorporated into the decision making process as well as the organizational culture.

We sincerely look forward to working on the implementation of these important items and the discussion they promote. If you have comments or questions, please don't hesitate to contact the City Administrator Brad Martens at 763-400-7030 or bmartens@ci.corcoran.mn.us.

 [Mission Vision Values Statement 2019](#)



NORTH CAROLINA

City Vision Statement

Durham will be North Carolina's leading city in providing an excellent and sustainable quality of life.

City Mission Statement

The City of Durham is dedicated to improving the quality of life in our community by delivering cost-effective, highly responsive services with integrity and friendliness.

Council Goals

- All Durham citizens are safe.
- Every citizen in Durham has access to adequate, safe, and affordable housing.
- Durham enjoys a prosperous economy.
- Durham citizens enjoy a healthy environment.
- Durham citizens enjoy sustainable, thriving neighborhoods with efficient and well-maintained infrastructure.
- Durham citizens enjoy a city rich in aesthetic beauty.
- Durham citizens enjoy a vibrant city that embraces and promotes its cultural diversity and heritage.
- Durham citizens enjoy an efficient and accountable city government.



City Council

COUNCIL VISION & PRIORITIES Mission & Vision Statements

Quality Service | Community Leadership | Innovation in Local Government

"Our mission is to enrich the quality of life in Lacey for all our citizens ... to build an attractive, inviting, and secure community. We pledge to work in partnership with our residents to foster community pride, to develop a vibrant, diversified economy, to plan for the future, and to preserve and enhance the natural beauty of our environment."

"Shaping Our Community Together"

VISION STATEMENTS & THEMES

A SAFE AND SECURE COMMUNITY

We visualize Lacey as a safe community where police and fire services are highly responsive to all emergency services and needs. Laws are enforced in a uniform and fair manner throughout the community, allowing citizens to feel safe both in their homes and throughout the business areas of the City. Essential public health and safety needs are met. Responses to natural disasters and hazardous situations are planned and coordinated with other communities, and police officers and firefighters work closely with the public to identify and prevent crimes, while influencing youth in the community to resist drugs and illegal activity.

A VIBRANT, DIVERSE ECONOMY

We visualize Lacey with a strong, diverse, and growing economy providing a variety of job opportunities for the community's workforce. The City has considered and balanced the community's economic needs with comprehensive plans for land use, capital facilities, and environmental protection. The business community proactively works in partnership with the City to improve the economy, and as a result of a locally developed economic strategy, several new and existing businesses have expanded, helping to create a stable tax base capable of providing quality community services and maintaining Lacey's infrastructure systems. Lacey proactively and continuously works to diversify its employment base. The Gateway Project is a significant development project that will provide a unique mix of housing, retail and commercial use in the northeast area over the next several decades, providing economic stimulus for the City.

A VIBRANT PLACE TO LIVE, WORK, AND PLAY

We visualize Lacey as an attractive, inviting and dynamic place to live, work and play. The City provides an environment of appreciation and inclusiveness for all residents by offering a range of diverse recreational programs, activities and events. Community services include a library, community center, senior center, historical museum, a regional athletic complex, community market, and much more. An attractive mix of affordable housing is available for families of all income levels. City parks are well developed and oriented for passive and active use, and many are adjacent to natural areas and wetlands, which have been set aside for preservation. An extensive urban trails system is linked with neighboring communities to provide both commuting and recreational access throughout the area.

AN ENGAGED COMMUNITY

We visualize Lacey as a city which empowers its residents to participate in grassroots projects and forums to work towards the improvement of the community. The City Council in collaboration with city staff and its advisory boards and commissions, creates an opportunity for dialogue, listening, learning, and joint problem solving. The City is responsive to the needs of its citizens and maintains excellent customer service standards. Business and neighborhood associations work cooperatively with City officials to address a number of local projects and issues and to implement neighborhood beautification projects and community policing programs including Crime Stoppers, Neighborhood Watch, and the Multi-housing Crime Prevention Program. In addition, the City supports a "community partnership" with the North Thurston Public School District, the business community, and other local educational institutions to foster a climate of learning, development, and enrichment.

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COORDINATED AND COLLABORATIVE PLANNING

We visualize Lacey with comprehensive plans in place for land use, transportation, urban trails, parks, and municipal utilities, providing a balanced approach to zoning and land use management policies, which are coordinated with regional plans, local needs, environmental concerns, and the development community. These plans are responsive to changing needs and incorporate a public process for periodic review and improvement. Residential and business areas are well-blended with complimentary design, landscaping, and signage.

ENVIRONMENTAL STEWARDSHIP

We visualize the City of Lacey as a community developed in harmony with its unique Pacific Northwest environment. The City is a leader and active participant in regional efforts to promote environmental stewardship, sustainability and conservation. Open space areas and large tracts of wildlife habitat, including the Woodland Creek corridor from Hicks Lake to I-5, have been preserved. As a responsible steward of its resources, the City has implemented water conservation measures, adopted an Urban Forestry Plan to preserve large tracts of trees, and requires stormwater ponds in areas of new development to manage stormwater runoff. The City is using innovative technology to create reclaimed water to help mitigate the impact of growth on the environment. The City has been designated a Green Power Community in recognition of green power use.

EXCELLENCE IN PROGRAMS AND SERVICES

We visualize the City of Lacey as an organization that is value driven, customer oriented, and motivated by quality results. Cost effective services are delivered in a timely fashion, and citizen issues/concerns are resolved in a timely manner. Staff is productive and adept at solving problems. A high degree of mutual trust, caring, and respect is reflected throughout the City in the staff's interactions and ability to "get things done." Employees are well trained, and perceive themselves as catalysts in meeting community needs, striving to provide the best services and programs for the public. As a whole, the City has sufficient resources, both in personnel and capital, to consistently provide essential public services and enhancements which are cost effective and based on documented needs. The Council, City Manager, and Department Directors openly discuss problems, jointly agree on solutions, and provide a solid, progressive, supportive management team for both staff and the community. The City of Lacey is an independent community in the South Sound area promoting effective intergovernmental relationships, building collaborative partnerships and providing regional leadership by our actions.

QUALITY TRANSPORTATION AND INFRASTRUCTURE

We visualize Lacey with efficient infrastructure systems including streets, traffic signals, and municipal utilities. The City's transportation system efficiently and effectively moves people throughout the community, and is oriented to encourage pedestrian, bicycle, transit, park and ride, and other multi-modal uses. The water utility provides excellent drinking water with minimal shortage while the wastewater (sewer) system is operated and maintained with few breakages or malfunctions. The City has implemented a city-wide chlorination system to ensure safe drinking water for all its customer. The City is using innovative technology to develop and implement a reclaimed water utility to help mitigate the use of high water demands on the environment. The City's numerous storm water treatment and storage facilities are functioning efficiently. All of these systems are in good condition, well maintained and operating cost-effectively while providing the highest level of customer service.

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MEMORANDUM

TO: Mayor George
Vice Mayor England
Commissioner Kostka
Commissioner Samora
Commissioner Rumrell

FROM: Max Royle, City Manager 

DATE: August 20, 2019

SUBJECT: Flying Non-Government Flags on City Property: Consideration of a Policy

BACKGROUND

At your June 17th special meeting, a proclamation to declare June as Pride Month was added to the agenda at the request of Ms. Mary Cobb of the Women's March Alliance of North Florida. One provision in the proclamation was that the City would fly the rainbow pride flag in recognition of Pride Month. You approved the proclamation.

At your August 5th meeting, the City Manager suggested that you consider whether the City should have a policy concerning the flying of non-government flags on City property. The policy would be a guide for evaluating future requests by groups, such as the Women's March Alliance of North Florida, and could help the City avoid being in put in a legally hazardous position of the Commission having to decide whether to approve or deny the flying of a particular group's flag, and if the request is denied, being sued as a result.

You asked the Manager to check the flag policies for Tampa, St. Petersburg, and Sacramento, California, which were all locations where the pride flag was flown this past June.

RESULTS OF THE CHECK

Both the Deputy City Clerk, Ms. Dariana Fitzgerald, and the City Manager checked the internet for flag policies for various cities and found none that addressed in particular which flags, other than national, state, and city, could be flown on city property. The City Clerk, Ms. Raddatz, checked with her City Clerk sources and didn't find a city with a flag policy. Ms. Fitzgerald did learn that the city of Key West flies the pride flag every day; and she found a newspaper article about the pride flag and the city of Largo, Florida.

The City Manager found that the U.S. Flag Code is the authority concerning the flying of the American flag, both alone and with other flags, and learned that the Code states that if other flags are flown on the same pole as the American flag, the American flag must be the topmost flag. This is illustrated by the photo on page 1 (attached), which is of the flags flown from the pole on top of the California capitol in Sacramento. You'll note that the U.S. flag is above the three others.

The Manager also found in one source, The Old Farmers' Almanac, questions and answers concerning the flying of other flags on the same pole with the American flag. Three are repeated below.

- a. A Georgia man said he flew the Christian flag above the American flag "because we are Christians first and then Americans."

The response was that this is not proper flag etiquette because no flag can be flown above the American flag.

- b. On July 21, 2019, a reader complained to the Almanac: "American flag and a Trump flag on the same pole! Is that legal? Neighbor has one pole with the American flag and a Trump flag in his backyard. Not a nice view!"

The reply was: "As long as the American flag is on top of the display, it is appropriate. Not agreeing with a person's political viewpoint does not change that. If it were a rainbow flag, it would still be appropriate for them to fly it as long as it was in the proper order."

- c. On July 3, 2019, a reader asked: "Is it disrespectful to fly a gay pride flag under the American flag on the same pole?"

Answer: "No, you can fly any flag under the American flag as long as the American flag is the highest on the pole."

LARGO AND FLAGS

Largo, population 83,523, is located northeast of St. Petersburg on Florida's west coast. Attached as pages 3-6 is a July 2019 article about that city flying the pride flag in June and then receiving a request from another organization that its flag be flown. The Largo City Commission then realized the city didn't have a formal policy concerning the flying of flags and the issuance of proclamations. The outcome was a suggested policy from Ms. Kate Oyer, the city's Communications and Marketing Manager, that the city would not accept requests from the public to fly a non-government flag but would fly such a flag only when a Commissioner made the request and it was approved by the Commission, thus making the flag in effect government speech. Ms. Oyer's suggested policy is attached as pages 7-8. As of the date of this memo, the Largo City Commission hasn't adopted a policy.

OPTIONS FOR OUR CITY

They are:

1. That as a flag could be considered a form of speech and as the city hall property already has signs posted that only government signs or speech can be put on it, the policy could be not to allow any flags to be flown on City property other than government flags, such as the U.S., state, city, the flag of another nation, or a flag, such as the Arbor Day one, that is flown for an event authorized and presented by the City.
2. That a non-government flag can be flown on City property only if a Commissioner requests it, the Commission approves the request by proclamation, and the flag is flown only for a limited time.
3. That a non-government flag can be flown on City property if requested by a non-government organization, the Commission approves the request by proclamation, and the flag is flown only for a limited time.

ACTION REQUESTED

It is that you decide whether a flag policy is needed, and which of the three options listed above should be adopted. Or, possibly one of you may have a suggested policy.

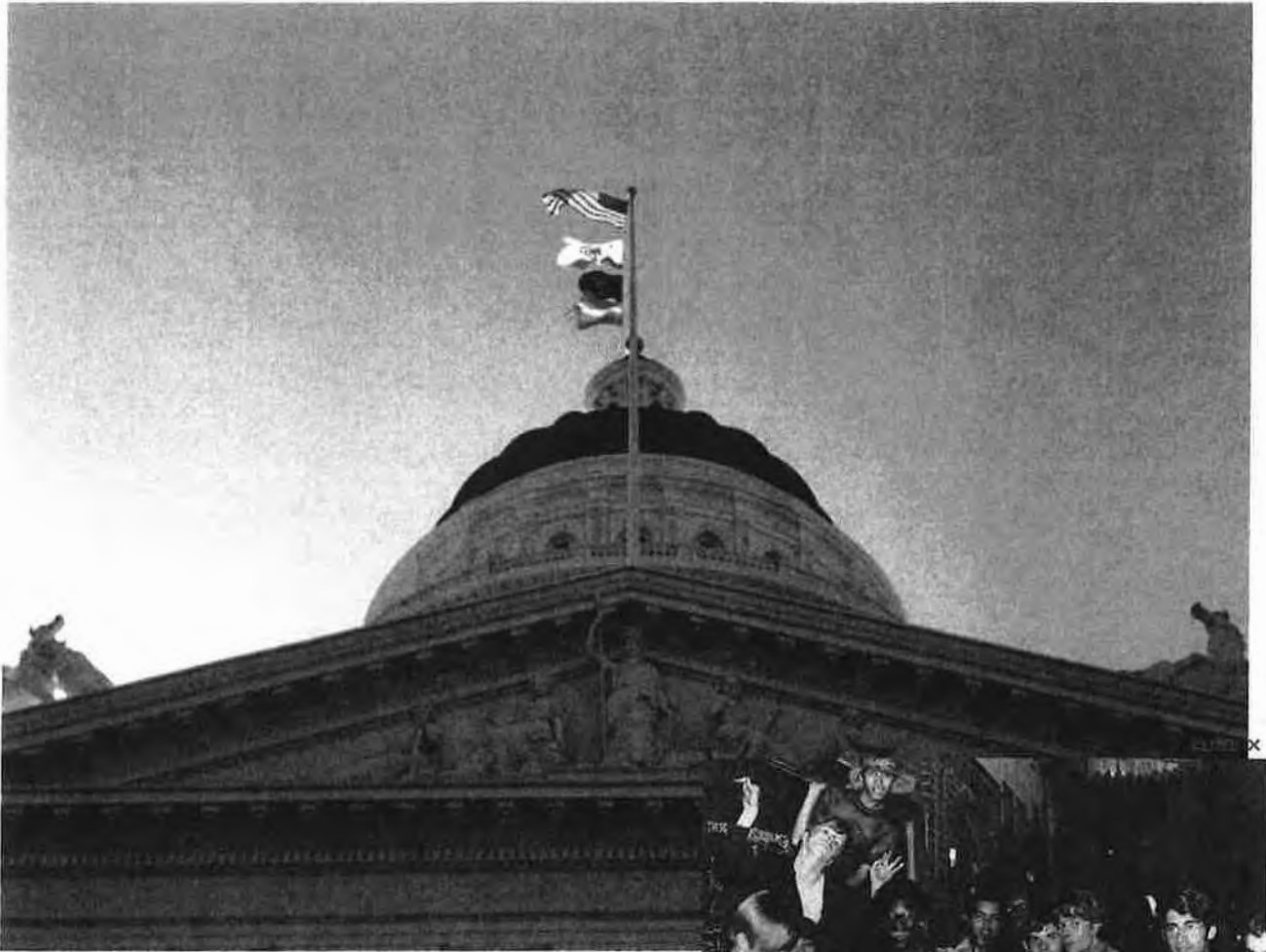
The policy you approve will be put in the form of a resolution, which you can adopt at your October 7th meeting.

California Governor Gavin Newsom has ordered that for the remainder of Pride month the rainbow flag will fly above the state's capitol building, directly flouting White House policy. SIGN IN SUBSCRIBE

The rainbow flag was raised over the California capitol building, flying alongside the Stars and Stripes and the California state flag. The governor tweeted a picture of the rainbow flag flying, adding that it was the first time in the state's history that the symbol of LGBT pride had been raised over the building in Sacramento.

"In California, we celebrate and support our lesbian, gay, bisexual, transgender and queer community's right to live out loud—during Pride month and every month," Newsom's office said in a statement.

"By flying the pride flag over the State Capitol, we send a clear message that California is welcoming and inclusive to all, regardless of how you identify or who you love," the statement added.



The decision in California is a symbolic rejection of President Donald Trump's ban on flying the rainbow flag during LGBT month.

GAVIN NEWSOM / TWITTER

The bar served as a haven for the LGBTQ community

The decision in California is a symbolic rejection of President Donald Trump's policy prohibiting U.S. diplomatic missions from flying the rainbow flag during LGBT Pride month. In a break with previous years, American diplomats have had requests to fly the rainbow flag from flag poles rejected.

"Today's flag raising follows similar historical firsts in Colorado and Wisconsin and comes at a time when the federal government has told U.S. embassies they can't fly pride flags," the statement from Newsom's office said.

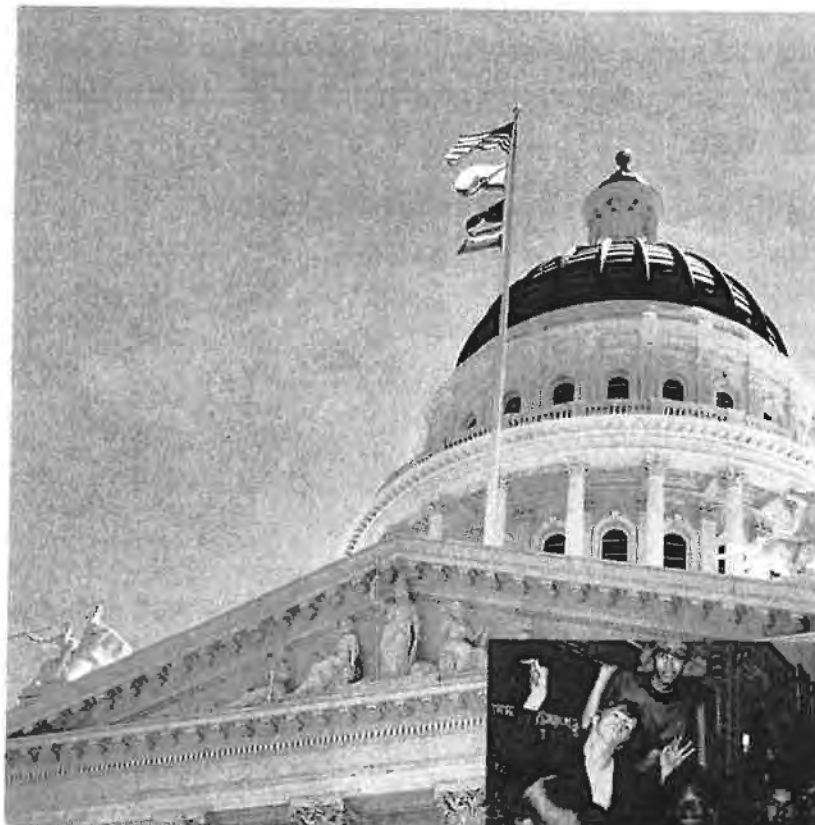


Scott Wiener
@Scott_Wiener

Today, Governor Newsom ordered the #LGBT Pride flag flown atop the Capitol - the first time in state history.

I'm proud to be a Californian, proud to be a gay man, & proud to serve this great state.

Happy Pride Month!



CLOSE X

592 7:46 PM - Jun 17, 2019 - Sacramento

122 people are talking about this



The bar served as a haven for the LGBTQ community

https://www.tbnweekly.com/largo_leader/article_e29a8568-a8b5-11e9-aa80-ebdfaad49cd4.html

Raising of Pride flag at Largo City Hall prompts discussion about diversity

City leaders agree to create new procedure for community recognition

By CHRIS GEORGE, Tampa Bay Newspapers Jul 17, 2019 Updated Jul 31, 2019



City staff show off the LGBTQ Pride flag before raising it in front of City Hall on June 18. The move led to a larger discussion about diversity and how to recognize specific groups in the community.

Photo by Wayne S. Williams/CITY OF LARGO

LARGO — At the end of the City Commission's June work session, Commissioner Michael Smith informally requested that the LGBTQ Pride flag be flown in front of City Hall in honor of national pride month. Aside from a concern from Commissioner Curtis Holmes that it might be setting a bad precedent, commissioners quickly gave their nods of approval and moved on.

On June 18, the city of Largo flag was taken down and the Pride flag was raised in its place for the remainder of the month. While most of the feedback was positive, it wasn't long before some opposition was raised and an organization requested its own flag be flown.

So, that five-minute discussion in June would lead to an hourlong one July 9, after officials realized the city didn't have a formal policy on who or what it supports in the form of flag-raising or other means, such as proclamations.

It also prompted a broader discussion on the value of social inclusion and diversity, at the end of which commissioners decided to move forward with the creation of a procedure for planned proclamations, flag-raising and public information campaigns.

"With public recognition, we can make a statement of individuals or groups that we value them in Largo," said Communications and Marketing Manager Kate Oyer, who was tasked with drafting the plan. "We recognize their previous contributions while encouraging and fostering an ongoing partnership and responsibility of building an inclusive community. Efforts to recognize these groups that may have felt historically disconnected from their city will support increased communications and ensure that their needs, aspirations and experiences of a diverse range of citizens are reflected in our decision-making process."

Celebrating diversity

The new procedure will use proclamations and public information campaigns to recognize nationally declared events that reflect the population of Largo, Oyer said. The list includes the celebration of African American History in February, National Women's History in March, Asian Pacific American Heritage in May, LGBTQ Pride in June, National Hispanic-Latino Heritage in September and National Native American Heritage in November. LGBTQ Pride is the only one marked by a flag-raising, however.

Mayor Woody Brown said he understands that the plan would probably upset some members of the community, but he wants to make Largo a place where everyone feels welcome.

"Regardless of what we do, people are going to be offended, because there's people that still have biases against whatever. And frankly I don't care about that, because I think that we're striving to be a community that welcomes everybody and celebrates the differences," he said.

Smith agreed and added that inclusion will only improve the community.

"I think building that bridge and making us that (community of choice) and telling people we want you to be in Largo, we want to sell our community, we want you to embrace what we're doing here, I think is the most important thing we need to be doing here," he said

However, in order to avoid any First Amendment conflicts, Oyer said the proposed policy will not accept public requests to raise flags.


"These types of public recognition and social inclusion efforts are exclusively used by the city and City Commission as a form of government expression, not as a form of public expression or free speech,"

she wrote in an email to Tampa Bay Newspapers.

Therefore, if a commissioner or mayor identifies an opportunity to celebrate, they will bring that before the commission and they can decide through a proclamation to raise a flag in place of the city flag only.

"That does not mean however that we are not listening to our community," she added. "All feedback and input is encouraged and welcome in order to ensure the organization is making decisions that are in the best interest of the diverse community we serve."

Raising concerns about flag-raising



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"Bah humbug," Holmes joked before presenting his objections to the city raising flags.

"It's up to us to stay neutral when it comes to the services that we are supplying," he said. "It's not up to us to say we're going to promote this and promote that, because that's actually what you're doing."

He added that city government's main purpose is public safety, and raising flags goes far beyond that.

"I would argue that we're here to be the community of choice in Tampa Bay," Brown responded. "And if that community had police, fire and sanitation, and that was the end of what was offered in the community, it would never aspire to be the community of choice."

Holmes said he had no objections to proclamations, but flag-raising would stir a pot he didn't think was necessary.

"You can do a proclamation at every commission meeting. I don't care," he said. "To me, it doesn't mean anything, but to a lot of folks it's something very important to have. But to go beyond that, I

would have a real problem with it because we are no longer neutral.”

Vice Mayor John Carroll said he didn’t want Largo to turn into ground zero for someone else’s movement in another community or even state, but he thinks it’s important for the community to know that the city supports it.

“The bottom line for me at least is that we represent the people that live in our community,” he said. “And this building we’re sitting in and everything else that’s a city asset belongs to them. So, if the people we represent want to come to us and ask that something that’s important to them be celebrated, then I think that’s what we should do.”

Commission Work Session

AGENDA ITEM REPORT



Meeting: Commission Work Session - 09 Jul 2019
Presenter: Kate Oyer, Administration
Staff: Kate Oyer, Communications and Marketing Manager
Contact: Ext. 5020 koyer@largo.com

TITLE

Community Recognition and Social Inclusion

SUMMARY:

City Administration is seeking Commission direction on a proposed plan to formalize a policy of community recognition and inclusion efforts. The City of Largo currently supports various global, national, regional and local causes; and locally, partners with dozens of community groups and organizations representing the diverse population across Largo.

