



AGENDA

REGULAR CITY COMMISSION MEETING MONDAY, MAY 2, 2022, AT 6:00 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A South, St. Augustine Beach, FL 32080

NOTICE TO THE PUBLIC

THE CITY COMMISSION HAS ADOPTED THE FOLLOWING PROCEDURE: PERSONS WISHING TO SPEAK ABOUT TOPICS THAT ARE ON THE AGENDA MUST FILL OUT A SPEAKER CARD IN ADVANCE AND GIVE IT TO THE RECORDING SECRETARY. THE CARDS ARE AVAILABLE AT THE BACK OF THE MEETING ROOM. THIS PROCEDURE DOES NOT APPLY TO PERSONS WHO WANT TO SPEAK TO THE COMMISSION UNDER "PUBLIC COMMENTS."

RULES OF CIVILITY FOR PUBLIC PARTICIPATION

1. The goal of Commission meetings is to accomplish the public's business in an environment that encourages a fair discussion and exchange of ideas without fear of personal attacks.
2. Anger, rudeness, ridicule, impatience, and lack of respect for others is unacceptable behavior. Demonstrations to support or oppose a speaker or idea, such as clapping, cheering, booing, hissing, or the use of intimidating body language are not permitted.
3. When persons refuse to abide by reasonable rules of civility and decorum or ignore repeated requests by the Mayor to finish their remarks within the time limit adopted by the City Commission, and/or who make threats of physical violence shall be removed from the meeting room by law enforcement officers, either at the Mayor's request or by an affirmative vote of a majority of the sitting Commissioners.

"Politeness costs so little." – ABRAHAM LINCOLN

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF MINUTES OF THE COMMISSION WORKSHOP MEETING ON MARCH 23, 2022, AND THE REGULAR COMMISSION MEETING ON APRIL 4, 2022
- V. ADDITIONS OR DELETIONS OF THE AGENDA
- VI. CHANGES TO THE ORDER OF TOPICS ON THE AGENDA
- VII. PRESENTATIONS
North Florida Transportation Organization's Transportation Improvement Program for Fiscal Years 2022/23 Through 2026/27 by Ms. Elizabeth De Jesus, Transportation Program Manager
- VIII. PUBLIC COMMENTS
- IX. COMMISSIONER COMMENTS

X. PUBLIC HEARINGS

1. Ordinance 22-03, Final Reading, to Vacate Alley between 2nd and 3rd Streets, West of 2nd Avenue, in the Chautauqua Beach Subdivision (Presenter: Jennifer Thompson, Planner)
2. Ordinance 22-04, Final Reading, to Amend the City's Flood Regulations (Presenter: Brian Law, Building Official)

XI. CONSENT

(Note: Consent items can be approved by one motion and vote unless a Commissioner wants to remove an item for discussion and a separate vote)

3. Proclamations:
 - A. To Proclaim May 1-7, 2022, as 53rd Annual Professional Municipal Clerks Week
 - B. To Proclaim May 2022 as Motorcycle Awareness Month
 - C. To Proclaim May 2022 as Building Safety Month
 - D. To Proclaim June 2022 as Gay Pride Month
4. Resolution 22-02, to Declare Certain Items of City Property as Surplus and to Authorize Their Disposal
5. Approval to Schedule Public Hearing on June 6, 2022, to Levy Non-Ad Valorem Assessment for Condominiums and Town Homes
6. Budget Resolutions:
 - A. 22-01, to Amend the Fiscal Year 2022 General Fund Budget to Appropriate \$60,000 from the Building Department's Restricted Fund Balance to the Protective Inspections Account to Purchase a Vehicle
 - B. 22-03, to Amend the FY 22 General Fund Budget to Appropriate \$136,000 from American Rescue Plan Act Funds for Adjustments to Employee Salaries

XII. OLD BUSINESS

7. Ocean Hammock Park Restrooms: Resolution 22-04, to Appropriate \$300,000 from American Rescue Plan Act Funds (Presenter: Bill Tredik, Public Works Director)

XIII. NEW BUSINESS

8. Holiday Season Lighting: Request by Ms. Hester Longstreet, Planning Board Vice Chair, to Address the Commission Concerning Solar-Powered Holiday Season Lighting
9. Review of Long-Range Financial Plan (Presenter: Patricia Douylliez, Finance Director)
10. Vision Plan: Review of Draft (Presenter: Commission Margaret England)
11. Hammock Dunes Park: Consideration of Developing a Request for Proposals for a Park Planner (Presenter: Max Royle, City Manager)
12. 2022 Election: Discussion Whether City has Referenda Topics for Voters to Consider (Presenter: Max Royle, City Manager)

XIV. STAFF COMMENTS

XV. ADJOURNMENT

NOTICES TO THE PUBLIC

1. **SUSTAINABILITY AND ENVIRONMENTAL PLANNING ADVISORY COMMITTEE (SEPAC).** The Committee will hold its monthly meeting on Thursday, May 5, 2022, at 6:00 p.m. in the Commission meeting room at City Hall.
2. **BEACH CLEANUP.** It will be held on Saturday, May 14, 2022. To sign up, contact Melinda Conlon, the City's Communications and Events Coordinator, at mconlon@cityofsab.org.
3. **COMPREHENSIVE PLANNING AND ZONING BOARD.** The Board will hold its monthly meeting on Tuesday, May 17, 2022, at 6:00 p.m. in the Commission meeting room. Topics on the agenda may include a) ordinance on first reading to allow non-honey bees to be raised in the City; b) review of proposal to amend the Comprehensive Plan to protect private property rights in accordance with new state law; and c) request by Public Works Director to amend the Land Development Regulations concerning erosion-resistant materials.
4. **HOLIDAY.** Memorial Day, May 30, 2022. CITY OFFICES CLOSED. Residents scheduled for pickup of household waste/recyclables on Monday will have pickup on Tuesday, May 31st. The pickup for the remainder of the week (May 31st through June 3rd) will be normal.
5. **CITY COMMISSION.** The Commission will hold its next monthly meeting on Monday, June 6, 2022, at 6:00 p.m. in the Commission meeting room.

NOTE:

The agenda material containing background information for this meeting is available on the City's website in pdf format or on a CD, for a \$5 fee, upon request at the City Manager's office.

NOTICES: In accordance with Florida Statute 286.0105: "If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this scheduled meeting or hearing, the person will need a record of the proceedings, and for such purpose the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities act, persons needing a special accommodation to participate in this proceeding should contact the City Manager's Office not later than seven days prior to the proceeding at the address provided, or telephone 904-471-2122, or email sabadmin@cityofsab.org.



MINUTES

CITY COMMISSION WORKSHOP MEETING WEDNESDAY, MARCH 23, 2022, AT 5:00 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A South, St. Augustine Beach, FL 32080

I. CALL TO ORDER

Mayor Samora called the meeting to order at 5:00 p.m.

II. PLEDGE OF ALLEGIANCE

The Commission recited the Pledge of Allegiance.

III. ROLL CALL

Present: Mayor Donald Samora, Vice Mayor Dylan Rumrell, and Commissioners Margaret England, Undine C. George, and Beth Sweeny.

Also, present were City Manager Max Royle, City Attorney Lex Taylor, Police Chief Daniel Carswell, City Clerk Dariana Fitzgerald, Building Official Brian Law, and Public Works Director Bill Tredik.

Mayor Samora advised that the Workshop meeting was to discuss the “old city hall”, also known as the historic St. Augustine Beach Hotel. He stated that there is a presentation and that the main reason for the workshop is to get public comment for potential uses for the building. He asked City Manager Royle if there were any changes to be made.

City Manager Royle advised that Ms. Parrish Stone is present and that her presentation is ready to go. He suggested that she give the presentation first, then Commissioner Comments, and then Public Comments. The Commission would have discussion and then decide the next steps.

Mayor Samora advised that there would be no voting or formal decisions made at this workshop meeting. He moved on to Item IV.A and said that Ms. Parrish Stone would be providing us with valuable information, and asked her to come to the podium.

IV. TOPICS

- A. Presentation of *Cultural Arts Center at the St. Augustine Beach Hotel* by Ms. Christina Parrish Stone, Executive Director, St. Johns Cultural Council, and Information About Use of the Florida Department of State Grant

Ms. Parrish Stone introduced herself and said that she has only been here for about 2 ½ years. She advised that there are some St. Johns Cultural Council Board members who have been involved for 20 years and they could educate us on the questions that she cannot answer. She commented that she would move through the presentation quickly and then move on to discussion of the grant that has been announced. She showed the PowerPoint presentation from the agenda book and advised the Commissioners that she would be comfortable taking their questions during her presentation.

Ms. Parrish Stone advised that the building has had many names. It opened on Labor Day of 1940 as the St. Augustine Beach Hotel and was constructed with funds from a Works Progress Administration (WPA) project during the depression, which included two hotels and the pier. The building that is still standing was viewed as a recreational facility with efficiency apartments upstairs. In 1960, the Town of St. Augustine Beach took over and it became the City Hall. She said that the area became famous in 1964 when Dr. Martin Luther King, Jr. visited and there were a series of wade-ins that got national attention and directly led to the Civil Rights Act being passed. She said that the north beach hotel was demolished in 1982, since it had been damaged by hurricanes and could not be saved. In 2001, the new City Hall was built which left the old building vacant and allowed for the Cultural Council to sign a 25-year lease to include maintaining/restoring the building. She showed some postcard photos of the northern building that was demolished and a layout of what the entire development looked like. She said that the building is significant because it was one of the first tourist developments in this area. She showed more photos, many that were obtained from the St. Augustine Historical Society and Library. She showed photos of how the building looked when the Cultural Council moved in 20 years ago, the progress that has been made, as well as a vision for the future. She said that the Cultural Council was successful in obtaining hundreds of thousands of dollars in grant money as well as private donations which allowed them to stabilize the building, but that not enough money was raised to finish the second floor. She showed the first-floor rehabilitation plan that was primarily for dance studio space and not The Art Studio or Cultural Council office space. The plan never really came to be, and the floor plan changed. She said that The Art Studio and The Dance Company are the current long-term tenants, and they are great community partners. She advised that there is additional space that could be used by other organizations at a low cost. She said that both The Art Studio and The Dance Company have made their own investments to make improvements to their spaces.

Ms. Parrish Stone advised that she found out in January that the application, which was started 20 years ago, was approved for a listing on the National Register of Historic Places. She said that she contacted Ms. Leslee Keys, one of the Country's most preeminent historic preservationists, to help with the application. She advised that the listing is significant for a number of reasons, such as its architecture and the activities related to the Civil Rights movement. But it does not mean that the City cannot do what it wants with the building, and it opens up a lot of opportunities. She said that it might be eligible for funding that other buildings may not be, such as the grant that was just received. She said that it is difficult to find funding for projects like this and normally you would have to have matching funds. Last year the Florida State Legislature took some of their American Rescue Plan Act (ARPA) funds and created a fund for African American Cultural and Historical grants and that program did not require matching funds for up to \$500,000. She said that the application proposed replacing the windows, balcony restoration, protective awnings, etc. She advised that over the past year, the University of Florida has used the building as a case study for their Historic Preservation Institute and they produced some suggestions that would help preserve the building, such as the protective awnings. She said that it does not include finishing the interior upstairs for any particular use, but it would beautify the exterior. This grant funding process is slow and there were about 170 applicants and the Cultural Council scored in the top forty. It will be fully funded with Federal dollars, which means that it will be closely scrutinized.

Ms. Parrish Stone said that there is a much smaller grant that has been approved, which is for interpretation of the site for things such as signage as shown in the PowerPoint presentation. She said that African American culture and history in St. Johns County is really important to tourism, and this could be another piece of that history to promote the site and potentially to become part

of the National Civil Rights Trail. She said that a formal announcement about the grant could be made in early April.

Ms. Parrish Stone advised that the Cultural Council still has several years left on its lease of the building. She said that the Council does not have offices in the building but visits frequently and has done multiple improvements and updates over the years. She said that the Council cares deeply for the building and has Board members who have been invested in this project for 20 years. She said the Council's position is to continue being stewards of the building for the remainder of their lease period and that any continuation of the lease could be discussed at another time. She advised that the Council does not have an agenda, but it does have ideas for the upstairs. She said that a historic preservationist would want to maintain the original plan. Some funding from grants has an expectation that standards will be followed and the only reason the grant was received is because of the listing on the National Register of Historic Places which should open up opportunities in the future as well.

Mayor Samora thanked Ms. Parrish Stone for providing a lot of valuable information. He asked for Commissioner questions.

Commissioner George thanked Ms. Parrish Stone for her hard work getting the designations and grants, which is a real game changer. Ms. Parrish Stone advised that many people have done a lot more work than she has and that it has been a huge team effort.

Commissioner Sweeny asked when the grant funds need to be used. Ms. Parrish Stone said that she believes it is a two year period to spend the funds and that Ms. Brenda Swan may be able to clarify that. Ms. Brenda Swan advised by June of 2024.

Commissioner England thanked Ms. Parrish Stone for a great presentation. She said that one point the Cultural Council wanted out of the lease and asked what the plan was for the future. Ms. Parrish Stone advised that she cannot speak for the entire Board, but that she can safely say the Board is committed to the building and would be open to extending the lease.

Vice Mayor Rumrell thanked Ms. Parrish Stone for her presentation.

City Manager Royle advised that Ms. Parrish Stone mentioned that the Cultural Council had ideas for the use of the building, and he would be interested in hearing them after hearing Public Comments.

Mayor Samora moved on to Item IV.B and advised that each Public Comment would have three minutes. He asked for anyone who wanted to speak to please fill out a speaker card either before or after they speak and to please provide their name and address at the podium for the record.

B. Discussion with Public About Ms. Parrish Stone's Presentation and Possible Uses of the Former City Hall

Susan Brady, 121 14th Street, St. Augustine Beach, FL, thanked the Commission for holding the workshop and the Cultural Council for working so hard for the arts. She thanked Tommy, Les, and Dr. Keys for working hard for historical significance. She was thrilled 20 years ago when there was a proposal for the building to be used as an arts center and that she was willing for a portion of her taxes to be used for preserving the building for the arts, but that did not happen. She suggested using the second floor for studio/gallery and museum space. As an artist and a teacher, she would be willing to donate time to create museum space. With hundreds of hotel rooms in St. Augustine Beach, a portion of the bed tax could be used to support the building and the museum.

Jeannine Litty, 285 Atlantis Circle #G101, St. Augustine Beach, FL, lives across from the pier and is an ex-ballet dancer and enjoys going to watch the kids dance and viewing the artwork, etc. When

she heard that the building might be saved or torn down, she got chills, there is so much history with the building. She hopes that the City approves preserving the building.

Commissioner George advised for clarification that there is no suggestion or discussion about taking down the building and that the grant to improve it has been approved.

Mayor Samora advised that the purpose of the workshop is to discuss preserving the building and to get ideas from the community for uses of the space.

John Grapsas, 7 16th Street, St. Augustine Beach, FL, said that he is a registered Professional Engineer with the State of Florida and worked with Public Works Director Howell on a structural study several year ago to determine what the second floor is capable of handling, which the study determined it for general office use and not a heavy load and that leads to limitations. He said that the upstairs could be a money maker to rent space for artist's studio space/lessons. Would like to see the windows back open and said that it is a bit of eyesore right now. Consensus is that most people want a center for the arts and maybe get a sponsor or hire a planner. Infrastructure and parking cannot support some uses, like a restaurant. He said that he would be glad to donate his time as an engineer.

Leslee Keys, 207 Mission Cove Circle, St. Augustine, FL, St. Johns Cultural Council, wrote the original National Register application 20 years ago and the state grant for the first floor. She also worked for Flagler College and the Division of Historical Resources Estate Preservation along with experience with hurricane recovery. Excited to see this happen at the state level, first property anywhere in this part of Florida that has national significance for civil rights, first for WPA construction during the great depression. It has local significance for an architect, Francis Hollingsworth, who was the architect for the Florida East Coast railroad. This building shares all those periods of history, it is structurally sound, and is waiting direction to move forward.

Michael Doyle, 433 Altara Drive, St. Augustine, FL, representing The Art Studio, stated that tourists only have access to The Art Studio, which has about 200 members and can only display art from about a third of them and they need more space such as the room next to it.

Craig Thomson, 6 D Street, St. Augustine Beach, FL, has been involved with the building for about 20 years and it is nice to see the Cultural Council coming forward with their proposal. The Dance Company and The Art Studio have provided a wonderful service to the community. He was the architect for the first two renovations and the initiator and first president of The Art Studio. He said he loves the building and likes that it has been put on the National Register which gives it more significance. Likes having a workshop to discuss the uses for the building and asked to think in a broader envelope of how to expand the use and make it more visible and accessible.

Alison Schaeffler-Murphy, 237 Michael Drive, St. Augustine, FL, a member of The Art Studio, said that there have been some wonderful ideas, and it is historically significant to African American communities in our area. She suggested to use at least one room upstairs for an African American museum. Other communities throughout Florida, like St. Petersburg Beach have it going on for the artists. She suggested to create common use areas and working studios.

Seren Collins, 16th Street, St. Augustine Beach, FL, suggested that if they were going to do something, like changing it to a full museum, to do it right.

Mayor Samora said that it is great to see so much public interest.

Thomas Jackson, St. Augustine, FL, has been a lifelong resident and remembers the pier how it used to be and would like to see classes offered for all County communities. His daughter took dance classes that did wonders for her and would like to see those continue to be offered to the entire County. With an African American focus, it should do outreach and coordinate with other areas such as Lincolntonville & West Augustine.

Paul Slava, 1575 SR A1A, St. Augustine, FL, St. Johns Cultural Council, wants to reiterate about the great partnership between the City, the Cultural Council, and The Dance Company. He is excited about the future and wants to make sure they are part of the building's future. Being given the raw space, they have done a lot with it and having a Certificate of Occupancy for the second floor and meeting the ADA requirements would take a lot more than this grant. He hopes that it gets used for something good and that they can continue being there to be a service to the community, such as the upcoming Art and Bark in the Park on April 30th.

Ann Doyle, 433 Altara Drive, St. Augustine, FL, member of The Art Studio, thanked Mr. Slava for his hard work and dedication. The Art Studio offers free classes and could use more space. Suggested to have a room just for classes, and it is a great opportunity to exhibit to the public the interesting history of this area. Suggested to recreate hotel space from 1945, space telling civil rights story, to fundraise and possibly find corporate sponsors to get an elevator.

Mayor Samora asked for any further Public Comments. Being none, he moved on to Commissioner discussion and asked Ms. Parrish Stone if she had and comments after hearing Public Comments.

Ms. Parrish Stone said that she is pleased that there are consistent views on how the building should be used and that the public view is in line with some projects that the Cultural Council has discussed. Preserving the existing floor plan is important and is ideal for artists' studios. Her personal view is to use the large rooms for classes, and the small rooms for artists to rent. She liked the suggestion of recreating a 1940s hotel space which could potentially be used for visiting performing artists to stay. Would like to see the large beachfront room become a museum to celebrate the history of St. Augustine Beach. She said that a lot of progress can be made with the \$500,000 grant, but would need to raise at least that much more money, and they would pursue additional grant funding. Hopes that the community would be willing to collaborate with the Cultural Council on fundraising campaigns. The Council works to present programming throughout the County and is working with the City on events such as Art and Bark in the Park and last year's Full Moon Luau. Appreciates all the support of this important building and not every local government body understands the importance of historic preservation that many generations have enjoyed.

Mayor Samora thanked Ms. Parrish Stone and asked for Commissioner comments.

Commissioner George said that she concurred and that the vision for this building has recently been to push toward restoration/conservation for an art center and she would like to move forward with that. She liked the idea of additional art space upstairs, hotel room/museum visioning with an emphasis on the WPA history. She would like to see museum space for civil rights, along with a public art project and more signage outside since not everyone would take the time to go inside. As people walk from the parking lot to the beach they would walk past public art that captures the experience to make them conscious of humanity's goals to do better in society. She suggested to potentially appoint a committee for details.

Mayor Samora agreed that the outside component is important to bring up.

Vice Mayor Rumrell said that it was all useful information and thanked everyone being here. He said that his mom owned an art gallery in Atlantic Beach, and she brought the arts to schools in Duval County. He agreed with having something outside leading to the beach, like the County's footsteps on King Street. He suggested a phrase "footsteps to freedom in St. Augustine Beach". He suggested that the upstairs could be co-op and classrooms, and to possibly look for a national sponsor to raise more money. He looks forward to participating.

Commissioner England thanked everyone for coming and bringing their ideas and the support for the arts. The Cultural Council has done a fantastic job getting grants and will have to do fundraising primarily for restoration and renovation. She said that long-term the City has to be fiscally

responsible on how it is going to be maintained, and however it is used, it will have to pay for itself and be open to the public.

Mayor Samora agreed that maintenance of the building is important.

Commissioner Sweeny echoed the comments of her fellow Commissioners and thanked everyone for attending. She said that she did not have a clear vision of what she would like to see, and she appreciates the comments from everyone. She said that she would like to see an expansion of artist space, what structural load the building could handle, and the renovation costs. She likes keeping it centered around the arts and likes the public art outside. She asked Ms. Parrish Stone if the new grant could be used for signage/outdoor art.

Ms. Parrish Stone said that it is an interpretation grant and that art may be challenging, but it could be a possibility. The Cultural Council is open to working on other funding sources for an art project and currently has a grant for public art in St. Johns County and could apply for more funding next year for a beach art project. She recommends a citizen committee and maybe participation from people who were involved in the wade-ins would be very important.

Mayor Samora said that it was nice to see some commonality in the themes for the uses such as civil rights, art, museums, expansion for The Art Studio, and outside components. He asked if Tourist Development Council (TDC) funds could be used for continued maintenance or support for this project.

Ms. Parrish Stone said that the TDC funds are governed by state statutes and local ordinances and could be used for cultural facilities for physical improvements, but St. Johns County has not done so in the past. She said that the Cultural Council's goal for some of those funds are to be available for historic preservation projects and this building would be a candidate for that grant fund if it is approved by the TDC. She said that the citizens could advocate with the County about the use of those funds and the County is aware that the beach generates a significant portion of the bed tax dollars, so it would be reasonable to ask for.

Mayor Samora asked if the grant funds are restricted to what was proposed in the application, such as windows.

Ms. Parrish Stone advised that the budget could be revised because the application period was short and so the State expects changes. As we all work together the grant will require us to engage engineers and architects.

Commissioner George said that the windows and the awning are a priority. She asked if the vision for the elevator was to add external shaft or interior.

Ms. Parrish Stone said that the estimate was based on a small interior elevator, and that it is the biggest issue from a historic preservation aspect. It would increase access, but may not be feasible, and the budgeted money could be used for something else. The appearance of the building is important, and we would need guidance from a preservation expert for what would be appropriate from a historic standpoint but would still protect it from weather.

Commissioner England said that time is of the essence, and she asked when Ms. Parrish Stone might come back with a plan as an agenda item.

Ms. Parrish Stone is at mercy of the State right now and they are still working on administration of the grant. The State has not provided them with specific instructions on how to go about requesting disbursements after the next deadline.

Commissioner Sweeny said if the elevator is not feasible, it would limit use of the second floor if it could not provide access according to the building codes and ADA compliance.

Ms. Parrish Stone advised that there are some exceptions for historic buildings, and she asked if the experts in the room had any input.

Leslee Keys said that there is precedent for both options. She said that Government House had an elevator added inside because the exterior walls had to stay the same, Key West old city hall did not add an elevator and it affects the use of the second floor since the public could not go to the second floor. Looking at the floor plan staircase, the most logical place for an elevator and possibly handicapped restrooms would be the room immediately to the east. She said there is precedent for hurricane glass and Flagler College and the hotel Ponce De Leon had four federal and state window grants for custom made hurricane glass on the upper floors.

Les Thomas, 32 Cordova Street, St. Augustine, FL, advised that an elevator and second stairway would be needed according to the City's Building Official. Taking a five by six foot space for an elevator would be easy to do and would need to be done for the purposes that were outlined today. The person who started the Cultural Council wanted artist studios and he is happy that people still think it is a good idea now.

Mayor Samora moved on to Item IV.C.

C. Commission Guidance as to Next Steps

Ms. Parrish Stone advised that she is waiting for direction from the State after this Friday's deadline and would like to move quickly. She said that it might be wise to know whether to pursue the elevator and the windows and she would like agreement on the priorities in the grant to make it easier to hire professionals and move forward.

Mayor Samora asked City Attorney Taylor if the Commission could give general direction at this workshop meeting.

City Attorney Taylor advised that the Commission could give general direction without any problems and could vote on consensus items but could not have a vote to approve money.

It was the consensus of the Commission for the Cultural Council to pursue the windows, elevator, and awning weatherproofing.

Ms. Parrish Stone said that is helpful. They will take that direction and when they hear from the State, they would start working on it. She said that she would update and communicate with City Manager Royle to schedule a follow up presentation to the Commission. She recapped that she would be able to release more information about the interpretive signage grant in April and that she could work with Commission George on it, if the Commission agrees. She suggested maybe ARPA funds could be used and noted that she is looking for fundraising ideas and volunteers.

Mayor Samora noted that the community certainly showed up tonight.

Ms. Parrish Stone noted that the final slide contains her contact information and invited any members of the community to contact her if they had any suggestions, questions, or would like to volunteer. She thanked the City for hosting the workshop and the community for attending.

Mayor Samora thanked Ms. Parrish Stone for her time and effort on the project. He also asked City Manager Royle to include updates from the Cultural Council in the monthly report.

Commissioner George encouraged residents to reach out to the City for updates on any further workshops. Mayor Samora suggested that the City's Newsletter would be a source for that information and Communications & Event Coordinator Melinda Conlon informed from audience that those interested could sign up for the Newsletter on the City's website.

V. ADJOURNMENT

Mayor Samora asked for a motion to adjourn.

Motion: to adjourn. **Moved by** Commissioner George, **Seconded by** Vice Mayor Rumrell. Motion passed unanimously.

Mayor Samora adjourned the meeting at 6:27 p.m.

Donald Samora, Mayor

ATTEST:

Dariana Fitzgerald, City Clerk



MINUTES

REGULAR CITY COMMISSION MEETING

MONDAY, APRIL 4, 2022, AT 6:00 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A South, St. Augustine Beach, FL 32080

I. CALL TO ORDER

Mayor Samora called the meeting to order at 6:01 p.m.

II. PLEDGE OF ALLEGIANCE

Mayor Samora asked Vice Mayor Rumrell to lead the Pledge of Allegiance.

III. ROLL CALL

Present: Mayor Donald Samora, Vice Mayor Dylan Rumrell, and Commissioners Margaret England, Undine C. George, and Beth Sweeny.

Also, present were City Manager Max Royle, City Attorney Lex Taylor, Police Chief Daniel Carswell, City Clerk Dariana Fitzgerald, Finance Director Patty Douylliez, Building Official Brian Law, and Public Works Director Bill Tredik.

IV. APPROVAL OF MINUTES OF THE SPECIAL COMMISSION MEETING ON FEBRUARY 28, 2022, THE REGULAR COMMISSION MEETING ON MARCH 7, 2022, AND THE CONTINUATION MEETING ON MARCH 14, 2022

Mayor Samora asked if there were any discussions regarding the minutes. Being none, Mayor Samora asked for a motion.

Motion: to approve the minutes of the special Commission meeting on February 28, 2022, the regular Commission meeting on March 7, 2022, and the continuation meeting on March 14, 2022.

Moved by Vice Mayor Rumrell, **Seconded by** Commissioner George. Motion passed unanimously.

Mayor Samora moved to Item VI.

V. ADDITIONS OR DELETIONS OF THE AGENDA

Mayor Samora asked if there were any additions or deletions of the agenda. Being none, Mayor Samora moved on to Item VII.

VI. CHANGES TO THE ORDER OF TOPICS ON THE AGENDA

Mayor Samora asked if there were any changes to the order of topics on the agenda.

City Manager Royle noted the Mr. Halleran of James Moore and Associates is currently doing another presentation for the City of Edgewater, but should be finished by 7:00 p.m. at which time he would contact the City's IT staff and be connected to the meeting by Zoom. City Manager Royle advised that the Commission could interrupt the agenda and return to Presentations at that time.

VII. PRESENTATIONS

- A. Interview of Ms. Nicole Miller for Position of Regular Member on the Sustainability and Environmental Planning Advisory Committee

Mayor Samora thanked Ms. Miller for applying and asked her to introduce herself and speak about her interest in SEPAC.

Ms. Miller stated that she grew in St. Augustine and graduated from Pedro Menendez High School, she received her bachelor's degree in microbiology from the University of Florida in 2016 and her master's degree in ecology with a concentration in microbiology in 2019. Her thesis focused on the microbiome of an endangered coral species throughout the Caribbean, which helped educate her on the environmental impact of climate change and mitigation of stormwater. She works for a medical device company in Jacksonville as a microbiologist and conducts environmental monitoring. She is hoping to pursue her passion in environmental science and help her community. She commented that she recently self-published a children's book on the environmental factors that create surf.

Mayor Samora asked if she had sat in on any of SEPAC's meetings. Ms. Miller replied that she has not, she discovered the Committee and that there was an opening only a couple months ago and decided to apply.

Commissioner England asked if she had spoken with any members of SEPAC and about her understanding of what the Committee does. Ms. Miller replied that she saw the opening on social media and has not spoken with any members of the Committee. She commented that she has deep roots in the community and is invested in its environmental future.

Commissioner George commented that it was nice to know the City's social media outreach was having an impact.

Motion: To approve Nicole Miller for the position of regular member on the Sustainability and Environmental Planning Advisory Committee. **Moved by** Vice Mayor Rumrell. **Seconded by** Commissioner George. Motion passed unanimously.

Mayor Samora welcomed Ms. Miller to the Committee and advised her to get in touch with City Manager Royle for information on when the Committee meets. Commissioner George advised her to coordinate with the City Attorney on the Sunshine Law and noted that she cannot contact members of SEPAC until a public meeting.

- B. Audit Report for Fiscal Year 2021 Budget by James Moore and Associates

This item was temporarily delayed until Mr. Halleran was available. The Commission returned to this item at 6:45 p.m.

Mr. James Halleran, CPA, James Moore and Associates, attended the meeting by Zoom and presented his PowerPoint report. He clarified that this report covered the period from October 1, 2020, to September 30, 2021; that material weakness referred to possible internal controls that may prevent issues from being detected in a timely manner; and that significant deficiency referred to issues they felt worth bringing to the City's attention. He reported that there was one material weakness related to the creation of the impact fee fund, it should have been created through transfers and auto-adjustments were done to prepare that correctly. The significant deficiency was an entry in the payroll software, which caused one employee to be paid incorrectly until the error was corrected. He stated that the letter from the Florida Auditor General contained one prior year comment that was corrected and one that was repeated, the Building Permit Fund was in excess of the amount allowed by State Statute and the City will need to develop a plan to bring that total down.

Finance Director Douylliez commented that she is pleased that the reserves are back up. That has been on the audit reports for the past two years and the City has had to write a response to the Auditor General's Office to explain. The City was at 19.5% last year, close to the 20% threshold. She is glad it is now at 43.1%, since 20% is already low for a coastal city.

Mayor Samora asked if the two deficiencies have been addressed. Finance Director Douylliez stated that the audit report consultant is helping to review and address odd entries, like the impact fee fund. The payroll issue was the result of a typographical error. The pay rate should have been \$21, instead it was entered as \$20, and amounted to about \$600, which the employee has been paid since. The policy going forward will be new pay rates getting entered by the Finance Director, then reviewed by the City Clerk.

Building Official Law stated that there were some disparities on what the final number would be, so he did not want to spend too much and short the account unnecessarily. Now that he knows what the target amount is, he plans to use some of the funds to comply with a State mandate to accept digital plans, which will likely require software and hardware updates. He has also budgeted for another position, since the building code audit last year dinged them on the volume of work compared to employees conducting inspections.

Mayor Samora thank Mr. Halleran for his report.

The Commission continued the meeting from their prior stopping point on Item XII.4 at 7:07 p.m.

VIII. PUBLIC COMMENTS

The Mayor opened public comment.

Nick Binder, 232 Big Magnolia Court, St. Augustine Beach, FL, suggested using ARPA funds for employee bonuses to not have a recurring expense, to review drainage in Hammock Dunes Park since some of the water from there overflows to Madrid Street and Spanish Oak Court, suggested reviewing stormwater at A Street/A1A Beach Boulevard and using ARPA funding for that. He would also like to know what is going on in the recent shade meetings.

The Mayor closed public comment.

IX. COMMISSIONER COMMENTS

Vice Mayor Rumrell stated that he attended the ribbon cutting of the Scenic A1A American Byway designation on March 29th and brought a section of the ribbon that was cut. He noted that there are only thirty-seven scenic byways in the country, and this is the second one in Florida. He reported that the Visitor and Convention Bureau's numbers will likely be higher than last year. The VCB also received a plaque for the City from Justin Clark's Best of Central Florida, the City received the Best Local Beach award.

Commissioner England noted that St. Augustine Beach was one of Southern Living's Best Beach Towns for 2022.

Mayor Samora reported that the Tourist Development Council will have a seat opening up and suggested that anyone interested contact the TDC.

X. PUBLIC HEARINGS

1. Conditional Use Permit to Construct a Residence in a Commercial Land Use District at 16 5th Street (Lot 18, St. Augustine Beach Subdivision) (Presenter: Jennifer Thompson, Planner)

Planner Thompson stated that this commercial lot had been approved for conditional use permits to build a single-family residence twice in the past, in 2019 and 2020, but had been unable to

commence construction before those CUPs expired. The current owners, John Burda and Lingyi Chen, are now asking for a new CUP with a two year expiration date, instead of the one year expiration issued for the two prior CUPs.

Tommy Scott, Momentum Realty, on behalf of the owners, stated that they are asking for two years since the pandemic has created delays and supply shortages and they would like to be sure history would not repeat. He stated that Mr. Burda purchased the property in July 2021, but was not able to begin construction before the prior CUP expired in November 2021. He confirmed that this was intended to be a long-term residence for the owners and noted that the homes surrounding this lot were residential.

Planner Thompson showed an aerial map of the area (Exhibit A). She noted the vacant commercial lot to the west, the residences to the east and north, and the condominium to the south. She remarked that the two prior CUPs required a residence to be built to medium density residential regulations.

Commissioner George asked what would need to be completed before the expiration date to keep the CUP. Planner Thompson explained that the building permit application would need to be submitted and approved and construction would need to begin. Building Official Law clarified that full submittal of the building permit would be acceptable, once the permit is issued then it would fall under State regulations, which would be six months between approved inspections.

Commissioner Sweeny asked if Building Official Law had any concern with a two year expiration. He replied that given the delays in the design and construction industries, he would have no objections to a two year expiration or to development of this parcel in general.

Vice Mayor Rumrell asked if the property were sold with a two year CUP, could new owners have to reapply. Building Official Law stated that that was discussed several years ago and since the CUP is to construct a building, that the ownership is essentially irrelevant. The CUP will run with the land once a property is built anyway.

Commissioner England commented that there are two undeveloped commercial lots adjacent and if it was sold, new owners may want it for commercial use, not residential. Building Official Law stated that those lots and other adjacent lots to the east used to be owned by the same corporation before they were broken up and sold. In 2018, the two lots along A1A Beach Boulevard were approved for a mixed-use development, for a bicycle shop with apartment above, but the permits expired, and there have not been any new applications. He stated that given the parking requirements and the stormwater retention needs, those lots are almost undevelopable as a commercial property.

Mayor Samora stated that his concern is that by approving a two year expiration, it would add value to the property for a potential sale. Commissioners England and George agreed. Commissioner George commented that the market and circumstances could change in two years.

Mr. Scott stated that the reason they are asking for two years is simply because of the extensive checklist of items to complete before construction can begin. They are hoping to begin building as soon as possible and do not plan to sell. The owners intend to live on the property.

Building Official Law clarified that there is no internal mechanism to extend the CUP or waive any fees without the Commission's approval. City Attorney Taylor responded to a question and stated that the CUP could be written to not be transferable until a property has been built, but that the time limit would be his preferred method of control.

Mr. Scott commented that they would like to break ground soon, but the CUP is the main point holding them up.

Commissioner George stated that she is concerned about tying the City's hands, so to speak, and creating a precedent, but noted that this particular property did have a history from the prior approvals. She suggested 18 months as a compromise.

Mayor Samora expressed that the history of approvals and sales is what concerns him. He noted that the Commission's opinion on approving residences in the commercial district has changed and asked if the Commission had any comments on that.

Commissioner England stated that since this has been approved in the past, it makes it difficult to deny, but there are three commercial lots here that could become a business with parking.

Mr. Scott commented that since the lots were surrounded by residences, that may be a hard sell to the neighborhood, and repeated that a residence would be the best use in his opinion.

Vice Mayor Rumrell stated that he may agree to an 18 month expiration, but not two years.

Mr. Scott stated that the owners would like to build and move in as soon as possible, but it depends on how quickly Generation Homes can work with the current staffing and supply chain issues.

Attorney Taylor clarified for Commissioner George that the Commission could deny this CUP regardless of the prior approvals.

Commissioner Sweeny asked when the home to the north of this lot was issued a CUP to build. Building Official Law replied that that was a recent home, just built in the past couple years along with other homes in that area.

Mayor Samora opened public comment. There was none.

Mayor Samora stated that there were two matters to decide, first whether to keep it as commercial or to allow the residence to be built and second, if granted, what would be the time frame.

Mr. Scott stated that the current owners purchased the property in 2021 when it had a CUP to build a residence, but were not able to build within the four months before it expired. They are just asking for the time to finish that project.

Vice Mayor Rumrell made a motion to approve the CUP with a one year expiration, which Commissioner George seconded.

Mayor Samora asked about the other recommendations from the Comprehensive Planning and Zoning Board. Vice Mayor Rumrell amended his motion to include those recommendations.

Commissioner Sweeny commented that if there are legitimate delays that do not allow this project to begin within a year, then she hopes a waiver of fees could be done at that time.

Motion: To approve a Conditional Use Permit to construct a residence in a commercial land use district at 16 5th Street to represent what was passed by the Comprehensive Planning and Zoning Board, but with a one year expiration date. **Moved by** Vice Mayor Rumrell, **Seconded by** Commissioner George. Motion passed 4-1 with Commissioner England opposing.

2. Ordinance 22-04, Second Reading, to Amend the City's Flood Regulations (Presenter: Brian Law, Building Official)

Building Official Law stated that in 2017, the City had to adopt a new flood ordinance. He noted that next year would be our five year audit, that this is a pre-emptive change to prepare for that audit, and that these recommendations came from Rebecca Quinn, CFM, of the Florida Division of Emergency Management. He noted that there were changes to the Flood Insurance Rate Maps in December 2018, which removed many of the City's residences from the special flood hazard

area, with the exception from Sea Grove, about seven properties in Sea Colony, and the area around Pier Park.

Mayor Samora asked why several parts of section (5) were stricken. Building Official Law replied that the City does not have any unnumbered A or AO zones, or floodways, so those paragraphs do not apply.

Mayor Samora opened public comment. There was none.

Commissioner England made a motion, which was seconded by Commissioner George. City Attorney Taylor read the title of the ordinance.

Motion: To approve the changes to Ordinance 22-04. **Moved by** Commissioner England, **Seconded by** Commissioner George. Motion passed unanimously.

XI. CONSENT

3. Proclamations:

A. From the St. Johns River Water Management District: to Proclaim April 2022 as Water Conservation Month

B. From the City: to Proclaim Wednesday, April 27, 2022, as Arbor Day in the City

Motion: To approve the consent agenda. **Moved by** Vice Mayor Rumrell, **Seconded by** Commissioner George. Motion passed unanimously.

The Commission was notified by IT staff that Mr. Halleran was available and returned to Item VII.B at 6:45 p.m.

XII. OLD BUSINESS

4. Ordinance 22-03, First Reading, to Vacate Alley between 2nd and 3rd Streets, West of 2nd Avenue in the Chautauqua Beach Subdivision (Presenter: Jennifer Thompson, Planner)

Following the delayed presentation by the auditor, the Commission resumed Item XII.4 at 7:07 p.m.

Planner Thompson advised that the City Attorney has drafted an ordinance and showed an aerial map displaying the location of the alley (Exhibit B).

Mayor Samora said that he believed that the City Attorney incorporated the Building Department's recommendations into the ordinance.

Planner Thompson said that those were recommendations by the Public Works Director.

City Attorney Taylor advised that he added those recommendations to the beginning of the ordinance.

Mayor Samora asked if there was approval of 70% of the affected parcel owners. Planner Thompson advised that 73% approval was received.

Commissioner Sweeny said that she noticed that the ordinance specifies that if fences need to be removed, that it would be at the owner's expense and asked if they understood that. She asked if that is always the case.

Building Official Law advised that the Building Department used to permit fences and he stopped that in accordance with State law. Anyone wanting to put a fence in a vacated alley would be directed to the Public Works Director. He advised that no permitted work is allowed in a vacated alley. He said that he does not recall the City ever having to spend money to rebuild a fence.

City Attorney Taylor advised that the City is retaining a drainage easement for this alley and that Public Works may have to go in to maintain it. If they build on it knowing that the City may go back in, that they are accepting those costs to move it. Nothing permanent can be built.

Commissioner George asked for staff feedback regarding the resident concerns from the email that was received (Exhibit C).

Building Official Law advised that this was addressed at a Comprehensive Planning and Zoning Board (CPZB) meeting where he did not indicate that there would be any potential liability and that he is not a lawyer, and this would be better addressed by the City Attorney.

City Attorney Taylor advised that he would not say that there is no liability, but this is unimproved land on the back of their homes and there are no nuisances. He said that generally undeveloped land does not have a liability associated with it. The applicant wants to have access to that land so that he can buttress to help stop erosion and put his fence in correctly which will not create any liability. He advised that he does not see liability as being a concern.

Mayor Samora asked if that answered the concerns.

Commissioner George said that it fairly addresses it and that it was a trespass concern. The risk in comparison to the lack of ongoing deterioration from the lack of lateral support from other properties is the compelling issue at play. The other argument is that the applicant has burden of proof that there is no liability caused by the application being approved and she asked if there is a need for findings of fact.

City Attorney Taylor advised that he did not believe that there is a need for anything extra.

Vice Mayor Rumrell asked Director Tredik what it would take to finish the remainder of the ditch for drainage.

Public Works Director Tredik said that about 100 feet at the first two houses on the east end have been piped and there is about 300 feet left that needs to be piped tying it into 2nd Avenue on the west side. He said that pricing is hard to determine right now and that when it started it was around \$100,000 for the entire thing but prices have gone up. He said that it might be cheaper to do the first two pieces in-house, but the problem would be for staff to find the time to do it. He said that the City would likely contract with one of the County's continuing contractors based on time, materials, and their rates.

Vice Mayor Rumrell suggested to prioritize it and use some of the American Rescue Plan Act (ARPA) funds to get it completed faster. He said to either approve or deny the vacation now and move the piping higher on the list due to the residents' concerns about it.

Commissioner Sweeny agreed and would like to see it done quickly.

Director Tredik said that the City has a contract about to start paving on 2nd Street and he suggested to approach that contractor with a change order to add it to the project.

Vice Mayor Rumrell asked what the price is for a change order. Director Tredik advised that he did not have that information and would have to research it.

Commissioner England said that there is no rush to vacate this alley and she suggested to wait until after the work is done. Director Tredik advised that it depends on who you ask, but that there is no rush from Public Works standpoint.

Planner Thompson advised that the applicant is here tonight and that his concern is that down the line when properties change hands, that the 70% approval would dwindle, and the alley could not be vacated.

Commissioner Sweeny asked if those opposed want the drainage project completed first. Planner Thompson replied that it was their main concern.

Mayor Samora moved on to Public Comments. Being none, he asked the applicant if he had any comments.

Josh Patterson, 203 3rd Street, St. Augustine Beach, FL, applicant, said that Planner Thompson accurately summed up his concerns about the timing. There are some residents that are having a lateral support issue and the sooner they can access the alley to address the problem the better with rising costs. He agrees with his neighbors and would like to see the ditch completed. He said that he believes that he followed the procedure and met the rules and would like to see it happen sooner and that the ditch project may never happen.

Mayor Samora asked if the 70% approval should be added to the ordinance.

City Attorney Taylor said that it could be added to the “whereas” clauses.

Mayor Samora asked if there was any further discussion or if there is a motion.

Commissioner George made a motion with Vice Mayor Rumrell seconding. City Attorney Taylor read the title of the ordinance.

Commissioner George stated that she would like to proceed as rapidly as possible, and Commissioner Sweeny agreed.

Motion: To approve Ordinance 22-03 with the addition of a whereas clause to clarify that the application conforms with City Code including approval of 70% of property owners. **Moved by** Commissioner George, **Seconded by** Vice Mayor Rumrell. Motion passed unanimously.

5. American Rescue Plan Act: Request to Approve Agreement for Contract Management with Auditing Firm of James Moore and Associates, and Discussion of Related Matters (Presenter: Patricia Douylliez, Finance Director)

Finance Director Douylliez reported that the Commission tabled proposals for ARPA until May, however the first reporting deadline is April 30th. The City’s auditing firm has offered to assist with the required reporting to ensure that everything is completed correctly and on time. There is a list of other services that they could be contracted for, but the only one she would recommend is the project accounting and reporting, since the City will likely be using these funds for several projects.

Commissioner Sweeny asked about the auditing contract length and if there would be a conflict of interest with them auditing their own work. Finance Director Douylliez replied that there is one more year on the auditing contract and advised that the firm cannot advise the City on specific ways to spend the funds, just advise on whether uses would be appropriate under the Federal guidelines. She also advised that projects over \$750,000 require a single audit.

Mayor Samora stated that there was little information on the project accounting and approval services. Finance Director Douylliez replied that she has not asked for more information on that yet, she was waiting for direction from the Commission. That would be an add-on with a separate engagement letter for the Commission to approve.

Vice Mayor Rumrell stated that he had emailed Finance Director Douylliez to ask questions before the meeting since he was concerned about some of the itemized costs and wanted to confirm those would not be included. He is comfortable with the firm; they have done audits for the City before and helped the City correct any deficiencies found. He believes that more oversight is necessary to make sure the City is not caught in the middle of changing requirements.

Finance Director Douylliez stated that with the changing regulations and the potential of the Federal Government taking back incorrectly reported or unspent funds, it is important to do things right.

Vice Mayor Rumrell stated that he spoke with Congressman John Rutherford over the weekend and there was concern of unspent funds being taken back.

Commissioner Sweeny commented that the concern is if the first report has no encumbrances, the funds may be at risk. Finance Director Douylliez stated that, if she were reviewing the reports, the first thing she would look at would be unfiled reports or reports with unspent funds to consider or to justify taking funds back from entities that are not using them or doing their due diligence. She stated that the rollout of information to smaller cities was lacking, and the use of the lost revenue category was stricter at the start than in the most recent guidelines.

Vice Mayor Rumrell stated that it would be better to make decision sooner rather than later.

Finance Director Douylliez advised that the staff management team has put together a list of capital purchases. She advised that the updated Master Stormwater Drainage Plan is not ready yet, so that would mean working from an older plan.

Public Works Director Tredik stated that there are equipment needs as well, there are two solid waste trucks that are near the end of use which need frequent, expensive repairs. Replacing those and other vehicles will be beneficial in the long run and will need to be replaced within a year or two anyway. He noted that ARPA requires specific contract language, and he has been working with City Attorney Taylor on making sure the contract drafts for any projects or purchases will meet those requirements.

Commissioner Sweeny asked if the April 30th report required a plan for funds or just what has been encumbered or spent. Finance Director Douylliez replied that, per conversations with the auditor, the report will not need detail at this time, but the City will need to keep documentation for future reports. She noted that there is another upcoming mandate for a \$15 per hour minimum wage by 2026. She proposed going ahead with an 8.1% increase to take the lowest paid positions to \$15 per hour now and pay for that difference with ARPA funds while they can, meanwhile banking the wage difference from general fund money into a reserve account to cover the time from when ARPA funding ends to when the mandate would have required us to be at the \$15 rate anyway.

Commissioner Sweeny asked how much that increase would be, and Finance Director Douylliez replied roughly \$300,000 per year from ARPA. The City would need to cover the standard step and merit increases going forward, as it would anyway.

Public Works Director Tredik stated that Public Works is experiencing a real problem. They have lost two employees after gas prices increased, since many of his department's employees cannot afford to live in St. Johns County, they have to drive from Putnam, Flagler, or other neighboring counties. The increase in gas prices has caused those employees to take jobs elsewhere that require less of a commute. He stated that if the employees cannot get some relief, the department will be very pressed to deliver services and the City may need to make some hard decisions if they lose any more people. If the City cannot be competitive on wages and benefits, it is a matter of when they will lose employees, not if.

Commissioner England stated that the Commission has spoken about a \$15 pay rate in the past, and she doesn't believe the Commission would be opposed to that increase.

Public Works Director Tredik noted that if only the lower steps are increased then wage compression would be a concern, you would have employees who have been with the City longer suddenly making barely more than new hires.

Commissioner George confirmed that it would need to be the same relative increase across the board, otherwise they would be ignoring the purpose behind the policy.

Finance Director Douylliez stated that the City will be at \$15 by 2026 even without changing anything now, and all employees' pay would increase at the same rate along that timeline. This would just cause that same change to happen quicker and use ARPA to pay for that faster increase.

Vice Mayor Rumrell asked if the Police Department had any similar issues. Chief Carswell replied that the County and other agencies are raising their rates as well, and that the County will soon raise their starting officer pay to \$50,000, while the City is currently at \$44,000. Once that happens, they will likely lose some officers to those other agencies. He noted that, like Public Works Director Tredik said, many of his officers are also driving from other counties.

Mayor Samora stated that this was a good discussion on potential uses of ARPA funds, but that is not what they are here to do tonight. He asked if the ARPA report due April 30th would be a monthly report. Finance Director Douylliez replied that it would be annual, but the auditor, if this agreement was approved, would be available to help answer questions on whether uses would be allowed.

Commissioner Sweeny asked about the ARPA survey. Finance Director Douylliez replied that as of today there were sixty-three respondents and increased by more than twenty over the weekend. Currently, the majority are saying to pave roads, improve the walkovers, and improve existing parking. She noted that it is still being advertised on social media and the City's website.

Commissioner George asked if the Commission should hold a special meeting to decide on some uses of these funds in time for the April 30th report. Finance Director Douylliez recommended doing so, that making some decisions would help set a dollar amount and allow staff to possibly make some orders and purchases now, since vehicles can take months to deliver.

Commissioner Sweeny would like to have a public list to help defend if there is ever a risk of the ARPA funds being taken back.

Mayor Samora stated that it is clear the City needs to move forward with, but he doesn't want to feel the need to spend the funds under pressure.

Commissioner George noted that what is decided now may not be fixed in stone, since there is another year before the next report, but that would be a question for the consultant. Finance Director Douylliez commented that as prices increase, they would have leeway to make adjustments.

Vice Mayor Rumrell clarified that the fee for the agreement with the auditors would be a total and not annual.

Commissioner England stated that she supports the additional help for staff and that the sooner the City starts working and making decisions on this list, the better.

Mayor Samora opened public comment.

Jim Leclare, 115 and 117 Whispering Oaks Circle, St. Augustine Beach, FL, supports Public Works Director Tredik's suggestion on buying equipment.

City Manager Royle stated that the survey deadline is April 15th, so he suggested a special meeting after then. The Commission discussed potential dates and decided to hold a special meeting at 9:00 a.m. on April 19th to discuss the survey results and potential uses for ARPA funds.

Motion: To approve the agreement for contract management with auditing firm of James Moore and Associates. **Moved by** Commissioner Sweeny, **Seconded by** Vice Mayor Rumrell. Motion passes unanimously.

XIII. NEW BUSINESS

6. 2nd Street Extension and Widening Improvements: Request to Approve Underground Easement Agreement with Florida Power and Light (Presenter: Bill Tredik, Public Works Director)

City Manager Royle introduced Ms. Sydney Shaffer, Assistant City Engineer, and advised that she would be making her first presentation.

Assistant City Engineer Shaffer advised that the underground utility easement is in relation to the 2nd Street extension/widening improvement project. During the project development phase, the Commission directed staff to pursue the undergrounding of power lines along 2nd Street. Florida Power and Light (FPL) is currently designing those underground utilities and staff is working with them to get to those 2nd Street residents and facilitate the execution of the required easements to make the underground connections. She advised that in addition to those 2nd Street connections, FPL is requesting an underground utility easement within the 2nd Avenue roadway between 2nd and 3rd Streets which would allow undergrounding of electricity from the existing poles located along 3rd Street. A sketch and legal description of the easement has provided along with a copy of the FPL easement. She advised that the dash line shows the 10-foot section of the 2nd Avenue right-of-way. She said that it would be staff's recommendation that the Commission approve the underground utility easement agreement.

Mayor Samora asked if there were any questions from the Commission.

Commissioner England thanked Public Works and staff for getting this done because the Commission has been talking about underground utilities for some time and she is very excited about it.

Mayor Samora asked for any Public Comments. Being none, he asked for a motion.

Motion: to approve the underground easement agreement with Florida Power and Light. **Moved by** Commissioner George, **Seconded by** Commissioner England. Motion passed unanimously.

Mayor Samora moved on to Item #7 and asked Public Works Director Tredik for his presentation.

7. Master Drainage Plan: Approval of Contract with Civil Engineering Consultant, Crawford, Murphy & Tilly, Inc., to Do Update (Presenter: Bill Tredik, Public Works Director)

Public Works Director Tredik advised that this contract is for an update of the Master Drainage Plan. He has been talking with Crawford, Murphy & Tilly, Inc. (CMT) and this update would tackle stormwater issues on a lot of different fronts, and it is well needed. The Commission has voiced their support and has directed staff to move ahead with it as quickly as possible. It is in the budget and a Request For Qualifications (RFQ) was done which had three responses: Gulfstream Design Group, Matthews Design Group, and CMT. At the December 6th Commission meeting, the Commission approved the scoring with CMT as the highest ranking consultant.

He stated that the most important thing is to get the Plan right because it will be with the City for at least a decade. He said that he did not want to rush the development of the scope and tried to predict what the City would need and for it to be able to evolve if needed, that that is why it is now April, and he is asking for the execution of the contract. He advised that there are several different tasks that the consultant put together such as updating the existing asset inventory, expanding, and updating the current modeling, identifying areas outside the current modeling, making sure to take into account the drainage in the southern end of the City, review the 2004 workplan products, and the 2020 vulnerability assessment projects. The next task would be to evaluate it and to review and summarize the last 18 years of progress. There have been a lot of things done that were not in the Drainage Plan or the 2004 study that need to be captured and brought into the understanding of the drainage situation in the City so that going forward we

would know what has been done. It is important to have newly confirmed, quality improved data in the GIS and to convert any verified National Geodetic Vertical Datum (NGVD) 29 data to current data. All elevations in the City used be in the 1929 NGVD which is obsolete now and everything is in the North American Vertical Datum (NAVD) 88 which has a one-foot difference in real numbers and could cause errors. He advised that the Master Plan needs to have everything updated into the NAVD 88 with consistent vertical data. He explained that the task would also look at two alternative future City capital improvement listings of infrastructure projects for stormwater treatment and attenuation considerations within that model. The next task would be to facilitate and get the public involved by outreach and a City-wide questionnaire asking what their drainage needs are. He suggested to develop two different project programs for infrastructure improvements, have City staff workshop, and then have presentations to the Commission along the way. He advised that the delivery task would have budget projections to fund programs, budget needs for capital improvement projects and additional funding, and to create material for printed and web-based content to get the message out. The updated Interconnected Channel and Pond Routing (ICPR) model should be able to have anything plugged into it. The old model is a skeleton model of the basins without refinement. The consultant would provide updates and a final report with 20 hard copies, digital copies, and an updated GIS data base. He advised that the project management has a task for oversight because there is a lot of coordination involved in this project. He said that the sixth task would need to be figured out as the project moves along for such things as additional surveys, extra field work, hiring subcontractors, etc. He advised that the work is anticipated to be completed in nine months after the execution of this contract at a lump sum cost of \$134,650 and the City would be invoiced monthly for a percentage of each task completed. He advised that the price seems fair, competitive, and reasonable. He said that most of the cost is for the topographical survey, field engineering, and the extra work that will be needed. He advised that staff recommends authorizing the execution of an engineering agreement with CMT for Master Plan Update for a lump sum fee of \$134,650. He advised that representatives from CMT are here to answer any questions.

Commissioner Sweeny asked if the agreement encompasses everything such as postage.

Director Tredik advised that postage would be a City fee but that there should not be many incidental fees. He suggested to coordinate with Event Coordinator Conlon to expand the outreach.

Commissioner George read task #7, and asked Director Tredik to elaborate on it.

Director Tredik advised that he would like to direct the question to the consultant.

Mr. Gary Sneddon, CMT Engineers, advised that during the 2004 Master Plan Update a list of projects was created to improve the infrastructure within the City and it was geared toward a skeletal system. He said that this new update would give the City two alternatives. Technology has advanced so much and it can drop down into neighborhoods, etc. and it may have up to 240 nodes looking at much more detail.

Commissioner George questioned if the 25/100 year condition was the standard used in the prior Master Plan. Mr. Sneddon advised that the 25 year was used in the prior Plan, which is what the Water Management District required. He said that the 100 year is being added because it would protect the City at the 100 year level, and it would look at what happens internally to the drainage system for a 100 year event.

Commissioner George said that that was the focus of her question and whether the scope was broad enough given the storm events increasing going forward. She asked if using the 25/100 year was an industry stand. Mr. Sneddon advised that there is much background information beyond

100 years. He said that the Vulnerability Assessment showed that once the City gets to a Category 2 hurricane, there is a lot of flooding, and a Category 1 showed the weaknesses.

Commissioner George asked what the two alternatives are. Mr. Sneddon advised that they do not know the alternatives at this point until it is determined what infrastructure improvements are needed, such as in 2004 the need for a new fire station.

Commissioner George asked if examples of two alternatives could be a project to increase volume capacity for moving water, and the other option be creating a retaining pond. Mr. Sneddon said yes and advised that CMT envisions a list of twenty items at the end of the project.

Commissioner George said that having the two alternatives are necessary when composing a Master Plan to see how one alternative might impact another. Mr. Sneddon said yes that maybe the Commission would not want to choose an alternative that has a greater impact and instead choose the one that makes the stormwater system work better.

Commissioner George asked if any modeling that is generated as a result of the two options would become City property to be referenced later on. Mr. Sneddon advised that a digital copy would be provided.

Mayor Samora said that there has been a lot of building has been done since the last Plan update and asked if it would be added. Mr. Sneddon advised yes.

Commissioner England asked how often the Master Plan should be evaluated. She said that the Vision Plan estimated it to be every two years. Vice Mayor Rumrell said that it might not need to be as often once everything is added. Mr. Sneddon advised that the original was done in 1995.

Commissioner England asked if it is dependent on growth or weather change. Mr. Sneddon advised it is dependent on technology, growth, and if the City starts to deviate from the Plan. He said that the Vulnerability Assessment showed the same thing, which only went out 50 years.

Mayor Samora asked Director Tredik if the RFQ showed cost estimates. Director Tredik said no, that the requirements are to pick the highest rank based on their qualifications and attempt to negotiate a scope of work and fee.

Mayor Samora said that there is already funding for some drainage projects that are in the works and he asked if that would be built into this modeling. Director Tredik advised that there is discussion of that in Task #6 such as Atlantic Oaks Circle, Magnolia Dunes, etc., which are projects the City is hoping to get funding for. The projects would be happening at the same time as this model and would need to be coordinated with CMT to be built into the Master Plan.

Mayor Samora asked for any Public Comments. Being none, he asked for a motion.

Motion: To approve the contract for an update of the Master Drainage Plan by Crawford, Murphy & Tilly, Inc. **Moved by** Vice Mayor Rumrell, **Seconded by** Commissioner George. Motion passed unanimously.

Mayor Samora moved on the Item XIV and asked City Attorney Taylor for his comments.

XIV. STAFF COMMENTS

City Attorney Taylor advised that he has accepted the position as the Deputy County Attorney and would be leaving as the City Attorney. He said that he leaves the City in good hands, and he introduced Attorney Jacob McCrae. He advised that he has enjoyed working with the City and staff that is committed to doing things the right way. He said that the Commissioners are wonderful and that he loves the dynamic that they have.

Mayor Samora congratulated Attorney Taylor and appreciates the good work he has done for the City. He welcomed Attorney McCrea.

Chief Carswell advised that the Police Department is bringing back the annual bike rodeo, Saturday, April 23rd at 9:00 a.m. They will do bike safety inspections, give away helmets, obstacle course, and more.

Public Works Director Tredik said that at the last meeting there was discussion of how high the bid was for the restrooms and utilities at Ocean Hammock Park, coming in at \$479,000. He advised that he tried to negotiate that bid and did not have much success, so he is planning to reject that bid and go with a pre-manufactured restroom (Exhibit D). He said that the building is made of four inch thick concrete, including the roof, and designed to simulate a wood and stone appearance. It would be approximately \$160,000 for the material and comes with everything already installed inside, they would just need to hook it up to the water and electricity onsite. He believes that with buying a restroom building like this and purchasing the pump station direct, the materials would be under \$200,000, then with labor it should be a total of about \$300,000 installed.

Vice Mayor Rumrell stated that the look seems to fit the park setting and Mayor Samora complimented Public Works Director Tredik on being resourceful and considering alternatives.

Building Official Law reported that Jack's Brewery will have its last State inspection next week. There are no other issues with the building, so a Certificate of Occupancy should be issued. He stated that he would support Finance Director Douylliez's suggested use of ARPA funds for employee pay increases, but that the Building Department would cover its own costs.

Public Works Director Tredik added that the pre-manufactured restroom building would be obtained through the SourceWell contracts, so it has already been competitively bid.

Commissioner England asked if there was any update on the Versaggi Drive/SR-A1A traffic study. Public Works Director Tredik replied that he should have an update at the next meeting. The County just renewed their contract with their continuing engineer on April 1st, so he will reach out to them soon.

City Manager Royle reported that the Commission asked for their assignments at the last meeting and they were as follows: Commissioner George to the Florida Beach and Shore Preservation Association and the Economic Development Committee of the St. Johns Chamber of Commerce, Mayor Samora to the Tourist Development Council, Vice Mayor Rumrell to the Visitors and Convention Bureau, former-Commissioner Torres to the Intergovernmental Committee and the Northeast Florida League of Cities, and Commissioner England to the North Florida Transportation Planning Organization. He asked if there was an organization Commissioner Sweeny would like to become involved with and stated that a decision does not need to be made tonight. He commented that he is not sure if the Intergovernmental Committee was still active.

Commissioner George asked what was involved with the Northeast Florida League of Cities. City Manager Royle replied that the City hosts a dinner meeting in October and the League meets once a month in various cities, the Commissioner would attend the meetings and maybe be a guest speaker. He stated that he used to attend the meetings as Secretary/Treasurer, but resigned due to disagreement on their Covid protection standards.

Mayor Samora asked if there was an official representative to the League of Cities. City Manager Royle replied that the League appoints a Board of Directors each year and former-Commissioner Samuels had been interested in a position, but was not appointed. Candidates would need to be nominated and then voted into position at the annual conference in Orlando.

Commissioner Sweeny stated that she would be happy to continue with former-Commissioner Torres' assignments. City Manager Royle replied that he would research whether the Intergovernmental Committee was still active.

Commissioner George noted that she was assigned to two, since they meet infrequently, and the Florida Beach and Shore Preservation Association has conferences around the State.

City Manager Royle noted that there was a South Beaches Chamber of Commerce, but he has not received any information from them. Commissioner Sweeny stated that she believes they have merged with another council.

Mayor Samora asked if there was opportunity to engage more with the League of Cities. City Manager Royle stated that there are committees, but the issue is that they meet in places like Tallahassee and Orlando that would be inconvenient.

City Manager Royle stated that if the Commission had any ideas for referendum questions they might like on the ballot in the August primary election, the deadline is June 3rd, or for the November general election, the deadline is August 5th. He noted that ballots must now be in English and Spanish. He commented that the Supervisor of Election, Vicki Oakes, felt the August primary will be well attended by voters this year, since there are a lot of candidates. He noted that Finance Director Douylliez had suggested in the past asking the voters if they would like to dedicate a portion of the millage rate for the preservation of the historic St. Augustine Beach Hotel. He asked the Commission to bring him any ideas they may have. Commissioner Sweeny noted that there are some topics that must be on a general election ballot.

Mayor Samora reminded those present that the Sustainability and Environmental Planning Advisory Committee would meet on April 7, City offices would be closed on April 15, the Comprehensive Planning and Zoning Board would meet on April 19, and the Commission would have their special meeting also on April 19, Arbor Day would be on April 27 at Pier Park, and Art and Bark in the Park would be on April 30 at Lakeside Park.