To authentically strengthen community pride, the City of Largo has the opportunity to more formally align with broader efforts of social inclusion (e.g., national holidays, public information efforts, expanded partnerships) that recognize and celebrate diversity. Efforts to recognize and promote awareness directly support the City's Strategic Plan. Official recognition of social inclusion supports the sustainability initiative to foster a community where opportunities exist and are accessible for residents and businesses to realize their full potential. Efforts support community pride as we welcome and attract new residents and businesses that will further enrich our communities. When individuals feel recognized, the fabric of our community is strengthened, and measures promote a positive city image and engagement with historically socially excluded communities. Increased community recognition and awareness also supports the City of Largo's focus on public health and safety, by further connecting community members, neighborhoods, and organizations and creating a supportive environment for all individuals to thrive.

The future policy will seek to define the different types of recognition of initiatives (e.g., Proclamation, Public Information, Flag Raising) while ensuring efficient use of City resources to positively impact the organization and community. Recognition and messaging should align with the organization's mission, vision, and values and set a standard for the operational procedure. Successful recognition, public information campaigns, and partnerships are identified by their level of impact on the local or regional community, or the mission and message alignment with the City's strategic plan focus areas (Sustainability, Public Health, and Safety, Community Pride). Within the policy, it is recommended that efforts including proclamations, commemorative flags, and other City public information channels are exclusively used by the City and City Commission as a form of government expression rather than a forum of public expression. The City should not accept requests from third parties.

The policy and procedure will identify recommended recognition of Nationally declared events including:

PROPOSED CITY RECOGNITION			
DATE	NATIONAL DECLARATION	POPULATION	RECOGNITION
Feb	African American History	6%	Proclamation Public Information
Mar	National Women's History	53%	Proclamation Public Information
May	Asian Pacific American Heritage	3.3%	Proclamation Public Information
Jun	LGBTQ Pride	—	Proclamation Rainbow Flag Raising Public Information
Sep 15-	National Hispanic-Latino Heritage	11.4%	Proclamation

Oct 15			Public Information
Nov	National Native American Heritage	.4%	Proclamation Public Information

(Sources: BEBR 2018, ESRI 2018, American Community Survey 2017, City of Largo 2018)

With direction from City Commission, a policy will be drafted to include a procedure for planned proclamations, raising of commemorative flags and other public information as it pertains to various global, national, regional and local causes the City officially supports. Additional national commemorative dates of recognition will be included as relevant to Largo's demographic population and alignment to City of Largo mission, vision and values (e.g., Martin Luther King Jr. Day, Women's History Month, International Friendship Day, Veterans Day)public information efforts, expanded partnerships).

CONSISTENT WITH:


Strategic Plan

POTENTIAL MOTION / DIRECTION REQUESTED:

DIRECTION IS REQUESTED FROM THE CITY COMMISSION TO DRAFT A POLICY TO INCLUDE A PROCEDURE FOR PLANNED PROCLAMATIONS, RAISING OF COMMEMORATIVE FLAGS AND OTHER PUBLIC INFORMATION AS IT PERTAINS TO VARIOUS GLOBAL, NATIONAL, REGIONAL AND LOCAL CAUSES THE CITY OFFICIALLY SUPPORTS.

MEMORANDUM

TO: Mayor George
Vice Mayor England
Commissioner Kostka
Commissioner Samora
Commissioner Rumrell

FROM: Max Royle, City Manager 

DATE: August 27, 2019

SUBJECT: 5K Race in City: Request by Miami Tri Events for Permit to Hold Race on Saturday, November 9, 2019, from 4:00 a.m. to Noon

THE REQUEST

Miami Tri Events is asking for a permit to hold a 5K run in the City on Saturday, November 9th. Set up time would begin at 4:00 a.m. and the race is scheduled to be over by noon. The race's route would be A1A Beach Boulevard from pier park south to the entrance of Seawinds Condominiums, 890 A1A Beach Boulevard. The runners would then return north to where the race would end at the pier park.

Attached as page 1 is an email from Mr. Andre Lapar, in which he describes why Miami Tri Events wants to hold the 5K on November 9th. The organization is also sponsoring a half marathon in the County on Sunday, November 10th. The route of the half marathon will not be in our City.

All applications for special event permits must be reviewed by Chief Hardwick, the Building Official and the Public Works Director. Usually the applications aren't brought to you for approval because the events have been held over a number of years in the City without any problems, or the organizations sponsoring them are local civic or charitable non-profits. However, because Miami Tri Events is a for-profit company based outside our area, Chief Hardwick recommends that its application be reviewed by you.

Those Commissioners who have been in office for several years may remember that Miami Tri Events sponsored the Diva Run that was held in our City for two or three years. Because that Run was disruptive to the residents, the Commission stopped approving it after the last one in December 2016. In late August, the City Manager asked Mr. Lapar that since Miami Tri Events is a for-profit company, how much it would pay the City to use its streets for the 5K. As of the date of this memo you, Mr. Lapar hasn't answered the question.

ACTION REQUESTED

It is that you have Miami Tri Events' representatives present their request for a permit and answer any questions you may have.

If the company is willing to pay all expenses that the City may incur for traffic control, waste pickup, etc., and if Chief Hardwick recommends approval of the event, then we ask that you approve the permit.

Max Royle

From: Andre Lapar <andrelapar@gmail.com>
Sent: Monday, August 26, 2019 2:06 PM
To: Max Royle; Aurelio Show Globe; Wilber Anderson
Cc: Robert Hardwick
Subject: Re: FW: FW: Miami Tri Events 5k- 11/9/19 St. Augustine Beach

Max,
Thank you very much for your insight into the process and decision making. Yes, we would like to move ahead and get our request before the City Commission. We will plan to attend on Sept 9th and if needed on the 10th. What do we need to do or who should we contact to me added to the agenda?

The reason we would like to try to host the 5k that Saturday plan was to split the 5k to be on Saturday to allow runners to participate in the "Conquistador" division. This is for runners to run the 5k Saturday and the Half Marathon Sunday. Simply put, we want to put heads in beds and have runners make a weekend of it in the St. Augustine area.

Time is of the essence as our event approaches in early November. I appreciate your speedy reply and apologize for the delay. We had to come to a team decision to try to make this 5k happen on that Saturday 11/9.

Thanks in advance for any insight,

Andre Lapar
352-255-1782

On Thu, Aug 22, 2019 at 9:47 AM Max Royle <mroyle@cityofsab.org> wrote:

Mr. Lapar,

As the Police Department has not approved the permit for the 5K run on November 9th in SAB, you can present your request for it to the City Commission. The Commission's next meeting will be held on Monday, September 9th, starting at 6 p.m. Your request would be under New Business, which the Commission may not get to on the 9th. If that happens, the meeting will be continued to Tuesday, September 10th. I expect the 9th meeting to be a long one because the Commission will be reviewing the FY 2020 budget. That discussion might take a couple of hours. Then time will be taken by Public Comments, two Public Hearings, and Old Business items, several of which could require considerable discussion. The meeting must end, per Commission policy, at 10 p.m.

My suggestion is that you seek another location for the 5K, perhaps somewhere in the County.

Please let me know what you want to do. I will need to know your decision as soon as possible.

Max



Form/Fee 8/19

City Approval

City of St. Augustine Beach, 2200 A1A South, St. Augustine Beach, FL 3208
APPLICATION FOR SPECIAL EVENTS OF SIGNIFICANT IMPACT

SSC Approval

1. Applicant's Name: Miami Tri Events LLC
 Contact Person (if different from above): Wilber Anderson
 Applicant's Address: Miami FL
 Applicant's Phone #: (305) 401-9162 Email: wilber@miamitrievents.com

2. Event Name: 2019 St Augustine Half Marathon 5K 10K (5k DISTANCE ONLY)
 Type of Event: ☐ Wedding ☒ Race* ☐ Surf/Volleyball/Sport ☐ Beach Cleanup
☐ Other: _____

*For races, an additional form from the SAB Police Department is required.

3. Event Location: St Augustine Beach A1A Beach Blvd - Pier to Bermuda Run Way and back
 4. Date: November 9th

Time: (include set-up and break-down): 4:00 am to 12:00 pm

5. Number of Anticipated Participants/Guests: 600

6. Description of Parking Plan:

☒ Satellite Parking? Location: Francis Field

Written permission from the lot owner MUST accompany this application.

☒ Shuttles? Provider: to be hired

Shuttle Schedule: 6:00 am to 11:00 am

Notes: _____

7. Are You Requesting Any Street Closures? ☐ Yes ☒ No ☐

If yes, which streets and for how long? A1A Beach Blvd

1.5 miles south bound from the Saint Augustine beach parking lot.

8. Description of Security Arrangements: ☒ Requesting Law Enforcement Presence (fees apply)
12 police officers

Will You Be Providing Port-o-Lets? ☒ Yes (how many? 10 + 2 HC) ☐ No

PERMIT MUST BE WITH YOU AT ALL TIMES DURING THE EVENT

9. Description of Garbage and/or Recycling Arrangements:

(Applicant is responsible for collection and removal of all garbage/recycling generated by the event.)

☐ Requesting City Collection Following Event (fees apply)

☐ Made Arrangements With Another Company: _____

☒ Other: We will have sufficient staff and trash receptacles along the route in order to handle any and all trash produced by the run.

10. Event Will Have: (check all that apply)

- | | | |
|--|---|--|
| a. Music, live and/or recorded | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| b. Tents or temporary structures | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| c. Furnishings, such as chairs or tables | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| d. Food prepared or served on site | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| e. Live animals (if yes, type: _____) | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| f. Business selling goods or services | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| g. Signs for advertising and/or identification | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Notes: Food on site will be limited to water and snacks for post race nutrition.

Are you requesting to install structures from Number 11 above before or after the time indicated in Number 4? ☐ Yes (explain below) ☒ No

NOTE: Items cannot be installed prior to 8:00 a.m. or remain after 7:30 p.m.

11. By signing this contract, the applicant agrees to the following:

- Abide by all applicable laws and regulations on the beach, including regulations protecting sea turtles and the prohibition of alcoholic beverages, glass containers, fireworks, and open fires.
- Abide by any reasonable conditions required by City staff on the following page.
- Remove all litter, trash, temporary structures, furniture, etc. from the property immediately after the conclusion of the event. Restore the property to the same condition as before the event. Fill any holes left in the sand.
- No helium balloons are allowed on the beach or the surrounding area. Helium balloons are ingested by the marine mammals, which can cause their death.

Signature:  Date: July 1st 2019

PERMIT MUST BE WITH YOU AT ALL TIMES DURING THE EVENT

9. Description of Garbage and/or Recycling Arrangements:

(Applicant is responsible for collection and removal of all garbage/recycling generated by the event.)

☐ Requesting City Collection Following Event (fees apply)

☐ Made Arrangements With Another Company: _____

☒ Other: We will have sufficient staff and trash receptacles along the route in order to handle any and all trash produced by the run.

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- | | | |
|--|---|--|
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| b. Tents or temporary structures | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| c. Furnishings, such as chairs or tables | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| d. Food prepared or served on site | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| e. Live animals (if yes, type: _____) | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| f. Business selling goods or services | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
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- No helium balloons are allowed on the beach or the surrounding area. Helium balloons are ingested by the marine mammals, which can cause their death.

Signature: _____ Date: August 1st 2019

PERMIT MUST BE WITH YOU AT ALL TIMES DURING THE EVENT

***** City Use Only*****

Permit fee of \$100 paid? ☒ Yes ☐ N/A
Cash bond of \$300 paid? ☒ Yes ☐ N/A

Application has been reviewed by:

Building Official: ☐ Approve ☐ Approve with Conditions ☐ Deny
Conditions/Comments: _____

Signed: [Signature] Date: 8-19-19

Police Chief: ☐ Approve ☐ Approve with Conditions ☒ Deny
Conditions/Comments: NEED COMMISSION APPROVAL FOR PROFIT EVENT

Signed: [Signature] Date: 8-22-19

Public Works Director: ☒ Approve ☐ Approve with Conditions ☐ Deny
Conditions/Comments: _____

Signed: [Signature] Date: 8/19/19

City Manager: ☐ Approve ☐ Approve with Conditions ☐ Deny
Conditions/Comments: _____

Signed: _____ Date: _____

Approval Required by the City Commission? ☐ Yes ☐ No

Mayor ☐ Approve ☐ Approve with Conditions ☐ Deny
Conditions/Comments: _____

Signed: _____ Date: _____

- Persons who wish to appeal the decision to approve or deny a permit for a special event of significant impact shall make that request to the Commission through the City Manager's Office.
- Special events which will require the use of any public street (City, County, or State) within the City's limits shall automatically be defined as events of significant impact and shall require City Commission approval.

PERMIT MUST BE WITH YOU AT ALL TIMES DURING THE EVENT



HOLD HARMLESS AGREEMENT

The undersigned agrees to protect, defend, reimburse, indemnify and hold harmless the City of St. Augustine Beach, Florida, its agents, employees, and officers and each of them, free, and harmless at all times from and against any and all claims, liability, expense, loss, cost, fine, and damages (including reasonable attorney's fees) and causes of action of every kind and character to the fullest extent allowed by law by reason of any damage to property or the environment, including any contamination of City property, or bodily injury (including death) incurred or sustained by any party hereto, any agent or employee of any party hereto, or any other person whomsoever, arising out of or incident to any acts, omissions or operations related to the use authorized by this Special Event Permit, and the undersigned expressly recognizes the broad nature of this indemnification and hold harmless clause, and voluntarily makes this covenant.

2019 St Augustine Half Marathon 5K 10K

sponsored or arranged for by ^(Name of Event) Miami Tri Events

which will occur on ^(Applicant) November 9th 2019

^(Date/Dates)
Dated this 1st day of August, 2019

Signed: _____

Print Name: Wilber Anderson



St. Augustine Beach Police Department



Robert A. Hardwick, Chief of Police

Special Event Officer Request Form

Request for off-duty officers must be made in writing via fax 904-471-0737 or e-mail at events@sabpd.org. SABPD reserves the right to refuse a request for off-duty officers if any request violates Florida State Statute, SABPD policy, or creates a conflict of interest with SABPD.

Note: Please clearly print all information requested on the form and attach any additional documentation.

Event Details:

Proposed Event Date: November 9th Start time: 8:00 am Estimated end time: 10:00am
Total number of attendees: 600 Number of officers requested: 12
Requested Officer(s) responsibility (Brief description): Traffic control

Proposed Event location (exact): _____

Parking /staging area: _____

Number of attendees expected: 600

Will Alcohol be Served or permitted? ☐ YES ☒ NO If yes, was it approved by the City/County ☐ YES ☐ NO

Nature of Event:

Purpose of the event: The event is a 5K

Theme of the event: Saint Augustine Half Marathon 10k 5k on Veterans's Day Weekend

(Please provide web-site, fact sheet, program or flyer if available)

Contact Information

Name: Wilber Anderson Title: President Cell Phone: 305 401-9162

Telephone: _____ Fax: _____ Email address: ilber@miamitrievents.com

Mailing Address: 8450 nw 64th street suite #1 Miami Florida, 33166

Officer Responsibility: The officer's primary responsibility while working in a secondary employment capacity, is the enforcement of Federal Laws, State Laws and County ordinances: to protect life and property and to keep the peace. Officers engaged in a secondary employment job will not refuse to assist any citizen requesting or needing assistance. If a exigent situation arises within the city, officers may need leave the event to assist other officers.

Cancellations: Request can be canceled by SABPD at any time. Requestee may cancel with a letter in writing or an email no later than 24 hours prior to the event.

Rates: \$35.00 per hour per Officer, with a two hour minimum per officer, and will be paid directly to the officer within three business days from the end the end of the event.

Authorized Event Coordinator/Contractor signature: _____

Print Name: Wilber Anderson Date: 08-02-2019

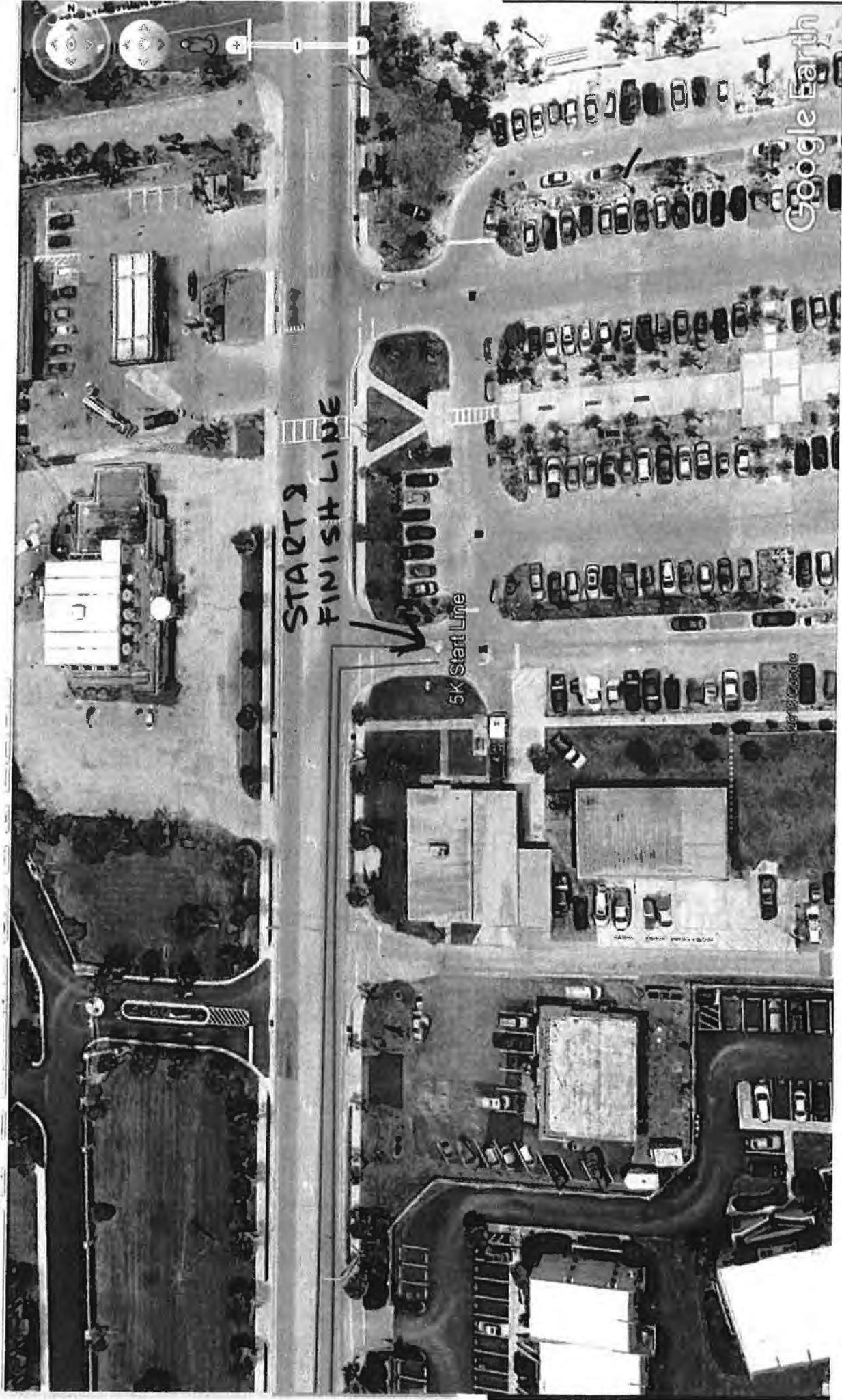
[SABPD OFFICE USE ONLY]

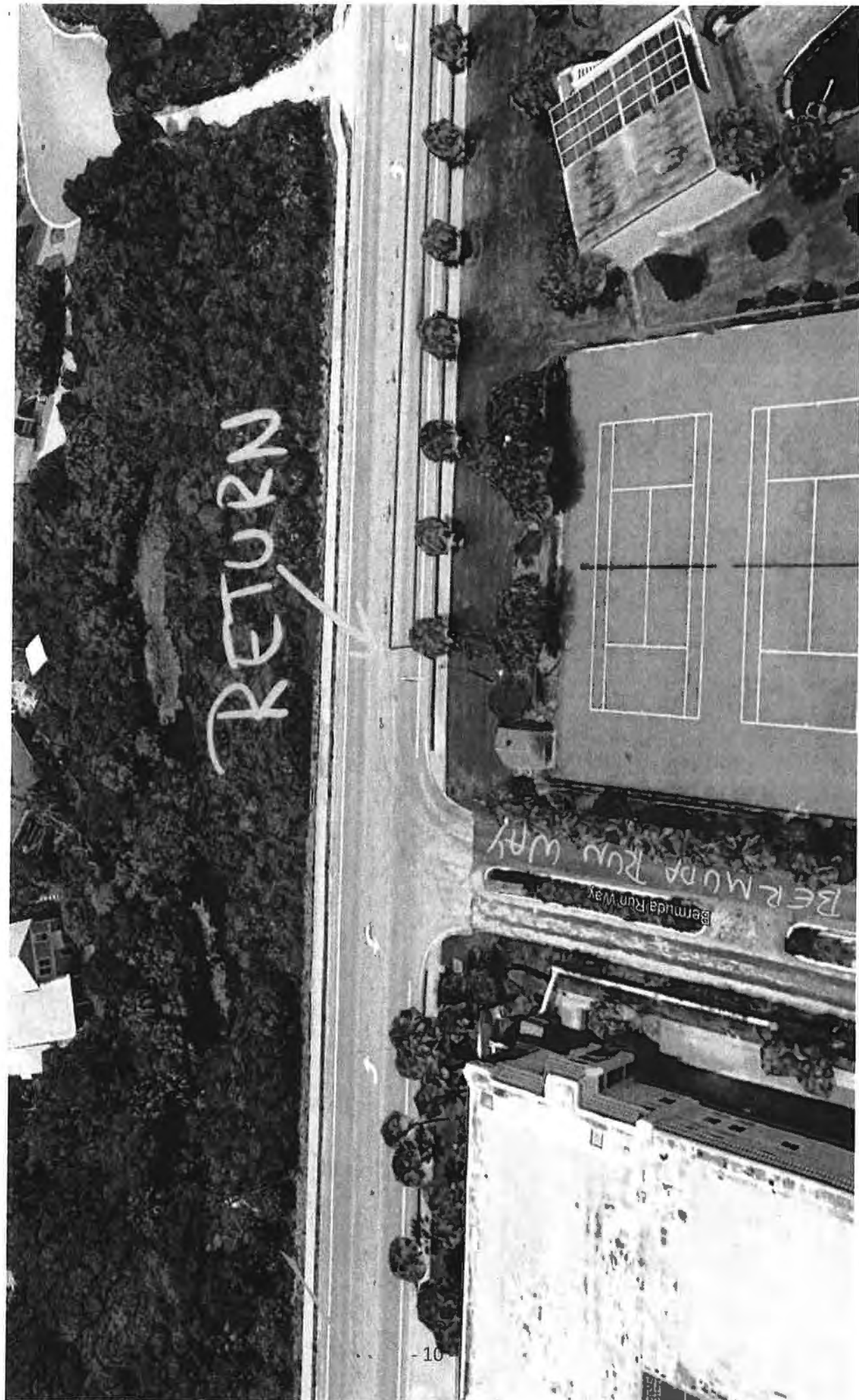
Request received by: _____ City Permit Completed/Approved (if needed): Yes ☐ No ☐

Approved ☐ Denied ☐ Reason for being denied, _____

Approved By: _____ ID: _____ Date: _____







MEMORANDUM

TO: Mayor George
Vice Mayor England
Commissioner Kostka
Commissioner Samora
Commissioner Rumrell

FROM: Max Royle, City Manager 

DATE: August 13, 2019

SUBJECT: Changes to the Land Development Regulations: Review of Proposal from the Building Official

Attached are the changes proposed by Mr. Law. They are shown by the red type.

Mr. Law will explain at your meeting the reasons for each change.

The ones that you approve will be forwarded to the Planning Board for review and recommendation to you at its September or October meeting.

An ordinance or ordinances to adopt the changes will then be prepared for first reading. As the ordinance or ordinances amend the LDRs, two public hearings are required.

Sec. 3.02.02.01. - Mixed use districts.

- D. ~~Mixed use size limits. The minimum lot area for mixed use is eight thousand five hundred (8,500) square feet unless approved by variance after application to the City of St. Augustine Beach Planning and Zoning Board. The minimum floor area for a mixed use structure is eight hundred (800) square feet or twenty-five (25) percent of the lot area (whichever is greater) for lots with street frontage of fifty (50) feet width or more. For fifty (50) feet or less, street frontage, the minimum floor area is twenty (20) percent of the lot area.~~
- K. ~~Signage. All signage, ground and wall signs shall be subject to the City of St. Augustine Beach Land Development Regulations Article VIII, approval from the planning and zoning board within the mixed use districts. Ground signs shall have ground lighting illumination or back lit illumination, wall signs will be allowed to be back lit with the proposed intensity of the illumination being subject to approval by the planning and zoning board. No exposed neon shall be allowed. The use of metal supports is discouraged with wood or masonry products being encouraged.~~
-

Sec. 3.08.00. - ~~Overlay districts~~Reserved.

- A. ~~Beachside medium density overlay district: There is hereby created an overlay district within that portion of medium density land use districts located East of A1A Beach Boulevard and lying between 16th Street and those portions South of F Street and North of Ponce Landing.~~
- B. ~~Overlay for residential lots platted prior to the adoption of the Land Development Regulations: There is hereby created an overlay district encompassing residential lots platted before the date of this Code~~
-

Sec. 3.09.00. - Transient lodging establishments within medium density land use districts.

- F. ~~Inspections, noncompliance inspection fee. Complaint driven or inspector initiated inspections of properties subject to this ordinance shall be conducted by the city each year to ensure that such properties are in compliance with provisions of adopted codes. However, this provision shall not be interpreted as authorizing the city to conduct inspections of property without the consent of the owner or the occupant or without a warrant. In the event of 3 verifiable and valid complaints in a twelve month period the owner or owner's agent may be required to appear at the next available Code Enforcement Board where at such time a monetary fine may be issued at the board's discretion. In the event that an additional verifiable and valid complaint occurs within a 12 month period from the last complaint the City Manager may terminate the Business Tax Receipt as per section 3.09.00 (H).~~

~~The City Manager or designee shall assess a fee of forty dollars (\$40.00) (included with the application fee) for the initial inspection and the follow-up inspection if required. If the inspection reflects three (3) or more violations at the time of follow-up inspection, an additional fee of fifty dollars (\$50.00) shall be made for any required reinspection.~~

Sec. 5.01.02. - Conditions for tree removal.

- D. ~~Reserved~~Tree removal as per CS/HB 1159

Section 1. Section 163.045, Florida Statutes, is created to read:

163.045 Tree pruning, trimming, or removal on residential property

(1) A local government may not require a notice, application, approval, permit, fee, or mitigation for the pruning, trimming, or removal of a tree on residential property if the property owner obtains documentation from an arborist certified by the International Society of Arboriculture or a Florida licensed landscape architect that the tree presents a danger to persons or property.

(2) A local government may not require a property owner to replant a tree that was pruned, trimmed, or removed in accordance with this section.

(3) This section does not apply to the exercise of specifically delegated authority for mangrove protection pursuant to ss. 403.9321-403.9333.

E. Certain Activities require Comprehensive Planning and Zoning Board review. The following activities shall require permit approval from the comprehensive planning and zoning board.

a. Tree is providing habitat to legislatively designated endangered or protected bird species during nesting season even though the tree meets the criteria of this section.

a.b. Any tree having a trunk greater than or equal to thirty (30) inches in diameter at breast height shall require permit approval from the comprehensive planning and zoning board, unless the tree is in the footprint of the proposed structure and the structure cannot be relocated.

Sec. 5.01.03. – Replacement and mitigation

B. City Tree and Landscape Fund. A dedicated financial fund shall be created under the authority of this Code to receive payments described above when Protected Trees are not replaced after removal. The funds paid as a result of tree removal shall be distributed as follows: 75% to the Tree and Landscape Fund with the remaining 25% to the Building and Zoning Department. Expenditures of the Tree and Landscape Fund occur after recommendation from the Public Works Director and approval by the City Commissioners in advance of the expenditure for the following projects:

4. The construction and maintenance of structures and landscaping in city owned parks.

Sec. 6.01.02. - Impervious surface coverage.

D. Table of impervious surface ratios.

Land Use District	Maximum Impervious Surface Ratio ¹
Low density residential	0.40 <u>0.50</u>
Medium density residential	0.50
High density residential	0.70
Commercial	0.70

Sec. 6.01.03. - Building setback requirements.

- A. Subject to paragraph B. and any other provisions of this section, no portion of any building may be located on any lot closer to any lot line or to the street right-of-way line than authorized in the table set forth in this section. This will apply to any subdivision that does not have setback modifications approved by the City Commission, , and by approval of respective Homeowner's Associations.

Land Use	Front Yard	Side Yard	Rear Yard	Street Side
Single-family	25 ft.	10 ft.	25-20 ft.	15-12 ft.
<u>Single-family on 50 feet x 93 feet lots</u>	<u>20 ft.</u>	<u>7.5 ft.</u>	<u>20 ft.</u>	<u>12 ft.</u>
Multifamily (2 to 8 units)	25 ft.	10 ft.	20 ft.	15 ft.
Multifamily (8 units or more)	35 ft.	15 ft.	20 ft.	15 ft.
Commercial	20 ft.	10 ft.	20 ft.	15 ft.
Other uses (same as commercial)	20 ft.	10 ft.	20 ft.	15 ft.

Sec. 6.01.03. - Building setback requirements.

5) Any lot with a width of 50' or less shall have a 7.5 ft. side setback.

Sec. 6.01.03. - Building setback requirements.

- B. Minimum setbacks for non-structural components of a structure.

2. Auxiliary structures:

- This applies to features such as open air arbors, trellises and free standing tiki bars that do not exceed eight (8) feet in height to the bottom of the structural beam. These structures ~~can be placed within five (5) feet of the rear and side setbacks. Tiki Bars are not allowed in front yards. Open air arbors and trellises are allowed in the front setback not exceeding five (5) feet from the main structure setback area shall have a minimum setback of five (5) ft from the rear and side lot lines. Tiki bars are not allowed in front yards.~~
- Screen rooms and patio covers are allowed to encroach a maximum of ten (10) feet into the rear yard setback providing the roof line for the enclosure does not exceed nine (9) feet in height to the bottom of the structural beam and the addition to new or existing construction does not exceed the allowed impervious surface coverage as specified in the City's Land Development Regulations. The screen room shall comply with the allowed side setbacks as established by these Land Development Regulations.

**BOARD AND DEPARTMENTAL REPORT FOR CITY COMMISSION MEETING
SEPTEMBER 9, 2019**

CODE ENFORCEMENT/BUILDING/ZONING

The report is attached as pages 1-2.

COMPREHENSIVE PLANNING AND ZONING BOARD

The minutes of the Board's July 16, 2019, meeting, are attached as pages 3-7. The Board did not meet in August.

SUSTAINABILITY AND ENVIRONMENTAL ADVISORY PLANNING COMMITTEE

The minutes of the Committee's July 11, 2019, meeting are attached as pages 8-15.

POLICE DEPARTMENT

Please see page 16.

PUBLIC WORKS DEPARTMENT

Please see page 17-19.

FINANCE/ADMINISTRATION

Please see page 20.

CITY MANAGER

1. Complaints

A. No Crosswalk Flags at 13th Street and the Boulevard

An elderly part-time resident complained about the lack of flags at the intersection. She had been told in the past by the County that she could use the 12th Street crosswalk, which has flags. As Chief Hardwick and the Public Works Director are working on getting flags at more intersections, she was directed to call the Chief for an update on whether a crosswalk could be put at 13th Street.

2. Major Projects

A. Road/Sidewalk Improvements

1) Pedestrian Safety at Crosswalks on A1A Beach Boulevard

Residents have requested pedestrian flags at the 8th and 13th streets crosswalks. As the County owns the Boulevard, these requests were forwarded to it. The County staff replied that standards for crosswalks in the Traffic Engineering Manual state that the minimum distance to the nearest crosswalk is 300 feet and

that a crossing that comes between 100 and 300 feet from the nearest crosswalk must be documented by an engineering report. The County staff also reported that the volume of pedestrians crossing at each intersection does not justify a crosswalk.

Chief Hardwick and Bill Tredik, the Public Works Director, met in June with County staff about pedestrian safety improvements along the Boulevard. The County has agreed to allow crosswalks at 9th and D Streets. There's no schedule yet as to when the crosswalks will be done.

2) Opening 2nd Street West of 2nd Avenue

There has been no action by the owners of the lots on 2nd Street west of 2nd Avenue to open that street. The owners would have to sign an agreement and pay in advance the costs to construct the utilities and the road, just as the owners of the lots adjacent to 8th Street between the Boulevard and 2nd Avenue did. The Public Works Director has sent a letter to the owners of the lots along this section of 2nd Street, asking them if they would support the opening of 2nd Street and providing the utilities, knowing that they would be assessed the costs for the project. Thus far, the owners of 11 out of 16 lots have agreed to pay the costs, the owners of two lots have said no, and the remaining three owners haven't responded.

3) Sidewalk on A Street

A resident has suggested that a sidewalk is needed on A Street between the beach and the Boulevard because of the traffic and number of pedestrians and bicyclists along that section of A Street. The Public Works Director obtained a survey of this section of A Street. It appears that the right-of-way is wider along the north side of the street. The Director and the City Manager held a meeting on May 21st with the residents and property owners, to explain the project to them and learn whether they are in favor of it. Twelve persons attended. Most were not in favor of the sidewalk but asked that a speed bump be put on this section of A Street and that drainage improvements be done. As A Street is owned by the County, the Public Works Director will ask the County whether it will approve these proposals. At its June 12, 2018, meeting, the City Commission approved submitting the sidewalk and two other projects to the Tourist Development Council for funding by bed tax revenue. However, according to the County Administrator, Mr. Michael Wanchick, it is unlikely that bed tax funds for projects will be provided to our City and to St. Augustine. The City's Public Works Director, Mr. Bill Tredik, has suggested to the City Manager that instead of a sidewalk the shoulders on each side of this section of A Street be widened to provide more paved area for pedestrians and vehicles. Mr. Tredik and the City Manager will hold another town hall meeting with the residents and property owners along this section of A Street. One was held nearly two years ago, and the residents/property owners were not in favor of the sidewalk.

B. Beach Matters

1) Off-Beach Parking

In response to the Commission's request, the Planning Board has recommended a residential parking permit plan. Though discussion of the parking plan was on the agenda for the City Commission's June 5, 2017 meeting, the Commission decided to postpone the topic to a future joint meeting in the spring with the Planning Board. The Commission held a special meeting on Monday, March 19, 2018, with the Planning Board to discuss the parking plan. Mayor George at the meeting spoke of Gainesville's pay by phone parking system and suggested the City explore having a similar system. The Commission reviewed the information obtained from Gainesville at its April 2nd meeting and authorized the advertising of a

Request for Proposals for a pay-by-phone system. Six proposals were received by the April 20th deadline. At its continuation meeting, the Commission decided to let St. Augustine implement its pay-by-phone system first, which will likely happen early in 2019. St. Augustine is using one of the six vendors, Passport, that responded to the City's Request for Proposals. The County Administrator suggested to the City Manager that the County and the City should have the same pay-by-phone system because the pier park is in the City's limits. The County at that time was in the process of advertising for proposals for a parking management plan. However, the City Commission decided that the City should have the same system St. Augustine has because that city was further along in its plans to adopt a system. The Commission discussed the details about the pay-by-phone parking system offered by Passport Parking at its November 13th meeting and held a special meeting December 17, 2018. A representative from Passport, Ms. Kelsey Owens, explained the system and the City's Information Technical Manager, Mr. Anthony Johns, provided answers to the questions the Commission had raised at its November 13th meeting. The Commission made a number of decisions, such as agreeing that the per-hour parking fee will be 50 cents for residents, \$1.25 for St. Augustine residents, if that city allows St. Augustine Beach residents to park in St. Augustine for its discounted parking fee; and \$2.50 for non-residents. The Commission scheduled a special meeting on Tuesday, January 8, 2019, to review the proposed contract with Passport and consider an ordinance adopting the per-hour parking fees. However, at the meeting, the Commission decided that the City should be a partner with the County and use the same pay-to-park system that the County adopts for the pier park and other off-beach parking areas. The County received several responses to its Request for Proposals by the February 21st deadline. The County staff reviewed them on March 7th and recommended to the County Commission at its April 2nd meeting that the County staff negotiate with Republic Parking System. The County Commission approved this recommendation. At its April 29th meeting, the City Commission decided that the City staff is to be involved with the County staff in the negotiations with Republic.

Also, at its April 29th meeting, the City Commission made changes to a proposed ordinance to establish a residential parking permit program. That ordinance as well as one to amend the parking regulations in Chapter 19 of the City Code will be on the agenda for the Commission's June 10th meeting. To date, the residents of two streets west of the Boulevard, 13th and 14th, have requested the parking permit program, as have the residents in the 100 block of 10th Street between 2nd Avenue and the Boulevard.

In the meantime, Mayor George held a town hall meeting on Thursday, February 28th, at the Courtyard Marriott, from 5:30 p.m. to 7:00 p.m. Its purpose was to receive suggestions from the public about paid parking, how to protect the residential neighborhoods from becoming parking lots, and how to enforce the City's parking regulations. The City Commission then held a special meeting on Tuesday, March 5th, starting at 6 p.m., to discuss paid parking options with the residents. The Commission decided the following at that meeting:

- Hourly parking fee: \$2.00
- Discount for County residents: 50 cents
- St. Augustine Beach residents: no charge if resident registers at city hall for free parking
- Ocean Hammock Park: \$1 an hour
- Maximum fee per day: \$15
- Hours when paid parking would be in effect: 9 a.m. – 5 p.m.
- Days of year paid parking in effect: 365
- Paid parking locations: improved parking lots along A1A Beach Boulevard. No paid parking in residential areas, especially along 2nd Avenue.
- Parking areas shared with businesses: remain as unpaid areas

At its April 29th special meeting, the City Commission reviewed an ordinance for a Resident Only parking system, made changes to it, and asked the City Attorney to prepare a new draft, which was reviewed at the June 10th regular meeting, and passed on final reading at the Commission's July 1st meeting. Also, passed on final reading at that meeting was an ordinance to make changes to the parking regulations in Chapter 19 of the City Code.

Also, at the April 29th meeting, the Commission discussed a proposal to lease the vacant land south of the Marriott Hotel as a parking lot. The land is owned by the company that owns the Marriott. The owner has proposed that the City lease the land for 3-5 years and in lieu of rent pay the yearly taxes on the land. The six commercial lots that the City would use for parking would provide 102 parking spaces, include eight handicapped spaces. The costs to make the land suitable for parking would be about \$100,000. The Commission made no decision concerning the lease.

In the meantime, the County solicited proposals for a parking management plan. The County Commission at its April 2nd meeting approved the staff negotiating with Republic Parking. The City Commission at its April 29th meeting agreed that City staff should participate with the County in the negotiations, on the premise that having a unified parking plan for the County's pier parking lot and the City's paid parking areas would benefit the residents and visitors who use the lots. The City staff met with a Republic representative on June 24, 2019. The City could have a separate agreement with Republic that is similar to what the County will have. Still to be determined by the County is an hourly parking fee and the formal acceptance of Republic's parking management plan. No date has yet been set by the County for when this decision will be made.

C. Parks

1) Ocean Hammock Park

This Park is located on the east side of A1A Beach Boulevard between the Bermuda Run and Sea Colony subdivisions. It was originally part of an 18-acre vacant tract. Two acres were given to the City by the original owners for conservation purposes and for where the boardwalk to the beach is now located. The City purchased 11.5 acres in 2009 for \$5,380,000 and received a Florida Communities Trust grant to reimburse it for part of the purchase price. The remaining 4.5 acres were left in private ownership. In 2015, The Trust for Public Land purchased the 4.5 acres for the appraised value of \$4.5 million. The City gave the Trust a down payment of \$1,000,000. Thanks to a grant application prepared by the City's Chief Financial Officer, Ms. Melissa Burns, and to the presentation by then-Mayor Rich O'Brien at a Florida Communities Trust board meeting in February 2017, the City was awarded \$1.5 million from the state to help it pay for the remaining debt to The Trust for Public Land. The City received the check for \$1.5 million in October 2018. For the remaining amount owed to The Trust for Public Land, the Commission at public hearings in September 2018 raised the voter-approved property tax debt millage to half a mill. What remains to be done are improvements to the Park, such as restrooms. The Public Works Director is applying to the state for a Florida Recreation Development Assistance Program grant to pay half the costs of the restrooms. The deadline for the grant is October 31, 2019. The City will know in early summer of 2020 whether it has received the grant.

2) Hammock Dunes Park

This 6.1-acre park is on the west side of A1A Beach Boulevard between the shopping plaza and the Whispering Oaks subdivision. The County purchased the property in 2005 for \$2.5 million. By written agreement, the City reimbursed the County half the purchase price, or \$1,250,000, plus interest. At its July 26, 2016, meeting, the County Commission approved the transfer of the property's title to the City, with the condition that if the City ever decided to sell the property, it would revert back to the County. Such a sale is very unlikely, as the City Charter requires that the Commission by a vote of four members approve the sale, and then the voters in a referendum must approve it. At this time, the City does not have the money to develop any trails or other amenities in the Park

D. Review of Comprehensive Plan/Land Development Regulations

Information about this topic is provided under Item 5.B, strategic plan update, below.

3. Construction in the City

As of Tuesday, August 28, 2019, there were 43 permits active for single-family residences in the City.

SUBDIVISION	ADDRESS	DATE PERMIT ISSUED	
Anastasia Dunes	414 Ocean Forest Drive	12/31/2018	Active permit #14344
	446 Ocean Forest Drive	07/24/2018	Active permit #14064
	1017 Sea Forest Lane	08/21/2018	Active permit #14116
	701 Ocean Gate Lane	10/05/2018	Active permit #14198
	512 Ocean Forest Drive	10/09/2018	Active permit #14205
	409 Ocean Forest Drive	07/18/2019	Active permit #P1915009
	1012 Island Way	08/23/2019	Active permit #P1915157
Anastasia Park	491 Pyrus Street	10/01/2018	Active permit #14180
Atlantic Beach	7 16 th Street	07/05/2018	Active permit #14035
Chautauqua Beach	4 5 th Street	02/02/2017	Active permit #13092
	6 6 th Street	01/30/2019	Active permit #14397
	17 6 th Street	04/19/2019	Active permit #P1914567
	4 12 th Street	04/25/2019	Active permit #P1914615
Coquina Gables	6 F Street	11/14/2018	Active permit #14270
Kings Quarry	613 Old Beach Road	01/16/2019	Active permit #14368
Lake Sienna	132 Kings Quarry Lane	10/15/2018	Active permit #14214

SUBDIVISION	ADDRESS	DATE PERMIT ISSUED	
Linda Mar			
Magnolia Dunes			
Minorca			
Ocean Oaks			
Raintree			
Sandpiper West	103 Sandpiper Boulevard	02/04/2019	Active permit #14404
	5 Kimberly Lane	07/25/2019	Active permit #P1915047
Sea Colony	612 Ocean Palm Way	02/01/2018	Active permit #13740
	887 Ocean Palm Drive	07/17/2018	Active permit #14053
	332 South Forest Dune Drive	01/17/2019	Active permit #14373
	892 Ocean Palm Way	02/07/2019	Active permit #14417
Sea Grove	744 Tides End Drive	10/15/2018	Active permit #14215
	1308 Smiling Fish Lane	10/22/2018	Active permit #14224
Sea Oaks			
Sevilla Gardens			
The Ridge	270 Ridgeway Road	10/02/2018	Active permit #14193
	156 Ridgeway Road	01/04/2019	Active permit #14352
	22 High Dune Drive	01/18/2019	Active permit #14376
	48 High Dune Drive	01/23/2019	Active permit #14382
	94 High Dune Drive	01/24/2019	Active permit #14385
	170 Ridgeway Road	03/15/2019	Active permit #14483
	226 Ridgeway Road	03/15/2019	Active permit #14484
	65 High Dune Drive	03/28/2019	Active permit #14507
	55 High Dune Drive	04/17/2019	Active permit #P1914552
	542 Ridgeway Road	04/25/2019	Active permit #P1914613
	120 Ridgeway Road	04/29/2019	Active permit #P1914634
	448 Ridgeway Road	05/08/2019	Active permit #P1914682
	362 Ridgeway Road	05/10/2019	Active permit #P1914698
	143 Ridgeway Road	06/07/2019	Active permit #P1914846

SUBDIVISION	ADDRESS	DATE PERMIT ISSUED	
	513 Ridgeway Road	06/18/2019	Active permit #P1914892
	23 High Dune Drive	06/21/2019	Active permit #P1914906
	261 Ridgeway Road	06/24/2019	Active permit #P1914910
	43 High Dune Drive	07/17/2019	Active permit #P1915008
	462 Ridgeway Road	07/18/2019	Active permit #P1915020

Whispering Oaks

Woodland

Underlined address is a result of inspections not being performed in a 180-day period contrary to Chapter 1 of the Florida Building Code, in this event further review and actions are to take place as per the Florida Building Code.

COMMERCIAL CONSTRUCTION

Concerning the vacate property between 5th and 6th Streets on the east side of A1A Beach Boulevard: At its October 16, 2018, meeting, the Planning Board approved a variance to reduce the minimum lot size required for a mixed used development from 8,500 square feet to 6,195 square feet. A two-story building will be constructed on one lot. It will have commercial use on the ground floor and residential use on the second floor. The address will be 600 A1A Beach Boulevard.

The Planning Board approved a similar commercial/residential building at its January 15th meeting. The building's address will be 610 A1A Beach Boulevard.

At its March 20, 2018, meeting, the Planning Board held a concept review hearing on a proposal 4,960-foot commercial building on the east side of State Road A1A, between the Verizon and Savage Swimwear stores. The Planning Board reviewed the proposed final development plan at its November 20th meeting and recommended that the Commission approve the plan. The Commission approved the plan at its December 3rd meeting. A permit for the project hasn't been issued yet.

4. Finance and Budget

A. Fiscal Year 2019 Budget

The City Commission reviewed the proposed FY 19 budget at a special meeting on July 31, 2018, and approved a millage levy of 2.5000 mills, or \$2.50 for every \$1,000 of a property's assessed value. Employee health insurance and adjustments to employee pay were also discussed. At another special meeting on September 10th, the Commission reviewed medical insurance plans and costs again and by majority vote agreed again to the operating millage levy of 2.5000 mills. The Commission held a special meeting September 24, 2018, and lowered the operating millage to 2.3992 mills, or about \$2.40 for every

\$1,000 of the assessed value of a property. This millage is the same that's been levied since Fiscal Year 2011. The City also approved a debt millage of 0.50 mills, or 50 cents for every \$1,000 of a property's assessed value. The debt millage provides money to pay the bond debt the City has for the purchase of the 16 acres of Ocean Hammock Park. The FY 19 budget went into effect on October 1, 2018.