Jim Leclare, 115 and 117 Whispering Oaks Circle, St. Augustine Beach, FL, asked if there was any more information on the prefabricated restroom available. Mayor Samora advised him to reach out to Public Works Director Tredik and City Manager Royle. Mr. Leclare also asked about the Ocean Hammock Park walkway and when that would be discussed. Commissioner George replied that there was a rumor that the walkway might be removed, but that is not being considered at this time.

XV. ADJOURNMENT

Mayor asked for a motion to adjourn.

Motion: to adjourn. **Moved by** Vice Mayor Rumrell, **Seconded by** Commissioner George. Motion passed unanimously.

Mayor Samora adjourned the meeting at 8:46 p.m.

Donald Samora, Mayor

ATTEST:

Dariana Fitzgerald, City Clerk



March 14, 2022

The Honorable Don Samora, Mayor
City of St. Augustine Beach
2200 A1A South
St. Augustine Beach, FL 32080

Dear Mayor Samora:

The North Florida TPO is developing the ***Transportation Improvement Program (TIP) for Fiscal Years 2022/2023 through 2026/2027***. The TIP identifies all publicly funded highway, transit and aviation projects within the North Florida TPO area which includes Clay, Duval, Nassau and St. Johns Counties.

To increase public involvement in developing the TIP and to inform the City of St. Augustine Beach Commission as to the projects planned and programmed for the area, I would like to make a brief presentation at your **Monday, May 2** meeting. The presentation should be no more than 10 minutes and I will gladly answer any questions.

I look forward to hearing from you soon regarding this request.

Sincerely,

A handwritten signature in blue ink that reads "E. De Jesus". The signature is written in a cursive, flowing style.

Elizabeth De Jesus
Transportation Programs Manager



Draft Transportation Improvement Program

FISCAL YEARS 2022/23 – 2026/27

St. Augustine Beach
May 2, 2022

PLAN • FUND • MOBILIZE

Responsibility

Developed annually, the Transportation Improvement Program (TIP) is the short range transportation plan for the urbanized area.



Scheduled Public Meetings

- City of Jacksonville Citizens Planning Advisory Committees (CPAC's).
- City of Jacksonville's TEU Committee
- Board of County Commissioners in St. Johns, Nassau and Clay Counties.
- Cities of Atlantic Beach, Neptune Beach, Jacksonville Beach
- Cities of St. Augustine and St. Augustine Beach.
- Cities of Fernandina Beach, Green Cove Springs, and Keystone Heights
- Towns of Callahan, Hilliard, Hastings, Baldwin and Orange Park



Virtual Public Meeting

May 24, 2022

4:30-5:30 p.m.

For more details

WWW.NorthFloridaTPO.com



Approval Date

June 9, 2022

North Florida TPO

10 a.m.

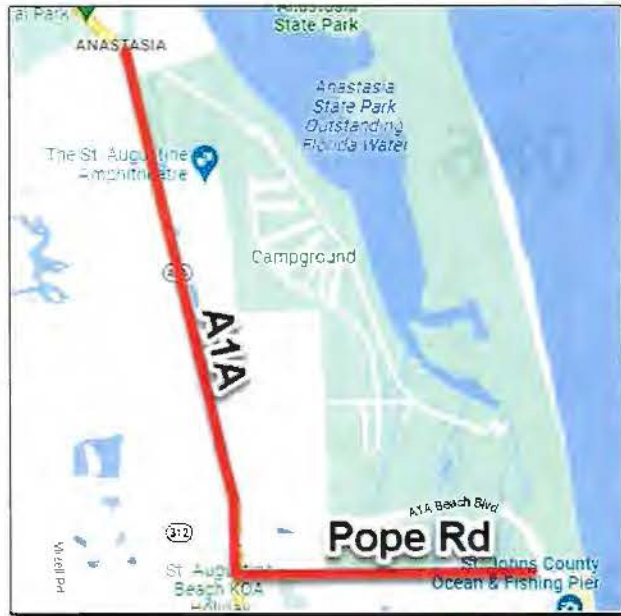
980 North Jefferson St.



ANASTASIA STATE PARK FROM POPE ROAD TO RED COX DRIVE

4470601

Non-SIS



Work Summary: BIKE PATH/TRAIL

From:

To:

Lead Agency: Managed by FDOT

0

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
PE	TLWR	499,743	0	0	0	0	499,743
PE	DIH	99,949	0	0	0	0	99,949
Total		599,692	0	0	0	0	599,692

Prior Cost < 2022/23: 15,644

Future Cost > 2026/27: 0

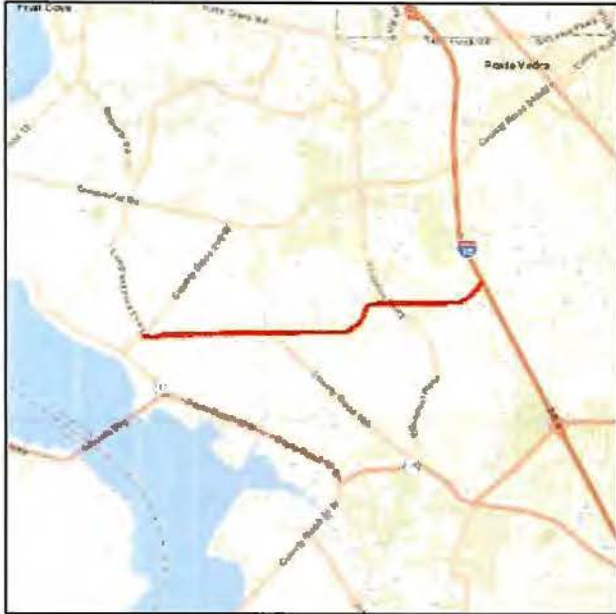
Total Project Cost: 615,336

Project Description:

FIRST COAST EXPRESSWAY (SR 23) FROM I-95 TO EAST OF CR 16

4229388

SIS



Work Summary: NEW ROAD CONSTRUCTION

From:

To:

Lead Agency: FDOT

Length: 15.308

LRTP #: 12

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
DSB	DI	87,731,050	0	3,960,000	0	0	91,691,050
DSB	ACNP	83,227,637	0	3,582,634	0	0	86,810,271
DSB	PKBD	212,427,422	0	1,618,340	0	0	214,045,762
RRU	PKBD	1,750,000	0	0	0	0	1,750,000
PE	ACNP	2,770,840	0	0	0	0	2,770,840
RRU	ACNP	1,750,000	0	0	0	0	1,750,000
Total		389,656,949	0	9,160,974	0	0	398,817,923

Prior Cost < 2022/23: 236,654
Future Cost > 2026/27: 0
Total Project Cost: 399,054,577
Project Description:

I-95(SR9) FROM S OF INTERNATIONAL GOLF PKWY TO S OF SR23

4229389

SIS



Work Summary: ADD LANES & RECONSTRUCT

From:

To:

Lead Agency: FDOT

Length: 6.002

LRTP #: 30

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
DSB	DI	74,343,067	0	0	0	0	74,343,067
DSB	ACNP	42,120,018	0	0	0	0	42,120,018
PE	ACNP	939,796	0	0	0	0	939,796
Total		117,402,881	0	0	0	0	117,402,881

Prior Cost < 2022/23: 80,397
Future Cost > 2026/27: 0
Total Project Cost: 117,483,278
Project Description:

SR 206 @ MANTANZA RIVER ICWW CRESCENT BEACH BRIDGE

4304493

Non-SIS



Work Summary:

From:

To:

Lead Agency: FDOT

Length: 0.564

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CST	DIH	21,772	0	0	0	0	21,772
CST	BRRP	1,740,985	0	0	0	0	1,740,985
Total		1,762,757	0	0	0	0	1,762,757

Prior Cost < 2022/23: 210,415
Future Cost > 2026/27: 0
Total Project Cost: 1,973,172
Project Description:

SR 206 FROM SR 207 TO I-95

4453531

Non-SIS



Work Summary: RESURFACING
From:
To:
Lead Agency: FDOT
Length: 8.428

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CST	DIH	21,807	0	0	0	0	21,807
CST	SA	2,124,837	0	0	0	0	2,124,837
CST	DDR	4,256,388	0	0	0	0	4,256,388
Total		6,403,032	0	0	0	0	6,403,032

Prior Cost < 2022/23: 128,465
Future Cost > 2026/27: 0
Total Project Cost: 6,531,497
Project Description:

SR A1A FROM SAN MARCO TO NORTH OF PARK ENTRANCE

4477361

Non-SIS



Work Summary:

BIKE PATH/TRAIL

From:

To:

Lead Agency:

FDOT

Length: 7.500

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
PDE	SA	1,500	0	0	0	0	1,500
PDE	TALU	600,000	0	0	0	0	600,000
PDE	DIH	5,000	0	0	0	0	5,000
PE	DIH	0	5,000	0	0	0	5,000
PE	SA	0	1,500	0	0	0	1,500
PE	TALU	0	600,000	0	0	0	600,000
Total		606,500	606,500	0	0	0	1,213,000

Prior Cost < 2022/23: 0
Future Cost > 2026/27: 0
Total Project Cost: 1,213,000
Project Description:

US 1 (SR 5) FROM SR 206 TO MOULTRIE CREEK

4471721

Non-SIS



Work Summary: RESURFACING

From:

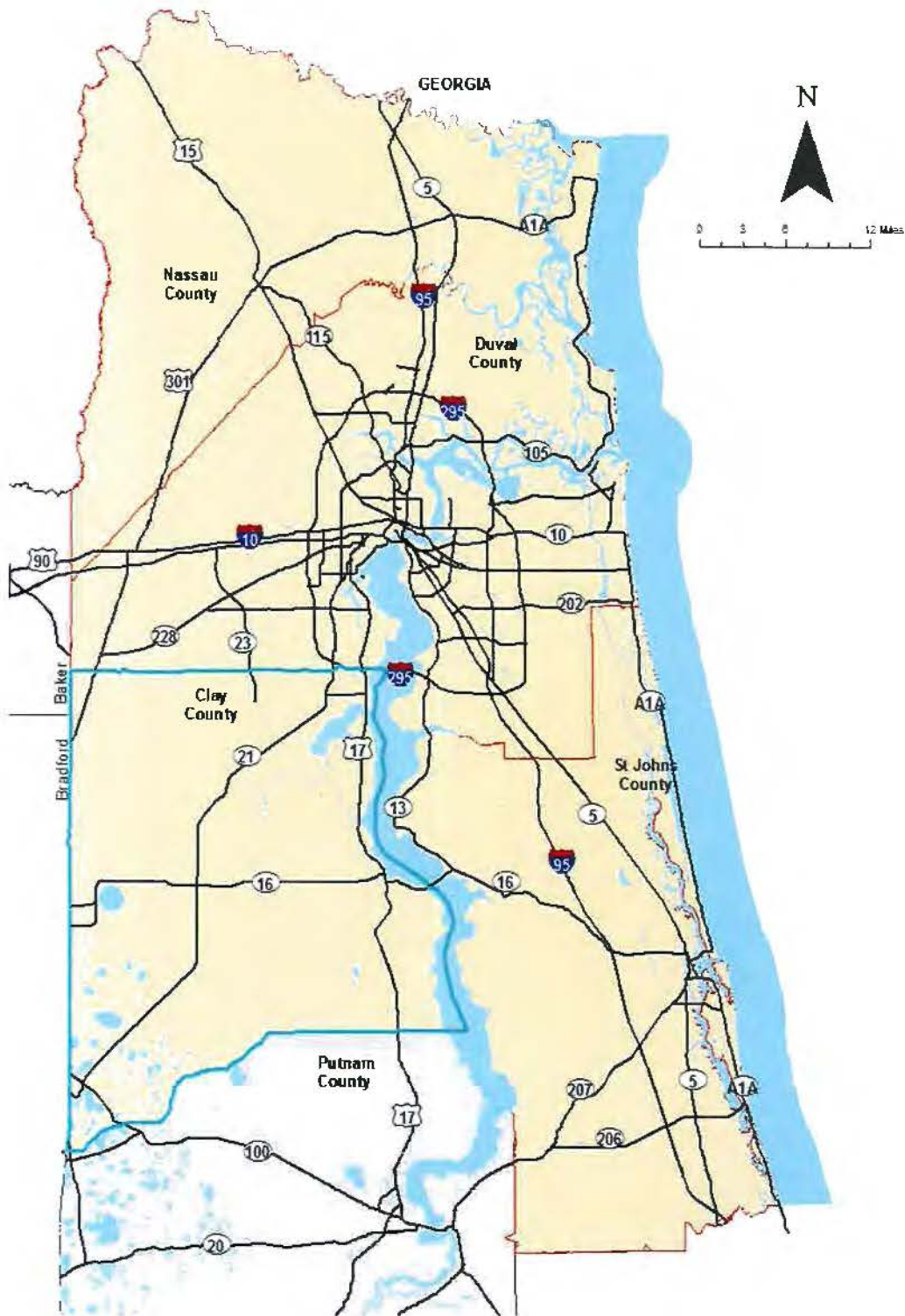
To:

Lead Agency: FDOT

Length: 4.519

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
CST	DIH	83,184	0	0	0	0	83,184
CST	SA	1,040,098	0	0	0	0	1,040,098
CST	DDR	3,188,183	0	0	0	0	3,188,183
CST	ACNR	9,685,731	0	0	0	0	9,685,731
Total		13,997,196	0	0	0	0	13,997,196

Prior Cost < 2022/23: 1,514,585
Future Cost > 2026/27: 0
Total Project Cost: 15,511,781
Project Description:



Questions?



NORTH FLORIDA TPO

**Transportation Improvement Program
FY 2022/23 - 2026/27**

St Johns County

Draft April 2022



Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
ANASTASIA STATE PARK FROM POPE ROAD TO RED COX DRIVE - 4470601						*Non-SIS*	
BIKE PATH/TRAIL							
Responsible Agency: Managed by FDOT							
PE	TLWR	499,743	0	0	0	0	499,743
PE	DIH	99,949	0	0	0	0	99,949
Total		599,692	0	0	0	0	599,692
<i>Prior Cost < 2022/23</i>		<i>15,644</i>	<i>Future Cost > 2026/27</i>	<i>0</i>	<i>Total Project Cost</i>		<i>615,336</i>
CONCRETE SIDEWALK REPAIR IN ST. JOHNS COUNTY - 4442252						*Non-SIS*	
ROUTINE MAINTENANCE							
Responsible Agency: Managed by FDOT							
MNT	D	150,000	150,000	150,000	0	0	450,000
Total		150,000	150,000	150,000	0	0	450,000
<i>Prior Cost < 2022/23</i>		<i>0</i>	<i>Future Cost > 2026/27</i>	<i>0</i>	<i>Total Project Cost</i>		<i>450,000</i>
D2-ST JOHNS COUNTY TRAFFIC SIGNAL MAINTENANCE AGREEMENT - 4135341						*Non-SIS*	
TRAFFIC CONTROL DEVICES/SYSTEM						Length: .000	
Responsible Agency: St. JOHNS CO.							
OPS	DITS	314,961	244,912	69,385	52,031	275,237	956,526
OPS	DDR	279,928	367,369	561,389	598,360	396,072	2,203,118
Total		594,889	612,281	630,774	650,391	671,309	3,159,644
<i>Prior Cost < 2022/23</i>		<i>5,243,949</i>	<i>Future Cost > 2026/27</i>	<i>0</i>	<i>Total Project Cost</i>		<i>8,403,593</i>

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
DITCH, ROADSIDE AND OUTFALL CLEANING IN ST. JOHNS COUNTY - 4404782							*Non-SIS*
ROUTINE MAINTENANCE							
Responsible Agency: Managed by FDOT							
MNT	D	250,000	250,000	250,000	0	0	750,000
Total		250,000	250,000	250,000	0	0	750,000
Prior Cost < 2022/23		0	Future Cost > 2026/27		0	Total Project Cost	750,000
FIRST COAST EXPRESSWAY (SR 23) FROM I-95 TO EAST OF CR 16 A SPUR - 4229388							*SIS*
NEW ROAD CONSTRUCTION				L RTP No: 12	Length: 15.308		
Responsible Agency: FDOT							
DSB	DI	87,731,050	0	3,960,000	0	0	91,691,050
DSB	ACNP	83,227,637	0	3,582,634	0	0	86,810,271
DSB	PKBD	212,427,422	0	1,618,340	0	0	214,045,762
RRU	PKBD	1,750,000	0	0	0	0	1,750,000
PE	ACNP	2,770,840	0	0	0	0	2,770,840
RRU	ACNP	1,750,000	0	0	0	0	1,750,000
Total		389,656,949	0	9,160,974	0	0	398,817,923
Prior Cost < 2022/23		236,654	Future Cost > 2026/27		0	Total Project Cost	399,054,577

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
I-95 (SR 9) FROM NORTH OF THE FCE INTERCHANGE TO DUVAL CL - 4240264							*SIS*
ADD LANES & RECONSTRUCT		LRTP No: 30				Length: 4.682	
Responsible Agency: FDOT							
DSB	DI	0	0	100,812,110	0	2,740,000	103,552,110
DSB	ACNP	0	0	36,183,854	0	0	36,183,854
RRU	LF	0	0	3,780,168	0	0	3,780,168
DSB	GMR	0	0	61,432,742	0	0	61,432,742
PE	ACNP	0	0	1,613,672	0	0	1,613,672
RRU	ACNP	0	0	2,000,000	0	0	2,000,000
DSB	STED	0	0	2,910,689	0	0	2,910,689
Total		0	0	208,733,235	0	2,740,000	211,473,235
Prior Cost < 2022/23		52,456,575	Future Cost > 2026/27		0	Total Project Cost	263,929,810

I-95 ST JOHNS NORTHBOUND REST AREA - 4386101							*SIS*
REST AREA (DUAL)						Length: .759	
Responsible Agency: FDOT							
PE	DIH	0	500	0	0	0	500
PE	DRA	0	1,882,871	0	0	0	1,882,871
CST	DRA	0	0	0	22,740,840	0	22,740,840
ENV	DRA	0	0	0	50,000	0	50,000
CST	DIH	0	0	0	195,825	0	195,825
Total		0	1,883,371	0	22,986,665	0	24,870,036
Prior Cost < 2022/23		0	Future Cost > 2026/27		0	Total Project Cost	24,870,036

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
I-95 ST JOHNS SOUTHBOUND REST AREA - 4386102							*SIS*
REST AREA (DUAL)							Length: .383
Responsible Agency: FDOT							
PE	DIH	0	0	500	0	0	500
PE	DRA	0	0	1,922,332	0	0	1,922,332
CST	DRA	0	0	0	0	21,853,663	21,853,663
CST	DIH	0	0	0	0	201,950	201,950
Total		0	0	1,922,832	0	22,055,613	23,978,445
Prior Cost < 2022/23		0	Future Cost > 2026/27		0	Total Project Cost	23,978,445
I-95(SR9) FROM S OF INTERNATIONAL GOLF PKWY TO S OF SR23 INTERCHANGE - 4229389							*SIS*
ADD LANES & RECONSTRUCT							Length: 6.002
Responsible Agency: FDOT							
DSB	DI	74,343,067	0	0	0	0	74,343,067
DSB	ACNP	42,120,018	0	0	0	0	42,120,018
PE	ACNP	939,796	0	0	0	0	939,796
Total		117,402,881	0	0	0	0	117,402,881
Prior Cost < 2022/23		80,397	Future Cost > 2026/27		0	Total Project Cost	117,483,278
KING ST (SR 5A) FROM MALAGA ST TO AVENIDA MENENDEZ (A1A) - PHASE TWO - 4308973							*Non-SIS*
DRAINAGE IMPROVEMENTS							Length: 1.049
Responsible Agency: Responsible							
CST	DDR	9,000,000	0	0	0	0	9,000,000
Total		9,000,000	0	0	0	0	9,000,000
Prior Cost < 2022/23		0	Future Cost > 2026/27		0	Total Project Cost	9,000,000

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
KING ST (US 1 / SR 5A) OVER SAN SEBASTIAN RIVER BRIDGE NO780003 - 4374281						*Non-SIS*	
BRIDGE REPLACEMENT						Length: .111	
Responsible Agency: FDOT							
ROW	ACBR	350,468	0	0	0	0	350,468
ROW	SA	5,500	0	0	0	0	5,500
CST	ACBR	0	9,116,362	0	0	0	9,116,362
Total		355,968	9,116,362	0	0	0	9,472,330
Prior Cost < 2022/23		2,947,081	Future Cost > 2026/27		0	Total Project Cost	12,419,411
KING STREET (SR 5A) FROM MALAGA ST TO AVENIDA MENENDEZ (SR A1A) - 4308971						*Non-SIS*	
DRAINAGE IMPROVEMENTS						Length: 0.599 mi	
Responsible Agency: FDOT							
RRU	LF	400,056	0	0	0	0	400,056
CST	DS	252,685	0	0	0	0	252,685
CST	DIH	51,350	0	0	0	0	51,350
CST	DDR	3,196,854	0	0	0	0	3,196,854
Total		3,900,945	0	0	0	0	3,900,945
Prior Cost < 2022/23		3,263,042	Future Cost > 2026/27		0	Total Project Cost	7,163,987
PONCE DE LEON NORTH (US 1 / SR 5) FROM MARION AVENUE TO FORT MOSS TRAIL - 4479131						*Non-SIS*	
LANDSCAPING						Length: 3.301	
Responsible Agency: FDOT							
CST	DDR	0	0	613,419	0	0	613,419
Total		0	0	613,419	0	0	613,419
Prior Cost < 2022/23		0	Future Cost > 2026/27		0	Total Project Cost	613,419

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
SMART ST AUGUSTINE CONNECTED VEHICLE SYSTEM IN CITY OF ST AUGUSTINE - 4486532						*Non-SIS*	
ITS COMMUNICATION SYSTEM							
Responsible Agency: Responsible							
CST	DITS	0	7,560,890	0	0	0	7,560,890
Total		0	7,560,890	0	0	0	7,560,890
Prior Cost < 2022/23		0	Future Cost > 2026/27	0	Total Project Cost		7,560,890
SR 13 FROM SR 16 TO RAFTER TAIL LANE - 2102238						*Non-SIS*	
RESURFACING						Length: 6.596	
Responsible Agency: Managed by FDOT							
PE	DDR	786,299	0	0	0	0	786,299
PE	SA	162,314	0	0	0	0	162,314
CST	DS	0	0	6,113,094	0	0	6,113,094
CST	DIH	0	0	28,685	0	0	28,685
CST	SA	0	0	441,234	0	0	441,234
CST	DDR	0	0	1,609,931	0	0	1,609,931
Total		948,613	0	8,192,944	0	0	9,141,557
Prior Cost < 2022/23		209,457	Future Cost > 2026/27	0	Total Project Cost		9,351,014
SR 206 @ MANTANZA RIVER ICWW CRESCENT BEACH BRIDGE #780090 - 4304493						*Non-SIS*	
BRIDGE-REPAIR/REHABILITATION						Length: 0.564	
Responsible Agency: FDOT							
CST	DIH	21,772	0	0	0	0	21,772
CST	BRRP	1,740,985	0	0	0	0	1,740,985
Total		1,762,757	0	0	0	0	1,762,757
Prior Cost < 2022/23		210,415	Future Cost > 2026/27	0	Total Project Cost		1,973,172

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
SR 206 FROM SR 207 TO I-95 - 4453531						*Non-SIS*	
RESURFACING						Length: 8.428	
Responsible Agency: FDOT							
CST	DIH	21,807	0	0	0	0	21,807
CST	SA	2,124,837	0	0	0	0	2,124,837
CST	DDR	4,256,388	0	0	0	0	4,256,388
Total		6,403,032	0	0	0	0	6,403,032
Prior Cost < 2022/23		128,465	Future Cost > 2026/27		0	Total Project Cost	6,531,497
SR 207 FROM I-95 TO SR 312 - 4455461						*SIS*	
RESURFACING						Length: 4.000	
Responsible Agency: FDOT							
CST	DS	445,081	0	0	0	0	445,081
CST	DIH	65,877	0	0	0	0	65,877
CST	SA	2,749,140	0	0	0	0	2,749,140
CST	DDR	6,825,512	0	0	0	0	6,825,512
Total		10,085,610	0	0	0	0	10,085,610
Prior Cost < 2022/23		206,624	Future Cost > 2026/27		0	Total Project Cost	10,292,234
SR A1A FROM PALMETTO AVE TO SAND CASTLE LANE - 4299311						*Non-SIS*	
DRAINAGE IMPROVEMENTS						Length: 2.698 mi	
Responsible Agency: FDOT							
CST	DIH	0	139,304	0	0	0	139,304
CST	DDR	0	7,922,949	0	0	0	7,922,949
Total		0	8,062,253	0	0	0	8,062,253
Prior Cost < 2022/23		653,068	Future Cost > 2026/27		0	Total Project Cost	8,715,321

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
SR A1A (KINGS ST) (SR 5A) FROM BRIDGE OF LIONS TO CHARLOTTE ST - 4282712						*Non-SIS*	
DRAINAGE IMPROVEMENTS						Length: 0.571 mi	
Responsible Agency: FDOT							
PE	DDR	0	0	0	1,800,000	0	1,800,000
Total		0	0	0	1,800,000	0	1,800,000
Prior Cost < 2022/23		472,503	Future Cost > 2026/27		0	Total Project Cost	2,272,503
SR A1A FROM GATE GAS STATION TO PROFESSIONAL DR - 4498411						*Non-SIS*	
INTERSECTION (MODIFY)						Length: 0.786	
Responsible Agency: Managed by FDOT							
PE	SU	400,000	0	0	0	0	400,000
PE	SA	34,266	0	0	0	0	34,266
PE	LF	300,000	0	0	0	0	300,000
CST	SU	0	0	1,525,710	0	0	1,525,710
CST	SA	0	0	24,809	0	0	24,809
Total		734,266	0	1,550,519	0	0	2,284,785
Prior Cost < 2022/23		0	Future Cost > 2026/27		0	Total Project Cost	2,284,785

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
SR A1A FROM SAN MARCO TO NORTH OF PARK ENTRANCE - 4477361						*Non-SIS*	
BIKE PATH/TRAIL						Length: 7.500	
Responsible Agency: FDOT							
PDE	SA	1,500	0	0	0	0	1,500
PDE	TALU	600,000	0	0	0	0	600,000
PDE	DIH	5,000	0	0	0	0	5,000
PE	DIH	0	5,000	0	0	0	5,000
PE	SA	0	1,500	0	0	0	1,500
PE	TALU	0	600,000	0	0	0	600,000
Total		606,500	606,500	0	0	0	1,213,000
<i>Prior Cost < 2022/23</i>		<i>0</i>	<i>Future Cost > 2026/27</i>	<i>0</i>	<i>Total Project Cost</i>		<i>1,213,000</i>
SR16 FROM WEST OF TOMS ROAD TO EAST OF CR 208 - 4345621						*Non-SIS*	
INTERSECTION IMPROVEMENT						Length: .364	
Responsible Agency: FDOT							
ROW	SU	112,530	0	0	0	0	112,530
ROW	SA	77,761	0	0	0	0	77,761
CST	SU	0	0	0	4,898,286	0	4,898,286
CST	SA	0	0	0	83,552	0	83,552
Total		190,291	0	0	4,981,838	0	5,172,129
<i>Prior Cost < 2022/23</i>		<i>731,524</i>	<i>Future Cost > 2026/27</i>	<i>0</i>	<i>Total Project Cost</i>		<i>5,903,653</i>

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
ST AUGUSTINE MAINTENANCE - CONSTRUCT A REPLACEMENT FUEL CANOPY - 4450318							*Non-SIS*
FIXED CAPITAL OUTLAY							
Responsible Agency: Managed by FDOT							
CST	FCO	245,000	0	0	0	0	245,000
Total		245,000	0	0	0	0	245,000
Prior Cost < 2022/23		0	Future Cost > 2026/27		0	Total Project Cost	245,000
ST AUGUSTINE MAINTENANCE - HURRICANE SHUTTERS - 4450317							*Non-SIS*
FIXED CAPITAL OUTLAY							
Responsible Agency: Managed by FDOT							
CST	FCO	65,000	0	0	0	0	65,000
Total		65,000	0	0	0	0	65,000
Prior Cost < 2022/23		0	Future Cost > 2026/27		0	Total Project Cost	65,000
ST JOHNS CNTY FED SECT 5311 RURAL TRANSIT FUNDING - 4272651							*Non-SIS*
OPERATING/ADMIN. ASSISTANCE							Length: .000
Responsible Agency: St. JOHNS CO.							
OPS	DU	406,798	419,002	431,572	444,519	457,855	2,159,746
OPS	LF	406,798	419,002	431,572	444,519	457,855	2,159,746
Total		813,596	838,004	863,144	889,038	915,710	4,319,492
Prior Cost < 2022/23		4,504,650	Future Cost > 2026/27		0	Total Project Cost	8,824,142

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
ST JOHNS CO FED 5307 CAPITAL GRANT - 4292031							*Non-SIS*
CAPITAL FOR FIXED ROUTE							
Responsible Agency: St. JOHNS CO.							
CAP	FTA	860,564	946,621	946,621	946,621	946,621	4,647,048
CAP	LF	215,141	236,653	236,653	236,653	236,653	1,161,753
Total		1,075,705	1,183,274	1,183,274	1,183,274	1,183,274	5,808,801
Prior Cost < 2022/23		5,225,706	Future Cost > 2026/27		0	Total Project Cost	11,034,507
ST. AUGUSTINE MAINTENANCE - 4420743							*Non-SIS*
ROUTINE MAINTENANCE							
Responsible Agency: Managed by FDOT							
MNT	D	59,000	0	0	0	0	59,000
Total		59,000	0	0	0	0	59,000
Prior Cost < 2022/23		118,000	Future Cost > 2026/27		0	Total Project Cost	177,000
ST. AUGUSTINE MAINTENANCE - HVAC DESIGN SERVICES - 4450319							*Non-SIS*
FIXED CAPITAL OUTLAY							
Responsible Agency: Managed by FDOT							
PE	FCO	65,000	0	0	0	0	65,000
Total		65,000	0	0	0	0	65,000
Prior Cost < 2022/23		0	Future Cost > 2026/27		0	Total Project Cost	65,000

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
ST. JOHNS CO COA SECTION 5310 - 4358651							*Non-SIS*
TRANSIT OPERATING ASSISTANCE							
Responsible Agency: St. Johns Co COA							
OPS	DU	122,500	0	0	0	0	122,500
Total		122,500	0	0	0	0	122,500
Prior Cost < 2022/23		1,897,078	Future Cost > 2026/27		0	Total Project Cost	2,019,578
ST. JOHNS CO COA SECTION 5339 TRANSIT IMPROVEMENT - 4415221							*Non-SIS*
TRANSIT OPERATING ASSISTANCE							
Responsible Agency: St. Johns Co COA							
CAP	FTA	167,000	167,000	167,000	167,000	167,000	835,000
CAP	LF	41,750	41,750	41,750	41,750	41,750	208,750
Total		208,750	208,750	208,750	208,750	208,750	1,043,750
Prior Cost < 2022/23		626,250	Future Cost > 2026/27		0	Total Project Cost	1,670,000
ST. JOHNS COUNTY BLOCK GRANT OPERATING FUNDS - 4184411							*Non-SIS*
OPERATING FOR FIXED ROUTE							Length: .000
Responsible Agency: St. JOHNS CO.							
OPS	DPTO	67,497	71,439	76,231	98,113	0	313,280
OPS	DDR	535,806	549,962	563,813	561,132	679,022	2,889,735
OPS	LF	603,303	621,401	640,044	659,245	679,022	3,203,015
Total		1,206,606	1,242,802	1,280,088	1,318,490	1,358,044	6,406,030
Prior Cost < 2022/23		11,980,829	Future Cost > 2026/27		0	Total Project Cost	18,386,859

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
ST. JOHNS COUNTY ROUTINE MAINTENANCE - 2146194						*Non-SIS*	
ROUTINE MAINTENANCE							
Responsible Agency: Managed by FDOT							
MNT	D	4,000,000	2,500,000	2,500,000	2,500,000	2,500,000	14,000,000
Total		4,000,000	2,500,000	2,500,000	2,500,000	2,500,000	14,000,000
Prior Cost < 2022/23		0	Future Cost > 2026/27		0	Total Project Cost	14,000,000
ST. JOHNS COUNTY ROUTINE MAINTENANCE - INTERSTATE - 2151484						*Non-SIS*	
ROUTINE MAINTENANCE							
Responsible Agency: Managed by FDOT							
MNT	D	250,000	100,000	100,000	100,000	100,000	650,000
Total		250,000	100,000	100,000	100,000	100,000	650,000
Prior Cost < 2022/23		0	Future Cost > 2026/27		0	Total Project Cost	650,000
ST. JOHNS CNTY BCC STP FUNDS PURCHASE BUSES/EQUIPMENT - 4067899						*Non-SIS*	
PURCHASE VEHICLES/EQUIPMENT						Length: .000	
Responsible Agency: St. JOHNS CO.							
CAP	FTAT	250,000	250,000	250,000	250,000	250,000	1,250,000
CAP	SU	250,000	250,000	250,000	250,000	250,000	1,250,000
CAP	LF	250,000	250,000	250,000	250,000	250,000	1,250,000
Total		750,000	750,000	750,000	750,000	750,000	3,750,000
Prior Cost < 2022/23		8,400,000	Future Cost > 2026/27		0	Total Project Cost	12,150,000

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
ST.JOHNS CNTY FED 5307 OPERATING GRANT - 4067898						*Non-SIS*	
OPERATING FOR FIXED ROUTE						Length: .000	
Responsible Agency: St. JOHNS CO.							
CAP	FTA	1,800,000	2,000,000	2,000,000	2,000,000	2,000,000	9,800,000
CAP	LF	1,800,000	2,000,000	2,000,000	2,000,000	2,000,000	9,800,000
Total		3,600,000	4,000,000	4,000,000	4,000,000	4,000,000	19,600,000
Prior Cost < 2022/23		10,769,944	Future Cost > 2026/27		0	Total Project Cost	30,369,944
US 1 (SR 5) FROM MOULTRIE CREEK BRIDGE TO NORTH OF SR 207 - 2102694						*Non-SIS*	
RESURFACING						Length: 4.188	
Responsible Agency: Managed by FDOT							
PE	DDR	772,598	0	0	0	0	772,598
PE	DS	339,136	0	0	0	0	339,136
CST	DS	0	0	257,813	0	0	257,813
CST	DIH	0	0	49,107	0	0	49,107
CST	SA	0	0	1,431,825	0	0	1,431,825
CST	DDR	0	0	4,358,356	0	0	4,358,356
CST	ACNR	0	0	7,689,672	0	0	7,689,672
Total		1,111,734	0	13,786,773	0	0	14,898,507
Prior Cost < 2022/23		339,136	Future Cost > 2026/27		0	Total Project Cost	15,237,643

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
US 1 (SR 5) FROM SR 206 TO MOULTRIE CREEK - 4471721						*Non-SIS*	
RESURFACING						Length: 4.519	
Responsible Agency: FDOT							
CST	DIH	83,184	0	0	0	0	83,184
CST	SA	1,040,098	0	0	0	0	1,040,098
CST	DDR	3,188,183	0	0	0	0	3,188,183
CST	ACNR	9,685,731	0	0	0	0	9,685,731
Total		13,997,196	0	0	0	0	13,997,196
<i>Prior Cost < 2022/23</i>		<i>1,514,585</i>	<i>Future Cost > 2026/27</i>	<i>0</i>	<i>Total Project Cost</i>		<i>15,511,781</i>

Section I - Area-Wide Projects

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
FIRST COAST EXPRESSWAY (SR 23) FROM EAST OF CR 16A (SPUR) TO EAST OF CR 209 - 4229387						*SIS*	
NEW ROAD CONSTRUCTION		LRTP No: 10				Length: 6.503	
Responsible Agency: FDOT							
DSB	ACNP	150,736,713	2,672,736	0	0	0	153,409,449
DSB	PKBD	202,991,610	0	0	0	0	202,991,610
RRU	STED	3,093	0	0	0	0	3,093
DSB	DS	231,075	0	0	0	0	231,075
DSB	GMR	84,657,231	0	0	0	0	84,657,231
PE	ACNP	3,354,000	0	0	0	0	3,354,000
RRU	ACNP	3,044,778	0	0	0	0	3,044,778
DSB	STED	27,597,816	0	0	0	0	27,597,816
DSB	DI	0	3,920,000	0	0	0	3,920,000
DSB	PKYI	0	0	0	1,555,000	0	1,555,000
Total		472,616,316	6,592,736	0	1,555,000	0	480,764,052
Prior Cost < 2022/23		3,726,940	Future Cost > 2026/27		0	Total Project Cost	484,490,992
RACE TRACK ROAD AT SR 5 (US 1) - 4412202						*Non-SIS*	
INTERSECTION IMPROVEMENT						Length: 1.354	
Responsible Agency: FDOT							
PDE	LF	500,000	0	0	0	0	500,000
PDE	ACSA	25,000	0	0	0	0	25,000
Total		525,000	0	0	0	0	525,000
Prior Cost < 2022/23		0	Future Cost > 2026/27		0	Total Project Cost	525,000

Phase	Fund Source	2022/23	2023/24	2024/25	2025/26	2026/27	Total
SRA1A FROM MARINELAND TO FORT MATANZAS INLET - 4470641						*Non-SIS*	
BIKE PATH/TRAIL						Length: 3.885	
Responsible Agency: FDOT							
CST	DIH	0	0	0	0	179,105	179,105
CST	TLWR	0	0	0	0	10,410,489	10,410,489
Total		0	0	0	0	10,589,594	10,589,594
<i>Prior Cost < 2022/23</i>		<i>2,300,000</i>	<i>Future Cost > 2026/27</i>			<i>Total Project Cost</i>	<i>12,889,594</i>

APPENDIX I

Abbreviations & Acronyms

ABBREVIATIONS AND FUNDING SOURCES

AGENCIES

FAA	Federal Aviation Administration
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
JAA	Jacksonville Aviation Authority
JTA	Jacksonville Transportation Authority
SA/STJAA	St. Augustine/St. Johns County Airport Authority

PROJECT PHASES

ADM	Administration
CAP	Capital
CST	Construction
DSB	Design Build
ENV	Environmental
INC	Contract Incentives
LAR	Local Advance Reimbursement

MNT	Bridge/Roadway/Contract Maintenance
MSC	Miscellaneous
OPS	Operations
PDE	Project, Development & Environment Study
PE	Preliminary Engineering
PLN	Planning
ROW	Right-of-Way Acquisition
RPY	Repayments
RRU	Railroad/Utilities

FUNDING SOURCES

ACBR	Advance Construction (BRT) – Federal Bridge Replacement
ACBZ	Advance Construction (BRTZ)
ACER	Advance Construction (ER)
ACCM	Advance Construction (CM)
ACEN	Advance Construction Equity Bonus National Highway
ACF0	Advance Construction for High Priority
ACFP	Advance Construction Freight Program (NFP)
ACIM	Advanced Construction Interstate

ACNP	Advance Construction (NHPP)
ACSA	Advanced Construction Transportation Management Areas
ACSB	Advance Construction for SABR STP Bridges
ACSE	Advanced Construction Enhancement
ACSH	Advanced Construction Hazard Elimination
ACSL	Advance Construction (SL)
ACSS	Advanced Construction Safety
ACSU	Advance Construction (SU)
BNBR	State Bonds (Statewide Bridges)
BNDS	Bond funding State
BNIR	Interstate R/W and Bridge Bonds
BRAC	Bridge Replacement
BRP	State Bridge Replacement
BRRP	State Bridge Repair and Rehabilitation
BRTZ	Federal Bridge Replacement - Off System
CIGP	County Incentive Grant Program
CM	Congestion Mitigation
CMAQ	Congestion Mitigation Air Quality

D	Unrestricted State Primary
DDR	District Dedicated Revenue (Gas Tax effective January 1, 1991)
DEM	Environmental Mitigation
DDRF	District Dedicated Matching Revenue Funds
DI	Statewide Inter/Intrastate Highways
DIH	State In-House Product Support
DIS	Strategic Intermodal System
DITS	District Intelligent Transportation Systems
DPTO	District Public Transportation Office
DRA	Rest Areas - State 100%
DS	State Primary Highways and PTO
DSBJ	I-295 Express Lanes – Capital
DU	State Primary/Federal Reimb
DWS	Weight Stations – State 100%
EB	Equity Bonus
EBNH	Equity Bonus - National Highway
EM19	GAA Earmarks FY 2019
FAA	Federal Aviation Administration
FTA	Federal Transit Administration

FTAT	FHWA Transfer to FTA (NON-BUD)
GFSU	General Fund
GMR	General Revenue for Strategic Intermodal System
GRSC	Growth Management of SCOP
HPP	High Priority Projects
HRRR	High Risk Rural Road
HSID	Intersection Crashes
HSLD	Lane Departure Crashes
HSP	Highway Safety Program
IMAC	Interstate Maintenance
IMD	Interstate Maintenance Discrete
JAA	Jacksonville Airport Authority
LF	Local Funds
LFB	Local Funds Budget
LFP	Local Funds for Participating
LFR	Local Funds/Reimbursable
LFRF	Local Funds/Reimbursable - Future
LOGT	Local Option Gas Tax

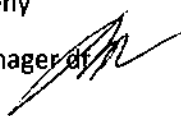
MG	Minimum Guarantee
NFPD	National Freight PGM-Discretionary
NHAC	National Highway System
NHBR	National Highway Bridges
NHPP	IM, Bridge Repl, Natnl Hwy-MAP 21
NHRE	Nat. Hwy. Perform – Resurfacing
NSTP	New Starts Transit Program
PKBD	Turnpike Master Bond Fund
PKYI	Turnpike Improvement
PKLF	Local Support for Turnpike
PLH	Public Lands Highway
PLHD	Public Lands Highway Discretionary
PORT	Seaports
REPE	Repurposed Federal Earmarks
RHH	Rail Highway Crossings - Hazard
RHP	Rail-Highway Safety Crossings – Prot. Dev.
SA	Transportation Management Areas
SCED	2012 SB1998-Small County Outreach
SCOP	Small County Outreach Program

SCRA	Small County Resurfacing
SIWR	2015 SB2514A-Strategic INT SYS
SE	Transportation Enhancement Activities related to any Surface Transportation Program
SH	Hazard Elimination
SIBG	SIB funds – Growth Management
SIB1	State Infrastructure Bank
SL	STP Areas <=200K
SN	STP, Mandatory Non-Urban <=5K
SR	Surface Transportation Program (STP) Railroad Hazard Elimination
SR2T	Safe Routes - Transfer
SS	Any safety improvement eligible under the Section 130 Railway-Highway Crossings Program and the Section 152 Hazard Elimination Program (allocated by statutory formula)
STED	2012 SB1998-Strategic Econ Cor
STP	Surface Transportation Program
SU, XU	Surface Transportation Program (STP) in urban areas with a population of over 200,000
TALT	Transportation Alts – Any Area
TALU	Transportation Alts - >200K
TDTF	Transportation Disadvantaged Trust Fund (80% Federal/20% State)
TGR	Tiger Grant through FHWA

TLWR	Suntrail
TMBJ	I-95 Express Lanes – Maintenance
TOBJ	I-95 Expressway Lanes - Operating
TMA	Transportation Management Areas - Areas with a population of over 200,000
TRIP	Transportation Regional Incentive Program
TRWR	TRIP Wheels on Road
XA	Surface Transportation Program (STP) in any urban areas.
XU, SU	Surface Transportation Program (STP) in urban areas > 200k

MEMORANDUM

TO: Mayor Samora
Vice Mayor Rumrell
Commissioner England
Commissioner George
Commissioner Sweeny

FROM: Max Royle, City Manager 

DATE: April 8, 2022

SUBJECT: Ordinance 22-03, Public Hearing and Final Reading, to Vacate Alley between 2nd and 3rd Streets West of 2nd Avenue in the Chautauqua Beach Subdivision

BACKGROUND

A majority of the owners of the lots bordering this alley requested that it be vacated. The Comprehensive Planning and Zoning Board reviewed the request at its February 15, 2022, and recommended that it be approved, subject to the condition that the alley be vacated when the Public Works Department had completed a drainage project in it. That project is a drainage pipe.

You held a public hearing for the vacation request at your March 7, 2022, regular meeting, when you reviewed the application and the Board's recommendation. You approved the request subject to each of the conditions listed by the Public Works Director in a memo that was included with the application.

ATTACHMENTS

They are:

- a. Pages 1-30, the application and the Planning Board's recommendation to you. The Public Works Director's memo with his proposed conditions is pages 3-4.
- b. Pages 31-32, the minutes of that part of your March 7th meeting when you reviewed and approved the request to vacate the alley.
- c. Pages 33-36, Ordinance 22-03, which was prepared by the City Attorney and reviewed by the Public Works Director. It will make official for the record the vacation of the alley between 2nd and 3rd Streets, west of 2nd Avenue.

ACTION REQUESTED

At your April meeting, you reviewed Ordinance 22-03 and passed it on first reading. It is now scheduled for a public hearing and final reading at your May 2nd meeting.



City of St. Augustine Beach Building and Zoning Department

To: Comprehensive Planning & Zoning Board
From: Jennifer Thompson, Planner
CC: Brian Law, Director of Building and Zoning & Bonnie Miller, Sr. Planner
Date: February 25, 2022
Re: Conditional Use File CU 2022-02

Conditional Use File No. CU 2022-02, for proposed new construction of a single-family residence on Lot 18, St. Augustine Beach Subdivision, in a commercial land use district at 16 5th Street. The applicants are John Francis Burda and Lingyi Chen.

In the past, the Commission approved a Conditional Use Permit application for this address in 2020, under different ownership, to allow a single-family residence to be built in the commercial zone, CU 2020-03. The use was not commenced within a year of the issuance date, which caused the Conditional Use Permit to expire.

Additionally, in 2019, another Conditional Use Permit application for the property had been approved, CU 2019-05, under different ownership, to allow a single-family residence to be built in the commercial zone. The use was not commenced within a year of the issuance date, which caused the Conditional Use Permit to expire.

Both previously granted Conditional Use Permits were approved based on that the single-family residence would be built in compliance with the current Land Development Regulations for medium density land use districts.

Sincerely,

Jennifer Thompson

Planner

Planning and Zoning Division



City of St. Augustine Beach Building and Zoning Department

TO: Planning & Zoning Division
FROM: Brian Law
SUBJECT: Vacation of alley between 2nd and 3rd street
DATE: 2-7-2022

The Building Division has no objection to the vacation of the alley between 2nd and 3rd street as it is not a Building Code issue.

Brian Law
Building Official

MEMORANDUM

Date: February 4, 2022
To: Bonnie Miller, Senior Planner
From: Bill Tredik, P.E., Public Works Director
Subject: 3rd Lane Vacation west of 2nd Avenue

Public Works has no objections to the vacation of the subject alley, subject to the following conditions:

- A permanent drainage and utility easement will be dedicated to the City of St. Augustine Beach across the full width and length of the vacated alleyway. All future work within this easement must be approved by the City Public Works Department. Fences placed within this easement are subject to removal for construction and/or maintenance purposes. Replacement of removed fences shall be the owner's responsibility.
- The City reserves the right to any remove items within the permanent easement which impact the land's use for utilities or drainage or are deemed by the City Engineer to cause a drainage problem.
- Vacation of the eastern 50' (immediately west of 2nd Avenue) is unnecessary. This 50' strip abuts a City owned plaza to the north and Lot 1, Block 31 Chautauqua Beach Subdivision to the south. The owner of Lot 1 Block 31 intends to place the lot under conservation easement and dedicate it to the City.
- In addition to Lot 1, Lots 3 and 5 of Block 31 Chautauqua Beach Subdivision are also planned for placement under conservation easement and dedication to the City. No portion of the vacated alley shall be allowed to be placed under conservation easement.
- 3rd Lane has an existing drainage ditch which is partially piped. The City may, at a future date, elect to pipe the remainder of the ditch. There is, however, no established date for such work, nor is the City obligated to install said pipe.
- If the owners desire to modify the grades within the vacated alley, no adverse drainage impacts to adjacent or upstream properties can result. Any grading modifications within the easement are subject to the review and approval by the Public Works Department.
- Planting of any large shrubs or trees within the easement must be approved by the Public Works Department. No vegetation shall be allowed within the easement that could pose a risk of root intrusion into the existing or future pipe system. All vegetation placed within the easement is subject to removal for construction or maintenance purposes. Replacement of removed vegetation shall be the owner's responsibility.

From: Melissa Caraway
To: Bonnie Miller
Subject: RE: Vacating Alley App. between 2nd and 3rd Street
Date: Friday, January 21, 2022 9:25:03 AM

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No objections from us

Melissa Caraway, M.P.A

Utility Review Coordinator
St. Johns County Utility Department
St. Johns County Board of County Commissioners
1205 State Road 16, St. Augustine, FL 32084
(904) 209-2606 (904) 209-2607 Fax
mcaraway@sjcfl.us email www.sjcfl.us website

From: Bonnie Miller <bmiller@cityofsab.org>
Sent: Friday, January 21, 2022 9:06 AM
To: Melissa Caraway <mcaraway@sjcfl.us>; Phillip Gaskins <pgaskins@sjcfl.us>; Larry Miller <lmiller@sjcfl.us>
Cc: Jennifer Thompson <jthompson@cityofsab.org>
Subject: Vacating Alley App. between 2nd and 3rd Street

Good Morning St. Johns County Utility Department,

Please see the attached vacating alley application to vacate the alley in Block 31, Chautauqua Beach Subdivision, between 2nd and 3rd Street, St. Augustine Beach, Florida, adjacent to Lots 1, 3-16, and the City plaza on the northwest corner of 3rd Street and 2nd Avenue.

This application will go before the City of St. Augustine Beach Planning and Zoning Board at its next regular meeting on February 15, 2022, so please forward any comments or issues you may have regarding the vacation of this alley to Planner Jennifer Thompson and myself by February 1, 2022.

Give me a call or email if you have questions or need more information.

Thanks,

*Bonnie Miller, Senior Planner
City of St. Augustine Beach
Building & Zoning Department*

2200 State Road A1A South
St. Augustine Beach, Florida 32080
Telephone Number : 904-471-8758 Extension 204
Fax Number: 904-471-4470
Email Address: bmiller@cityofsab.org

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From: PJ Webb
To: Bonnie Miller
Cc: Jennifer Thompson
Subject: RE: Vacating Alley App. between 2nd and 3rd Street
Date: Tuesday, January 25, 2022 9:27:10 AM

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Hey Bonnie,

I apologize for the delay, this slipped past me in my inbox. Fire Rescue does not have any issues with the proposed vacation. Thank you for reaching out to us, have a good afternoon!

PJ Webb

St. Johns County Fire Rescue
Plans Examiner
Office: 904-209-1744
4040 Lewis Speedway
St. Augustine, FL 32084
Hours:
Monday-Thursday 7am-430pm

Fire Rescue Headquarters
3657 Gaines Road
St. Augustine, FL 32084



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OIIIIIO

From: Spruiell, Michael
To: Bonnie Miller
Subject: RE: Vacating Alley App. between 2nd and 3rd Street
Date: Thursday, February 3, 2022 1:44:16 PM

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Good Afternoon Bonnie,

Sorry for the late response.

After looking at this alley, there are no overhead lines located within the plat. There are no issues that we have with the vacation of the alley plat.

If there is anything else that you need from me, feel free to reach out.

Michael Spruiell

Contractor for Florida Power & Light

Office: 904-824-7658 | Cell: 904-885-8425

Michael.Spruiell@fpl.com

103 Hastings Rd - Mailstop NEA/SA1 - St Augustine, FL 32084

From: Bonnie Miller <bmill@cityofsab.org>
Sent: Friday, January 28, 2022 9:54 AM
To: Spruiell, Michael <Michael.Spruiell@fpl.com>
Cc: Jennifer Thompson <jthompson@cityofsab.org>
Subject: RE: Vacating Alley App. between 2nd and 3rd Street

Thanks Alyssa. Mr. Spruiell, please review the attached vacating alley application for the alley in Block 31, adjacent to Lots 1, 3-16, and the City plaza on the northwest corner of 3rd Street and 2nd Avenue, between 2nd and 3rd Street, St. Augustine Beach, Florida, 32080.

This application will go before the City of St. Augustine Beach Planning and Zoning Board at its next regular meeting on February 15, 2022, so please forward any comments or issues FPL may have regarding the vacation of this alley to Planner Jennifer Thompson and myself by February 1, 2022. If you want to meet City staff for a site visit of this alley, we can meet you there any time next week.

Give me a call or email if you have questions or need more information.

Thanks,

Bonnie Miller, Senior Planner
City of St. Augustine Beach
Building & Zoning Department
2200 State Road A1A South
St. Augustine Beach, Florida 32080
Telephone Number : 904-471-8758 Extension 204
Fax Number: 904-471-4470
Email Address: bmiller@cityofsab.org

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From: Fink, Alyssa <Alyssa.Fink@fpl.com>
Sent: Friday, January 28, 2022 9:03 AM
To: Bonnie Miller <bmiller@cityofsab.org>
Cc: Jennifer Thompson <jthompson@cityofsab.org>; Spruiell, Michael <Michael.Spruiell@fpl.com>
Subject: RE: Vacating Alley App. between 2nd and 3rd Street

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Good morning Bonnie,

Michael Spruiell is your point of contact going forward. I have copied him here.

Thanks,

Alyssa Fink
North Florida Delivery Assurance Lead
Engineer I
Florida Power & Light
St. Augustine Service Center
303 Hastings Rd
St. Augustine, FL 32084
Office: 904-824-7689 Cell: 904-295-5665
Email: Alyssa.Fink@FPL.com



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Visit www.fpl.com/electric for FPL's Electric Service Standards

From: Bonnie Miller <bmiller@cityofsab.org>
Sent: Friday, January 28, 2022 8:57 AM
To: Fink, Alyssa <Alyssa.Fink@fpl.com>

City of St. Augustine Beach Building and Zoning Department
Vacating Alley/Easement/Street Application

2200 A1A SOUTH, ST. AUGUSTINE BEACH, FLORIDA 32080

BLDG. & ZONING (904)471-8758 FAX (904) 471-4470

1. Legal description of the alley/easement/street for which the vacation is being sought:

2/5 CHAUTAUQUA BEACH SUBDIVISION ROWS & ALLEYWAYS ARE COMMON ELEMENTS DEDICATED FOR PUBLIC USE PER F.S. 172.081(3) (EX ALLEY IN BLK 13 VACATED BY COSAB ORD 13-04 IN OR3736/531) (EX PT OF 6TH ST BTWN BLKS 16 & 17 & EX 15FT ALLEYS LYING WITHIN BLKS 16 & 17 VACATED BY COSAB ORD 07-16 IN OR3859/739) (EX ALLEY IN BLK 24 VACATED BY COSAB ORD 16-09 IN OR4308/415)

2. Location (N, S, W, E): W Side of 2nd Ave Between 2nd and 3rd Street (Alley PIN168320 0003)

3. Is the property seaward of the Coastal Construction Control Line (CCCL)? Yes ☒ No (Circle one)

4. Name and address of applicant(s): Tiffany and Josh Patterson, 203 3rd Street, Saint Augustine, FL 32080-0000

5. Recorded in Map Book see legal Page(s) see legal of the Public Records of St. Johns County, Florida

6. Reason(s) for vacation or abandonment of alley/easement/street: For privacy buffer to provide more room in back yard to extend fence vertically and horizontally as allowable by Code since the Commission approved extension of 1st Street to the west and will be clearing land behind the 3rd Street lots in the future.

7. Please check if the following information required for submittal of this application has been included:

☒ Plat, map, or site location drawing of alley/easement/street to be vacated

☒ List of names and addresses of owners of real property abutting and/or adjoining the alley/easement/street for which the vacation is requested (to be acquired from St. Johns County Real Estate/Survey Department, telephone number 904-209-0804)

☐ (N/A) Owner Permission Form (if applicable)

☒ First-class postage stamped legal-size (4-inch-by-9½-inch) envelopes with names and addresses of owners of real property abutting and/or adjoining the alley/easement/street to be vacated

☒ Other documents or relevant information to be considered (Written consent of at least 70% of abutted owners)

☒ Fourteen (14) copies of the completed application including supplemental documentation and relevant information

Per Ordinance No. 15-05, Section 18-51-e of the St. Augustine Beach Code, the names and addresses of the owners of the real property bounding and abutting the property for which the vacation is requested shall be obtained from the current tax assessment roll. The written consent of each owner shall be obtained by the applicant and filed upon submittal of the application to vacate, but if 100% of the real property owners do not submit their written consent, **then a minimum of 70% of the real property owners must sign a written consent and the applicant must demonstrate that the vacation will not adversely affect nor negatively impact those property owners who have not signed a written consent, which demonstration may necessitate the applicant obtaining the opinion of a traffic engineer, surveyor, or other professional.** Nothing about this subsection changes the way in which vacated alleys, easements, or streets vest property rights.

Josh Patterson

Tiffany Patterson

Print name (owner or his/ her agent)

Print name (applicant or his/her agent)

Signature /date

Signature /date

203 3rd Street, Saint Augustine, FL 32080-0000

Owner/agent address

Applicant/agent address

904.557.5252

904.377.4864

Phone number

Phone number

Charges

Application Fee: \$300.00 Date Paid: 12/28/2021Legal Notice Sign: \$10.00 Date Paid: 12/28/2021

Received by

Date

Invoice #

☒ Check # or type of credit or debit card 104

Jennifer Thompson

From: Bonnie Miller
Sent: Monday, February 07, 2022 9:55 AM
To: Jennifer Thompson
Subject: FW: Application for Vacating Alley File No. V 2022-01

From: Dariana Fitzgerald <dfitzgerald@cityofsab.org>
Sent: Monday, February 7, 2022 9:53 AM
To: Lacey Pierotti <lpierotti@cityofsab.org>; Bonnie Miller <bmillier@cityofsab.org>
Subject: FW: Application for Vacating Alley File No. V 2022-01

If you have any additional questions, feel free to contact me.

Dariana A. Fitzgerald
City Clerk
City of St. Augustine Beach
2200 A1A South, St. Augustine Beach, FL 32080
(904) 471-2122; FAX (904) 471-4108
www.staugbch.com

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From: Joshua T. Patterson <jtp@g-etg.com>
Sent: Monday, February 7, 2022 9:15 AM
To: Kevin Kincaid <pzkkincaid@cityofsab.org>; Larry Einheuser <pzleinheuser@cityofsab.org>; Chris Pranis <pzcpranis@cityofsab.org>; Hester Longstreet <pzhlongstreet@cityofsab.org>; Victor Sarris <pzvsarris@cityofsab.org>; Scott Babbitt <pzsbabbitt@cityofsab.org>; pczdowling@cityofsab.org; Hulsey Bray <pzhbray@cityofsab.org>; Dariana Fitzgerald <dfitzgerald@cityofsab.org>
Subject: Application for Vacating Alley File No. V 2022-01

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Dear Mr. Kincaid and fellow Planning and Zoning Board Members:

I am providing the following additional information related to the application for vacating the alley between 2nd and 3rd Streets, west of 2nd Avenue. In order to address concerns of those real property landowners (<30%) who did not provide written consent to vacating the alley, I have contacted members of the St. Augustine Beach Public Works Department, City Manager's office, and Anastasia Beach Mosquito Control District to demonstrate that the vacating of the alley will not adversely affect nor negatively impact abutting landowners.

1. One (1) neighboring landowner who did not provide written consent, voiced concern that there is a vestigial, semi-perennial ditch in portions of the alleyway that is usually dry, but that which sometimes transfers surface water and which has exhibited bank erosion and that, in his opinion, should be properly filled or maintained by the City of St. Augustine Beach so as not to cause further erosion in the direction of his property. On December 27th, 2021, in order to address the landowner's concern, I met with Public Works Director Bill Tredik, City Manager Max Royle, and another abutting landowner, Marc Craddock. Mr. Royle's follow-up email from that meeting, dated December 27, 2021, is provided below and indicates that the City of St. Augustine Beach intends to complete the infilling of the semi-perennial ditch, which was initiated in 2020, but which was not completed at that time due to complications associated with the onset of the Covid-19 pandemic. Whereas the City will maintain utility easement and access to the alley and ditch area in perpetuity, and whereas the City Manager and Public Works Director have agreed to infill the ditch and agree that vacating the alley will not cause adverse impact or negatively impact abutting landowners, the requirements of Ordinance No. 15-05, Section 18-51-e, of the St. Augustine Beach Code have been met.
2. Neighboring landowners have, in the past, voiced concerns that the aforementioned, vestigial ditch located in portions of the alley may have been used in the past as a "mosquito control ditch" into which pesticides may have been applied as part of government-mandated and authorized mosquito population control. In an email dated January 4, 2022 (provided below), Kay Gaines, Operations Manager of the Anastasia Mosquito Control District (AMCD), confirmed that, after consulting with AMCD staff and historical maps, the vestigial ditch in the alleyway was not ever used as a mosquito control ditch. Accordingly, no adverse impacts exist from potential contamination related to historical use of the ditch as a mosquito control ditch.

I'll do my best to be present at the February 15, 2022 Comprehensive Planning and Zoning Board meeting and/or the March 7, 2022 City Commission meeting, but, due to a heavy work schedule and associated travel this time of year, I wanted to provide this communication in the event I am not able to attend.

Please don't hesitate to contact me if you have any questions or require additional information.

Best-

Josh Patterson, Resident, 203 3rd Street, St. Augustine Beach, FL

Josh T. Patterson, P.G., CHMM
Program Director
Greenfield Environmental Multistate Trust LLC,
Trustee of the Multistate Environmental Response Trust
Greenfield Environmental Trust Group, Inc., Member
Cell: (904) 557-5252
Email: jtp@g-etg.com
Website: www.greenfieldenvironmental.com



Greenfield Environmental Trust Group, Inc.

From: Max Royle <mroyle@cityofsab.org>
Date: Monday, December 27, 2021 at 9:47 AM
To: Joshua T. Patterson <jtp@g-etg.com>
c: Bill Tredik <btredik@cityofsab.org>
Subject: Alley between 2nd and 3rd Streets

Josh,

This morning, you and Marc Craddock met with the Public Works Director, Bill Tredik, and me concerning the vacation of the alley that's west of 2nd Avenue between 2nd and 3rd Streets. You spoke of concerns by some adjacent property owners as to whether the City intended to pipe the remainder of the drainage ditch that is in the alley. The City Commission had appropriated money in the Fiscal Year 20 budget for this project, but because of the pandemic and the uncertainty as to whether the City would have sufficient revenue for its needs, the project wasn't done.

When you apply to the City Commission to have the alley vacated, Bill and I will ask the Commission to commit to completing the piping of the ditch by either appropriating money in the Fiscal Year 2023 budget or using money this year from the American Rescue Plan Act, if the federal government approves the use of ARPA money for the project.

Max

From: Kay Gaines <kgaines@amcdfi.org>
Sent: Tuesday, January 4, 2022 12:05:24 PM
To: Joshua T. Patterson <jtp@g-etg.com>
Cc: rxue@amcdfi.org <rxue@amcdfi.org>
Subject: RE: Ditch Project from the 1950 & 1960

Good Afternoon Mr. Patterson,

Sorry it took me a while to get back to you. I have spoken to one of the employees that use to maintain the ditches along with our records which I sent you a copy of, that ditch is not a mosquito control ditch.

Marcia Kay Gaines
Operations Manager, AMCD
120 EOC Dr.
St. Augustine Fl., 32092
Office Direct Line 904-484-7331
904-471-3107 Ext. 331
Fax 904-471-3189
www.amcdsjc.org

Survey link

<https://www.surveymonkey.com/r/6G76JFZ>

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From: Joshua T. Patterson <jtp@g-etg.com>
Sent: Friday, December 17, 2021 1:21 PM
To: Kay Gaines <kgaines@amcdfi.org>
Subject: Re: Ditch Project from the 1950 & 1960

Hi Kay – any luck identifying whether or not the ditch at 3rd Street is one of those on the list? Some of the names seem familiar for the island, but I can't figure out which one would have been ours.

ppreciate your help.

Best-

Josh T. Patterson, P.G., CHMM
Program Director
Greenfield Environmental Multistate Trust LLC,
Trustee of the Multistate Environmental Response Trust
Greenfield Environmental Trust Group, Inc., Member
Cell: (904) 557-5252
Email: jtp@g-etg.com
Website: www.greenfieldenvironmental.com



From: Joshua T. Patterson <jtp@g-etg.com>
Date: Thursday, December 9, 2021 at 8:18 AM
To: Kay Gaines <kgaines@amcdfi.org>
Subject: Re: Ditch Project from the 1950 & 1960

Thanks, Kay! None of the descriptions seem like the one that is immediately south of our house on 3rd Street, west of SW 2nd Ave (the ditch that connects to the east under the bike path).