July 31, 2019, marked the end of the tenth month of FY 19. In July, the City received what may be the last payment, \$1,051, from property taxes, as no money from this source is usually received during the final months of the Fiscal Year. As of July 31st, the City had received a total of \$2,982,163 from property taxes, an amount that is \$18,335 greater than the City was projected to receive when the budget was prepared last summer. A year ago, July 31, 2018, the year-to-date amount received from property taxes was \$2,719,714. The increase in FY 19 is due to new homes that were completed in 2018 and to the upward trend in property values.

Overall, as of the end of the tenth month of the fiscal year, for its General Fund, the City has received \$5,481,948 and spent \$5,639,684 on operations and projects. Expenditures were \$157,738 more than revenues, which means that the City is spending money from reserves. This is normal during the final months of the fiscal year as the City no longer receives any significant revenue from property taxes.

B. Vendor Checks

Please see pages 21-42.

C. Preparations for Fiscal Year 2020 Budget

Because of the resignation of the City's Chief Financial Officer, Ms. Melissa Burns, the Assistant Finance Director, Ms. Patricia Douylliez, and the department heads prepared the proposed budget. It was submitted to the City Commission for review on July 23rd. The Commission held a public review of the budget on Wednesday, July 31, 2019. Among the decisions made at the meeting were the set the tentative property tax millage at 2.60 mills and to change some of the major capital projects, such as a second Public Works garage. The Commission will review the proposed millage and budget at a public hearing on Monday, September 9th, which will begin at 6 p.m.

5. Miscellaneous

A. Permits for Upcoming Events

In late July, the City Manager approved the permit for a block party on Willow Drive on August 3, 2019. In August, he notified Tri-Events of Miami that they would have to ask the Commission to approve a 5K for-profit race in November. The Commission will consider the application for the permit at its September 9th meeting.

B. Strategic Plan

The plan's six tier one objectives adopted by the Commission are: 1. establish a plan for evaluating various events and their impact on the quality of life; 2. review additional revenue sources, including fees, grants, taxes, public/private partnerships, bonds, etc.; 3. review and update City codes and their enforcement: parking, traffic and speed limits, solid waste and land development regulations; 4. advocate for continued

funding for beach renourishment (state and federal sources); 5. Increase and improve citizen engagement; and 6. develop a City-wide traffic management plan.

All of the objectives, except the City-wide traffic management plan, have been achieved.

At its January 6, 2018, meeting, the City Commission discussed whether to hire again Mrs. Marilyn Crotty, the facilitator who helped the Commission develop the strategic plan in 2015. Ms. Crotty told the City Manager she would charge \$1,800 for a six-hour session to update the strategic plan. The Commission decided at its February meeting not to hire her, but to consider possibly updating the strategic plan later in 2018, after the adoption of changes to the Land Development Regulations had been completed. In August, the City Manager learned that Ms. Crotty has retired. The Commission decided at its January 7, 2019, meeting that it and the City staff would update the plan. The Commission agreed with the City Manager's suggestions for goals at its June 10th meeting and asked that the Planning Board and the Sustainability and Environmental Planning Advisory Committee be asked to provide their suggestions for the plan. The responses were reviewed by the Commission at its August 5th meeting. The Commission decided to have a mission statement developed. Suggestions for the statement have been provided to the Commission for consideration at its September 9th meeting.

C. Comprehensive Plan Evaluation and Appraisal Report

Every seven years, Florida cities and counties must prepare the report. The City advertised a Request for Proposals. Only one response was received. Because its prices were so high, it had to be rejected. After the proposals had been opened, two Jacksonville planning firms said they were interested in doing the work. However, only one, Fleet and Associates, provided a written proposal. At its May 7th meeting, the Commission approved the hiring of Fleet and Associates. Mr. and Mrs. Fleet held a public hearing on June 26th and a workshop with the Planning Board and the public on July 17th. The Fleets presented the results of those two meetings to the Commission at its August 6th meeting. The next step was a workshop of the Commission with the Planning and Tree boards to review each policy and objective in the current Comprehensive Plan. This was held on October 17th with the planning consultant. The result was that the consultant prepared a revised draft of the Plan, which the Commission reviewed at a special meeting on January 8, 2019. The Comprehensive Planning and Zoning Board reviewed the plan at its February 19th meeting and decided to continue its review at the Board's March 19th meeting. The Board is concerned that many of the proposed changes ceded too much authority to the County and other agencies. However, the Board's discussion was postponed to the Board's April 16th meeting because the Chair, Mrs. Jane West, was away on March 19th. At its April meeting, the Board discussed changes with the planning consultant, Ms. Janis Fleet, and recommended that she submitted to the City Commission the changes proposed by individual members of the Board. The Commission reviewed the changes with Ms. Fleet at its June 10th meeting, directed that the discussion be continued to a special meeting on July 2nd, and at that meeting made changes to the plan and approved its transmittal to the Florida Department of Economic Opportunity for review and comment. The Department in an August 5th letter to the City said that an Objection, Recommendation and Comment Report will be sent to the City on or before October 7, 2019. If the Report requires changes to the Comp Plan, the changes will be reviewed by the Planning Board at its October 15th meeting.

MEMO

City of St. Augustine Beach Building & Zoning Department

To: Max Royle, City Manager
From: Brian Law, Building Official
Date: 08-23--2019
Re: Building and Zoning Department Monthly Report

Trees:

1. 07-30-2019—544 Barefoot Trace Circle
Removal of five palm trees hazardous to structure
2. 08-19-2019—126 14th Street
Removal of water oak tree hazardous to structure

Planning and Zoning:

August 20, 2019 Planning and Zoning Board meeting cancelled due to no submittal of new applications and no agenda items. The next regular monthly meeting of the Planning and Zoning Board is scheduled on Tuesday, September 17, 2019, at 6:00 p.m. in the City Commission Meeting Room at City Hall.

Code Enforcement:

1. Code Enforcement Board meeting held Wednesday, August 7, 2019, at 2:00 p.m. at City Hall, to address several notices of violation sent via certified mail to the property owners of 136 15th Street regarding construction of an auxiliary structure (arbor) on a concrete pad without property permitting and without maintaining the setbacks required for both the arbor and the concrete pad. The Code Enforcement Board voted unanimously to pass a motion to direct the property owner to remove the arbor structure and the part of the concrete slab and/or concrete pavers encroaching into the required two-foot setback off the property line, correct the drainage on his property by removing the excess fill he has put on his lot, re-sculpting the yard or constructing a retention wall so that water run-off from his property does not drain onto adjacent properties or streets, and that the time limit for the correction of these code violations shall be August 31, 2019. Per a site visit to 136 15th Street on Monday, August 19, 2019, by Code Enforcement and Building Department staff and Public Works Director Bill Tredik, this case was closed, as the property owner had removed the arbor structure from the premises at 136 15th Street and Public Works Director Bill Tredik determined the scenario concerning illicit discharge from 136 15th Street is not presently impacting drainage.
2. Code Enforcement staff continues to monitor progress being made to address multiple complaints and code violations per the 2018 International Property Maintenance Code (IPMC) at Seaside Villas Condominiums, off Pope Road on Brigantine Court, Clipper Court and Schooner Court.
3. Annual inspections of businesses in the City limits have been completed to renew business tax receipts (occupational licenses), which expire September 30, 2019.

4. Fees for annual inspections of approximately 140 transient rental facilities are currently being submitted and inspections have commenced for renewal of business tax receipts for these properties.

Building:

1. A certificate of occupancy was issued July 31, 2019, for the reconstruction of Panama Hattie's at 361 A1A Beach Boulevard, and the restaurant is now reopened for business.
2. Shell Shack renovation is progressing as expected and is now in the sheetrock phase of construction.
3. Construction of new donut shop on site of former Carriage Realty building at 400 A1A Beach Boulevard is progressing as expected.
4. Building shell permit for Corral Dental, a new dental facility consisting of 4,430-square feet of dental office space and 2,532-square feet of additional commercial space at 2100 A1A South, has been approved and issued.



MINUTES

PLANNING AND ZONING BOARD MEETING

TUESDAY, JULY 16, 2019, 6:00 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A SOUTH, ST. AUGUSTINE BEACH, FLORIDA 32080

I. CALL TO ORDER

Vice-Chairperson Elise Sloan called the meeting to order at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

BOARD MEMBERS PRESENT: Vice-Chairperson Elise Sloan, Jeffrey Holleran, Steve Mitherz, Roberta Odom, Kevin Kincaid, Senior Alternate Chris Pranis, Junior Alternate Dennis King.

BOARD MEMBERS ABSENT: Chairperson Jane West and Hester Longstreet.

STAFF PRESENT: Building Official Brian Law, City Attorney James Wilson, Recording Secretary Lacey Pierotti.

IV. APPROVAL OF MINUTES OF PLANNING AND ZONING BOARD MEETING OF JUNE 18, 2019

Motion: to approve the minutes of the June 18, 2019 meeting. **Moved** by Mr. Holleran, **seconded** by Mr. Kincaid, **passed 7-0** by unanimous voice-vote.

V. PUBLIC COMMENT

There was no public comment on any issue or item not on the agenda.

VI. NEW BUSINESS

- A. Request for removal of a 36-inch diameter-at-breast-height (DBH) oak tree for proposed new construction of a single-family residence in a low-density residential land use district on Lot 62, Anastasia Dunes Unit 2, at 409 Ocean Forest Drive, St. Augustine Beach, Florida, 32080, Cora M. Johnson, Generation Homes LLC, Agent for Devin James Cousins and Ashley Anderson, Applicants

Mr. Law said the site plan of the new two-story house the applicants propose to build on this lot has been approved by the Anastasia Dunes Homeowners Association (HOA). There is a 36-inch DBH oak tree in the footprint of the house on the northwest portion of the lot and the house has been moved as far as possible using the flexible setbacks allowed to save the 42-inch DBH oak tree on the west side of the front of the house. This house cannot be built without removal of the 36-inch DBH oak. The Building Department has no objection to the removal of this tree.

Ms. Sloan asked if an arborist looked at the 42-inch DBH oak and gave any recommendations for precautions that could be taken to protect it. She noticed a lot of trees will be saved in the front.

Cora Johnston, Generation Homes LLC, 740 A1A Beach Boulevard, St. Augustine Beach, Florida, 32080, agent for applicants, said they had an arborist look at the 42-inch DBH oak, which is very close to the front corner of the house, but they just got the arborist's report last week and haven't been able to go over it with the Anastasia Dunes HOA yet. She'd like to be able to clear the lot and see what can be done to preserve the tree. Anastasia Dunes, like most of the communities in this City, is very concerned about saving trees and the property owners also would like to save it. There are three or four trees in the front all within the front setback area that will be saved.

Mr. King said the 42-inch DBH oak tree is eventually going to disrupt the foundation of the house.

Mr. Mitherz asked how close the 42-inch DBH oak tree will be to the house.

Ms. Johnston said this tree is approximately eight feet from the house, which was designed with this specific footprint because on the right, or east, side of the lot, there's a storm inlet and the HOA asked that the house be moved back as far as possible away from this inlet. The rotation of the house footprint is the only way they could fit the house on the lot.

Mr. Law said if it's not possible to save the 42-inch DBH oak tree, the Florida House passed a new bill effective July 1, 2019 that says if a property owner obtains documentation from a properly licensed arborist or landscape architect stating a tree presents a danger to persons or property, it may be removed without a permit, fees, or mitigation from a local government.

Ms. Sloan asked for public comment. There was none.

Motion: to approve removal of the 36-inch DBH oak tree as requested. **Moved** by Mr. Kincaid, **seconded** by Mr. Holleran, **passed 7-0** by unanimous voice-vote.

B. Land Use Variance File No. VAR 2019-12, for a front yard setback reduction from 25 (twenty-five) feet to 18 (eighteen) feet to move proposed new construction of a single-family residence forward to building a bulkhead/retaining wall in the rear to stabilize the bank adjacent to lake abutting Lot 5, Sandpiper West Subdivision, at 5 Kimberly Lane, St. Augustine Beach, Florida, 32080, Jeffrey and Carrie Brubaker, Brubaker Construction Services, Agents for James Edward and Kathy Walker, Applicants

Mr. Law said Public Works Director Bill Tredik's recommendations for stabilizing the stem wall foundation of this new single-family home are stated in the box on the top left-hand corner of the survey submitted with this application. Sandpiper West HOA has no objection to the proposed bulkhead/retaining wall and/or the reduction of the front yard setback. This is a troublesome lot to begin with, so to have more room to build a concrete bulkhead would be fantastic. Another benefit of granting this variance to move the house forward is that trees next to the lake will be saved. The Building Department has no objection to the front yard setback reduction.

Mr. Holleran asked if this lake has flooded.

Ms. Sloan said with the hurricanes in the last couple of years, this road has had to be pumped out, as the lake, which works as the neighbor's retention pond, overflowed.

Mr. Law said drainage in the City is part of the ongoing improvements being made. Mr. Tredik will review the site's grading and drainage plan again prior to the issuance of a building permit.

Jeff Brubaker, Brubaker Construction Services, 5995 St. Ambrose Church Road, Elkton, Florida, 32033, agent for applicant, said as Mr. Law said, this is a quirky lot, and the requested variance to save the trees that overhang the lake and construct a concrete or wooden bulkhead will give the property owners another seven feet of backyard. The project's engineer has stated that the proposed bulkhead is needed to ensure the foundation and house are stable. Two other houses in this neighborhood have bulkheads, so the proposed bulkhead will match what's already there.

Ms. Sloan asked how they plan to preserve the trees when the bulkhead is being built.

Mr. Brubaker said the bulkhead will be built between the house and the trees overhanging the lake, to keep it away from the trees, which are beautiful 15--20-inch DBH oak trees.

Ms. Odom asked what the square footage of the house is.

Mr. Brubaker said the total under roof is 2,360 square feet, and the conditioned space is 1,650 square feet.

Mr. Holleran said the hardship is to stabilize the foundation and because of the pie-shaped quirkiness of the lot.

Mr. Brubaker said the pie-shape isn't the problem, because the part of the lot that jots in is in the lake. The hardship is the need to stabilize the house with the berm and sand and no bulkhead.

Ms. Sloan asked for public comment. There was none.

Motion: to approve the variance as requested based on the hardship of the need for the bulkhead to stabilize the foundation of the new home, the HOA approval, and Mr. Law's recommendation.

Moved by Mr. Holleran, **seconded** by Mr. Kincaid, **passed 7-0** by unanimous voice-vote.

C. Review of the City's 2015 Strategic Plan, to recommend to the City Commission suggestions for updating goals and objectives

Ms. Sloan said the Board members have been given an outline and summary of the City's 2015 Strategic Plan for their review and recommendations to the Commission on updating it. A decision has apparently been made to update it in-house without the hiring of an outside consultant.

Mr. Mitherz suggested item number six, pertaining to a City-wide traffic management plan, might be a good place to find out what the road capacities in the City are, and what, if any, percentage of these capacities are currently maxed out. If any are or will be maxed out in the next three to five years, maybe something should be planned out and done to help alleviate that problem.

Mr. Law said St. Johns County Transportation Department handles that for the City, and regarding percentage capacities on roads, they are about the same as they were last year. Aside from this, item number six pertains more to pedestrian and bike safety than on traffic counts and capacities.

Ms. Sloan commended the City for the flags at the crosswalks, and especially for adding them to the traffic light at A1A South and Seagrove, as there are a lot of lanes to cross to get into Seagrove.

Ms. Odom said she wishes the crosswalks had blinking lights because she has almost been hit by cars while crossing roads at night.

Mr. Law said they'd have to go through the County Commission to appropriate money to upgrade the crosswalks, as most are on County-owned roads, except for A1A South, which is a State highway. He knows there's been some talk with Florida Power & Light (FPL) to replace some of

the street lights with LED lights, but that is problematic with the County's turtle lighting ordinance, as bright lights get turtles confused and send them trying to cross the Boulevard.

Mr. Kincaid said one of the suggested goals of the Strategic Plan is finding reoccurring, significant revenue sources. He asked if there is any effort being made to look into private/public partnerships to increase the quality of life for the citizens of St. Augustine Beach without direct cost to them. For example, he was in San Diego recently, where they have electric Uber cars provided by the city that will come pick people up through an app program and take them wherever they want in the city, and this is all privately funded. This is something that could easily be done here, and there are all other kinds of opportunities to make life better for citizens and visitors that can be funded by bringing private partnerships in without further taxing them residents. He's worked in government his whole life, and knows governments are really good at finding money in other people's pockets. As to the City's core mission or purpose, he suggested it be to provide an outstanding life experience for the residents and visitors of St. Augustine Beach.

Mr. Mitherz said he agrees, and thinks the most important role of government, aside from balancing the budget and being a rational and functional entity, is to listen to citizens and make what they have to say part of the mission statement or goal to provide a positive living experience.

Mr. Pranis said he thinks the special events section is very subjective, as large events are no longer allowed, but it's very open-ended as to what's a large event and what's not, so this needs to be defined and clarified a little more.

VII. OLD BUSINESS

There was no old business.

VIII. BOARD COMMENT

Ms. Odom asked for an update on Panama Hattie's.

Mr. Law said the parking lot has been paved, the elevator inspector signed off on the elevator last week, the problems with the water heaters have been fixed, and the brand-new front entrances and flood panels on each side of the building have been installed.

Mr. Kincaid asked what's being built on the corner of Santander Road and A1A/State Road 312.

Mr. Law said this is going to be a strip mall with room for a restaurant in a separate building. This isn't in St. Augustine Beach, but in the City of St. Augustine.

Mr. Kincaid said he also read something about a new state law that's going to take tree clearing and/or tree removals out of the City's jurisdiction. He asked how this is going to affect the City.

Mr. Law said property owners who have a letter from a certified arborist or a certified landscape architect saying a tree should be removed don't have to request permission or get a permit from the Building Department to cut it down. This new law went into effect July 1, 2019. Property owners who don't have a letter from a certified arborist or a licensed landscape architect can opt to go through the previously required process of requesting an inspection by the City's Building Inspector or Code Enforcement Officer, who will go out and look at trees in question and inspect them for a fee. Trees that are 30 inches or greater DBH will still have to get approval from this Board to be removed, but he'll be making a recommendation to the City Commission in the next

few months to make a series of code changes which will include removing this requirement for trees that have to be removed because they are in the footprint of a structure under construction.

IX. ADJOURNMENT

The meeting was adjourned at 6:59 p.m.

Elise Sloan, Vice-Chairperson

Lacey Pierotti, Recording Secretary

(THIS MEETING HAS BEEN RECORDED IN ITS ENTIRETY. THE RECORDING WILL BE KEPT ON FILE FOR THE REQUIRED RETENTION PERIOD. COMPLETE AUDIO/VIDEO CAN BE OBTAINED BY CONTACTING THE CITY MANAGER'S OFFICE AT 904-471-2122.)



MINUTES

**SUSTAINABILITY & ENVIRONMENTAL PLANNING ADVISORY COMMITTEE MEETING
THURSDAY, JULY 11, 2019, AT 6:00 P.M.
CITY OF ST. AUGUSTINE BEACH, 2200 A1A South, St. Augustine Beach, FL 32080**

I. CALL TO ORDER

Chair Krempasky called the meeting to order at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

The Committee recited the Pledge of Allegiance.

III. ROLL CALL

Present: Chair Sandra Krempasky, Vice Chair Alex Farr, Members Ann Palmquist, Craig Thomson, Lana Bandy, and Allen Altman.

Member Lonnie Kaczmarsky and Alternate Jeanette Smith were absent.

Also Present: Grounds Foreman Tom Large and Recording Secretary Dariana Fitzgerald.

IV. APPROVAL OF MINUTES OF MAY 9, 2019, REGULAR MEETING

Chair Krempasky introduced Item IV and then asked for a motion.

Chair Krempasky noted three typographical errors, which Secretary Fitzgerald agreed to correct.

Motion: To approve the Committee minutes for May 9, 2019, with correction of typographical errors. **Moved by** Member Palmquist. **Seconded by** Vice Chair Farr. Motion passed unanimously.

V. PRESENTATION OF REPORTS:

1. Urban Forestry Management Master Plan (Presentation by Legacy Arborist Services)

Mr. Charlie Marcus, Legacy Arborist Services, presented a PowerPoint on what they have accomplished so far and what they intend to accomplish (Exhibit A). He described the ecosystem services that trees provide (page A-3); some could be measured and quantified, such as carbon storage, energy conservation, health benefits, and reduction in stormwater and air pollution, and some could not be quantified yet, such as temperature moderation, aesthetics, use as visual buffers and wildlife habitats, and social benefits. In response to Member Palmquist's inquiry, he replied that the inventory consisted of trees on public property, but that a few trees on the public/residential property line may have been included inadvertently. He commented for the tree species distribution (page A-7), that there is a majority of cabbage palms and live oaks, which is not bad, since they are two of the most hurricane resistant species, but suggested using the 30-20-10 Rule as a planning tool for the

future. He clarified the 30-20-10 Rule (page A-8) as no more than 30% in the same family, no more than 20% in the same genus, and no more than 10% in the same species. He mentioned the large number of ash trees in the northeast that were infested with the emerald ash borer and now on the west coast of Florida cabbage palms are being affected by the lethal bronzing bacterial disease. Vice Chair Farr commented that cabbage palms and live oaks do well in this environment and others may not since it is a barrier island. Mr. Marcus replied that any of his suggestions would be suited for soils and climate in this area. In response to inquiries from Member Altman and Chair Krempasky, Mr. Marcus noted that he did not see any sign of lethal bronzing and that attempting to vaccinate trees for it could cost about \$50 per tree three times a year and that sabal palms do not take the injection as well as the canary island date palm.

He stated that the greater the leaf surface in a tree, the more ecosystem services a tree provides. He noted that live oaks were excellent for that, but palms had the least leaf surface area per tree of any species, so they do not do so well with providing ecosystem services. Member Palmquist noted that palms withstand hurricanes well and Mr. Marcus agreed that native palms do, but mentioned that there were a number of queen palms here and they go over like matchsticks and are invasive. He suggested bald cypress to increase species diversity and showed a photo from Lafayette, Louisiana, (page A-9) showing several of them growing in a small space between a street and sidewalk. He noted a study from the University of Florida from 1992-2005 showing that bald cypress was on par with live oak and cabbage palm in regard to wind resistance.

He stated that for the age distribution (page A-10), age was hard to determine on the fly, so size was used. He stated that the red line indicates the ideal size distribution for an area, 40% at 5-inch to 10-inch DBH range down to 10% at the 31-inch to 35-inch DBH range, so the City is near that projection, but the cabbage palms cause a bubble in the 11-inch to 15-inch diameter range.

He clarified for the recommended treatments (page A-11) that Priority 1 trees require immediate attention and pruning, Priority 2 within the next year or two, and Priority 3 is general maintenance when the City can get to it. He stated that the Tree Risk Assessments takes into consideration not only the condition of a tree but its location; that a tree in decent condition near something it could fall on and cause damage to was a higher risk than a tree in worse condition with nothing to fall on.

He showed pictures of examples of tree that need attention (page A-12), one was a tree on F Street with raccoons living in it and another has a large decay cavity. Those would be examples of Priority 1 trees. He stated that there is also a bee tree on A Street and 6th Avenue, the bees were not a risk, but the hollow limbs could fall onto the road.

He also showed pictures of tree where there was site clearing in the root zone that caused damage (page A-13). One was from the Ocean Ridge subdivision where there is a lot of equipment being operated around the root zone of trees and that particular tree has a sparse canopy and he predicted that it will likely die sometime in the next few years. Another was from someone's yard and it appeared that the lot was cleared up to the side of the tree, which caused damage at ground level. He noted that weed eaters can also cause similar damage.

He commented that live oak trees were not suited to medians with asphalt around them (page A-14). He suggested finding a permeable surface that will not suffocate the roots.