Here is an image:



Do you know which ditch this one might be? Or is there a mapping resource I can check?

Thanks so much for the assist!

Josh

Josh T. Patterson, P.G., CHMM
Program Director
Greenfield Environmental Multistate Trust LLC,
Trustee of the Multistate Environmental Response Trust
Greenfield Environmental Trust Group, Inc., Member
Cell: (904) 557-5252
Email: jtp@g-etg.com
Website: www.greenfieldenvironmental.com



GREENFIELD
ENVIRONMENTAL TRUST GROUP

From: Kay Gaines <kgaines@amcdfi.org>
Date: Wednesday, December 8, 2021 at 9:32 AM
To: Joshua T. Patterson <jtp@g-etg.com>
Cc: rxue@amcdfi.org <rxue@amcdfi.org>, 'Richard Weaver' <rweaver@amcdfi.org>
Subject: Ditch Project from the 1950 & 1960

Good morning Mr. Patterson

I have attached a copy of the mosquito control ditch projects from the 60's & 70's as you requested. Please let me know if there is anything else you need.

Marcia Kay Gaines
Operations Manager, AMCD
120 EOC Dr.
St. Augustine Fl., 32092
Office Direct Line 904-484-7331
904-471-3107 Ext. 331
Fax 904-471-3189
www.amcdsjc.org

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PIN	NAME	ADDRESS	ADDRESS 2	CITY ST ZIP	LEGAL DESCRIPTION
1696400110	AAG AUGUSTINE INVESTMENTS LLC	7223 AYRSHIRE LN		BOCA RATON FL 334960000	2-5 CHAUTAUQUA BCH LOT 11 BLK 31 OR4408/966
1696400150	AAG AUGUSTINE INVESTMENTS LLC	7223 AYRSHIRE LN		BOCA RATON FL 334960000	2-5 CHAUTAUQUA BCH LOT 15 BLK 31 OR4408/966
1696500000	AAG AUGUSTINE INVESTMENTS LLC	7223 AYRSHIRE LN		BOCA RATON FL 334960000	2-5 CHAUTAUQUA BEACH LOT 13 BLK 31 OR4408/966
1696200000	ANTHONY ALAN	205 3RD ST		SAINT AUGUSTINE FL 320800000	2-5 CHAUTAUQUA BCH LOTS 8 & 10 BLK 31 OR350/41 & 1726/444
1696500160	CARMICHAEL PAUL T JR, SHERRY A	6551 COVEFIELD CT		MASON OH 450400000	2-5 CHAUTAUQUA BEACH LOT 16 BLK 31 OR4563/1416
1683200002	CHAUTAUQUA BEACH SUBDIVISION				2/5 CHAUTAUQUA BEACH SUBDIVISION ALL UN-NAMED PLAZAS ARE COMMON ELEMENTS
1683200003	CHAUTAUQUA BEACH SUBDIVISION				2/5 CHAUTAUQUA BEACH SUBDIVISION ROWS & ALLEYS ARE COMMON ELEMENTS
1696400140	DASCOMB JACOB D ET AL	211 3RD ST		SAINT AUGUSTINE FL 320800000	2-5 CHAUTAUQUA BCH LOT 14 BLK 31 OR4768/1348
1696300000	DE TOLEDO REGINE B ETAL	309 ST GEORGE ST		SAINT AUGUSTINE FL 320840000	2-5 CHAUTAUQUA BCH LOT 7 BLK 31 OR1004/2006 & 2359/401
1696200050	DE TOLEDO REGINE B REVOCABLE T	309 ST GEORGE ST		SAINT AUGUSTINE FL 320840000	2-5 CHAUTAUQUA BCH LOT 5 BLK 31 OR1004/2007 & 2328/1019 & 4603/1964
1696150010	CRADDOCK JILL, MARC	116 2ND ST		SAINT AUGUSTINE FL 320800000	2-5 CHAUTAUQUA BCH LOTS 1 & 3 BLK 31 OR1398/800-801
1696400120	DHEMECOURT PIERRE, NANCY	1039 WALNUT ST		NEWTON HIGHLANDS MA 024610000	2-5 CHAUTAUQUA BCH LOT 12 BLK 31 OR4726/883
1696400000	HITCH ARTHUR III	208 E PLUME ST # 240		NORFOLK VA 235101757	2-5 CHAUTAUQUA BCH LOT 9 BLK 31 OR499/686
1696200040	KUC, MICHAEL	201 3RD ST		SAINT AUGUSTINE FL 320800000	2-5 CHAUTAUQUA BCH LOT 4 BLK 31 OR4248/1427

175, K. P.

PIN	NAME	ADDRESS	ADDRESS 2	CITY ST ZIP	LEGAL DESCRIPTION
1896200060	PERSON JOSHUA T, TIFFANY P	203 3RD ST		SAINT AUGUSTINE FL 320800000	2-5 CHAUTAUQUA BCH LOT 6 BLK 31 OR4256/1545

2nd Ave

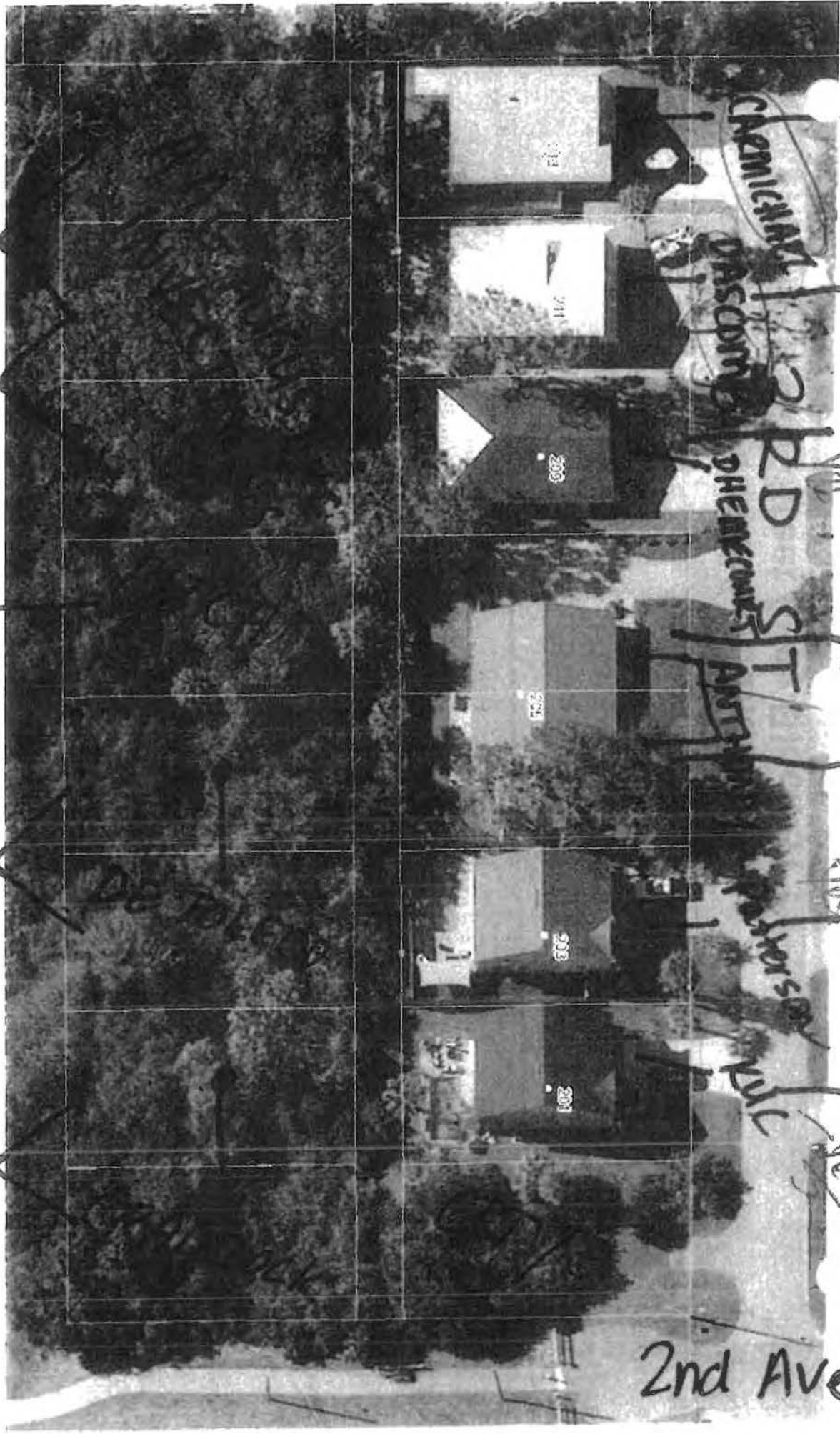
3rd St

169650 0160 169640 0140 169640 0120 169620 0000 169620 0060 169620 0040 168320 0002

168320 0003

169640 0150 169650 0000 169640 0110 169640 0000 169630 0000 169620 0050 169615 0010

**Parcels Within the Boundary of
3rd and 2nd Street Alley Block 31**



CHEMICAL

DASCOM

RD

SHEMCO

ST

ANTHONY

PARKWAY

2nd Ave.

yes.

yes

yes

yes.

yes

yes.

yes

yes.

3

1

2

2

11/5

Comprehensive Planning & Zoning Board
2200 A1A South
St. Augustine Beach, FL 32080

Re: Vacating of Alley Request

Dear P&Z Board members:

We, Jill and Marc Craddock, the owners of SJPCA Parcel ID Number (PIN) 1696150010, with our physical address being 116 2nd Street, Saint Augustine, FL 32080-0000, consent to vacating the alley abutting our aforementioned property.

LEGAL DESCRIPTION OF ALLEY/STREET TO BE VACATED:

2/5 CHAUTAUQUA BEACH SUBDIVISION ROWS & ALLEYWAYS ARE COMMON ELEMENTS DEDICATED FOR PUBLIC USE PER F.S 177.081(3) (EX ALLEY IN BLK 13 VACATED BY COSAB ORD 13-04 IN OR3736/531) (EX PT OF 6TH ST BTWN BLKS 16 & 17 & EX 15FT ALLEYS LYING WITHIN BLKS 16 & 17 VACATED BY COSAB ORD 07-16 IN OR3859/739) (EX ALLEY IN BLK 24 VACATED BY COSAB ORD 16-09 IN OR4308/415).

We understand that this request is being initiated by a private citizen, Josh Patterson, of 203 3rd Street, St. Augustine FL (PIN 1696200060) and that 70% of abutting landowners to the alley way (PIN 1683200003) must consent to the alley being vacated. We also understand that the City has approved the vacation of alleys in other locations where they serve no access purpose as is reasonable and customary, and that it is likely the City of St. Augustine Beach will maintain some sort of access easement in case there is ever need to perform critical infrastructure/drainage improvements within/beneath the said alleyway. The primary reason for the request to vacate this alley is so that affected landowners along 3rd Street (and the future extended 2nd Street lot owners) can extend their property by 7.5' as a form of privacy buffer to the inevitable land clearing that will be taking place along most of the extended 2nd Street ROW approved by the City Commission.

Printed Name: MARC CRADDOCK
PIN 1696150010
Signature of Consent: [Signature]
Date: 11/29/21

Attached:
Parcel Diagram
List of Affected Lot Owners

Comprehensive Planning & Zoning Board
2200 A1A South
St. Augustine Beach, FL 32080

Re: Vacating of Alley Request

Dear P&Z Board members:

I, Regine De Toledo, the owner of SJPCA Parcel ID Number (PIN) 1696300000, with my physical address being 309 Saint George Street, Saint Augustine, FL 32084-0000, consent to vacating the alley abutting my aforementioned property.

LEGAL DESCRIPTION OF ALLEY/STREET TO BE VACATED:

2/5 CHAUTAUQUA BEACH SUBDIVISION ROWS & ALLEYWAYS ARE COMMON ELEMENTS DEDICATED FOR PUBLIC USE PER F.S 177.081(3) (EX ALLEY IN BLK 13 VACATED BY COSAB ORD 13-04 IN OR3736/531) (EX PT OF 6TH ST BTWN BLKS 16 & 17 & EX 15FT ALLEYS LYING WITHIN BLKS 16 & 17 VACATED BY COSAB ORD 07-16 IN OR3859/739) (EX ALLEY IN BLK 24 VACATED BY COSAB ORD 16-09 IN OR4308/415).

I understand that this request is being initiated by a private citizen, Josh Patterson, of 203 3rd Street, St. Augustine FL (PIN 1696200060) and that 70% of abutting landowners to the alley way (PIN 1683200003) must consent to the alley being vacated. I also understand that the City has approved the vacation of alleys in other locations where they serve no access purpose as is reasonable and customary, and that it is likely the City of St. Augustine Beach will maintain some sort of access easement in case there is ever need to perform critical infrastructure/drainage improvements within/beneath the said alleyway. The primary reason for the request to vacate this alley is so that affected landowners along 3rd Street (and the future extended 2nd Street lot owners) can extend their property by 7.5' as a form of privacy buffer to the inevitable land clearing that will be taking place along most of the extended 2nd Street ROW approved by the City Commission.

Printed Name: REGINE DE TOLEDO
PIN 1696300000
Signature of Consent: [Signature]
Date: 11/29/21

Attached:
Parcel Diagram
List of Affected Lot Owners

Comprehensive Planning & Zoning Board
2200 A1A South
St. Augustine Beach, FL 32080

Re: Vacating of Alley Request

Dear P&Z Board members:

I, Regine De Toledo, the owner of SJPCA Parcel ID Number (PIN) 1696200050, with my physical address being 309 Saint George Street, Saint Augustine, FL 32084-0000, consent to vacating the alley abutting my aforementioned property.

LEGAL DESCRIPTION OF ALLEY/STREET TO BE VACATED:

2/5 CHAUTAUQUA BEACH SUBDIVISION ROWS & ALLEYWAYS ARE COMMON ELEMENTS DEDICATED FOR PUBLIC USE PER F.S 177.081(3) (EX ALLEY IN BLK 13 VACATED BY COSAB ORD 13-04 IN OR3736/531) (EX PT OF 6TH ST BTWN BLKS 16 & 17 & EX 15FT ALLEYS LYING WITHIN BLKS 16 & 17 VACATED BY COSAB ORD 07-16 IN OR3859/739) (EX ALLEY IN BLK 24 VACATED BY COSAB ORD 16-09 IN OR4308/415).

I understand that this request is being initiated by a private citizen, Josh Patterson, of 203 3rd Street, St. Augustine FL (PIN 1696200060) and that 70% of abutting landowners to the alley way (PIN 1683200003) must consent to the alley being vacated. I also understand that the City has approved the vacation of alleys in other locations where they serve no access purpose as is reasonable and customary, and that it is likely the City of St. Augustine Beach will maintain some sort of access easement in case there is ever need to perform critical infrastructure/drainage improvements within/beneath the said alleyway. The primary reason for the request to vacate this alley is so that affected landowners along 3rd Street (and the future extended 2nd Street lot owners) can extend their property by 7.5' as a form of privacy buffer to the inevitable land clearing that will be taking place along most of the extended 2nd Street ROW approved by the City Commission.

Printed Name: REGINE DE TOLEDO
PIN 1696200050
Signature of Consent Regine De Toledo
Date: 11/29/21

Attached:
Parcel Diagram
List of Affected Lot Owners

Comprehensive Planning & Zoning Board
2200 A1A South
St. Augustine Beach, FL 32080

Re: Vacating of Alley Request

Dear P&Z Board members:

I, Arthur Hitch II, the owner of SJPCA Parcel ID Number (PIN) 1696400000, with my physical address being 208 Plume St. #240, Norfolk, VA 23510, consent to vacating the alley abutting my aforementioned property.

LEGAL DESCRIPTION OF ALLEY/STREET TO BE VACATED:

2/5 CHAUTAUQUA BEACH SUBDIVISION ROWS & ALLEYWAYS ARE COMMON ELEMENTS DEDICATED FOR PUBLIC USE PER F.S 177.081(3) (EX ALLEY IN BLK 13 VACATED BY COSAB ORD 13-04 IN OR3736/531) (EX PT OF 6TH ST BTWN BLKS 16 & 17 & EX 15FT ALLEYS LYING WITHIN BLKS 16 & 17 VACATED BY COSAB ORD 07-16 IN OR3859/739) (EX ALLEY IN BLK 24 VACATED BY COSAB ORD 16-09 IN OR4308/415).

I understand that this request is being initiated by a private citizen, Josh Patterson, of 203 3rd Street, St. Augustine FL (PIN 1696200060) and that 70% of abutting landowners to the alley way (PIN 1683200003) must consent to the alley being vacated. I also understand that the City has approved the vacation of alleys in other locations where they serve no access purpose as is reasonable and customary, and that it is likely the City of St. Augustine Beach will maintain some sort of access easement in case there is ever need to perform critical infrastructure/drainage improvements within/beneath the said alleyway. The primary reason for the request to vacate this alley is so that affected landowners along 3rd Street (and the future extended 2nd Street lot owners) can extend their property by 7.5' as a form of privacy buffer to the inevitable land clearing that will be taking place along most of the extended 2nd Street ROW approved by the City Commission.

Printed Name: Arthur Hitch III

PIN 1696400000

Signature of Consent Arthur Hitch III

Date: 12/3/2021

Attached:

Parcel Diagram

List of Affected Lot Owners

Comprehensive Planning & Zoning Board
2200 A1A South
St. Augustine Beach, FL 32080

Re: Vacating of Alley Request

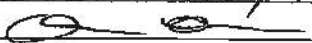
Dear P&Z Board members:

I/We, AAG Augustine Investments LLC, the owner(s) of SJPCA Parcel ID Number (PIN) 1696400150, with my/our physical address being 7223 Ayrshire Ln., Boca Raton, FL 33496-0000, consent to vacating the alley abutting my/our aforementioned property.

LEGAL DESCRIPTION OF ALLEY/STREET TO BE VACATED:

2/5 CHAUTAUQUA BEACH SUBDIVISION ROWS & ALLEYWAYS ARE COMMON ELEMENTS DEDICATED FOR PUBLIC USE PER F.S 177.081(3) (EX ALLEY IN BLK 13 VACATED BY COSAB ORD 13-04 IN OR3736/531) (EX PT OF 6TH ST BTWN BLKS 16 & 17 & EX 15FT ALLEYS LYING WITHIN BLKS 16 & 17 VACATED BY COSAB ORD 07-16 IN OR3859/739) (EX ALLEY IN BLK 24 VACATED BY COSAB ORD 16-09 IN OR4308/415).

I/We understand that this request is being initiated by a private citizen, Josh Patterson, of 203 3rd Street, St. Augustine FL (PIN 1696200060) and that 70% of abutting landowners to the alley way (PIN 1683200003) must consent to the alley being vacated. I/We also understand that the City has approved the vacation of alleys in other locations where they serve no access purpose as is reasonable and customary, and that it is likely the City of St. Augustine Beach will maintain some sort of access easement in case there is ever need to perform critical infrastructure/drainage improvements within/beneath the said alleyway. The primary reason for the request to vacate this alley is so that affected landowners along 3rd Street (and the future extended 2nd Street lot owners) can extend their property by 7.5' as a form of privacy buffer to the inevitable land clearing that will be taking place along most of the extended 2nd Street ROW approved by the City Commission.

Printed Name: AAG Augustine Investments LLC (ANDREW CHAIRAMANI)
PIN 1696400150, 1696400110, 1696500000
Signature of Consent 
Date: 12/11/2021

Attached:
Parcel Diagram
List of Affected Lot Owners

Comprehensive Planning & Zoning Board
2200 A1A South
St. Augustine Beach, FL 32080

Re: Vacating of Alley Request


Dear P&Z Board members:

I, Michael Kuc, the owner of SJPCA Parcel ID Number (PIN) 1696200040, with my physical address being 201 3rd Street, Saint Augustine, FL 32080-0000 consent to vacating the alley abutting my aforementioned property.

LEGAL DESCRIPTION OF ALLEY/STREET TO BE VACATED:

2/5 CHAUTAUQUA BEACH SUBDIVISION ROWS & ALLEYWAYS ARE COMMON ELEMENTS DEDICATED FOR PUBLIC USE PER F.S 177.081(3) (EX ALLEY IN BLK 13 VACATED BY COSAB ORD 13-04 IN OR3736/531) (EX PT OF 6TH ST BTWN BLKS 16 & 17 & EX 15FT ALLEYS LYING WITHIN BLKS 16 & 17 VACATED BY COSAB ORD 07-16 IN OR3859/739) (EX ALLEY IN BLK 24 VACATED BY COSAB ORD 16-09 IN OR4308/415).

I understand that this request is being initiated by a private citizen, Josh Patterson, of 203 3rd Street, St. Augustine FL (PIN 1696200060) and that 70% of abutting landowners to the alley way (PIN 1683200003) must consent to the alley being vacated. I also understand that the City has approved the vacation of alleys in other locations where they serve no access purpose as is reasonable and customary, and that it is likely the City of St. Augustine Beach will maintain some sort of access easement in case there is ever need to perform critical infrastructure/drainage improvements within/beneath the said alleyway. The primary reason for the request to vacate this alley is so that affected landowners along 3rd Street (and the future extended 2nd Street lot owners) can extend their property by 7.5' as a form of privacy buffer to the inevitable land clearing that will be taking place along most of the extended 2nd Street ROW approved by the City Commission.

Printed Name: Michael Kuc
PIN 1696200040
Signature of Consent 
Date: 11/23/21

Attached:
Parcel Diagram
List of Affected Lot Owners

Comprehensive Planning & Zoning Board
2200 A1A South
St. Augustine Beach, FL 32080

Re: Vacating of Alley Request

Dear P&Z Board members:

We, Pierre and Nancy Dehmecourt, the owners of SJPCA Parcel ID Number (PIN) 1696400120, with our physical address being 1039 Walnut Street, Newton Highlands, MA 02461-0000 consent to vacating the alley abutting our aforementioned property.

LEGAL DESCRIPTION OF ALLEY/STREET TO BE VACATED:

2/5 CHAUTAUQUA BEACH SUBDIVISION ROWS & ALLEYWAYS ARE COMMON ELEMENTS DEDICATED FOR PUBLIC USE PER F.S 177.081(3) (EX ALLEY IN BLK 13 VACATED BY COSAB ORD 13-04 IN OR3736/531) (EX PT OF 6TH ST BTWN BLKS 16 & 17 & EX 15FT ALLEYS LYING WITHIN BLKS 16 & 17 VACATED BY COSAB ORD 07-16 IN OR3859/739) (EX ALLEY IN BLK 24 VACATED BY COSAB ORD 16-09 IN OR4308/415).

We understand that this request is being initiated by a private citizen, Josh Patterson, of 203 3rd Street, St. Augustine FL (PIN 1696200060) and that 70% of abutting landowners to the alley way (PIN 1683200003) must consent to the alley being vacated. We also understand that the City has approved the vacation of alleys in other locations where they serve no access purpose as is reasonable and customary, and that it is likely the City of St. Augustine Beach will maintain some sort of access easement in case there is ever need to perform critical infrastructure/drainage improvements within/beneath the said alleyway. The primary reason for the request to vacate this alley is so that affected landowners along 3rd Street (and the future extended 2nd Street lot owners) can extend their property by 7.5' as a form of privacy buffer to the inevitable land clearing that will be taking place along most of the extended 2nd Street ROW approved by the City Commission.

Pierre d'Hemecourt

Printed Name: Nancy d'Hemecourt

PIN 1696400120

Signature of Consent Pierre d'Hemecourt Nancy d'Hemecourt

Date: 12/4/2021

Attached:

Parcel Diagram

List of Affected Lot Owners

Jennifer Thompson

From: Jacob Dascomb <jacob.dascomb@gmail.com>
Sent: Tuesday, December 21, 2021 10:32 AM
To: Jennifer Thompson
Subject: application to vacate alleyway between 2nd and 3rd street

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This message originated from outside of your organization. Clicking on any link or opening any attachment may be harmful to your computer or the City. If you do not recognize the sender or expect the email, please verify the email address and any attachments before opening. If you have any questions or concerns about the content, please contact IT staff at IT@cityofsab.org.

Good morning,

I'm Jacob Dascomb, owner of 211 3rd Street, and I am opposed to vacating the alleyway between 2nd and 3rd Street. I previously signed a form consenting to vacating the alleyway; however, I am currently opposed to it.

It would be great if you could notify me at this email if an application to vacate the alleyway is received, so I can ensure the D'Hemecourts at 209 3rd Street have an opportunity to withdraw or confirm their consent.

Thank you and Merry Christmas,
Jacob Dascomb
27-239-6569

Jennifer Thompson

From: Jacob Dascomb <jacob.dascomb@gmail.com>
Sent: Thursday, December 30, 2021 10:51 AM
To: Jennifer Thompson
Subject: Re: application to vacate alleyway between 2nd and 3rd street

CAUTION: This message originated from outside of your organization. Clicking on any link or opening any attachment may be harmful to your computer or the City. If you do not recognize the sender or expect the email, please verify the email address and any attachments before opening. If you have any questions or concerns about the content, please contact IT staff at IT@cityofsab.org.

Hey Jen,

I heard from the D'Hemecourts they probably do consent to vacating.

Thanks for keeping me updated with the application.

Best,

On Wed, Dec 29, 2021 at 11:23 AM Jennifer Thompson <jthompson@cityofsab.org> wrote:

If they want to rescind their consent, they need to let me know as soon as possible. I have their letter of consent with the packet that Mr. Patterson dropped off yesterday.

Best Regards,

Jennifer Thompson

Planner

City of St. Augustine Beach

2200 A1A S

St. Augustine Beach, FL 32080

904-471-8758

PLEASE NOTE: Under Florida law, most communications to and from the City are public records. Your emails, including your email address, may be subject to public disclosure.

From: Jacob Dascomb <jacob.dascomb@gmail.com>
Sent: Wednesday, December 29, 2021 10:02 AM
To: Jennifer Thompson <jthompson@cityofsab.org>
Subject: Re: application to vacate alleyway between 2nd and 3rd street

CAUTION: This message originated from outside of your organization. Clicking on any link or opening any attachment may be harmful to your computer or the City. If you do not recognize the sender or expect the email, please verify the email address and any attachments before opening. If you have any questions or concerns about the content, please contact IT staff at IT@cityofsab.org.

Hey Jennifer,

Thanks for letting me know. Do we still have an opportunity for the D'Hemecourts to notify you whether they still consent? Thank you,

On Tue, Dec 28, 2021 at 4:45 PM Jennifer Thompson <jthompson@cityofsab.org> wrote:

Hello,

The application to vacate the alley has been submitted. You and all properties adjacent to the alley will receive notification through mail regarding the meeting which will take place on February 15th.

Best Regards,

Jennifer Thompson

Planner

City of St. Augustine Beach

2200 A1A S

St. Augustine Beach, FL 32080

904-471-8758



City of St. Augustine Beach Building and Zoning Department

To: Max Royle, City Manager
From: Jennifer Thompson, Planner
CC: Brian Law, Director of Building and Zoning & Bonnie Miller, Sr. Planner
Date: February 16, 2022
Re: Vacating Alley File No. V 2022-01

At the Comprehensive Planning and Zoning Board Meeting held on Tuesday 02/15/2022, vacating alley file no. V 2022-01 was reviewed, to vacate the 15-foot-wide alley lying between 2nd Street and 3rd Street, lying adjacent to and west of the right of way of 2nd Avenue and abutting Lots 1 and 3-16, and the City Plaza on the northwest corner of 3rd Street and 2nd Avenue, Block 31, Chautauqua Beach Subdivision.

Board Member Hester Longstreet made a motion to recommend vacation of the alley to the Commission upon completion of the drainage project to be performed by the Public Works Department. This motion was seconded by Chairperson Kevin Kincaid. The motion passed 5 to 2, with Vice Chair Pranis and Board Member Sarris dissenting.

Sincerely,

Jennifer Thompson

Planner
Planning and Zoning Division

3. Request to Vacate Alley Between 2nd and 3rd Streets West of 2nd Avenue in the Chautauqua Beach Subdivision (Presenter: Jennifer Thompson, Planner)

Planner Thompson explained the request and noted that 11 out of the 15 property owners have submitted written consent, which is 73%. She acknowledged two of the property owners wrote emails in opposition, which were provided to the Commission in the agenda book. At their February 15 meeting, the CPZB recommended by a 5-2 vote that the alley be vacated upon completion of a drainage project to be performed by the City's Public Works Department.

Mayor Samora asked if the applicant would like to speak on the matter.

Josh Patterson, 203 3rd Street, St. Augustine Beach, FL, clarified that he did try to address some of the concerns of the three opposing landowners. He explained that the existing ditch is vestigial and doesn't provide much drainage. He stated that Public Works started a project in 2020 to install some underground drainage, but the contractor went out of business and the project wasn't completed. He stated that the three opposing landowners would like to see the project completed and indicated that the supporting landowners would agree with that. He stated that he feels he has met the requirements to vacate this alley and asks that the Commission consider this a standalone ordinance, since the project may take some time to complete or may never be completed if City funds are needed elsewhere.

Mayor Samora asked if there were any objections to the restrictions laid out by Public Works. Mr. Patterson replied that there would be no objection and one of his reasons for approval at this time is that construction will likely begin soon on the 2nd Street lots to the south of the alley and some of the 3rd Street owners may want to move their fences back. He noted that on his lot, the soils weren't properly compacted by the builder and moving the fence back would allow him to access the retaining wall and fix that problem.

Mayor Samora asked the Commission had any further questions for the applicant, being none, he asked Public Works Director Tredik to speak to his position.

Director Tredik stated that the drainage project was bid before the pandemic began and first the contractor suspended their operations, then the City suspended several projects due to revenue concerns. He stated that about 100 feet was piped by Public Works staff, but it hasn't been budgeted for completion because there were other priorities, but it is still in the Master Drainage Study and part of long-term plans. The original design had a 36-inch pipe, but a 24-inch was installed with the intention that when 2nd Street was developed it would have a parallel system. He does still intend to install both pipes. He suggested that it could be worked into the budget for next year and that the original estimate was a little over \$100,000 and guessed maybe 50% more now with the increased costs.

Mayor Samora asked for Director Tredik's opinion of the Commission moving forward on the vacation with the permanent easement. Director Tredik replied that he does not object to the easement as long as they can access the alley to finish the work. He noted that if fences need to be taken down, it may increase the costs slightly, and the owners may be responsible for replacing the fencing after work is completed.

Mayor George asked how deep the piping would be and Director Tredik stated that he didn't know right off, but it would follow the existing piping below grade and would not be visible. He stated that one property owner has inquired about raising the system, but he doesn't think that should be done by the City. Mayor George asked if it would affect the piping if property owners set fence posts about four feet deep. Director Tredik responded that would be something that would need

to be considered, which is why Public Works would like to approve anything that goes into the easement to evaluate on a case-by-case basis. He noted that the pipe is a high-density polyethylene and is made to be tough.

Vice Mayor Rumrell commented that he was working on obtaining money from the State, \$500,000 for Magnolia Dunes and \$45,000 for the numbered streets, and asked if this project was part of that number. Director Tredik replied that it was not.

Commissioner England asked all of the conditions he noted in his memo be part of the approval to vacate the alley. Director Tredik stated that he would like the easement language to specify those conditions so that there is clarity on the owners' responsibilities. He noted that three lots are scheduled to go into conservation and there was a question on whether that would change the percentage of owners that are in favor of the vacation. Commissioner England also asked about the two dissenting CPZB members and their reasoning. Director Tredik replied that he could not speak to that. Building Official Law stated that there was discussion of binding the decisions of future Commissions and liability regarding the easement.

Commissioner George noted the language stating that "no portion of the vacated alley shall be allowed to be placed under conservation" and asked for. Director Tredik stated that he was concerned that if the three conservation lots were deeded to the City and 7 ½ feet ended up under a conservation easement, that the City would not be able to properly maintain the pipes. City Attorney Taylor agreed that the City would not want that under a conservation easement. Commissioner George asked if that was language that would need to be added now or later when the conservation easement is placed. City Attorney Taylor stated that it would be better to have it now.

Commissioner England noted that this particular alley vacation and easement was complicated and asked the Commission if the easement should come back in writing for review. City Manager Royle noted that it would come back. Mayor Samora stated that this was to approve the application, which would come back to the Commission as an ordinance in April.

Mayor Samora asked for public comment, being none, he then asked for a motion.

Motion: To approve the application to vacate the alley between 2nd and 3rd Streets west of 2nd Avenue subject to each of the conditions identified in the memorandum by Public Works Director Tredik. **Moved by** Commissioner George, **Seconded by** Vice Mayor Rumrell. Motion passed unanimously.

ORDINANCE NO. ' 22-03

AN ORDINANCE OF THE CITY OF SAINT AUGUSTINE BEACH, FLORIDA, MAKING FINDINGS OF FACT; VACATING A PORTION OF THE PUBLIC ALLEY LOCATED ON THE WEST OF 2ND AVENUE BETWEEN 3RD STREET AND 2ND STREET, ADJOINING LOTS 1-16, BLOCK 31, CHAUTAUQUA BEACH SUBDIVISION, WITHIN THE CITY OF SAINT AUGUSTINE BEACH, FLORIDA; AUTHORIZING RECORDING OF A CERTIFIED COPY OF THIS ORDINANCE; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

WITNESSETH:

WHEREAS in January of 2022, Mr. Josh Patterson, of 203 3rd Street, Saint Augustine Beach, Florida, submitted an application for the vacation of the public alley located on the west of 2nd avenue between 3rd street and 2nd street, adjoining lots 1-16 of Block 31, the Chautauqua Beach Subdivision, within the City of Saint Augustine Beach, Florida.

WHEREAS the City of Saint Augustine Beach has a planned project to install improvements to this alley for the purposes of drainage.

WHEREAS Lot 1, Lots 3, and 5 of Block 31 Chautauqua Beach Subdivision are planned for placement under conservation easement and dedication to the City.

WHEREAS all property owners agree by accepting this vacation of the City's public alley that any grading modifications within the easement are subject to the review and approval by the Public Works Department of the City of Saint Augustine Beach, no adverse drainage impacts shall be made to adjacent or upstream properties, planting of any large shrubs or trees within the easement must be approved by the Public Works Department of the City of Saint Augustine Beach, no vegetation shall be allowed within the easement that could pose a risk of root intrusion into the existing or future pipe system, all vegetation placed within the easement is subject to removal for construction or maintenance purposes, and the cost of moving or replacing any items, which can include but are not limited to fences, plants, and retaining walls may be removed by the City at the cost of the property owner and the City is not responsible for any cost of replacement.

WHEREAS the property owners agree that by accepting this vacation of the City's alley that no part of the easement may be deeded into any conservation easement which would prevent the construction, maintenance, and use of the vacated alley for the purposes of drainage improvements.

WHEREAS on February 15, 2022, the City of Saint Augustine Beach Planning and Zoning Committee heard a request to vacate the public alley located on the west of 2nd avenue between

3rd street and 2nd street, adjoining lots 1-16 of Block 31, the Chautauqua Beach Subdivision, within the City of Saint Augustine Beach, Florida.

WHEREAS the Planning and Zoning Board reviewed the application at its February 15, 2022, meeting and by a 5-2 vote recommended to the Commission: That the alley be vacated upon completion of a drainage project to be done by the City's Public Works Department.

WHEREAS on March 7, 2022, the City of Saint Augustine Beach City Commission heard a request to vacate the public alley located on the west of 2nd avenue between 3rd street and 2nd street, adjoining lots 1-16 of Block 31, the Chautauqua Beach Subdivision, within the City of Saint Augustine Beach, Florida.

WHEREAS the City Commission finds that it is in the best interests of the citizens of Saint Augustine Beach, Florida that the public alley located on the west of 2nd avenue between 3rd street and 2nd street, adjoining lots 1-16 including the plaza of Block 31, the Chautauqua Beach Subdivision, within the City of Saint Augustine Beach, Florida. be vacated, subject to the reservation of a public utility and drainage easement over the entire alley to be vacated.

NOW THEREFORE BE IT ORDAINED BY THE PEOPLE OF THE CITY OF SAINT AUGUSTINE BEACH:

SECTION 1. The foregoing recitals are incorporated as legislative findings of fact.

SECTION 2. The City Commission does hereby find that the public alley located on the west of 2nd avenue between 3rd street and 2nd street, adjoining lots 1-16 including the plaza of Block 31, the Chautauqua Beach Subdivision, within the City of Saint Augustine Beach, Florida, as more particularly described and shown on **Exhibit "A"**, attached hereto and made a part hereof, is hereby vacated, subject to the reservation by the City of Saint Augustine Beach of a public utility and drainage easement over the entire alley to be vacated.

SECTION 3. The City Clerk is authorized and directed to forward a certified copy of this Ordinance to the Clerk of the Circuit Court for recordation.

SECTION 4. All ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION 5. This Ordinance shall take effect immediately upon passage.

PASSED, APPROVED AND ADOPTED at the regular meeting of the City Commission of the City of Saint Augustine Beach, Florida this ____ day of April 2022.

MAYOR

ATTEST:

CITY CLERK

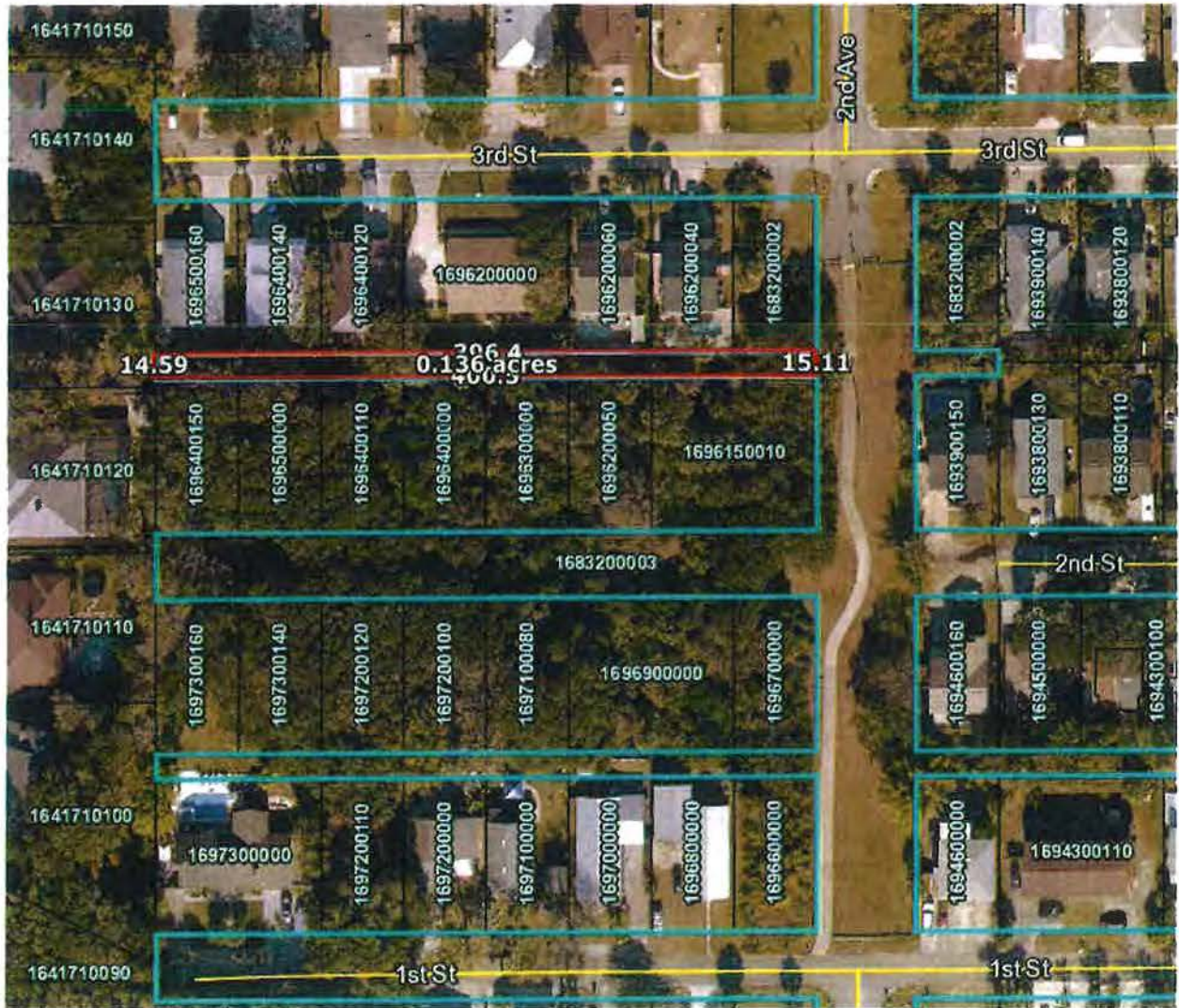
EXAMINED AND APPROVED by me this ____ day of _____, 2022.

MAYOR

Published in the _____ on the _____ day of _____, 2022. Posted on www.staugbch.com on the _____ day of _____, 2022.

EXHIBIT "A" – PROPERTY DESCRIPTION

A portion of parcel 168320 0003 shown in the map below: the fifteen (15) foot wide by four hundred (400) feet length alley located on the west of 2nd avenue between 3rd street and 2nd street, adjoining lots 1-16 including the plaza of Block 31, the Chautauqua Beach Subdivision, within the City of Saint Augustine Beach, Florida



The portion vacated is roughly shown outlined in red above in the map. The measurements shown in the map are not precise and the vacated area is exactly fifteen (15) feet width by four hundred (400) feet length.

**City of St. Augustine Beach Building and Zoning Department****TO: Max Royle, City Manager****FROM: Brian Law****SUBJECT: Flood ordinance****DATE: 3-2-2022**

Section 5.03.07 of the City of St. Augustine Beach Land Development Regulations addresses floodplain management for the City. In 2018 this section was amended to update the existing flood ordinance. Since the adoption of the current floodplain management ordinance there has been a regulatory change regarding non-elevated Accessory Structures installation below the required minimum elevation. The definition of market value has been modified to represent actual cash value as the method of determination. The striking out or modification of several phrases or sections are simply the result of a standard model code becoming site specific. Some of these changes are below:

- 1) Removal of manufactured homes in certain sections—prohibited by the LDR
- 2) Recreation vehicle—Section 13-4 City code prohibits the sleeping in motor/recreational vehicles.
- 3) The current FIRM was adopted December 7, 2018
- 4) The city has no water courses or floodways in its jurisdiction
- 5) The city has no A unnumbered flood zones
- 6) The definition of accessory structure was added

The proposed changes are in yellow on the draft ordinance for ease of reading along with the comments from Rebecca Quinn, CFM FDEM/SFMO Ordinance Consultant.

City Staff asks that the Comprehensive Planning and Zoning Board and City Commission approve the ordinance as written and prepared by the State consultants.

Upon final passage of the ordinance, it will be submitted back to the State of Florida for final acceptance.

Brian W Law CBO, CFM, MCP
City of St. Augustine Beach
Director of Building and Zoning
2200 A1A South
St. Augustine Beach, FL 32080
(904) 471-8758
blaw@cityofsab.org



City of St. Augustine Beach Building and Zoning Department

To: Max Royle, City Manager
From: Jennifer Thompson, Planner
CC: Brian Law, Director of Building and Zoning & Bonnie Miller, Sr. Planner
Date: March 16th, 2022
Re: Proposed Flood Ordinance-First Public Reading

At the Comprehensive Planning and Zoning Board Meeting held on Tuesday 3/15/2022, Brian Law the Building Official presented changes to the current flood ordinance.

Chairperson Chris Pranis made a motion to recommend approval to the Commission of the proposed changes which was seconded by Member Conner Dowling and passed by a unanimous voice-vote

Sincerely,

Jennifer Thompson

Planner
Planning and Zoning Division

ORDINANCE NO. 22-04

AN ORDINANCE BY THE CITY COMMISSION FOR THE CITY OF SAINT AUGUSTINE BEACH, FLORIDA AMENDING THE CITY OF SAINT AUGUSTINE BEACH, FLORIDA'S LAND DEVELOPMENT CODE TO AMEND THE CITY'S LAND DEVELOPMENT CODE SECTION 5 TO PROVIDE CRITERIA FOR ACCESSORY STRUCTURES IN FLOOD HAZARD AREAS; PROVIDING FOR APPLICABILITY; SEVERABILITY; AND AN EFFECTIVE DATE.

Commented [RCQ1]: Title and whereas clauses you'll finalize.

I'll help if you need more whereas clauses

WHEREAS, the Legislature of the State of Florida has, in Chapter 166, Florida Statutes, conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Federal Emergency Management Agency released FEMA Policy #104-008-03 Floodplain Management Requirements for Agricultural Structures and Accessory Structures; and

WHEREAS, the City of Saint Augustine Beach, Florida has determined it appropriate to adopt regulations that are consistent with the FEMA Policy to allow issuance of permits for at-grade wet floodproofed accessory structures that are not larger than the sizes specified in the FEMA Policy.

WHEREAS, the City Commission for the City of Saint Augustine Beach finds that it is in the best interest of public health, safety, and general welfare that the following amendments be adopted consistent with the requirements of Section 166.021 (4), Florida Statutes.

NOW, THEREFORE, BE IT ORDAINED by the City of Saint Augustine Beach, Florida of the City of Saint Augustine Beach, Florida that the City's Land Development Code Section 5.03.07 is amended as set forth in the following amendments, as shown in strikethrough and underline format in Section 2.

SECTION 1. The foregoing recitals are incorporated as legislative findings of fact.

SECTION 2. This ordinance specifically amends the City of Saint Augustine Beach, Florida's Land Development Code Section 5 as follows:

Sec. 5.03.07. Floodplain management

(a) Administration.

(1) General.

- a. *Title.* These regulations shall be known as the Floodplain Management Ordinance of St. Augustine Beach, hereinafter referred to as "this ordinance."
- b. *Scope.* The provisions of this ordinance shall apply to all development that is wholly within or partially within any flood hazard area, including but not limited to the subdivision of land; filling, grading, and other site improvements and utility installations; construction, alteration, remodeling, enlargement, improvement, replacement, repair, relocation or demolition of buildings, structures, and facilities that are exempt from the Florida Building Code; ~~placement, installation, or replacement of manufactured homes~~

Commented [RCQ2]: Downloaded from Municode 2/1/22

Changes shown

MH not permitted - DONE

RV also not? Removed lingering bits - DONE

Accessory str - DONE

Market Value dfn - DONE

Floodway & alteration watercourse remove - DONE

Zones w/o BFE remove - DONE

Proofed and adjusted cross references - DONE

~~5.03.07.01 Coastal A Zone~~ Coastal A Zone is seaward of UMWA and landward of Zone V boundary. If you want to consider treating the Coastal A Zone exactly like Zone V, then additional changes here are needed and FBC technical amendments would go in Chapter 6

Commented [RCQ3]: First of three places to clean up and remove manufactured homes

and manufactured buildings; installation or replacement of tanks; placement of recreational vehicles; installation of swimming pools; and any other development.

Commented [RCQ4]: Manufactured buildings are NOT manufactured homes – manufactured buildings are subject to the FBC, so we don't need to call out specifically

- c. *Intent.* The purposes of this ordinance and the flood load and flood resistant construction requirements of the Florida Building Code are to establish minimum requirements to safeguard the public health, safety, and general welfare and to minimize public and private losses due to flooding through regulation of development in flood hazard areas to:
1. Minimize unnecessary disruption of commerce, access and public service during times of flooding;
 2. Require the use of appropriate construction practices in order to prevent or minimize future flood damage;
 3. Manage filling, grading, dredging, mining, paving, excavation, drilling operations, storage of equipment or materials, and other development which may increase flood damage or erosion potential;
 4. Manage the alteration of flood hazard areas, watercourses, and shorelines to minimize the impact of development on the natural and beneficial functions of the floodplain;
 5. Minimize damage to public and private facilities and utilities;
 6. Help maintain a stable tax base by providing for the sound use and development of flood hazard areas;
 7. Minimize the need for future expenditure of public funds for flood control projects and response to and recovery from flood events; and
 8. Meet the requirements of the National Flood Insurance Program for community participation as set forth in the Title 44 Code of Federal Regulations, Section 59.22.
- d. *Coordination with the Florida Building Code.* This ordinance is intended to be administered and enforced in conjunction with the Florida Building Code. Where cited, ASCE 24 refers to the edition of the standard that is referenced by the Florida Building Code.
- e. *Warning.* The degree of flood protection required by this ordinance and the Florida Building Code, as amended by this community, is considered the minimum reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside of mapped special flood hazard areas, or that uses permitted within such flood hazard areas, will be free from flooding or flood damage. The flood hazard areas and base flood elevations contained in the Flood Insurance Study and shown on Flood Insurance Rate Maps and the requirements of Title 44 Code of Federal Regulations, Sections 59 and 60 may be revised by the Federal Emergency Management Agency, requiring this community to revise these regulations to remain eligible for participation in the National Flood Insurance Program. No guaranty of vested use, existing use, or future use is implied or expressed by compliance with this ordinance.

- f. *Disclaimer of Liability.* This ordinance shall not create liability on the part of City Commission of St. Augustine Beach, Florida or by any officer or employee thereof for any flood damage that results from reliance on this ordinance or any administrative decision lawfully made thereunder.

(2) *Applicability.*

- a. *General.* Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall be applicable.
- b. *Areas to which this ordinance applies.* This ordinance shall apply to all flood hazard areas within the City of St. Augustine Beach, as established in subsection (a)(2)c. of this ordinance.
- c. *Basis for establishing flood hazard areas.* The Flood Insurance Study for St. Johns County, Florida and Incorporated Areas dated December 7, 2018 July 18, 2014 and all subsequent amendments and revisions, and the accompanying Flood Insurance Rate Maps (FIRM), and all subsequent amendments and revisions to such maps, are adopted by reference as a part of this ordinance and shall serve as the minimum basis for establishing flood hazard areas. Studies and maps that establish flood hazard areas are on file at the St. Augustine Beach Building Department, City of St. Augustine Beach.
- d. *Submission of additional data to establish flood hazard areas.* To establish flood hazard areas and base flood elevations, pursuant to (a)(5) of this ordinance the Floodplain Administrator may require submission of additional data. Where field surveyed topography prepared by a Florida licensed professional surveyor or digital topography accepted by the community indicates that ground elevations:
1. Are below the closest applicable base flood elevation, even in areas not delineated as a special flood hazard area on a FIRM, the area shall be considered as flood hazard area and subject to the requirements of this ordinance and, as applicable, the requirements of the Florida Building Code.
 2. Are above the closest applicable base flood elevation, the area shall be regulated as special flood hazard area unless the applicant obtains a Letter of Map Change that removes the area from the special flood hazard area.
- e. *Other laws.* The provisions of this ordinance shall not be deemed to nullify any provisions of local, state or federal law.
- f. *Abrogation and greater restrictions.* This ordinance supersedes any ordinance in effect for management of development in flood hazard areas. However, it is not intended to repeal or abrogate any existing ordinances including but not limited to land development regulations, zoning ordinances, stormwater management regulations, or the Florida Building Code. In the event of a conflict between this ordinance and any other ordinance, the more restrictive shall govern. This ordinance shall not impair any deed restriction, covenant or easement, but any land that is subject to such interests shall also be governed by this ordinance.
- g. *Interpretation.* In the interpretation and application of this ordinance, all provisions shall be:
1. Considered as minimum requirements;

Commented [RCQ5]:

2. Liberally construed in favor of the governing body; and
3. Deemed neither to limit nor repeal any other powers granted under state statutes.

(3) *Duties and powers of the floodplain administrator.*

- a. *Designation.* The Building Official is designated as the Floodplain Administrator. The Floodplain Administrator may delegate performance of certain duties to other employees.
- b. *General.* The Floodplain Administrator is authorized and directed to administer and enforce the provisions of this ordinance. The Floodplain Administrator shall have the authority to render interpretations of this ordinance consistent with the intent and purpose of this ordinance and may establish policies and procedures in order to clarify the application of its provisions. Such interpretations, policies, and procedures shall not have the effect of waiving requirements specifically provided in this ordinance without the granting of a variance pursuant to (a)(7) of this ordinance.
- c. *Applications and permits.* The Floodplain Administrator, in coordination with other pertinent offices of the community, shall:
 1. Review applications and plans to determine whether proposed new development will be located in flood hazard areas;
 2. Review applications for modification of any existing development in flood hazard areas for compliance with the requirements of this ordinance;
 3. Interpret flood hazard area boundaries where such interpretation is necessary to determine the exact location of boundaries; a person contesting the determination shall have the opportunity to appeal the interpretation;
 4. Provide available flood elevation and flood hazard information;
 5. Determine whether additional flood hazard data shall be obtained from other sources or shall be developed by an applicant;
 6. Review applications to determine whether proposed development will be reasonably safe from flooding;
 7. Issue floodplain development permits or approvals for development other than buildings and structures that are subject to the Florida Building Code, including buildings, structures and facilities exempt from the Florida Building Code, when compliance with this ordinance is demonstrated, or disapprove the same in the event of noncompliance; and
 8. Coordinate with and provide comments to the Building Official to assure that applications, plan reviews, and inspections for buildings and structures in flood hazard areas comply with the applicable provisions of this ordinance.
- d. *Substantial improvement and substantial damage determinations.* For applications for building permits to improve buildings and structures, including alterations, movement, enlargement, replacement, repair, change of occupancy, additions, rehabilitations, renovations, substantial improvements, repair of substantial damage or and other improvement of or work on such buildings and structures, the Floodplain Administrator, in coordination with the Building Official, shall:

1. Estimate the market value, or require the applicant to obtain an appraisal of the market value prepared by a qualified independent appraiser, of the building or structure before the start of construction of the proposed work; in the case of repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made;
 2. Compare the cost to perform the improvement, the cost to repair a damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, if applicable, to the market value of the building or structure;
 3. Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage; and
 4. Notify the applicant if it is determined that the work constitutes substantial improvement or repair of substantial damage and that compliance with the flood resistant construction requirements of the Florida Building Code and this ordinance is required.
- e. *Modifications of the strict application of the requirements of the Florida Building Code.* The Floodplain Administrator shall review requests submitted to the Building Official that seek approval to modify the strict application of the flood load and flood resistant construction requirements of the Florida Building Code to determine whether such requests require the granting of a variance pursuant to (a)(7) of this ordinance.
- f. *Notices and orders.* The Floodplain Administrator shall coordinate with appropriate local agencies for the issuance of all necessary notices or orders to ensure compliance with this ordinance.
- g. *Inspections.* The Floodplain Administrator shall make the required inspections as specified in (a)(6) of this ordinance for development that is not subject to the Florida Building Code, including buildings, structures and facilities exempt from the Florida Building Code. The Floodplain Administrator shall inspect flood hazard areas to determine if development is undertaken without issuance of a permit.
- h. *Other duties of the Floodplain Administrator.* The Floodplain Administrator shall have other duties, including but not limited to:
1. Establish, in coordination with the Building Official, procedures for administering and documenting determinations of substantial improvement and substantial damage made pursuant to (a)(3)d of this ordinance;
 - ~~2. Require that applicants proposing alteration of a watercourse notify adjacent communities and the Florida Division of Emergency Management, State Floodplain Management Office, and submit copies of such notifications to the Federal Emergency Management Agency (FEMA);~~
 - ~~2. 3. Require applicants who submit hydrologic and hydraulic engineering analyses to support permit applications to submit to FEMA the data and information necessary to maintain the Flood Insurance Rate Maps if the analyses propose to change base flood elevations or, flood hazard area boundaries, or floodway designations; such submissions shall be made within 6 months of such data becoming available;~~

~~3. 4.~~ Review required design certifications and documentation of elevations specified by this ordinance and the Florida Building Code to determine that such certifications and documentations are complete;

~~4. 5.~~ Notify the Federal Emergency Management Agency when the corporate boundaries of the City of St. Augustine Beach are modified; and

~~5. 5.~~ Advise applicants for new buildings and structures, including substantial improvements, that are located in any unit of the Coastal Barrier Resources System established by the Coastal Barrier Resources Act (Pub. L. 97-348) and the Coastal Barrier Improvement Act of 1990 (Pub. L. 101-591) that federal flood insurance is not available on such construction; areas subject to this limitation are identified on Flood Insurance Rate Maps as "Coastal Barrier Resource System Areas" and "Otherwise Protected Areas."

- i. *Floodplain management records.* Regardless of any limitation on the period required for retention of public records, the Floodplain Administrator shall maintain and permanently keep and make available for public inspection all records that are necessary for the administration of this ordinance and the flood resistant construction requirements of the Florida Building Code, including Flood Insurance Rate Maps; Letters of Map Change; records of issuance of permits and denial of permits; determinations of whether proposed work constitutes substantial improvement or repair of substantial damage; required design certifications and documentation of elevations specified by the Florida Building Code and this ordinance; ~~notifications to adjacent communities, FEMA, and the state related to alterations of watercourses; assurances that the flood-carrying capacity of altered watercourses will be maintained;~~ documentation related to appeals and variances, including justification for issuance or denial; and records of enforcement actions taken pursuant to this ordinance and the flood resistant construction requirements of the Florida Building Code. These records shall be available for public inspection at Building Department, St. Augustine Beach.

(4) *Permits.*

- a. *Permits required.* Any owner or owner's authorized agent (hereinafter "applicant") who intends to undertake any development activity within the scope of this ordinance, including buildings, structures and facilities exempt from the Florida Building Code, which is wholly within or partially within any flood hazard area shall first make application to the Floodplain Administrator, and the Building Official if applicable, and shall obtain the required permit(s) and approval(s). No such permit or approval shall be issued until compliance with the requirements of this ordinance and all other applicable codes and regulations has been satisfied.
- b. *Floodplain development permits or approvals.* Floodplain development permits or approvals shall be issued pursuant to this ordinance for any development activities not subject to the requirements of the Florida Building Code, including buildings, structures and facilities exempt from the Florida Building Code. Depending on the nature and extent of proposed development that includes a building or structure, the Floodplain Administrator may determine that a floodplain development permit or approval is required in addition to a building permit.

- c. *Buildings, structures and facilities exempt from the Florida Building Code.* Pursuant to the requirements of federal regulation for participation in the National Flood Insurance Program (44 C.F.R. Sections 59 and 60), floodplain development permits or approvals shall be required for the following buildings, structures and facilities that are exempt from the Florida Building Code and any further exemptions provided by law, which are subject to the requirements of this ordinance:
1. Railroads and ancillary facilities associated with the railroad.
 2. Nonresidential farm buildings on farms, as provided in section 604.50, F.S.
 3. Temporary buildings or sheds used exclusively for construction purposes.
 4. Mobile or modular structures used as temporary offices.
 5. Those structures or facilities of electric utilities, as defined in section 366.02, F.S., which are directly involved in the generation, transmission, or distribution of electricity.
 6. Chickees constructed by the Miccosukee Tribe of Indians of Florida or the Seminole Tribe of Florida. As used in this paragraph, the term "chickee" means an open-sided wooden hut that has a thatched roof of palm or palmetto or other traditional materials, and that does not incorporate any electrical, plumbing, or other non-wood features.
 7. Family mausoleums not exceeding 250 square feet in area which are prefabricated and assembled on site or preassembled and delivered on site and have walls, roofs, and a floor constructed of granite, marble, or reinforced concrete.
 8. Temporary housing provided by the Department of Corrections to any prisoner in the state correctional system.
 9. Structures identified in section 553.73 (10)(k), F.S., are not exempt from the Florida Building Code if such structures are located in flood hazard areas established on Flood Insurance Rate Maps
- d. *Application for a permit or approval.* To obtain a floodplain development permit or approval the applicant shall first file an application in writing on a form furnished by the community. The information provided shall:
1. Identify and describe the development to be covered by the permit or approval.
 2. Describe the land on which the proposed development is to be conducted by legal description, street address or similar description that will readily identify and definitively locate the site.
 3. Indicate the use and occupancy for which the proposed development is intended.
 4. Be accompanied by a site plan or construction documents as specified in (a)(5) of this ordinance.
 5. State the valuation of the proposed work.
 6. Be signed by the applicant or the applicant's authorized agent.
 7. Give such other data and information as required by the Floodplain Administrator.

- e. *Validity of permit or approval.* The issuance of a floodplain development permit or approval pursuant to this ordinance shall not be construed to be a permit for, or approval of, any violation of this ordinance, the Florida Building Codes, or any other ordinance of this community. The issuance of permits based on submitted applications, construction documents, and information shall not prevent the Floodplain Administrator from requiring the correction of errors and omissions.
- f. *Expiration.* A floodplain development permit or approval shall become invalid unless the work authorized by such permit is commenced within one hundred eighty (180) days after its issuance, or if the work authorized is suspended or abandoned for a period of one hundred eighty (180) days after the work commences. Extensions for periods of not more than one hundred eighty (180) days each shall be requested in writing and justifiable cause shall be demonstrated.
- g. *Suspension or revocation.* The Floodplain Administrator is authorized to suspend or revoke a floodplain development permit or approval if the permit was issued in error, on the basis of incorrect, inaccurate or incomplete information, or in violation of this ordinance or any other ordinance, regulation or requirement of this community.
- h. *Other permits required.* Floodplain development permits and building permits shall include a condition that all other applicable state or federal permits be obtained before commencement of the permitted development, including but not limited to the following:
 1. The St. Johns River Water Management District; section 373.036, F.S.
 2. Florida Department of Health for onsite sewage treatment and disposal systems; section 381.0065, F.S. and Chapter 64E-6, F.A.C.
 3. Florida Department of Environmental Protection for construction, reconstruction, changes, or physical activities for shore protection or other activities seaward of the coastal construction control line; section 161.141, F.S.
 4. Florida Department of Environmental Protection for activities subject to the Joint Coastal Permit; section 161.055, F.S.
 5. Florida Department of Environmental Protection for activities that affect wetlands and alter surface water flows, in conjunction with the U.S. Army Corps of Engineers; Section 404 of the Clean Water Act.
 6. Federal permits and approvals.

(5) *Site plans and construction documents.*

- a. *Information for development in flood hazard areas.* The site plan or construction documents for any development subject to the requirements of this ordinance shall be drawn to scale and shall include, as applicable to the proposed development:
 1. Delineation of flood hazard areas, floodway boundaries and flood zone(s), base flood elevation(s), and ground elevations if necessary for review of the proposed development.
 2. Where base flood elevations or floodway data are not included on the FIRM or in the Flood Insurance Study, they shall be established in accordance with (a)(3) b. (2) or (3) of this ordinance.

3. Where the parcel on which the proposed development will take place will have more than fifty (50) lots or is larger than five (5) acres and the base flood elevations are not included on the FIRM or in the Flood Insurance Study, such elevations shall be established in accordance with (a)(5)b.(1) of this ordinance.
2. 4. Location of the proposed activity and proposed structures, and locations of existing buildings and structures; in coastal high hazard areas, new buildings shall be located landward of the reach of mean high tide.
3. 5. Location, extent, amount, and proposed final grades of any filling, grading, or excavation.
4. 6. Where the placement of fill is proposed, the amount, type, and source of fill material; compaction specifications; a description of the intended purpose of the fill areas; and evidence that the proposed fill areas are the minimum necessary to achieve the intended purpose.
5. 7. Delineation of the Coastal Construction Control Line or notation that the site is seaward of the coastal construction control line, if applicable.
6. 8. Extent of any proposed alteration of sand dunes or mangrove stands, provided such alteration is approved by the Florida Department of Environmental Protection.
9. Existing and proposed alignment of any proposed alteration of a watercourse.

The Floodplain Administrator is authorized to waive the submission of site plans, construction documents, and other data that are required by this ordinance but that are not required to be prepared by a registered design professional if it is found that the nature of the proposed development is such that the review of such submissions is not necessary to ascertain compliance with this ordinance.

- b. ~~Reserved. Information in flood hazard areas without base flood elevations (approximate Zone A). Where flood hazard areas are delineated on the FIRM and base flood elevation data have not been provided, the Floodplain Administrator shall:~~

1. ~~Require the applicant to include base flood elevation data prepared in accordance with currently accepted engineering principles.~~
2. ~~Obtain, review, and provide to applicant's base flood elevation and floodway data available from a federal or state agency or other source or require the applicant to obtain and use base flood elevation and floodway data available from a federal or state agency or other source.~~
3. ~~Where base flood elevation and floodway data are not available from another source, where the available data are deemed by the Floodplain Administrator to not reasonably reflect flooding conditions, or where the available data are known to be scientifically or technically incorrect or otherwise inadequate:~~
 - a. ~~Require the applicant to include base flood elevation data prepared in accordance with currently accepted engineering practices; or~~
 - b. ~~Specify that the base flood elevation is two (2) feet above the highest adjacent grade at the location of the development, provided there is no~~

Commented [RCQ6]: If we "reserve" this section then don't have to make changes to cross references
If you prefer, we can renumber subsequent paragraphs and also adjust cross references

evidence indicating flood depths have been or may be greater than two (2) feet.