He remarked on a photo of 16th Street (page A-16) that those trees were planted too deep. Trees should have a root flare at ground level otherwise it won't thrive and will eventually go into senescence. A photo of a parkette (page A-17) showed a tree that didn't appear to get enough water and the stakes hadn't been removed when they should have. And another parkette appeared to have been adopted by a neighbor and was in much better condition. He showed a photo of a tree that had been poorly pruned (page A-18), which made it susceptible to wind damage. Another photo showed palms that had been over pruned (page A-19) and he saw that on both public and private properties. He stated that the majority of the trees recommended for removal were under electrical wires (page A-20). He noted that one of the trees in those photos was prone to catching on fire according to the resident there. A photo from the Sea Grove subdivision (page A-21) showed trees that were not suitable for the space; that as they grow taller, they will continue to need more pruning which will result in a fragile trunk with a heavy top.

Mr. Marcus briefly went through suggested planting locations (pages A-22 to A-27), some of which were originally suggested by Chuck Lippi in the last Master Plan, and will make further recommendations for the island at SR-312 and SR-A1A and at Pope Road and A1A Beach Boulevard, as suggested by Public Works Director Tredik. Member Palmquist noted the FDOT restrictions on tree height for the island and Mr. Marcus stated that he would check with Director Tredik about those regulations. Vice Chair Farr stated that she would still like recommendations for trees in those areas, just in case FDOT and the County give permission, and Chair Krempasky concurred.

Mr. Marcus stated that he saw community tree programs on the meeting agenda and noted that small lots preclude planting trees, as well as power lines, and that people with a grass lawn likely did that intentionally. He suggested a tree giveaway or adopt-a-tree program (page A-28) so that homeowners who want to plant have access to free or discounted trees. He stated that in Texas a friend of his is involved with a "NeighborWoods" program that is similar. Member Thomson asked if this had been discussed with Director Tredik and Mr. Marcus replied that he had not yet. Member Thomson also asked about whether a strategy for balancing trees being removed with tree being planted would be included in the Master Plan and Mr. Marcus replied that it would be a judgment call as to whether another tree would be planted when one is removed. There was discussion on tree species, planting spaces, and cooperating with residents for plantings near their property.

Mr. Marcus described how the historic tree canopy analysis (page A-29) is done; he has a program that uses aerial footage to identify whether there are trees in an area and uses footage from past years to compare. He briefly identifies the current analysis (page A-30), including private land. In response to Member Thomson, Mr. Marcus stated that impervious surfaces for the purpose of his analysis were apparent hard surfaces where a tree could not be planted, such as roofs, streets, and sidewalks. However, if tree canopy was observed over a sidewalk, for example, that was counted as tree canopy, not impervious.

Mr. Marcus stated that education of the public was important. Chair Krempasky asked for a Committee member to work with Mr. Marcus and Coordinator Walker on an educational strategy and Vice Chair Farr volunteered. He also stated that he was speaking with City

departments about City codes regarding trees, tree care resources, and storm management strategies.

Member Palmquist asked if the Arbor Day efforts would be considered in the Master Plan and Mr. Marcus replied that he would do so. Member Thomson asked if the Urban Forestry Manual that Chuck Lippi developed would be referenced and Mr. Marcus stated that he would include something similar. Member Thomson noted that trees were dying and that the sea level is rising, so he asked if Mr. Marcus could review records and determine if sea level rise or climate change is having an effect on the area.

2. E-Scooters (Presentation by Mr. Michael Wauldron)

Mr. Michael Wauldron, eWhipz, LLC, an independent operator on behalf of Bird, Inc., presented on e-mobility solutions (Exhibit B). He stated that eWhipz are based on Dobbs Road in St. Augustine.

He reported that the current e-mobility model is a free-standing model, where customers check-out a device then returns it to another location. He stated that parking spaces are an issue here, so that model may not work here. He stated that a recent Florida law categorizes e-scooters as bicycles, which means they can travel where and in the same manner as bicycles are legally allowed to travel.

He stated that his company has gone to local police and government agencies to gather information from their point-of-view. He listed some of these pain points (page B-4) that needed to be addressed, such as sidewalk congestions, no curfew, scattered parking, maintenance, too fast, not charges, and people not following the rules. He stated that he wants to develop a local solution that fits the area (page B-5). He stated that they will maintain a local office with fleet services to manage and maintain the e-scooters and for customer service. He stated that these e-scooters could be tracked by GPS and geo-fenced, so the e-scooters can be electronically speed limited in certain zones and have no-go zones. The pick-up and drop-off locations can also be geo-fenced, so that customers continue paying if the e-scooters are left anywhere besides the designated locations.

Vice Chair Farr asked if there would be a cost to the City. Mr. Wauldron stated that he is just looking for a pilot program that would work with local authorities to help improve the City and the only the cost to the City may be time. Member Palmquist asked if this would generate any income for the City and Mr. Wauldron stated that he did not know, but may be willing to consider that if necessary. He stated that he was proposing an organized solution instead of a free-standing model. Member Altman stated that this seemed like something that would require Commission approval. Secretary Fitzgerald stated that discussion on e-scooters would be a topic at the August 5th Commission meeting.

Chair Krempasky asked if there were any members of the audience that would like to comment, there were none. Mr. Wauldron commented that he works at Salt Life and he can now park on the outskirts of the City and use his e-scooter to get to Salt Life and not worry about finding parking.

Chair Krempasky asked if Police Chief Hardwick had any comments and he replied that he is just here to answer questions that the Committee may have. Chief Hardwick reported that he was here in support and to speak on behalf of law enforcement, but the new statute allows

local government to help control these devices. He is in favor of a pilot program and has spoken with Mr. Reuben Franklin, Mobility Coordinator for St. Augustine, which recently enacted an ordinance on the subject. Member Palmquist asked about the age limit, income to the City, and what is done when they are left somewhere they shouldn't be. Chief Hardwick noted that A1A Beach Boulevard is congested and will need to be addressed, but these kinds of e-scooter devices are coming, and the City needs to get ahead of it. He applauded Mr. Wauldron for coming to local government before implementing the program, when they could have begun operating from private property and law enforcement would have to treat them like any bicycle. Chair Krempasky asked about liability and accidents. Chief Hardwick stated that it would be on the vendor to obtain insurance, like a taxi service. Member Palmquist asked about competition. Chief Hardwick stated that St. Augustine dealt with a similar issue in the past with their horse and carriages and they had to let other companies be licensed just the same. Chair Krempasky asked about the number of e-scooters available for a pilot program. Chief Hardwick agreed that there shouldn't be an unlimited number, but is not sure what that target would be. Member Palmquist asked about age limits and Mr. Wauldron replied that their customers must be 18 years or older and the application checks their driver's license, but that people who have their own personal e-scooter could be 16. Chief Hardwick stated that eWhipz can regulate in ways that would help law enforcement. Member Thomson stated that he does not think this Committee needs to address the safety or financial issues, but that traffic causes pollution and that needs to be dealt with.

Motion: To recommend, on a sustainability basis, that this program be looked at positively.
Moved by Member Thomson.

Member Palmquist rejected the motion and Vice Chair Farr stated that she would like more time to consider. Member Thomson withdrew the motion. Chair Krempasky asked Secretary Fitzgerald if the Committee needed to take any action at this time and Secretary Fitzgerald replied that they did not. She repeated that this topic would be on the Commission's August 5th agenda and the Committee is welcome to do further research and speak to the Commission at that meeting.

The Committee thanked Mr. Wauldron for the presentation and Chair Krempasky appreciated his willingness to work with local regulations.

Foreman Large commented that his family has used these devices many times while travelling and they work very well.

3. Suggestions for Updating the City's Strategic Plan

The Committee discussed the details of City Manager Royle's request. Member Thomson stated that he had been attending the City Commission meetings regarding the Comprehensive Plan and had spoken recently with City Manager Royle and Public Works Director Tredik on sustainability goals and working them into a five-year plan.

Member Thomson explained that there are low lying areas of the City prone to flooding that could be combined with the need for reforestation. He read from a list of proposed additions to the Strategic Plan (Exhibit C), the first of which is to create 25 dry retention areas in the City. He explained that dry retention helps to absorb stormwater into the ground instead of immediately piping it into a pond or other body of water. He stated that dry retention, when

it performs as expected, should be very low maintenance. The Committee discussed whether 25 areas was too specific for this request and agreed that the ultimate goal was to reduce the potential for flooding.

Member Thomson read his second proposal, which was to research and draft a climate action plan to reduce the carbon footprint. He explained that this would be suggestions for simple, cost effective ways for residents, businesses, and the government to reduce their carbon footprint. Member Bandy noted that the community is not very involved at the moment and that this could tie into the film and education series. Member Palmquist stated that leading is better by example and noted that the City has discussed switching to LED lighting, and she suggested adding gutters to City Hall.

The Committee discussed the details of City Manager Royle's request and his suggested goals. Secretary Fitzgerald clarified that the goals should have measurable results.

Member Palmquist commented that since the Urban Forestry Master Plan will have an inventory it could be used to help measure the types and amounts of trees to set a goal for more diversity. Member Thomson agreed and suggested that that created a basis for balancing removals and plantings in the City's urban forest. Chair Krempasky stated that the Master Plan could be used to create projects that will support the strategic plan. Member Thomson emphasized the importance of managing and maintaining the tree canopy.

The Committee decided to present the following proposed goals to City Manager Royle for presentation to the City Commission:

- Reduce the threat of catastrophic flooding in low lying roads and neighborhoods, due to sea level rise and intense storms. Public Works & SEPAC shall identify, design, and build dry retention areas in City owned parkettes and appropriate road right-of-way locations to provide natural retention of stormwater runoff.
- SEPAC shall research and draft an everyday climate change action plan with low cost recommendations for residences, businesses, and government to promote a reduction in our carbon footprint.
- Develop a sustainable urban forest plan with the intention of maintaining or increasing tree canopy

4. Environmental Stewardship Award Plaques

Chair Krempasky reported that Craft's Trophies & Awards, Inc. can create plaques in the City's standard black & gold format for \$50 each. She confirmed that the order would have to be made by Secretary Fitzgerald and that the City would be billed. She asked what the award date on the plaque should be. Secretary Fitzgerald suggested using Arbor Day, since that was when the winners were announced and certificates were awarded. Member Bandy wondered if there was a press release on the winners and stated that she would get with Coordinator Walker to check.

5. Parkette Signage

Chair Krempasky noted that she has been remiss in landscaping around the signs and that Member Thomson was the only one who has completed one so far. Vice Chair Farr commented that it has been hot, and the dune daisies would have needed to be watered.

Foreman Large requested that Committee members contact Public Works before coming to get more dune daisies, that some of them aren't looking too good due to the weather and they may need to order more.

He reported that a sign on D Street had been stolen and that this was the 3rd incident of vandalism. Public Works has replaced that sign with a spare, so that leaves one remaining. The Committee asked that Public Works order four more signs.

Member Thomson asked about the palm trees that had been staked along A1A Beach Boulevard. Chair Krempasky asked if they could be scheduled to be planted before the end of the budget season. Vice Chair Farr said she would contact Southern Horticulture to see if their schedule would allow it. Member Thomson asked if Public Works could see about issuing a purchase order for the project. He explained the Avenue of Palms program for the sake Mr. Marcus and the other member of the public. Member Palmquist suggested possibly planting bald cypress near the Lakeside Park pond on the 11th Street side. She asked if Mr. Marcus would look at the area for his Master Plan. Foreman Large stated that he would speak with Public Works Director Tredik and Assistant Director Gatchell about planting there, but there have been issues in the past with the neighbors not wanting trees there since they prefer a view of the pond.

6. Waste Receptacle Art Project

Foreman Large stated that he has contacted Laura O'Neal because that group has not yet returned the cans they currently have. He reported that The Art Studio by the Pier has been receiving and returning trash cans. He reported that one of them already has some slight damage.

He stated that feedback has been positive and noted that one can at D Street had glow in the dark paint. Secretary Fitzgerald commented that she and Coordinator Walker have been monitoring the comments on social media which have been overwhelmingly positive. She noted that some people have said it gives the community a unique character. Member Palmquist stated that the art groups have been thrilled with the publicity. She also stated that some residents have told her they are interested in painting their own personal cans.

7. Educational Film Series

Member Bandy reported that the St. Johns County Public Library has agreed to sponsor the program with the Committee and has scheduled the "Oldest City Underwater" film at the Anastasia Island Branch on August 29 at 6:30 p.m. with the filmmaker, Mallory Hopkins, there for a Q&A session. She said they spoke about holding an event every other month and asked for the Committee members to think of films or speakers they could engage for little to no cost. Member Palmquist suggested that the Anastasia Island Environmental Stewardship Award winners could speak, and Member Bandy said she was planning to see if Captain Adam Morley would be willing.

8. Environmental Policy & Planning Recommendations

A. Community Tree Programs

VI. OTHER COMMITTEE MATTERS

Vice Chair Farr stated that she was going to speak with Public Works Director Tredik about hiring a group for weeding on an as needed basis that would be familiar with identifying native plants.

Vice Chair Farr also reported that the area landscaped by Alvin's Island was not looking great. That the plants were dying, and several palms had already been replaced. Forman Large reported that an arborist had been sent to look at them and the arborist stated that the trees did not appear to get enough water or were planted too deep. He stated that Public Works is trying to get with Verdego about solutions. Member Thomson noted that the palms were hurricane cut, instead of regenerated as the City requires. Foreman Large stated that Verdego installed those trees when Public Works was working elsewhere, so there was no one to supervise.

Secretary Fitzgerald stated that on the August 8th agenda would be a discussion of the Fiscal Year 2020 budget. She asked for them to start thinking about that topic. She stated that she had met with Public Works Director Tredik, Assistant Director Gatchell, and Deputy Finance Director Douylliez about the Committee's budget and their strong suggestion was that the Committee not budget for high dollar projects, but to use the next year for planning and their continuing projects like the parkette signage. She stated that they will have the new Master Plan and they could take the time to develop their own Strategic or Five-Year Plan and determine what areas need work and divide that work and cost over the next few years. Chair Krempasky asked if the Master Plan would be available by August 8th and Mr. Marcus stated that he plans to have a draft ready around August 1st.

VII. ADJOURNMENT

Chair Krempasky adjourned the meeting at 8:36 p.m.

Sandra Krempasky, Chair

ATTEST

Max Royle, City Manager

COMMISSION REPORT

August 2019

TO: MAYOR/COMMISSIONERS

FROM: ROBERT A. HARDWICK, CHIEF OF POLICE

DEPARTMENT STATISTICS – July 22nd to Aug 19th

CALLS FOR SERVICE 1057
OFFENSE REPORTS 64
CITATIONS ISSUED 76
LOCAL ORDINANCE CITATIONS 11
DUI 2
TRAFFIC WARNINGS 474
TRESSPASS WARNINGS 29
ANIMAL COMPLAINTS 9
ARRESTS 18

- 2 DUI
- 1 Possession – Drug Equipment
- 2 Possession of Cocaine – Intent to sell
- 1 Possession of control Substance w/o prescription
- 1 Possession of LSD
- 2 Driving w/ License Suspended/ Revoked
- 1 Diving w/o Valid License
- 1 Petit Theft – 100 Less than 300 Dollars
- 2 Fraud- Impersonating
- 1 Trespassing
- 1 Disturbing the Peace
- 3 Battery

ANIMAL CONTROL:

- St. Johns County Animal Control handled 9 complaints in St. Augustine Beach area.

MONTHLY ACTIVITIES:

- National Night Out – August 6, 2019 at SJC Pier.

MEMORANDUM

Date: August 20, 2019
To: Max Royle, City Manager
From: Bill Tredik, P.E., Public Works Director
Subject: Monthly Report

Maintenance Activities

Rights-of-way and Parkettes –Public Works continues to provide frequent mowing and landscape maintenance due to rapid vegetative growth in the summer months. As the frequency of mowing decreases in the Fall, Public Works will begin cut-back of trees along S.R. A1A, followed by A1A Beach Boulevard in the late fall to early winter.

Parks – Maintenance of City parks is ongoing, with Splash Park, Ocean Hammock Park, and public restrooms at 10th Street and A Street continuing to see high seasonal use. Public Works will continue to provide a full-time weekend worker through the Labor Day holiday, to ensure that these facilities remain clean and free from excessive trash accumulation. After Labor Day, weekend maintenance will be reduced to four hours per day.

Ocean Hammock Park – The City will be preparing a grant application to the Florida Recreation Development Assistance Program (FRDAP) for submittal in October 2019. Public Works will begin formal design of Phase II components of the park in the upcoming fiscal year.

Buildings – Maintenance of City buildings and grounds is ongoing.

Fleet – The Public Works Department continues to do minor fleet maintenance on our larger trucks, heavy equipment and regular work trucks, thus reducing outside repair costs.

Capital Improvements

Mickler Boulevard Ditch Drainage Improvements [CONSTRUCTION] – The City has a contract with A.W.A. Contracting Co. to construct the project, which includes piping over 1,300 feet of the Mickler Boulevard ditch from Pope Road to just north of 16th Street. As of August 20th, pipe installation was approximately 80% complete. Pipe installation is scheduled to be complete in late August, with the overall project to be complete in October 2019.

Mizell Pond Outfall Improvements (HMGP Project No. 4283-88-R) [DESIGN] – The project includes repairing and improving the damaged weir, replacing stormwater pumps and improving the downstream conveyance. Design is over 60% complete. A pre-application with the St. Johns River Water Management District was held on July 29th. The consultant is currently evaluating design options to optimize performance while controlling cost. Permit submittal will follow this optimization. Design is scheduled to be complete this year, with construction commencing upon completion of permitting and approval of design. In the interim, Public Works operates the existing pump station to maintain water levels in the pond.

3rd Alley Ditch Drainage Improvements [DESIGN] – The 3rd Alley Ditch Drainage Improvements will pipe approximately 450 feet of existing ditch west of the 2nd Avenue right-of-way and east of Sea Oaks Subdivision. This project will address localized stormwater flooding and reduce long term drainage maintenance requirements. The project has been optimized to reduce costs while still providing the necessary stormwater benefit. Design is approximately 75% complete and permit application has been made to the St. Johns River Water Management District. Construction is planned for FY19-20, pending budget approval.

Sustainability & Environmental Planning Advisory Committee (SEPAC) Projects

Urban Forestry Management Plan – The Public Works Department is working with Legacy Arborist Services on the development of the Urban Forestry Management Plan, as approved by the City Commission on May 6, 2019. The plan will provide guidance in the management of the City's tree canopy. The Draft plan was submitted in early August with copies provided to the SEPAC prior to their August 11, 2019 SEPAC meeting. SEAPAC is reviewing the draft plan and is scheduled to provide comments by August 22, 2019. The final plan is scheduled to be complete by the end of August.

Streets / Rights of Way

Pedestrian Safety – Public Works continues to coordinate with the Police Department and St. Johns County to determine how to best increase pedestrian safety along A1A Beach Boulevard. The County added a crosswalk at D Street, after the completion of resurfacing A1A Beach Boulevard. Public Works will add high visibility crossing flags at this location.

Lighting – Public Works is working with FPL to install streetlights at seven (7) locations along S.R. A1A, from City Hall south to Madrid Street. Public Works has submitted a request to FDOT for permission to install the lights, as they are located within the S.R. A1A right-of-way. Upon FDOT approval, FPL will complete the design and a modification to the City/FPL streetlight agreement will be prepared. Installation of the new lights is anticipated to occur this fall.

Traffic Calming – Atlantic Oak Circle residents have requested that the City consider traffic calming devices (e.g. speed bumps or speed humps). The police Department is currently conducting a speed study to determine if traffic calming may be warranted. If deemed suitable for traffic calming, Public Works will coordinate with homeowners, per City policy, to ensure that impacted homeowners are supportive of traffic calming devices installed in their area.

North Florida Transportation Planning Organization (TPO) –The next TPOTCC meeting is scheduled for September 4, 2019.

Events

Beach Blast Off – Staff is currently preparing for the upcoming Beach Blast Off. Ongoing preparations will continue through the year, with regular coordination meetings. Public Works is currently performing substantial maintenance and reconstruction of the stage, due to metal corrosion and wood decay associated with prolonged exposure to the weather.

Hurricane Preparedness

Beach Ramp Protection – The Public Works Department has procured beach quality sand to be able to quickly close off beach ramps and vulnerable areas in the event of a storm surge. A portion of the sand is stockpiled at Public Works, with the remainder to be delivered directly to the vulnerable area if needed.

Monthly Hurricane Preparedness Meetings – Public works is participating in monthly hurricane preparedness meetings at the St. Johns County EOC.

Storm Preparation – Emergency Generators were tested and fueled in preparation of the hurricane season. Public Works fuel tanks are kept near full during the hurricane season and will be topped off, along with all vehicles, in the event of a pending tropical system. All emergency equipment has been checked to ensure operability in the case of a tropical event.

M E M O R A N D U M

TO: MAX ROYLE, CITY MANAGER
FROM: PATTY DOUYLLIEZ, FINANCE DIRECTOR
SUBJECT: MONTHLY REPORT
DATE: 8/24/2019

Finance

The budget process continues as we finalize the details on Revenues and Expenditures. Adjustments to the budget will be presented to the Commission during the meeting on September 9th.

Work continues on the Non-Ad Valorem assessment for Residential Solid Waste services with a proposal being presented to the Commission during the meeting on September 9th. Commercial Solid Waste Services will need to be evaluated in the first quarter of FY20, with suggested changes to the Commercial Solid Waste code effective January 2020.

Communications and Events

The results of the Resident Surveys regarding the regulation of E-scooter and other mobility devices, residential trash disposal fee, and mission statement have been compiled and the results are included in your packets.

Preparations continue for the Florida League of Cities dinner, Veteran's Day Ceremony and Beach Blast Off. In addition to our regular events, a Town Hall Meeting is scheduled to be held on August 29th at the Courtyard by Marriott. In attendance will be Commissioner Rumrell, City Manager Max Royle, Chief Robert Hardwick, as staff from St Johns County Parks and Recreation, Fire and Rescue, and Administration.

Filming for the Tourism Information Video has been completed and editing is will begin in the next few weeks.

Technology

The IT staff has been working with our new closed captioning vendor to establish the use of closed captioning for the September meetings. A further update will be provided for the October Commission meeting.

Range of Checking Accts: First to Last Range of Check Dates: 07/01/19 to 07/31/19
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
001TDOPERATING							
42102	07/05/19	ADVAP010 ADVANCED AUTO PARTS				07/31/19	1454
19-01711	1	WIPER BLADES #135	25.44	001-2100-521-4630	Expenditure		36 1
				LAW ENFORCEMENT			
42103	07/05/19	AFLAC005 AFLAC				07/31/19	1454
19-01714	1	PREMIUMS	403.06	001-229-2100	G/L		39 1
				Insurance-Other Employee Paid			
42104	07/05/19	ARROW010 ARROW SAFETY DEVICE COMPANY				07/31/19	1454
19-01766	1	TEST KITS	43.96	001-2100-521-4930	Expenditure		79 1
				LAW ENFORCEMENT			
42105	07/05/19	ATLAN040 ATLANTIC DODGE-JEEP				07/31/19	1454
19-01722	1	OIL CHANGE #114	32.17	001-2100-521-4630	Expenditure		52 1
				LAW ENFORCEMENT			
42106	07/05/19	AUGUS015 AUGUSTINE ALARM INC.				07/31/19	1454
19-01725	1	ALARM MONITORING	360.00	001-1900-519-4620	Expenditure		55 1
				OTHER GOVERNMENTAL			
42107	07/05/19	BOZAR010 BOZARD FORD COMPANY				07/31/19	1454
19-01712	1	TIRE REPAIR #128	261.00	001-2100-521-4630	Expenditure		37 1
				LAW ENFORCEMENT			
19-01723	1	PM #105	43.49	001-2100-521-4630	Expenditure		53 1
				LAW ENFORCEMENT			
			304.49				
42108	07/05/19	BROCK010 BROCK FENCE				07/31/19	1454
19-01765	1	GATE REPAIR-PD	175.00	001-2100-521-4610	Expenditure		78 1
				LAW ENFORCEMENT			
42109	07/05/19	CEDST005 CED-ST AUGUSTINE				07/31/19	1454
19-01751	1	CITY HALL LIGHT REPAIR	8.70	001-1900-519-4610	Expenditure		69 1
				OTHER GOVERNMENTAL			
42110	07/05/19	CINDY005 CINDY WALKER				07/31/19	1454
19-01772	1	MILEAGE REIMB	30.74	001-1300-513-4020	Expenditure		81 1
				FINANCE			
42111	07/05/19	COMMU010 COMMUNICATIONS INTERNATIONAL I				07/31/19	1454
19-01713	1	CALIBRATIONS-LASER/RADAR/REMOT	851.00	001-2100-521-4620	Expenditure		38 1
				LAW ENFORCEMENT			
42112	07/05/19	COVAN005 COVANTA ENERGY LLC				07/31/19	1454
19-01763	1	EVIDENCE/PROPERTY DESTRUCTION	438.00	001-2100-521-5290	Expenditure		76 1
				LAW ENFORCEMENT			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
001TDOPERATING		Continued					
42113	07/05/19	DARIA005 DARIANA AMBER FITZGERALD				07/31/19	1454
19-01704	1	TRAVEL EXP	20.00	001-1300-513-4000	Expenditure		28 1
				FINANCE			
19-01704	2	TRAVEL EXP	15.32	001-1300-513-4020	Expenditure		29 1
				FINANCE			
			<u>35.32</u>				
42114	07/05/19	DEBOR010 Deborah K. Christopher				07/31/19	1454
19-01767	1	39.25 HOURS	1,177.50	001-2100-521-3400	Expenditure		80 1
				LAW ENFORCEMENT			
42115	07/05/19	DEPT0010 DEPT OF BUSINESS & PROF REGULA				07/31/19	1454
19-01747	1	SURCHARGE	1,744.16	001-208-0000	G/L		67 1
				Due to Other Governments			
42116	07/05/19	DGGTA010 DGG UNIFORMS & WORK APPAREL				07/31/19	1454
19-01710	1	UNIFORM SHIRTS	247.00	001-2100-521-5210	Expenditure		35 1
				LAW ENFORCEMENT			
42117	07/05/19	DUVFO010 DUVAL FORD				07/31/19	1454
19-00116	2	FORD INTERCEPTOR POLICE AWD	47,629.00	001-2100-521-6410	Expenditure		1 1
				LAW ENFORCEMENT			
19-00116	3	FORD F-150 1/2 TON CREW CAB	47,657.00	001-2100-521-6410	Expenditure		2 1
				LAW ENFORCEMENT			
			<u>95,286.00</u>				
42118	07/05/19	EVANS010 EVANS AUTOMOTIVE				07/31/19	1454
19-01691	1	REPAIRS TO #22	145.92	001-1900-519-4630	Expenditure		14 1
				OTHER GOVERNMENTAL			
19-01691	2	REPAIRS TO #22	145.92	001-3400-534-4630	Expenditure		15 1
				GARBAGE			
19-01691	3	REPAIRS TO #22	145.93	001-131-1000	G/L		16 1
				Due From Road & Bridge Fund			
			<u>437.77</u>				
42119	07/05/19	FGFOA010 FGFOA				07/31/19	1454
19-01743	1	MEMBERSHIP DUES	50.00	001-1300-513-5420	Expenditure		65 1
				FINANCE			
42120	07/05/19	FLORI170 FLORIDA JANITOR & PAPER SUPPLY				07/31/19	1454
19-01732	1	CLEANING SUPPLIES	108.61	001-1900-519-5290	Expenditure		59 1
				OTHER GOVERNMENTAL			
42121	07/05/19	FLORI250 FLORIDA POWER & LIGHT COMPANY				07/31/19	1454
19-01717	1	ELECTRICITY	26.44	001-7200-572-4310	Expenditure		41 1
				PARKS AND REC			
19-01717	2	ELECTRICITY	32.64	001-7200-572-4310	Expenditure		42 1
				PARKS AND REC			
19-01717	3	ELECTRICITY	955.84	001-2100-521-4310	Expenditure		43 1
				LAW ENFORCEMENT			
19-01717	4	ELECTRICITY	709.33	001-1900-519-4310	Expenditure		44 1
				OTHER GOVERNMENTAL			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
001TD	OPERATING			Continued					
42121	FLORIDA POWER & LIGHT COMPANY	Continued							
19-01717	5	ELECTRICITY	472.88	001-2400-524-4310	Expenditure		45	1	
				PROT INSPECTIONS					
19-01717	6	ELECTRICITY	100.48	001-1900-519-4310	Expenditure		46	1	
				OTHER GOVERNMENTAL					
19-01717	7	ELECTRICITY	112.08	001-3400-534-4310	Expenditure		47	1	
				GARBAGE					
19-01717	8	ELECTRICITY	173.91	001-131-1000	G/L		48	1	
				Due From Road & Bridge Fund					
			2,583.60						
42122	07/05/19	FLORIDA MUNICIPAL LOAN COUNCIL				07/31/19	1454		
19-01724	1	ADMIN FEES	134.19	001-207-2000	G/L		54	1	
				Due To Debt Service Fund					
42123	07/05/19	FOP LODGE 113				07/31/19	1454		
19-01774	1	MEMBERSHIP DUES	14.00	001-229-2000	G/L		83	1	
				Health Insurance-Employee Portion					
42124	07/05/19	GALLS AN ARAMARK COMPANY				07/31/19	1454		
19-01708	1	UNIFORMS-YOUNGBLOOD, KUBART	135.97	001-2100-521-5210	Expenditure		32	1	
				LAW ENFORCEMENT					
19-01708	2	UNIFORMS-YOUNGBLOOD, KUBART	90.95	001-2100-521-5210	Expenditure		33	1	
				LAW ENFORCEMENT					
19-01709	1	SHOES-CARSWELL	88.66	001-2100-521-5210	Expenditure		34	1	
				LAW ENFORCEMENT					
			315.58						
42125	07/05/19	GLACIER HEATING & A/C				07/31/19	1454		
19-01729	1	A/C REPAIR-PD	190.00	001-1900-519-4610	Expenditure		58	1	
				OTHER GOVERNMENTAL					
42126	07/05/19	HAGAN ACE HARDWARE				07/31/19	1454		
19-01721	1	HOSE NOZZLE	7.99	001-2100-521-5290	Expenditure		51	1	
				LAW ENFORCEMENT					
19-01739	1	BATTERY-GATE CLICKER	20.97	001-1900-519-5290	Expenditure		62	1	
				OTHER GOVERNMENTAL					
19-01740	1	PARTS FOR REPAIRS	21.97	001-1900-519-4610	Expenditure		63	1	
				OTHER GOVERNMENTAL					
19-01741	1	REPAIRS TO FLAG POLE	9.18	001-1900-519-5290	Expenditure		64	1	
				OTHER GOVERNMENTAL					
19-01745	1	EVIDENCE-CABLE TIES	17.97	001-2100-521-5230	Expenditure		66	1	
				LAW ENFORCEMENT					
19-01761	1	PAINT/REPAIRS	9.97	001-3400-534-4630	Expenditure		70	1	
				GARBAGE					
			88.05						
42127	07/05/19	ROBERT HARDWICK				07/31/19	1454		
19-01720	1	REIMB HOTEL	768.00	001-2100-521-4000	Expenditure		50	1	
				LAW ENFORCEMENT					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
001TDOPERATING				Continued			
42128	07/05/19	HICKS101 HICK'S LAND CLEARING & INCINER				07/31/19	1454
19-01688	1	DISPOSAL	60.00	001-3400-534-4940	Expenditure		12 1
				GARBAGE			
19-01689	1	DISPOSAL	330.00	001-3400-534-4940	Expenditure		13 1
				GARBAGE			
19-01703	1	DISPOSAL	210.00	001-3400-534-4940	Expenditure		27 1
				GARBAGE			
19-01719	1	DISPOSAL	180.00	001-3400-534-4940	Expenditure		49 1
				GARBAGE			
			780.00				
42129	07/05/19	HOMED010 HOME DEPOT				07/31/19	1454
19-01696	1	TOOLS,REP FENCE,BBO,ORNAMENT R	79.76	001-7200-572-4835	Expenditure		17 1
				PARKS AND REC			
19-01696	2	TOOLS,REP FENCE,BBO,ORNAMENT R	11.82	001-7200-572-4835	Expenditure		18 1
				PARKS AND REC			
19-01696	3	TOOLS,REP FENCE,BBO,ORNAMENT R	23.96	001-7200-572-4832	Expenditure		19 1
				PARKS AND REC			
19-01696	4	TOOLS,REP FENCE,BBO,ORNAMENT R	20.95	001-1900-519-5290	Expenditure		20 1
				OTHER GOVERNMENTAL			
19-01696	5	TOOLS,REP FENCE,BBO,ORNAMENT R	280.97	001-1900-519-5230	Expenditure		21 1
				OTHER GOVERNMENTAL			
			417.46				
42130	07/05/19	INNOV015 INNOVATIVE CREDIT SOLUTIONS				07/31/19	1454
19-01764	1	CREDIT CK-NEW HIRE	17.00	001-2100-521-4930	Expenditure		77 1
				LAW ENFORCEMENT			
42131	07/05/19	INSTI010 INSTITUTE OF POLICE TECHNOLOGY				07/31/19	1454
19-01662	1	MANAGING THE PATROL FTO-ABEL	595.00	001-2100-521-5430	Expenditure		10 1
				LAW ENFORCEMENT			
42132	07/05/19	LEGAL005 LEGALSHIELD				07/31/19	1454
19-01686	1	PREPAID LEGAL	15.95	001-229-2100	G/L		11 1
				Insurance-Other Employee Paid			
42133	07/05/19	LOWES005 LOWES				07/31/19	1454
19-01697	1	BLOWER	151.05	001-1900-519-5230	Expenditure		22 1
				OTHER GOVERNMENTAL			
19-01697	2	BLOWER	151.05	001-1900-519-5230	Expenditure		23 1
				OTHER GOVERNMENTAL			
19-01697	3	BLOWER	151.05	001-1900-519-5230	Expenditure		24 1
				OTHER GOVERNMENTAL			
19-01698	1	SUPPLIES-PW FENCE REPAIR	9.24	001-1900-519-5290	Expenditure		25 1
				OTHER GOVERNMENTAL			
			160.29				
42134	07/05/19	LWHIE010 L.V. HIERS INC.				07/31/19	1454
19-01775	1	341 GALS UNLD,425 GALS DIESEL	811.62	001-141-0000	G/L		84 1
				Inventories - Fuel			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
001TDOPERATING			Continued						
42134	L.V. HIERS INC.	Continued							
19-01775	2	341 GALS UNLD,425 GALS DIESEL	1,071.65	001-141-0000	G/L		85	1	
				Inventories - Fuel					
			<u>1,883.27</u>						
42135	07/05/19	NATIO090 NATIONWIDE RETIREMENT SOLUTION				07/31/19	1454		
19-01773	1	DEFERRED COMP	1,664.52	001-235-0000	G/L		82	1	
				Deferred Compensation					
42136	07/05/19	NORTH020 NORTHEAST FLORIDA LEAGUE OF CI				07/31/19	1454		
19-01705	1	DINNER/MTG-WALKER, ENGLAND	25.00	001-1300-513-4000	Expenditure		30	1	
				FINANCE					
19-01705	2	DINNER/MTG-WALKER, ENGLAND	25.00	001-1100-511-5290	Expenditure		31	1	
				LEGISLATIVE					
			<u>50.00</u>						
42137	07/05/19	PEOPL005 PEOPLEREADY FLORIDA INC				07/31/19	1454		
19-01716	1	TEMP LABOR	782.04	001-3400-534-3400	Expenditure		40	1	
				GARBAGE					
42138	07/05/19	SANFO005 SANFORD AND SON AUTO PARTS INC				07/31/19	1454		
19-01748	1	REPAIR TO GENERATOR	254.64	001-1900-519-4620	Expenditure		68	1	
				OTHER GOVERNMENTAL					
42139	07/05/19	SCW00005 SCW		(Void Reason: WRONG AMT)		07/05/19 VOID	1454		
19-01427	1	IP 54 RACK-PWD	59.50	001-1900-519-6320	Expenditure		3	1	
				Other Gov Srvcs-Office Equipment					
19-01427	2	IP 54 RACK-PWD	74.02	001-3400-534-6320	Expenditure		4	1	
				Garbage-Office Equipment					
19-01427	3	IP 54 RACK-PWD	178.23	001-131-1000	G/L		5	1	
				Due From Road & Bridge Fund					
			<u>311.75</u>						
42140	07/05/19	SHERW010 SHERWIN WILLIAMS				07/31/19	1454		
19-01734	1	PAINT-DIRECTORS OFC	77.36	001-1900-519-4610	Expenditure		60	1	
				OTHER GOVERNMENTAL					
19-01735	1	PAINT-DIRECTORS OFC	58.65	001-1900-519-4610	Expenditure		61	1	
				OTHER GOVERNMENTAL					
			<u>136.01</u>						
42141	07/05/19	SHI00005 SHI				07/31/19	1454		
19-01429	1	DELL LATITUDE RUGGED	2,662.80	001-2100-521-6430	Expenditure		6	1	
				LAW ENFORCEMENT					
42142	07/05/19	SMITH010 SMITH BROS. PEST CONTROL				07/31/19	1454		
19-01762	1	PEST CONTROL	30.00	001-1900-519-4610	Expenditure		71	1	
				OTHER GOVERNMENTAL					
19-01762	2	PEST CONTROL	52.00	001-1900-519-4610	Expenditure		72	1	
				OTHER GOVERNMENTAL					
19-01762	3	PEST CONTROL	25.00	001-1900-519-4610	Expenditure		73	1	
				OTHER GOVERNMENTAL					

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct
Amount Paid	Charge Account	Account Type		
001TDOPERATING				
Continued				
42142	SMITH BROS.	PEST CONTROL	Continued	
19-01762	4	PEST CONTROL	25.00	001-1900-519-4610
				OTHER GOVERNMENTAL
19-01762	5	PEST CONTROL	52.00	001-1900-519-4610
				OTHER GOVERNMENTAL
			184.00	
42143	07/05/19	STAUG090 ST AUGUSTINE POWER HOUSE	07/31/19	1454
19-01699	1	PAIRS	61.12	001-1900-519-4620
				OTHER GOVERNMENTAL
42144	07/05/19	TOMNE010 TOM NEHL TRUCK COMPANY	07/31/19	1454
19-01727	1	HOSE #75	133.78	001-3400-534-4630
				GARBAGE
42145	07/05/19	WAL-M010 WAL-MART STORE#01-0579	07/31/19	1454
19-01728	1	SUPPLIES	72.75	001-1900-519-5100
				OTHER GOVERNMENTAL
42146	07/05/19	FIRST070 FIRST BANKCARD	07/05/19	VOID 0
42147	07/05/19	FIRST070 FIRST BANKCARD	07/31/19	1456
19-01558	3	HOTEL STAY -ABEL	423.35	001-2100-521-4000
				LAW ENFORCEMENT
19-01569	1	EVIDENCE BAGS	79.72	001-2100-521-5290
				LAW ENFORCEMENT
19-01570	1	COMPUTER BACKUP	237.98	001-1900-519-5230
				OTHER GOVERNMENTAL
19-01571	1	VEHICLE KEY FOBS	221.70	001-2100-521-4630
				LAW ENFORCEMENT
19-01580	1	BACKGROUND CK	6.24	001-1900-519-5290
				OTHER GOVERNMENTAL
19-01580	2	BACKGROUND CK	6.96	001-3400-534-5290
				GARBAGE
19-01580	3	BACKGROUND CK	10.80	001-131-1000
				Due From Road & Bridge Fund
19-01596	1	CPR BOOKS	18.64	001-2100-521-5430
				LAW ENFORCEMENT
19-01632	1	FLC ANN CONF-KOSTKA/RUMRELL	550.00	001-1100-511-5430
				LEGISLATIVE
19-01632	2	FLC ANN CONF-KOSTKA/RUMRELL	704.00	001-1100-511-4000
				LEGISLATIVE
19-01632	3	FLC ANN CONF-KOSTKA/RUMRELL	704.00	001-1100-511-4000
				LEGISLATIVE
19-01632	4	FLC ANN CONF-KOSTKA/RUMRELL	610.00	001-1100-511-5430
				LEGISLATIVE
19-01636	1	MEMBERSHIP	25.00	001-1300-513-5420
				FINANCE
19-01659	1	COMPUTER PART	4.95	001-1900-519-5230
				OTHER GOVERNMENTAL
19-01660	1	CHAIR-CFO	269.28	001-1300-513-5230
				FINANCE

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
001TDOPERATING				Continued					
42147	FIRST	BANKCARD		Continued					
19-01666	1	KILO FOOD	109.99	001-2100-521-4640	Expenditure		16	1	
				LAW ENFORCEMENT					
19-01667	1	RADIO MIC CLIPS	34.70	001-2100-521-5230	Expenditure		17	1	
				LAW ENFORCEMENT					
19-01668	1	TAG NEW VEH #119	84.85	001-2100-521-4630	Expenditure		18	1	
				LAW ENFORCEMENT					
19-01777	1	DIPLOMAT HOTEL-FGFOA CONF	1,006.23	001-1300-513-4000	Expenditure		19	1	
				FINANCE					
19-01778	1	BLDG DEPT SUPPLIES	163.93	001-2400-524-5230	Expenditure		20	1	
				PROT INSPECTIONS					
			5,272.32						
42148	07/05/19	SCW00005 SCW				07/31/19	1457		
19-01427	1	IP 54 RACK-PWD	59.50	001-1900-519-6320	Expenditure		1	1	
				OTHER GOVERNMENTAL					
19-01427	2	IP 54 RACK-PWD	74.02	001-3400-534-6320	Expenditure		2	1	
				GARBAGE					
19-01427	3	IP 54 RACK-PWD	178.23	001-131-1000	G/L		3	1	
				Due From Road & Bridge Fund					
19-01427	8	IP 54 RACK-PWD	147.78	001-1900-519-6320	Expenditure		4	1	
				OTHER GOVERNMENTAL					
19-01427	9	IP 54 RACK-PWD	164.84	001-3400-534-6320	Expenditure		5	1	
				GARBAGE					
19-01427	10	IP 54 RACK-PWD	255.78	001-131-1000	G/L		6	1	
				Due From Road & Bridge Fund					
			880.15						
42149	07/19/19	ADVANO10 ADVANCED DISPOSAL				07/31/19	1459		
19-01779	1	RECYCLE SERVICES JUNE 2019	11,487.12	001-3400-534-3400	Expenditure		13	1	
				GARBAGE					
42150	07/19/19	ADVAP010 ADVANCED AUTO PARTS				07/31/19	1459		
19-01825	1	Tail Light	20.99	001-2100-521-4630	Expenditure		69	1	
				LAW ENFORCEMENT					
42151	07/19/19	AMERI060 AMERICAN HERITAGE LIFE INSURAN					1459		
19-01783	1	DENTAL INS	29.56	001-229-2100	G/L		16	1	
				Insurance-Other Employee Paid					
19-01797	1	Dental Insurance	29.56	001-229-2100	G/L		35	1	
				Insurance-Other Employee Paid					
			59.12						
42152	07/19/19	AMERI145 AMERI-FAX				07/31/19	1459		
19-01832	1	thermal paper patrol	130.71	001-2100-521-5100	Expenditure		76	1	
				LAW ENFORCEMENT					
42153	07/19/19	ATTCH010 AT & T (OLD CITY HALL)				07/31/19	1459		
19-01817	1	Internet	44.90	001-1300-513-4100	Expenditure		59	1	
				FINANCE					