4. Where the base flood elevation data are to be used to support a Letter of Map Change from FEMA, advise the applicant that the analyses shall be prepared by a Florida licensed engineer in a format required by FEMA, and that it shall be the responsibility of the applicant to satisfy the submittal requirements and pay the processing fees.

- c. *Additional analyses and certifications.* As applicable to the location and nature of the proposed development activity, and in addition to the requirements of this ordinance, the applicant for activities that propose to alter sand dunes or mangrove stands in coastal high hazard areas (Zone V) shall have an engineering analysis that demonstrates that the proposed alteration will not increase the potential for flood damage. The applicant shall have the following analyses signed and sealed by a Florida licensed engineer for submission with the site plan and construction documents:

Commented [RCQ7]: For activities that propose to alter sand dunes or mangrove stands in coastal high hazard areas (Zone V), an engineering analysis that demonstrates that the proposed alteration will not increase the potential for flood damage.

1. For development activities proposed to be located in a regulatory floodway, a floodway encroachment analysis that demonstrates that the encroachment of the proposed development will not cause any increase in base flood elevations; where the applicant proposes to undertake development activities that do increase base flood elevations, the applicant shall submit such analysis to FEMA as specified in (a)(5)d of this ordinance and shall submit the Conditional Letter of Map Revision, if issued by FEMA, with the site plan and construction documents.
2. For development activities proposed to be located in a riverine flood hazard area for which base flood elevations are included in the Flood Insurance Study or on the FIRM and floodways have not been designated, hydrologic and hydraulic analyses that demonstrate that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachments, will not increase the base flood elevation more than one (1) foot at any point within the community. This requirement does not apply in isolated flood hazard areas not connected to a riverine flood hazard area or in flood hazard areas identified as Zone AO or Zone AH.
3. For alteration of a watercourse, an engineering analysis prepared in accordance with standard engineering practices which demonstrates that the flood-carrying capacity of the altered or relocated portion of the watercourse will not be decreased, and certification that the altered watercourse shall be maintained in a manner which preserves the channel's flood-carrying capacity; the applicant shall submit the analysis to FEMA as specified in (a)(5)d of this ordinance.
4. For activities that propose to alter sand dunes or mangrove stands in coastal high hazard areas (Zone V), an engineering analysis that demonstrates that the proposed alteration will not increase the potential for flood damage.

- d. *Submission of additional data.* When additional hydrologic, hydraulic or other engineering data, studies, and additional analyses are submitted to support an application, the applicant has the right to seek a Letter of Map Change from FEMA to change the base flood elevations, change floodway boundaries, or change boundaries of flood hazard

areas shown on FIRMs, and to submit such data to FEMA for such purposes. The analyses shall be prepared by a Florida licensed engineer in a format required by FEMA. Submittal requirements and processing fees shall be the responsibility of the applicant.

(6) *Inspections.*

- a. *General.* Development for which a floodplain development permit or approval is required shall be subject to inspection.
- b. *Development other than buildings and structures.* The Floodplain Administrator shall inspect all development to determine compliance with the requirements of this ordinance and the conditions of issued floodplain development permits or approvals.
- c. *Buildings, structures and facilities exempt from the Florida Building Code.* The Floodplain Administrator shall inspect buildings, structures and facilities exempt from the Florida Building Code to determine compliance with the requirements of this ordinance and the conditions of issued floodplain development permits or approvals.
- d. *Buildings, structures and facilities exempt from the Florida Building Code, lowest floor inspection.* Upon placement of the lowest floor, including basement, and prior to further vertical construction, the owner of a building, structure or facility exempt from the Florida Building Code, or the owner's authorized agent, shall submit to the Floodplain Administrator:
 1. If a design flood elevation was used to determine the required elevation of the lowest floor, the certification of elevation of the lowest floor prepared and sealed by a Florida licensed professional surveyor; ~~or~~
 2. If the elevation used to determine the required elevation of the lowest floor was determined in accordance with (a)(5)b (3)(b) of this ordinance, the documentation of height of the lowest floor above highest adjacent grade, prepared by the owner or the owner's authorized agent.
- e. *Buildings, structures and facilities exempt from the Florida Building Code, final inspection.* As part of the final inspection, the owner or owner's authorized agent shall submit to the Floodplain Administrator a final certification of elevation of the lowest floor or final documentation of the height of the lowest floor above the highest adjacent grade; such certifications and documentations shall be prepared as specified in (a)(6)d of this ordinance.

(7) *Variances and appeals.*

- a. *General.* The City Commission shall hear and decide on requests for appeals and requests for variances from the strict application of this ordinance. Pursuant to section 553.73(5), F.S., the City Commission shall hear and decide on requests for appeals and requests for variances from the strict application of the flood resistant construction requirements of the Florida Building Code. This section does not apply to Section 3109 of the Florida Building Code, Building.
- b. *Appeals.* The St. Augustine Beach Planning and Zoning Board shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the Floodplain Administrator in the administration and enforcement of this ordinance. Any person aggrieved by the decision of St. Augustine Beach Planning and

Zoning Board may appeal such decision to the St. Augustine Beach City Commission or Circuit Court, as provided by Florida Statutes.

- c. *Limitations on authority to grant variances.* The St. Augustine Beach City Commission shall base its decisions on variances on technical justifications submitted by applicants, the considerations for issuance in (a)(7)g of this ordinance, the conditions of issuance set forth in (a)(7)h of this ordinance, and the comments and recommendations of the Floodplain Administrator and the Building Official. The St. Augustine beach City Commission has the right to attach such conditions as it deems necessary to further the purposes and objectives of this ordinance.
- d. *Reserved. Restrictions in floodways.* A variance shall not be issued for any proposed development in a floodway if any increase in base flood elevations would result, as evidenced by the applicable analyses and certifications required in (a)(5)c of this ordinance.
- e. *Historic buildings.* A variance is authorized to be issued for the repair, improvement, or rehabilitation of a historic building that is determined eligible for the exception to the flood resistant construction requirements of the Florida Building Code, Existing Building, Chapter 12 ~~++~~ Buildings, upon a determination that the proposed repair, improvement, or rehabilitation will not preclude the building's continued designation as a historic building and the variance is the minimum necessary to preserve the historic character and design of the building. If the proposed work precludes the building's continued designation as a historic building, a variance shall not be granted and the building and any repair, improvement, and rehabilitation shall be subject to the requirements of the Florida Building Code.
- f. *Functionally dependent uses.* A variance is authorized to be issued for the construction or substantial improvement necessary for the conduct of a functionally dependent use, as defined in this ordinance, provided the variance *meets the requirements of (a)(7)d*, is the minimum necessary considering the flood hazard, and all due consideration has been given to use of methods and materials that minimize flood damage during occurrence of the base flood.
- g. *Considerations for issuance of variances.* In reviewing requests for variances, the St. Augustine beach City Commission shall consider all technical evaluations, all relevant factors, all other applicable provisions of the Florida Building Code, this ordinance, and the following:
 - 1. The danger that materials and debris may be swept onto other lands resulting in further injury or damage;
 - 2. The danger to life and property due to flooding or erosion damage;
 - 3. The susceptibility of the proposed development, including contents, to flood damage and the effect of such damage on current and future owners;
 - 4. The importance of the services provided by the proposed development to the community;
 - 5. The availability of alternate locations for the proposed development that are subject to lower risk of flooding or erosion;

Commented [RCQ8]: First of two places; chapter number change a few cycles back

6. The compatibility of the proposed development with existing and anticipated development;
 7. The relationship of the proposed development to the comprehensive plan and floodplain management program for the area;
 8. The safety of access to the property in times of flooding for ordinary and emergency vehicles;
 9. The expected heights, velocity, duration, rate of rise and debris and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site; and
 10. The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, streets and bridges.
- h. *Conditions for issuance of variances.* Variances shall be issued only upon:
1. Submission by the applicant, of a showing of good and sufficient cause that the unique characteristics of the size, configuration, or topography of the site limit compliance with any provision of this ordinance or the required elevation standards;
 2. Determination by the St. Augustine Beach City Commission that:
 - a. Failure to grant the variance would result in exceptional hardship due to the physical characteristics of the land that render the lot undevelopable; increased costs to satisfy the requirements or inconvenience do not constitute hardship;
 - b. The granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, nor create nuisances, cause fraud on or victimization of the public or conflict with existing local laws and ordinances; and
 - c. The variance is the minimum necessary, considering the flood hazard, to afford relief;
 3. Receipt of a signed statement by the applicant that the variance, if granted, shall be recorded in the Office of the Clerk of the Court in such a manner that it appears in the chain of title of the affected parcel of land; and
 4. If the request is for a variance to allow construction of the lowest floor of a new building, or substantial improvement of a building, below the required elevation, a copy in the record of a written notice from the Floodplain Administrator to the applicant for the variance, specifying the difference between the base flood elevation and the proposed elevation of the lowest floor, stating that the cost of federal flood insurance will be commensurate with the increased risk resulting from the reduced floor elevation (up to amounts as high as twenty five dollars (\$25.00) for one hundred dollars (\$100.00) of insurance coverage), and stating that construction below the base flood elevation increases risks to life and property.

(8) *Violations.*

- a. *Violations.* Any development that is not within the scope of the Florida Building Code but that is regulated by this ordinance that is performed without an issued permit, that is in conflict with an issued permit, or that does not fully comply with this ordinance, shall be deemed a violation of this ordinance. A building or structure without the documentation of elevation of the lowest floor, other required design certifications, or other evidence of compliance required by this ordinance or the Florida Building Code is presumed to be a violation until such time as that documentation is provided.
- b. *Authority.* For development that is not within the scope of the Florida Building Code but that is regulated by this ordinance and that is determined to be a violation, the Floodplain Administrator is authorized to serve notices of violation or stop work orders to owners of the property involved, to the owner's agent, or to the person or persons performing the work.
- c. *Unlawful continuance.* Any person who shall continue any work after having been served with a notice of violation or a stop work order, except such work as that person is directed to perform to remove or remedy a violation or unsafe condition, shall be subject to penalties as prescribed by law.

(b) *Definitions.*

(1) *General.*

- a. Unless otherwise expressly stated, the following words and terms shall, for the purposes of this ordinance, have the meanings shown in this section.
- b. Terms defined in the Florida Building Code. Where terms are not defined in this ordinance and are defined in the Florida Building Code, such terms shall have the meanings ascribed to them in that code.
- c. Terms not defined. Where terms are not defined in this ordinance or the Florida Building Code, such terms shall have ordinarily accepted meanings such as the context implies.

(2) *Definitions.*

Accessory structure. A structure on the same parcel of property as a principal structure and the use of which is incidental to the use of the principal structure. For floodplain management purposes, the term includes only accessory structures used for parking and storage.

Alteration of a watercourse. A dam, impoundment, channel relocation, change in channel alignment, channelization, or change in cross-sectional area of the channel or the channel capacity, or any other form of modification which may alter, impede, retard or change the direction and/or velocity of the riverine flow of water during conditions of the base flood.

Appeal. A request for a review of the Floodplain Administrator's interpretation of any provision of this section.

ASCE 24. A standard titled Flood Resistant Design and Construction that is referenced by the Florida Building Code. ASCE 24 is developed and published by the American Society of Civil Engineers, Reston, VA.

Base flood. A flood having a 1-percent chance of being equaled or exceeded in any given year. [Also defined in FBC, B, Section 1612.2.] The base flood is commonly referred to as the "100-year flood" or the "1-percent-annual chance flood."

Base flood elevation. The elevation of the base flood, including wave height, relative to the National Geodetic Vertical Datum (NGVD), North American Vertical Datum (NAVD) or other datum specified on the Flood Insurance Rate Map (FIRM). [Also defined in FBC, B, Section 1612.2.]

Basement. The portion of a building having its floor subgrade (below ground level) on all sides. [Also defined in FBC, B, Section 1612.2.]

Coastal construction control line. The line established by the State of Florida pursuant to section 161.053, F.S., and recorded in the official records of the community, which defines that portion of the beach-dune system subject to severe fluctuations based on a 100-year storm surge, storm waves or other predictable weather conditions.

Coastal high hazard area. A special flood hazard area extending from offshore to the inland limit of a primary frontal dune along an open coast and any other area subject to high velocity wave action from storms or seismic sources. Coastal high hazard areas are also referred to as "high hazard areas subject to high velocity wave action" or "V Zones" and are designated on Flood Insurance Rate Maps (FIRM) as Zone V1-V30, VE, or V.

Design flood. The flood associated with the greater of the following two areas: [Also defined in FBC, B, Section 1612.2.]

1. Area with a floodplain subject to a 1-percent or greater chance of flooding in any year; or
2. Area designated as a flood hazard area on the community's flood hazard map, or otherwise legally designated.

Design flood elevation. The elevation of the "design flood," including wave height, relative to the datum specified on the community's legally designated flood hazard map. In areas designated as Zone AO, the design flood elevation shall be the elevation of the highest existing grade of the building's perimeter plus the depth number (in feet) specified on the flood hazard map. In areas designated as Zone AO where the depth number is not specified on the map, the depth number shall be taken as being equal to 2 feet. [Also defined in FBC, B, Section 1612.2.]

Development. Any man-made change to improved or unimproved real estate, including but not limited to, buildings or other structures, tanks, temporary structures, temporary or permanent storage of equipment or materials, mining, dredging, filling, grading, paving, excavations, drilling operations or any other land disturbing activities.

Encroachment. The placement of fill, excavation, buildings, permanent structures or other development into a flood hazard area which may impede or alter the flow capacity of riverine flood hazard areas.

Existing building and existing structure. Any buildings and structures for which the "start of construction" commenced before September 29, 1972. [Also defined in FBC, B, Section 1612.2.]

Federal Emergency Management Agency (FEMA). The federal agency that, in addition to carrying out other functions, administers the National Flood Insurance Program.

Flood or flooding. A general and temporary condition of partial or complete inundation of normally dry land from: [Also defined in FBC, B, Section 1612.2.]

1. The overflow of inland or tidal waters.

2. The unusual and rapid accumulation or runoff of surface waters from any source.

Flood damage-resistant materials. Any construction material capable of withstanding direct and prolonged contact with floodwaters without sustaining any damage that requires more than cosmetic repair. [Also defined in FBC, B, Section 1612.2.]

Flood hazard area. The greater of the following two areas: [Also defined in FBC, B, Section 1612.2.]

1. The area within a floodplain subject to a 1-percent or greater chance of flooding in any year.
2. The area designated as a flood hazard area on the community's flood hazard map, or otherwise legally designated.

Flood Insurance Rate Map (FIRM). The official map of the community on which the Federal Emergency Management Agency has delineated both special flood hazard areas and the risk premium zones applicable to the community. [Also defined in FBC, B, Section 1612.2.]

Flood Insurance Study (FIS). The official report provided by the Federal Emergency Management Agency that contains the Flood Insurance Rate Map, the Flood Boundary and Floodway Map (if applicable), the water surface elevations of the base flood, and supporting technical data. [Also defined in FBC, B, Section 1612.2.]

Floodplain Administrator. The office or position designated and charged with the administration and enforcement of this section (may be referred to as the Floodplain Manager).

Floodplain development permit or approval. An official document or certificate issued by the community, or other evidence of approval or concurrence, which authorizes performance of specific development activities that are located in flood hazard areas and that are determined to be compliant with this section.

Floodway. The channel of a river or other riverine watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one (1) foot. [Also defined in FBC, B, Section 1612.2.]

Floodway encroachment analysis. An engineering analysis of the impact that a proposed encroachment into a floodway is expected to have on the floodway boundaries and base flood elevations; the evaluation shall be prepared by a qualified Florida licensed engineer using standard engineering methods and models.

Florida Building Code. The family of codes adopted by the Florida Building Commission, including: Florida Building Code, Building; Florida Building Code, Residential; Florida Building Code, Existing Building; Florida Building Code, Mechanical; Florida Building Code, Plumbing; Florida Building Code, Fuel Gas.

Functionally dependent use. A use which cannot perform its intended purpose unless it is located or carried out in close proximity to water, including only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities; the term does not include long-term storage or related manufacturing facilities.

Highest adjacent grade. The highest natural elevation of the ground surface prior to construction next to the proposed walls or foundation of a structure.

Historic structure. Any structure that is determined eligible for the exception to the flood hazard area requirements of the Florida Building Code, Existing Building, Chapter ~~12-44~~ Historic Buildings.

Letter of Map Change (LOMC). An official determination issued by FEMA that amends or revises an effective Flood Insurance Rate Map or Flood Insurance Study. Letters of Map Change include:

1. **Letter of Map Amendment (LOMA):** An amendment based on technical data showing that a property was incorrectly included in a designated special flood hazard area. A LOMA amends the current effective Flood Insurance Rate Map and establishes that a specific property, portion of a property, or structure is not located in a special flood hazard area.
2. **Letter of Map Revision (LOMR):** A revision based on technical data that may show changes to flood zones, flood elevations, special flood hazard area boundaries and floodway delineations, and other planimetric features.
3. **Letter of Map Revision Based on Fill (LOMR-F):** A determination that a structure or parcel of land has been elevated by fill above the base flood elevation and is, therefore, no longer located within the special flood hazard area. In order to qualify for this determination, the fill must have been permitted and placed in accordance with the community's floodplain management regulations.
4. **Conditional Letter of Map Revision (CLOMR):** A formal review and comment as to whether a proposed flood protection project or other project complies with the minimum NFIP requirements for such projects with respect to delineation of special flood hazard areas. A CLOMR does not revise the effective Flood Insurance Rate Map or Flood Insurance Study; upon submission and approval of certified as-built documentation, a Letter of Map Revision may be issued by FEMA to revise the effective FIRM.

Light-duty truck. As defined in 40 C.F.R. 86.082-2, any motor vehicle rated at 8,500 pounds Gross Vehicular Weight Rating or less which has a vehicular curb weight of 6,000 pounds or less and which has a basic vehicle frontal area of 45 square feet or less, which is:

1. Designed primarily for purposes of transportation of property or is a derivation of such a vehicle, or
2. Designed primarily for transportation of persons and has a capacity of more than 12 persons; or
3. Available with special features enabling off-street or off-highway operation and use.

Lowest floor. The lowest floor of the lowest enclosed area of a building or structure, including basement, but excluding any unfinished or flood-resistant enclosure, other than a basement, usable solely for vehicle parking, building access or limited storage provided that such enclosure is not built so as to render the structure in violation of the non-elevation requirements of the Florida Building Code or ASCE 24. [Also defined in FBC, B, Section 1612.2.]

Market value. The price at which a property will change hands between a willing buyer and a willing seller, neither party being under compulsion to buy or sell and both having reasonable knowledge of relevant facts. As used in this ordinance, the term refers to the market value of buildings and structures, excluding the land and other improvements on the parcel. Market value may be established by a qualified independent appraiser, is the Actual Cash Value (in-kind

Commented [RCQ9]: Municode mistakenly shows the next four as separate definitions, but they are supposed to be indented. I'm adding numbers so it's clearer

Commented [RCQ10]: Almost all of the communities we've worked with in the past year (about 100) have made this change to remove the traditional market appraisal - FDEM approved this to rely on ACV as primary method. It's recommended because there's less judgement and less opportunity for bias. The starting "like-kind replacement cost" is what it would cost to build exactly as shown (not to current code).

replacement cost depreciated for age, wear and tear, neglect, and quality of construction) determined by a qualified independent appraiser, or tax assessment value adjusted to approximate market value by a factor provided by the Property Appraiser.

New construction. For the purposes of administration of this ordinance and the flood resistant construction requirements of the Florida Building Code, structures for which the "start of construction" commenced on or after September 29, 1972 and includes any subsequent improvements to such structures.

Recreational vehicle. A vehicle, including a park trailer, which is: See section 320.01 F.S.

1. Built on a single chassis;
2. Four hundred (400) square feet or less when measured at the largest horizontal projection;
3. Designed to be self-propelled or permanently towable by a light-duty truck; and
4. Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Sand dunes. Naturally occurring accumulations of sand in ridges or mounds landward of the beach.

Special flood hazard area. An area in the floodplain subject to a 1 percent or greater chance of flooding in any given year. Special flood hazard areas are shown on FIRMs as Zone A, AO, A1-A30, AE, A99, AH, V1-V30, VE or V. [Also defined in FBC, B Section 1612.2.]

Start of construction. The date of issuance of permits for new construction and substantial improvements provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement is within one hundred eighty (180) days of the date of the issuance. The actual start of construction means either the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns.

Commented [RCQ11]: Leave it here because it's part of the dfn

Permanent construction does not include land preparation (such as clearing, grading, or filling), the installation of streets or walkways, excavation for a basement, footings, piers, or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or part of the main buildings. For a substantial improvement, the actual "start of construction" means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building. [Also defined in FBC, B Section 1612.2.]

Substantial damage. Damage of any origin sustained by a building or structure whereby the cost of restoring the building or structure to its before-damaged condition would equal or exceed 50 percent of the market value of the building or structure before the damage occurred. [Also defined in FBC, B Section 1612.2.]

Substantial improvement. Any repair, reconstruction, rehabilitation, addition, or other improvement of a building or structure, the cost of which equals or exceeds fifty (50) percent of the market value of the building or structure before the improvement or repair is started. If the structure has incurred "substantial damage," any repairs are considered substantial improvement regardless of the actual repair work performed. The term does not, however, include either: [Also defined in FBC, B, Section 1612.2.]

1. Any project for improvement of a building required to correct existing health, sanitary, or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions.
2. Any alteration of a historic structure provided the alteration will not preclude the structure's continued designation as a historic structure.

Variance. A grant of relief from the requirements of this ordinance, or the flood resistant construction requirements of the Florida Building Code, which permits construction in a manner that would not otherwise be permitted by this ordinance or the Florida Building Code.

~~Watercourse. A river, creek, stream, channel or other topographic feature in, on, through, or over which water flows at least periodically.~~

(c) *Flood Resistant Development.*

(1) *Buildings and structures.*

- a. *Design and construction of buildings, structures and facilities exempt from the Florida Building Code.* Pursuant to (a)(4)c of this Ordinance, buildings, structures, and facilities that are exempt from the Florida Building Code, including substantial improvement or repair of substantial damage of such buildings, structures and facilities, shall be designed and constructed in accordance with the flood load and flood resistant construction requirements of ASCE 24. Structures exempt from the Florida Building Code that are not walled and roofed buildings shall comply with the requirements of (c)(5) of this ordinance.
- b. *Buildings and structures seaward of the coastal construction control line.* If extending, in whole or in part, seaward of the coastal construction control line and also located, in whole or in part, in a flood hazard area:
 1. Buildings and structures shall be designed and constructed to comply with the more restrictive applicable requirements of the Florida Building Code, Building Section 3109 and Section 1612 or Florida Building Code, Residential Section R322.
 2. Minor structures and non-habitable major structures as defined in section 161.54, F.S., shall be designed and constructed to comply with the intent and applicable provisions of this ordinance and ASCE 24.
- c. *Structure Height.* Structure height shall be measured in accordance with adopted City Ordinances. No provisions shall be deemed to permit an increase of the overall building height limit.

d. *Manufactured Homes and Recreational Vehicles.* In accordance with the Zoning Code, manufactured homes and recreational vehicles are not permitted.

Commented [RCQ12]: Question pending with SFMO

e. *Non-elevated Accessory Structures.* Accessory structures are permitted below the elevations required by the Florida Building Code provided the accessory structures are used only for parking or storage and:

1. If located in special flood hazard areas (Zone A/AE) other than coastal high hazard areas, are one-story and not larger than 600 sq. ft. and have flood openings in accordance with Section R322.2 of the Florida Building Code, Residential.

2. If located in coastal high hazard areas (Zone V/VE), are not located below elevated buildings and are not larger than 100 sq. ft.
3. Are anchored to resist flotation, collapse or lateral movement resulting from flood loads.
4. Have flood damage-resistant materials used below the base flood elevation plus one (1) foot.
5. Have mechanical, plumbing and electrical systems, including plumbing fixtures, elevated to or above the base flood elevation plus one (1) foot.

(2) *Subdivisions.*

- a. *Minimum requirements.* Subdivision proposals, including proposals for manufactured home parks and subdivisions, shall be reviewed to determine that:
 1. Such proposals are consistent with the need to minimize flood damage and will be reasonably safe from flooding;
 2. All public utilities and facilities such as sewer, gas, electric, communications, and water systems are located and constructed to minimize or eliminate flood damage; and
 3. Adequate drainage is provided to reduce exposure to flood hazards; in Zones AH and AO, adequate drainage paths shall be provided to guide floodwaters around and away from proposed structures.
- b. *Subdivision plats.* Where any portion of proposed subdivisions, including manufactured home parks and subdivisions, lies within a flood hazard area, the following shall be required:
 1. Delineation of flood hazard areas, floodway boundaries and flood zones, and design flood elevations, as appropriate, shall be shown on preliminary plats; and
 2. Where the subdivision has more than 50 lots or is larger than 5 acres and base flood elevations are not included on the FIRM, the base flood elevations determined in accordance with (a)(5)b.1 of this ordinance; and
 2. 3. Compliance with the site improvement and utilities requirements of (c)(3) of this ordinance.

(3) *Site improvements, utilities and limitations.*

- a. *Minimum requirements.* All proposed new development shall be reviewed to determine that:
 1. Such proposals are consistent with the need to minimize flood damage and will be reasonably safe from flooding;
 2. All public utilities and facilities such as sewer, gas, electric, communications, and water systems are located and constructed to minimize or eliminate flood damage; and

3. Adequate drainage is provided to reduce exposure to flood hazards; in Zones AH and AO, adequate drainage paths shall be provided to guide floodwaters around and away from proposed structures.
- b. *Sanitary sewage facilities.* All new and replacement sanitary sewage facilities, private sewage treatment plants (including all pumping stations and collector systems), and on-site waste disposal systems shall be designed in accordance with the standards for onsite sewage treatment and disposal systems in Chapter 64E-6, F.A.C. and ASCE 24 Chapter 7 to minimize or eliminate infiltration of floodwaters into the facilities and discharge from the facilities into flood waters, and impairment of the facilities and systems.
- c. *Water supply facilities.* All new and replacement water supply facilities shall be designed in accordance with the water well construction standards in Chapter 62-532.500, F.A.C. and ASCE 24 Chapter 7 to minimize or eliminate infiltration of floodwaters into the systems.
- d. *Reserved. Limitations on sites in regulatory floodways.* No development, including but not limited to site improvements, and land disturbing activity involving fill or regrading, shall be authorized in the regulatory floodway unless the floodway encroachment analysis required in (a)(5)c (1) of this ordinance demonstrates that the proposed development or land disturbing activity will not result in any increase in the base flood elevation.
- e. *Limitations on placement of fill.* Subject to the limitations of this ordinance, fill shall be designed to be stable under conditions of flooding including rapid rise and rapid drawdown of floodwaters, prolonged inundation, and protection against flood-related erosion and scour. In addition to these requirements, if intended to support buildings and structures (Zone A only), fill shall comply with the requirements of the Florida Building Code.
- f. *Limitations on sites in coastal high hazard areas (Zone V).* In coastal high hazard areas, alteration of sand dunes and mangrove stands shall be permitted only if such alteration is approved by the Florida Department of Environmental Protection and only if the engineering analysis required by (a)(5)c (a)(5)e.4 of this ordinance demonstrates that the proposed alteration will not increase the potential for flood damage. Construction or restoration of dunes under or around elevated buildings and structures shall comply with (c)(5)c (e)(5)h.(3) of this ordinance.

(4) *Tanks.*

- a. *Underground tanks.* Underground tanks in flood hazard areas shall be anchored to prevent flotation, collapse or lateral movement resulting from hydrodynamic and hydrostatic loads during conditions of the design flood, including the effects of buoyancy assuming the tank is empty.
- b. *Above-ground tanks, not elevated.* Above-ground tanks that do not meet the elevation requirements of (c)(4)c of this ordinance shall:
 1. Be permitted in flood hazard areas (Zone A) other than coastal high hazard areas, provided the tanks are anchored or otherwise designed and constructed to prevent flotation, collapse or lateral movement resulting from hydrodynamic and hydrostatic loads during conditions of the design flood, including the effects of buoyancy assuming the tank is empty and the effects of flood-borne debris.

2. Not be permitted in coastal high hazard areas (Zone V).

- c. *Above-ground tanks, elevated.* Above-ground tanks in flood hazard areas shall be attached to and elevated to or above the design flood elevation on a supporting structure that is designed to prevent flotation, collapse or lateral movement during conditions of the design flood. Tank-supporting structures shall meet the foundation requirements of the applicable flood hazard area.
- d. *Tank inlets and vents.* Tank inlets, fill openings, outlets and vents shall be:
 - 1. At or above the design flood elevation or fitted with covers designed to prevent the inflow of floodwater or outflow of the contents of the tanks during conditions of the design flood; and
 - 2. Anchored to prevent lateral movement resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy, during conditions of the design flood.

(5) *Other development.*

- a. *General requirements for other development.* All development, including man-made changes to improved or unimproved real estate for which specific provisions are not specified in this ordinance or the Florida Building Code, shall:
 - 1. Be located and constructed to minimize flood damage;
 - 2. Meet the limitations of (e)(3)d. of this ordinance if located in a regulated floodway;
 - 2. 3. Be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic loads, including the effects of buoyancy, during conditions of the design flood;
 - 3. 4. Be constructed of flood damage-resistant materials; and
 - 4. 5. Have mechanical, plumbing, and electrical systems above the design flood elevation or meet the requirements of ASCE 24, except that minimum electric service required to address life safety and electric code requirements is permitted below the design flood elevation provided it conforms to the provisions of the electrical part of building code for wet locations.

b. *Fences in regulated floodways.* Fences in regulated floodways that have the potential to block the passage of floodwaters, such as stockade fences and wire mesh fences, shall meet the limitations of (e)(3)d of this ordinance.

c. *Retaining walls, sidewalks and driveways in regulated floodways.* Retaining walls and sidewalks and driveways that involve the placement of fill in regulated floodways shall meet the limitations of (e)(3)d of this ordinance.

d. *Roads and watercourse crossings in regulated floodways.* Roads and watercourse crossings, including roads, bridges, culverts, low-water crossings and similar means for vehicles or pedestrians to travel from one side of a watercourse to the other side, that encroach into regulated floodways shall meet the limitations of (e)(3)d of this ordinance. Alteration of a watercourse that is part of a road or watercourse crossing shall meet the requirements of (a)(5)c (3) of this ordinance.

Commented [RCQ13]: Not using "reserved" here because below paragraphs aren't cross referenced from another section

b. e. *Concrete slabs used as parking pads, enclosure floors, landings, decks, walkways, patios and similar nonstructural uses in coastal high hazard areas (Zone V).* In coastal high hazard areas, concrete slabs used as parking pads, enclosure floors, landings, decks, walkways, patios and similar nonstructural uses are permitted beneath or adjacent to buildings and structures provided the concrete slabs are designed and constructed to be:

1. Structurally independent of the foundation system of the building or structure;
2. Frangible and not reinforced, so as to minimize debris during flooding that is capable of causing significant damage to any structure; and
3. Have a maximum slab thickness of not more than four (4) inches.

c. f. *Decks and patios in coastal high hazard areas (Zone V).* In addition to the requirements of the Florida Building Code, in coastal high hazard areas decks and patios shall be located, designed, and constructed in compliance with the following:

1. A deck that is structurally attached to a building or structure shall have the bottom of the lowest horizontal structural member at or above the design flood elevation and any supporting members that extend below the design flood elevation shall comply with the foundation requirements that apply to the building or structure, which shall be designed to accommodate any increased loads resulting from the attached deck.
2. A deck or patio that is located below the design flood elevation shall be structurally independent from buildings or structures and their foundation systems, and shall be designed and constructed either to remain intact and in place during design flood conditions or to break apart into small pieces to minimize debris during flooding that is capable of causing structural damage to the building or structure or to adjacent buildings and structures.
3. A deck or patio that has a vertical thickness of more than twelve (12) inches or that is constructed with more than the minimum amount of fill necessary for site drainage shall not be approved unless an analysis prepared by a qualified registered design professional demonstrates no harmful diversion of floodwaters or wave run-up and wave reflection that would increase damage to the building or structure or to adjacent buildings and structures.
4. A deck or patio that has a vertical thickness of twelve (12) inches or less and that is at natural grade or on nonstructural fill material that is similar to and compatible with local soils and is the minimum amount necessary for site drainage may be approved without requiring analysis of the impact on diversion of floodwaters or wave run-up and wave reflection.

d. g. *Other development in coastal high hazard areas (Zone V).* In coastal high hazard areas, development activities other than buildings and structures shall be permitted only if also authorized by the appropriate federal, state or local authority; if located outside the footprint of, and not structurally attached to, buildings and structures; and if analyses prepared by qualified registered design professionals demonstrate no harmful diversion of floodwaters or wave run-up and wave reflection that would increase damage to adjacent buildings and structures. Such other development activities include but are not limited to:

1. Bulkheads, seawalls, retaining walls, revetments, and similar erosion control structures;
2. Solid fences and privacy walls, and fences prone to trapping debris, unless designed and constructed to fail under flood conditions less than the design flood or otherwise function to avoid obstruction of floodwaters; and
3. On-site sewage treatment and disposal systems defined in 64E-6.002, F.A.C., as filled systems or mound systems.

e. h. *Nonstructural fill in coastal high hazard areas (Zone V).* In coastal high hazard areas:

1. Minor grading and the placement of minor quantities of nonstructural fill shall be permitted for landscaping and for drainage purposes under and around buildings.
2. Nonstructural fill with finished slopes that are steeper than one unit vertical to five units horizontal shall be permitted only if an analysis prepared by a qualified registered design professional demonstrates no harmful diversion of floodwaters or wave runup and wave reflection that would increase damage to adjacent buildings and structures.
3. Where authorized by the Florida Department of Environmental Protection or applicable local approval, sand dune construction and restoration of sand dunes under or around elevated buildings are permitted without additional engineering analysis or certification of the diversion of floodwater or wave run-up and wave reflection if the scale and location of the dune work is consistent with local beach-dune morphology and the vertical clearance is maintained between the top of the sand dune and the lowest horizontal structural member of the building.

(Ord. No. 12-09, § 1, 11-13-12; Ord. No. 18-01, § 3, 4-2-18)

Editor's note(s)—Ord. No. 12-09, § 1, adopted November 13, 2012, repealed the former § 5.03.07, and enacted a new § 5.03.07 as set out herein. The former § 5.03.07 pertained to similar subject matter and derived from Ord. No. 04-12, Arts. 1—6, adopted August 2, 2004.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION 4. If any section, subsection, sentence, clause, phrase, word or provision of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, then said holding shall not be so construed as to render invalid or unconstitutional the remaining provisions of this ordinance.

SECTION 5. This Ordinance shall take effect thirty (30) days after passage, pursuant to Section

166.041(4), Florida Statutes

PASSED, APPROVED AND ADOPTED at the regular meeting of the City Commission of the City of Saint Augustine Beach, Florida this ____ day of _____, 2022.

MAYOR

ATTEST:

CITY CLERK

EXAMINED AND APPROVED by me this ____ day of _____, 2022.

MAYOR

Published in the _____ on the ____ day of _____,
2022. Posted on www.staugbch.com on the ____ day of _____, 2022.

MEMORANDUM

TO: Mayor Samora
Vice Mayor Rumrell
Commissioner England
Commissioner George
Commissioner Sweeny

FROM: Max Royle, City Manager 

DATE: April 18, 2022

SUBJECT: Proclamations:

- A. To Proclaim May 1-7, 2022, as 53rd Annual Professional Municipal Clerks Week
- B. To Proclaim May 2022 as Motorcycle Awareness Month
- C. To Proclaim May 2022 as Building Safety Month
- D. To Proclaim June 2022 as Gay Pride Month

Each proclamation is attached.

- The one for the 53rd Annual Professional Clerks Week came from Ms. Janis Daudt, Director of Member Services of the International Institute of Municipal Clerks.
- The one for Motorcycle Awareness Month was provided by Ms. Tracy Massoth, Vice President of the Vintage Chapter of American Bikers Aiming Toward Education (ABATE) of Florida, Inc.
- The one concerning building safety was requested the City's Building Official, Mr. Brian Law.
- The Gay Pride proclamation was requested by Ms. Sara Bloomberg on behalf of the House of Prism.

Proclamation

53rd ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

May 1 - May 7, 2022

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county, and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

NOW, THEREFORE, I, Donald Samora, Mayor of the City of St. Augustine Beach, Florida, do hereby recognize the week of May 1 through May 7, 2022, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Dariana Fitzgerald, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

PRESENTED this 2nd day of May 2022.

Mayor Donald Samora

ATTEST:

City Manager Max Royle

Proclamation

PROCLAIMING MAY 2022 AS

MOTORCYCLE SAFETY AWARENESS MONTH

WHEREAS, motorcycle riding is a popular form of efficient transportation and recreation for more than 1,000,000 people in Florida; and

WHEREAS, it is important that the drivers of all vehicles be aware of one another and learn to share the road and practice courtesy; and

WHEREAS, motorcycles provide a means of transportation that uses fewer resources, causes less wear and tear on public roadways, and increases available parking areas; and

WHEREAS, it is especially important that the citizens of Florida be aware of motorcycles on the streets and highways and recognize the importance of motorcycle safety; and

WHEREAS, the safety hazards created by automobile operators who have not been educated to watch for motorcyclists on the streets and highways of Florida are of prime concern to motorcyclists; and

WHEREAS, the American Bikers Aimed Toward Education (ABATE) of Florida, Vintage Chapter, representing Flagler County, the Town of Beverly Beach, the Town of Hastings, the City of St. Augustine Beach, the City of St. Augustine, the City of Flagler Beach, the City of Bunnell, the City of Palm Coast, and St. Johns County is an organization that is actively promoting the safe operation, increased rider training, and increased motorist awareness of motorcycles; and

WHEREAS, it is important to recognize the need for awareness on the part of all drivers, especially with regard to sharing the road with motorcycles, and to honor motorcyclists' many contributions to the communities in which they live and ride.

NOW THEREFORE, be it proclaimed by the CITY OF ST. AUGUSTINE BEACH that they hereby declare the month of May 2022 as Motorcycle Safety Awareness Month and encourage all residents of the City of St. Augustine Beach to be aware of motorcycles on our streets.

PRESENTED this 2nd day of May 2022.

Mayor Donald Samora

ATTEST:

City Manager Max Royle

Proclamation

Whereas, the City of St. Augustine Beach is committed to recognizing that our growth and strength depends on the safety and essential role our homes, buildings, and infrastructure play, both in everyday life and when disasters strike, and;

Whereas, our confidence in the resilience of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;

Whereas, these guardians are dedicated members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal, and federal officials who are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work and play, and;

Whereas, these modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods, and earthquakes, and;

Whereas, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety—our local code officials—who assure us of safe, sustainable, and affordable buildings that are essential to our prosperity, and;

Whereas, "Safety for All: Building Codes in Action," the theme for Building Safety Month 2022, encourages us all to raise awareness about planning for safe and sustainable construction; career opportunities in building safety; understanding disaster mitigation, energy conservation; and creating a safe and abundant water supply to all of our benefit, and;

Whereas, each year, in observance of Building Safety Month, people all over the world are asked to consider the commitment to improve building safety, resilience and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, I, Donald Samora, Mayor of the City of St. Augustine Beach, Florida, do hereby proclaim the month of May 2022 as Building Safety Month. Accordingly, I encourage our citizens to join with their communities in participation in Building Safety Month activities.

PRESENTED this 2nd day of May 2022.

Mayor Donald Samora

ATTEST:

City Manager Max Royle

Proclamation

WHEREAS, 232 years ago, our founding fathers wrote the United States Constitution whose preamble states, "We the people, in Order to form a more perfect union, establish justice, ensure domestic tranquility, provide for the common defense, promote the general welfare, and secure the blessings of liberty to ourselves and our posterity, do ordain and establish this Constitution for the United States of America;" and

ALTHOUGH the United States of America has made considerable progress toward a more perfect union, this progress has not come all at once, and our country still strives to establish justice, welfare, liberty, and tranquility for all; and

WHEREAS, founded in 1959, the City of St. Augustine Beach embodies the values of diversity, equality, and inclusivity and in 2013, enacted a Fair Housing and Employment Nondiscrimination Ordinance, including sexual orientation and gender orientation as protected classes; and

WHEREAS, on March 31, 2022, President Joe Biden Proclaimed March 31st Transgender Day of Visibility; and

WHEREAS, on June 26, 2015, the United States Supreme Court held that the fundamental right to marry belongs to same-sex couples in all 50 states, a victory for all who fought for equality and recognition of their unions; and

WHEREAS lesbian, gay, bi-sexual, transgender, queer/questioning, intersex, and asexual (LGBTQIA+) people are valued members of our families, community, and history; and

WHEREAS We continue to support all LGBTQIA+ people including those who are Black, Brown, Indigenous, People of Color and White people regardless of their various intersectionality; their gender, gender identity, sexuality, race, class, disability, nationality, and location;

WHEREAS people that identify as LGBTQIA+ have made substantial contributions to St. Augustine history and culture including Kenneth Worcester Dow who assembled, preserved, and protected the Dow Museum of Historic homes, Fred Francis who organized the Saints Semi-professional baseball field and deeded Francis Field to the City of Saint Augustine; and

WHEREAS it is with most profound regard that we recognize the struggles of our neighbors, family members, friends, and all of past and present peoples of St. Augustine who have suffered, fought, and died for loving whom they love. Particularly we remember the victims of anti-gay violence in Florida including the 49 lives taken on June 12, 2016, at the Pulse Nightclub in Orlando, and Guillermo, the French

interpreter of the Guale Indian language, a martyr, who died for identifying as a gay man in the first recorded anti-gay execution in America in 1566;

NOW, THEREFORE, I, Donald Samora, under the authority vested in me as Mayor of the City of St Augustine Beach, Florida, do hereby proclaim June 2022, as
"PRIDE MONTH"

MOREOVER, I do hereby proclaim the City of St. Augustine Beach's acknowledgment of pride history and the 52nd anniversary of Stonewall, moreover, I will call upon all citizens to celebrate the progress that we have made, the contributions of the LGBTQIA+ community to our city, to stand as an ally with our friends and neighbors in the face of prejudice wherever it exists, and to embrace the great diversity within our community.

IN WITNESS of which, I, Donald Samora, hereunto set my hand and cause the Official Seal of the City of St. Augustine Beach, Florida, to be affixed this May 2, 2022.

Donald Samora, Mayor

ATTEST:

Max Royle, City Manager

M E M O R A N D U M

TO: MAX ROYLE, CITY MANAGER
FROM: PATTY DOUYLLIEZ, FINANCE DIRECTOR
SUBJECT: RESOLUTION 22-02
DATE: 4/14/2022

Resolution 22-02 is to surplus assets throughout the city that are no longer working, are to be used as trade for new equipment, or will be sold at auction in the upcoming months. Attached is Exhibit A for your review and approval.

RESOLUTION 22-02

**CITY OF ST. AUGUSTINE BEACH
ST. JOHNS COUNTY**

**RE: TO DECLARE AS SURPLUS
AND AUTHORIZE THEIR
DISPOSAL ITEMS LISTED ON
EXHIBIT A**

The City Commission of St. Augustine Beach, St. Johns County, Florida, in regular meeting duly assembled on Monday, May 2nd, 2022, resolves as follows:

WHEREAS, from time to time the City's departments have items of property which have reached the end of their useful life, or are broken and for which the cost of repairs would exceed the value of the item(s), or are obsolete and/or no longer of use to the department, and

WHEREAS, Section 10 of the City's Capital Asset Policy requires that the City Commission approve the disposal of any property that is declared surplus.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of St. Augustine Beach, St. Johns County, Florida, does declare as surplus items from various departments listed on the attached Disposal Retirement Forms, and authorizes their disposal.

RESOLVED AND DONE, this 2nd day of May 2022 by the City Commission of the City of St. Augustine Beach, St. Johns County, Florida.

Don Samora, Mayor

ATTEST:

City Manager

Exhibit A-Resolution 22-02

Asset Tag #	VIN/Serial #	Description	Dept	Location
1747	X1200779Y	AXON TASER X26P	POLICE	ARMSROOM
1832	X120077CE	AXON TASER X26P	POLICE	ARMSROOM
1833	X1200829R	AXON TASER X26P	POLICE	ARMSROOM
unknown	X12009T36	AXON TASER X26P	POLICE	ARMSROOM
1728	X12003YW9	AXON TASER X26P	POLICE	ARMSROOM
1729	X12004044	AXON TASER X26P	POLICE	ARMSROOM
1730	X12003YMF	AXON TASER X26P	POLICE	ARMSROOM
1731	X12003YCR	AXON TASER X26P	POLICE	ARMSROOM
1732	X1200404K	AXON TASER X26P	POLICE	ARMSROOM
1733	X12003YXE	AXON TASER X26P	POLICE	ARMSROOM
1734	X12003YKF	AXON TASER X26P	POLICE	ARMSROOM
1735	X12003X5A	AXON TASER X26P	POLICE	ARMSROOM
1736	X12003YCP	AXON TASER X26P	POLICE	ARMSROOM
1746	X12003YCX	AXON TASER X26P	POLICE	ARMSROOM
1718	X1200404E	AXON TASER X26P	POLICE	ARMSROOM
1719	X1200405M	AXON TASER X26P	POLICE	ARMSROOM
1720	X12003YFC	AXON TASER X26P	POLICE	ARMSROOM
1721	X12003YX8	AXON TASER X26P	POLICE	ARMSROOM
1722	X12003YXT	AXON TASER X26P	POLICE	ARMSROOM
1723	X12003YNO	AXON TASER X26P	POLICE	ARMSROOM
1724	X12003YEK	AXON TASER X26P	POLICE	ARMSROOM
1725	X1200404H	AXON TASER X26P	POLICE	ARMSROOM
1726	X12003YM5	AXON TASER X26P	POLICE	ARMSROOM
1727	X12003YX3	AXON TASER X26P	POLICE	ARMSROOM
	1FAHP2MKXEG125839	2014 Ford Taurus #112	Police	PD
	1FAHP2MKXEG125838	2014 Ford Taurus #117	Police	PD
1286	G2SKA-15980	Genesis II Radar	Police	PD
	GV6D000171	Interlogic 2 Door Control Module	City Hall	Upstairs Storage
	GV6D000174	Interlogic 2 Door Control Module	City Hall	Upstairs Storage
	GV6D000192	Interlogic 2 Door Control Module	City Hall	Upstairs Storage
	GV5D001242	Interlogic 2 Door Control Module	City Hall	Upstairs Storage

		Interlogic TruPortal Main control Panel	City Hall	Upstairs Storage
	150317216	ASSA ABLOY 600s Maglock	City Hall	Upstairs Storage
	815557547	ALIBI Surveillance Camera ALI-NS2013VR	City Hall	Upstairs Storage
	523078448	ALIBI Surveillance Camera ALI-IPU3130R	City Hall	Upstairs Storage
	815557426	ALIBI Surveillance Camera ALI-N52013VR	City Hall	Upstairs Storage
	815557672	ALIBI Surveillance Camera ALI-NS2013VR	City Hall	Upstairs Storage
	B6785165	Ciena Video Production Switch 170-3916-902	City Hall	Upstairs Storage
1557	115979	SONY EVI-HD1 Video Production Camera	City Hall	Upstairs Storage
	9433	FUJITSU Scanner fi-5530C2	City Hall	Upstairs Storage
	A36DJ39649	FUJITSU Scanner fi-7160	City Hall	Upstairs Storage
	U63954J6G365125	Brother Image Center ADS-2000e	City Hall	Upstairs Storage
	U63287B4G214600	Brother Image Center ADS-2000	City Hall	Upstairs Storage
	U63287E2G128000	Brother Image Center ADS-2000	City Hall	Upstairs Storage
	U63287E2G126830	Brother Image Center ADS-2000	City Hall	Upstairs Storage
1621	MXL4101CFS	HP ProDesk 400 Desktop Computer	City Hall	Upstairs Storage
	UDP01AA668737001150100	ACER Veriton VM5E1 Desktop Computer	City Hall	Upstairs Storage
	PSVAQ03005036034DD2700	ACER Veriton M498G Desktop Computer	City Hall	Upstairs Storage
	PSVAL03021043076CB2703	ACER Veriton M275 Desktop Computer	City Hall	Upstairs Storage
	WCAPW2267645	Elements External Hard Drive WD5000C035	City Hall	Upstairs Storage
	DTVHHAA005505007369600	ACER Veriton M4630G Desktop Computer	City Hall	Upstairs Storage
01571 and 1804	DTVF8AA002321000639200	ACER Veriton M4620G Desktop Computer	City Hall	Upstairs Storage
1665	3.12442E+11	Granicus Rackmount Video Server	City Hall	Upstairs Storage
1663	2M241901QQ	HP Proliant ML350PGen8 Server	City Hall	Upstairs Storage
1257	33172662	Gateway M405 Laptop HDD KBG571SJ	City Hall	Upstairs Storage
1444	LXV4B030021201048F2000	ACER TravelMate 6595T-6896 HDD S/N: WX81A2171429	City Hall	Upstairs Storage
1436	LXV4B030021201048B2000	ACER TravelMate 6595T-6896 HDD S/N: WXE1E11KWL72	City Hall	Upstairs Storage
1440	LXV4B03002120104932000	ACER TravelMate 6595T-6896 HDD S/N: WXE1E11KWW36	City Hall	Upstairs Storage
1434	LXV4B03002120104B92000	ACER TravelMate 6595T-6896 HDD S/N: WX81A21A3377	City Hall	Upstairs Storage
1705	5J TSA22112	Panasonic CF-54 Toughbook Police Laptop - HDD S/N: CB3B5AGT	City Hall	Upstairs Storage
1698	5J TSA22608	Panasonic CF-54 Toughbook Police Laptop - HDD S/N: 50026B768255107F	City Hall	Upstairs Storage
1696	5I TSA16206	Panasonic CF-54 Toughbook Police Laptop - HDD S/N: CE11N55P	City Hall	Upstairs Storage
	Q8199JA001866	AOC Monitor TFT20W90PS	City Hall	Upstairs Storage
	DBLMTF247233	ASUS Monitor VE278	City Hall	Upstairs Storage
	ETL23020225130193AED47	ACER Monitor AL1912	City Hall	Upstairs Storage

	944RG3NA00132	HANNspace Monitor HF257	City Hall	Upstairs Storage
	021VR3XY02093	HANNspace Monitor HF225	City Hall	Upstairs Storage
	1730sY05G808	Logitech Wireless Keyboard	City Hall	Upstairs Storage
	LCDCK0A005205013ED200	ACER Laptop Docking Station	City Hall	Upstairs Storage
		Logitech Wireless Mouse and Keyboard	City Hall	Upstairs Storage
		Sony Over the ear headphones	City Hall	Upstairs Storage
	CN47FP430P	HP 2530-24G POE Network Switch	City Hall	Upstairs Storage
	CN47FRRTTL	HP 1810-24 Phone Switch	City Hall	Upstairs Storage
	CN3CHBKG23	HP Officejet Pro 8610 Desktop Printer	City Hall	Upstairs Storage
	CN3BBEVGGY	HP Officejet Pro 8100 Desktop Printer	City Hall	Upstairs Storage
		Brother DR-310 CL Toner Drum Unit	City Hall	Upstairs Storage
	U60955M3J123122	Brother HC-60 Desktop Printer	City Hall	Upstairs Storage
	3A001431	Brother NC-7100w Wireless Card for Brother Printer	City Hall	Upstairs Storage
	TH81T552295	HP DeskJet D4260 Printer	City Hall	Upstairs Storage
	UM2Y008705	EPSON WF-2660 Printer	City Hall	Upstairs Storage
	9719ALCP5578200421	Tripp-Lite UPS SU2200RTXL2U Rackmount	City Hall	Upstairs Storage
	4B1141P13407	APC Back-UPS ES 550 G Desktop UPS & Surge protector	City Hall	Upstairs Storage
	4B1009P38892	APC Back-UPS ES 350 G Desktop UPS & Surge protector	City Hall	Upstairs Storage
	4B1228P46496	APC Back-UPS ES 550 G Desktop UPS & Surge protector	City Hall	Upstairs Storage
	4B0948P00515	APC Back-UPS ES 550 G Desktop UPS & Surge protector	City Hall	Upstairs Storage
	4B1312P54817	APC Back-UPS ES 660 G Desktop UPS & Surge protector	City Hall	Upstairs Storage
	AGPS5519	Tripp-Lite UPS Surge Protector	City Hall	Upstairs Storage
935		5 draw file cabinet	PW	PWD
1352		wideformat scanner	PW	PWD

M E M O R A N D U M

TO: MAX ROYLE, CITY MANAGER
FROM: PATTY DOUYLLIEZ, FINANCE DIRECTOR
SUBJECT: HEARING-CONDO SOLID WASTE CHANGE
DATE: 4/14/2022

In December, the Commission approved moving solid waste billing for condominium and townhome owners to a non-ad valorem, the same way the residents are billed. The next step is to set a date for the public hearing so we can mail out notices to the condominium and townhome owners. We have the notices ready to be printed and would like to place the public hearing on the agenda for June's commission meeting. I am requesting approval to move forward with this public hearing.

MEMORANDUM

TO: Mayor Samora
Vice Mayor Rumrell
Commissioner England
Commissioner George
Commissioner Sweeny

FROM: Max Royle, City Manager 

DATE: April 22, 2022

SUBJECT: Budget Resolutions:

- A. 22-01, to Amend the Fiscal Year 2022 General Fund Budget to Appropriate \$60,000 from the Building Department's Restricted Fund Balance to the Department's Vehicle Account to Purchase a Vehicle
- B. 22-03, to Amend the FY 22 General Fund Budget to Appropriate \$136,000 from American Rescue Plan Act Funds for Adjustments to Employee Salaries

For Budget Resolution 22-01, Ms. Douylliez, the Finance Director, has provided a memo to explain it.

For Budget Resolution 22-03, you will remember that at your April 19th meeting about the spending of ARPA funds, you approved \$136,000 of the ARPA money received by the City to be used to adjust employee salaries. The adjustment favored by the department heads is a \$1.124 per hour increase for every employee. The \$1.124 increase will bring the lowest paid employees (\$13.8762 per hour) up to \$15.00 an hour).

M E M O R A N D U M

TO: MAX ROYLE, CITY MANAGER
FROM: PATTY DOUYLLIEZ, FINANCE DIRECTOR
SUBJECT: BUDGET RESOLUTION 22-01
DATE: 4/14/2022

The above referenced budget resolution is requested to modify the current Building Department budget in the amount of \$60,000. This adjustment will allow the Building Department to place an order for a vehicle, with the hopes that it will be received prior to year-end. Vehicles are currently taking 6-12 months for production and delivery. The funds will be moved from the Building Department Reserves for this purchase.

Please let me know if more information is needed.

BUDGET RESOLUTION 22-01

**CITY OF ST. AUGUSTINE BEACH
ST. JOHNS COUNTY**

**RE: TO AMEND THE FY2022
GENERAL FUND BUDGET**

The City Commission does hereby approve the transfer and appropriation from within the Fiscal Year 2021-2022 General Fund Budget as follows:

DECREASE: Account 001-281-7550 (Restricted Fund Bal-Bldg Dept Carryover) in the amount of \$60,000 which will decrease the appropriation in this account to \$640,489.

INCREASE: Account 001-2400-524-6410 (Prot Inspections-Vehicle) in the amount of \$60,000 which will increase the appropriation in this account to \$136,000.

RESOLVED AND DONE, this 1st day of November 2021 by the City Commission of the City of St Augustine Beach, St. Johns County, Florida.

ATTEST:

Mayor – Commissioner

City Manager

BUDGET RESOLUTION 22-03

**CITY OF ST. AUGUSTINE BEACH
ST. JOHNS COUNTY**

**RE: TO AMEND THE FY2022
GENERAL FUND BUDGET**

The City Commission does hereby approve the transfer and appropriation from within the Fiscal Year 2021-2022 General Fund Budget as follows:

INCREASE: Account 001-381-320 (General Fund-Intrafund Transfer from ARPA Funds) in the amount of \$136,000 which will increase the appropriation in this account to \$136,000.

INCREASE: Account 001-1100-511-1100 (Legislative-Executive Wages) in the amount of \$2,435.35 which will increase the appropriation in this account to \$37,699.11.

INCREASE: Account 001-1100-511-2100 (Legislative-FICA Taxes) in the amount of \$186.30 which will increase the appropriation in this account to \$2,884.30.

INCREASE: Account 001-1100-511-2200 (Legislative-Retirement) in the amount of \$263.51 which will increase the appropriation in this account to \$4,271.24.

INCREASE: Account 001-1200-512-1100 (Executive-Executive Wages) in the amount of \$1,034.05 which will increase the appropriation in this account to \$128,079.60.

INCREASE: Account 001-1200-512-2100 (Executive-Executive FICA Taxes) in the amount of \$79.10 which will increase the appropriation in this account to \$9,875.10.

INCREASE: Account 001-1200-512-2200 (Executive-Executive Retirement) in the amount of \$299.98 which will increase the appropriation in this account to \$37,787.94.

INCREASE: Account 001-1300-513-1200 (Finance-Regular Wages) in the amount of \$9,047.98 which will increase the appropriation in this account to \$478,747.70.

INCREASE: Account 001-1300-513-2100 (Finance-FICA Taxes) in the amount of \$692.17 which will increase the appropriation in this account to \$37,084.17.

INCREASE: Account 001-1300-513-2200 (Finance-Retirement) in the amount of \$1,543.27 which will increase the appropriation in this account to \$95,890.44.

INCREASE: Account 001-1500-515-1200 (Comp Planning-Regular Wages) in the amount of \$2,409.35 which will increase the appropriation in this account to \$147,154.43.

INCREASE: Account 001-1500-515-2100 (Comp Planning-FICA Taxes) in the amount of \$184.32 which will increase the appropriation in this account to \$11,257.32.

INCREASE: Account 001-1500-515-2200 (Comp Planning-Retirement) in the amount of \$258.21 which will increase the appropriation in this account to \$25,912.73.

INCREASE: Account 001-1900-519-1200 (Other Gov Svcs-Regular Wages) in the amount of \$5,004.82 which will increase the appropriation in this account to \$220,030.00.

INCREASE: Account 001-1900-519-2100 (Other Gov Svcs-FICA Taxes) in the amount of \$382.87 which will increase the appropriation in this account to \$17,291.87.

INCREASE: Account 001-1900-519-2200 (Other Gov Svcs-Retirement) in the amount of \$582.90 which will increase the appropriation in this account to \$31,503.37.

INCREASE: Account 001-2100-521-1100 (Law Enforcement-Chief Salary) in the amount of \$1,034.05 which will increase the appropriation in this account to \$95,009.93.

INCREASE: Account 001-2100-521-1200 (Law Enforcement-Regular Wages) in the amount of \$32,508.67 which will increase the appropriation in this account to \$1,238,023.97.

INCREASE: Account 001-2100-521-2100 (Law Enforcement-FICA Taxes) in the amount of \$2,566.02 which will increase the appropriation in this account to \$110,094.02.

INCREASE: Account 001-2100-521-2200 (Law Enforcement-Retirement) in the amount of \$7,463.21 which will increase the appropriation in this account to \$355,146.06.

INCREASE: Account 001-2900-529-1200 (Code Enforcement-Regular Wages) in the amount of \$1,210.05 which will increase the appropriation in this account to \$54,316.64.

INCREASE: Account 001-2900-529-2100 (Code Enforcement-FICA Taxes) in the amount of \$92.57 which will increase the appropriation in this account to \$4,078.72.

INCREASE: Account 001-2900-529-2200 (Code Enforcement-Retirement) in the amount of \$163.00 which will increase the appropriation in this account to \$8,006.27.

INCREASE: Account 001-3400-534-1200 (Garbage-Regular Wages) in the amount of \$6,142.28 which will increase the appropriation in this account to \$270,036.81.

INCREASE: Account 001-3400-534-2100 (Garbage-FICA Taxes) in the amount of \$469.88 which will increase the appropriation in this account to \$21,269.88.

INCREASE: Account 001-3400-534-2200 (Garbage-Retirement) in the amount of \$715.38 which will increase the appropriation in this account to \$39,786.71.

INCREASE: Account 001-4100-541-1200 (Roads-Regular Wages) in the amount of \$8,644.69 which will increase the appropriation in this account to \$380,051.81.

INCREASE: Account 001-4100-541-2100 (Roads-FICA Taxes) in the amount of \$661.32 which will increase the appropriation in this account to \$29,839.32.

INCREASE: Account 001-4100-541-2200 (Roads-Retirement) in the amount of \$1,006.83 which will increase the appropriation in this account to \$55,771.15.

INCREASE: Account 001-7200-572-1200 (Parks-Regular Wages) in the amount of \$2,957.40 which will increase the appropriation in this account to \$185,788.88.

INCREASE: Account 001-7200-572-2100 (Parks-FICA Taxes) in the amount of \$226.24 which will increase the appropriation in this account to \$10,099.36.

INCREASE: Account 001-7200-572-2200 (Parks-Retirement) in the amount of \$344.44 which will increase the appropriation in this account to \$18,568.43.

INCREASE: Account 001-8100-581-9120 (Emergencies & Contingencies) in the amount of \$45,389.79 which will increase the appropriation in this account to \$95,240.09.

RESOLVED AND DONE, this 2nd day of May 2022 by the City Commission of the City of St Augustine Beach, St. Johns County, Florida.

Mayor – Commissioner

ATTEST:

City Manager

MEMORANDUM

Agenda Item # 7

Meeting Date 5-2-22

Date: April 22, 2022
To: Patty Douylliez, finance Director
From: Bill Tredik, P.E., Public Works Director
Subject: Ocean Hammock Park Phase 2– Use of ARPA Funds

DISCUSSION

Bids for Ocean Hammock Park Phase 2 were opened on March 3, 2022. The City only received one bid for the project at a total price of \$677,485 (including plumbing and electrical fixtures for the restrooms). As the single bid price exceeded available funding, the City Commission opted to not award the bid, and directed staff to attempt to reduce the cost of the project.

Staff has developed a plan resulting in significant savings from the single bid price, including:

- Purchasing and installing a prefabricated restroom.
- Utilizing an existing competitively procured St. Johns County annual contractor to complete major site work, including sanitary lift station installation, selective clearing for construction, water and sewer line extensions, concrete work (sidewalks, curb, handicap parking space, picnic slabs) and required drainage improvements.

The total cost for these two items is approximately \$440,000. Up to \$20,000 of additional funds may also be necessary during the remainder of the current fiscal year for costs related to utility fees, permit fees, and FPL line extension and connection fees, thus bringing the anticipated FY 2022 expenses to \$460,000. Remaining Phase 2 work in FY 2023 will be accomplished utilizing primarily City staff and is anticipated to cost roughly \$40,000. The total Project cost may thus be reduced by as much as \$180,000 from the single bid price.

The City currently has \$160,000 allocated in the FY 2022 Budget for the Project. Utilization of \$300,000 of the American Rescue Plan Act (ARPA) funds for the project would bring the current year funding to \$460,000 and allow purchase of the prefabricated restroom and issuance of a purchase order for major site work.

RECOMMENDATION

Approve Budget Resolution 22-04, increasing Account 320-7200-572-6200 in the amount of \$300,000, allowing the purchase of a prefabricated restroom and issuance of a purchase order for major site work associated with Ocean Hammock Park Phase 2.

BUDGET RESOLUTION 22-04

**CITY OF ST. AUGUSTINE BEACH
ST. JOHNS COUNTY**

**RE: TO AMEND THE FY2022
ARPA FUND BUDGET**

The City Commission does hereby approve the transfer and appropriation from within the Fiscal Year 2021-2022 ARPA Fund Budget as follows:

INCREASE: Account 320-331-510 (ARPA Funds-Revenue Other Financial Assistance) in the amount of \$300,000 which will increase the appropriation in this account to \$1,251,000.

INCREASE: Account 320-7200-572-6200 (ARPA Funds-Parks Buildings) in the amount of \$300,000 which will increase the appropriation in this account to \$300,000.

RESOLVED AND DONE, this 2nd day of May 2022 by the City Commission of the City of St Augustine Beach, St. Johns County, Florida.


Mayor – Commissioner

ATTEST:

City Manager

MEMORANDUM

TO: Mayor Samora
Vice Mayor Rumrell
Commissioner England
Commissioner George
Commissioner Sweeny

FROM: Max Royle, City Manager 

DATE: April 22, 2022

SUBJECT: Holiday Season Lighting: Request by Ms. Hester Longstreet, Planning Board Vice Chair, to Address Commission Concerning Solar-Powered Lighting

This topic has come about because of Florida Power and Light's decision not to allow the City to put its holiday season lighting decorations on FPL's poles along A1A Beach Boulevard. This decision went into effect for the holiday season in December/January 2021.