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CITY OF ST. AUGUSTINE BEACH
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
001TDOPERATING			Continued					
42153	AT & T	(OLD CITY HALL)	Continued					
19-01817	2	Internet	44.91	001-2400-524-4100	Expenditure		60	1
				PROT INSPECTIONS				
			89.81					
42154	07/19/19	BAKER010 BAKER DISTRIBUTING CO.				07/31/19	1459	
19-01801	1	filters A/C	107.76	001-1900-519-4610	Expenditure		38	1
				OTHER GOVERNMENTAL				
42155	07/19/19	BHPOL010 B & H POLICE SUPPLY				07/31/19	1459	
19-01877	1	trade firearms	231.00	001-2100-521-5230	Expenditure		119	1
				LAW ENFORCEMENT				
42156	07/19/19	BOZAR010 BOZARD FORD COMPANY				07/31/19	1459	
19-01815	1	Tire & Oil Change	79.99	001-2100-521-4630	Expenditure		57	1
				LAW ENFORCEMENT				
19-01826	1	oil Change	35.49	001-2100-521-4630	Expenditure		70	1
				LAW ENFORCEMENT				
19-01827	1	oil Change	104.13	001-2100-521-4630	Expenditure		71	1
				LAW ENFORCEMENT				
19-01880	1	TRANSMISSION REP #130	1,258.10	001-2100-521-4630	Expenditure		122	1
				LAW ENFORCEMENT				
			1,477.71					
42157	07/19/19	CEDST005 CED-ST AUGUSTINE				07/31/19	1459	
19-01870	1	City Hall repairs	341.88	001-1900-519-4610	Expenditure		112	1
				OTHER GOVERNMENTAL				
42158	07/19/19	CLERK020 CLERK OF CIRCUIT COURT				07/31/19	1459	
19-01790	1	Filing Fees	150.00	001-2100-521-5290	Expenditure		29	1
				LAW ENFORCEMENT				
19-01852	1	Filing Fees	27.00	001-1300-513-5290	Expenditure		130	1
				FINANCE				
			177.00					
42159	07/19/19	COLON010 COLONIAL SUPPLEMENTAL INSURANC				07/31/19	1459	
19-01788	1	insurance	607.88	001-229-2100	G/L		28	1
				Insurance-Other Employee Paid				
42160	07/19/19	COMCA015 COMCAST				07/31/19	1459	
19-01831	1	news	66.48	001-2100-521-5290	Expenditure		75	1
				LAW ENFORCEMENT				
42161	07/19/19	CONTI010 CONTINENTAL AUTO/TRUCK SERVICE				07/31/19	1459	
19-01776	1	REPAIR FUEL SYS #77	662.08	001-3400-534-4630	Expenditure		12	1
				GARBAGE				
42162	07/19/19	COQUI005 COQUINA LAW GROUP PA				07/31/19	1459	
19-01835	1	legal fees	6,317.50	001-1300-513-3100	Expenditure		79	1
				FINANCE				
19-01836	1	legal fees	1,155.00	001-1300-513-3100	Expenditure		80	1
				FINANCE				
			- 28 -					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
001TDOPERATING			Continued						
42162	COQUINA	LAW GROUP PA	Continued						
19-01837	1	legal fees	3,000.00	001-1300-513-3100	Expenditure		81	1	
				FINANCE					
19-01886	1	LEGAL FEES	3,000.00	001-1300-513-3100	Expenditure		131	1	
				FINANCE					
			<u>13,472.50</u>						
42163	07/19/19	CRAFT010 CRAFT'S TROPHIES & AWARDS INC				07/31/19	1459		
19-01795	1	Plaques	192.00	001-1100-511-4990	Expenditure		33	1	
				LEGISLATIVE					
19-01833	1	plaque	18.00	001-2100-521-5100	Expenditure		77	1	
				LAW ENFORCEMENT					
			<u>210.00</u>						
42164	07/19/19	ELITE005 ELITE SUPPLY & INSTALL'S LLC				07/31/19	1459		
19-01654	1	SAFE STOPS FOR PATROL VEH	5,396.00	001-2100-521-6490	Expenditure		8	1	
				LAW ENFORCEMENT					
19-01879	1	vehicle safe stop	284.00	001-2100-521-6490	Expenditure		121	1	
				LAW ENFORCEMENT					
			<u>5,680.00</u>						
42165	07/19/19	ENTER005 ENTERPRISE FM TRUST				07/31/19	1459		
19-01840	1	Lease Vehicle	486.42	001-2100-521-4431	Expenditure		85	1	
				LAW ENFORCEMENT					
42166	07/19/19	ENTER010 ENTERPRISING WOMENS LEADERSHIP					1459		
19-01878	1	RETREAT/MEMBERSHIP-WALKER	35.00	001-1300-513-5420	Expenditure		120	1	
				FINANCE					
42167	07/19/19	FLAGL030 FLAGLER CARE CENTER				07/31/19	1459		
19-01814	1	Drug Test/Physicals	71.50	001-1900-519-5290	Expenditure		54	1	
				OTHER GOVERNMENTAL					
19-01814	2	Drug Test/Physicals	79.75	001-3400-534-5290	Expenditure		55	1	
				GARBAGE					
19-01814	3	Drug Test/Physicals	123.75	001-131-1000	G/L		56	1	
				Due From Road & Bridge Fund					
			<u>275.00</u>						
42168	07/19/19	FLORI170 FLORIDA JANITOR & PAPER SUPPLY				07/31/19	1459		
19-01798	1	Janitor Supply	107.23	001-1900-519-5290	Expenditure		36	1	
				OTHER GOVERNMENTAL					
19-01848	1	supplies	171.86	001-1900-519-5290	Expenditure		96	1	
				OTHER GOVERNMENTAL					
19-01868	1	supply	119.99	001-1900-519-5290	Expenditure		111	1	
				OTHER GOVERNMENTAL					
			<u>399.08</u>						
42169	07/19/19	FOPLO005 FOP LODGE 113				07/31/19	1459		
19-01885	1	DUES 071919	14.00	001-229-1000	G/L		129	1	
				Miscellaneous Deductions					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
001TDOOPERATING Continued									
42170	07/19/19	GALLS010 GALLS AN ARAMARK COMPANY				07/31/19	1459		
19-01834	1	uniforms	128.28	001-2100-521-5210 LAW ENFORCEMENT	Expenditure		78	1	
42171	07/19/19	GTDIS005 GT DISTRIBUTORS				07/31/19	1459		
19-01816	1	Chief Equipment Uniform	103.23	001-2100-521-5210 LAW ENFORCEMENT	Expenditure		58	1	
42172	07/19/19	HAGAN020 HAGAN ACE HARDWARE				07/31/19	1459		
19-01806	1	PWD Director's office	8.28	001-1900-519-4610 OTHER GOVERNMENTAL	Expenditure		42	1	
19-01807	1	Splash Park	38.35	001-7200-572-5290 PARKS AND REC	Expenditure		43	1	
19-01829	1	Battery	9.59	001-2100-521-5230 LAW ENFORCEMENT	Expenditure		73	1	
19-01871	1	supply	23.36	001-7200-572-5290 PARKS AND REC	Expenditure		113	1	
			<u>79.58</u>						
42173	07/19/19	HICKS101 HICK'S LAND CLEARING & INCINER				07/31/19	1459		
19-01841	1	disposal	60.00	001-3400-534-4940 GARBAGE	Expenditure		86	1	
19-01866	1	Disposal	210.00	001-3400-534-4940 GARBAGE	Expenditure		109	1	
			<u>270.00</u>						
42174	07/19/19	HOMED010 HOME DEPOT				07/31/19	1459		
19-01796	1	wiring PW	164.00	001-1900-519-4610 OTHER GOVERNMENTAL	Expenditure		34	1	
19-01805	1	City hall spouts	8.77	001-1900-519-4610 OTHER GOVERNMENTAL	Expenditure		41	1	
19-01808	1	Public works shop	21.70	001-1900-519-5290 OTHER GOVERNMENTAL	Expenditure		44	1	
19-01872	1	cleaning supply	322.61	001-1900-519-5290 OTHER GOVERNMENTAL	Expenditure		114	1	
19-01881	1	BLDG DEPT STORAGE	111.48	001-2400-524-6200 PROT INSPECTIONS	Expenditure		123	1	
			<u>628.56</u>						
42175	07/19/19	INDIA010 INDIANHEAD BIOMASS SERVICES				07/31/19	1459		
19-01781	1	DISPOSAL FEES	77.69	001-3400-534-4940 GARBAGE	Expenditure		14	1	
42176	07/19/19	LEGAL005 LEGALSHIELD				07/31/19	1459		
19-01882	1	PREPAID LEGAL	15.95	001-229-2100 Insurance-Other Employee Paid	G/L		124	1	
42177	07/19/19	LOWES005 LOWES				07/31/19	1459		
19-01789	1	WIRING FOR PW	176.22	001-1900-519-4610 OTHER GOVERNMENTAL	Expenditure		132	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
001TDOPERATING				Continued					
42177	LOWES			Continued					
19-01845	1	trimmer	284.05	001-1900-519-5230	Expenditure		95	1	
				OTHER GOVERNMENTAL					
			<u>460.27</u>						
42178	07/19/19	MAILF010 MAILFINANCE				07/31/19	1459		
19-01794	1	Mail Machine	99.21	001-1300-513-4430	Expenditure		30	1	
				FINANCE					
19-01794	2	Mail Machine	27.06	001-2100-521-4430	Expenditure		31	1	
				LAW ENFORCEMENT					
19-01794	3	Mail Machine	54.12	001-2400-524-4430	Expenditure		32	1	
				PROT INSPECTIONS					
			<u>180.39</u>						
42179	07/19/19	MARIO010 MARIOTTI'S				07/31/19	1459		
19-01867	1	dry cleaners	240.27	001-2100-521-4610	Expenditure		110	1	
				LAW ENFORCEMENT					
42180	07/19/19	MELVI010 MELVIN'S REPAIR SHOP				07/31/19	1459		
19-01849	1	hose fittings	41.19	001-3400-534-4630	Expenditure		97	1	
				GARBAGE					
42181	07/19/19	MORET010 MORE THAN INK				07/31/19	1459		
19-01813	1	Signs, "Unsafe"	125.00	001-2400-524-4700	Expenditure		53	1	
				PROT INSPECTIONS					
19-01842	1	window envelopes	225.00	001-1300-513-4700	Expenditure		87	1	
				FINANCE					
			<u>350.00</u>						
42182	07/19/19	NATIO090 NATIONWIDE RETIREMENT SOLUTION				07/31/19	1459		
19-01884	1	DEFERRED COMP 071919	1,664.52	001-235-0000	G/L		128	1	
				Deferred Compensation					
42183	07/19/19	OHLIN005 OHLIN SALES INC/OSI BATTERIES				07/31/19	1459		
19-01830	1	Batteries	90.85	001-2100-521-5290	Expenditure		74	1	
				LAW ENFORCEMENT					
42184	07/19/19	PEOPL005 PEOPLEREADY FLORIDA INC				07/31/19	1459		
19-01823	1	TEMP LABOR	510.72	001-3400-534-3400	Expenditure		67	1	
				GARBAGE					
19-01824	1	TEMP LABOR	718.20	001-3400-534-3400	Expenditure		68	1	
				GARBAGE					
			<u>1,228.92</u>						
42185	07/19/19	PUBLI020 PUBLIX				07/31/19	1459		
19-01853	1	Melissa-Party	275.91	001-1300-513-4990	Expenditure		99	1	
				FINANCE					
19-01853	2	Melissa-Party	10.69	001-1300-513-4990	Expenditure		100	1	
				FINANCE					
			<u>286.60</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
001TDOPERATING			Continued						
42186	07/19/19	QUILL010 QUILL CORPORATION				07/31/19	1459		
19-01811	1	4th QTR office supplies	155.24	001-2400-524-5100	Expenditure		46	1	
				PROT INSPECTIONS					
19-01811	2	4th QTR office supplies	74.50	001-1900-519-5100	Expenditure		47	1	
				OTHER GOVERNMENTAL					
19-01811	3	4th QTR office supplies	83.09	001-3400-534-5100	Expenditure		48	1	
				GARBAGE					
19-01811	4	4th QTR office supplies	128.94	001-131-1000	G/L		133	1	
				Due From Road & Bridge Fund					
19-01812	1	4th QTR Office Supplies	48.28	001-1300-513-5100	Expenditure		50	1	
				FINANCE					
19-01812	2	4th QTR Office Supplies	20.99	001-1300-513-5230	Expenditure		51	1	
				FINANCE					
19-01812	3	4th QTR Office Supplies	125.70	001-2100-521-5100	Expenditure		52	1	
				LAW ENFORCEMENT					
			<u>636.74</u>						
42187	07/19/19	SAFET020 SAFETY PRODUCTS, INC.				07/31/19	1459		
19-01873	1	supply	456.00	001-3400-534-5290	Expenditure		115	1	
				GARBAGE					
42188	07/19/19	SIRCH005 SIRCHIE FINGERPRINT LABS				07/31/19	1459		
19-01828	1	test kits	114.17	001-2100-521-4930	Expenditure		72	1	
				LAW ENFORCEMENT					
42189	07/19/19	STADV010 STAPLES ADVANTAGE				07/31/19	1459		
19-01844	1	4TH QTR OFFICE SUPPLIES	775.85	001-1300-513-5100	Expenditure		88	1	
				FINANCE					
19-01844	2	4TH QTR OFFICE SUPPLIES	60.28	001-1300-513-5230	Expenditure		89	1	
				FINANCE					
19-01844	3	4TH QTR OFFICE SUPPLIES	416.62	001-2400-524-5100	Expenditure		90	1	
				PROT INSPECTIONS					
19-01844	4	4TH QTR OFFICE SUPPLIES	390.84	001-2100-521-5100	Expenditure		91	1	
				LAW ENFORCEMENT					
19-01844	5	4TH QTR OFFICE SUPPLIES	7.98	001-1900-519-5100	Expenditure		92	1	
				OTHER GOVERNMENTAL					
19-01844	6	4TH QTR OFFICE SUPPLIES	8.91	001-3400-534-5100	Expenditure		93	1	
				GARBAGE					
19-01844	7	4TH QTR OFFICE SUPPLIES	13.82	001-131-1000	G/L		94	1	
				Due From Road & Bridge Fund					
			<u>1,674.30</u>						
42190	07/19/19	STAUG050 ST AUGUSTINE ELECTRIC MOTOR W				07/31/19	1459		
19-01658	1	PW LIFT STATION REPAIR	3,416.61	001-1900-519-4610	Expenditure		9	1	
				OTHER GOVERNMENTAL					
19-01658	2	PW LIFT STATION REPAIR	155.66	001-1900-519-4610	Expenditure		10	1	
				OTHER GOVERNMENTAL					
			<u>3,572.27</u>						
42191	07/19/19	STAUG090 ST AUGUSTINE POWER HOUSE				07/31/19	1459		
19-01810	1	Repair to scag mower	355.21	001-1900-519-4620	Expenditure		45	1	
				OTHER GOVERNMENTAL					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
001TDOPERATING				Continued			
42192	07/19/19	STAUG110 ST AUGUSTINE RECORD				07/19/19 VOID	0
42193	07/19/19	STAUG110 ST AUGUSTINE RECORD				07/31/19	1459
19-01582	1	RESCHEDULING REG COMM MTG AD	40.39	001-1300-513-4810	Expenditure		1 1
				FINANCE			
19-01591	1	SPECIAL MTG AD	44.88	001-1300-513-4810	Expenditure		2 1
				FINANCE			
19-01618	1	PZB MTG AD	112.19	001-1500-515-4810	Expenditure		3 1
				COMP PLANNING			
19-01641	1	FIN DEV AD	89.75	001-1300-513-4810	Expenditure		4 1
				FINANCE			
19-01642	1	PUBLI HEARIN ORD 19-04-AD	134.63	001-1300-513-4810	Expenditure		5 1
				FINANCE			
19-01647	1	CU 2019-03 AD	80.78	001-1300-513-4810	Expenditure		6 1
				FINANCE			
19-01648	1	PUBLIC HEARING NOTICE	134.63	001-1300-513-4810	Expenditure		7 1
				FINANCE			
19-01706	1	SPEC MTG AD	40.39	001-1300-513-4810	Expenditure		11 1
				FINANCE			
19-01782	1	PZB AD	71.80	001-1500-515-4810	Expenditure		15 1
				COMP PLANNING			
			749.44				
42194	07/19/19	STJOH110 ST. JOHNS COUNTY SOLID WASTE				07/31/19	1459
19-01786	1	DISPOSAL FEES	12,524.75	001-3400-534-4940	Expenditure		27 1
				GARBAGE			
42195	07/19/19	STJOH140 ST. JOHNS COUNTY UTILITY DEPAR				07/31/19	1459
19-01819	1	water & utilities	66.75	001-1900-519-4320	Expenditure		61 1
				OTHER GOVERNMENTAL			
19-01819	2	water & utilities	74.45	001-3400-534-4320	Expenditure		62 1
				GARBAGE			
19-01819	3	water & utilities	115.53	001-131-1000	G/L		63 1
				Due From Road & Bridge Fund			
19-01820	1	water & utilities	899.89	001-7200-572-4320	Expenditure		64 1
				PARKS AND REC			
19-01821	1	water & utilities	188.59	001-7200-572-4320	Expenditure		65 1
				PARKS AND REC			
19-01822	1	water & utilities	70.12	001-7200-572-4320	Expenditure		66 1
				PARKS AND REC			
19-01838	1	water	126.80	001-2100-521-4320	Expenditure		82 1
				LAW ENFORCEMENT			
19-01839	1	water	160.81	001-1900-519-4320	Expenditure		83 1
				OTHER GOVERNMENTAL			
19-01839	2	water	107.20	001-2400-524-4320	Expenditure		84 1
				PROT INSPECTIONS			
			1,810.14				
42196	07/19/19	STJOH245 ST JOHNS SALES & SERVICE				07/31/19	1459
19-01799	1	Tools	305.96	001-1900-519-5230	Expenditure		37 1
				OTHER GOVERNMENTAL			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
001TDOPERATING				Continued					
42197	07/19/19	STJOH275 ST JOHNS COUNTY SHERIFF'S				07/31/19	1459		
19-01876	1	NNO BAGS	781.00	001-2100-521-5240	Expenditure		118	1	
				LAW ENFORCEMENT					
42198	07/19/19	SUNLI010 SUN LIFE FINANCIAL				07/31/19	1459		
19-01784	1	LIFE INS PREMIUMS	4.57	001-1200-512-2300	Expenditure		17	1	
				EXECUTIVE					
19-01784	2	LIFE INS PREMIUMS	73.28	001-1300-513-2300	Expenditure		18	1	
				FINANCE					
19-01784	3	LIFE INS PREMIUMS	14.20	001-1500-515-2300	Expenditure		19	1	
				COMP PLANNING					
19-01784	4	LIFE INS PREMIUMS	45.25	001-1900-519-2300	Expenditure		20	1	
				OTHER GOVERNMENTAL					
19-01784	5	LIFE INS PREMIUMS	192.36	001-2100-521-2300	Expenditure		21	1	
				LAW ENFORCEMENT					
19-01784	6	LIFE INS PREMIUMS	40.76	001-2400-524-2300	Expenditure		22	1	
				PROT INSPECTIONS					
19-01784	7	LIFE INS PREMIUMS	50.47	001-3400-534-2300	Expenditure		23	1	
				GARBAGE					
19-01784	8	LIFE INS PREMIUMS	78.32	001-131-1000	G/L		24	1	
				Due From Road & Bridge Fund					
19-01784	9	LIFE INS PREMIUMS	7.50	001-229-2100	G/L		25	1	
				Insurance-Other Employee Paid					
			<u>506.71</u>						
42199	07/19/19	THEBA005 THE BANCORP BANK				07/31/19	1459		
19-01785	1	LEASE PAYMENT	389.49	001-2100-521-4431	Expenditure		26	1	
				LAW ENFORCEMENT					
42200	07/19/19	TOMNE010 TOM NEHL TRUCK COMPANY				07/31/19	1459		
19-01803	1	repairs	237.80	001-3400-534-4630	Expenditure		39	1	
				GARBAGE					
19-01804	1	Repairs	499.00	001-3400-534-4630	Expenditure		40	1	
				GARBAGE					
			<u>736.80</u>						
42201	07/19/19	USBAN005 US BANK VOYAGER FLEET SYS				07/31/19	1459		
19-01855	1	fuel	4,698.65	001-2100-521-5220	Expenditure		107	1	
				LAW ENFORCEMENT					
42202	07/19/19	VERIZ010 VERIZON WIRELESS				07/31/19	1459		
19-01857	1	phone	909.60	001-2100-521-4100	Expenditure		108	1	
				LAW ENFORCEMENT					
19-01883	1	PHONES	110.18	001-2400-524-4100	Expenditure		125	1	
				PROT INSPECTIONS					
19-01883	2	PHONES	234.53	001-3400-534-4100	Expenditure		126	1	
				GARBAGE					
19-01883	3	PHONES	234.54	001-131-1000	G/L		127	1	
				Due From Road & Bridge Fund					
			<u>1,488.85</u>						

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
001TDOPERATING				Continued			
42203	07/19/19	WAL-M010 WAL-MART STORE#01-0579				07/31/19	1459
19-01874	1	NNO bicycle	79.94	001-223-0000 Deferred Revenue	G/L		116 1
42204	07/19/19	WATER015 WATERLOGIC				07/31/19	1459
19-01875	1	service	132.93	001-2100-521-5290 LAW ENFORCEMENT	Expenditure		117 1
42205	07/19/19	WINDS005 WINDSTREAM				07/31/19	1459
19-01854	1	Phones/Internet	689.80	001-1300-513-4100 FINANCE	Expenditure		101 1
19-01854	2	Phones/Internet	1,437.08	001-2100-521-4100 LAW ENFORCEMENT	Expenditure		102 1
19-01854	3	Phones/Internet	316.16	001-2400-524-4100 PROT INSPECTIONS	Expenditure		103 1
19-01854	4	Phones/Internet	86.22	001-1900-519-4100 OTHER GOVERNMENTAL	Expenditure		104 1
19-01854	5	Phones/Internet	143.71	001-3400-534-4100 GARBAGE	Expenditure		105 1
19-01854	6	Phones/Internet	201.18	001-131-1000 Due From Road & Bridge Fund	G/L		106 1
			2,874.15				

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	101	3	197,640.78	311.75
Direct Deposit:	0	0	0.00	0.00
Total:	101	3	197,640.78	311.75

002IMPACTFEES							
1570	07/31/19	STJOH020 ST JOHNS COUNTY FINANCE DEPT					1464
19-01982	1	IMPACT FEES-JULY 2019	58,846.72	001-208-0000 Due to Other Governments	G/L		1 1

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	58,846.72	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	58,846.72	0.00

101TDBANKRDBRG							
20446	07/05/19	ADVAP010 ADVANCED AUTO PARTS				07/31/19	1455
19-01733	1	GLOVES	23.22	101-4100-541-4630 ROADS & BRIDGES	Expenditure		31 1
19-01755	1	REPAIR-DOOR HINGE	13.90	101-4100-541-4630 ROADS & BRIDGES	Expenditure		40 1
19-01756	1	RETURN DOOR HINGE	13.90	101-4100-541-4630 ROADS & BRIDGES	Expenditure		41 1
19-01757	1	REPAIR PARTS 66,67	19.13	101-4100-541-4630 ROADS & BRIDGES	Expenditure		42 1
			42.35				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
101TDBANKRDBRG		Continued					
20447	07/05/19	BUILD015 BUILDERS STAINLESS.COM				07/31/19	1455
19-01758	1	HINGES-TRASH BOX	66.18	101-4100-541-5310	Expenditure		43 1
		ROADS & BRIDGES					
20448	07/05/19	CMT00005 CMT				07/31/19	1455
19-01759	1	MICKLER DITCH PROJECT	197.50	101-4100-541-6380	Expenditure		44 1
		ROADS & BRIDGES					
20449	07/05/19	FLORI250 FLORIDA POWER & LIGHT COMPANY				07/05/19 VOID	0
20450	07/05/19	FLORI250 FLORIDA POWER & LIGHT COMPANY				07/31/19	1455
19-01718	1	ELECTRICITY	27.06	101-4100-541-4310	Expenditure		13 1
		ROADS & BRIDGES					
19-01718	2	ELECTRICITY	21.74	101-4100-541-4310	Expenditure		14 1
		ROADS & BRIDGES					
19-01718	3	ELECTRICITY	56.56	101-4100-541-4310	Expenditure		15 1
		ROADS & BRIDGES					
19-01718	4	ELECTRICITY	382.55	101-4100-541-4310	Expenditure		16 1
		ROADS & BRIDGES					
19-01718	5	ELECTRICITY	24.55	101-4100-541-4310	Expenditure		17 1
		ROADS & BRIDGES					
19-01718	6	ELECTRICITY	13.35	101-4100-541-4310	Expenditure		18 1
		ROADS & BRIDGES					
19-01718	7	ELECTRICITY	11.44	101-4100-541-4310	Expenditure		19 1
		ROADS & BRIDGES					
19-01718	8	ELECTRICITY	404.11	101-4100-541-4310	Expenditure		20 1
		ROADS & BRIDGES					
19-01718	9	ELECTRICITY	14.05	101-4100-541-4310	Expenditure		21 1
		ROADS & BRIDGES					
19-01718	10	ELECTRICITY	41.14	101-4100-541-4310	Expenditure		22 1
		ROADS & BRIDGES					
19-01718	11	ELECTRICITY	11.84	101-4100-541-4310	Expenditure		23 1
		ROADS & BRIDGES					
19-01718	12	ELECTRICITY	15.15	101-4100-541-4310	Expenditure		24 1
		ROADS & BRIDGES					
19-01718	13	ELECTRICITY	42.56	101-4100-541-4310	Expenditure		25 1
		ROADS & BRIDGES					
19-01718	14	ELECTRICITY	94.78	101-4100-541-5320	Expenditure		26 1
		ROADS & BRIDGES					
19-01718	15	ELECTRICITY	4,477.60	101-4100-541-5320	Expenditure		27 1
		ROADS & BRIDGES					
			<u>5,638.48</u>				
20451	07/05/19	GEMSE005 GEMSEAL				07/31/19	1455
19-01726	1	WHEEL STOPS	217.50	101-4100-541-5310	Expenditure		28 1
		ROADS & BRIDGES					
20452	07/05/19	GENER010 GENERAL TRUCK EQUIPMENT/TRAILE				07/31/19	1455
19-01715	1	HYD LEAK/MAIN BOOM #61	4,889.04	101-4100-541-4630	Expenditure		12 1
		ROADS & BRIDGES					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
101TDBANKRDBRG			Continued						
20453	07/05/19	HAGAN020 HAGAN ACE HARDWARE				07/31/19	1455		
19-01692	1	MISC NUTS,SCREWS	3.60	101-4100-541-4630	Expenditure		3	1	
				ROADS & BRIDGES					
19-01693	1	PVC REPAIR	51.97	101-4100-541-5270	Expenditure		4	1	
				ROADS & BRIDGES					
19-01738	1	PAINT-TRASH CAN	5.99	101-4100-541-5310	Expenditure		34	1	
				ROADS & BRIDGES					
19-01742	1	CAR STOPS-OLD CITY HALL	4.77	101-4100-541-5310	Expenditure		35	1	
				ROADS & BRIDGES					
			66.33						
20454	07/05/19	HOMED010 HOME DEPOT				07/31/19	1455		
19-01694	1	TRASH CANS SUPPLIES	13.48	101-4100-541-5310	Expenditure		5	1	
				ROADS & BRIDGES					
19-01695	1	IRRIGATION SUPPLIES,SM TOOLS	47.86	101-4100-541-5230	Expenditure		6	1	
				ROADS & BRIDGES					
19-01695	2	IRRIGATION SUPPLIES,SM TOOLS	60.92	101-4100-541-5270	Expenditure		7	1	
				ROADS & BRIDGES					
19-01736	1	PINE STRAW,MILORGANITE	491.94	101-4100-541-5270	Expenditure		32	1	
				ROADS & BRIDGES					
19-01737	1	ROUTER	99.00	101-4100-541-5230	Expenditure		33	1	
				ROADS & BRIDGES					
19-01760	1	SUPPLIES-TRASH BOXES	230.93	101-4100-541-5310	Expenditure		45	1	
				ROADS & BRIDGES					
			944.13						
20455	07/05/19	JACKW010 JACK WILSON CHEVROLET				07/31/19	1455		
19-01749	1	REPAIR PARTS #66,67	346.98	101-4100-541-4630	Expenditure		36	1	
				ROADS & BRIDGES					
19-01750	1	RETURN REPAIR PARTS	66.92	101-4100-541-4630	Expenditure		37	1	
				ROADS & BRIDGES					
			280.06						
20456	07/05/19	LWHIE010 L.V. HIERS INC.				07/31/19	1455		
19-01687	1	MARINE FUEL	311.93	101-4100-541-5220	Expenditure		1	1	
				ROADS & BRIDGES					
20457	07/05/19	MUNIC020 MUNICIPAL SUPPLY & SIGN CO.				07/31/19	1455		
19-01730	1	RESERVED PARKING SIGNS	45.00	101-4100-541-5310	Expenditure		29	1	
				ROADS & BRIDGES					
19-01752	1	STREET SIGNS	35.00	101-4100-541-5310	Expenditure		38	1	
				ROADS & BRIDGES					
			80.00						
20458	07/05/19	NUTRI005 NUTRIEN AG SOLUTIONS INC				07/31/19	1455		
19-01753	1	BAHIA SEED	390.00	101-4100-541-5310	Expenditure		39	1	
				ROADS & BRIDGES					
20459	07/05/19	SHERW010 SHERWIN WILLIAMS				07/31/19	1455		
19-01702	1	PAINT-TRASH CANS	25.45	101-4100-541-5310	Expenditure		11	1	
				ROADS & BRIDGES					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
101TDBANKRDBRG Continued									
20460	07/05/19	STAUG090 ST AUGUSTINE POWER HOUSE				07/31/19	1455		
19-01700	1	OIL,EDGER BLADE,GATORLINE	111.92	101-4100-541-5220	Expenditure		8	1	
		ROADS & BRIDGES							
19-01700	2	OIL,EDGER BLADE,GATORLINE	271.48	101-4100-541-5290	Expenditure		9	1	
		ROADS & BRIDGES							
19-01731	1	BELT-REPAIRS	46.99	101-4100-541-4620	Expenditure		30	1	
		ROADS & BRIDGES							
			430.39						
20461	07/05/19	STJOH140 ST. JOHNS COUNTY UTILITY DEPAR		(Void Reason: WRONG AMT)		07/10/19 VOID	1455		
19-01690	1	REUSE WATER FOR IRRIGATION	2,694.61	101-4100-541-5270	Expenditure		2	1	
		Roads-Landscaping Plants and Supplies							
20462	07/05/19	STJOH245 ST JOHNS SALES & SERVICE				07/31/19	1455		
19-01701	1	REPAIR-ROPER,STARTER	25.95	101-4100-541-4620	Expenditure		10	1	
		ROADS & BRIDGES							
20463	07/19/19	AWACO010 AWA CONTRACTING CO. INC.				07/31/19	1458		
19-01362	2	PIPING OF MICKLER DITCH	88,522.05	101-4100-541-6380	Expenditure	CO-00012	1	1	
		ROADS & BRIDGES							
20464	07/19/19	BUILD015 BUILDERS STAINLESS.COM				07/31/19	1458		
19-01802	1	Trash can	31.71	101-4100-541-5310	Expenditure		7	1	
		ROADS & BRIDGES							
20465	07/19/19	CMT00005 CMT				07/31/19	1458		
19-01770	1	3RD ALLEY DRAINAGE	840.00	101-4100-541-6383	Expenditure		3	1	
		ROADS & BRIDGES							
19-01771	1	SAB HMPG	7,990.00	101-4100-541-6383	Expenditure		4	1	
		ROADS & BRIDGES							
			8,830.00						
20466	07/19/19	CRAFT010 CRAFT'S TROPHIES & AWARDS INC				07/31/19	1458		
19-01851	1	Tree Plaque	20.00	101-4100-541-5310	Expenditure		12	1	
		ROADS & BRIDGES							
20467	07/19/19	HAGAN020 HAGAN ACE HARDWARE				07/31/19	1458		
19-01843	1	sprayer	24.28	101-4100-541-5290	Expenditure		9	1	
		ROADS & BRIDGES							
19-01846	1	test kit	17.99	101-4100-541-5290	Expenditure		10	1	
		ROADS & BRIDGES							
			42.27						
20468	07/19/19	HOMED010 HOME DEPOT				07/31/19	1458		
19-01809	1	trash cans	5.98	101-4100-541-5310	Expenditure		8	1	
		ROADS & BRIDGES							
20469	07/19/19	LMAST005 L MASTERS, LLC				07/31/19	1458		
19-01850	1	AST ROW	119.00	101-4100-541-5310	Expenditure		11	1	
		ROADS & BRIDGES							

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CITY OF ST. AUGUSTINE BEACH
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
101TDBANKRDBRG		Continued					
20470	07/19/19	STJOH140 ST. JOHNS COUNTY UTILITY DEPAR				07/31/19	1458
19-01690	1	REUSE WATER FOR IRRIGATION	2,435.00	101-4100-541-5270	Expenditure		2 1
				ROADS & BRIDGES			
20471	07/19/19	STJOH245 ST JOHNS SALES & SERVICE				07/31/19	1458
19-01800	1	Saw Chains	104.16	101-4100-541-5290	Expenditure		6 1
				ROADS & BRIDGES			
20472	07/19/19	THELA020 THE LAKE DOCTORS				07/31/19	1458
19-01780	1	WATER MGT	595.00	101-4100-541-3400	Expenditure		5 1
				ROADS & BRIDGES			
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks:	25	2	114,310.46	2,694.61	
		Direct Deposit:	0	0	0.00	0.00	
		Total:	25	2	114,310.46	2,694.61	
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks:	127	5	370,797.96	3,006.36	
		Direct Deposit:	0	0	0.00	0.00	
		Total:	127	5	370,797.96	3,006.36	

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	9-001	187,671.99	0.00	68,815.51	256,487.50
ROAD & BRIDGE FUND	9-101	114,310.46	0.00	0.00	114,310.46
Total of All Funds:		<u>301,982.45</u>	<u>0.00</u>	<u>68,815.51</u>	<u>370,797.96</u>

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CITY OF ST. AUGUSTINE BEACH
Check Register By Check Date

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Totals by Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	001	187,671.99	0.00	68,815.51	256,487.50
ROAD & BRIDGE FUND	101	114,310.46	0.00	0.00	114,310.46
Total of All Funds:		<u>301,982.45</u>	<u>0.00</u>	<u>68,815.51</u>	<u>370,797.96</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	9-001	187,671.99	0.00	0.00	0.00	187,671.99
ROAD & BRIDGE FUND	9-101	114,310.46	0.00	0.00	0.00	114,310.46
Total of All Funds:		<u>301,982.45</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>301,982.45</u>

PENDING ACTIVITIES AND PROJECTS

Revised August 28, 2019

1. PERFORMANCE REVIEW OF POLICE CHIEF AND THE CITY MANAGER. At its July 1, 2019, meeting the Commission decided to have the reviews done by individual Commissioners by October 21st and for the reviews to be discussed at the Commission's November 4th meeting.
2. LAND DEVELOPMENT REGULATIONS. For the Commission's September 9th meeting, the Building Official will propose several amendments to the Regulations.
3. COUNTY PIER PARK. Mayor George has by letter asked the County Administrator to keep the City informed of plans to renovate the park. In early October, Mr. Wanchick in an email listed four Parks and Recreation Department projects: Fiscal Year 2019 impact fees to be used for Pier Shop expansion; deferred maintenance will be done on pier structural/maintenance improvements, including replacement of three beams and wood components; the tennis courts at Ron Parker Park will be replaced; and there'll be routine maintenance on access points to the beach. In early March, the County Beach Services Division provided this update:
 - a. Pier shop expansion: Construction Services and Purchasing departments are coordinating the completion of this project. Engineering is working on drawings; then proposals and pricing will be submitted from contractors. There is no firm timeline for this project.
 - b. Improvements to the pier: At its July 16, 2019, meeting, the County Commission awarded the bid for the improvements to Yelton Construction Company for \$780,000. The County Administrator and the City Manager have discussed the construction schedule, so that the City can use the pier on December 31, 2019, for its New Year's Eve fireworks show. The Administrator has said that repairs won't be started until after December 31st.
 - c. Replacing Ron Parker Park tennis courts: Construction Services and Purchasing are coordinating the completion of this project.
 - d. Routine maintenance at beach access points: Maintenance has been done at 1st, 2nd, 7th, D, and F streets. The County is working with the Florida Department of Environmental Protection on what can be permitted to repair the retaining wall at the Pope Road access. What can be done will be subject to budget considerations based on the complexity of the repair. At the A Street access, the County is reviewing on to provide better and safer pedestrian access.
4. UPDATING STRATEGIC PLAN. The plan was adopted in the spring of 2015. At its January 6, 2018, meeting, the City Commission discussed whether to hire a facilitator to help update the plan. The Commission decided to delay the updating until it had adopted the changes to the Land Development Regulations. As its January 7, 2019, meeting, the City Commission decided to do the update itself with the City staff. The Commission agreed with the City Manager's suggestions for items in the plan and asked him to include in it parking infrastructure. The Commission discussed the topic at its June 10th meeting. The City Manager asked the Planning Board and the Sustainability and Environmental Planning Advisory Committee for their suggestions for strategic plan goals. What they provided were reviewed by the City Commission at its August 5th meeting. The Commission decided to have a mission

statement first, which will be the foundation for the plan's goals. Possible wording for the statement will be discussed at the Commission's September 9th meeting.

5. **PARKING PLAN.** An outcome of the City Commission's joint meeting on March 19th with the Comprehensive and Zoning Board is the exploration of a pay-by-phone parking system. Mayor George informed the Commission of Gainesville's use of the technology. The Commission discussed Gainesville's system at its April 2nd meeting, and directed the City staff to prepare and advertise a Request for Proposals for a pay-by-phone system. Six proposals were received by the April 20th deadline. The City staff reviewed them and met with St. Augustine's parking enforcement staff, as that city is interested in having a similar system and has been exploring the matter longer than our City has. Initially, the City Commission said it favored both cities having the same system St. Augustine is adopting, which is a system offered by a company called Passport Labs. With that system, a person uses a smart phone app to pay to park. However, at a special meeting on January 8, 2019, the Commission learned that St. Johns County planned to advertise for paid parking proposals in January with the possible implementation of paid parking at the pier and other County beach parking lots in April 2019. The City Commission decided to change direction and adopt the same paid parking system that the County adopts. The Commission believes this would be less confusing for residents and visitors.

In the meantime, the City Commission has adopted an ordinance to raise the fine for illegal parking from \$20 to \$75, to set the fine for illegal parking in a handicapped space at \$250, and to authorize the City Manager to put parking regulation signs on City streets. The Commission considered adopting regulations for a residential parking permit plan but decided on a trial basis to have Resident Only signs posted on 13th and 14th Streets west of the Boulevard, where the residents have requested the signs.

The Commission held a special meeting on January 8th for public comment on the proposal to have paid parking. Nearly all the persons who spoke were not in favor of the proposal.

At the Commission's February 4th meeting, there were two parking-related topics. One was an ordinance on final reading to allow for the establishment of parking meter zones; the second was to be a discussion of residential parking permits. The Commission decided to delay action on both topics and to hold a special meeting on Tuesday, March 5th, with residents to discuss the residents' proposed solutions for how to protect residential neighborhoods from parking by beach visitors. At the Commission's April 1st meeting, the Commission decided to hold a special meeting on April 29th, to discuss the parking management plan submitted by the County, and to pass on first reading the ordinance to establish the resident only parking system and ordinance to adopt changes to the City's parking regulations.

At the County Commission's April 2nd meeting, by majority vote it authorized the County staff to enter into negotiations with Republic Parking for a parking management plan with proposed parking fees of \$5 a day and \$50 for the year. On April 15th, Commissioner Samora, the City's Chief Financial Officer, Ms. Melissa Burns, and the City Manager met with the County Administrator, Mr. Michael Wanchick, and the County's Director of the Office of Management and Budget, Mr. Jesse Dunn, to discuss how the City could be involved in the negotiations with Republic so that both the City and the County

would have one parking management plan. The City Manager later sent the locations and numbers of public parking spaces that could be included in the Republic plan. The City's total number of possible paid parking spaces is 152. The City Manager in a subsequent email reminded Mr. Dunn to include City staff in the negotiations with Republic. However, as that meeting wasn't arranged, the Manager contacted Republic for a meeting with City staff. In April, Mr. Dunne informed the Manager that the County likely would implement its paid parking plan in March 2020.

In the meantime, the City Commission at its April 29, 2019, reviewed a proposed ordinance to establish a residential parking permit system, made changes to the ordinance and asked the City Attorney to have a final draft for the June 10th regular meeting. The ordinance and one to amend the parking regulations in Chapter 19 of the City Code were adopted on final reading at that meeting.

Also, at the April 29th meeting, the Commission discussed the possibility of leasing the vacant property between 4th and 5th Streets on the west side of the Boulevard, south of the Marriott Hotel. It is owned by the company that owns the Marriott. The owner proposes a 3 or 5-year lease with the City paying yearly the property taxes on the six lots that would be used for parking. The taxes currently are over \$13,410. It would cost about \$100,000 to make the property suitable for 104 parking spaces. The Commission made no decision concerning the lease.

The County Commission at one of its meetings in September 2019 may consider a parking management plan and the fee to charge.

6. JOINT MEETING WITH THE COUNTY COMMISSION. No date in 2019 has yet been proposed by either Commission for a joint meeting.
7. STATE-MANDATED COMPREHENSIVE PLAN EVALUATION AND APPRAISAL REPORT. At its January 6, 2018, Commission meeting, the City Manager explained the report that is mandated for cities and counties every seven years, and whether it can be done by a consultant or a staff planner. The Commission agreed to have a request for proposals prepared for planning services with a provision in it requiring full disclosure of any actual or potential conflicts of interest or any appearance thereof. The City advertised for proposals. One was received, but the amount of money requested was so far above what the City could afford that the City Manager sought proposals from other sources. Two firms replied. At its May 7th meeting, the Commission approved the hiring of Fleet and Associates to do the report. The consultant held a public meeting on the Comprehensive Plan on Tuesday, June 26, 2018, at 6:00 p.m. Three citizens and one Commissioner attended. The consultant met with the Comprehensive Planning and Zoning Board at its July 17th meeting, and provided the results of the two meetings to the City Commission at its August 6th meeting. The Commission met with the planning consultants, Fleet and Associates, plus members of the Planning and Tree Boards at a workshop on October 17th to review Ms. Fleet's changes to the policies in the current Comprehensive Plan. At its November 13th meeting, the Commission decided not to hold a special meeting in late November to review the draft of the plan. At its December 17th special meeting, the Commission decided to hold a special meeting on January 8, 2019, to review with the planning consultant the proposed changes to the Comprehensive Plan. On January 8th, Ms. Fleet went through the proposed changes with the Commission. Public comment was provided as well. The Planning Board reviewed the proposed changes at its February 19th meeting and decided to continue a review of the changes

at the Board's March 19th meeting. However, at the request of the Board's Chair, Mrs. Jane West, and the planning consultant, Ms. Janis Fleet, the Board's review of the changes has been postponed to its April 16th meeting. At that meeting, the Planning Board approved the submission to the Commission of the changes proposed by its members. The Commission reviewed those changes at its June 10th meeting and continued the review for a special meeting on Tuesday, July 2nd. At that meeting, the Commission made some changes to the Plan and approved the consultant submitting it to the Florida Department of Economic Opportunity and other agencies for review. In early August, the DOE informed Ms. Fleet by letter that the Department had received the City's submission package and that the package was complete. The Department will begin its review of the City's proposed amendments. The report of the review will be mailed to Ms. Fleet on October 7, 2019.

8. **UPDATING PERSONNEL MANUAL.** The City Clerk and Chief Financial officer have reviewed the Manual for possible changes and forwarded the draft to the City Manager. The Commission will need to schedule a meeting, possibly sometime 2019, to discuss the changes.
9. **RECREATION PROGRAMS.** The Deputy City Clerk has prepared a summary of the recreation programs that are available to the youth of St. Augustine Beach. She is working with the IT staff to have links to the summary on the City's website and Facebook page. The City Manager has asked one of the Assistant County Administrators whether the City could subsidize some of the County's programs or provide monetary aid to help low income youth in the City participate in some of the programs. No response has been received.
10. **CROSSWALKS AND PEDESTRIAN SAFETY.** City residents have asked that the pedestrian safety flag system on A1A Beach Boulevard be provided at 13th and 8th streets. At this time, the County Road and Bridge Department reports that because the number of pedestrian crossings at these intersections is low, the flag system cannot be justified.

At the Commission's May 6th meeting, Ms. Wanda Forrest of the North Florida Transportation Organization presented the TPO's five-year transportation improvements plan for northeast Florida. The Commission asked her for the TPO's help for pedestrian safety improvements on the Boulevard. She said she could bring the request to the attention of her Executive Director. Chief Hardwick has since been in contact by email with the TPO about possible improvements.

Chief Hardwick and the Public Works Director, Bill Tredik, in June met with County staff to discuss pedestrian safety improvements on the Boulevard. Chief Hardwick reported at the Commission's June 11th continuation meeting that the County has proposed putting new crosswalks at 9th and D Streets. No date has been set as to when the new crosswalks will be made.

11. **NEW REVENUE SOURCES:**

- A. **FRANCHISE FEE FOR SOLID WASTE HAULERS.** The Chief Financial Officer, Ms. Melissa Burns, proposed to the City Commission at its November 13th meeting that the City charge this fee. The discussion concerned the staff finding out how many solid waste haulers operate in the City, the staff investigating how the County enforces its solid waste franchise fee, whether the City should charge the same, having the same fee for demolition waste haulers, etc. Ms. Burns did a presentation at the Commission's December 3rd meeting. The Commission decided it needed

more information, which Ms. Burns presented at the Commission's March 4, 2019, regular meeting. That meeting had to be continued to March 5th, when the Commission asked the City Attorney to prepare an ordinance. That was presented to the Commission at a special meeting on June 17th, when the ordinance was passed on first reading. It had a public hearing at the Commission's August 5th meeting, when the Finance Director pointed out that the ordinance addressed only haulers of construction and demolition debris, not haulers of commercial waste. She suggested including a 10% fee for solid waste and commercial debris. The Commission agreed. The Ordinance with changes will be discussed again at the Commission's September 9th meeting.

- B. NON-AD VALOREM ASSESSMENT FOR COLLECTION OF HOUSEHOLD WASTE, RECYCLING AND YARD TRASH. For several years, the City has levied a yearly assessment of \$74 per residence that is on the property tax bill residents receive each November. The \$74 pays the costs to disposal of household wastes, etc. The proposed additional assessment will pay the costs to collect the wastes. The Commission at its June 17th meeting discussed the proposal and asked for more information. At its August 5th meeting, the City Commission postponed the topic to the September 9th meeting.
12. STREETLIGHTS ALONG STATE ROAD A1A. The City's new Public Works Director, Bill Tredik, has taken the lead on this project. He is working with Florida and Light and the Florida Department of Transportation to have lights put at seven locations between the city hall and Madrid Street, opposite the entrance to the Marsh Creek subdivision. Mr. Tredik believes that the lights will be installed this fall.
13. STREETLIGHT FOR ENTRANCE TO BEACH ACCESS WALKWAY. A resident has requested that a light be put at the entrance on A1A Beach Boulevard. On January 29th, the Acting Public Works Director and the City Manager met with representatives from Florida Power and Light. The company will change the lighting as part of the conversion of the Boulevard streetlighting to LED lights.
14. LED STREETLIGHTS. FPL representatives presented a proposal to the Commission at its June 10th meeting to change the lights throughout the City to LED lights. The Commission decided it needed more information from FPL. Chief Hardwick is working with FPL on a complete review of the lighting along the Boulevard.
15. CITIZEN SURVEY. The City's Communications and Events Coordinator proposed to the Commission at its March 5th meeting that the survey be done to find out what the Commission and its appointed boards could do better to communicate with and serve the citizens, and to find out what the citizens value most about the City. The survey will be on the City's website and distributed by its Facebook page and newsletter in April. The survey's deadline was in May, the results were tabulated in June and presented to the Commission at its July 1, 2019, meeting.

Since then, there has been a survey whether the City's dog license requirement should be repealed. In addition, other surveys have been conducted, such as whether citizens approve of e-scooters and have suggestions for a mission statement for the city.

16. CITY ATTORNEY SEARCH. City Attorney James Wilson announced his intention to resign at the Commission's April 1st meeting. At its April 29th special meeting, the Commission reviewed a draft of

a Request for Proposals, made some changes to it, and provided suggestions to the City staff where to advertise the RFP. Deadline for responses to the RFP will be Friday, May 31, 2019, at 4:00 p.m. The City received two applications, one from Cape Coral on Florida's southwest coast, the other from Gainesville. At its June 17th special meeting, the Commission discussed the proposals received but selected neither one. The current City Attorney, Mr. James Wilson of the Coquina Law Group provided a proposal for the Commission to review at its July 1st meeting. The Commission agreed to have the Coquina Law Group continue to provide legal services, increase the monthly retainer from \$3,000 to \$6,000, and to advertise the Request for Proposals in a couple of months.

17. EQUIPMENT TO MAKE STREAMING OF CITY MEETINGS COMPLIANT WITH THE AMERICANS WITH DISABILITIES ACT. At its April 29th special meeting, the City Commission reviewed three options with the Information Technology Manager Anthony Johns, and because of their significant costs, decided that the City should advertise a Request for Proposals. The IT staff drafted the terms and the RFP was advertised in May with the deadline of June 17th. One bid was received from Swagit Productions of Dallas, Texas. The upfront cost of the equipment is \$25,660, with a yearly cost of \$48,620 for the service. The IT staff presented a report to the City Commission at its July 1st meeting. The Commission decided to renew the live streaming of City meetings. At its August 5th meeting, the City Commission accepted the IT Manager's proposal that will make the streaming ADA compliant for an annual cost of \$6,000.
18. REQUEST FOR SUBSIDY FOR SUNSHINE BUS SYSTEM. In early April, the City Manager received a letter from the County Administrator, Mr. Michael Wanchick, informing him of an annual shortfall in the Sunshine Bus system's budget of \$550,000. The shortfall is due to reduction in federal funding, increased operating costs, and increase in the cost of liability insurance. Mr. Wanchick also informed the Manager the average number of passengers using the bus system to get to and from St. Augustine Beach was 3,400 a month. Based on that ridership, he asked that the City consider providing a subsidy in Fiscal Year 2020 of \$49,000. A similar request was made to St. Augustine for a higher subsidy based on higher ridership to and from that City. On May 7th, the City's Chief Financial Officer, Ms. Melissa Burns, and the City Manager met with Mr. Wanchick, representatives from St. Augustine's staff, and from the Sunshine Bus system. Ms. Becky Yanni, Director of the system, spoke to the City Commission at its June 10th meeting. The Commission asked for more information, which the County provided. At its August 5th meeting, the Commission voted not to provide the subsidy.