At recent Planning Board meetings, Ms. Longstreet has spoken of her desire to have the decorations back along the Boulevard.

Attached is a memo from the City Planner, Ms. Jennifer Thompson, in which she states Ms. Longstreet's desire to the Planning Board at its April 19, 2022, meeting that alternatives, such as solar-powered decorations, be considered.

Also, attached are emails between FPL representatives concerning the company's decision not to allow the decorations on its poles.

As Ms. Longstreet has suggested solar-powered lights, the City Manager asked FPL if such would be allowed. As of the date of this memo, he hasn't received a reply. Possibly, the issue with FPL isn't the source of power for the decorations, it is simply that the company doesn't want the decorations, whether solar-powered or not, on its poles. Over the many years that FPL allowed the decorations, the City each year paid for the electricity they used.

ACTION REQUESTED

It is that you have Ms. Longstreet present her suggested alternatives for holiday lighting along A1A Beach Boulevard.



City of St. Augustine Beach Building and Zoning Department

To: Max Royle, City Manager
From: Jennifer Thompson, Planner
CC: Bonnie Miller, Sr. Planner; Bill Tredik, Public Works Director; Sydney Schaffer, Civil Engineer
Date: April 20, 2022
Re: Planning and Zoning Meeting April 19, 2022 / FPL Holiday Lights

Over the past few months, the FPL Holiday lights have been a topic of discussion at the Planning and Zoning Meetings. Member Hester Longstreet has requested that this topic be placed on the agenda for an upcoming Commission meeting so that members of the Planning and Zoning Board, the SEPAC Board, and the Commission may have a conversation regarding holiday lighting/decoration alternatives.

Last year, Florida Power & Light notified the City of St. Augustine Beach that they would no longer allow the City to use their power poles for display and hook-up of holiday lights and decoration. Planning and Zoning Member Hester Longstreet would like to explore possible alternatives to enhance the City's holiday lights/decorations. One alternative that was mentioned were solar lights.

Sincerely,

Jennifer Thompson

Planner

Planning and Zoning Division

Max Royle

From: Max Royle
Sent: Wednesday, January 19, 2022 11:40 AM
To: Bonnie Miller
Subject: FW: Christmas lights
Attachments: Holiday Lighting Form Rev 09_2020.docx; Holiday Lighting Attachment Agreement_Final.docx

Bonnie,

Pls. note below the October 2, 2019 email from Larry Spear of FP&L and the sentence in bold type that begins, "Beginning with 2021 holiday season...."

Max

From: Bill Tredik <btredik@cityofsab.org>
Sent: Wednesday, January 19, 2022 9:28 AM
To: Max Royle <mroyle@cityofsab.org>
Subject: FW: Christmas lights

FYI

From: Bill Tredik
Sent: Friday, December 03, 2021 4:25 PM
To: Comm Samora <comdsamora@cityofsab.org>
Cc: Max Royle <mroyle@cityofsab.org>
Subject: RE: Christmas lights

Commissioner Samora:

Please see in the 2nd email below, the original communication from Larry Spear on 10/2/2019 informing the City of the FPL Holiday Lighting changes coming into effect this year. Also please see immediately below, an email from Jim Bush on 8/26/21 confirming this change.

I am not sure which forms you are referring to, though it may be the past forms and agreement (see attached) We used these through the 2020 season.

Bill

William Tredik PE, Public Works Director / City Engineer
City of St. Augustine Beach
2200 A1A South
St. Augustine Beach, Florida 32080
Ph: (904) 471-1119
email: btredik@cityofsab.org

PLEASE NOTE: Under Florida law, most communications to and from the City are public records. Your emails, including your email address, may be subject to public disclosure.

From: Bush, Jim <Jim.Bush@fpl.com>
Sent: Thursday, August 26, 2021 1:36 PM
To: Max Royle <mroyle@cityofsab.org>
Cc: Melinda Conlon <eventspro@cityofsab.org>; DeHaven, Michael <Michael.DeHaven@fpl.com>
Subject: FW: OUTSIDE ATTACHMENT: Changes to FPL Holiday Lighting Policy

Fyi, as mentioned, below is the original communication and details on the holiday decoration policy.

Please let us know if you have any questions or we can help in any way.

Thanks,
Jim

From: Spear, Larry W <Larry.W.Spear@fpl.com>
Sent: Wednesday, October 2, 2019 8:46 AM
To: Bill Tredik <btredik@cityofsab.org>; Ken Gatchell <kgatchell@cityofsab.org>
Cc: Max Royle <mroyle@cityofsab.org>
Subject: OUTSIDE ATTACHMENT:Changes to FPL Holiday Lighting Policy

***** This message originated from outside of your organization! DO NOT click any links or open any attachments unless you validate the sender and know the content is safe. Please forward this email to IT@cityofsab.org if you believe the email is suspicious. *****

Bill, Ken, and Max,

Attached are the forms that need to be filled out if the City of St. Augustine Beach will be installing Holiday Lighting on our poles this 2019 Holiday Season. Please see the changes below for the 2021 Season. Please contact me with any questions or concerns.

During the Holiday season, some of our customers install decorations on FPL light poles. In the past, we have allowed the customers to install illuminated decorations and tap to the street light circuit through electric receptacles.

Beginning with the 2021 holiday season, FPL will NO longer allow customers to install illuminated decorations on any FPL owned light poles

Below are the changes to our Holiday decoration program on FPL owned light poles:

- Customer will no longer be able to install illuminated decorations
- Customer will be allowed to install non-illuminated decorations on light poles with an executed *Pole Attachment Agreement for Holiday Decorations*
 - Agreement Form must be returned to Lighting Support Services no later than October 31st
 - Agreement Forms can be emailed to Alain.Urbano@fpl.com or mailed to the following address:
 - FPL Lighting Support Services
LSS/PDC
2455 Port West Blvd

West Palm Beach, FL33407

Customer-Owned Poles

- If the lighting facilities are metered, customers can install illuminated decorations
- If the lighting facilities are un-metered (Energy-Only), they will only be allowed to install non-illuminated decorations or illuminated decorations from a metered source
 - The customer will not have to provide a *Pole Attachment Agreement for Holiday Decorations* for the installations on customer-owned poles

Thanks,

Larry. W. Spear



Larry W. Spear | Customer Advisor I
Major & Governmental Accounts
2900 Catherine Street, Palatka, FL 32177
386-329-4794 office | 386-937-5806 mobile
Larry.W.Spear@fpl.com



From: Comm Samora <comdsamora@cityofsab.org>
Sent: Friday, December 03, 2021 1:26 PM
To: Bill Tredik <btredik@cityofsab.org>
Cc: Max Royle <mroyle@cityofsab.org>
Subject: Re: Christmas lights

Reading through the forms Max sent, I don't see any mention of prohibiting illuminated decorations. In fact, I saw just the opposite, a form to report electricity used to illuminate the decorations.
Are we sure they are no allowed?

Donald J Samora
Vice Mayor
City of St Augustine Beach
2200 A1A South
St Augustine Beach, FL 32080
Mobile [\(904\) 460-4404](tel:9044604404)
www.staugbch.com

From: Bill Tredik <btredik@cityofsab.org>
Sent: Friday, December 3, 2021 1:18 PM
To: Comm Samora <comdsamora@cityofsab.org>
Cc: Max Royle <mroyle@cityofsab.org>
Subject: RE: Christmas lights

Beginning with the 2021 holiday season, FPL no longer allows customers to install illuminated decorations on any FPL owned light poles

As we would not be able to illuminate the sea creatures, the City opted to not requesting permission to place them on the FPL poles.

Unfortunately, due to their size, there are not a lot of suitable locations to place them. We have repurposed six at Old City Hall on the side of the building and six on palm trees near the fire station at Pier Park. The remainder are currently in storage at Public Works.

Bill

William Tredik PE, Public Works Director / City Engineer
City of St. Augustine Beach
2200 A1A South
St. Augustine Beach, Florida 32080
Ph: (904) 471-1119
email: btredik@cityofsab.org

PLEASE NOTE: Under Florida law, most communications to and from the City are public records. Your emails, including your email address, may be subject to public disclosure.

From: Comm Samora <comdsamora@cityofsab.org>
Sent: Friday, December 03, 2021 12:27 PM
To: Max Royle <mroyle@cityofsab.org>; Bill Tredik <btredik@cityofsab.org>
Subject: Christmas lights

I was asked about our sea creature holiday lights. Where are they this year?

Donald J Samora
Vice Mayor
City of St Augustine Beach
2200 A1A South
St Augustine Beach, FL 32080
Mobile [\(904\) 460-4404](tel:9044604404)
www.staugbch.com

Sent from my iPhone

**City of St. Augustine Beach Long-Range Financial Planning
Fiscal Year 2021\2**

Introduction

Per City's Code, in May of each year, a financial plan is to be submitted to the City Commission and is to contain estimated revenues and proposed expenditures for a minimum of five (5) years. The following information will illustrate where the City has been for the past five years, and where we project the City to be over the next five years.

The revenues and expenditures are broken down into groups also known as functions. Below is an outline of what is comprised of each group or function.

Revenues

- **Taxes**
 - Ad Valorem Taxes
 - Utility Taxes
 - Telecommunication Tax
 - Business Tax Receipts
 - Local Option Gas Tax
- **Licenses & Permits**
 - Building Permits
 - Other Permits
 - Franchise Fees
- **Intergovernmental Revenue**
 - Grants (State, Federal & Local)
 - State Revenue Sharing
 - ½ Cent Sales Tax
 - Alcoholic Beverage Licenses
 - County Business Tax Receipts
 - Fuel Tax Refund
- **Charges for Services**
 - Zoning Fees
 - Plan Review/Plat Fees
 - Sales of Maps
 - Impact Fee Administrative Charge,
 - Solid Waste Disposal Fees
 - Beach Patrol
 - Police Reports
 - Certification and Copying Fees
- **Fines and Forfeitures**
 - Court Fines
 - Parking Tickets
 - Other Fines and Forfeitures

- Code Enforcement Fines
- **Miscellaneous**
 - Scrap Sales
 - Discounts Earned
 - Refunds of Prior Year Expenditures
 - Other Miscellaneous Revenues
 - Contractor License/Special Permits

Expenditures

- **General Government**
 - City Commission
 - City Manager
 - Finance/Administration
 - Comprehensive Planning
 - Other Governmental Services
- **Public Safety**
 - Police
 - Building (Protective Inspections)
- **Physical Environment**
 - Garbage/Solid Waste
 - Infrastructure
- **Economic Environment**
 - Advertising in conference programs/community publication
- **Human Services**
 - Dog registration tags
- **Culture & Recreation**
 - Maintenance of Parks
 - Park Projects

With planning for the future, the capital improvements plan is incorporated into the projected expenditures, as well as the actual debt service payments. As stated above we begin with the past and move into the future on the following pages.

Historical

The graphs on the next three pages depict historical revenues, expenditures and fund balance. Taxes, mainly property taxes, are the City's primary source of revenue used to provide its services. There has been a steady increase in tax revenue due to property values increasing and additional Communication Services Tax. Over the prior five years there has been a steady income from licenses and permits from the building department, however, there is a significant change due to the Impact Fees being placed into their own fund. Intergovernmental revenues have also been steady with additional funds from Grants and over FY22, FY23, and FY24, as well as ARPA Funds have been added.

Expenditures also show but steady growth over the same time. There is a large spike with the Capital Outlay function in Fiscal Year (FY) 17 which is the lease/purchase of the remaining 4.5 acres of the Maratea property. The debt function also saw an increase due to the refunding of the two bond issues.

Fund Balance has been a concern for the City over the past few years. As the third slide shows, improvements have been made to bring the reserves into compliance with the balance being brought up to 42.7%. This balance places the city in a more stable position should an emergency arise. While the GFOA recommendation is 16.7%, since we are a coastal community, the city may need to consider adjusting their minimum requirement to more than 20% to ensure adequate reserves.

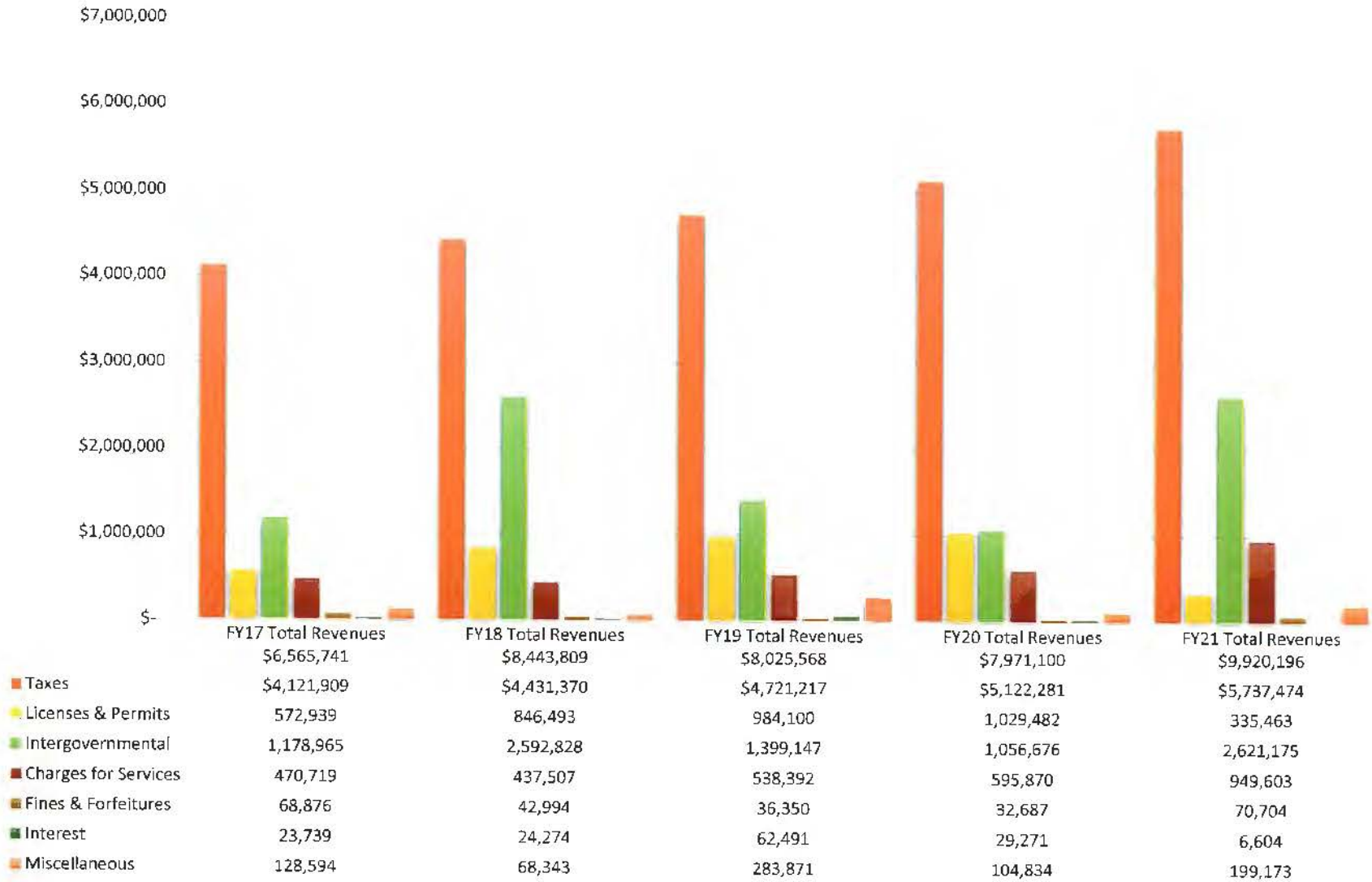
Projected

The last two pages are illustrating the projected revenues and expenditures from FY22 through FY26. Only slight growth is expected on the next five years in both revenues and expenditures. This growth curve was calculated using historical data as well as known economic factors. While tax revenues are estimated to increase steadily over the next five years, there is a significant increase projected in Intergovernmental revenues coming from grant proceeds for projected capital projects.

There is a large increase in the expenditures for capital projects due to the repair of the Mizell Pond Weir in FY22, as well as other capital projects. This trend will remain high with several other projects over the next several years. Many of these projects will be offset by grant funds, impact fee reserves and ARPA.

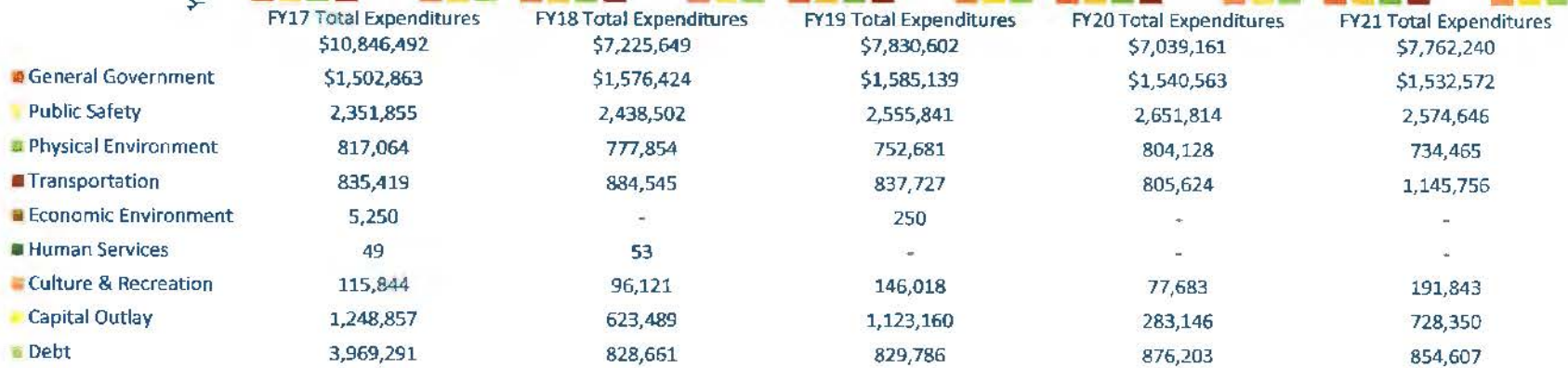
The information presented are one of the many tools utilized when preparing the annual budgets, however, it should be noted that most of the revenue estimates are provided to the Finance Office from the Florida State Office of Economic and Demographic Research in June and July of each year.

Historical Revenues FY17 - FY21

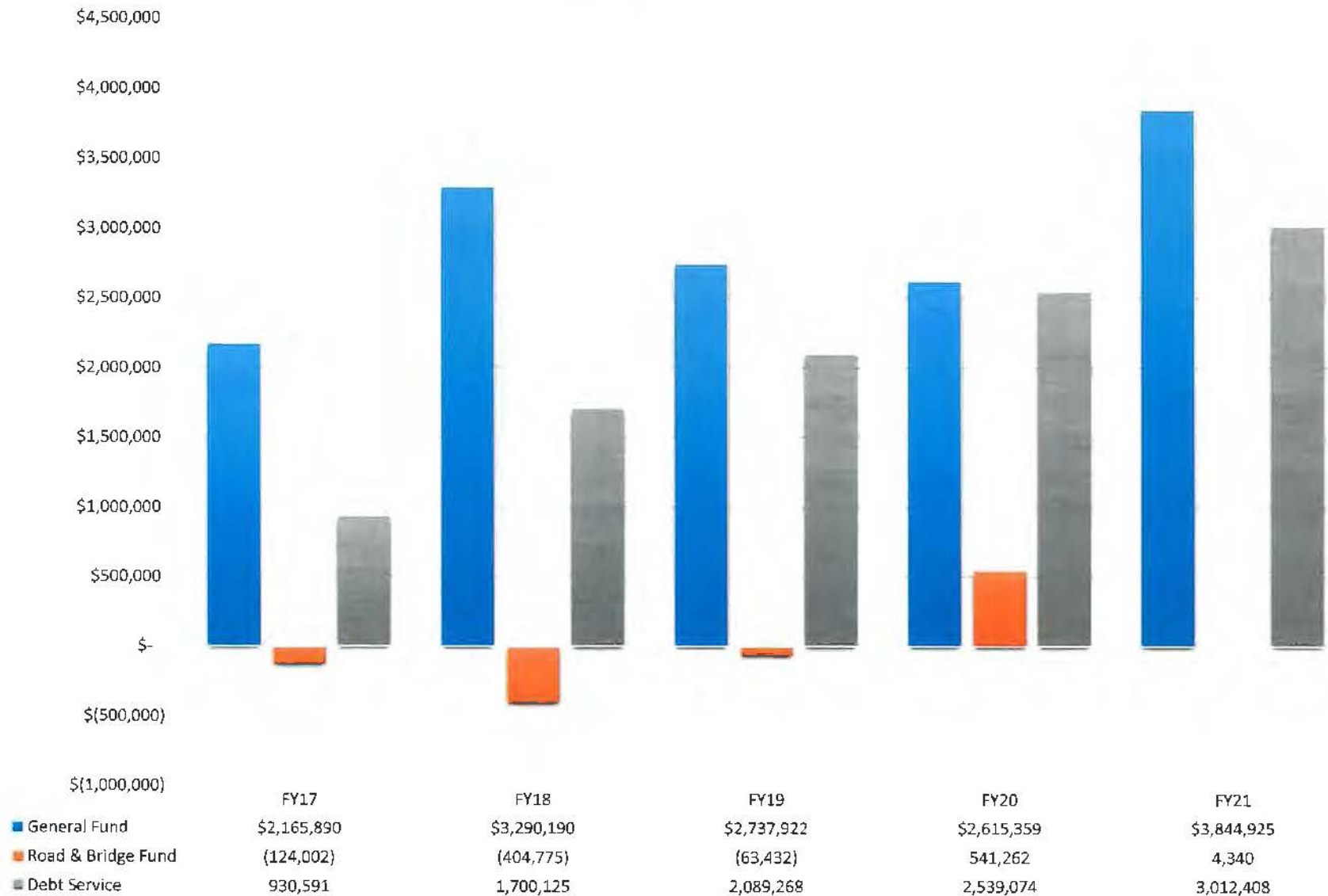


Historic Expenditures FY17-FY21

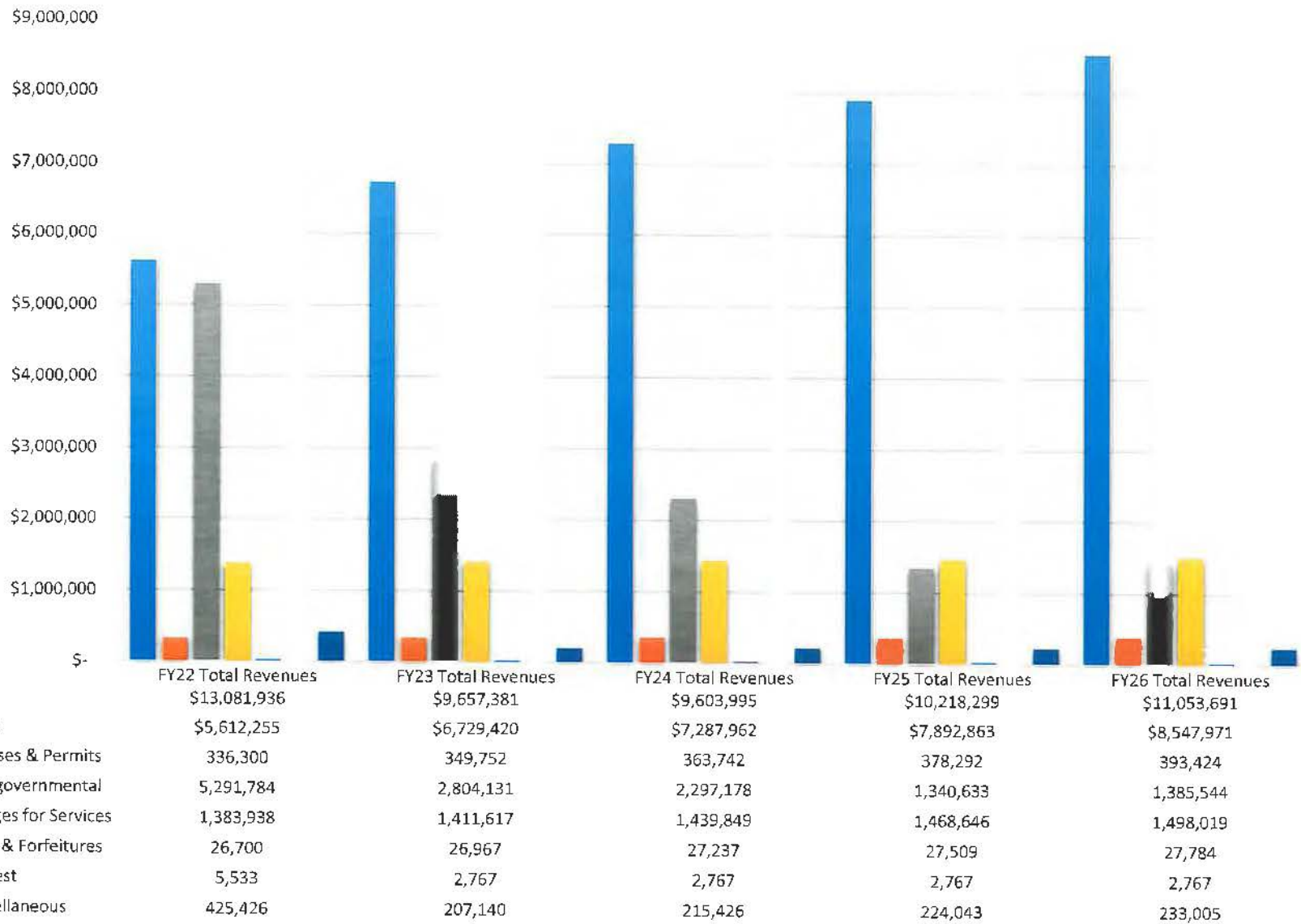
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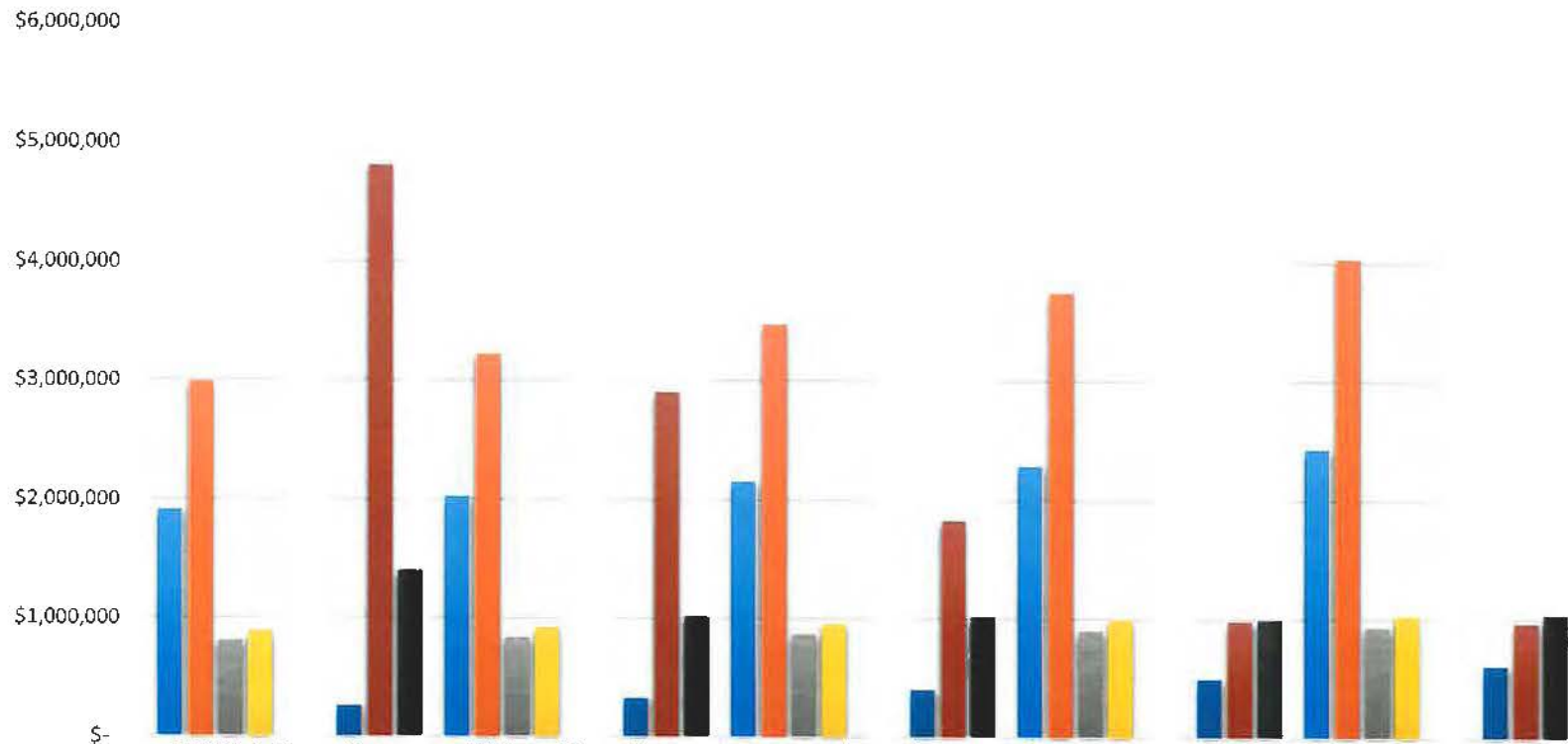
Historical Fund Balance FY17-FY21



Projected Revenues FY22 - FY26




Projected Expenditures FY22-FY26



	FY22 Total Expenditures	FY23 Total Expenditures	FY24 Total Expenditures	FY25 Total Expenditures	FY26 Total Expenditures
	\$13,081,936	\$9,797,241	\$9,758,729	\$10,133,403	\$11,151,291
General Government	\$1,908,839	\$2,028,332	\$2,155,306	\$2,290,228	\$2,433,596
Public Safety	2,994,442	3,227,110	3,477,856	3,748,085	4,039,311
Physical Environment	808,842	837,556	867,289	898,078	929,960
Transportation	893,759	927,186	961,863	997,837	1,035,156
Economic Environment	250	250	250	250	250
Human Services	-	-	-	-	-
Culture & Recreation	264,808	326,350	402,194	495,664	610,856
Capital Outlay	4,813,700	2,907,000	1,826,500	982,000	968,500
Debt	1,397,295	1,016,992	1,015,818	990,731	1,039,665

MEMORANDUM

TO: Mayor Samora
Vice Mayor Rumrell
Commissioner England
Commissioner George
Commissioner Sweeny

FROM: Max Royle, City Manager  mk

DATE: April 21, 2022

SUBJECT: Vision Plan: Review of Draft

During her recent term as the City's Mayor, Commissioner England met several times with the City Manager to prepare a new Vision Plan for the City. The previous Vision Plan had been written in 2006 by a citizen Visioning Committee that was appointed by the Commission and a consultant. That Plan focused on development along A1A Beach Boulevard, which had been widened and improved in 1996. Commissioner England believes that a new Vision Plan should have a wider focus than just the Boulevard.

The Plan went through seven drafts. The latest is attached as pages 1-16. It was sent to the City staff for comments. As of the date of this memo, only one building official provided a response. It is attached as pages 16-27. The suggested changes are on pages 19, 23 and 24.

In addition, the building official has attached as pages 25-27. A new state law that limits architectural styles for single and two family residences.

ACTION REQUESTED

It is that you discuss the proposed Vision Plan with Commissioner England and make whatever changes you think are needed. A new draft will then be prepared and sent to the Planning Board and SEPAC for their comments, which you can review for possible inclusion in the Plan's final draft.

When that final draft is ready, we suggest you adopt it not only as the City's Vision Plan but its Strategic Plan as well.

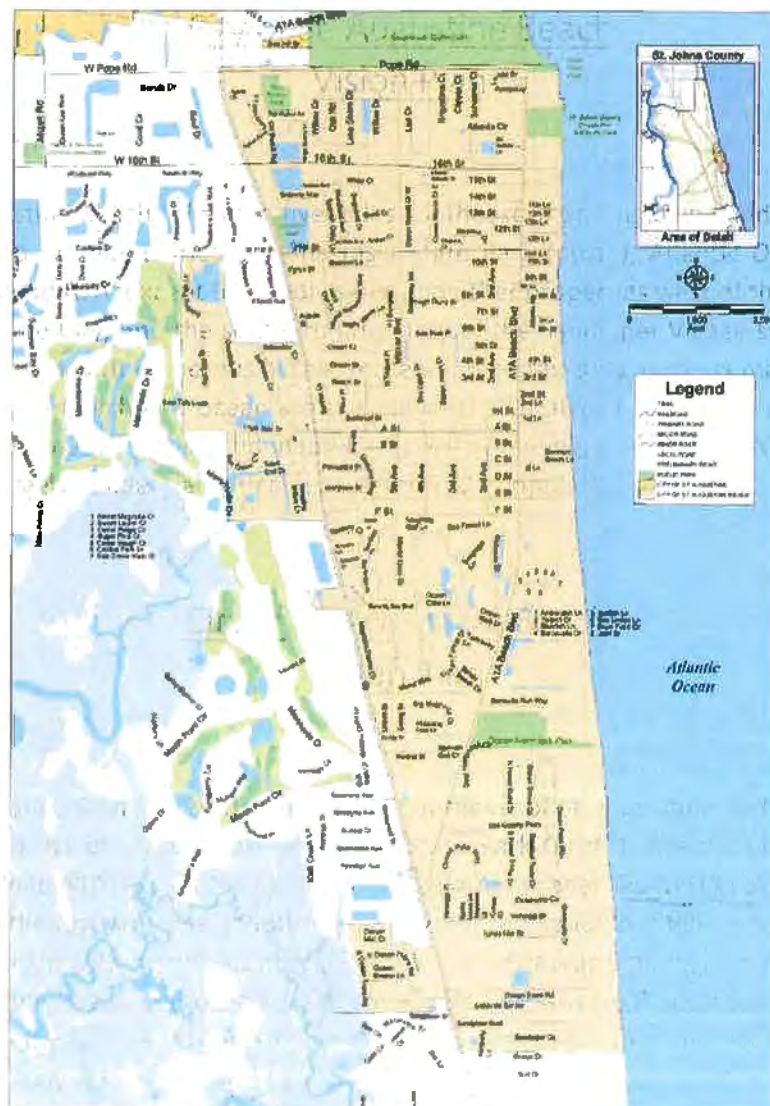
City of St. Augustine Beach

Vision Plan

I. INTRODUCTION

The City of St. Augustine Beach is located five miles southeast of St. Augustine and is approximately 2.5 square miles in area. Its boundaries are Anastasia State Park (north), Atlantic Ocean (east), western boundary of State Road A1A, except for subdivisions and other properties west of that highway that have been annexed into the City; and the southern boundary of the Sandpiper Village subdivision. The City's main industry is tourism with numerous hotels, motels and restaurants along its main street, A1A Beach Boulevard. Though the beach and ocean are the magnets that attract thousands of overnight and day visitors from interior areas of Florida and many states for swimming, sunbathing, fishing, and surfing, the City's character is largely residential with an estimated 2021 population of 6,888.

ILLUSTRATION 1



II. VISION STATEMENT

St. Augustine Beach is an ocean-front paradise committed to preserving its natural resources, inspiring a socially responsible and engaged citizenry by means of communication, transparency, and accountability, and supporting a safe and exceptional quality of life for its residents and visitors.

III. MISSION STATEMENT

To maintain and enhance standards and activities that will ensure an exceptional quality of life for residents and visitors through effective and efficient municipal services.

IV. PURPOSE OF THE 2006 VISION PLAN

In 2006, the City Commission hired a consultant, Wallace, Roberts and Todd, to do the City's first vision plan. The Commission appointed a 14-member Vision Plan Steering Committee, to develop the plan with the consultant and the Planning Board. The 2006 Vision Plan had five basic purposes:

1. To establish a coherent long-term vision for the A1A Beach Boulevard corridor, both in the public and private realms, by identifying community aspirations and integrating prior initiatives.
2. To proactively manage the growing pressure for redevelopment and infill by determining a desirable mix of land uses, intensities, and visual character of development, and by modifying development standards and regulations accordingly.
3. To activate the corridor and create a sense of identity and community by identifying opportunities for nodes of mixed activity at key locations.
4. To maximize the utility of City-owned squares (plazas or parkettes) by identifying optimal uses and potential design prototypes, in line with the vision for the corridor.
5. To enhance the overall visual aspect and functionality of the corridor by creating pedestrian and bicycle linkages, providing amenities, and enhancing parking opportunities.

V. RESULTS OF THE 2006 VISION PLAN

The Vision Plan was focused on the City's "main street," A1A Beach Boulevard. Several of the actions/projects listed in the 2006 Plan have been implemented and several have not been accepted:

1. Building height limits strengthened.
2. Business sign regulations updated.
3. The mixed use district was enacted and applies to a section of Boulevard between Pope Road and F Street. However, certain recommended modifications to the Land Development Regulations were not done.
4. Some design guidelines for buildings along the Boulevard were included in mixed-use district regulations.

5. The Comprehensive Plan was amended in 2020 to incorporate a mixed-used district as a land-use type.
6. Initiatives Not Accepted or Created:
 - Activity center
 - A Street Town Center
 - One goal in the 2006 Plan was to investigate funding/grant opportunities for parking and open space/recreation improvements for the plazas/parkettes along the Boulevard. The grant sources listed were: Florida Communities Trust/Florida Forever program, Florida Land and Water Conservation Fund, Community Development Block Grant program, Florida Recreation Development Assistance Program, National Scenic Byways Program, Greenways and Recreational Trails Program, and Federal Urban Parks and Recreation Recovery Program. However, none of these applied to the very small (under a quarter acre) plazas/parkettes in the City. Rather, the City sought Florida Recreation Development Assistance Program grants for the much larger Ocean Hammock Park.
 - Initiate a dialogue with the County for possibly changing the name of A1A Beach Boulevard to Beach Boulevard was rejected.
 - Create logo for banners, signage, and marketing material in conjunction with creating town centers at A Street and the City's north end. As the centers weren't created, the logo wasn't created.

VI. EXISTING CONDITIONS

- A. As part of the foundation for the development of the 2022 Vision Plan, the following are existing features or characteristics that are beneficial to the City:
 1. Public beach accesses: over twenty-five (25) beach access points.
 2. Five (5) public parks.
 3. Three (3) major pedestrian walkways.
 4. Over one thousand hotel/motel rooms available to visitors, in addition to private bed-and-breakfasts and short-term rentals.
 5. Two hundred twenty (220) small businesses, including four banks, and chain and non-chain restaurants and stores.
 6. Fifty-two (52) public parkettes.
 7. St. Augustine Beach Hotel and Beachfront received U.S. National Park Service "National Register of Historic Places," January 2022.

Illustration 2



B. The following are existing features in the City that are unlikely to change and thus will not be addressed in the Plan:

1. Road network: If no new subdivisions are created, there'll likely be no addition to the existing road network. Nearly all of the existing roads have been paved. Comprehensive network of paved roads, including arterial highways (SR A1A) and A1A Beach Boulevard, plus County-owned collector streets and City-owned residential streets that provide access to all residential subdivisions.
2. New subdivisions: It is unlikely that there will be any significant new subdivisions because there are no large tracts in the City nor are there any large, vacant tracts adjacent to the City that could be annexed and developed as new subdivisions.
3. Water and sewer systems: Except for upgrades, it is unlikely that the County-owned potable water system currently in place throughout the City will be changed. There is only one small area without a connection to the County-owned sewer system.
4. Major commercial development: Only one large commercial tract remains between 4th and 5th streets, west of A1A Beach Boulevard. However, renovation is possible in other buildings or buildings destroyed by fire or flood.
5. Parkland: Within its limits, the City already has five City- and County-owned parks, which are sufficient for the City's population of about 7000 residents. Also, because of the high level of the City's current long-term debt, the City is unlikely to incur additional debt in order to buy more parkland for recreation/open space purposes, or to provide a match for a grant to buy additional parkland.

VII. PURPOSE OF THE 2022 VISION PLAN

Since 2006, cities have emphasized the use of technology and data to become more efficient and to prioritize planning to meet such new challenges as sustainability and climate change. Many cities now collect and make optimal use of all the interconnected data, information, and communication technologies to address the issues and challenges with the goal of achieving efficient and sustainable infrastructure. Use of such technologies has created the phrase "Smart City," the goals of which are to improve the quality of life for City residents by:

- Enhancing performance
- Optimizing resources
- Reducing waste and consumption

VIII. SMART CITY PROJECTS

To meet the goals listed above, the following are suggested projects for the 2022 Smart City Vision Plan:

A. Zoning and Land Use Ordinances

The City shall remain proactive in the maintenance and upkeep of its land use ordinances and Comprehensive Plan. Suggested improvements include:

1. Encourage desired commercial and mixed-use development and redevelopment by means of a thorough review of parking and shared parking ideas, thoughtful and realistic buffers between land uses, and continued efforts to explore the use of flexible setbacks in commercial areas.
2. Develop architectural design features and restrictions for buildings along A1A Beach Boulevard, both commercial and those allowed for residential use by conditional use permits, in order to maintain the City's beach culture and character. Guidelines should be created to address the following:
 - rooflines
 - uninterrupted planes or walls
 - allowance for architectural features, such as cupolas
 - setbacks
 - parking
 - landscaping

B. Safe and Complete Streets

The City is committed to providing safe and walkable streets, public parking, as well as easy access to the beach. Initiatives include:

1. Identify additional thru streets or sidewalks between F Street and the shopping center to increase the City's walkability by providing connections between A1A Beach Boulevard and State Road A1A on the south end of the City.
2. Identify streets where sidewalks are needed and budget for repair of existing sidewalks.
3. Underground utilities wherever street construction is done.
4. Provide additional and improved streetlighting.
5. Participate with St. Augustine on studies to increase mobility between the two cities.
6. Provide speed calming devices in certain high-traffic streets, such as Pope Road and A Street.
7. Work with the County on providing measures for safety of pedestrians using the crosswalks on A1A Beach Boulevard and other County Roads in the City.
8. Actively participate in the proposed River-to-Sea Loop.

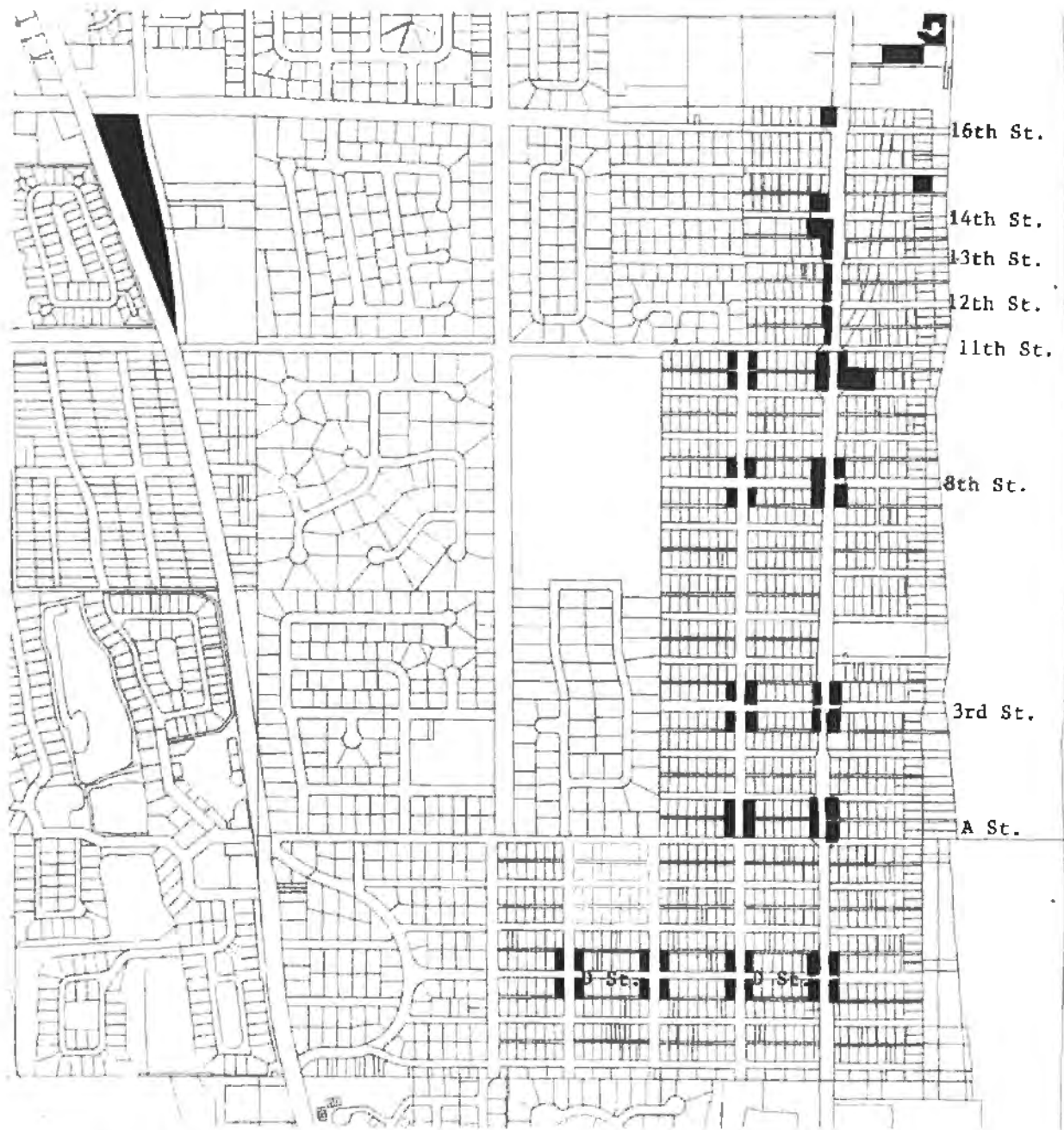
C. Parking and Use of Parkettes

The City is unusually blessed with 52 parkettes, which can be used for mini-parks or landscaped areas to beautify A1A Beach Boulevard, or utilized as appropriate and necessary for public parking in commercial zones. Illustration 4 shows the locations of these parkettes: nine that are improved for parking, eight that are currently landscaped park areas, and 35 that are undeveloped.

The demand for more parking by out-of-town visitors, the need to encourage tourism and to stimulate the economy versus the desire of residents to maintain the laid-back and safe, pedestrian-oriented beach community creates a conflict for the use of these parkettes. However, the following guidelines may assist in the future development of the parkettes and improved parking:

1. Restrict the use of the parkettes for improved parking to commercial areas along A1A Beach Boulevard.
2. Review and update City parking requirements in commercial zoning district. Take into consideration pedestrian, bicycle traffic, recent trends in parking requirements for urban areas, shared parking, and need to encourage commercial and mixed use along A1A Beach Boulevard.
3. Designate by a numbering system the improved and unimproved parking spaces in the City and through the use of technology to enable visitors to find open or unused parking spaces.
4. Encourage St. Johns County to provide improved parking spaces along County-owned streets in the City, such as Pope Road. By letter dated August 26, 2021, the City officially requested additional public parking on Pope Road.
5. Keep paid parking as a viable option in conjunction with decisions by the County concerning having paid parking in areas it owns that are in the City's limits.
6. Investigate having possible parallel parking spaces along the side streets east of A1A Beach Boulevard.
7. Create a plan to develop the unimproved parkettes with examples of native plants or rain gardens to educate the public about sustainable gardens.

ILLUSTRATION 3



D. Beach-Related Matters

The pristine beach within the City is one of its most beautiful assets. It attracts tourists, contributes to the economy, and creates a paradise-like atmosphere for residents. Therefore, it is imperative that the City give high priority to the following beach-related matters:

1. Work with County for periodic beach restoration projects to restore sand to eroded sections of the beach.
2. Provide more improved beach walkovers for public access to the beach.

3. Participate in sea oats planting projects to strengthen dunes that protect the beach from erosion.

Illustration 4



E. Sustainability and Resiliency

Sustainability means the ability to withstand efficiently and economically a changing environment and climate. Resiliency indicates how quickly a city can recover from an unusual event, be it economic- or weather-related.

The City has obtained an up-to-date Vulnerability Study and is in the process of revising its Master Stormwater Drainage Plan. HAVE BILL ADD TO THIS SECTION, SUCH AS HOW OFTEN TO UPDATE THE PLAN AND HOW TO WORK WITH THE COUNTY.

The City shall pursue the following initiatives to protect and develop its sustainability:

1. Provide more green space in the City.
2. Purchase electric vehicles when their prices are reduced to make them competitive with fossil fuel-powered vehicles.
3. Retrofit City buildings to make them more energy efficient.

F. Public Safety

The City is characterized by a very active pedestrian and bicyclist community. There are several major pedestrian corridors, such as Mickler Boulevard, 2nd Avenue and A1A Beach Boulevard. These corridors shall be preserved. Protected and improved as much as possible for pedestrians, bicyclists, and types of micro-mobility, as appropriate.

Other initiatives for Public Safety improvements include:

1. Improve crosswalks on A1A Beach Boulevard by means of technology, lights, and audio.
2. Continually identify the need for, and location of, additional crosswalks.
3. Purchase body cameras for officers when the Sheriff's Office and St. Augustine mandate their use.

ILLUSTRATION 5



G. Parks/Recreation

There are five (5) parks in the City, either City- or County-owned:

1. Pier Park (County)
2. Ron Parker Park (County)
3. Lakeside Park (City)
4. Ocean Hammock Park (City)
5. Hammock Dunes Park (City)

Also, the beach could be considered a park because it offers areas for such recreation activities as swimming, fishing, volleyball, jogging, surfing, and the numerous games, such as horseshoe throwing, that persons bring to the beach.

These parks provide sufficient park and recreation space for a city the size of St. Augustine Beach (2.5 square miles in area with about 7,000 residents). It is unlikely that any future parkland will be available, nor will the City take on additional debt to acquire more parkland. Therefore, it is advisable that the City adopt policies and pursues initiatives to develop the highest and best use of these properties.

1. Pier Park (four acres): Both the City and the County own parcels within this Park, which is a critical destination point for beach access, recreational activities, and special events. The City is actively working with St. Johns County to maximize the Park's highest and best use. The County has agreed to move the fire station to another location near the City. This relocation will provide an opportunity to demolish outdated buildings to create more parking and to obtain grants to build a community center on the fire station site close to A1A Beach Boulevard. If sports facilities such as the volleyball and bocce courts are moved to Ron Parker Park, more space would be available at Pier Park for parking and special events.
2. Ron Parker Park (four acres): The City will work with the County to maintain existing sports-related facilities, such as paddle tennis courts, and to create new ones, such as moving the volleyball and bocce courts from Pier Park.
3. Lakeside Park (one acre): It is located on the north side of 11th Street adjacent to the City's Police Department. It currently contains a veterans' memorial, sculpture garden, walk/bicycle path, picnic area and a dock by the lake.
4. Ocean Hammock Park (18 acres): The City has obtained grants and having design and permitting work done for certain amenities, such as restrooms, trails, and an overlook. Other grants will also be sought. The grants will enable the City to complete the management plan that it agreed to do as a condition of the grants from the Florida Communities Trust to purchase the property.
5. Hammock Dunes Park (six acres): It is located on the west side of A1A Beach Boulevard and north of the shopping center. It has no trails, walkways, or other amenities for the public. Possible amenities are a walk trail through it, plus a parking area and restrooms. A long-range park use plan should be developed and then grant funding sought to construct the amenities that the residents and Commission decide the Park should have.

Illustration 6



H. Historic Preservation and Best Use of Pier Park

Pier Park is a major destination for both residents and visitors to St. Augustine Beach. It provides beach access, a place for events, such as the weekly farmers' market, music-by-the-sea summer concerts, wedding, and any more special and seasonal events. Some suggestions to improve this Park, preserve the historical civil rights significance and provide additional parking include but are not limited to the following:

1. Relocate the County fire station. The fire station is outdated, and St. Johns County has listed its relocation (possibly to the Anastasia Mosquito Control District property) in its five-year capital improvements plan.
2. Relocate beach volleyball and bocce courts to Ron Parker Sports Park and/or provide access to volleyball on the actual beach. Moving these recreational activities to other equally accessible locations will provide more parking at a major destination.
3. Create a Civil Rights memorial to commemorate the "Wade Ins" which occurred on the segregated St. Augustine Beach during the summer of 1964.
4. Investigate the possibility of renovation of the second floor of the old city hall (St. Augustine Beach Hotel and Beachfront) and further preservation. Working with the St. Johns County Cultural Council explore available grants to preserve the property, improve its economic usefulness and highlight its historical significance.
5. Investigate and discuss in a public forum possible other use of the property, such as a community center on A1A Beach Boulevard, a raised boardwalk or raise retail buildings with parking underneath and/or storage for the St. Augustine Beach Police Department, County Marine Rescue, and vendors.

Illustration 7



IX. TIMETABLE FOR DEVELOPMENT AND ADOPTION OF 2022 PLAN

The suggested schedule is:

- a. January-March 2022: Commissioner England, City Manager and City staff complete first draft and forward it to the City Commission.
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- j. January 2023, Commission schedules public hearing with Planning Board and SEPAC to decide final draft of 2022 Vision Plan.
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I. INTRODUCTION

The City of St. Augustine Beach is located five miles southeast of St. Augustine and is approximately 2.5 square miles in area. Its boundaries are Anastasia State Park (north), Atlantic Ocean (east), western boundary of State Road A1A, except for subdivisions and other properties west of that highway that have been annexed into the City; and the southern boundary of the Sandpiper Village subdivision. The City's main industry is tourism with numerous hotels, motels and restaurants along its main street, A1A Beach Boulevard. Though the beach and ocean are the magnets that attract thousands of overnight and day visitors from interior areas of Florida and many states for swimming, sunbathing, fishing and surfing, the City's character is largely residential with an estimated 2021 population of 6,888.

ILLUSTRATION #1**II. VISION STATEMENT**

St. Augustine Beach is an ocean-front paradise committed to preserving its natural resources, inspiring a socially responsible and engaged citizenry by means of communication, transparency and accountability, and supporting a safe and exceptional quality of life for its residents and visitors.

III. MISSION STATEMENT

To maintain and enhance standards and activities that will ensure an exceptional quality of life for residents and visitors through effective and efficient municipal services.

IV. PURPOSE OF THE 2006 VISION PLAN

In 2006, the City Commission hired a consultant, Wallace, Roberts and Todd, to do the City's first vision plan. The Commission appointed a 14-member Vision Plan Steering Committee, to develop the plan with the consultant and the Planning Board. The 2006 Vision Plan had five basic purposes:

1. To establish a coherent long-term vision for the A1A Beach Boulevard corridor, both in the public and private realms, by identifying community aspirations and integrating prior initiatives.
2. To proactively manage the growing pressure for redevelopment and infill by determining a desirable mix of land uses, intensities, and visual character of development, and by modifying development standards and regulations accordingly.
3. To activate the corridor and create a sense of identity and community by identifying opportunities for nodes of mixed activity at key locations.
4. To maximize the utility of City-owned squares (plazas or parkettes) by identifying optimal uses and potential design prototypes, in line with the vision for the corridor.

5. To enhance the overall visual aspect and functionality of the corridor by creating pedestrian and bicycle linkages, providing amenities and enhancing parking opportunities.

V. RESULTS OF THE 2006 VISION PLAN

The Vision Plan was focused on the City's "main street," A1A Beach Boulevard. Several of the actions/projects listed in the 2006 Plan have been implemented and several have not been accepted:

1. Building height limits strengthened.
2. Business sign regulations updated.
3. The mixed use district was enacted and applies to a section of Boulevard between Pope Road and F Street. However, certain recommended modifications to the Land Development Regulations were not done.
4. Some design guidelines for buildings along the Boulevard were included in mixed-use district regulations.
5. The Comprehensive Plan was amended in 2020 to incorporate a mixed-used district as a land-use type.
6. Initiatives Not Accepted or Created:
 - Activity center
 - A Street Town Center
 - One goal in the 2006 Plan was to investigate funding/grant opportunities for parking and open space/recreation improvements for the plazas/parkettes along the Boulevard. The grant sources listed were: Florida Communities Trust/Florida Forever program, Florida Land and Water Conservation Fund, Community Development Block Grant program, Florida Recreation Development Assistance Program, National Scenic Byways Program, Greenways and Recreational Trails Program, and Federal Urban Parks and Recreation Recovery Program. However, none of these applied to the very small (under a quarter acre) plazas/parkettes in the City. Rather, the City sought Florida Recreation Development Assistance Program grants for the much larger Ocean Hammock Park.
 - Initiate a dialogue with the County for possibly changing the name of A1A Beach Boulevard to Beach Boulevard was rejected.
 - Create logo for banners, signage and marketing material in conjunction with creating town centers at A Street and the City's north end. As the centers weren't created, the logo wasn't created.

VI. EXISTING CONDITIONS

- A. As part of the foundation for the development of the 2022 Vision Plan, the following are existing features or characteristics that are beneficial to the City:
 1. Public beach accesses: over twenty-five (25) beach access points.
 2. Five (5) public parks.
 3. Three (3) major pedestrian walkways.

4. Over one thousand hotel/motel rooms available to visitors, in addition to private bed-and-breakfasts and short-term rentals.
5. Two hundred twenty (220) small businesses, including four banks, and chain and non-chain restaurants and stores.
6. Fifty-two (52) public parkettes.
7. St. Augustine Beach Hotel and Beachfront received U.S. National Park Service "National Register of Historic Places," January 2022.

ILLUSTRATION #2

- B. The following are existing features in the City that are unlikely to change and thus will not be addressed in the Plan:
1. Road network: If no new subdivisions are created, there'll likely be no addition to the existing road network. Nearly all of the existing roads have been paved. Comprehensive network of paved roads, including arterial highways (SR A1A) and A1A Beach Boulevard, plus County-owned collector streets and City-owned residential streets that provide access to all residential subdivisions.
 2. New subdivisions: It is unlikely that there will be any significant new subdivisions because there are no large tracts in the City nor are there any large, vacant tracts adjacent to the City that could be annexed and developed as new subdivisions.
 3. Water and sewer systems: Except for upgrades, it is unlikely that the County-owned potable water system currently in place throughout the City will be changed. There is only one small area without a connection to the County-owned sewer system.
 4. Major commercial development: Only one large commercial tract remains between 4th and 5th streets, west of A1A Beach Boulevard. However, renovation is possible in other buildings or buildings destroyed by fire or flood.
 5. Parkland: Within its limits, the City already has five City- and County-owned parks, which are sufficient for the City's population of about 7000 residents. Also, because of the high level of the City's current long-term debt, the City is unlikely to incur additional debt in order to buy more parkland for recreation/open space purposes, or to provide a match for a grant to buy additional parkland.

VII. PURPOSE OF THE 2022 VISION PLAN

Since 2006, cities have emphasized the use of technology and data to become more efficient and to prioritize planning to meet such new challenges as sustainability and climate change. Many cities now collect and make optimal use of all the interconnected data, information and communication technologies to address the issues and challenges with the goal of achieving efficient and sustainable infrastructure. Use of such technologies has created the phrase "Smart City," the goals of which are to improve the quality of life for City residents by:

- -Enhancing performance
- -Optimizing resources
- -Reducing waste and consumption

VIII. SMART CITY PROJECTS

To meet the goals listed above, the following are suggested projects for the 2022 Smart City Vision Plan:

A. Zoning and Land Use Ordinances

The City shall remain proactive in the maintenance and upkeep of its land use ordinances and Comprehensive Plan. Suggested improvements include:

1. Encourage desired commercial and mixed-use development and redevelopment by means of a thorough review of parking and shared parking ideas (this is addressed in section 6.03.02(f)), thoughtful and realistic buffers between land uses, and continued efforts to explore the use of flexible setbacks in commercial areas. (the reduction of a 15' buffer between commercial and residential was rejected by the P&Z and is addressed by the variance process, this buffer does restrict available parking spots)
2. Develop architectural design features and restrictions for buildings along A1A Beach Boulevard, both commercial and those allowed for residential use by conditional use permits, in order to maintain the City's beach culture and character. Guidelines should be created to address the following:

- rooflines
- uninterrupted planes or walls
- allowance for architectural features, such as cupolas
- setbacks
- parking
- landscaping

recent legislative session yielded HB 55 prohibiting land development regulations relating to building design elements may not be applied to a single family or two family dwelling unless..... This may require the city attorney to advise due to the conditional use permit being issued for construction of the single family in a commercial sector.

B. Safe and Complete Streets

The City is committed to providing safe and walkable streets, public parking, as well as easy access to the beach. Initiatives include:

1. Identify additional thru streets or sidewalks between F Street and the shopping center to increase the City's walkability by providing connections between A1A Beach Boulevard and State Road A1A on the south end of the City.
2. Identify streets where sidewalks are needed and budget for repair of existing sidewalks.
3. Underground utilities wherever street construction is done.
4. Provide additional and improved streetlighting.
5. Participate with St. Augustine on studies to increase mobility between the two cities.
6. Provide speed calming devices in certain high-traffic streets, such as Pope Road and A Street.

7. Work with the County on providing measures for safety of pedestrians using the crosswalks on A1A Beach Boulevard and other County Roads in the City.
8. Actively participate in the proposed River-to-Sea Loop.

C. Parking and Use of Parkettes

The City is unusually blessed with 52 parkettes, which can be used for mini-parks or landscaped areas to beautify A1A Beach Boulevard, or utilized as appropriate and necessary for public parking in commercial zones. Illustration 4 shows the locations of these parkettes: nine that are improved for parking, eight that are currently landscaped park areas, and 35 that are undeveloped.

The demand for more parking by out-of-town visitors, the need to encourage tourism and to stimulate the economy versus the desire of residents to maintain the laid-back and safe, pedestrian-oriented beach community creates a conflict for the use of these parkettes. However, the following guidelines may assist in the future development of the parkettes and improved parking:

1. Restrict the use of the parkettes for improved parking to commercial areas along A1A Beach Boulevard.
2. Review and update City parking requirements in commercial zoning district. Take into consideration pedestrian, bicycle traffic, recent trends in parking requirements for urban areas, shared parking, and need to encourage commercial and mixed use along A1A Beach Boulevard.
3. Designate by a numbering system the improved and unimproved parking spaces in the City and through the use of technology to enable visitors to find open or unused parking spaces.
4. Encourage St. Johns County to provide improved parking spaces along County-owned streets in the City, such as Pope Road. By letter dated August 26, 2021, the City officially requested additional public parking on Pope Road.
5. Keep paid parking as a viable option in conjunction with decisions by the County concerning having paid parking in areas it owns that are in the City's limits.
6. Investigate having possible parallel parking spaces along the side streets east of A1A Beach Boulevard.
7. Create a plan to develop the unimproved parkettes with examples of native plants or rain gardens to educate the public about sustainable gardens.

D. Beach-Related Matters

ILLUSTRATION #3

The pristine beach within the City is one of its most beautiful assets. It attracts tourists, contributes to the economy and creates a paradise-like atmosphere for residents. Therefore, it is imperative that the City give high priority to the following beach-related matters:

1. Work with County for periodic beach restoration projects to restore sand to eroded sections of the beach.
2. Provide more improved beach walkovers for public access to the beach.

3. Participate in sea oats planting projects to strengthen dunes that protect the beach from erosion.

ILLUSTRATION #4

E. Sustainability and Resiliency

Sustainability means the ability to withstand efficiently and economically a changing environment and climate. Resiliency indicates how quickly a city can recover from an unusual event, be it economic- or weather-related.

The City has obtained an up-to-date Vulnerability Study and is in the process of revising its Master Stormwater Drainage Plan. HAVE BILL ADD TO THIS SECTION, SUCH AS HOW OFTEN TO UPFDATE THE PLAN AND HOW TO WORK WITH THE COUNTY.

The City shall pursue the following initiatives to protect and develop its sustainability:

1. Provide more green space in the City.
2. Purchase electric vehicles when their prices are reduced to make them competitive with fossil fuel-powered vehicles.
3. Retrofit City buildings to make them more energy efficient.

F. Public Safety

The City is characterized by a very active pedestrian and bicyclist community. There are several major pedestrian corridors, such and Mickler Boulevard, 2nd Avenue and A1A Beach Boulevard. These corridors shall be preserved. Protected and improved as much as possible for pedestrians, bicyclists and types of micro-mobility, as appropriate.

Other initiatives for Public Safety improvements include:

1. Improve crosswalks on A1A Beach Boulevard by means of technology, lights and audio.
2. Continually identify the need for, and location of, additional crosswalks.
3. Purchase body cameras for officers when the Sheriff's Office and St. Augustine mandate their use.

ILLUSTRATION #5

G. Parks/Recreation

There are five (5) parks in the City, either City- or County-owned:

1. Pier Park (County)
2. Ron Parker Park (County)
3. Lakeside Park (City)
4. Ocean Hammock Park (City)
5. Hammock Dunes Park (City)

Also, the beach could be considered a park because it offers areas for such recreation activities as swimming, fishing, volleyball, jogging, surfing and the numerous games, such as horseshoe throwing, that persons bring to the beach.

These parks provide sufficient park and recreation space for a city the size of St. Augustine Beach (2.5 square miles in area with about 7,000 residents). It is unlikely that any future parkland will be available, nor will the City take on additional debt to acquire more parkland. Therefore, it is advisable that the City adopt policies and pursues initiatives to develop the highest and best use of these properties.

1. Pier Park (four acres): Both the City and the County own parcels within this Park, which is a critical destination point for beach access, recreational activities and special events. The City is actively working with St. Johns County to maximize the Park's highest and best use. The County has agreed to move the fire station to another location near the City. This relocation will provide an opportunity to demolish outdated buildings to create more parking and to obtain grants to build a community center on the fire station site close to A1A Beach Boulevard. If sports facilities such as the volleyball and bocce courts are moved to Ron Parker Park, more space would be available at Pier Park for parking and special events.
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5. Hammock Dunes Park (six acres): It is located on the west side of A1A Beach Boulevard and north of the shopping center. It has no trails, walkways or other amenities for the public. Possible amenities are a walk trail through it, plus a parking area and restrooms. A long-range park use plan should be developed and then grant funding sought to construct the amenities that the residents and Commission decide the Park should have.

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Pier Park is a major destination for both residents and visitors to St. Augustine Beach. It provides beach access, a place for events, such as the weekly farmers' market, music-by-the-sea summer concerts, wedding and any more special and seasonal events. Some suggestions to improve this Park, preserve the historical civil rights significance and provide additional parking include but are not limited to the following:

ILLUSTRATION #7

1. Relocate the County fire station. The fire station is outdated and St. Johns County has listed its relocation (possibly to the Anastasia Mosquito Control District property) in its five-year capital improvements plan.

2. Relocate beach volleyball and bocce courts to Ron Parker Sports Park and/or provide access to volleyball on the actual beach. Moving these recreational activities to other equally accessible locations will provide more parking at a major destination. This is not a matter for the Building and Zoning Department however this is going to be widely unpopular.
3. Create a Civil Rights memorial to commemorate the “Wade Ins” which occurred on the segregated St. Augustine Beach during the summer of 1964.
4. Investigate the possibility of renovation of the second floor of the old city hall (St. Augustine Beach Hotel and Beachfront) and further preservation. Working with the St. Johns County Cultural Council explore available grants to preserve the property, improve its economic usefulness and highlight its historical significance.
5. Investigate and discuss in a public forum possible other uses of the property, such as a community center on A1A Beach Boulevard, a raised boardwalk or raise retail buildings with parking underneath and/or storage for the St. Augustine Beach Police Department, County Marine Rescue and vendors.

IX. TIMETABLE FOR DEVELOPMENT AND ADOPTION OF 2022 PLAN

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For reference only

6.0.3.02 (F)

F. Reduction for mixed or joint use of parking spaces. The comprehensive planning and zoning board shall authorize a reduction in the total number of required parking spaces for two (2) or more uses jointly providing off-street parking when their respective hours of need of maximum parking do not normally overlap. Reduction of parking requirements because of joint use shall be approved if the following conditions are met:

1. The developer submits sufficient data to demonstrate that hours of maximum demand for parking at the respective uses do not normally overlap.

2. The developer submits a legal agreement approved by the St. Augustine Beach Attorney guaranteeing the joint use of the off-street parking spaces as long as the uses requiring parking are in existence or until the required parking is provided elsewhere in accordance with the provisions of this Code.

CS/CS/HB 55, Engrossed 1

2021

A bill to be entitled

An act relating to building design; amending s. 163.3202, F.S.; prohibiting certain regulations relating to building design elements from being applied to certain dwellings; providing exceptions; providing definitions; providing construction; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Subsection (5) of section 163.3202, Florida Statutes, is renumbered as subsection (6), and a new subsection (5) is added to that section to read:

163.3202 Land development regulations.--

(5)(a) Land development regulations relating to building design elements may not be applied to a single-family or two-family dwelling unless:

1. The dwelling is listed in the National Register of Historic Places, as defined in s. 267.021(5); is located in a National Register Historic District; or is designated as a historic property or located in a historic district, under the terms of a local preservation ordinance;

2. The regulations are adopted in order to implement the National Flood Insurance Program;

3. The regulations are adopted pursuant to and in

CODING: Words stricken are deletions; words underlined are additions.

hb0055-03-e1

26 compliance with chapter 553;

27 4. The regulations are adopted to ensure the protection of
28 coastal wildlife in compliance with s. 161.052, s. 161.053, s.
29 161.0531, s. 161.085, s. 161.163, or chapter 373;

30 5. The dwelling is located in a community redevelopment
31 area, as defined in s. 163.340(10);

32 6. The dwelling is located in a planned unit development
33 or master planned community created pursuant to a local
34 ordinance, resolution, or other final action approved by the
35 local governing body; or

36 7. The dwelling is located within the jurisdiction of a
37 local government that has a design review board or architectural
38 review board that was established on or before July 1, 2021.

39 (b) For purposes of this subsection, the term:

40 1. "Building design elements" means the external building
41 color; the type or style of exterior cladding material; the
42 style or material of roof structures or porches; the exterior
43 nonstructural architectural ornamentation; the location or
44 architectural styling of windows or doors; the location or
45 orientation of the garage; the number and type of rooms; and the
46 interior layout of rooms. The term does not include the height,
47 bulk, orientation, or location of a dwelling on a zoning lot; or
48 the use of buffering or screening to minimize potential adverse
49 physical or visual impacts or to protect the privacy of
50 neighbors.

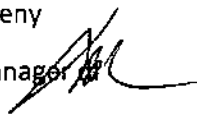
51 2. "Planned unit development" or "master planned
 52 community" means an area of land that is planned and developed
 53 as a single entity or in approved stages with uses and
 54 structures substantially related to the character of the entire
 55 development, or a self-contained development in which the
 56 subdivision and zoning controls are applied to the project as a
 57 whole rather than to individual lots.

58 (c) This subsection does not affect the validity or
 59 enforceability of private covenants or other contractual
 60 agreements relating to building design elements.

61 Section 2. This act shall take effect July 1, 2021.

MEMORANDUM

TO: Mayor Samora
Vice Mayor Rumrell
Commissioner England
Commissioner George
Commissioner Sweeny

FROM: Max Royle, City Manager 

DATE: April 22, 2022

SUBJECT: Hammock Dunes Park: Consideration of Developing a Request for Proposals for a Park Planner

INTRODUCTION

Hammock Dunes Park is 6.1 acres bordered on the north by a gated, low density residential subdivision, Whispering Oaks, on the east by A1A Beach Boulevard, on the south by the shopping plaza, and on the west by the former Ameris Bank building and an urgent care medical office.

The City and the County purchased the property in 2005 for \$2.5 million, with each paying half the purchase price from its own savings (no grants) and the County retaining ownership of the property. The City did try twice to get a Florida Communities Trust grant to reimburse it and the County for the cost of the land, but each time the application didn't receive a high enough score to earn a grant.

In January 2009, the City changed the property's land use designation from Commercial to Parks and Recreation and in 2016 the County Commission approved transferring ownership to the City. Since the property was purchased in 2005, no trails or other amenities have been constructed on it so that the public can have access and use it.

Recently, in response to the City's recent request for suggestions concerning the use of the American Rescue Plan Act funds, citizens made Improving City Parks sixth on a list of 10 possible uses. Because of this and because there is ARPA money available for park planning, the City administration suggests that now may be an appropriate time to develop a plan for how best to use Hammock Dunes Park. That plan can then be the basis to apply for grants to develop the amenities that the planner proposes best suits the Park and that you approve.

THE PROPERTY

It is in two words quite unique. On it, there are low sections with wetlands and in the center a section with the remains of an old dune that is up to 36 feet in height, making that section possibly the highest natural point in the City. The Park and its elevations are shown on the attached 11x17-inch page.

THE PROPOSAL

It is simply that you approve using ARPA funds to hire a park planner to develop a park utilization plan that will provide answers to these basic questions:

1. Given the property's unique features and its closeness to a residential subdivision, what are the recreational uses that best suit the property and will provide the least disruption to Whispering Oaks?
2. Where should pedestrian access(es) be located?
3. Should the Park have a parking lot and if so, where should be it located, given that the Park is adjacent to a public street only along its east side?
4. Should there be other amenities on the property, such as restrooms and a picnic area, and if so, where should these amenities be put?

You may have other questions that you think the park planner should answer.

To give you an idea of what a Request for Proposals for park planning services could look like, we have attached as pages 2-6 the RFP that was prepared in 2010 for a park planner for Ocean Hammock Park. Though the City received several responses, a planner wasn't hired because the City Commission decided to wait to see if the City could buy the remaining 4.5 acres that might be available. After the 4.5 acres were purchased, City staff realized that it didn't need a park planner because the management plan the City developed in order to receive the grants to buy the Park's 11.5 acres provided sufficient guidance for a park development plan.

SUGGESTION

It is that you decide now that Hammock Dunes Park is to be an "environmental park", meaning one that will have the fewest possible amenities so that as much of the Park as possible can remain in its natural, undisturbed condition. Thus, a walking trail, handicapped accessible and made of a long-lasting composite material, might be the only amenity. It would bridge the wetlands and provide a trail where persons can walk and observe nature. Other features could be an overlook on top of the 36-foot tall dune in the property's lower central section, a small parking area for a limited number of vehicles, interpretive signage along the walkway and a fence to keep Park visitors out of Whispering Oaks.

Also, included in the RFP would be a requirement that the park planner agree to hold public meetings with citizens and the Planning Board and SE PAC as part of the process to develop the plan.

If you agree with this suggestion, then the RFP would ask for responses from planners with experience in developing a plan for a park with as few amenities as possible, in order to preserve trees and wildlife habitat.

ACTION REQUESTED


It is that you discuss this proposal and decide whether to approve the City staff writing a Request for Proposals from park planners.

If you agree, then a draft of the RFP will be prepared for your June 6th meeting for your final review and approval.



MEMORANDUM

Date: March 2, 2010
To: Max Royle, City Manager
From: Marc Chattin, Public Works Director
Subject: Ocean Hammock Park Planning



To develop Ocean Hammock Park, it is necessary for the Commission to first select a planning consultant to develop a detailed master plan of the park. Planning to date has been conceptual only, showing only general improvements and facilities without details of location, size, cost, and other information required to produce detailed plans required for permitting and construction.

The planning consultant should be very experienced in the type of park that we are envisioning – a coastal facility with a variety of activities ranging from those taking advantage of the natural environment such as hiking along nature trails and wildlife observation to those activities generally enjoyed by families such as picnicking and game playing as well as beach-going. The planning consultant should have extensive experience in dealing with wetland issues and other vital environmental concerns specifically because much of the property is encumbered with conservation easements which may require modification.

Another major issue that the consultant may need to address is joint use of access, utility, and stormwater management easements with the possible condominium development. This may be resolved if the City were to obtain the remainder of the original parcel. This issue should be resolved to a reasonable certainty before the scope of consultant's work is finalized.

State law requires the City to advertise publically for this consultant requesting that all interested parties submit a statement to the City outlining their qualifications and other pertinent information that will allow the City to make a selection that is best for the project. The City Attorney can outline all the specifics regarding this process. My recommendation as to the process is outlined in the following paragraphs. This process is intended to run parallel with a process that the Commission may choose to follow to determine if purchasing the remainder of the parcel is desirable, and if so, can it be accomplished.

The first step is to develop a public advertisement. My recommendation is attached. The advertisement does not have to be extremely detailed, it only has to define what the Commission would like to see from the consultant in order to evaluate their qualifications and experience to do the

work. It should also request costs of similar projects completed by the consultant and typical rates of persons in the firm that would work on a project such as this. A detailed proposal cannot be included in the request because a scope of work cannot be defined. I suggest the advertisement be placed in the Florida Times Union as soon as practical after it is approved by the Commission.

A period of three weeks or so should be allowed for interested parties to submit the proposals. If the advertisement is placed in the first full week in April, the receipt date could be April 29th. I would expect a large number of firms (over 20) to submit proposals.

Copies of the proposals would then be distributed to the Commission, possibly at the May 3rd Commission meeting, with instructions to select, in their opinion, the top three firms. The Commission should at their June 7th Commission meeting discuss their individual selections with the goal of developing a consensus selection of the top 3 to 5 firms that they would like to interview. The Commission should also decide if they would like to conduct the interviews of the top firms at a Special Meeting, possibly June 21st, or at their regular meeting of July 5th. Because Monday July 5th is a holiday for many people, the Special Meeting is recommended. Also, because the interviews could take as much as one hour each (20-30 minute presentation, 10-20 minute Q & A period, plus break between presentations) the Commission could have sufficient time to properly evaluate the proposals with no other business on the agenda.

After hearing all of the presentations and following discussion by the Commission, the Commission should rank the consultants in order of preference and instruct staff to negotiate a contract with the number one ranked consultant. If staff was not successful in negotiating a contract with the top ranked consultant in a reasonable period of time, they should be instructed to reject the top ranked firm and proceed with negotiations with the second ranked firm. The process would be repeated if negotiations were unsuccessful with the second ranked firm. If unsuccessful with the top three firms, the reasons for the failures would be reported to the Commission.

The extremely important issue of the acquisition of the remaining part of the original parcel should be resolved at the time of contract negotiation. In the least, the City Commission should have a definite feeling as to the likelihood of us acquiring the property. If there is any question, negotiation of the contract with the consultant should be put on hold until the issue is resolved.

Assuming negotiations are successful, the consultant's contract could be approved by the Commission at the August 2nd regular Commission meeting. A start time could be established as October 1st.

Major elements of the contract such as scope, cost, and duration would be established at the presentation and negotiation phases. It is expected that the Commission would want to include a strong public participation element in the process. I would suggest that an initial meeting with both the public and the Commission be held soon after the commencement of the contract. This would allow the consultant receive input prior to starting detailed planning. I would also suggest that the consultant report back to the Commission (which would, of course, include the public) as to the

progress of the work and include drawings, sketches, etc. so that the Commission can be well aware of the direction the planning is taking. These reports should be at regular intervals to be determined by the contract.

The following is a summary of the scheduled recommended.

<u>Action</u>	<u>Date</u>
Present plan to Commission	April 5 th Commission Meeting
Place Advertisement in Florida Times Union	Week of April 5 th through 9 th
Receive Statements of Interests and Qualifications	No later than April 29 th
Select top 3 to 5 firms for Interview	June 7 th Commission Meeting
Conduct Interviews and Rank firms in order of Preference	June 21 st Special Meeting or July 5 th Commission Meeting
Staff Negotiate Contract with Top Ranked Firm	Month of July
Commission Approve Contract	August 2 nd Commission Meeting

Request for Statements of Interest and Qualifications
City of St. Augustine Beach
Ocean Hammock Park Master Plan
April 2010

The City of St. Augustine Beach is requesting statements of interest and qualifications of firms or individuals licensed to do planning and/or professional engineering in the State of Florida. The work for which this request is issued consists generally of creating an implementable master plan for a City-owned park located on the Atlantic Ocean in St. Augustine Beach. The park is located on approximately 11.4 acres, recently acquired by the City, and is currently undeveloped. The City also owns approximately 2.2 adjoining acres on which a 1,700-foot beach access walkway has been constructed. It is also possible that the City will acquire an additional 4.6 acres adjacent to the park. The lands consist of natural wetlands, dunes, and transitional areas normally found along the ocean in North Florida.

The City is expecting partial reimbursement from the Florida Communities Trust (FCT) which requires the implementation of a Project Management Plan which was developed by the City. This plan specifies improvements to be made and establishes a general time frame. Improvements in the plan include an access roadway, a parking area, restrooms, a picnic pavilion, a nature center, a playground, hiking trails, a wildlife observation deck, and other amenities. The plan is schematic in nature and must be refined to include specific element descriptions, layout, and costs as well as a time schedule. The existing plan may be modified as long as elements are not altered to the extent that the original FCT ranking is not changed.

What the City expects to receive as a final product is a detailed plan that results in a unique and innovative public park area that takes advantage of the natural resources of the site. The plan must be implementable.

Interested firms or persons shall submit the following:

1. Brief history of the firm or resume of the individual.
2. Detailed qualifications of the firm and specifically the individual that would be responsible for managing the project.
3. Detailed description of similar projects undertaken by the firm and/or the responsible individual including contact information on the individual representing the client for which the work was done.
4. Schedule of normal charges for the various categories of employees and/or consultants that are expected to contribute to this work.
5. Other pertinent information as determined by the interested party.

Twelve (12) copies of the requested information shall be submitted no later than 5:00 PM, Thursday, April 29, 2010, to:

Max Royle, City Manager
City of St. Augustine Beach
2200 S R A1A South
St. Augustine Beach, Florida 32080

City staff will initially evaluate each response and may request additional information or clarification if necessary. The City Commission will also evaluate each response and will make a determination as to the particular firms from which they wish to have verbal presentations.


Questions about this request may be directed to:

Marc Chattin
Public Works Director
2200 S. R. A1A South
St. Augustine Beach, Florida 32080
904-471-1119 Office
904-669-4325
sabpwd@bellsouth.net

Interested firms are strongly discouraged from contacting elected City officials concerning this matter.

MEMORANDUM

TO: Mayor Samora
Vice Mayor Rumrell
Commissioner England
Commissioner George
Commissioner Sweeny

FROM: Max Royle, City Manager 

DATE: April 14, 2022

SUBJECT: 2022 Election: Discussion Whether City has Referenda Topics for Voters to Consider

INTRODUCTION

Attached is information from Ms. Vicky Oakes, County Supervisor of Elections, concerning the primary and general election dates, August 23 and November 8, 2022, and the deadline for submitting referenda topics for the primary election and the general election.

We are bringing this information to your attention now, in the event you have any questions that you want to put on the ballot for the voters to decide.

Please note the following:

- a. The deadline for referenda questions for the August primary and for the November general election.
- b. That referenda questions must be in both English and Spanish.
- c. That for November's general election, there will be additional costs, especially for vote-by-mail ballots.

THE PROCESS

The process for putting questions on the ballot is this:

- The Commission decides the questions.
- The City Attorney prepares an ordinance or ordinances with the wording that's to be on the ballot and that is accord with state law governing referenda questions.
- The ordinance or ordinances has two readings, one of which must be a public hearing.
- If the Commission approves the ordinance(s), they are sent to the Supervisor of Elections by her deadline for inclusion on the ballot.

ACTION REQUESTED

It is that you discuss whether you have any referenda questions for either the primary or the general election this year.

If you do, that you ask the City Attorney to research whether any of the questions have to be on the general election ballot. Commissioner Sweeny at your April 4th meeting noted that there are some topics that must be decided at the general election.

Max Royle

From: Vicky Oakes <voakes@votesjc.gov>
Sent: Friday, February 4, 2022 10:12 AM
To: David Migut; Isabelle Lopez; Dariana Fitzgerald; City Attorney
Cc: Wayne Fusco; Max Royle; slee@citystaug.com; Erika Ward; Hunter S. Conrad
Subject: Deadlines to place items on the 2022 Election ballots

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Good morning all

Each election year, I provide you with deadlines for placing any items on the Primary and General Election Ballots. By deadline, I mean specifically signed ordinance or resolution on my desk by the deadline dates.

For 2022 as you know, we have the August 23rd Primary and November 8th General Elections. So here are the deadlines for each should you be considering placing any referenda items on the ballot for your prospective jurisdiction:

June 3, 2022 deadline for the August Primary

August 5, 2022 deadline for the November General Election

Please communicate with us in advance with any potential items you are considering placing on the ballot. These days our ballot layouts are done in advance of each election, and we need to make sure adequate space can be allocated. There's also potential cost increases that may need to be considered should your specific item cause an additional ballot page which may increase the cost of an entire election (printing ballots, additional postage, etc).

An additional reminder: Now that St. Johns county is required to provide our ballots in English and Spanish, any ballot language you provide to us MUST be provided to us in BOTH languages.

Feel free to contact me should you have any questions.

Respectfully


St. Johns County Supervisor of Elections

Vicky C. Oakes
St. Johns County Supervisor of Elections
4455 Avenue A Suite 101
St. Augustine, FL 32095
(O) 904.823.2238

Max Royle

From: Vicky Oakes <voakes@votesjc.gov>
Sent: Monday, April 4, 2022 12:45 PM
To: Max Royle
Subject: RE: Space on Ballot

CAUTION: This message originated from outside of your organization. Clicking on any link or opening any attachment may be harmful to your computer or the City. If you do not recognize the sender or expect the email, please verify the email address and any attachments before opening. If you have any questions or concerns about the content, please contact IT staff at IT@cityofsab.org.

Good morning Max,

At this moment, the Primary ballot is completely open. Normally a one page ballot which your referenda could easily be added to. With Judges races on the Primary ballot and 3 school board races, I can tell you all voters will be participating in the primary.

For the General Election, if your commission wants to place an item on the ballot, it will probably run over to a 2nd ballot card for each of your voters (VBM, Early & election day) so that will easily double the cost of your ballots and your election. You will also be responsible for additional postage for VBM ballots, sample ballots and be responsible for your own advertising. Too early to give you any additional cost at this time.

Vicky

From: Max Royle <mroyle@cityofsab.org>
Sent: Monday, April 4, 2022 11:45 AM
To: Vicky Oakes <voakes@votesjc.gov>
Subject: Space on Ballot

CAUTION: This email originated from outside our organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Vicky,

Does the ballot for both the primary and general election this year appear at this point to be, or likely will be, full? I ask in case the City Commission wants to add one or two questions to be decided by the city's voters.

Max

*** Under Florida Law, FS 119, email addresses are public record. If you do not want your email address released in response to a public records request, do not send emails to this entity. Instead, please contact this office by phone or in writing.

**BOARD AND DEPARTMENTAL REPORT FOR CITY COMMISSION MEETING
MAY 2, 2022**

CODE ENFORCEMENT/BUILDING/ZONING

Please see pages 1-21.

COMPREHENSIVE PLANNING AND ZONING BOARD

The minutes of the Board's March 15, 2022, meeting are attached as pages 22-39.

SUSTAINABILITY AND ENVIRONMENTAL ADVISORY PLANNING COMMITTEE

The minutes of the Committee's April 7, 2022, meeting are attached as pages 40-55.

POLICE DEPARTMENT

Please see page 56.

FINANCE DEPARTMENT

Please see page 57.

PUBLIC WORKS DEPARTMENT

Please see pages 58-62.

CITY MANAGER

1. Complaints

A. Excavating in Right-of-Way

A B Street resident complained that a company was digging in the right-of-way and on his lawn. The company is AT&T, which is installing fiber optic cable with a City permit. As part of the resident's lawn is in the right-of-way, the company is allowed to excavate there.

B. Utility Flags

A Mickler Boulevard resident asked that AT&T, after it has finished working in the right-of-way, remove the small flags it used to mark the work area. In response, the Assistant Public Works Director said the flags could remain in the work as long as AT&T needed them.

C. Yard Trash on Lockhart Lane

A resident asked that the City inform a newcomer to the neighborhood about the yard trash pickup schedule and that he should put his yard trash in front of his property, not in front of an adjacent vacant lot. The request was forwarded to the Public Works Department.

A

2. Major Projects

A. Road/Sidewalk Improvements

1) Opening 2nd Street West of 2nd Avenue

Consideration of opening this section of 2nd Street has been discussed at various times by the City Commission and the owners of the vacant lots adjacent to it since 1992. Finally, in 2021, an agreement has been reached for the owners of the lot adjacent to the street to pay the cost of the new road that will benefit their property by making it available for development. At its June 7, 2021, meeting, the City Commission adopted a fee of \$3,940, which each lot owner will pay, or an owner can pay his or her total share in one payment. The City will also pay a third of the costs. In the meantime, the City's civil engineering consultant prepared plans for the project. The City Commission reviewed the plans at its October 4, 2021, meeting and discussed in particular the underground of utilities and having a sidewalk along the section of 2nd Street east of 2nd Avenue. On October 14, 2021, City staff met with representatives of Florida Power and Light to discuss the company's requirements for the underground of utilities. The first requirement was that the City obtain an easement from each property owner for the placement of FP&L's underground line and above ground transformers. Letters sent to each owner of lots in the 100 and 200 block of 2nd Street and most agreed to provide the easement. The Commission discussed the owners' responses at its December 6th meeting and approved the Public Works Director advertising for bids, which were opened on February 23, 2022. At its March 7, 2022, meeting, the City Commission awarded the bid for this project to DB Civil Construction of Ormond Beach, Florida, for \$579,850. The contract has been executed and construction should begin in May.

2) Sidewalk and Drainage Improvements for A Street

A resident has suggested that a sidewalk is needed on A Street between the beach and the Boulevard because of the traffic and number of pedestrians and bicyclists along that section of A Street. This project has become part of the one to solve the flooding problem along the north side of the street. Vice Mayor Samora and City and County staff met at A Street to review the plan. In addition to the sidewalk, a underground drainage pipe will be constructed. The plans were completed in early September. On September 24th, Vice Mayor Samora and City staff met with County staff to review the plans. As a result of the meeting, the County investigated the dimensions of the sidewalk to diminish the sidewalk's impact to the properties on the north side and proposed four options. However, upon review, Vice Mayor Samora and City staff have proposed an option. The City Commission discussed the County's proposed plan at its November 1st meeting. Though easements for undergrounding utilities and the width of the sidewalk and the gutter were discussed, no direction was provided as to the project's next steps. However, at the Commission's December 6th meeting, the Public Works Director reported that the County had agreed to a five-foot wide sidewalk and a two-foot wide gutter. The Commission approved the project as proposed by the County. Because the contractor is experiencing delays in getting materials, the project may not be started until October, after the summer tourist season.

3) A1A Beach Boulevard Crosswalk Improvements

As of the end of February 2022, the County had been put up flashing signals for the crosswalks on A1A Beach Boulevard between Sea Colony and the shopping center, and between the beach walkway at Ocean

Hammock Park and the Whispering Oaks subdivision. The next crosswalk scheduled for a signal will be in the vicinity of pier park.

B. Beach Matters

1) Off-Beach Parking

At this time, the only parking project is improvements to the two parkettes on the west side of A1A Beach Boulevard between A and 1st Streets. The Commission appropriated \$45,000 in the Fiscal Year 2022 budget for this project. The next step is to select a consultant to do the design. The Public Works Director has selected a consultant from the County's list of civil engineering consultants. The consultant is now doing the design work. It is likely that construction of the parking area will be paid from American Rescue Plan Act funds.

Other possible areas for parking improvements will be the north side of 4th Street between the Boulevard and the beach, the north side of 5th Street between the Boulevard and 2nd Avenue, and the plaza at the southwest corner of the Boulevard and 8th Streets.

Concerning parking along Pope Road: At its August 11th meeting: As Pope Road is owned and maintained by the County, it may include the parking project in a five-year plan.

There is no discussion at this time concerning paid parking anywhere in the City.

C. Parks

1) Ocean Hammock Park

This Park is located on the east side of A1A Beach Boulevard between the Bermuda Run and Sea Colony subdivisions. It was originally part of an 18-acre vacant tract. Two acres were given to the City by the original owners for conservation purposes and for where the boardwalk to the beach is now located. The City purchased 11.5 acres in 2009 for \$5,380,000 and received a Florida Communities Trust grant to reimburse it for part of the purchase price. The remaining 4.5 acres were left in private ownership. In 2015, The Trust for Public Land purchased the 4.5 acres for the appraised value of \$4.5 million. The City gave the Trust a down payment of \$1,000,000. Thanks to a grant application prepared by the City's Chief Financial Officer, Ms. Melissa Burns, and to the presentation by then-Mayor Rich O'Brien at a Florida Communities Trust board meeting in February 2017, the City was awarded \$1.5 million from the state to help it pay for the remaining debt to The Trust for Public Land. The City received the check for \$1.5 million in October 2018. For the remaining amount owed to The Trust for Public Land, the Commission at public hearings in September 2018 raised the voter-approved property tax debt millage to half a mill. A condition of the two grants is that the City implement the management plan that was part of the applications for the grants. The plan includes such improvements as restrooms, trails, a pavilion and information signs. The Public Works Director applied to the state for a Florida Recreation Development Assistance Program grant to pay half the costs of the restrooms, which the City received. At its March 7, 2022, meeting, the City Commission approved the Public Works Director's recommendation that the one bid received to construct the restrooms be rejected because of its very high price and authorized negotiating with the bidder to lower the cost. As these negotiations did not result in significant savings, the Director has decided to purchase prefabricated restrooms. He showed a photo of the restrooms to the Commission at its April 4th meeting.

Also, to implement the management plan, the City has applied for funding from a state grant and for a Federal grant from the National Oceanic and Atmospheric Administration. The Public Works Director's master plan for improvements to the Park was reviewed by the City Commission at its October 5, 2020, regular meeting. The design and permitting work for the interior park improvements (observation deck, picnic pavilion and trails) has been done. Construction should begin during the spring or summer of 2022.

At its August 11, 2021, meeting, the Public Works Director and a park consultant presented an update on the other improvements to the Park. The plans were submitted to the St. Johns River Water Management District during the last week in September. Once permits have been approved, construction of the central trail and observation deck should start in the summer of 2022.

2) Hammock Dunes Park

This 6.1-acre park is on the west side of A1A Beach Boulevard between the shopping plaza and the Whispering Oaks subdivision. The County purchased the property in 2005 for \$2.5 million. By written agreement, the City reimbursed the County half the purchase price, or \$1,250,000, plus interest. At its July 26, 2016, meeting, the County Commission approved the transfer of the property's title to the City, with the condition that if the City ever decided to sell the property, it would revert back to the County. Such a sale is very unlikely, as the City Charter requires that the Commission by a vote of four members approve the sale, and then the voters in a referendum must approve it. At this time, the City does not have the money to develop any trails or other amenities in the Park. Unlike Ocean Hammock Park, there is no management plan for Hammock Dunes Park. A park plan will need to be developed with the help of residents and money to make the Park accessible to the public may come from the American Rescue Plan Act. The City Manager will ask the Commission at its May 2, 2022, meeting to approve the preparation of a Request for Proposals for a park planner to prepare a plan for improvements to Hammock Dunes Park.

D. Changes to Land Development Regulations

There is one pending: an ordinance to amend the City's flood regulations. It will have a public hearing and final reading at the Commission's May 2nd meeting.

3. Finance and Budget

A. Fiscal Year 2021 Budget

FY 2021 ended on September 30, 2021. The next matter concerning the budget for that fiscal year was the auditor's review of the revenues the City received during the year and the purposes for which the money was spent. The auditor presented the annual report to the Commission at its April 4th meeting. No mispending of the public's money was uncovered.

B. Fiscal Year 2022 Budget

March 31, 2022, marked the halfway point of Fiscal Year 2022, which began on October 1, 2021, and will end on September 30, 2022. As of March 31st, the City for its General Fund had received \$5,836,039 and spent \$3,870,069. The surplus of revenues over expenditures at the end of the first quarter was \$1,965,970. Also, as of the end of February, the City had received \$3,412,300 from its major revenue source, property taxes. A year earlier, at the end of March 2021, the amount received from property taxes

was \$3,204,344, or \$207,956 less. In terms of percentages, the City by the end of January had received 60.4% of the revenue projected to be received for the entire fiscal year and had spent 40.1% of the projected expenditures. The gap between revenues and expenditures will likely narrow considerably during the remaining seven months of the fiscal year as revenue from property taxes declines during those months.

C. Preparations for the Fiscal Year 2023 Budget

FY 2023 will begin on October 1, 2022, and end on September 30, 2023. In May and June, the Finance Director will compile proposed expenditures from various departments and will make revenue estimates. The proposed budget will be submitted to the Commission in late July, when the Commission will set the tentative property tax millage for FY 23. The millage for FY 22 is 2.45, or \$2.45 for every \$1,000 of a property's assessed value.

D. Alternative Revenue Sources

The City Commission has asked the administration to suggest potential sources of money. The Public Works Director proposed a stormwater utility fee. The Commission discussed this proposal at two meetings in 2021 decided not to authorize the staff to proceed to the next step in the process to adopt the fee in the future. This topic may be brought back to the Commission for another review in 2022.

E. Additional One-Cent Sales Tax

The County Commission will ask the voters at the November 8, 2022, general election whether they'll approve the additional sales tax. Before November, City staff will ask the City Commission to discuss the projects they would spend the money on, should the voters approve the tax.

4. Miscellaneous

A. Permits for Upcoming Events

In late March and in April, the City Manager approved the following permits: a. Clean Sweep St. Augustine's Corn Hole Tournament on May 6, 2022; b. Fat Tire Pro Volleyball Tournament on May 14, 2022; c. Christian Surfers' Board Swap on June 4, 2022; and d. Aqua East Surf Shop's East Grom Fest on October 8, 2022.

B. Strategic Plan

The Strategic Plan may be replaced by the Vision Plan, which was prepared by Commissioner England during her term as Mayor. The Commission will review the first draft of the Vision Plan at its May 2, 2022, meeting.

C. Workshops

On Wednesday, March 23rd, the City Commission held a workshop to discuss possible uses for the former city hall, which is located on the south side of pier park. Ms. Christina Parrish Stone, Executive Director of the St. Johns Cultural Council, informed the Commission that the City has received \$500,000 historic grant to renovate windows and other features in the building and a \$25,000 grant for interpretative signage.

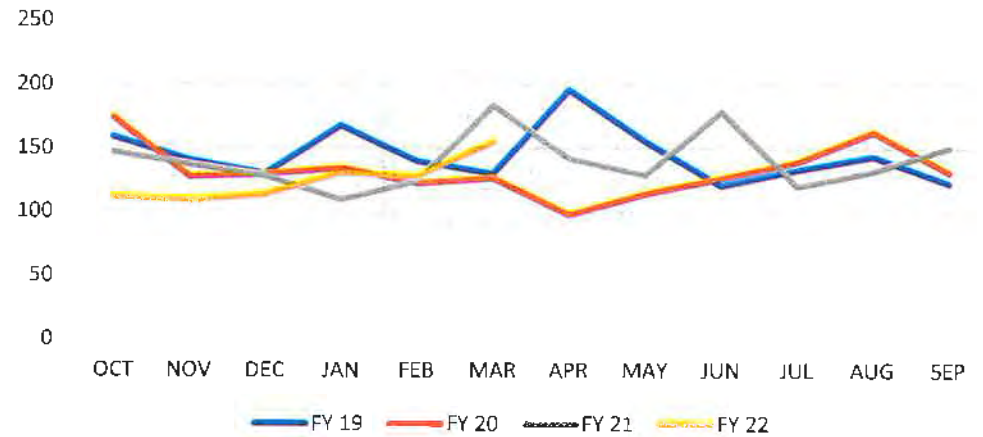
The outcome of the workshop was that the building would be renovated for use as an arts center with the second floor restored for artists' studios and possibly a small museum. At a City Commission workshop on March 23, 2022, Ms. Stone presented a report about the history of the former city hall and using the \$500,000 for exterior improvements to the building, such as the second floor windows and other features. The deadline for using the money from the historic grant is June 2024. Ms. Stone reported in late April that no restoration work will be started until the Governor has approved the state's budget for its next fiscal year, which will begin on July 1, 2022.

CITY OF ST. AUGUSTINE BEACH BUILDING DEPARTMENT

OF PERMITS ISSUED

	FY 19	FY 20	FY 21	FY 22
OCT	158	174	147	111
NOV	140	127	137	109
DEC	129	129	128	113
JAN	167	134	110	130
FEB	139	122	124	127
MAR	129	126	184	155
APR	195	98	142	
MAY	155	114	129	
JUN	120	126	179	
JUL	132	139	120	
AUG	143	163	132	
SEP	122	131	151	
TOTAL	1729	1583	1683	745

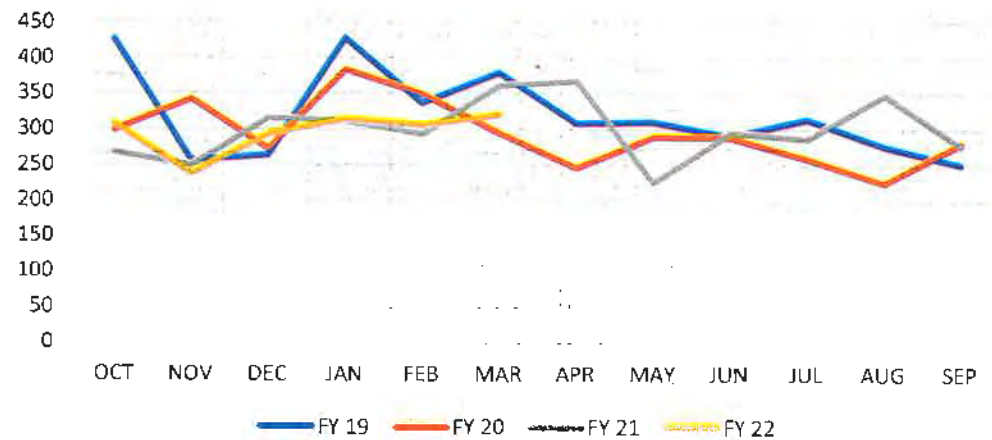
OF PERMITS ISSUED



OF INSPECTIONS PERFORMED

	FY 19	FY 20	FY 21	FY 22
OCT	424	298	268	306
NOV	255	341	250	237
DEC	262	272	315	292
JAN	426	383	311	313
FEB	334	348	293	305
MAR	377	294	360	319
APR	306	246	367	
MAY	308	289	226	
JUN	288	288	295	
JUL	312	259	287	
AUG	275	225	347	
SEP	250	281	277	
TOTAL	3817	3524	3596	1772

OF INSPECTIONS PERFORMED

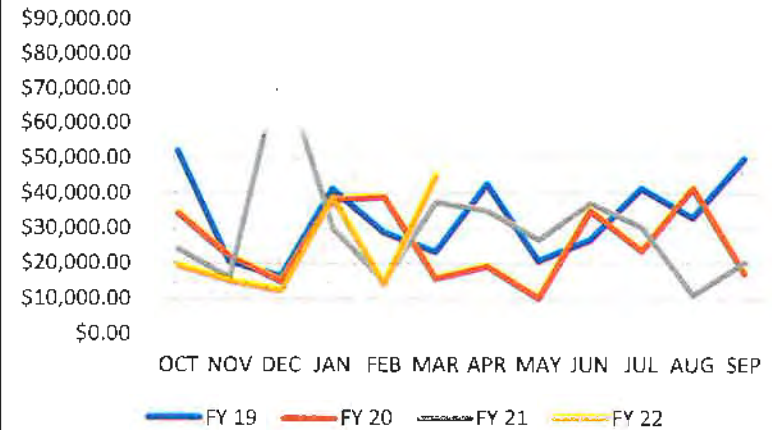


CITY OF ST. AUGUSTINE BEACH BUILDING DEPARTMENT

BUILDING PERMIT FEE REPORT

	FY 19	FY 20	FY 21	FY 22
OCT	\$51,655.01	\$34,277.62	\$24,139.90	\$19,160.96
NOV	\$20,192.42	\$21,844.58	\$15,910.52	\$14,923.51
DEC	\$16,104.22	\$14,818.54	\$76,639.68	\$12,110.85
JAN	\$40,915.31	\$37,993.58	\$30,011.51	\$38,549.15
FEB	\$28,526.70	\$38,761.13	\$14,706.76	\$13,916.49
MAR	\$22,978.53	\$15,666.80	\$37,447.22	\$44,664.15
APR	\$42,292.91	\$19,092.61	\$34,884.49	
MAY	\$20,391.12	\$10,194.02	\$26,753.41	
JUN	\$26,445.26	\$34,939.40	\$37,149.19	
JUL	\$41,120.86	\$23,555.36	\$30,368.01	
AUG	\$32,714.82	\$41,455.38	\$11,236.89	
SEP	\$49,543.66	\$17,169.56	\$20,329.54	
TOTAL	\$392,880.82	\$309,768.58	\$359,577.12	\$143,325.11

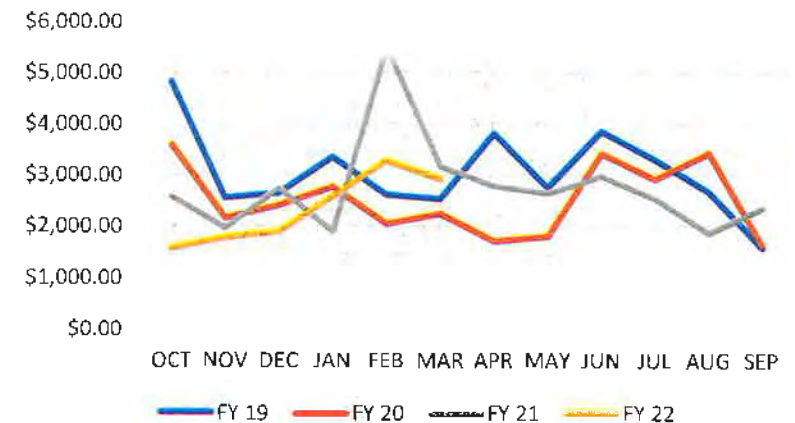
BUILDING PERMIT FEE GRAPH



MECHANICAL PERMIT FEE REPORT

	FY 19	FY 20	FY 21	FY 22
OCT	\$4,819.09	\$3,593.67	\$2,574.62	\$1,575.00
NOV	\$2,541.44	\$2,160.00	\$1,963.00	\$1,771.00
DEC	\$2,633.64	\$2,409.62	\$2,738.04	\$1,880.00
JAN	\$3,338.69	\$2,768.47	\$1,891.99	\$2,563.12
FEB	\$2,601.00	\$2,044.08	\$5,505.00	\$3,274.80
MAR	\$2,515.33	\$2,237.73	\$3,163.00	\$2,908.99
APR	\$3,801.26	\$1,716.00	\$2,784.79	
MAY	\$2,736.33	\$1,809.00	\$2,637.52	
JUN	\$3,844.54	\$3,417.00	\$2,978.00	
JUL	\$3,286.00	\$2,917.93	\$2,535.39	
AUG	\$2,663.49	\$3,430.11	\$1,870.49	
SEP	\$1,579.42	\$1,621.00	\$2,352.24	
TOTAL	\$36,360.23	\$30,124.61	\$32,994.08	\$13,972.91

MECHANICAL PERMIT FEE REPORT

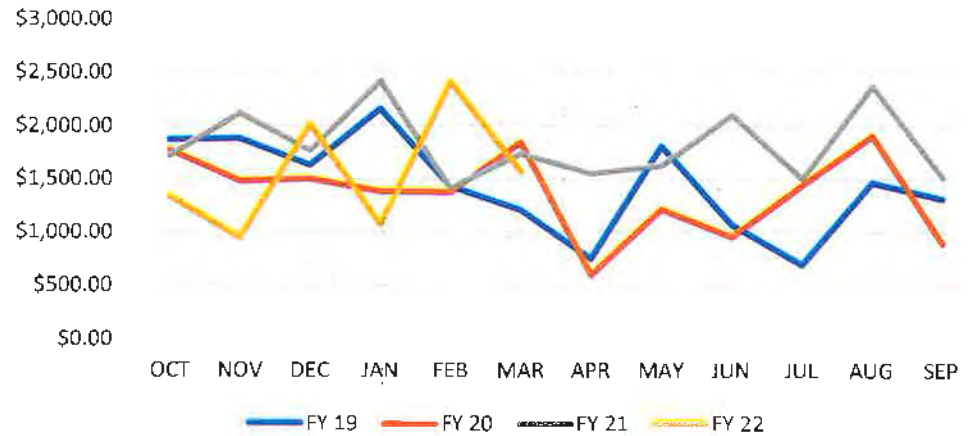


CITY OF ST. AUGUSTINE BEACH BUILDING DEPARTMENT

ELECTRICAL PERMIT FEE REPORT

	FY 19	FY 20	FY 21	FY 22
OCT	\$1,860.32	\$1,765.00	\$1,718.00	\$1,330.00
NOV	\$1,872.66	\$1,475.00	\$2,115.00	\$940.00
DEC	\$1,622.32	\$1,495.00	\$1,770.00	\$2,005.00
JAN	\$2,151.66	\$1,380.00	\$2,418.00	\$1,065.00
FEB	\$1,425.32	\$1,375.00	\$1,413.00	\$2,405.00
MAR	\$1,203.33	\$1,843.00	\$1,740.00	\$1,565.00
APR	\$743.00	\$600.00	\$1,553.00	
MAY	\$1,805.00	\$1,215.00	\$1,628.00	
JUN	\$1,065.00	\$955.00	\$2,108.00	
JUL	\$690.00	\$1,443.00	\$1,505.00	
AUG	\$1,460.00	\$1,910.00	\$2,375.00	
SEP	\$1,310.00	\$895.00	\$1,520.00	
TOTAL	\$17,208.61	\$16,351.00	\$21,863.00	\$9,310.00

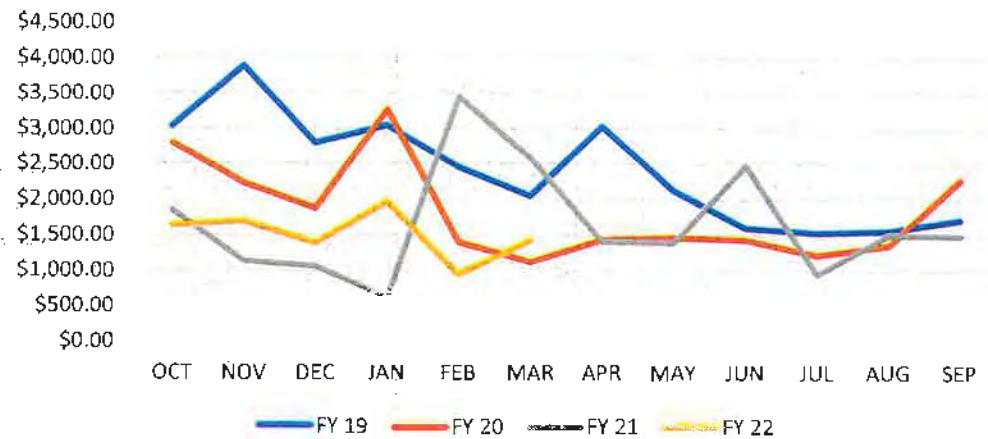
ELECTRICAL PERMIT FEE REPORT



PLUMBING PERMIT FEE REPORT

	FY 19	FY 20	FY 21	FY 22
OCT	\$3,016.37	\$2,786.00	\$1,844.00	\$1,632.00
NOV	\$3,867.41	\$2,221.00	\$1,133.00	\$1,686.00
DEC	\$2,783.10	\$1,869.00	\$1,062.00	\$1,379.00
JAN	\$3,031.40	\$3,256.00	\$628.00	\$1,957.00
FEB	\$2,440.44	\$1,395.00	\$3,449.00	\$938.00
MAR	\$2,037.24	\$1,125.00	\$2,579.00	\$1,420.00
APR	\$3,015.00	\$1,430.00	\$1,411.00	
MAY	\$2,110.00	\$1,459.00	\$1,390.00	
JUN	\$1,590.00	\$1,432.00	\$2,474.00	
JUL	\$1,525.00	\$1,218.00	\$952.00	
AUG	\$1,550.00	\$1,356.00	\$1,500.00	
SEP	\$1,706.00	\$2,270.00	\$1,490.00	
TOTAL	\$28,671.96	\$21,817.00	\$19,912.00	\$9,012.00

PLUMBING PERMIT FEE REPORT

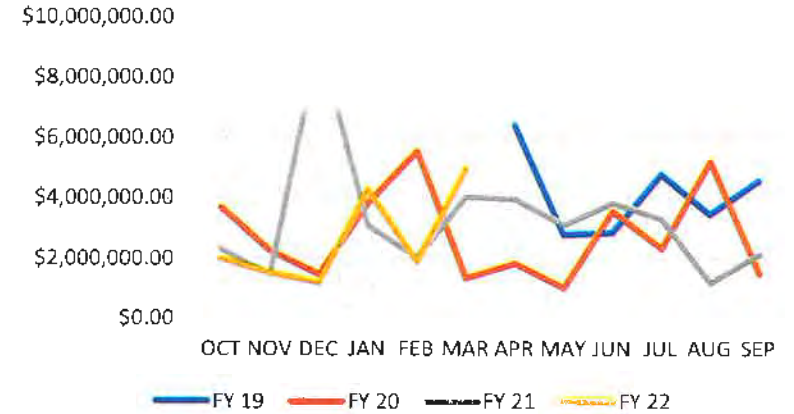


CITY OF ST. AUGUSTINE BEACH BUILDING DEPARTMENT

ALTERATION COST

	FY 19	FY 20	FY 21	FY 22
OCT		\$3,657,414.56	\$2,313,298.53	\$1,961,462.00
NOV		\$2,242,421.52	\$1,440,841.88	\$1,490,891.09
DEC		\$1,449,915.40	\$9,160,479.89	\$1,165,362.58
JAN		\$3,789,363.81	\$3,088,758.57	\$4,239,155.17
FEB		\$5,519,900.00	\$2,010,259.40	\$1,847,029.62
MAR		\$1,321,570.04	\$4,010,607.80	\$4,906,297.30
APR	\$6,338,617.35	\$1,803,157.19	\$3,939,394.49	
MAY	\$2,731,410.75	\$1,003,140.58	\$3,080,108.00	
JUN	\$2,792,442.43	\$3,519,844.50	\$3,807,580.85	
JUL	\$4,717,293.00	\$2,300,478.87	\$3,279,350.11	
AUG	\$3,393,250.74	\$5,175,949.96	\$1,182,881.00	
SEP	\$4,502,737.63	\$1,475,857.57	\$2,123,077.05	
TOTAL	\$24,475,751.90	\$33,259,014.00	\$39,436,637.57	\$15,610,197.76

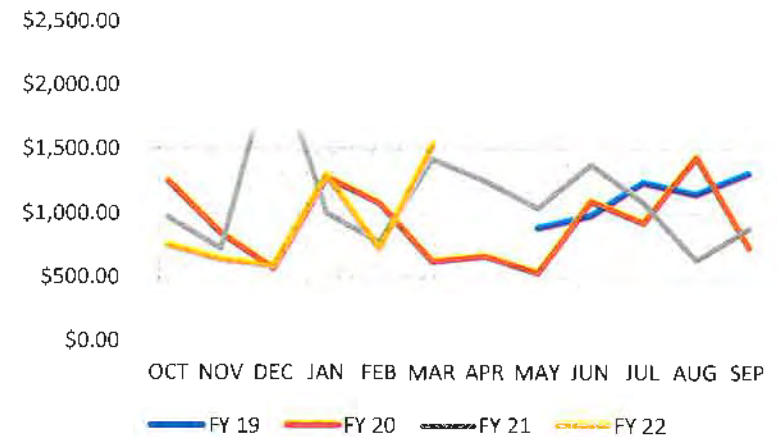
ALTERATION COST



STATE SURCHARGE PERMIT FEE REPORT

	FY 19	FY 20	FY 21	FY 22
OCT		\$1,247.45	\$973.01	\$747.36
NOV		\$845.65	\$729.40	\$635.64
DEC		\$569.37	\$2,225.95	\$589.14
JAN		\$1,277.63	\$1,006.45	\$1,293.24
FEB		\$1,079.31	\$776.87	\$721.09
MAR		\$623.46	\$1,417.90	\$1,521.83
APR		\$666.54	\$1,250.09	
MAY	\$881.45	\$537.83	\$1,043.38	
JUN	\$972.50	\$1,093.02	\$1,378.01	
JUL	\$1,230.25	\$928.44	\$1,085.45	
AUG	\$1,141.48	\$1,437.49	\$642.86	
SEP	\$1,303.66	\$740.55	\$887.71	
TOTAL	\$5,529.34	\$11,046.74	\$13,417.08	\$5,508.30

STATE SURCHARGE PERMIT FEE REPORT



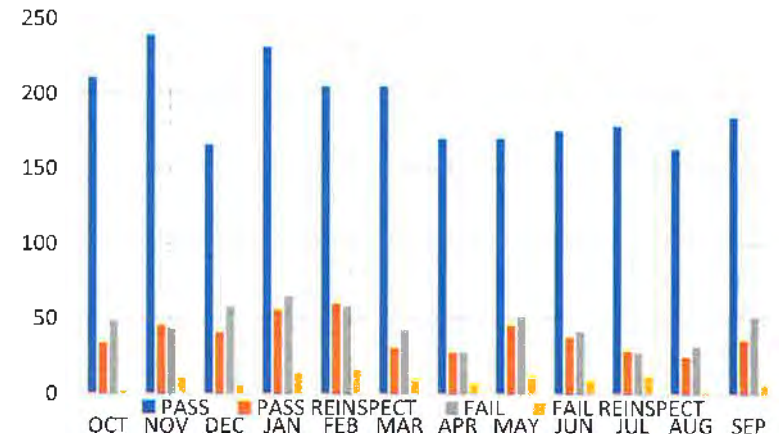
CITY OF ST. AUGUSTINE BEACH BUILDING DEPARTMENT

FY 20 INSPECTION RESULTS

	PASS	PASS REINSPECT	FAIL	FAIL REINSPECT
OCT	210	34	49	3
NOV	238	46	44	12
DEC	165	41	58	7
JAN	230	56	65	15
FEB	204	60	58	17
MAR	204	31	43	10
APR	169	28	28	7
MAY	169	46	52	12
JUN	174	38	42	9
JUL	177	29	28	12
AUG	162	25	32	2
SEP	183	36	51	7
TOTAL	2285	470	550	113

RESULTS DO NOT INCLUDE CANCELLED/PERFORMED INSPECTIONS

FY 20 INSPECTION RESULTS

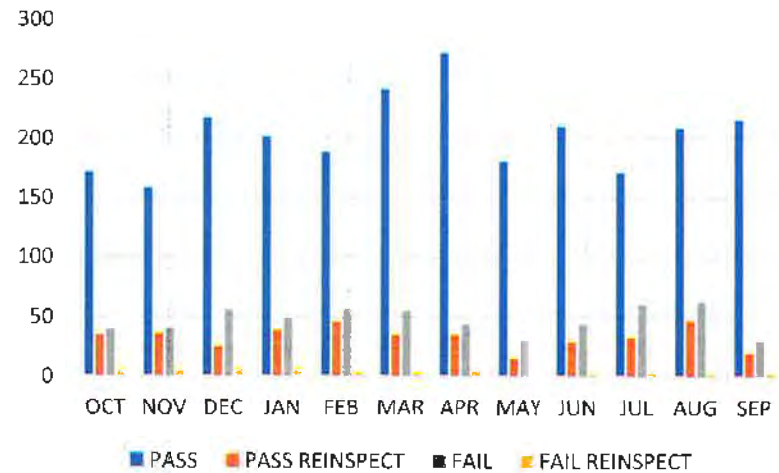


FY 21 INSPECTION RESULTS

	PASS	PASS REINSPECT	FAIL	FAIL REINSPECT
OCT	170	35	40	5
NOV	157	36	41	5
DEC	216	25	56	6
JAN	200	39	49	6
FEB	187	46	57	3
MAR	240	35	55	3
APR	270	35	44	5
MAY	179	15	31	1
JUN	209	29	44	2
JUL	170	33	61	4
AUG	208	47	63	2
SEP	215	20	30	2
TOTAL	2421	395	571	44

RESULTS DO NOT INCLUDE CANCELLED/PERFORMED INSPECTIONS

FY 21 INSPECTION RESULTS



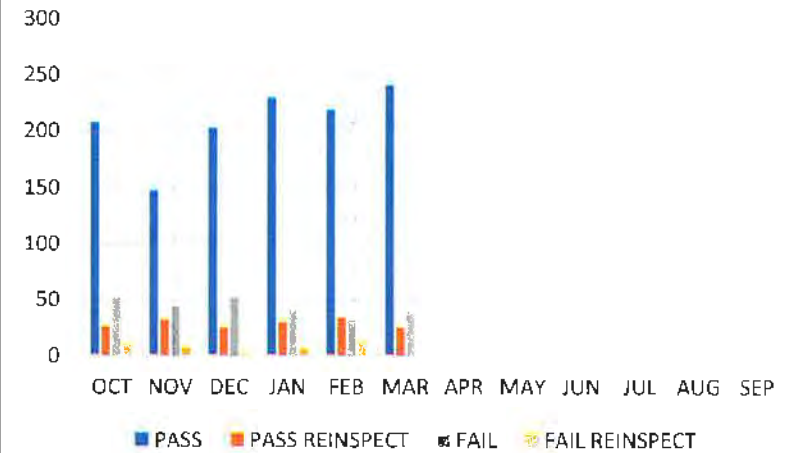
CITY OF ST. AUGUSTINE BEACH BUILDING DEPARTMENT

FY 22 INSPECTION RESULTS

	PASS	PASS REINSPECT	FAIL	FAIL REINSPECT.
OCT	207	26	53	10
NOV	147	32	44	7
DEC	202	25	52	2
JAN	229	30	41	6
FEB	218	34	32	12
MAR	240	25	40	1
APR				
MAY				
JUN				
JUL				
AUG				
SEP				
TOTAL	1243	172	262	38

RESULTS DO NOT INCLUDE CANCELLED/PERFORMED INSPECTIONS

FY 22 INSPECTION RESULTS

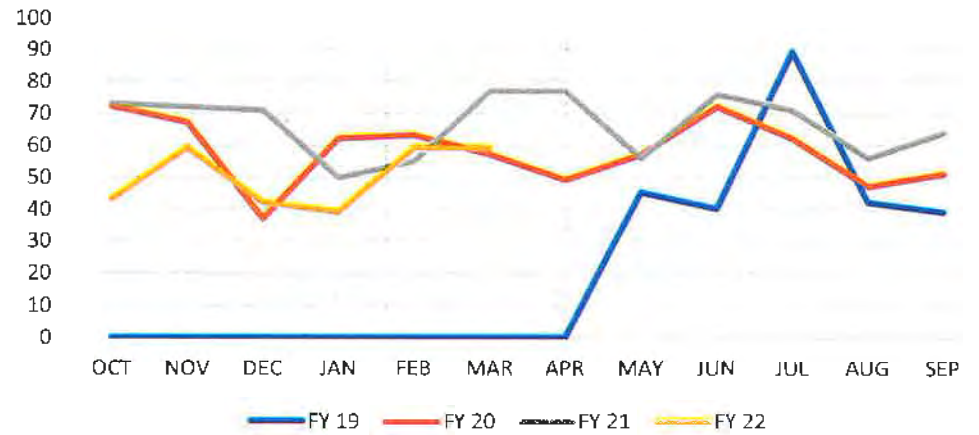


CITY OF ST. AUGUSTINE BEACH BUILDING DEPARTMENT

OF PLAN REVIEW ACTIVITIES PERFORMED BY BLDG. DEPT.

	FY 19	FY 20	FY 21	FY 22
OCT	0	72	73	43
NOV	0	67	72	59
DEC	0	37	71	42
JAN	0	62	50	39
FEB	0	63	55	59
MAR	0	57	77	59
APR	0	49	77	
MAY	45	57	56	
JUN	40	72	76	
JUL	89	62	71	
AUG	42	47	56	
SEP	39	51	64	
TOTAL	255	696	798	301

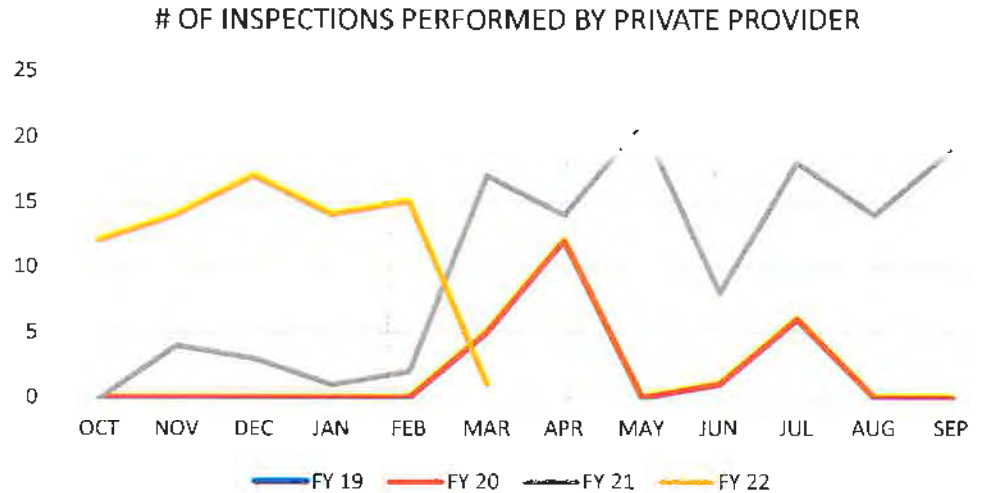
OF PLAN REVIEW ACTIVITIES



CITY OF ST. AUGUSTINE BEACH BUILDING DEPARTMENT

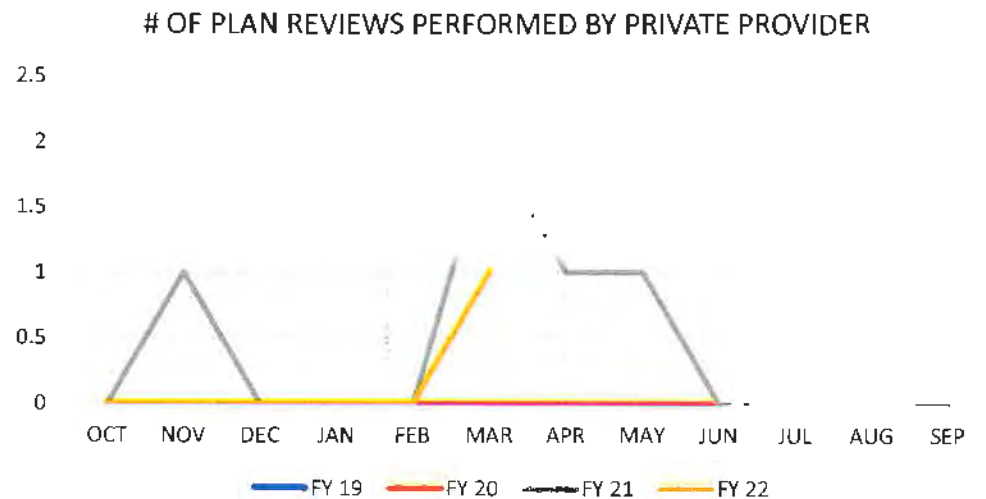
OF INSPECTIONS PERFORMED BY PRIVATE PROVIDER

	FY 19	FY 20	FY 21	FY 22
OCT		0	0	12
NOV		0	4	14
DEC		0	3	17
JAN		0	1	14
FEB		0	2	15
MAR		5	17	1
APR		12	14	
MAY		0	21	
JUN		1	8	
JUL		6	18	
AUG		0	14	
SEP		0	19	
TOTAL	0	24	121	73



OF PLAN REVIEWS PERFORMED BY PRIVATE PROVIDER

	FY 19	FY 20	FY 21	FY 22
OCT	0	0	0	0
NOV	0	0	1	0
DEC	0	0	0	0
JAN	0	0	0	0
FEB	0	0	0	0
MAR	0	0	2	1
APR	0	0	1	
MAY	0	0	1	
JUN	0	0	0	
JUL	0	0	0	
AUG	0	0	0	
SEP	0	0	0	
TOTAL	0	0	5	1



COSAB NEW CONSTRUCTION SFR LIST

Application Id	Property Location	Permit No	Work Type	Issue Date	Certificate Type 1	Description	User Code 1
2095	138 WHISPERING OAKS CIR	P2001973	SFR-D	12/18/2020		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
2598	7-6TH ST	P2100089	SFR-D	1/28/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
2956	31 VERSAGGI DR	P2002022	SFR-D	1/26/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
3070	115 D ST	P2100133	SFR-D	2/4/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
3101	121 5TH STREET	P2100710	SFR-D	6/3/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
3102	125 5TH STREET	P2100725	SFR-D	6/4/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
3103	129 5TH STREET	P2100711	SFR-D	6/3/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
3173	534 RIDGEWAY RD	P2100306	SFR-D	3/16/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
3176	129 14TH ST	P2101217	SFR-D	9/24/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
3319	736 OCEAN PALM WAY	P2100390	SFR-D	3/26/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
3655	366 RIDGEWAY RD	P2100879	SFR-D	6/30/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
3690	98 RIDGEWAY RD	P2100908	SFR-D	7/8/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
3693	370 OCEAN FOREST DR	P2100618	SFR-D	5/18/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
3719	1311 SMILING FISH LN	P2100688	SFR-D	5/27/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
3734	108 7TH ST	P2100660	SFR-D	5/27/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
3747	529 RIDGEWAY RD	P2100925	SFR-D	7/15/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
3897	15 SABOR DE SAL RD	P2200622	SFR-D	3/7/2022		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
4104	2580 A1A S	P2101186	SFR-D	9/10/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
4186	13 13TH LN	P2200376	SFR-D	1/24/2022		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
4332	2472 A1A S	P2200573	SFR-D	2/22/2022		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
4376	118 B ST	P2200045	SFR-D	10/12/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
4411	110 RIDGEWAY RD	P2200064	SFR-D	10/18/2021		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
4657	135 13TH ST	P2200427	SFR-D	1/20/2022		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
4665	171 RIDGEWAY RD	P2200670	SFR-D	3/10/2022		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
4723	282 RIDGEWAY RD	P2200346	SFR-D	1/3/2022		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
4734	23 OCEAN PINES DR	P2200462	SFR-D	1/28/2022		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
4828	106 F ST	P2200648	SFR-D	3/31/2022		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
4852	800 TIDES END DR	P2200394	SFR-D	1/11/2022		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
4983	3 LISBON ST	P2200629	SFR-D	3/2/2022		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
5016	103 WHISPERING OAKS CIR	P2200667	SFR-D	3/10/2022		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
5058	1 LISBON ST	P2200704	SFR-D	2/17/2022		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
5123	316 B ST	P2200699	SFR-D	3/18/2022		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES
5193	937 DEER HAMMOCK CIR	P2200808	SFR-D	4/6/2022		NEW SINGLE FAMILY RESIDENCE-BUILDING	RES

Application Id Range: First to Last

Issue Date Range: 10/03/19 to 04/21/22

Expiration Date Range: First to 09/07/24

Applied For: Y Open: Y

Application Date Range: First to 04/21/22

Use Type Range: First to Last

Hold: Y

Building Code Range: BUILDING to BUILDING

Contractor Range: First to Last

Completed: N

Work Type Range: SFR-A to SFR-D

User Code Range: RES to RES

Denied: Y

Void: Y

Customer Range: First to Last

Inc Permits With Permit No: Yes

Inc Permits With Certificate: Yes

Waived Fee Status to Include: None: Y

All: Y

User Selected: Y

COSAB COMMERCIAL CONSTRUCTION LIST

Application Id	Property Location	Permit No	Work Type	Issue Date	Description	User Code 1
1740	116 SEA GROVE MAIN ST	P2000906	COM BUILD OUT	6/9/2020	COMMERCIAL INTERIOR BUILD-OUT FOR OFFICE SPACE/FUTURE TENANT SPACE	COM
2141	3930 A1A SOUTH	P2001353	COM ADDITION	8/7/2020	BUILDING ADDITION - SHELL CONSTRUCTION 4987 SQUARE FEET 6 UNITS	COM
4891	3930 A1A SOUTH	P2200457	COM BUILD OUT	1/27/2022	COMMERCIAL BUILDING ALT.- BUILD OUT UNIT 4	COM

Application Id Range: First to Last

Issue Date Range: 10/03/19 to 04/21/22

Expiration Date Range: First to 09/07/24

Applied For: Y Open: Y

Application Date Range: First to 04/21/22

Use Type Range: First to Last

Hold: Y

Building Code Range: BUILDING to BUILDING

Contractor Range: First to Last

Completed: N

Work Type Range: COM ADDITION to COMMERCIAL NEW

User Code Range: COM to COM

Denied: Y

Void: Y

Customer Range: First to Last

Inc Permits With Permit No: Yes

Inc Permits With Certificate: Yes

Waived Fee Status to Include: None: Y

All: Y

User Selected: Y

COSAB FY'22 TREE INSPECTIONS

Application Id	Property Location	Building Code 1	Description of Work 1	Issue Date	Description
4490	109 B ST	TREE	RESIDENTIAL--TREE REMOVAL INSPECTION	10/11/2021	RESIDENTIAL-TREE REMOVAL INSPECTION
4501	24 DEANNA DR	TREE	RESIDENTIAL--TREE REMOVAL INSPECTION	10/13/2021	RESIDENTIAL-TREE REMOVAL INSPECTION
4558	126 MICKLER BLVD	TREE	RESIDENTIAL--TREE REMOVAL INSPECTION	10/27/2021	RESIDENTIAL-TREE REMOVAL INSPECTION
4577	0 SEA COLONY PARKWAY	TREE	RESIDENTIAL--TREE REMOVAL INSPECTION	11/2/2021	RESIDENTIAL-TREE REMOVAL INSPECTION
4663	129 14TH ST	TREE	RESIDENTIAL--TREE REMOVAL INSPECTION	11/23/2021	RESIDENTIAL-TREE REMOVAL INSPECTION
4693	129 14TH ST	TREE	RESIDENTIAL--TREE REMOVAL INSPECTION	11/30/2021	RESIDENTIAL-TREE REMOVAL INSPECTION
4741	28 LEE DR	TREE	RESIDENTIAL--TREE REMOVAL INSPECTION	12/8/2021	RESIDENTIAL-TREE REMOVAL INSPECTION
4937	28 MAGNOLIA DUNES CIR	TREE	RESIDENTIAL--TREE REMOVAL INSPECTION	2/4/2022	RESIDENTIAL-TREE REMOVAL INSPECTION
4943	208 4TH ST	TREE	RESIDENTIAL--TREE REMOVAL INSPECTION	1/28/2022	RESIDENTIAL-TREE REMOVAL INSPECTION
5078	201 7TH ST	TREE	RESIDENTIAL--TREE REMOVAL INSPECTION	2/23/2022	RESIDENTIAL-TREE REMOVAL INSPECTION
5103	505 D ST	TREE	RESIDENTIAL--TREE REMOVAL INSPECTION	3/1/2022	RESIDENTIAL-TREE REMOVAL INSPECTION
5137	605 A St	TREE	RESIDENTIAL--TREE REMOVAL INSPECTION	3/10/2022	RESIDENTIAL-TREE REMOVAL INSPECTION
5184	508 E ST	TREE	RESIDENTIAL--TREE REMOVAL INSPECTION	3/17/2022	RESIDENTIAL-TREE REMOVAL INSPECTION
5365	981 SALTWATER CIR	TREE	RESIDENTIAL--TREE REMOVAL INSPECTION	4/19/2022	RESIDENTIAL-TREE REMOVAL INSPECTION
Totals					

Application Id Range: First to Last

Issue Date Range: 10/01/21 to 04/21/22

Expiration Date Range: First to 09/07/24

Applied For: Y Open: Y

Application Date Range: First to 04/21/22

Use Type Range: First to Last

Hold: Y

Building Code Range: TREE to TREE

Contractor Range: First to Last

Completed: Y

Work Type Range: First to Last

User Code Range: First to Last

Denied: Y

Void: Y

Customer Range: First to Last

Inc Permits With Permit No: Yes

Inc Permits With Certificate: Yes

Waived Fee Status to Include: None: Y

All: Y

User Selected: Y

Activity Date Range: 10/01/21 to 04/21/22

Activity Type Range: T-TREE REMOVAL to T-TREE REMOVAL

Inspector Id Range: First to Last

'SENT LETTER': Y Open With No Date: N

FY'22 ZONING REPORT

Application Id	Parcel Id	Property Location	Building Code	Activity Type	Inspector	Date	Status
4253	1630300010	301 A1A BEACH BLVD	ZONING	Z-VARIANCE	BONNIE M	9/21/2021	APPROVED
4509	1724911210	1101 LAUGHING GULL LN	ZONING	Z-TREE REMOVAL	BONNIE M	11/16/2021	APPROVED
4629	1629610970	467 HIGH TIDE DR	ZONING	Z-VARIANCE	JENNIFER	12/21/2021	APPROVED
4632	1642400640	8 BEACH ST	ZONING	Z-VARIANCE	JENNIFER	12/21/2021	DENIED
4638	1642350170	412 OCEAN DR	ZONING	Z-VARIANCE	JENNIFER	12/21/2021	DENIED
4785	1678700120	135 13TH ST	ZONING	Z-VARIANCE	BONNIE M	1/18/2022	APPROVED
4810	1696200060	203 3RD ST	ZONING	Z-VACATE ALLEY	BONNIE M	2/15/2022	APPROVED
4810	1696200060	203 3RD ST	ZONING	Z-VACATE ALLEY	BONNIE M	3/7/2022	APPROVED
4854	1726800000	225 MADRID ST	ZONING	Z-CONCEPT REV	JENNIFER	3/15/2022	PERFORMED
4896	1688300110	12 2ND ST	ZONING	Z-COND USE	BONNIE M	2/15/2022	APPROVED
4896	1688300110	12 2ND ST	ZONING	Z-COND USE	BONNIE M	3/7/2022	APPROVED
4993	1698900180	16 5TH ST	ZONING	Z-COND USE	JENNIFER	3/15/2022	APPROVED
4993	1698900180	16 5TH ST	ZONING	Z-COND USE	JENNIFER	4/4/2022	APPROVED
4997	1686400000	570 A1A BEACH BLVD	ZONING	Z-COND USE	JENNIFER	3/15/2022	APPROVED
4998	1686400000	570 A1A BEACH BLVD	ZONING	Z-COND USE	JENNIFER	3/15/2022	APPROVED
5124	1629611250	400 HIGH TIDE DR	ZONING	Z-VARIANCE	BONNIE M	4/19/2022	APPROVED
5170	1718500045	507 F ST	ZONING	Z-VARIANCE	BONNIE M	4/19/2022	APPROVED
5205	1705200010	2-B F ST	ZONING	Z-VARIANCE	BONNIE M	4/19/2022	APPROVED

Application Id Range: First to Last Range of Building Codes: ZONING to ZONING
 Activity Date Range: 09/01/21 to 05/24/22 Activity Type Range: Z-APPEAL to Z-VARIANCE

Inspector Id Range: First to Last
 Included Activity Types: Both

Sent Letter: Y

Range: First to Last
Violation Date Range: 10/01/21 to 04/21/22
Ordinance Id Range: First to Last

Use Type Range: First to Last
User Code Range: First to Last

Open: Y
Completed: Y
Void: Y
Pending: Y

Customer Range: First to Last

Inc Violations With Waived Fines: Yes

Violation Id: V2200001 Prop Loc: 214 7TH ST
Viol Date: 10/05/21 Status: Completed Status Date: 11/03/21
Comp Name: DeBlasio, Patrick Comp Phone: (305)469-9134
Comp Email: pdeblasio@littler.com

Ordinance Id	Description
CC 6.02.03	Sec. 6.02.03. - Rights-of-way.

Description: Recieved E-mail from a Patrick DeBlasio stating that his neighboring house (214 7th St.) has been installing an excessive amount of pavers, as well as up to 6 trucks worth of fill. See Attachments for E-mail.

Created	Modified	Note
11/03/21	11/03/21	Upon completion of paving, the contractor "Deepwater Woodworking" has brought the driveway into compliance.
10/08/21	10/08/21	Arrived at 214 7th st. Issued a Notice of violation regarding driveway ordinance (Sec. 6.02.03) Spoke with the owner of the residence Logan, Pamela as well as the contractor leading the project: Bray, Hulsey with "Deepwater Woodworking LLC". E-mailed Mr. Bray the ordinances that pertain with the current situation. Pictures and e-mail are attached.
10/05/21	10/05/21	Recieved E-mail from Mr. DeBlasio with pictures from his property of the work being done on 214 7th St. (see attached)
10/05/21	10/05/21	1102 E-mailed Mr. Tredick. see attached.
10/05/21	10/05/21	0900 Gil spoke with Mr. DeBlasio about his neighbors installation of pavers and fill. Mr. DeBlasio was informed that due to the nature of the work on 214 7th St. an inspection of the situation must come from a qualified engineer given the main issue being a drainage one. Mr. Tredick has been forwarded the e-mail and updated on the current complaint. (Attached are photos of 214 7th St. from 2018 for refrence)

Violation Id: V2200002 Prop Loc: 1 E ST
Viol Date: 10/05/21 Status: Completed Status Date: 10/05/21 Comp Name:
Comp Phone: Comp Email:

Ordinance Id	Description
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Description: Recieved complaint about illigal parking under a no parking sign and noise issues after hours

Created	Modified	Note
10/05/21	10/05/21	E-mailed stated that the complaints issued were to be addressed with the SABPD. See attachments.

violation Id: V2200003 Prop Loc: 135 13TH ST

Viol Date: 10/06/21 Status: Completed Status Date: 11/02/21
Comp Name: Tim & Sally Shirley Comp Phone:
Comp Email: timothyshirley2619@comcast.net

Ordinance Id Description

Description: Recieved a complaint from a Tim and Sally Shirley about an unpermitted shed that resulted in a fire at the residence of 135 13th St.

Created	Modified	Note
11/02/21	11/02/21	Permit for demolition of shed and house has been paid for and issued 10/26/2021 (P2200095)
10/07/21	10/07/21	Received e-mail from Mr. Law stating his intentions to demolish his existing residence including the shed in subject. (see attached)
10/06/21	10/06/21	Mr. Law responded by contacting Mr. Timmons by work cell phone. Mr. Law stated that he is planning on demolishing all existing structures due to extensive fire damage, including the shed in question.
10/06/21	10/06/21	Mr. Timmons sent an e-mail requesting to open a dialog about the unpermitted shed and the actions that must take place for the removal of said shed. (see attached)

Violation Id: v2200004 Prop Loc: 510 A ST
Viol Date: 10/18/21 Status: Completed Status Date: 11/12/21
Comp Name: IRA, BILLIE JEANETTE MEDLEY Comp Phone: (904)599-1429 Comp Email:

Ordinance Id Description

CC 7.01.01 Sec. 7.01.01. - Accessory Sturctures General standards and requirements.

Description: Shed in front setback.

Created	Modified	Note
11/12/21	11/12/21	Shed has been removed. Closing case
10/19/21	10/19/21	Spoke with owner of 510 A st. the shed company has authorized a full refund as long as the shed is returned within a certain time. Mrs. Clermont will let me know then the deadline for the refund is and what steps they intend to take afterwards.
10/18/21	10/18/21	Received complaint from Ira, Billie Jeanette Medley residing at 512 A st. about a shed located in the front setback of address 510 A st. Spoke with homeowner, Carol Anne Clermont of 510 A st. informed Mrs. Clermont of the violation. Mrs. Clermont was told by shed installers that everything was code, and is researching her right to apply for a variance.

Violation Id: v2200005 Prop Loc: 12 WILLOW DR
Viol Date: 10/19/21 Status: Completed Status Date: 11/15/21
Comp Name: ISOBEL FERNANDEZ Comp Phone: (720)341-5725 Comp Email:

Ordinance Id Description

6.07.06 Sec. 6.07.06. - Care of premises.

Description: Received written complaint from Isobel Fernandez at 5 Willow Dr. about the care of premises at 12 Willow Dr.

Created	Modified	Note
11/15/21	11/15/21	Spoke with owner (Zara Younossi). Plans to remodel after purchase of the house has slowed due to health concerns. property has been mowed and cleaned up. Mrs. Younossi contact information: 1(415) 583-4265
10/19/21	11/03/21	Complaint was received on 10/14/2021 Building Inspector investigated a claim that the pool had open access and the safety of the public required immediate attention. Inspector found the pool was secured by a screen porch. Inspector Brown left his business card. Mr. Timmons investigated the property on 10/19/2021 and left a notice on the door to contact code enforcement.

Violation Id: V2200006 Prop Loc: 8 BEACH ST
Viol Date: 11/09/21 Status: Completed Status Date: 03/17/22 Comp Name:
Comp Phone: Comp Email:

Ordinance Id	Description
FBC 105.1	PERMITS 105.1 Required.
6.01.03	Building Setback Requirements

Description: Construction without a permit.
Section 105 - Permits
[A] 105.1 Required

Created	Modified	Note
03/17/22	03/17/22	Invoice has been paid
02/23/22	02/24/22	Code Enforcement Board Meeting held 2-23-2022. The Code Board made a motion to fine the owner \$310 for the cost incurred by the city to convene the board, including the staff time. An invoice was sent to Donah Parent via email, and certified mail on 2/24/2022. APPid: #5085 See attachments.
02/14/22	02/14/22	Notice to appear has been sent through certified letter, e-mail, and hand delivered 2/8/2022
01/06/22	01/06/22	Sent certified letter. (see attachments)
11/12/21	11/12/21	Owner is in communication with zoning for filing a variance
11/09/21	02/24/22	From the street Mr. Timmons witnessed construction at 8 Beach St. (see attachments) No one was home so a Notice was left on the front door.

Violation Id: V2200007 Prop Loc: 2580 A1A S
Viol Date: 11/12/21 Status: Completed Status Date: 12/08/21 Comp Name:
Comp Phone: Comp Email:

Ordinance Id	Description
FBC 105.1	PERMITS 105.1 Required.

Description: Construction of retaining wall without a permit. Issued STOP WORK order 11/12/2021

Created	Modified	Note
12/08/21	12/08/21	Permit has been issued and picked up.
11/12/21	11/12/21	Stop work order has been posted on site due to the construction of a retaining wall without a permit. (see attached)

Violation Id: V2200008 Prop Loc: 5 COQUINA BLVD
Viol Date: 11/19/21 Status: Completed Status Date: 11/19/21 Comp Name: GINO MARIUTTO
Comp Phone: (305)951-0194 Comp Email: GINOMARIUTTO@GMAIL.COM

Ordinance Id	Description
6.03.09	Parking of commercial vehicles, trailers, and heavy vehicles.

Description: Case #: 49
Complaint of commercial vehicles parked outside singlefamily residence

Created	Modified	Note
11/19/21	11/19/21	Code Officer Timmons inspected the residence at 5 Coquina and found the vehicles appeared to be Class 1 vehicles, 6,000lbs or less.

Violation Id: V2200009 Prop Loc: 890 AIA BEACH BLVD UNIT 49
Viol Date: 12/01/21 Status: Completed Status Date: 12/10/21 Comp Name:
Comp Phone: Comp Email:

Ordinance Id	Description
FBC 105.1	PERMITS 105.1 Required.

Description: Work without permits. Stop work Order posted.

Created	Modified	Note
12/10/21	12/10/21	Permit has been issued and fees have been paid. closing out case.
12/01/21	12/01/21	Building Official Brian Law and Code Enforcement Officer Gil Timmons conducted a mechanical inspection at 890 AIA Beach Blvd Unit 49. Upon inspection it was apparent work was being done. A trailer was parked in the driveway containing toilets, vanity, drywall, and cabinetry. When entering the unit work was actively being done on the first floor bathroom. Upon returning to the Building Department, Mr. Law spoke with the owner of the Condo and informed her of the steps needed to remove the stop work order and correct the violation.

Violation Id: V2200010 Prop Loc: 414 D ST
Viol Date: 12/08/21 Status: Completed Status Date: 04/07/22 Comp Name: Brian Law
Comp Phone: Comp Email:

Ordinance Id	Description
FBC 105.1	PERMITS 105.1 Required.

Description: Work done without permits

Created	Modified	Note
04/07/22	04/07/22	Appropriate permits have been pulled

12/08/21 12/08/21 During an AC change out inspection (p2200244) Building Official Law, noticed completed work without having applied for any permits. Mr. Laws notes: "Minimum clearance not met, no permits for renovation. building, electric and mechanical required, no Sheetrock on renovated ac closet, no pan under ac unit, Stop work order issued". Contractor has been contacted and will be pulling permits.

Violation Id: V2200011 Prop Loc: 3848 A1A S
Viol Date: 12/14/21 Status: Completed Status Date: 02/08/22 Comp Name:
Comp Phone: Comp Email:

Ordinance Id	Description
10-3 PLACEMENT	GARBAGE & TRASH-PLACEMENT

Description: Failure to construct a fencing around the two dumpsters located on the property. As required in Sec. 10-3(b)

Created	Modified	Note
02/08/22	02/08/22	Dumpster enclosure has been constructed. (closed)
01/06/22	01/06/22	Sent certified letter (see attachment)
01/05/22	01/05/22	Mr. Edmonds has stated that a contract with Matanzas Fence Company has been made to start construction of the dumpster enclosure on 1/10/2022.
12/14/21	12/14/21	J.D. Hinson obtained a permit (P2100132) for the driveway and fence placement for the dumpsters on 02/10/2021. As of 12/14/2021 no construction has taken place to contain the dumpsters. J.D. Hinson has been contacted but claims that the fencing in question was not a part of his contract with the owner (Mr. Edmonds).

Violation Id: V2200012 Prop Loc: 8 OAK RD
Viol Date: 12/29/21 Status: Completed Status Date: 01/24/22 Comp Name:
Comp Phone: Comp Email:

Ordinance Id	Description
FBC 105.1	PERMITS 105.1 Required.

Description: Work without permits
Permits required:
-Plumbing
-Window/Door
-Possible Interior Remodel

Created	Modified	Note
12/29/21	01/24/22	A dumpster was reported at 8 Oak Rd. without permits attached to the property. Code Enforcement (Mr. Timmons) arrived to 8 Oak Rd. 2:00p.m. 12/29/2021. Mr. Timmons spoke with the two construction personnel doing work at the residence. They stated that the work being done included; replacing windows, plumbing work in the bathroom, and like for like vanity replacement. The crew works for Blackstar Group LLC. Mr. Dickens (owner of Blackstar Group) has been contacted and informed that a Stop Work order has been placed until permits have been pulled. --Permit was issued 1-12-2022

Violation Id: V2200013 Prop Loc: 421 NIGHT HAWK LN
Viol Date: 12/30/21 Status: Completed Status Date: 12/30/21
Comp Name: Margaret England Comp Phone: (904)461-3454
Comp Email: commengland@cityofsab.org

Ordinance Id Description

Description: Request to investigate a large mound of dirt at 421 Night Hawk Ln.

Created	Modified	Note
12/30/21	12/30/21	Referencing the topographical map of the property (421 Night Hawk Ln.) with the pictures taken at the site, everything looks to be as it should. Mr. Timmons spoke with Public Works Engineer Sydney Shaffer to confirm that there are no abnormalities. (see attached e-mail)

Violation Id: V2200014 Prop Loc: 850 A1A BEACH BLVD UNIT 36
Viol Date: 01/19/22 Status: Completed Status Date: 02/08/22
Comp Name: Glenn Brown (Building Inspector) Comp Phone:
Comp Email: Gbrown@cityofsab.org

Ordinance Id Description

FBC 105.1 PERMITS 105.1 Required.

Description: Upon routine inspection Building Inspector Glenn Brown noticed windows that had been installed incorrectly at 850 A1A Beach Blvd Unit 36

Created	Modified	Note
02/08/22	02/08/22	Permit has been paid for and issued (closed)
01/19/22	01/19/22	Building Inspector (Gleen Brown) had informed Code Enforcement that windows had been installed improperly at 850 A1A Beach Blvd Unit 36. Mr. Timmons went out to the address and found the windows that had been installed without permits. Code Enforcement hung a notice of violation on the front door handle. (pictures in attachments)

Violation Id: V2200015 Prop Loc: 42 JOBIL DR
Viol Date: 02/25/22 Status: Completed Status Date: 04/11/22 Comp Name: GLENN BROWN
Comp Phone: Comp Email: GBROWN@CITYOFSAB.ORG

Ordinance Id Description

FBC 105.1 PERMITS 105.1 Required.

Description: Second story deck being rebuilt without a permit

Created	Modified	Note
04/11/22	04/11/22	Permit has been issued
02/25/22	02/25/22	Building Inspector Glenn Brown, noticed work being done while doing inspections on permits in the surrounding area. Code Enforcement posted a Stop work Order on the deck until plans and engineering are submitted along with a permit. (Contractor Id: ALLAN005)

Violation Id: v2200016	Prop Loc: 56 WILLOW DR	Status Date: 03/03/22	Comp Name: Public Works
Viol Date: 03/01/22	Status: Completed		
Comp Phone:	Comp Email:		

Ordinance Id	Description
SEC.5.00.00	Removal of Trees

Description: Public Works reported a tree had been cut down at this adress.

Created	Modified	Note
03/03/22	03/03/22	Arborist letter has been sent for the trees removed (see attached)
03/01/22	03/01/22	Code Enforcement recieved a call about fresh tree debris and a fresh cut stump in the front yard of 56 Willow Dr. Mr. Timmons went out and found that the report is valid (see attachments). Notice of violation has been posted on the front door.

Violation Id: v2200017	Prop Loc: 114 14TH ST	Status Date: 03/17/22	Comp Name:
Viol Date: 03/03/22	Status: Completed		
Comp Phone:	Comp Email:		

Ordinance Id	Description
FBC 105.1	PERMITS 105.1 Required.

Description: Received report that siding was being repaired without a permit.

Created	Modified	Note
03/17/22	03/17/22	Permit has been issued
03/03/22	03/03/22	3/3/2022 Code Enforcement went back out to find the project has been completed. Stop Work Order has been posted. No one home
03/03/22	03/03/22	3/2/2022 Code Enforcement spoke with the owner (Armbruster Lance William) about doing siding work without a permit. Homeowner stated that he was unaware of the work needed a permit. Homeowner said he will rectify asap

Violation Id: v2200018	Prop Loc: 3848 A1A S	Status Date: 03/15/22	Comp Name: Meg O'Connell
Viol Date: 03/04/22	Status: Completed		
Comp Phone: (704)840-6174	Comp Email: meg@globaldisabilityinclusion.com		

Ordinance Id	Description
6.03.10	Parking of semi-trailers, storage containers and storage units

Description: Storage of a large container Southeast of building.

Created	Modified	Note
03/15/22	03/15/22	Storage container has been removed
03/04/22	03/04/22	Code Enforcement has sent a certified letter to 3848 A1A S, regarding the parking of a storage container southeast of the main building

Violation Id: V2200019 Prop Loc: 15 2ND ST
Viol Date: 03/08/22 Status: Open Comp Name: GLENN BROWN Comp Phone:
Comp Email:

Ordinance Id Description
FBC 105.1 PERMITS 105.1 Required.

Description: Work without permits

<u>Created</u>	<u>Modified</u>	<u>Note</u>
03/09/22	03/09/22	Owner collected appropriate paperwork to file for permits, including Owner Builder documents. Mr. Timmons called the St. Johns Utility Dept to confirm if 15 2nd St. is currently on septic or sewer. Utility Dept. stated that 15 2nd St. only receives a water bill, so the residence must be on septic.
03/08/22	03/08/22	Building Inspector Glenn Brown reported a commercial dumpster in front of 15 2nd st. Code Enforcement Officer Gil Timmons, responded by investigating the work being done. Mr. Timmons found substantial remodel work being done along with plumbing and electrical work being done without permits. Mr. Timmons spoke with the head contractor "Dean" of "Cajun Contractors". Cajun Contractors does not appear to be in any Florida database, including the City of St. Augustine Beach's list of registered contractors. Mr. Timmons posted a Stop Work Order until permits are pulled and the contractor has registered with the appropriate governances.

Violation Id: V2200020 Prop Loc: 860 A1A BEACH BLVD
Viol Date: 04/06/22 Status: Completed Status Date: 04/06/22 Comp Name:
Comp Phone: Comp Email:

Ordinance Id Description
FBC 105.1 PERMITS 105.1 Required.

Description: Mechanical work being done without permits

<u>Created</u>	<u>Modified</u>	<u>Note</u>
04/06/22	04/06/22	Upon inspection of north east deck stop work order, Code Enforcement found mechanical work being done without permit. W.W.GAY shortly after pulled the appropriate permits and paid the fees accordingly.

Violation Id: V2200021 Prop Loc: 14 C ST
Viol Date: 04/11/22 Status: Open Comp Name: Glenn Brown Comp Phone:
Comp Email:

Ordinance Id Description
FBC 105.1 PERMITS 105.1 Required.

Description: Second story deck construction without permits.

<u>Created</u>	<u>Modified</u>	<u>Note</u>
04/11/22	04/11/22	Mr. Brown noticed construction on a cantilevered second story deck without permits. Mr. Timmons posted a "Stop Work Order" until permits have been pulled.

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01:55 PM

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Custom Violation Report by Violation Id

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Violation Id: V2200022	Prop Loc: 43 ATLANTIC OAKS CIR		
Viol Date: 04/21/22	Status: Open	Comp Name:	Comp Phone:
Comp Email:			

Ordinance Id	Description
FBC 105.1	PERMITS 105.1 Required.

Description: Window replacement, change to kitchen floor plan. No permits

Created	Modified	Note
04/21/22	04/21/22	Placed Stop Work Order 4/20/2022. Owner came into the office and received appropriate paperwork. (Building, plumbing, possible electric)



MINUTES

PLANNING AND ZONING BOARD REGULAR MONTHLY MEETING

TUESDAY, MARCH 15, 2022, 6:00 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A SOUTH, ST. AUGUSTINE BEACH, FL 32080

I. CALL TO ORDER

Chairperson Chris Pranis called the meeting to order at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

BOARD MEMBERS PRESENT: Chairperson Chris Pranis, Vice-Chairperson Hester Longstreet, Larry Einheuser, Scott Babbitt, Victor Sarris, Conner Dowling, Senior Alternate Hulsey Bray, Junior Alternate Gary Smith.

BOARD MEMBERS ABSENT: Kevin Kincaid.

STAFF PRESENT: Building Official Brian Law, City Attorney Lex Taylor, Planner Jennifer Thompson, Recording Secretary Lacey Pierotti.

IV. APPROVAL OF MINUTES OF REGULAR PLANNING AND ZONING BOARD MEETING OF FEBRUARY 15, 2022

Motion: to approve the minutes of the February 15, 2022, meeting. **Moved** by Mr. Sarris, **seconded** by Mr. Einheuser, **passed 7-0** by unanimous voice-vote.

V. PUBLIC COMMENT

There was no public comment pertaining to anything not on the agenda.

VI. NEW BUSINESS

- A. Concept Review File No. CR 2022-01, for proposed replat of the south one-half of Lot 21 and all Lots 22 and 23, the south 25 feet of Lot 24, the south one-half of Lot 27 and all Lots 28 and 29, Block C, Sevilla Gardens Subdivision, to Lots 1, 2, 3, and 4, Madrid Oaks Subdivision, in a medium density residential land use district at 225 Madrid Street, Brandon Shugart, IME Civil & Surveying LLC, Agent for 31 Coquina Ave LLC, Applicant

Jennifer Thompson: Good evening, everyone. This concept review application is for the proposed replat of 225 Madrid Street. Just to refresh your memories and for newer Board members, the Board will not approve or disapprove this concept review application. The concept review is just to consider feedback, for information gathering, and reviewing the input from City and County agencies, as well as hearing public comment. So, once the Board has all the information and any suggestions, the applicant will then apply for a major development application which will go before this Board for the Board's recommendation to the City Commission, which will make the final decision to approve or deny the proposed replat. The applicant would like to break up the property, which right now is listed as one parcel, into four separate parcels. By splitting the property, which is zoned medium density residential, into four parcels, the lots would be large enough to allow single-family residences to be built on each of the four lots. The applicant's representatives from IME Civil & Surveying LLC are here and they have provided a map of the proposed replat. Additionally, I passed out to all of you an email from Florida Power & Light (FP&L), (EXHIBIT A), which came in after the packet was delivered, as well as a comment with some signatures from neighbors (EXHIBIT B).

Chairperson Pranis: Does anyone have questions for staff, and if not, can we hear from the applicant, please?

Kent Bush: My name is Kent Bush, and I am with IME Civil & Surveying LLC, and this is Jenn Matkowski, who also works here. Exactly as Ms. Thompson said, we are proposing this as a replat off Madrid Street. Currently, there are four complete lots of record surveyed on the property. Two of them face the main street to the west and two are to the east. There are a few other pieces of partial lots of record that are to the north, but we just want to try to reincorporate this into a replat of four lots facing Madrid Street.

Conner Dowling: Quick question on parcels 1 and 2. I was just curious as to why parcel 2 is a decent amount larger than parcel 1 on the corner of Madrid Street and Ewing Street.

Kent Bush: Understood. The applicant was trying to keep the existing house on the property, but she got some quotes back, and found out quickly that the structural integrity of the house is pretty much falling apart, even too expensive to repair at all.

Conner Dowling: Okay. So, the size of parcel 1 might change, and get redistributed?

Kent Bush: Yes, because that corner lot is a little smaller than the other ones, and it needs more space with the corner lot setbacks. But the only reason why this lot was smaller was strictly to try to save the existing home, which is not feasible.

Chairperson Pranis: Do you envision access to be strictly from Madrid Street?

Kent Bush: That is the hope, yes. With the State highway there we didn't want to try to get a bunch of driveway access permits or have to deal with that.

Conner Dowling: We got a response from the City's Public Works Director, Mr. Tredik,

about the survey for the proposed replat. Mr. Tredik requested that the driveway for parcel 4 be located on the east side of the lot, with a 40-foot buffer from A1A South along the southerly property line. Do you see any problem with that as part of the design? It would still leave roughly 32 feet for a driveway on the east side of the lot.

Kent Bush: I do not think it would be a problem, I think it would work a lot better that way. We had to leave the dimensions of parcel 4 as a little bigger than the other parcels, because there is a drainage inlet there on Madrid Street, as shown on our survey.

Chairperson Pranis: We have speaker cards for public comment. For the record, we did get a petition opposing this **(EXHIBIT B)**, with the addresses and names of 20 signatures.

Karen Chambers, 17 Lisbon Street, St. Augustine Beach, Florida, 32080: I'm Karen Chambers and this is my husband, Bill. We live at 17 Lisbon Street which is right around the corner from Madrid Street. We got one of the notifications to come to this meeting, and we, along with our neighbors, have a list of questions that we gathered. My husband Bill is going to read them because he understands them better than I do.

William Chambers, 17 Lisbon Street, St. Augustine Beach, Florida, 32080: All right, so one concern was there is a lot of flooding and erosion near that property on Madrid Street, mainly on Ewing Street and Sevilla Street. Sevilla Street is the street to the east of those lots, it's a single-lane road, it's not two-way, and Sevilla Street is the only exit from the northern part of that neighborhood. There are two exits to those neighborhoods, but that one can go only north because there's no cut-through in the median on A1A South. We're concerned about the flooding and erosion with all the construction that will be going on and everything that will be torn up on those streets. And I don't know if there are any storm drains back there or anything. We have problems with severe flooding when it rains like it did this past weekend. It's just a giant lake there near Ewing and Sevilla Streets on the east side. We're just concerned about creating a problem in there during construction, and I don't know if the drainage can be put in or there's any drainage on that street right now. I think there is storm drain near A1A South on both Sevilla Street and Madrid Street, but they don't go far enough back to pick up all the water that collects there. The other question we had was about this neighborhood abutting Whispering Oaks, which has an electronic gate there on the end of Madrid Street. There's a lot of traffic that moves through there, both from our neighborhood and from Whispering Oaks as well as the dentist's office to the south. There are cars parked all along the south side of Madrid Street when the dentist's office is open. It's got a big parking lot, but parking overflows onto Madrid Street, and we're afraid it's going to be very difficult to get in and out of Madrid Street, which is the only place we can turn south onto A1A South. Also, what are the plans for sewage and electricity? I know there are sewer taps there and it talks about in the concept review that the sewer taps will have to be repositioned for the homes that are there. Also, is the electricity going to be above ground or underground?

Chairperson Pranis: We just got a note from FP&L that says it has overhead lines.

Karen Chambers: Are they adding extra sewage taps to deal with all the flooding?

Jennifer Thompson: That would be done through the County, and every single residence would need their own sewer hook-up.

William Chambers: They're all residential homes, there's no commercial?

Jennifer Thompson: No, that is a medium-density residential area, so only single-family residences could be built on the proposed lots. If they wanted commercial development, they would have to submit a completely different application to rezone the property.

Karen Chambers: We were just wondering how they were going to subdivide the property, because right now, it's made up of six or seven different lots, and they want to replat it to four. So, is it just going to be four lots along Madrid Street?

Chairperson Pranis: Yes, it is proposed as four lots on Madrid Street.

Conner Dowling: As far as the concept goes, I think it looks pretty good, especially with the comments addressing the corner lot. It squeezes the density close to the maximum.

Chairperson Pranis: Lots are a decent size, and we addressed the sewage tap concerns. Everything else seems okay. Is this a motion, or just an approval to move forward?

Brian Law: No sir, you're to take no action. This is more as an informative exercise for the residents and the Board to become familiar with the proposed replat.

Vice-Chairperson Longstreet: We didn't talk about if they were going to have to bring in fill dirt. Are you going to have to bring in any kind of fill dirt before you start building?

Kent Bush: I think the property is in Flood Zone X, but I'll double-check on that. The only fill dirt that would be brought in would simply be done to make the drainage work after the houses are built. I think for now, stormwater run-off drains from A1A South towards Ewing Street, so we will ensure it will all work without disrupting the current drainage.

Vice-Chairperson Longstreet: I think adding fill dirt would disrupt what they are already dealing with. So, there is not going to be any fill dirt brought in?

Kurt Bush: That would be up to each individual house design. However, the existing branch method of drainage cannot be disrupted, and any new construction cannot cause any adverse flooding that affects neighboring properties.

William Chambers: During construction, how are they going to conduct the traffic flow with four new houses being built concurrently, because as I mentioned before, there are cars coming both in and out of Whispering Oaks and then there is the dentist's office full of parking on the south side of Madrid Street.

Brian Law: At this time, there are no proposed applications submitted to the Building Department regarding development. This is simply a concept review for the possibility of

a replat. The gentleman representing the applicant is not a contractor that I'm aware of. Individual contractors would apply for the individual building permits, and as such, they would go through the Public Works Department to handle all drainage concerns and anything that represents the public. The Building Department and the Zoning Division would deal with the private aspect, such as whether the proposed development conforms to the Florida Building Code and the City's Land Development Code.

Chairperson Pranis: Brian, what would be the odds of all four new lots being developed at the same time?

Brian Law: It's rare, unless there are deep pockets, and given the current state of supply issues, construction projects are halting. They are seeing that it can take 16 weeks to get windows and truss engineering, but if somebody decided to permit four houses, that would be well within their rights as a contractor and a landowner.

Chairperson Pranis: How do we move forward and close out this agenda item?

Brian Law: If there is no other public comment, and the Board has no other questions, that's the conclusion of the concept review, as no motions are to be made or taken. It's up to the applicants to next apply for major development for the replat.

Chairperson Pranis: Is there any other public comment?

Sheila Farland Taylor, 217 Madrid Street, St. Augustine Beach, Florida, 32080: I live in Whispering Oaks, and we're all actually pretty concerned about traffic, as Madrid Street is pretty small. All 62 homes in Whispering Oaks, along with all of the other homes around Madrid Street, use it to access A1A South, and it's already a little dicey and there's not much wiggle room. Most homes have at least two cars, so four new homes could make it not just inconvenient but dangerous. It's a tiny area that can't handle a lot of stress.

Joseph Price, 221 Madrid Street, St. Augustine Beach, Florida, 32080: I share some of the same comments just mentioned. If I can get you to put the proposed concept review replat back up for a second, there's the dental office, and this is where my house is. I am also concerned about the traffic through the street there, and you probably have a letter that I submitted this week. I'd like to offer an alternate solution for this. Behind the subject property is a house that was just built and sold for around \$517,000 in 2021. If four new houses like this one are built, you're looking at roughly \$2,000,000 in sale prices. On the far side of our subdivision of Whispering Oaks right at the entrance gate, there's a 2,000 square foot house that just sold for \$900,000. So, I'm wondering, why couldn't you build two houses at 2,400 square feet each or something like that, and you'd make the same or more than you would if you built four houses at \$517,000? It costs more money to build four houses than it does to build two. We'd have a lot less traffic, and I think in the long run, a lot less crime. We wouldn't have a cluster of houses there at the entrance of our Whispering Oaks neighborhood. This house that I mentioned earlier is behind the subject property at 225 Madrid Street and was just built in 2021. Right now, there are four or five cars parked out there in the grass, every day, every night. What will happen

when you multiply that by four? There will be 20 cars parked every which way, and if they are short-term rentals, they will be occupied by transient-type people, not people looking after those houses over time. So, the big question is, why would you want to build houses?

Chairperson Pranis: Well, we're not here to judge the houses, we're here to have an open discussion about the proposed replat. Any other discussion? If not, we're going to close this agenda item and moved forward with the next one. All right, that item is now closed.

B. Conditional Use File No. CU 2022-02, for proposed new construction of a single-family residence on Lot 18, St. Augustine Beach Subdivision, in a commercial land use district at 16 5th Street, John Francis Burda and Lingyi Chen, Applicants

[Recording Secretary's Note: During this agenda item, Board Member Scott Babbitt recused himself and stepped down. Junior Alternate Gory Smith joined the Board for the discussion and vote on agenda item B].

Jennifer Thompson: This next item is the conditional use application for proposed new construction of a single-family residence in a commercial land use district at 16 5th Street. In the past, the City Commission has approved two other conditional use permits asking for the same exact thing, to build a single-family residence on this property. Both of those conditional use permits have since expired, and new owners have now bought the property. Both previously granted conditional use permits were approved subject to the condition that the single-family residence would be built in compliance with current medium density residential Land Development Regulations. The applicant is asking for a conditional use permit with an expiration date of two years instead of one year, based on the history of this property, as the two previous-granted conditional use permits both expired after one year. The representative for the applicants, Mr. Tommy Scott, is here.

Tommy Scott: My name is Tommy Scott, and I'm here on behalf of John and Lingyi Burda, the current owners of this lot. The Burdas purchased the lot last year in July, when the conditional use for the single-family residence was still valid. However, it expired in November 2021, and as they were not able to satisfy the requirements of the use in that short amount of time, they are asking for this new conditional use to be approved for two years, to be able to get everything in order. As can be seen on the satellite imagery, the whole street has single-family homes on it, so I think it would fit in well on that street.

Chairperson Pranis: Thank-you. Question for staff, have we granted a two-year conditional use before? I don't recall any.

Brian Law: Traditionally, with the construction of single-family residences in commercial zoning, this hasn't been an issue until recently. We have no objection if the Planning and Zoning Board sees fit to recommend a two-year window given the time frame to get the house design done. Contractors are hurting right now to get the submittal documents in.

Vice-Chairperson Longstreet: They've had a year to put in for the design. They should have already had the design done, even if they couldn't build it yet, so I don't know why

they would need two years. The last two times conditional uses were granted for this lot, I believe I voted no because it's a commercial piece of property and we don't have very many commercial pieces of property left because everyone's sticking homes on them that they can rent out as Airbnb's or something like that. It's not like people are coming to stay here. I don't understand why, even if the City Commission votes to allow a residential development instead of commercial on this property, it should be granted for two years.

Chairperson Pranis: Well, the new owners just bought the property last July, right?

Tommy Scott: Yes, and they are local to St. Augustine. They have two homes, with their primary residence in in Arkansas.

Vice-Chairperson Longstreet: If their main house is in Arkansas, the house they want to build on this lot will not be their main home. It may be a summer house or a winter house.

Tommy Scott: I did discuss it with them, and it could potentially be their permanent residence down the line. They already own a property in St. Augustine, and Dr. Burda was talking about moving his practice to St. Augustine and making it his primary residence. The reason for the two years is because Generation Homes is the contractor building the home, and based on the time frame they've been given, it will take up to a year and a half to build it because of the current state of COVID and supply chain issues. That's why we're asking for two years, as we don't want to have to go through this process again.

Chairperson Pranis: Do we have any public comment or Board discussion?

Gary W. Smith: I noticed in this photograph in 2019 that there were trees in the back of the property. The current aerial photograph has no trees on the lot. You said the current owners took possession of the property in 2021?

Tommy Scott: Yes, correct. The lot was cleared when they bought the property.

Chairperson Pranis: Here are my thoughts on approving this for two years. We know we're in a situation with supply chains, as Mr. Law and Mr. Scott stated earlier. It is a bit of a challenge for any kind of construction right now.

Larry Einheuser: Okay, so if they build a house here, somebody can build a commercial property on the lot right next to it on A1A Beach Boulevard, correct? I wouldn't want anybody building a house right on the Boulevard, I'd rather it be commercial.

Vice-Chairperson Longstreet: But houses have been built right on the Boulevard. Anytime someone is allowed to build a house on a commercial property, this sets a precedence.

Larry Einheuser: The Commission has already approved, twice, conditional use permits to build a residence on this lot, which is off the Boulevard.

Vice-Chairperson Longstreet: I still don't like two years, I think that's a bit much.

Motion: to recommend approval of Conditional Use File No. CU 2022-02 to the City Commission to allow new construction of a single-family residence at 16 5th Street subject to compliance with requirements for medium density residential per the City's Land Development Regulations, and to allow an expiration date of two years for the conditional use permit. **Moved** by Victor Sarris, **seconded** by Larry Einheuser, **passed 6-1**, by roll-call vote, with Vice-Chairperson Longstreet dissenting.

C. Conditional Use File No. CU 2022-03, for food and/or beverage service and consumption outside of an enclosed building on the premises of Cone Heads Ice Cream, in a commercial land use district at 570 A1A Beach Boulevard, Michael Abraham, Agent for Beachfront Avenue LLC, Applicant

[Recording Secretary's Note: Board Member Scott Babbitt rejoined the Board for the remainder of the meeting, and Junior Alternate Gary Smith stepped down].

Jennifer Thompson: If you all don't mind, I'd like to present the next two agenda items together, but you still will vote on them separately. The first item is a conditional use permit application for food and beverage service and consumption outside of an enclosed building, at Cone Heads Ice Cream, 570 A1A Beach Boulevard. The previous owner, Maggie Kostka, had a conditional use permit for outside food and beverage consumption, and she recently sold the business to a new owner, Michael Abraham, who is here tonight. The second item is also a conditional use permit application for use of the drive-up facility at Cone Heads. This was also installed by the previous owner, and the new owner is just asking to be allowed to use the drive-up facility that's already installed.

Victor Sarris: So, it's basically just keeping the same conditions in place?

Jennifer Thompson: Yes. The conditional use permits granted to the previous owner were non-transferrable, which is why the new owner is applying to continue the same uses that have already been approved and are in place here.

Chairperson Pranis: And the former owner had a 15-year conditional use permit, correct?

Jennifer Thompson: Yes, the conditional use permit to allow outside food and beverage consumption was granted for 15 years, and the conditional use permit for the drive-up facility was granted for 10 years.

Chairperson Pranis: Does that drive-up ever get utilized? Do we know?

Jennifer Thompson: Yes.

Scott Babbitt: Question, are they looking to get it approved for another 15 years or a different amount of time?

Ms. Thompson: I don't believe this was written in the application. Because it is a new owner, this is completely up to the Board. I know Ms. Kostka had to come back and renew

both conditional use permits year after year, and after having an established business for quite some time, she then requested an extension so that she didn't have to come back every year, pay the application fees, and continue asking for approval of the same uses.

Mike Abraham: Hello, everyone, my name is Mike Abraham. I'm with Beachfront Avenue LLC, which bought Cone Heads Ice Cream on January 15th of this year. We just want to keep the conditional use permits that were granted to the previous owner in place for the drive-thru and outdoor seating for outside food and beverage consumption.

Scott Babbitt: Will they be used for the same purposes, such as the sale of ice cream, or are you adding anything to the business?

Mike Abraham: No, we're not adding any additional services to the ice cream shop. We're keeping everything as is. That's the plan for the foreseeable future.

Chairperson Pranis: How do you feel about granting both conditional use permits for 10 years, to keep them even, so you're not coming back at different times to renew them?

Mike Abraham: That's fine with me.

Victor Sarris: This all makes sense, but let's say you want to do something different. I mean, are we just granting new conditional use permits for the specific reasons of allowing people to eat their ice cream outside or get it through the drive-thru, and there's no vision of anything else changing, right?

Mike Abraham: No. We have plenty of room for tables outside and the drive-thru just really helps people who want to get ice cream on the go. The drive-thru, I guess, was especially helpful to the previous owner because of the pandemic, but we have a decent usage of people using the drive-thru right now too.

Chairperson Pranis: Question for staff. If they decide to change the business, what's the protocol on these conditional use permits, would they then become void?

Brian Law: As conditional uses, you can put in any terms you want, so you could mention that it must stay in the ice cream business, or something like that. I mean, I would think that the intent is not to put a Wendy's there, but once again, you can put what terms you want in the conditional uses, like restricting them to run only with the current owner.

Vice-Chairperson Longstreet: Well, right now, the conditional use permit for outside food and beverages and seating is for ice cream, and I think you were selling hot dogs as well.

Mike Abraham: Yeah, hot dogs, nachos, pork sausage.

Hulsey Bray: The outdoor consumption of food and beverages is not my concern, my concern is the drive-thru because Cone Heads is in a neighborhood, and there's a

crosswalk right there. There's a lot of traffic from the Courtyard Marriott walking across that crosswalk, and I am concerned with the traffic coming from the drive-thru.

Chairperson Pranis: That was why I asked if it was being used. I live close by, and I rarely see cars lined up in that drive-thru.

Scott Babbitt: The biggest concern would be having Starbucks or something like that come in there. I don't know if you're familiar with the Jacksonville Beach Starbucks on 3rd Street, but I lived there for a year, and the traffic gets insane. So, if we do go ahead and approve something, I say we keep it for the same business that's been operating smoothly there for years, as it's in a residential neighborhood and it could become a big issue with traffic backed up on the beach. There are three Starbucks on the beach, and I'm sure Starbucks would love to consolidate and have one location that has a drive-thru.

Chairperson Pranis: Do we have any public comments or Board discussion? I agree, my concern was the drive-thru, if it became something else. If we can suggest that it remains as is for the conditional use permit for the drive-thru, I think that would be the way to go.

Lex Taylor: It'll be very hard to craft a motion with a lot of specificities. The more specific you get to them keeping the business the same, the harder you're going to have to tailor this to get what you really want. I think you're probably better off trying to use the definitions the City has for uses in its current code and limit it to restaurants. I don't think we have any different classifications for restaurants, but if you're trying to tailor a conditional use permit to something beneath like categories of food, you're going to create situations where the City staff has to decide whether it has changed substantially from Cone Heads to Cone Heads 3.0 that now serves hamburgers, which it didn't do before, it served hot dogs, so is staff supposed to intervene? It will be very hard to craft something if you're not using current definitions staff can easily understand and implement. If you're concerned about the use, traditionally, what we have done is give shorter amounts of time until a business is established, and the different boards feel comfortable with the business. That may be a reason the Commission granted the last conditional use to the previous owner for 15 years, as by this time, Cone Heads had been established for years. But traditionally, these types of conditional uses are granted for a much shorter duration. I'd be very concerned if you start saying the business needs to stay as it is. Trying to define something as an ice cream shop is hard, because at what point does it become a Wendy's, because Wendy's also serves ice cream? That's the problem here, because it will be very hard for the Board to define this.

Chairperson Pranis: What if, as stated earlier, they decide tomorrow that they want to put in a Starbucks? What's the procedure for new business licensing, and how would it go through? It's our job to keep this community operating in a healthy manner and isn't it the Board's obligation to put in terms that would void the conditional use permits in the event that something drastically changes?

Brian Law: This is just to piggyback off of what the City Attorney said of keeping it to the code, and how the code reflects outdoor dining, and the drive-thru. Regarding Starbucks

moving in, once again, the conditional uses would not be transferrable between owners, so that is a big plus. Obviously, any big chain, such as Starbucks or Dunkin' Donuts, would be owned by their corporation, and as such this would void the conditional use permits, and the new owner would have to reapply through the same process.

Mike Abraham: I just wanted to agree that if the conditional use permits are granted to Cone Heads Ice Cream, the business will stay as Cone Heads Ice Cream. If the name changed or became Cone Heads whatever else, the conditional use permits wouldn't apply, but we're currently doing business as Cone Heads Ice Cream.

Hulsey Bray: I'd like to suggest we do the conditional use for the drive-thru for two years and the conditional use for outside seating for food and beverage consumption for five years. The applicant has just bought the property, so we'll see what he does with it, and see if the drive-thru is an issue in two years, and if it is, we can revisit it.

Larry Einheuser: I think the conditional uses should be even across the board, and either granted for five years each, or two years each. I think two years is a little soon, as the applicant said he does not want to change anything but wants to keep it all the same.

Lex Taylor: Just as a point of order, there should be two separate votes on the two different conditional uses because these are two separate conditional use applications. While it's probably very productive to talk about them together, they are separate items, and will require two separate votes when you get to that point.

Chairperson Pranis: Any other discussion? Does anybody want to make a motion? The first item the Board will address is Conditional Use File No. 2022-03.

Motion: to approve Conditional Use File No. 2022-03, for outdoor seating and consumption of food and beverages at Cone Heads Ice Cream, 570 A1A Beach Boulevard, subject to the conditions that this shall be granted as non-transferrable and expire after 5 years. **Moved** by Vice-Chairperson Longstreet, **seconded** by Larry Einheuser, **passed 7-0** by unanimous voice-vote.

D. Conditional Use File No. CU 2022-04, for a conditional use permit it for a drive-up facility on the premises of Cone Heads Ice Cream, in a commercial land use district at 570 A1A Beach Boulevard, Michael Abraham, Agent for Beachfront Avenue LLC, Applicant

[Discussion on this item above, under item C].

Motion: to approve Conditional Use File No. 2022-04, for use of the existing drive-up facility at Cone Heads Ice Cream, 570 A1A Beach Boulevard, subject to the conditions that this shall be granted as non-transferrable and expire after 5 years. **Moved** by Vice-Chairperson Longstreet, **seconded** by Larry Einheuser, **passed 7-0** by unanimous voice-vote.

- E. Ordinance No. XX-XX, amending Section 5.03.07, Floodplain management, of the City of St. Augustine Beach Land Development Regulations to provide criteria for accessory structures in flood hazard areas

Brian Law: We have a flood ordinance as part of our requirements for the Community Rating System (CRS) and National Flood Insurance Program (NFIP). It's prevalent in almost every jurisdiction, and it is required in the State of Florida for us to participate. This ordinance was created by the Department of Emergency Management consultants in conjunction with the State of Florida Flood Planning Management Office, and it satisfies the requirements of the State, as well as the International Standards Organization (ISO). The next fiscal year is our once every five years community-assisted visit, and they will be looking at this. Some of the significant changes are outlined in the memo, such as the removal of manufactured homes from the ordinance because we don't permit or allow them in the City. The current Flood Insurance Rate Map (FIRM), which was adopted on December 7, 2018, was something that took the majority of the City out of these special flood hazard areas. We have about 120 to 140 properties left in special flood hazard areas. The City has no watercourses or floodways in its jurisdiction, and no "A unnumbered" flood zones. We ask that you recommend approval of this as written. This is the first public hearing for this, so it requires your recommendation for the first public hearing, and it will then move to the City Commission for the second and third public hearings.

Chairperson Pranis: Any questions for staff? Any public comment or Board discussion? When I looked through it, it makes total sense. I don't see any changes or any edits that need to be added prior to moving this forward to the Commission.

Motion: to recommend approval of Ordinance No. XX-XX, amending Section 5.03.07, Floodplain management, of the City of St. Augustine Beach Land Development Regulations, as written to the Commission. **Moved** by Chairperson Pranis, **seconded** by Conner Dowling, **passed 7-0** by unanimous voice vote.

VII. OLD BUSINESS

Vice-Chairperson Longstreet: I got an email from staff about the holiday lights, and apparently FP&L sent email to the City back in 2019 or 2020 about not allowing lights that are electric to use the meter on their poles for electricity, but they will allow things if they are not lighted. So, the City can have a holiday display as long as it is not lighted. Maybe we can say something to the Commission about how half of the City's holiday lights don't work anyway, so we could put up the ones that don't work or light up, or maybe the Commission would like to look at putting up decorations that do not have lights but are just pretty and would represent St. Augustine Beach in a holiday fashion.

Chairperson Pranis: All the businesses along the Boulevard did a great job this year, and I would assume going forward, it's just going to get better and better each year. So maybe that's an option going forward to kind of adopt your own light pole, you never know.

Gary Smith: Have we considered anything like some type of solar lights or anything like

that? There are some good solar lights nowadays.

Vice-Chairperson Longstreet: That may be something we can explore. Maybe we can ask the Sustainability and Environmental Planning Advisory Committee (SEPAC) to look at this and see if they will help us with that.

Jennifer Thompson: We'll ask SEPAC along with the Public Works Department because they will probably be the ones that have to hang or store the lights. A representative from SEPAC will be here next month to discuss an agenda item, so possibly, we can discuss this with the SEPAC representative at next month's meeting.

Brian Law: I would recommend that if the Board decides to discuss this at next month's meeting, staff create an agenda item for it, so it will formally be put on the agenda.

Vice-Chairperson Longstreet: Can we do that, put this on next month's agenda?

Brian Law: Yes, ma'am, we'll include it on the Board's agenda for April.

VIII. BOARD COMMENT

Chairperson Pranis: Do we know when the new brewery is going to open?

Brian Law: Currently, we're waiting on the State boiler inspector to commission the boiler as it's outside of my purview, but other than that, we've completed all our other inspections, and they've corrected all deficiencies.

Chairperson Pranis: Is there going to be access to the actual brewery building, or it's just going to be products sold outside of the actual building?

Brian Law: On the south side, in the pool area, there's an actual handicap ramp with a deck that opens up into the bar area and there are about eight seats. It is mostly equipment for brewing, but yes, there will be public access. It is a very nice-looking building on the inside, and we're hoping someday soon the State boiler inspector shows up. We are in receipt of the application, so that's a good first step.

IX. ADJOURNMENT

The meeting was adjourned at 7:05 p.m.

Chris Pranis, Chairperson

Lacey Pierotti, Recording Secretary

(THIS MEETING HAS BEEN RECORDED IN ITS ENTIRETY. THE RECORDING WILL BE KEPT ON FILE FOR THE REQUIRED RETENTION PERIOD. COMPLETE AUDIO/VIDEO CAN BE OBTAINED BY CONTACTING THE CITY MANAGER'S OFFICE AT 904-471-2122.)

EXHIBIT A

From: Spruiell, Michael
To: Bonnie Miller
Subject: RE: 225 Madrid Street Proposed Replat
Date: Wednesday, March 9, 2022 3:15:06 PM

CAUTION: This message originated from outside of your organization. Clicking on any link or opening any attachment may be harmful to your computer or the City. If you do not recognize the sender or expect the email, please verify the email address and any attachments before opening. If you have any questions or concerns about the content, please contact IT staff at IT@cityofsab.org.

Hey Bonnie,

The plan looks good as far as I can see. The home that is over there now has overhead lines that serves them. Just make sure that the customer does a take service before demolition happens.

Sorry for the late notice.

Michael Spruiell

Contractor for Florida Power & Light

Office: 904-824-7658 | Cell: 904-885-8425

Michael.Spruiell@fpl.com

303 Hastings Rd - Mailstop NE A/SA1, St. Augustine, FL 32084

From: Bonnie Miller <bmill@cityofsab.org>
Sent: Monday, March 7, 2022 10:39 AM
To: Spruiell, Michael <Michael.Spruiell@fpl.com>
Cc: Jennifer Thompson <jthompson@cityofsab.org>
Subject: FW: 225 Madrid Street Proposed Replat

Mr. Spruiell, any comments for the attached proposed replat application for 225 Madrid Street which I sent you last week?

Appreciate any input/comments FPL may have.

Thanks,

*Bonnie Miller, Senior Planner
City of St. Augustine Beach
Building & Zoning Department
2200 State Road A1A South
St. Augustine Beach, Florida 32080
Telephone Number : 904-471-8758 Extension 204
Fax Number: 904-471-4470*

Email Address: bmiller@cityofsab.org

PLEASE NOTE: Under Florida law, most communications to and from the City are public records. Your emails, including your email address, may be subject to public disclosure.

From: Bonnie Miller

Sent: Thursday, March 3, 2022 10:50 AM

To: Spruiell, Michael <Michael.Spruiell@fpl.com>

Subject: 225 Madrid Street Proposed Replat

Good Morning Michael,

Attached is a concept review application for the proposed replat of 225 Madrid Street, St. Augustine Beach, Florida, to replat the seven lots currently addressed as 225 Madrid Street under one parcel identification number in Sevilla Gardens Subdivision to four lots to be cut-out and developed with four new addresses and parcel identification numbers. There is currently a single-family residence on this parcel which the applicants propose to demolish to build four new single-family residences on the four proposed lots, if the replat is approved.

This application will be heard by the City of St. Augustine Beach Comprehensive Planning and Zoning Board on Tuesday, March 15, 2022, and as a concept review application, the PZB will not vote to approve or disapprove the application, but will consider the feedback and input from affected agencies reviewing the proposed replat along with public comment. The applicant will then be required to submit a major development application for the replat which will also be sent to you for review and comments before it is heard by the City's Planning and Zoning Board, which will make a recommendation to the City Commission to approve or deny the proposed replat, with the final decision to approve or deny the replat made by the City Commission.

Please review the attached application and submit any comment/concerns to me so they can be included in the application information that will be sent to the Planning and Zoning Board next week for its March 15, 2022 regular monthly meeting.

Give me a call at the telephone number listed below if you have questions or need more information, or I can be reached via email.

Thanks,

*Bonnie Miller, Senior Planner
City of St. Augustine Beach
Building & Zoning Department
2200 State Road A1A South
St. Augustine Beach, Florida 32080
Telephone Number : 904-471-8758 Extension 204
Fax Number: 904-471-4470
Email Address: bmiller@cityofsab.org*

PLEASE NOTE: Under Florida law, most communications to and from the City are public records. Your emails, including your email address, may be subject to public disclosure.

EXH B 7 B.

Date: March 10, 2022

To: St Augustine Planning
and Zoning Board

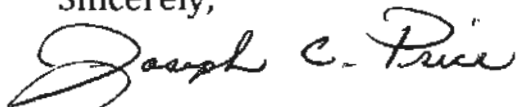
From: Joseph C. Price
221 Madrid Street
St. Augustine, FL 32080

I am definitely opposed to the planned application PERTAINING TO THE SOUTH ONE-HALF OF LOT 21, ALL LOTS 22 AND 23, THE SOUTH 25 FEET OF LOT 24, THE SOUTH ONE-HALF OF LOT 27, AND ALL LOTS 28 AND 29, BLOCK C, SEVILLA GARDENS SUBDIVISION, PARCEL IDENTIFICATION NUMBER 172680-0000, AKA 225 MADRID STREET, SECTION 3, TOWNSHIP 8, RANGE 30, AS RECORDED IN MAP BOOK 4, PAGE 24, OF THE PUBLIC RECORDS OF ST. JOHNS COUNTY, FLORIDA. I believe that the proposed replat of the property would be detrimental to the neighborhood, increase crime, lower property values, and be a visual eye sore to Saint Augustine Beach and the community in general.

My suggestion for the development of the property located at 225 Madrid Street, would be for two (2) houses approximately 2,000 to 2,500 sq. ft. which would sell for approximately \$1,200,000 each. In substantiation of this proposal, the very narrow, tall house built directly behind and to the north of subject property is 1621 Sq. Ft. and was sold for \$515,000 in 2021. There are multiple vehicles (5) parked there each night in the lot next door creating an existing eyesore. There is a house in Whispering Oaks Subdivision at 101 Whispering Oaks Circle that is 2000 Sq. Ft. and sold for \$900,000 on 12-17-22. Why not build two (2) nice respectable houses with nice lots instead of four (4) substandard houses 10 feet apart or less, the money is the same, each would yield the developer \$2,000,000 or more. The overflow of parking would not be a factor, and traffic in and out of Madrid Street would be much less, a stretch of roadway that many people depend on each day. Also the suggested plan would eliminate the potential of creating a less than desirable area not in keeping with the aesthetics of the existing homes, and the possibility of an increase in crime in our family orientated neighborhood.

I ask the Planning and Zoning Board to consider my proposal of two nice looking houses that would be an asset to the community, instead of four houses crammed together for the benefit of the developer only. The neighborhood and the City of St. Augustine Beach would be much better off.

Sincerely,



Joseph C. Price

OPPOSITION PETITION

To: The Comprehensive Planning and Zoning Board of the City of St. Augustine Beach for concept review FILE NO. CR 2022-01

I am opposed to the planned application PERTAINING TO THE SOUTH ONE-HALF OF LOT 21, ALL LOTS 22 AND 23, THE SOUTH 25 FEET OF LOT 24, THE SOUTH ONE-HALF OF LOT 27, AND ALL LOTS 28 AND 29, BLOCK C, SEVILLA GARDENS SUBDIVISION, PARCEL IDENTIFICATION NUMBER 172680-0000, AKA 225 MADRID STREET, SECTION 3, TOWNSHIP 8, RANGE 30, AS RECORDED IN MAP BOOK 4, PAGE 24, OF THE PUBLIC RECORDS OF ST. JOHNS COUNTY, FLORIDA. I believe that the proposed replat of the property would be detrimental to the neighborhood, increase crime, lower property values, and be a visual eye sore to Saint Augustine Beach and the community in general.

NAME (SIGNATURE)

ADDRESS

Joseph C. Ruiz

221 MADRID STREET, ST. AUGUSTINE FL

[Signature]

218 Madrid Street, St. Augustine, FL

John Dyk

217 Madrid Street, St. Augustine, FL

Shelia Forland

217 Madrid St. St. Augustine, FL 32080

Garnie Cacchione

218 Madrid St. St. Aug, FL 3208

[Signature]

209 Madrid St., St. Augustine

Kline

209 Madrid St., St. Augustine FL 3201

Ally Breger

205 Madrid St, SAB

Bobby Crum

301 SPANISH OAK CT

Patty [Signature]

301 Spanish Oak CT

Bill Davenport

305 Spanish Oak Ct.

Herald Colvin

300 SPANISH OAK CT.

OPPOSITION PETITION

To: The Comprehensive Planning and Zoning Board of the City of St. Augustine Beach for concept review FILE NO. CR 2022-01

I am opposed to the planned application PERTAINING TO THE SOUTH ONE-HALF OF LOT 21, ALL LOTS 22 AND 23, THE SOUTH 25 FEET OF LOT 24, THE SOUTH ONE-HALF OF LOT 27, AND ALL LOTS 28 AND 29, BLOCK C, SEVILLA GARDENS SUBDIVISION, PARCEL IDENTIFICATION NUMBER 172680-0000, AKA 225 MADRID STREET, SECTION 3, TOWNSHIP 8, RANGE 30, AS RECORDED IN MAP BOOK 4, PAGE 24, OF THE PUBLIC RECORDS OF ST. JOHNS COUNTY, FLORIDA. I believe that the proposed replat of the property would be detrimental to the neighborhood, increase crime, lower property values, and be a visual eye sore to Saint Augustine Beach and the community in general.

NAME (SIGNATURE)

ADDRESS

Henry Scall

205 Madrid St

Greg P. West

213 Madrid St

Gene Echols

214 MADRID ST

Wendy Echols

214 Madrid St

Gabe Parker

216 Big Magnolia St

Theresa J. [unclear]

3534 A/A South

David [unclear]

220 Madrid St.

Kristen L. Brown

220 Madrid St.

Max Royle

From: Lana Bandy <lcbandym@yahoo.com>
Sent: Monday, April 18, 2022 10:38 AM
To: Comm Samora; Comm England; Comm George; Comm Rumrell; Beth Sweeny
Cc: Max Royle; Melinda Conlon; Dariana Fitzgerald
Subject: SEPAC Update

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Dear Commissioners,

At our last SEPAC meeting, we discussed that it might be helpful to provide a monthly update to you on our activities. So here it is!

Please take a look at the items below, and let me know if you have questions or comments and/or would like to discuss. The next SEPAC meeting is May 5.

1. We have a **new member**, Nicole Miller, as you know. She seems great – thank you!
2. Resident Jeff Dix, founder of Dix-Hite (a landscape architecture firm), provided some ideas on how to landscape our **parkettes** to make them more attractive and environmentally friendly.
 - a. Mr. Dix suggested that the parkettes could be better “branded” and have some consistent themes. He suggested some native buffers, white fencing with native honeysuckle, etc. He is going to prepare a very preliminary site plan to give us some ideas. From there, SEPAC could proceed with an official design and do the construction.
 - b. Mr. Dix also suggested that the Jack's parking area use pervious pavers, as the area floods.
 - c. Some residents representing the D Street area were in attendance as well. This is the third SEPAC meeting these residents attended. In general, they are in favor of beautification, environmentally friendly landscaping, and sustainable solutions—but against concrete, walking paths, standing water, and more parking.
3. SEPAC is starting an **environmentally friendly landscaping recognition project**. Residents can complete an application that asks numerous questions about their yards, landscaping, and maintenance methods. We will recognize a set number (yet to be determined) each year, providing them with nice signs/markers they can display in their yards. This would not only recognize these residents, but encourage others to learn what they can do to be environmentally friendly/reduce flooding/etc.

4. Chair Bandy submitted a **grant proposal** to the Florida Wildflower Foundation (FWF). The Foundation will select recipients by May 15. Even if SEPAC does not receive a grant, we now have a good plan for beautifying the northern end of **Mickler Blvd**. Chair Bandy worked closely with Tom Large, Alex Farr, Southern Horticulture, and Lonnie Kaczmarzsky, all of whom provided a lot of expertise.
5. SEPAC would like to include **pollinator boxes** on Mickler, and a local Scout hopes to build the boxes for his Eagle Scout project. As City Planner Thompson noted that this could violate City code, SEPAC members will attend the April 19 Planning & Zoning Board meeting to request a **code change** to Section 3.02.03A. The code appears to be referring to beekeeping since it's included with other agriculture uses. SEPAC's pollinator boxes would not be for keeping, breeding, or raising honey bees (the types that sting), but to give pollinators (butterflies, non-aggressive solitary bees, beneficial insects, etc.) shelter as needed. Of course, all of us need these pollinators to grow plants/flowers, clean the air, stabilize soils, protect from severe weather, etc.
6. Public Works continues to plant **SEPAC's trees** throughout the City. They have marked a few spots on Mickler where new oaks and palms will go. We would love to do a resident "adopt a tree" program, but just do not have the manpower at this point. (See the City of St. Augustine's successful program at <https://www.citystaug.com/861/Tree-Canopy-Program>).
7. SEPAC started an **environmental film/speaker series** in the Summer of 2019, but have been sidelined for two+ years due to COVID. We had four or five events, and it was going well. Library personnel were excited about our attendance vs. their other events. We'd like to restart the program.
8. SEPAC continues **resident outreach** through the City's newsletter. We will help at the Arbor Day tree giveaway. We will get pamphlets and other educational pieces from the FWF to give to residents at the event.

I hope you find this update helpful. Thank you so much for your support!

Lana Bandy
Chair, Sustainability & Environmental Planning Advisory Committee



MINUTES

SUSTAINABILITY & ENVIRONMENTAL PLANNING ADVISORY COMMITTEE MEETING

THURSDAY, APRIL 7, 2022, AT 6:00 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A South, St. Augustine Beach, FL 32080

I. CALL TO ORDER

Chair Bandy called the meeting to order at 6:01 p.m.

II. PLEDGE OF ALLEGIANCE

The Committee recited the Pledge of Allegiance.

III. ROLL CALL

Present: Chair Lana Bandy, Vice Chair C. Michel Cloward, and Members Craig Thomson, Sandra Krempasky, and Nicole Miller.

Member Karen Candler was absent.

Also present: City Clerk Dariana Fitzgerald and Grounds Foreman Tom Large.

Chair Bandy welcomed Member Miller and asked her to introduce herself and provide her background. Member Miller stated that she grew up in St. Augustine and attended the University of Florida receiving a bachelor's degree in microbiology in 2016 and a master's degree in ecology in 2019. She has worked as an environmental monitoring microbiologist for a medical device facility with experience in manufacturing and open ocean environments, and some background with bees. She has done coral restoration in the Caribbean, wave mitigation, and storm surge environmental mitigation.

Chair Bandy advised that there is a guest speaker for the green infrastructure topic, and she moved on to Item V.2.c first.

IV. APPROVAL OF MINUTES OF MARCH 3, 2021, REGULAR MEETING

Motion: to approve the minutes of March 3, 2022, with changes discussed. **Moved by:** Vice Chair Cloward. **Seconded by:** Member Krempasky. Motion passed unanimously.

Chair Bandy asked why the minutes appear on the website and in the Commission book before they are approved. City Clerk Fitzgerald advised that they are an unsigned draft and are posted as the book for SEPAC meetings, same as for Commission meetings. They appear in the Commission book because SEPAC's meeting is after their meeting, and it is simply a timing issue, or it would have to wait another month before the Commission sees SEPAC's minutes.

Member Thomson advised that after the Commission's March 23rd workshop meeting about the old city hall, that Commissioner England came into the audience, off the record, and said that she wants to know more about what SEPAC is doing; that SEPAC has trouble following its own

minutes, and that the Commissioners have to read them; and that Commissioner England requested a very simple monthly progress report from SEPAC. Vice Chair Cloward advised that SEPAC members are all volunteers, and it would be a huge task. Member Thomson said that it could be a very simple one-page report which would help keep SEPAC in front of the Commission. Vice Chair Cloward agreed, especially after the way Building Official Law spoke about SEPAC. Member Krempasky said that she would like to find out if other Commissioners want the report because she does not want to create work for SEPAC for one Commissioner. Chair Bandy said that even if the minutes were shorter, she did not know if they would read them. She suggested to do an email summary of what was discussed and the progress of projects. Member Krempasky suggested to rotate the task between the members. Chair Bandy said that she feels like there is more open communication because she has received several emails from the Commissioners and that she would do the first report. Member Thomson said he believes the Commission is interested in the progress SEPAC is making and if there are any roadblocks, then City Manager Royle could get involved.

Member Miller asked if the Presentation of Reports topics change or do they stay on the agenda until they are completed. Chair Bandy said that some projects are SEPAC's and others are with the City/Public Works. She advised that the agenda is a mix of ongoing things and once completed would be removed from the agenda. Member Thomson suggested that Member Miller should contact the City Manager and get copies of the resolutions related to SEPAC's role, along with the Comprehensive Plan, the Land Development Regulations (LDR), and the Urban Forest Management Plan.

Member Krempasky asked how much longer Member Miller could stay. Member Miller advised until 7:30. Member Krempasky then asked for permission to move to Item V.2.a.

V. PRESENTATION OF REPORTS:

1. Anastasia Island Environmental Stewardship Awards

This item was tabled to the May meeting.

2. Reforestation and Landscaping Projects

a. Mickler Boulevard

Member Krempasky advised that SEPAC wanted to set up pollinator boxes on Mickler Boulevard to attract bees and that City Planner, Jennifer Thompson, has interpreted that portion of the Code to be considered "beekeeping". She believes that part of the Code referred to agricultural uses, and that SEPAC is on the April 19th CPZB agenda to request a change to the Code. She said that Dr. Kaczmarzky advised her about the European Honeybee and the Western Honeybee which are used for honey production and that there are around 315 native bees in Florida. She asked Member Miller if she would make the presentation to the Board. Member Miller advised that she would have to check her calendar. Member Krempasky advised that she has pulled together a flyer titled, "Meet the Bees of N.E. Florida", and that they do not generally sting or swarm. Member Miller advised that there are different types of bees, some swarm, others do not keep to a colony and do not respond to a threat. She said that a pollinator box does not necessarily indicate bees, it could attract butterflies, or other

insects that spread pollen, and they are not beehives or being used for rearing bees. She suggested to identify that pollinator boxes as being not specific to bees, that there are non-stinging bees, and that the pollinator will not necessarily be attracting bees to that area because the bees are already there. Member Krempasky said that the boxes would just provide a habitat for them and that some bees nest on the ground. Member Miller suggested saying "the keeping or raising of bees for agricultural purposes" because there are probably bees, other than the European Honeybee, that are used for agriculture and honey production and that she could email her suggestion. City Clerk Fitzgerald advised that contact outside of a meeting is very limited. Vice Chair Cloward said that she could send her suggestion directly to the CPZB and then speak at the meeting. Member Krempasky advised what she has already submitted (Exhibit A). Member Miller suggested saying "keeping, breeding, or raising of bees used for honey production". Member Krempasky advised that she would see if she could catch it and that Dr. Kaczmarsky asked to add "harmful insects" because we do not want to prohibit beneficial insects. Chair Bandy said that people might think that bees are harmful. Member Miller said that "harmful" could be interpreted differently and suggested to say "invasive insects" which means they are not native.

City Clerk Fitzgerald advised that she was asked to invite SEPAC to the CPZB April 19th meeting because they will also be discussing the possibility of solar powered holiday lights to replace the old ones that used to be allowed on the Florida Power and Light (FPL) poles. Member Krempasky advised that she sent an email to City Manager Royle asking if the City's unique holiday lights could be used if they are solar and he said that he would reach out to FPL and said that she would be attending the meeting. Member Thomson said that SEPAC could make a recommendation about solar being positive.

Chair Bandy asked Foreman Large for his report regarding the Eagle Scouts. Foreman Large advised that he met with the Eagle Scout, gave him the design information along with photos, and he informed him that it would depend on the outcome of the change to the regulations for it to move forward.

Member Miller left at 7:42 p.m.

Foreman Large advised that Apex Outdoors contacted him yesterday and provided information about another product called coconut fiber erosion blankets instead of using hydroseeding (Exhibit B). He explained that the prices are rough estimates for 15 x 50 and 15 x 100 areas. Member Krempasky asked if Apex Outdoors is on the approved wildflower list. Chair Bandy advised that SEPAC did not go with the hydroseeding on Mickler Boulevard. She said that the odds of getting the grant are not great because it is very competitive, but going through the process was informative about plants for butterfly gardens, cost estimates, etc. Foreman Large said that the seed goes on top of the blanket, and it grows through it. He advised that he received the information yesterday and did not have much detail, but that it seemed easier than the plastic and he could get more information.

Chair Bandy advised that she got the grant application in, and she worked very closely with Dr. Kaczmarsky, Alex Farr, and Foreman Large, who were all very helpful and she

should know next month if SEPAC will receive the grant. She said that she also received an email from Mayor Samora advising that there is a grant program from the Florida League of Mayors and that he would be happy to sponsor a grant for a SEPAC project. Member Thomson asked if the grant was for beautification. Chair Bandy said that it is for any projects that would benefit the citizens and the community. Vice Chair Cloward suggested the Model Green Infrastructure or the Mickler Boulevard projects. Member Thomson said that if SEPAC applied for a grant for design services that it would leave more flexibility for improvements. Chair Bandy advised that the deadline is June 3rd. Member Thomson suggested historic markers for the City's older subdivisions such as those seen in Lincolnville and throughout St. Augustine. Chair Bandy asked if she should suggest the beautification, the trees, and what was discussed tonight, for the parkettes. Member Thomson said it is more than beautification, it is environmentally friendly landscaping. Member Krempasky asked if the grant could fund the signage for the Environmentally Friendly Landscape Awards because SEPAC does not have funds in the budget for them. Chair Bandy advised that it could, and that SEPAC would need to know how much to ask for. Member Krempasky suggested to decide how many properties will be recognized and get pricing to see how many signs can be purchased for \$2,500. Chair Bandy said that the signs should not cost \$2,500 and she suggested to say that SEPAC is starting the program and say what is needed so that the grant can cover all if it. Member Krempasky advised that SEPAC does not have Commission approval for the Environmentally Friendly Landscape Awards, so she emailed City Manager Royle asking if approval was needed and said that he asked how much money would be spent, she told him only the cost for the signs, and he thought that an email letting them know would be sufficient. She advised that she received an email from the head of the Master Gardeners in St. Johns County, and she is interested in partnering with SEPAC members to review the properties and maybe they could be paid a stipend. Chair Bandy said that the examples given for uses of the grant money did indicate that it could be used to pay people.

Vice Chair Cloward asked Foreman Large if Splash Park had the repairs done. Foreman Large advised that Splash Park is running but that he did not know if the step was repaired. Chair Bandy advised that she would submit several things and see if Mayor Samora is interested. Member Krempasky asked if Mayor Samora would have to submit the application. Chair Bandy said that she was not sure and that it was only a 300-word description which she could do quickly, but that it might require a budget estimate. She asked if the historic markers should be the typical metal markers and if they are provided by the Historical Society. Member Thomson said that the State produces them for a fee, and he suggested contacting the Historical Society. He said that they used to be \$250 but may be more now. Chair Bandy advised that the full \$2,500 could be used for the parkettes.

Chair Bandy moved on to Item V.2.b and asked Foreman Large for his report.

b. Urban Forestry and Planning Projects

Foreman Large advised that he marked three spots on Mickler Boulevard for planting two oak trees at 16 Mickler Boulevard and a palm tree at 18 Mickler Boulevard after the locates for any underground utilities/pipes are done. He advised that there may

also be an opportunity to plant trees at 22 Mickler Boulevard if damaged trees are removed. Member Thomson said that Foreman Large is doing a great job and that the trees that he has seen look healthy and asked if an inventory could be done on what gets planted each year. Foreman Large advised that inventory could be done and that there are definitely spots to plant the trees that SEPAC purchased by the end of the year.

Member Krempasky said that the palm trees that were planted between B and C Streets still have their supports in place. Foreman Large advised that they stay in place for about a year and a half because the roots are cut when they are planted, and they need support during the hurricane season or until the roots get established. Member Thomson advised that one palm has died at the new development at Pope Road and A1A Beach Boulevard. He said that they were planted with hurricane cuts and that normally four are planted. Foreman Large said that there was a line-of-sight issue and only two palms were allowed and that he would check on the one that has died.

Discussion ensued about the site plan; staking the area; calculating how many palms could fit there; etc.

Chair Bandy moved on to Item V.3 and asked for an update report.

c. Model Green Infrastructure Plan

Member Krempasky advised that on March 31st, she met with both Jeff Dix, founder of Dix-Hite Landscape Architecture, and Chris Hite. She said that Mr. Dix is here to provide his observations after walking the D Street parkettes.

Jeff Dix, landscape architect, advised that he is now retired from the firm, but since he is local, he thought he might be able to help. He advised that his firm has done a lot of native plantings for big communities and has tried to force the issue of native plantings and using natural methods of water percolation. He said that he walked the parkettes and discussed their possible uses such as parking, beautification, etc.; that having the parkettes stretch out to the west is a very interesting layout; that the parkettes on D Street are currently green with beautiful trees; that adding parking would lose the aesthetic of the neighborhood; and that the parking lot at Jack's BBQ is heavily used and always floods. He advised that there is a great opportunity in the parkettes for drainage because the sand has a fast percolation rate and recommended to use exfiltration rather than retention ponds which need berms to contain it. He said to replace the bad soil at Jack's with a structure that water could percolate through, such as pervious pavers.

Member Krempasky asked Mr. Dix to talk about the idea of branding the parkettes. Mr. Dix said that his first thought after seeing the parkettes was that he wished there was a rail fence on the two sides that back up to residences. He said that the fence could have a native vegetation buffer. Member Krempasky advised that the Code states that the vegetation should shield headlights from coming out to A1A Beach Boulevard. Mr. Dix said that people's perception of the community will be seen through consistency, maintenance, contrasting colors, etc. He said that that type of branding could be repeated on all the parkettes.

Vice Chair Cloward asked Mr. Dix to provide more detail about exfiltration and if a bioswale fits that definition. Mr. Dix said that a bioswale is a depression that collects water and has plants growing in it to take up the nutrients which is effective next to turf areas that are being fertilized. Chair Bandy advise that SEPAC has been talking about various green infrastructure projects and she asked what Mr. Dix envisioned for the parkettes. Mr. Dix advised that the parkettes needed to be cleaned up, and to make the solution more natural. He said that about ten-foot from any swale could have plantings such as Canna, grasses, etc. and that there are a lot of opportunities for that around town. Chair Bandy asked if the fences and having a consistency in all the parkettes would be part of the branding. Mr. Dix said yes and the maintenance, the care, etc. is all about what people see. He said that he used to live in New Smyrna and the maintenance was really bad. Member Miller said that the parkettes could have a certain type of plant or flower that could be planted and would be recognized, such as Coleus. Member Krempasky said that native plants are preferred for the parkettes. Discussion ensued regarding whether Coleus is native; using Honeysuckle for both its look and smell.

Mr. Dix said that he did not think that a single plant/flower would be considered branding. He said that he was suggesting using grasses, etc. near a swale. He said that the Yaupon Hollies grow very well here and produce berries that the birds love.

Member Krempasky said that the architects suggested that SEPAC get all the stakeholders together to decide how to use the parkettes. Mr. Dix said that they had discussed that SEPAC should have a series of workshops with all the stakeholders to talk about it. Member Thomson said that there has been a presentation and a public workshop specific to the D Street residents, as well as discussions about other areas such as Mickler Boulevard and having Dr. Kaczmarzsky on board. He advised that SEPAC had a design project planned this year for \$5,000. Member Krempasky advised that the \$5,000 would need to have buy-in from the Commission, Public Works, and the residents. Member Thomson said that a landscape architect/designer could be very useful for presenting a model plan to show water filtration, biodiversity, drawings, etc. to help sell the idea and that he liked Mr. Dix's visioning for the parkettes. He said that originally SEPAC was a beautification committee, and part of its job was to unify the Boulevard. He advised that the original plan is historic and was done by John Nolan, the landscape architect who did Coral Gables, who laid out the plan for the parkettes which are assets to the community. He said that it has never really been developed to recognize its significance and he would like to continue a design effort with a site on either D Street or Mickler Boulevard, especially after getting the feedback from the residents. He said that SEPAC needs a specific drawing and verbiage about the project rather than just talking about it and it could also go in the Newsletter. Vice Chair Cloward agreed with Member Thomson and said that SEPAC did not have anything to show. Chair Bandy said that SEPAC showed a PowerPoint about green infrastructure projects and the feedback was no benches, no bee boxes, no walking paths, and no parking. She said that the feedback did not say what the residents do want.

Member Krempasky said that Member Thomson is right, and it is a catch 22 to get everyone on board because they can not see what it is going to look like. She said that

Chris Hite suggested to look at the SunRail Stations, but they are large areas, and she could not envision a mini version of it on the parkettes. She said that SEPAC has asked the Commission for \$5,000 to start the design process but it can not be spent until everyone is on board. Mr. Dix said that it is a dilemma and to look at the overall City first before taking on a model project. He said that his firm would go through the "7 Ds" for projects; Discovery, Dream, Design, Document, etc. which takes you through the process. He said that the Dream portion would collect images related to what is already there which does not take a lot of work, but the civil engineer drawings and analysis could take a lot of time and expense. Member Thomson asked if Mr. Dix is proposing a planning study before the design. He said that items 14, 16 and 17 in the April update from the City Manager talk about what is going on with the City's stormwater management such as updating the Master Stormwater Plan, a storm protection Grant for the north end of the City, and improvements to the dirt parking area at Jack's BBQ. He said that normally these contracts go to civil engineers with no landscape design associated with them. He said that if he had not read that report, he would not know how those projects were progressing or about their funding. He would like to have a landscape architect look at those projects to see how environmental planning policies could be fused into major projects instead of using pipes. Mr. Dix said that they are probably not designed to look good but to function. Member Thomson said they redid the road, put in a pipe, and then they suggested beautifying the sidewalk and SEPAC is still discussing it two months later with very little funding. He said that the Florida Department of Transportation (FDOT) has a certain percentage of their capital developments that must go toward design and landscaping.

Member Krempasky asked if the City has done any Request for Proposals (RFP) for the parking lot at Jack's. City Clerk Fitzgerald advised that she was not aware of any. Member Krempasky said that the Commission may allow SEPAC to use the \$5,000 to beautify whatever is being done to that parking lot. Mr. Dix said that the City should first request that the civil engineers meet with the landscape architect to ask specific questions about the use of pipes, etc. and it would give opportunities to get the brand out there and make it more attractive instead of just a stormwater pond. Member Thomson said that SEPAC should have intersection with ongoing projects. Member Krempasky advised that that was a Comprehensive Planning and Zoning Board (CPZB) project to make parking in certain locations. Member Thomson said that there is public parking across the street which is narrow and congested. Member Krempasky said that it is silly to have a parkette turned into parking because across the street is a beautified parking lot and going in and out makes more sense than what is at Jack's. Member Thomson said that originally Beach Boulevard had a right-of-way, but that it is old and some of the parkettes were cut. He said that the City has 52 parkettes and letting the residents know that they are an asset is a good idea. He likes the rail fence, like as the one that was done at Café Eleven. He said that the Boulevard is also a Scenic Highway and there are vision plans to maintain a certain scenic quality and it should distinguish St. Augustine Beach. Mr. Dix advised that it takes maintenance and even native plants need maintenance. Member Thomson advised that Dr. Kaczmarzky said that bioswales need to be weeded. Mr. Dix advised that some native plants like the bioswale environment and others do not.

Member Krempasky suggested asking the Commission to have a joint workshop with the CPZB and SEPAC to discuss the future of the parkettes and the vision for their use. Member Thomson agreed and said to advertise it to the community. Vice Chair Cloward asked if SEPAC would need material to present for the workshop. Member Krempasky said that it should not be so hard to get the Commission to realize that green infrastructure is a great idea to solve the problems, especially after hearing the resident's feedback against parking lots. She said that she does not want to continue working on a green infrastructure project if the Commission has already decided that the undeveloped parkettes along the Boulevard would become parking lots. Chair Bandy said that she was under the impression that the Commission was not doing that because of the public's feedback against it.

Member Thomson thought that the Commission put \$5,000 in SEPAC's budget. Member Krempasky advised it was not put in the budget, that the \$5,000 is only if the project is approved. Chair Bandy said that part of the problem is that she communicated with the Commission regarding green infrastructure and that the residents are supportive of it. She said that one Commissioner responded that they support the green infrastructure, but that SEPAC can handle it without hiring a professional which puts some constraints on it. Member Thomson said that that is an approval of sorts and maybe the \$5,000 was for the construction. Chair Bandy said that it is positive, and they are saying go forward with SEPAC's expertise. Member Thomson said that the Commission did not understand it and so it was not funded. He said that SEPAC has been discussing it for a year or two, so where do we go from here. He asked Mr. Dix for his recommendations.

Vice Chair Cloward said that SEPAC is getting away from the D Street parkettes and she asked to refocus on them. Mr. Dix suggested having a meeting with the people in charge of the drainage projects to discuss what is being done along the Scenic Highway to increase the scenic values. He said that the parkettes are much simpler and would be pretty easy to design. Chair Bandy said that SEPAC can do the parkettes, but the others are much larger and would take some time. She said that she saw the list from the CPZB Chair, Kevin Kincaid, which showed the parkettes that would be good candidates for parking. She would like some communication whether the parking is under consideration or if SEPAC has the go ahead to work on the parkettes because she does not want to put work and money into a parkette that is going to become parking. Audience member and resident, Karen Mathis, suggested that SEPAC review the CPZB minutes from a year ago because this room was packed, and they said that they were not going to disrupt parkettes that had natural landscaping or tear down trees and were looking at the areas near the Pier which is all documented in the minutes. Member Krempasky said that at that meeting they said it would be discussed at the next meeting, and then they were discussing improving Jack's parking. She said that she does not know how Public Works budget works or if Director Tredik has authority to spend \$45,000 of his budget to start the design process. Member Thomson said that the design phase should be completed in 2022 and construction requested in 2023.

Member Thomson advised that the retention pond is designed for a Category 1 storm and when the Intercoastal comes in, it cannot drain, and it is the retention pond for

the entire City. He advised that with a major rainfall event, the water cannot get out and it drains out through Marsh Creek where there are roads going over the ditch. He suggested that it could possibly be drained down before a major storm, but it is not adequate protection and that is why SEPAC is proposing green infrastructure which would collect the water before it goes into the storm drains and to use the parkettes as intermediate holding areas. Mr. Dix advised that when a storm surge happens, the water table rises, and water comes up through the ground so you could not use a bioswale at that point. He said that with a normal storm a bioswale would work. Member Thomson said that with a Category 3, 4, or 5 storm the water would be running down the street and we know that we cannot solve that.

Member Krempasky said that the D Street parkette is supposed to be a model project for possible use on other parkettes and that Mr. Dix pointed out that doing a model project in the wrong space is not going to solve the issues. Mr. Dix said that he was speaking about all the parkettes and that they seem pretty straight forward. He suggested putting a lot of Cabbage Palms in where a parkette abuts a residence. He said that it could become the backdrop for the parkettes along with a white fence and grasses for a strong look. Chair Bandy liked that idea and said that SEPAC has been talking about green infrastructure for years and has not done anything. Mr. Dix suggested picking a parkette that is one of the worst and to show its before and after. Member Krempasky advised that SEPAC still needs the Commission's approval for the \$5,000 which was supposed to be enough money to pay a landscape architect for a design showing the elements for stormwater, biodiversity, etc. and next year was to be the budget to do the work and recreate it on other parkettes. Vice Chair Cloward said that after the initial design cost, then it could be mimicked on other parkettes. She asked if SEPAC could draft a letter with Mr. Dix's recommendations along with the resident's feedback, etc. City Clerk Fitzgerald said that SEPAC would have to justify to the Commission why it is worth the expense by having a clear plan, how to accomplish it, the cost, how it would benefit the City, etc. Vice Chair Cloward advised that Mr. Dix did a wonderful job providing SEPAC with various ideas for plants, beautification, biodiversity, and branding, but she does not know the cost. City Clerk Fitzgerald advised that the Commission has not allotted that money yet because SEPAC has not presented a project to them for approval and that SEPAC must tell the Commission how this would benefit the community. Member Thomson said that SEPAC has already done that several times by making recommendations and asking for an RFP. He said that SEPAC is not breaking new ground by having the Chair address a letter and he is missing what she is saying. City Clerk Fitzgerald advised that every project Public Works, the Building Department, or the Police Department wants to do must come to the Commission and be justified. She said that SEPAC is an advisory board that is not authorized to spend money and would require even more proof to get approval.

Discussion ensued with everyone talking over one another and nothing was able to be retrieved for the minutes.

Karen Mathis, 201 D Street, St. Augustine Beach, FL said it was not enough information for residents to respond to by saying maybe there will be a bioswale and

showing some pictures. It is not enough information to be in favor of or not. She said that it is still in the conceptual stage and residents can not give an informed response.

Vice Chair Cloward thanked Ms. Mathis for her comment and said that is why SEPAC needs the \$5,000 to get an architectural landscape design to be able present something. Member Krempasky suggested bringing the Commission up to date on SEPAC's progress and then requesting the need for a designer. Mr. Dix said that maybe he could help a little, he does not work for fees anymore, but would be willing to volunteer some time. He said that he could go to the site, take a picture, and sketch over it to illustrate the plants, the fence, etc. Member Thomson said that it would be a conceptual plan so people would be able to understand it. Mr. Dix said that he could do one example and then SEPAC could hire someone to take it to the other parkettes because they are all different. Member Thomson said that the concept would not show plant species, etc. and if approved, then an architect could be hired to develop the concept. He said that if Mr. Dix could provide a concept plan to be used along with the minutes, the documentation, and a PowerPoint presentation, that the Commission should agree to it. Chair Bandy said that she would write something that could be reviewed at the next meeting. She said that since she has already sent the previous email, that the Commission should not be surprised to get an update. Vice Chair Cloward suggested getting estimates from architectural firms for the construction drawings. Mr. Dix said that they would need to finish out the conceptual plans for each of the parkettes. Member Thomson said SEPAC is only allowed to do one a year. He said that he appreciated Mr. Dix's comments. Mr. Dix said that he would have to do it next week and asked if SEPAC wanted him to do that.

It was the consensus of SEPAC for Mr. Dix to draw the conceptual plan.

Mr. Dix said that he would pick a parkette and work on it. He said that he may need to ask Chris Hite for reproduction help. SEPAC thanked Mr. Dix for his help.

Chair Bandy advised that there are members of the public in attendance and asked if anyone wanted to speak.

Karen Mathis, 201 D Street, St. Augustine Beach, FL, reminded SEPAC that a lot of residents attended last time and that they were not in favor of parking or infrastructure and that pavers were not discussed then, she suggested getting feedback about it. Residents were in favor of landscaping and vegetation but would like to see a visual of the fencing to be able to respond because it could make the space look smaller. She liked the idea of the drawing and to invite residents to the next meeting to respond to something specific. She is concerned about exfiltration because the parkettes do not drain, are not set up to be bioswales, and would need to be engineered to be done correctly. She asked to continue to invite residents from the entire neighborhood. She said that it is helpful to know the agenda and that she was not able to get it until Monday.

Vice Chair Cloward said that SEPAC is made up of all volunteers and they want what is best for the City and to remember that they are your neighbors too. She said that the only parking lots were on A1A Beach Boulevard, and it was strictly a conversation, and that SEPAC does not want parking lots either. She asked Mr. Dix if he could do

two concept plans one with the fence and one without. Mr. Dix agreed to do two plans.

Ms. Mathis said that she liked the idea of the palm trees, but wildflowers may look like a big weed patch. Palm trees do not require a lot of maintenance, could be easily mowed around, and most parkettes are not unsightly. Mr. Dix asked if the parkettes usually flood. Ms. Mathis said no, but they do get standing water and bioswales would increase water which is a concern. Mr. Dix said that he did not observe the drainage on the streets. Member Thomson said that there is a Master Drainage Plan, and that Public Works would know the heights, etc. and that many of the lots are holding water. Ms. Mathis said that there is existing drainage and pipes, and she would not want to dig them up. Member Thomson said that this should resolve some of the questions that SEPAC has had about storm drainage. Member Krempasky suggested planting large trees to help absorb water quicker. Member Thomson said that the worst flooding is at the corner of D Street and the Boulevard by the Playa Chac Mool restaurant. Chair Bandy thanked Ms. Mathis for her involvement and suggested to also attend CPZB and Commission meetings. Ms. Mathis said that she has done so and wants it to be positive for the community.

Chair Bandy asked for any further Public Comments. Being none, she went back to approval of the minutes.

3. Draft Right-of-Way Ordinance

Foreman Large advised that there is no update to report. Member Thomson asked if a draft could be mailed to SEPAC. Member Krempasky advised that Director Tredik and Engineer Shaffer were working on it. City Clerk Fitzgerald advised that when it is available in written form, it would be provided to SEPAC.

Chair Bandy moved on to Item V.4.a and asked Member Krempasky for her update report.

4. Educational Programs

a. Environmentally Friendly Landscaping Awards

Member Krempasky advised that she created a questionnaire and she asked for any suggestions (Exhibit C). She said that she would enhance it with flowers, borders, etc. and that if it is approved, this would be the paper copy and there would be literature in the packets to help with the questions. She said that she started working on a PDF version with links to more information and she would probably have it ready by next month. Member Thomson said that the beauty of it is that it is not very long, it is very clear, and he suggested making it two pages. Member Krempasky said that the plan was to have City Clerk Fitzgerald help get it on the City's website and to put together packets for pickup at City Hall. Member Thomson said that it is similar to the award/nomination form for the Stewardship Awards. Member Krempasky disagreed and said that she is not going to nominate anyone's yard and she feels like it would be used by people to nominate themselves; if they do not meet the criteria, then SEPAC would not visit their property.

Member Thomson liked the format and said there would be a separate page with instructions. Member Krempasky advised that she could create a cover page with instructions. Vice Chair Cloward suggested to add awards. Member Krempasky advised that it is not an award, it is a recognition, and she said that she would work on a cover letter outlining the purpose, the goals, etc. She said that she has a phone appointment with the master gardener next Friday and that they participate in the Florida Friendly Landscape Program and may have more information after that appointment. City Clerk Fitzgerald noted that the questionnaire asks "is the mulch applied correctly" which is too vague and should be more specific or be defined in the educational material. Member Krempasky said that it would be in the educational material, but she could also add to "see page 1". Chair Bandy suggested to ask what type of mulch is being used. Member Thomson agreed that the type of mulch is important. Member Krempasky advised that Dr. Kaczmarek said that pine straw is the best mulch to use. She suggested to direct any questions to see the literature or the website. Member Thomson suggested that Overall Landscaping and Stormwater Runoff should move up and Mulch should move down on the questionnaire. He said that it is great for educational purposes and to get the message out and he asked about the Newsletter.

Chair Bandy moved on to Item V.4.b and asked Vice Chair Cloward for her report.

b. Newsletter Topics

Vice Chair Cloward advised that the May Newsletter would be about invasive plant species, the new electric vehicle charging station, and notifying the public about the D Street parkettes discussion at SEPAC's May 5th meeting. Member Thomson said that SEPAC should have the conceptual sketch and would like to have the public's comments and support to help get Commission approval.

Discussion ensued whether Mr. Dix would be able to provide the sketch in time; that Mr. Dix was not aware of the historic nature of the old city hall, he is getting more involved, and is a part-time resident; etc.

Chair Bandy asked if a presentation would be needed for discussion of the sketches. Member Krempasky said that there would be two versions to look at and since Mr. Dix would not be available to make the presentation, that Chair Bandy could do it. Vice Chair Cloward said that she did not think that a PowerPoint presentation would be necessary. Member Thomson suggested to use the PowerPoint presentation and the conceptual plan and add it to a Commission agenda because SEPAC is running out of time. He said that it would take a month for an RFP for a designer, it will be summer/hurricane season, and this project is supposed to be finished by September. He suggested for SEPAC to authorize Chair Bandy to get Commission approval. Chair Bandy advised that when she does the monthly summary, she would include this information and ask for authorization of the funds to proceed. Vice Chair Cloward asked if Member Thomson would reach out to a landscape architect to ask for an estimate so it could be included. Member Thomson said that when the design was out to bid, it was between \$5,000 and \$10,000 depending on the size and the D Street parkettes are smaller and not as much landscaping would be needed. Member Krempasky said that she thinks the Alvin's Island landscaping was \$18,000. Member

Thomson advised that it was \$18,000 because irrigation was needed, FDOT was involved, etc. Chair Bandy asked if Mr. Dix sketch could be considered the design. Member Krempasky said to see what it looks like. Member Thomson said that Mr. Dix is doing a conceptual sketch and the design would be developing it, having construction details, plant lists, etc.

Member Krempasky asked for permission to reach out to City Manager Royle to ask about the status of the CPZB parkette parking. Member Thomson asked if Member Krempasky was asking about Jack's BBQ or all of them. Member Krempasky said that CPZB presented it and now it is funded. Member Thomson said that SEPAC should be a part of the conversation. Member Krempasky agreed and said that it is one of the entry spots into the City. Member Thomson said that the \$45,000 is just for the design. Vice Chair Cloward said that SEPAC is being asked to provide a summary to the Commission, but SEPAC has to attend Commission meetings to find out information. Member Thomson said that SEPAC is an advisory committee, and we work for them, they do not work for SEPAC.

Discussion ensued regarding whether the Commissioners are encouraged to attend other board's meetings; messages are passed along to SEPAC; that SEPAC must have missed when the parking lot was approved; etc.

Chair Bandy moved on to Item VI.

VI. OTHER COMMITTEE MATTERS

Foreman Large advised that Arbor Day is April 27th, everything is lined up, and the trees look good. He said that he has been working with Coordinator Conlon to get the packets together. The booth will be up front this year and Ms. Conlon is working to get volunteers for the event. Member Thomson said that he would like to have a table with literature. Chair Bandy asked if she needed to order anything. City Clerk Fitzgerald advised that it would depend on how quickly you could get it in because it takes time to stuff the bags. Member Krempasky said that she would request more.

City Clerk Fitzgerald said that she received an email from the Arbor Day Foundation that this is the 150th year for the National Arbor Day, and she forwarded it to Ms. Conlon, but she does not know if she would incorporate it.

Chair Bandy said that there is a survey on the City's website regarding how to spend the American Rescue Plan Act (ARPA) funds and she suggested that SEPAC take the survey because it ranks priorities such as the parkettes, drainage, improved parking, etc. City Clerk Fitzgerald advised that it is a very simple ranking of ten items from 1 to 10 which is done through SurveyMonkey. Chair Bandy asked if the Commission approved the renewal of SurveyMonkey. City Clerk Fitzgerald advised that the Commission had Finance pay for it for the City and that SEPAC could contact Coordinator Conlon if they had an idea for a survey.

Chair Bandy advised that she received an email from a resident who had concerns about trees in her neighborhood that were cut down and the City is looking into it. Foreman Large advised that he turned it into the Building Department, and he has not heard anything about it.

Member Krempasky said that she talked to Dr. Kaczmarzsky about starting a book club and recommending books about the environment in the Newsletter. Vice Chair Cloward advised that

she could not personally keep up with a book club, but she would not mind sharing the books and could add it in next month. Chair Bandy suggested doing YouTube clips since the film series has not restarted. Member Krempasky said that the Women's Dems group meets, so it seems like the library is allowing events again. Chair Bandy said that we would not be competitors, but the more groups that are doing things, the better. Member Thomson said that there is a movement going on and we have to start getting an ecological balance. He said that the library may have a section for environmental books. Chair Bandy suggested asking for grant money for a film and speaker series to actually pay a speaker to come.

Chair Bandy moved on to Item VII and asked for a motion to adjourn.

VII. ADJOURNMENT

Motion: to Adjourn. **Moved by** Member Thomson. **Seconded by** Member Krempasky. Motion passes unanimously.

Chair Bandy adjourned the meeting at 8:29 p.m.

Lana Bandy, Chair

ATTEST

Dariana Fitzgerald, City Clerk

COMMISSION REPORT

April 2022

TO: MAYOR/COMMISSIONERS

FROM: DANIEL P. CARSWELL, CHIEF OF POLICE

DEPARTMENT STATISTICS March 22nd - April 21st , 2022

CALLS FOR SERVICE – 1,558

OFFENSE REPORTS -52

CITATIONS ISSUED - 107

LOCAL ORDINANCE CITATIONS - 31

DUI - 1

TRAFFIC WARNINGS - 169

TRESSPASS WARNINGS - 16

ANIMAL COMPLAINTS - 23

ARRESTS - 6

- **ANIMAL CONTROL:**

- St. Johns County Animal Control handled 23 complaints in St. Augustine Beach area.

MONTHLY ACTIVITIES –

M E M O R A N D U M

TO: MAX ROYLE, CITY MANAGER
FROM: PATTY DOUYLLIEZ, FINANCE DIRECTOR
SUBJECT: MONTHLY REPORT
DATE: 4/13/2022

Finance

Finances through the end of March are reflecting 60.4% of revenue collected with 36.5% of expenses recognized. At this time the City has received 93% of the budgeted Ad Valorem taxes for the year. Other revenue is trending as expected.

Communications and Events

Melinda continues to work on the Arbor Day and Art & Bark in the Park events for the month of April. She also has the Beach Boulevard Clean Up event on Saturday, May 14th. Hope to see you all there!

Technology: The IT Department has no updates.

MEMORANDUM

Date: April 22, 2022
To: Max Royle, City Manager
From: Bill Tredik, P.E., Public Works Director
Subject: April 2022 - Public Works Monthly Report

Funding Opportunities

Public Works is managing the following active grants:

- **Mizell Pond Weir and Stormwater Pump Station - Construction**
Districtwide Cost Share – St. Johns River Water Management District
Grant amount \$632,070; FEMA HMGP money as match
Status – Construction is underway and will be complete in July 2022.
- **Mizell Pond Weir and Stormwater Pump Station - Construction**
HMGP grant – FEMA/FDEM
Grant amount \$1.81 Million; SJRWMD Districtwide Cost Share as match
Status – Construction is underway and will be complete in July 2022.
- **Ocean Hammock Park Phase 2 - Construction**
Florida Recreation Development Assistance Program
Grant amount - \$106,500; \$35,500 match required
Status – The Grant Agreement has been executed. SJRWMD permit received
Bid rejected due to cost. Public Works proceeding with alternate implementation.
Construction pending.
- **Ocean Hammock Park Phase 3A – Construction**
Coastal Partnership Initiative Grant – NOAA funded
Grant amount \$60,000; \$60,000 match required
Status – Construction planned for summer 2022; Awaiting contract from FDEP.
- **Ocean Walk Drainage Improvements**
Legislative Appropriation Request
Appropriation Request Amount - \$694,000
Status – Grant Agreement executed. Design underway.

- **C.R. A1A/Pope Road Storm Surge Protection**
HMGP grant (Dorian) - FEMA/FDEM
Phase 1 Design Grant amount \$52,500; \$17,500 match required
Status – Contract with FDEM executed. Procurement of Design Consultant underway

Additionally, Public Works has applied for the following grants:

- **Magnolia Dunes/Atlantic Oaks Circle Drainage Improvements**
Legislative Appropriation Request
Funding requested \$1,200,000;
Status – Project request made; In Appropriations Bill; Decision in June 2022.
- **7th 8th and 9th Street Drainage**
Legislative Appropriation Request
Funding requested \$90,000;
Status – Project request made; In Appropriations Bill; Decision in June 2022.
- **Windstorm Mitigation of City Hall, Police Station and Bldg. C**
HMGP grant (COVID-19) - FEMA/FDEM
Grant amount requested \$150,000; \$50,000 match required
Status – Application submitted 12/21/21; FDEM Review Underway
- **Public Works Critical Facility Emergency Generator**
HMGP grant (COVID-19) - FEMA/FDEM
Grant amount requested \$52,500; \$17,500 match required
Status – Application submitted 12/21/21; FDEM Review Underway
- **7th, 8th and 9th Street Drainage Improvements**
HMGP grant (COVID-19) - FEMA/FDEM
Grant amount requested \$112,500; \$32,500 match required
Status – Application submitted 12/21/21; FDEM Review Underway

General Activities

Rights-of-way and Parkettes – Public Works continues to provide essential maintenance services on rights-of-way and parkettes. Restrooms on 10th St. and A St. are open all day and are regularly cleaned and disinfected.

Sanitation

Solid waste and recycling services continue. Public works is monitoring the number of bins rejected due to non-collectable material to determine trends in compliance.

Drainage Improvements

Mizell Pond Outfall Improvements (HMGP Project No. 4283-88-R) [CONSTRUCTION] – The project includes repairing and improving the damaged weir, replacing stormwater pumps and improving the downstream conveyance. FEMA will reimburse 75% of the total construction cost, with \$632,070 to be paid by the St. Johns River Water Management District (SJRWMD) FY2021 districtwide cost-share program. Construction in the last month included:

- Completion of backfilling and compaction at pump station wingwalls
- Completion of pump discharge bay and removal of downstream coffer dam
- Completion of generator pad and delivery of backup generator
- Nearing completion of downstream bulkhead west of Fiddler's Point Drive

Ocean Walk Drainage Improvements [DESIGN] – The city has entered into a contract with Matthew's Design Group to complete design and permitting of the project. Design is underway. Design work in the last month included:

- Neighborhood drainage design underway.
- Pump Station design underway

Construction is planned for FY 2023.

Oceanside Circle Drainage [FINAL DESIGN/PERMITTING] – The project is in final design. A neighborhood meeting will be scheduled to inform owners of the project design and solicit input. Roadway paving and drainage improvements are scheduled to commence construction in the summer of 2022 after permitting is complete.

11th Street Pipe Repair [FINAL DESIGN/PERMITTING] – Final design is underway. Permit application is pending. Construction is anticipated to commence in the summer of 2022.

C.R. A1A / Pope Road Storm Surge Protection [DESIGN]

The subject project will prevent storm surge from Salt Run from entering the northern reaches of the City at Pope Road. Staff is currently negotiating a fee and scope for CMT to design and permit the project.

Parks and Recreation Improvements

Ocean Hammock Park Phase 2 [CONSTRUCTION] – Phase 2 improvements include handicap accessible restrooms (including a sanitary lift station and force main), an outside shower, water/bottle fountain, an additional handicap parking space in the parking lot, two (2) picnic areas near the parking lot, an informational kiosk, and a nature trail with interpretative signage. Construction is funded by park impact fees and a \$106,500 grant from the Florida Recreation Development Assistance Program (FRDAP). Bids were opened on March 3, 2022. Only one bid was received, and the price exceeded the available budget, thus the bid has not been awarded. The Public Works Department is planning to direct purchase a prefabricated restroom as well as utilize a St. Johns County annual contractor and city staff to install select project components. A budget resolution will be presented at the May 2, 2022 Commission meeting to allocate ARPA monies to help fund the project. Construction planned for summer 2022.

Ocean Hammock Park Phase 3 [PRE-BID] – Design and permitting is complete. Phase 3 includes improvements to the interior of the park including, a picnic pavilion, observation deck, education center, additional trails with interpretative signage, bike and kayak storage, and an accessible connection to the parking lot and the beach walkway. Construction of a portion of the Phase 3 improvements to be funded by a \$60,000 grant from the Coastal Partnership Initiative. The City is currently waiting for contracts from FDEP to initiate bidding of the project and is preparing bid documents. Construction is anticipated to commence in the summer of 2022.

Streets / Rights of Way

2nd Street Improvements and Extension [CONSTRUCTION] – Design is 100% complete and SJRWMD and FDEP permits are in-hand. Bids have been advertised and were opened on February 23, 2022. The City Commission approved entering into a contract with D.B Civil Construction, LLC on March 7, 2022. The contract is currently being modified to allow ARPA funds to be used on the project to fund the completion of the 3rd Lane ditch piping project. Construction is anticipated to commence in May 2022. FPL is currently designing underground power for 2nd Street. The City is assisting in the acquiring the necessary FPL easements. Once all the required easements are in-hand, they will be recorded and sent to FPL.

Roadway Resurfacing [CONSTRUCTION PENDING] – FY 2022 roadway resurfacing is currently being planned for Spring 2022. Roads currently considered for resurfacing in FY 2022 include:

- Mickler Boulevard from 16th Street to 11th Street
- Trident Lane
- 6th Street (East of Beach Blvd)
- 7th Lane (East of Beach Blvd)
- 7th Street (East of Beach Blvd)
- 8th Street (East of Beach Blvd)
- 9th Street (East of Beach Blvd)
- Atlantic Alley

The City is planning to use ARPA funds to expand the current year's paving northward to 16th Street and southward to 1st Street. Existing County paving contracts – which the City intended to piggyback – do not include required federal language which would allow use of ARPA funds. City Contracts are being modified to include this Federally mandated language. Paving is scheduled to take place in Summer 2022.

LED Streetlight Conversion - FPL has installed the Phase 1 LED conversion (arterial and collector roadways). The City Commission approved the conversion of an additional 79 lights in December 2021. These will be installed in early 2022. The remainder of the streetlights to be converted to LED will be presented at an upcoming Commission meeting.

A Street Sidewalk and Drainage Improvements [PRE-CONSTRUCTION] – St. Johns County has informed the City that the contractor cannot obtain materials for the project until early May 2022 and will not be complete by the Memorial Day weekend. This project may thus be postponed until October 2022 to avoid impacts during the peak summer season.

PENDING ACTIVITIES AND PROJECTS

Revised April 22, 2022

1. **PERFORMANCE REVIEW OF POLICE CHIEF AND THE CITY MANAGER.** No information to report.
2. **LAND DEVELOPMENT REGULATIONS CHANGES.** At its April 4, 2022, meeting the City Commission passed on first reading an ordinance to amend the City's flood regulations. The ordinance is scheduled for a public hearing and final reading at the Commission's May 2nd meeting.
3. **UPDATING STRATEGIC PLAN.** Commissioner England during her recent term as Mayor worked with the City Manager on developing a vision plan. Because of the goals and projects stated in it, it could take the place of the strategic plan. The Commission will review the vision plan at its May 2nd meeting.
4. **PARKING IMPROVEMENTS.** The improvements would be constructing a firm surface, such as with paver blocks, brick, or asphalt, for vehicles to park on. Suggested locations for the improvements are: north side of Pope Road between A1A Beach Boulevard and the entrance to the YMCA, plaza southwest corner of 8th Street and A1A Beach Boulevard, north side of 5th Street between the Boulevard and 2nd Avenue, north side of 4th Street between the Boulevard and the beach, and the plazas on the Boulevard's west side between A and 1st Streets. At this time, the only parking project under way is for the plazas on the west side of the Boulevard between A and 1st Streets. Money to pay the costs could come from the \$3.5 million that the City has been allocated from the American Rescue Plan Act. The Public Works Director approved the scope of work from a civil engineering consultant to do the design and permitting phase starting in March 2022 and \$15,000 was spent for this phase. The design phase should be completed before the end of the current fiscal year in September 2022. At a special meeting on April 19th, the Commission approved using money from the American Recovery Plan Act to construct the parking lot.

There are no plans at this time for the Commission to consider paid parking.

5. **JOINT MEETINGS:**
 - a. With the County Commission. No date has yet been proposed for the meeting.
 - b. With the Comprehensive Planning and Zoning Board and the Sustainability and Environmental Planning Advisory Committee (SEPAC). The next joint meeting could be scheduled sometime during 2022.
6. **UPDATING PERSONNEL MANUAL.** The entire Manual will be redrafted to correct spelling and remove redundant and/or obsolete provisions.
7. **LED STREETLIGHTS.** Florida Power and Light has installed LED lights along the Boulevard and Pope Road, and 16th, 11th and A Streets, and Mickler Boulevard. At its December 6, 2021, meeting, the Commission approved a contract with Florida Power and Light to replace 79 lights. The next step will be replacing the old-fashioned, high pressure sodium lights in residential areas. The Commission at its June 6th meeting will be asked to approve the contract with FPL for the conversion.
8. **GRANTS.** The City has received grants from the following agencies:

- a. Florida Recreation Development Assistance Program, \$106,500, for restrooms at Ocean Hammock Park. City match will be \$35,500. Total project cost: \$142,000. The Governor approved the appropriation and the contract with the Florida Department of Environmental Protection has been signed. The restrooms have been designed by a local architect and the Public Works Department has done the site design. The St. Johns River Water Management District has approved the permit. At its March 7, 2022, meeting, the Commission accepted the Public Works Director's recommendation not to accept the only bid receive because of its high cost. The Commission authorized the Director to negotiate a lower price by reducing the scope of work. Because negotiations did not result in significant savings, the Director will purchase prefabricated restrooms for a cost of \$160,000. There'll be additional costs to provide electrical service and water/sewer service. The Director estimates that the project's total cost will be between \$100,000 and \$200,000 under the initial bid.
 - b. Coastal Partnership Initiative: The Public Works Director has applied for a Partnership grant for \$60,000 to construct the improvements to Ocean Hammock Park. The application was submitted on September 25, 2020. The state has approved the grant and the City will advertise for bids once it has received a signed contract from the state.
 - c. The City is applying for an adaption/resilience plan grant to further develop projects that were recommended in the vulnerability study done earlier in 2021, such as protecting the east end of Pope Road and the pier park from storm surge. Grant may provide \$150,000. It doesn't require a match from the City. The City is waiting to be informed whether it has received the grant.
 - d. St. Johns River Water Management District Cost Share Program: Grant applied for in February 2021 to provide funds for the new weir at the City's Mizell Road retention pond. The amount requested was \$600,000. The District appropriated the money in its Fiscal Year 2021 budget and the contract was executed. The City advertised for bids and the bid was awarded to Sawcross, Inc. The project is 55% complete and will likely be finished in August 2022.
 - e. Hazard Mitigation Grant. At its December 6th meeting, the City Commission approved the Public Works Director's request to apply for a grant of \$420,000 for hardening City buildings, a backup generator Public Works facility, and drainage improvements at the west end of 7th, 8th, and 9th Streets. The City is waiting for notification as to whether it has received the grant.
9. NON-CONFORMING BUSINESS SIGNS. The City's sign code has a height limit of 12 feet for business signs. A number of businesses have signs that exceed that height. According to the code, these signs must be made conforming by August 2023. The Building Official and his staff will notify the businesses of this requirement and will work with them to bring these signs into conformity.
 10. FLOODING COMPLAINTS. Citizens have expressed concerns about the following areas:
 - a. Ocean Walk Subdivision. The subdivision is located on the east side of Mickler Boulevard between Pope Road and 16th Street. Earlier in 2020, the ditch that borders the subdivision's west side was piped. Ocean Walk residents complained that the piping of the ditch caused flooding along the subdivision's west side. To improve the flow of water, the Public Works Director had debris cleared from the Mickler and 11th Street ditches. At its October 5, 2020, meeting, the City

Commission asked the Public Works Director to prepare a Request for Qualifications, so that the Commission could consider an engineering firm to review the Ocean Walk drainage issues. The deadline for responses to the RFQ was November 23, 2020. The Public Works Director prepared an addendum, which was advertised before Thanksgiving. The deadline for the RFQ was December 8, 2020. A committee of City employees reviewed the three proposals that were submitted and recommended the City be authorized to negotiate with the Masters Design Group of St. Augustine. The Commission approved the authorization at its January 4, 2021, meeting. At its March 1st meeting, the Commission approved the contract with Matthews. In March 2021, the City was notified that its request to the Florida Legislature to appropriate \$694,000 for Ocean Walk drainage improvements was approved and in late May 2021 the City was notified that the appropriation had survived the Governor's veto. The grant agreement has been executed and a contract has been signed with the Matthews Design Group of St. Augustine for the design and permitting phase of the project. The Public Works Director will hold a public meeting early in the design process.

- b. Oceanside Circle. This street is located in the Overby-Gargan unrecorded subdivision, which is north of Versaggi Drive. A survey has been done to determine the road's right-of-way and the final design of a new road is underway by the City's civil engineering consultant.
 - c. St. Augustine Beach and Tennis Complex and Private Pond between Ocean Trace Road and the Sabor de Sal Subdivision. The private retention pond for the Beach and Tennis condo complex is too small and floods during periods of heavy rainfall. The flooding threatens the condo units that border the pond. The Sabor de Sal subdivision had a pond that is owned by the adjacent property owners. It also floods and threatens private property. The area needs a master plan that will involve the City, private property owners and the Florida Department of Transportation. The Public Works Director plans a town hall meeting with the affected parties, to discuss a possible private/public partnership. A preliminary step will be the hiring of a consulting engineer to do an assessment and develop project alternatives.
 - d. A Street east of the Boulevard. After discussion and several onsite meetings with then-Vice Mayor Samora, A Street residents and County/City staff members, the County informed the City's Public Works Director in mid-January 2022 that the project will include a drainage inlet structure along the south side of A Street with a five-foot wide, six-inch thick concrete sidewalk on the north side. The County has asked the contractor for an updated cost estimate. Because the contractor is having difficulty getting materials, according to the County Road and Bridge Department, construction won't begin until early May 2022.
 - e. Pipes under Pope Road and A1A Beach Boulevard. Application for \$550,000, 75% of which will come from the Hazard Mitigation Grant Program. The contract with the Florida Division of Emergency Management has been executed. The Public Works Director has hired a design consultant.
11. STORMWATER UTILITY FEE. The Commission decided at its October 4, 2021, meeting that the time to levy the fee wasn't right in light of the recent increase in the non-ad valorem fee for the collection of household waste and recyclables and the increase in property taxes due to the rise of property values

in the City. The proposal for this fee might be brought back to the Commission later in 2022 or in early 2023.

12. **RENOVATING THE FORMER CITY HALL AND CIVIL RIGHTS MONUMENT.** On March 23, 2022, the City Commission held a workshop, the purpose of which was to discuss with citizens the renovation of the second floor of the former city hall at pier park, future uses of the building and a civil rights monument. Ms. Christina Parrish Stone, Executive Director of the St. Johns Cultural Council, made a PowerPoint presentation that described the building's history and the \$500,000 historic grant that can be spent on renovating certain features of the building, such as the upstairs windows and exterior awnings, and a smaller \$25,000 grant that can be spent on interpretative signage for the building. Ms. Stone highlighted that the building's designation as historic by the federal government enhanced its eligibility for the \$500,000 grant. The outcome of the workshop is that the building is to be used as a cultural arts center with the second floor possibly having artists' studios and a small museum. Artwork outside the building, such as a new civil rights monument to replace the old one that commemorates the 1964 civil rights struggle to integrate the adjacent beach, would be created. City staff will work with Ms. Stone and the Cultural Council on such matters as the building's structural strength, building code requirements to renovate the second floor, accessibility to the second floor for the public, fund raising and seeking citizens to serve as volunteers on a citizen advisory committee. The money from the \$500,000 grant must be spent by June 2024.
13. **BEACH RESTORATION.** St. Johns County is the local sponsor of beach restoration in the City, as money from the bed tax is used to pay the County's share of the cost for each restoration project. According to the County's Coastal Manager, the next renourishment of the City's beach is scheduled to be done in the spring of 2023.
14. **NEW YEAR'S EVE FIREWORKS SHOW.** At the City Commission's March 7, 2022, the City's Events and Communications Coordinator, Ms. Conlon, provided a report to the Commission about the December 31, 2021, fireworks show, which featured just the fireworks: no bands, food vendors, kids zone, etc. The Commission had no recommendations to change the event for the next New Year's Eve.
15. **PROPOSAL TO DEED THREE LOTS FOR CONSERVATION.** The lots are located along the north side of the unbuilt part of 2nd Street, west of 2nd Avenue. The two owners want to deed the lots for conservation. In February, the Board of Putnam Land Conservancy informed the City Manager that it has agreed to the owners' proposal to establish a conservation easement on the lots. In early August 2021, one of the owners informed the City Manager that a conservation easement agreement with the Trust had been prepared. The agreement was reviewed by the City Attorney, who proposed some changes and sent the agreement back to the Conservancy. The agreement may be presented to the Commission at its June 6th meeting.
16. **INTERGOVERNMENTAL PROJECTS.** When the Commission discussed the strategic plan at its February 1, 2021, meeting, more involvement with the County and St. Augustine was mentioned as desirable. Below is a summary of the City's current involvement with various area governmental entities.
 - a. **Mobility:** At the City Commission's August 11, 2021, meeting, St. Augustine's Public Works Director. Reuben Franklin, March 2021, presented his city's mobility plan.

- b. River-to-Sea Loop: This is a Florida Department of Transportation, St. Johns County, St. Augustine, and St. Augustine Beach project to construct 26 miles of a paved bike/pedestrian trail as part of the 260-mile trail from the St. Johns River in Putnam County to the ocean in St. Johns County. The Loop will then go south through Flagler and Volusia counties to Brevard County. This is a long-term, multi-year project. At this time, the Loop will enter St. Augustine along King Street, go across the Bridge of Lions, south along State Road A1A to the State Park, through the Park and into our City, then along A1A Beach Boulevard to State Road A1A. Though possibly not feasible in all locations, the goal is to have a wide, bike/pedestrian trail separate from the adjacent road.

In January 2022, the County Traffic Operations Division informed City staff that no meetings concerning this project have been held for over a year. The Loop's final route has yet to be determined. It might be through the State Park into our City to A1A Beach Boulevard, or along Pope Road from Old Beach Road to the Boulevard.

- c. Transportation Development Plan: The development of the plan involves several agencies, such as the County, St. Augustine, our City, the North Florida Transportation Organization, and the Sunshine Bus System. On February 25, 2021, the City Manager attended by telephone a stakeholders' meeting for an update on the development of the plan's vision, mission goals and objectives. Most of the presentation was data, such as population density, percentage of residents without vehicles, senior citizens and low income and minority residents in the County and the areas served by the Sunshine Bus. The next stakeholders' meeting has yet to be announced. The agenda will include transit strategies and alternatives and a 10-year implementation plan.
- d. Pedestrian Crosswalk Safety Signals. On A1A Beach Boulevard, the County Public Works Department has put flashing signals at the crosswalk between the Sea Colony subdivision and the shopping center, and at the crosswalk between the Whispering Oaks subdivision and Ocean Hammock Park. A third signal is scheduled for the crosswalk between pier park and the west side of the Boulevard.

- 17. AMERICAN RESCUE PLAN ACT. This was passed by Congress and approved by President Biden in February and March 2021. It will provide money to states, cities and counties to help them recover from the pandemic's effects. Our City is eligible to receive \$3.5 million. That because the rules governing what the money can be spent on have been loosened by the U.S. Treasury Department will enable the City to do a number of projects, such as road paving, drainage, and parking improvements.

At its April 4, 2022, meeting, the City Commission approved an agreement with the City's auditing firm, James Moore and Associates, to do contract management for the spending of ARPA funds. On April 19th, the Commission held a special meeting to discuss uses of ARPA funds and authorized that \$951,000 be appropriated for two new sanitation trucks at \$250,000 each, new police vehicles and radar units, the piping of a ditch in an alley between 2nd and 3rd Streets with the remainder of the appropriation to be used for adjustments to employee salaries. The staff will ask the Commission during the upcoming months to appropriate ARPA funds for other purchases and projects, such as road paving and public parking improvements.

18. UNDERGROUNDING OF UTILITIES. At its May 3, 2021, meeting, Commission George ask for Commission support to have Florida Power and Light come to a meeting to discuss the undergrounding project. The City Manager contacted Florida Power and Light, which owns the electric lines, about meeting to discuss the preparation of a presentation concerning costs and scope of work. City staff met with FPL staff on May 25th to discuss the preliminary steps, one of the first of which will be to provide FPL a list of the areas where the City proposes the lines be put underground. The City staff will prepare the list and the company will then provide a preliminary estimate of the costs to do the project. This information will be presented to the Commission for direction concerning the next step.

In the meantime, the City Commission has directed that the utilities be put underground along a new street, which 2nd Street west of 2nd Avenue. Easements have been obtained from property owners for FPL to put its equipment on their property.

19. TRAFFIC STUDY AT VERSAGGI DRIVE. At its March 14th continuation meeting, the City Commission reviewed the history of the City's permitting an entrance/exit driveway for Alvin's Island on the north side of Versaggi Drive. A Versaggi resident had filed a lawsuit against the driveway and a judge had requested that the City again consider the request for the driveway by the Alvin's property owner. The Commission approved that the City have a traffic engineer to do a study of the driveway and adjacent areas, as well as review how the intersection of Versaggi Drive with State Road A1A could be made safer. The City will utilize a traffic engineering firm now under contract with the County.